

# CITY OF UNIVERSITY CITY REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS Heman Park Community Center . 975 Pennsylvania Thursday, January 11, 2024 . 7:00 pm

- 1. Welcome New Commissioners: Olivia Steely and Larry Williams
- 2. Call to Order / Roll Call
- 2. Approval of Minutes
- 3. Citizens' comments: General comments may be made prior to agenda beginning. Citizens must make written request to speak on specific agenda items as items are addressed (Note: Comments are limited to 5 minutes).
- 4. Presentation 2024 Mannequins in The Loop Audrey Jones vote required
- 5. Treasurer's Report
- 6. Staff Liaison Report
- 7. Council Liaison Report
- 7. Committee Reports
  - Starlight Concerts
  - Returning Artists
  - Public Art
  - Marketing
  - Literary
  - Finance
  - Calendar Art
- 8. New Business

Establish criteria for City of University City/Washington University Public Art Program Discussion – March 2024 Replacement/Election - President

9. Old Business

Replacement/Election for Executive Board Member - Vice President and Treasurer

- 10. Announcements
- 11. Adjournment

Please Note: An attempt will be made to keep all agenda items and presentations to no longer than 10 minutes.

**Enclosures**: Draft of Minutes – November 9, 2023; Proposed Contract for City of University City/Washington University Public Art Program

Please note: If you are unable to attend, please contact Staff Liaison, Lynda Euell-Taylor by or before Noon Thursday, January 11, 2024

314.505.8525 or 314.505.8625 or email: letaylor@ucitymo.org



# REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS

# **University City Community Center**

Thursday, November 9, 2023 – 7:00 PM

# **Members Participating:**

Sophia Allen, Karla Brown, Marcie Dear, A'isha Hedges, Carol Jackson, Winnie Sullivan, Eleanor Mullin, Marian Reed, Charlene Temple, John Tieman, Meg Zelenovich

**Absent:** Cherise Harris, Linda Jones, Richard Massey, Olivia Steely, Winnie Sullivan

Also participating: Staff Liaison, Lynda Euell-Taylor: Council Liaison, Bwayne

Smotherson

Meeting called to order at 7:00 p.m. by Commission President Tieman.

**Welcome**: New Commissioner Charlene Temple

Minutes: Approval of October 2023 minutes

Motion by Ms. Mullin to approve October minutes; seconded by Ms. Brown; approved by acclamation.

**Presentation**: Washington University 2024 Public Art Projects

Introduction by Professor Arny Nadler, Sam Fox School of Design & Visual Arts Six exceptional students were selected by Mr. Nadler based on art skill and sense of responsibility.

# **Three Student Presentations:**

"Living Drawings" Monumentalizing Elementary School Expression by Maddy Kish and Haley Levin, location: Flynn Elementary School Spreading joy in the community.

"Rest As Resistance" by Shiyeon Monk, Serena Li and Dvora Redlich, location: Heman Park
The importance of rest.

"Wishes for Dreams" by Rachel Park, location: Lewis Park

The American Dream as inspiration.

Questions about safety, environmental concerns, lawn care and materials were asked by commissioners, Parks and Mr. Smotherson and addressed by the students.

Citizens Comments: No Citizen Comments.

Treasurer Report: No Report.

Staff Liaison Report: No Report.

Council Liaison Report: No Report.

**Committee Reports:** 

• Starlight Concert: No Report.

Returning Artist: Ms. Brown

Ms. Brown will resend an email with details for the event.

The classroom visits start next week and the reception is Friday at 7 p.m.

Ms. Euell-Taylor will repost to social media.

• Public Art: Mr. Tieman

 Mr. Smotherson will mail a letter to all commissioners regarding plans to repair the Rain Man.

Marketing: No Report.

Literary: No Report.

• **Finance:** No Report.

• Calendar: No Report.

# Commission Discussion of Student Projects

Ms. Dear made a motion to discuss the proposals one at a time and then vote. Seconded by Ms. Reed, approved by acclamation. Discussion ensued.

Motion to accept "Living Drawings" by a yes vote. No motion for "Rest as Resistance" Motion to accept "Wishes for a Dream" by Ms. Mullin, seconded by Ms. Reed

• **New Business:** In January establish criteria for Public Art Washington University Projects, regarding having art in all three Wards, also plan to elect a new vice president as Ms. Mullin is stepping down to become the treasurer as Ms. Sullivan

retires from the Board. Mr. Smotherson shared that a new commissioner is joining us.

- Old Business: No Old Business
- Announcements: Mr. Tieman and Ms. Jackson
  - This Saturday, November 11 at 11 a.m., Veteran's Mr. Tieman and Ms. Jackson, along with UCityParks100 will participate in a rededication ceremony for Veteran's Day by the fountain in front of Centennial Commons. Mr. Smotherson will sing The National Anthem.
  - Mr. Smotherson will not be able to attend Returning Artist event.
  - Sadly, Ms. Jones' mother passed away. Arts & Letters will send flowers.

