

**MINUTES OF THE MEETING OF THE  
URBAN FORESTRY COMMISSION  
UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI  
WEDNESDAY, NOVEMBER 8, 2023  
(DRAFT)**

**Agenda Item A: Call Meeting to Order**

The meeting was called to order at 6:02 pm.

**Agenda Item B: Roll Call**

Those in attendance included Commission President Timothy Schroeder, Vice President Dana Barhard, Secretary Kathy Freese, and Commission Members Jane Zeni, Roger McFarland, and Linda Freid. Also in attendance was Forestry Supervisor Jacob Kaiser. Absent was Council Person Aleta Klein and Commission Member Aaron Bitzer.

**Agenda Item C: Approval of Agenda**

Commission Member Freese motioned, and Commission Member Freid seconded to accept the agenda. The motion was approved unanimously.

**Agenda Item D: Approval of Minutes**

Vice President Barhard motioned to approve the minutes from October 2023 and Commission Member McFarland seconded. The motion was approved unanimously.

**Agenda Item E: Citizens' Comments**

Ms. Trish Hayes, a resident on W. Kingsbury Blvd, was a walk in and presented her appeal of the Forester decision to not prune or remove a city owned tree across the street from her residence. Ms. Hayes handed out pictures and information about the tree in question. The commission voted unanimously, after some discussion, to uphold the decision made by the Forester, but requested that Mr. Kaiser re-inspect the tree in spring of 2024. An official letter was mailed to Ms. Hayes on behalf of the commission drafted and signed by Commission President Schroeder.

**Agenda Item F: Department Report** – Forestry Supervisor, Jacob Kaiser reported on the Forestry Reports.

- a) On going and upcoming contracts
- b) Work done by city staff
- c) Year to date numbers of trees removed, pruned, and planted.

**Agenda Item G: Council Liaison Report** – Council Member Klein was absent from the meeting, so no report was given.

**Agenda Item H: Unfinished Business**

- a) Approval of Commission By Laws
  - i. A motion was made by Commission Member McFarland and seconded by Commission Member Barhard to approve and adopt the revised By Laws.
- b. Tiny Forests Big Benefits

- i. Commission Member Freese and Commission Member Freid volunteered to contact a Commission Member on the Green Practices Commission to see if they would add it to their agenda as it was decided to be a better fit for that Commission.

### **Agenda Item I: New Business**

- a) Brainstorm Sustainability Metrics
  - i. Tabled by Commission President due to time restraints.
  - ii. Brief discussion about what to expect to discuss at the next meeting.
- b) Letter of Support for University City Comprehensive Plan
  - i. No vote was taken, and no revisions were made.
  - ii. Brief discussion was held about how the Comprehensive Plan aligns with the Urban Forestry Management Plan.

### **Agenda Item J: Commission Comments**

- a) Vice President Barhard mentioned Federal Funding given via grants from the Federal Government. City Forester Kaiser mentioned that he had looked into possible funding, but there was none left for this Fiscal Year.
- b) Commission Member Freese mentioned the possibility for volunteer help in the Forestry Division.

### **Agenda Item #12: Adjournment**

Commission Member Barhard motioned, and Commission Member Zeni seconded to adjourn. The motion was approved unanimously at 7:52 pm.