



**CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
Heman Park Community Center . 975 Pennsylvania
Thursday, May 9, 2024 . 7:00 pm**

1. Call to Order / Roll Call
2. Citizens' comments: General comments may be made prior to agenda beginning. Citizens must make written request to speak on specific agenda items as items are addressed (Note: Comments are limited to 5 minutes).
3. Presentation: Alex Jove/Savannah Bosler - Loop Mural Festival
4. Treasurer's Report
5. Staff Liaison Report
6. Council Liaison Report
7. Committee Reports
 - Calendar Art
 - Finance
 - Literary
 - Marketing
 - Public Art
 - Returning Artists
 - Starlight Concerts
8. New Business
 - Protocols for Commission Meetings
9. Old Business
 - Proposed Committee Budgets for FY24-25
 - Delmar Harvard Mosaic Murals
 - Commission Meeting Attendance
 - Commission Committee Selection
 - Costco Warehouse Donation Program
10. Announcements
11. Adjournment

Please Note: An attempt will be made to keep all agenda items and presentations to no longer than 10 minutes.

Enclosures: Draft of Minutes – April 11, 2024; Loop Mural Festival Mock-Ups; Costo Warehouse Donation Form

**Please note: If you are unable to attend, please contact Staff Liaison, Lynda Euell-Taylor by or before Noon
Thursday, May 9, 2024**

314.505.8525 or 314.505.8625 or email: letaylor@ucitymo.org.



REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS

University City Community Center

Thursday, April 11, 2024 – 7:00 PM

Members Participating:

Sophia Allen, Karla Brown, Marcie Dear, Grace Fitter, Carol Jackson, Linda Jones, Richard Massey, Eleanor Mullin, Marian Reed, Charlene Temple, Larry Williams, Meg Zelenovich

Absent: A'isha Hedges, Olivia Steely

Also participating: Staff Liaison: Darin Girdler Parks and Recreation (Interim) and Public Works Director filling in for Lynda Euell-Taylor: Council Liaison, Bwayne Smotherson

Meeting called to order at 7:02 p.m. by President Jones.

Minutes: Motion by Ms. Brown to approve March 2024 minutes; seconded by Ms. Allen; all approved.

Presentation: Loop Walls Mural Project and Festival presented by Derek Deavers of the Loop Special Business District (LSBD) who shared murals will be painted by mostly local artists in several locations in the Loop (walls on Tivoli, Hokey Pokey, Vintage Vinyl, Mesuggah Coffee, bike racks and electric boxes) to brighten up the Loop that is currently 40% vacant. Artist Alex Jove spoke along with curator Savannah Bosler about the May painting project that will be celebrated June 1 and 2 with live music. Discussion ensued about the event, concerns with timing and art.

Citizens Comments: No Citizen Comments.

Treasurer Report: Ms. Mullin shared a report indicating the general fund and Marvin Levy fund balances. Motion by Ms. Brown to approve Treasurer Report; seconded by Ms. Dear; approved by acclamation.

Staff Liaison Report: No report. Darin Girdler introduced himself.