**Adjournment:** Motion to adjourn by Ms. Mullin; seconded by Ms. Brown; approved by acclamation.





Date: December XX, 2023

### Dear Student:

On behalf of the Municipal Commission on Arts and Letters of University City, I would like to congratulate you on being selected to install your public art project entitled "insert title" this spring as part of the "insert year" University City Public Art Series. The commission has agreed to award you the requested amount of "insert funding amount" for its construction and installation.

By your signature below, you agree and accept to participate in the public art sculpture series terms described below:

- to install the public art project, "insert project title" at "insert site location"
- The artist agrees to install "insert project title" as approved with no significant changes without explicit written approval by the Municipal Commission on Arts & Letters.
- The Artist will forfeit their approval and return amount provided and described above if the project is not built or is significantly different from the approved project.
- Installation of "insert project title" is proposed for "Insert proposed install date". The installation date is subject to change pending extenuating circumstances, outside of the Artists ability to control, including University City approvals.
- University City Municipal Commission on Arts & Letters will coordinate and confirm that the proper municipal
  parties and commissions have approved the "insert project title" concept, placement, and installation. These
  groups include, but are not limited to: University City Parks Commission, City Council, and Municipal Arts & Letter
  Commission.
- University City Municipal Arts & Letters Commission will be responsible for coordinating presentations to the necessary representative municipal bodies to obtain permissions and approvals, related to the public art installation.
- University City will provide guidance and drawings, if necessary, for below-grade site considerations and anchoring methods of the public art project. This could include utility layout, infrastructure locates, and irrigation drawings.
- The Artist and Sam Fox Faculty representative will make periodic site check-ins to ensure that the project is in presentable conditions and undamaged.
- University City will contact the Artist and the Sam Fox School Faculty Representative, if the project installation has suffered damage to discuss corrective measures, prior to taking action. If action is necessary, the artist will be responsible for coordinating and taking appropriate corrective action.
- De-installation process will be performed by the Artist with assistance from the Sam Fox School of Design & Visual Arts by "Insert proposed de-install date".
- The Artist will do their best to restore the site to its prior conditions and will remove all public art materials from the site.
- University City will provide informational signage to display in front of the public art project that includes but is not limited to the artist name, project name, logos of University City and WashU. The printed text will be coordinated directly with the artist.

• The Artist will arrange to return informational signage, provided by University City to Lynda Euell-Taylor, Centennial Commons, 7210 Olive Blvd. University City, MO 63130, by or before Friday, May 12, 2023.

## Copyright and intellectual property

Any work product and/or deliverables developed and/or prepared by Washington University, its students and/or faculty for the Project shall not be deemed a work for hire as that term is defined under U.S. Copyright Law. Any such work product or other deliverable shall be and remain the sole and exclusive property of the University, its students and/or faculty, as applicable, and Washington University, its students and/or faculty shall retain all intellectual property rights pertaining thereto unless otherwise agreed upon and memorialized in a separate writing.

# Media, photography, video & image

Washington University will document the process and outcomes of this collaboration. Images of Partner space, employees, and guests may be captured and utilized for University purposes. Partners are responsible for ensuring consent of individuals, including guardians of any minors, who may be captured in this documentation have consented. Whenever possible, we will share images with you for use with proper credit. To coordinate media or communication related to this project with Washington University, please contact the Sam Fox Communications office (Emily Hellmuth, emilyhellmuth@wustl.edu) or Matthew Bernstine (mbernstine@wustl.edu)

### Limitation on professional advice

The students participating in the Project are not design professionals nor are they licensed architects, landscape architects, urban designers, or engineers. Students will not stamp or seal architectural or engineering drawings or specifications. To the extent that the Project objectives require the production of such documents, Partner shall be solely responsible for procuring such documents and related professional services.

### Disclaimer of warranty

Partner acknowledges that work undertaken in accordance with this Project will be performed by students at Washington University in St. Louis. Work will be prepared under the direction and supervision of both the faculty lead and the collaborator. Collaborators accept that the Project may not be as comprehensive as would be expected from a similar project prepared by a professional. Notwithstanding anything herein to the contrary, everything provided by Washington University including, without limitation, all technical material, advice, information, reports, data, and results, is provided "as is" and without any warranty of any kind, expressed or implied. Additionally, Washington University makes no warranties regarding the quality, accuracy, commercial viability or any other aspect of its performance, or the performance of the students or faculty, pursuant to this agreement or regarding the quality, accuracy, or commercial viability of anything provided by Washington University, its students or faculty under this Proposal.

Artist signature of agreement	Date	Email	
 University City Signature of agreement	 Date	  Email	

Thank you for participating in the University City Sculpture Series.