



**CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
Heman Park Community Center . 975 Pennsylvania
Thursday, January 11, 2024 . 7:00 pm**

1. Welcome New Commissioners: Olivia Steely and Larry Williams
2. Call to Order / Roll Call
2. Approval of Minutes
3. Citizens' comments: General comments may be made prior to agenda beginning. Citizens must make written request to speak on specific agenda items as items are addressed (Note: Comments are limited to 5 minutes).
4. Presentation – 2024 Mannequins in The Loop – Audrey Jones – vote required
5. Treasurer's Report
6. Staff Liaison Report
7. Council Liaison Report
7. Committee Reports
 - Starlight Concerts
 - Returning Artists
 - Public Art
 - Marketing
 - Literary
 - Finance
 - Calendar Art
8. New Business
 - Establish criteria for City of University City/Washington University Public Art Program
 - Discussion – March 2024 Replacement/Election - President
9. Old Business
 - Replacement/Election for Executive Board Member – Vice President and Treasurer
10. Announcements
11. Adjournment

Please Note: An attempt will be made to keep all agenda items and presentations to no longer than 10 minutes.

Enclosures: Draft of Minutes – November 9, 2023; Proposed Contract for City of University City/Washington University Public Art Program

**Please note: If you are unable to attend, please contact Staff Liaison, Lynda Euell-Taylor by or before Noon
Thursday, January 11, 2024**

314.505.8525 or 314.505.8625 or email: letaylor@ucitymo.org



REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS

University City Community Center

Thursday, November 9, 2023 – 7:00 PM

Members Participating:

Sophia Allen, Karla Brown, Marcie Dear, A'isha Hedges, Carol Jackson, Winnie Sullivan, Eleanor Mullin, Marian Reed, Charlene Temple, John Tieman, Meg Zelenovich

Absent: Cherise Harris, Linda Jones, Richard Massey, Olivia Steely, Winnie Sullivan

Also participating: Staff Liaison, Lynda Euell-Taylor: Council Liaison, Bwayne Smotherson

Meeting called to order at 7:00 p.m. by Commission President Tieman.

Welcome: New Commissioner Charlene Temple

Minutes: Approval of October 2023 minutes

Motion by Ms. Mullin to approve October minutes; seconded by Ms. Brown; approved by acclamation.

Presentation: Washington University 2024 Public Art Projects

Introduction by Professor Army Nadler, Sam Fox School of Design & Visual Arts
Six exceptional students were selected by Mr. Nadler based on art skill and sense of responsibility.

Three Student Presentations:

“Living Drawings” Monumentalizing Elementary School Expression by Maddy Kish and Haley Levin, location: Flynn Elementary School
Spreading joy in the community.

“Rest As Resistance” by Shiyeon Monk, Serena Li and Dvora Redlich, location: Heman Park
The importance of rest.

“Wishes for Dreams” by Rachel Park, location: Lewis Park

The American Dream as inspiration.

Questions about safety, environmental concerns, lawn care and materials were asked by commissioners, Parks and Mr. Smotherson and addressed by the students.

Citizens Comments: No Citizen Comments.

Treasurer Report: No Report.

Staff Liaison Report: No Report.

Council Liaison Report: No Report.

Committee Reports:

- **Starlight Concert:** No Report.
- **Returning Artist:** Ms. Brown
 - Ms. Brown will resend an email with details for the event.
 - The classroom visits start next week and the reception is Friday at 7 p.m.
 - Ms. Euell-Taylor will repost to social media.
- **Public Art:** Mr. Tieman
 - Mr. Smotherson will mail a letter to all commissioners regarding plans to repair the Rain Man.
- **Marketing:** No Report.
- **Literary:** No Report.
- **Finance:** No Report.
- **Calendar:** No Report.

Commission Discussion of Student Projects

Ms. Dear made a motion to discuss the proposals one at a time and then vote. Seconded by Ms. Reed, approved by acclamation. Discussion ensued.

Motion to accept "Living Drawings" by a yes vote.

No motion for "Rest as Resistance"

Motion to accept "Wishes for a Dream" by Ms. Mullin, seconded by Ms. Reed

- **New Business:** In January establish criteria for Public Art Washington University Projects, regarding having art in all three Wards, also plan to elect a new vice president as Ms. Mullin is stepping down to become the treasurer as Ms. Sullivan

retires from the Board. Mr. Smotherson shared that a new commissioner is joining us.

- **Old Business:** No Old Business
- **Announcements:** Mr. Tieman and Ms. Jackson
 - This Saturday, November 11 at 11 a.m., Veteran's Mr. Tieman and Ms. Jackson, along with UCityParks100 will participate in a rededication ceremony for Veteran's Day by the fountain in front of Centennial Commons. Mr. Smotherson will sing The National Anthem.
 - Mr. Smotherson will not be able to attend Returning Artist event.
 - Sadly, Ms. Jones' mother passed away. Arts & Letters will send flowers.

Adjournment: Motion to adjourn by Ms. Mullin; seconded by Ms. Brown; approved by acclamation.

Date: December XX, 2023

Dear Student:

On behalf of the Municipal Commission on Arts and Letters of University City, I would like to congratulate you on being selected to install your public art project entitled “insert title” this spring as part of the “insert year” University City Public Art Series. The commission has agreed to award you the requested amount of “insert funding amount” for its construction and installation.

By your signature below, you agree and accept to participate in the public art sculpture series terms described below:

- to install the public art project, “insert project title” at “insert site location”
- The artist agrees to install “insert project title” as approved with no significant changes without explicit written approval by the Municipal Commission on Arts & Letters.
- The Artist will forfeit their approval and return amount provided and described above if the project is not built or is significantly different from the approved project.
- Installation of “insert project title” is proposed for “Insert proposed install date”. The installation date is subject to change pending extenuating circumstances, outside of the Artists ability to control, including University City approvals.
- University City Municipal Commission on Arts & Letters will coordinate and confirm that the proper municipal parties and commissions have approved the “insert project title” concept, placement, and installation. These groups include, but are not limited to: University City Parks Commission, City Council, and Municipal Arts & Letter Commission.
- University City Municipal Arts & Letters Commission will be responsible for coordinating presentations to the necessary representative municipal bodies to obtain permissions and approvals, related to the public art installation.
- University City will provide guidance and drawings, if necessary, for below-grade site considerations and anchoring methods of the public art project. This could include utility layout, infrastructure locates, and irrigation drawings.
- The Artist and Sam Fox Faculty representative will make periodic site check-ins to ensure that the project is in presentable conditions and undamaged.
- University City will contact the Artist and the Sam Fox School Faculty Representative, if the project installation has suffered damage to discuss corrective measures, prior to taking action. If action is necessary, the artist will be responsible for coordinating and taking appropriate corrective action.
- De-installation process will be performed by the Artist with assistance from the Sam Fox School of Design & Visual Arts by “Insert proposed de-install date”.
- The Artist will do their best to restore the site to its prior conditions and will remove all public art materials from the site.
- University City will provide informational signage to display in front of the public art project that includes but is not limited to the artist name, project name, logos of University City and WashU. The printed text will be coordinated directly with the artist.