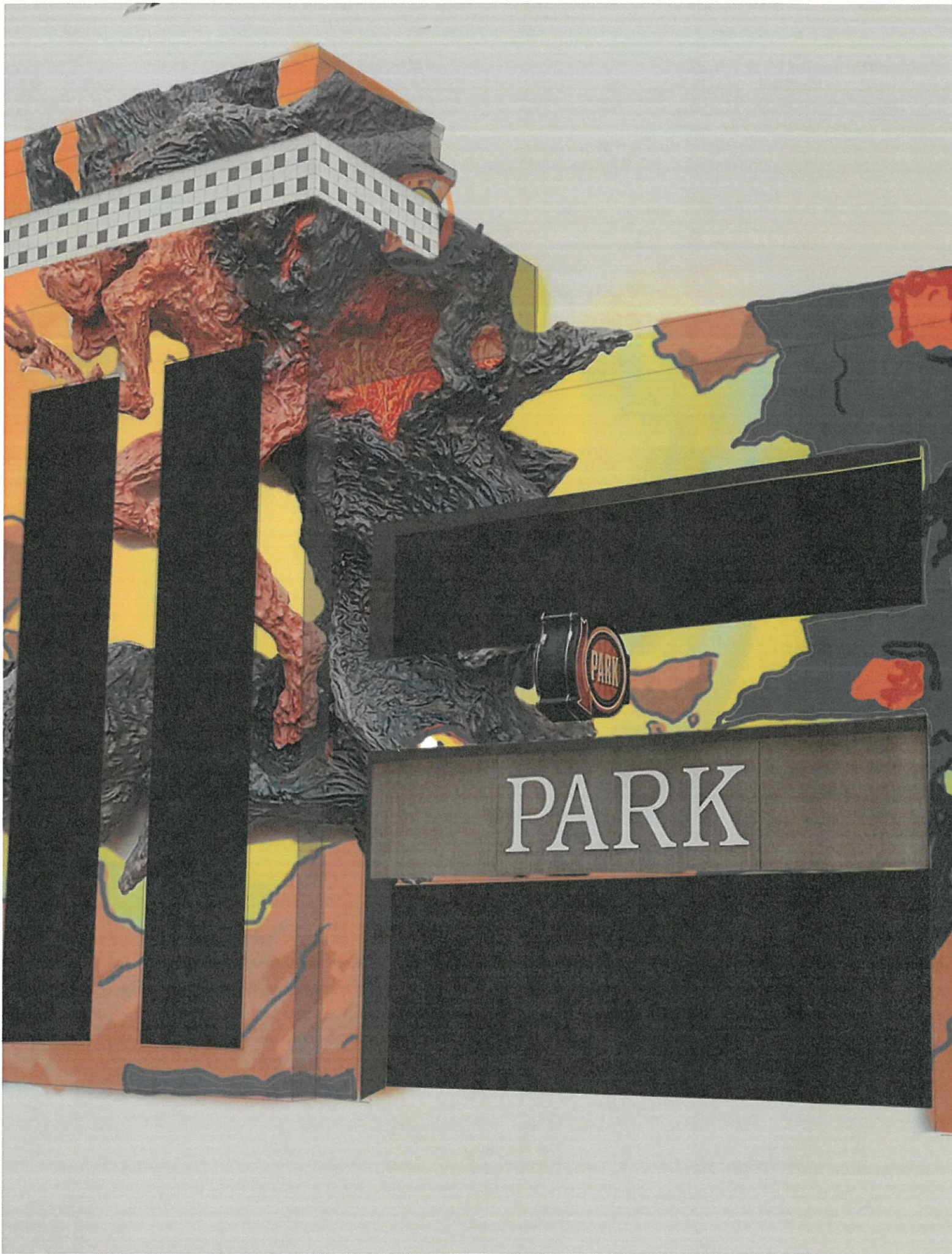
Council Liaison Report: Shared that Family Dollar at Midland and Olive will be gone in June. Encouraged the Commission to make recommendations to the LSBDD re: the Mural festival once the mural mockups are presented and suggested that the Commission submit a budget increase request through the Parks Department. Mr. Girdler shared the next Council meeting is May 13. A budget meeting will take place the end of May, with the budget approved by July 1.

Committee Reports:

- **Calendar:** Ms. Reed
Writers in University City: theme for 2025. All materials need to be submitted by July 1. Ms. Steely, Ms. Reed and Ms. Zelenovich will meet to discuss.
- **Finance:** No Report.
- **Literary:** No Report.
- **Marketing:** Ms. Jones will post photos from the Public Art event this week.
- **Public Art:** Ms. Allen attended the Sunday, April 7th; about 40 people in attendance, the art looks good and will be removed in September.
- **Returning Artist:** No Report.
- **Starlight Concert:** Three June artists are signed. Sound is set. Signing last two September artists this week. No food to be sold due to budget. Requested a banner with advanced funds. Fast Signs has the best pricing. Mr. Massey will work on the design with Carol Ann Cole of UCSD (note: she is retiring in January of 2025); need to get the concert schedule on social media.
- **New Business:** Ms. Mullin discussed the need for storage for Delmar Harvard Mosaic Murals. Mr. Girdler suggested the library. Ms. Mullin will ask.

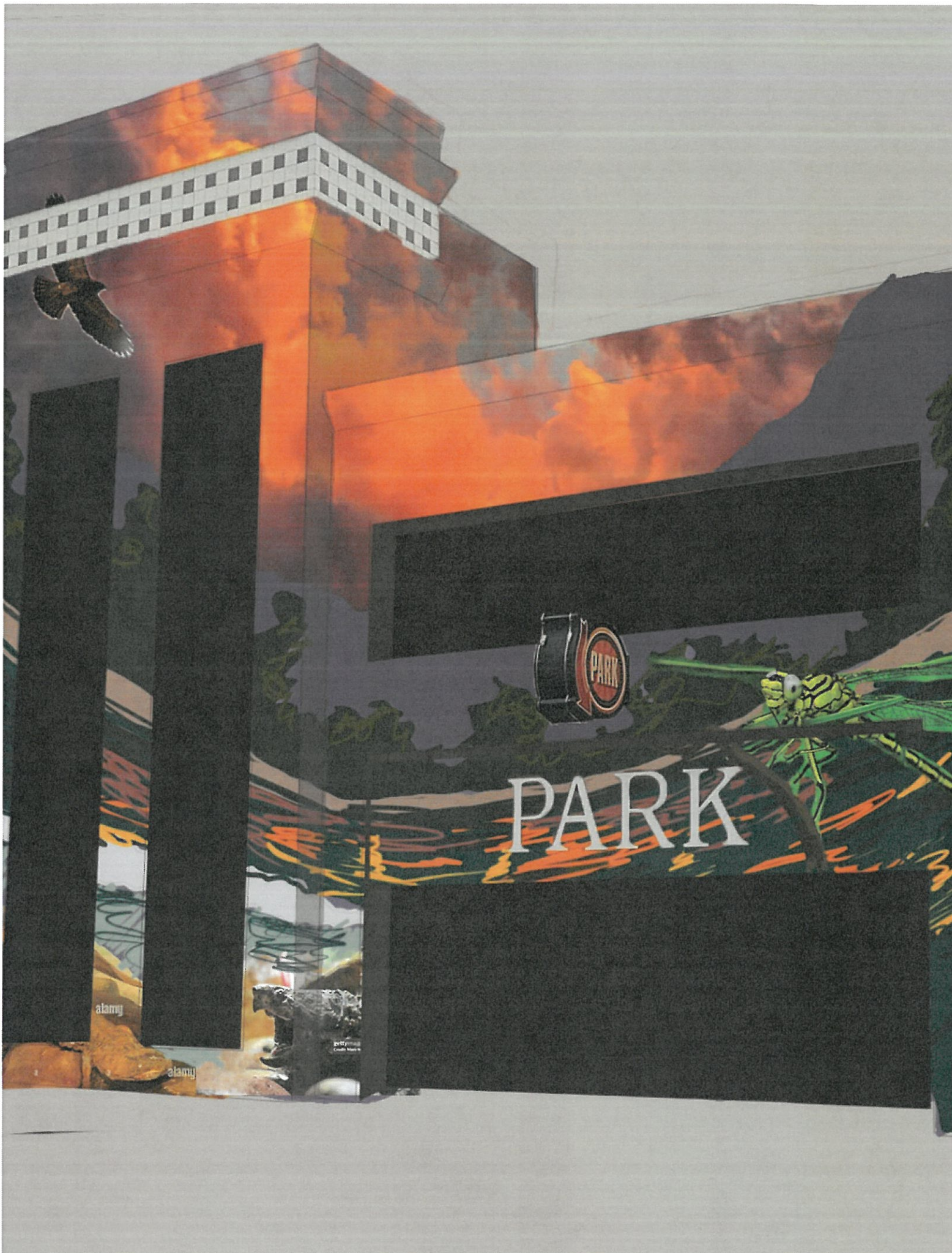
It was discussed that someone from the executive committee should talk with Mr. Deavers about getting requests to A&L three months prior to vote on them.
- **Old Business:**
Ms. Jones inquired if everyone had selected their two committees and submitted budgets; budget deadline extended to Sunday, April 14. Inquired if Calendar needed money, it's paid for by University City, but Ms. Reed will also check.
- **Announcements:** Ms. Fitter (orchestra teacher) shared on April 24, 2024 University City High School will be presenting their Spring Orchestra concert beginning at 6:30 pm.

Adjournment: Motion by Ms. Mullins; seconded by Ms. Reed; approved by acclamation. Meeting concluded at 8:10 pm.



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Warehouse Donation Request Form

GENERAL INFORMATION

Please review the guidelines found here. This form should be completed electronically and printed. This form cannot be submitted online. Requests should be submitted at least 4-6 weeks in advance of an event to allow time for review. Costco Shop Cards may be issued in lieu of monetary or in-kind requests. Due to the large number of requests, Costco Wholesale is unable to guarantee a response to all donation requests.

Today's Date: _____

ORGANIZATION INFORMATION

Name of Organization _____ EIN/Tax ID # _____ 501(c)(3) Status (since) _____

Mailing Address _____ City _____ State _____ Zip Code _____

Telephone Number _____ Organization Website _____ Contact E-mail Address _____

Name of Contact _____ Title or Relationship to Organization _____ Contact's Telephone Number (if different) _____

Has the organization received support from Costco? _____ When? _____ Amount: _____

PROGRAM INFORMATION

Program or Event Name _____

Purpose of Support _____

How will the funds raised for the program be used? _____

How will a Costco donation assist your program? _____

Area/Community the program will serve _____ Estimated number of people served _____ Date of program/event _____

Signature of Applicant _____

By signing this form, I verify that I am an authorized agent of the requesting nonprofit and this organization qualifies for tax-deductible contributions as defined by the Internal Revenue Service and is in full compliance with the USA Patriot Act.

Please bring this completed form to your nearest Costco warehouse location. Visit www.costco.com for a list of warehouses in your area.

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