

Meeting minutes of the Board of Trustees for the University City Public Library for
April 10, 2024

Members present: Cindy Zirwes, Jerrold Lander, Kim Deitzler, Mark Barnes, Joan Greco-Cohen, Dennis Hoppe, Helen Nelling, Kathleen Simpson.

Members absent: Aren Ginsberg

City Council Liaison: Stacy Clay

Guest: Edmund Acosta

Library staff: Patrick Wall—Director, Kerry Bruce, Cindy Deichmann

The meeting was held in hybrid format. Some board members and staff participated via Zoom, and the meeting was recorded; it is available for viewing on the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:15 pm by Cindy Zirwes, President, followed by roll call. Jerry Lander joined the meeting at 5:17 pm. Mark Barnes joined the meeting at 5:25 pm.

Minutes – Helen Nelling made a motion that the minutes from the meeting on March 13, 2024 be approved, seconded by Kim Deitzler. Motion passed at 5:17 pm.

Correspondence – The Friends of the Library and the Historical Society are giving the Library donation checks. A patron offered to help pay for the elevator if that would speed up repairs.

Council Liaison Report – EDRST (Economic Development Retail Sales Tax) funds are available again for distribution to organizations on Delmar and Olive. Crescent Plumbing's new showroom/warehouse is nearly open for business.

President's Report – Now that the elevator is functional, the Board can plan the Library's grand reopening celebration. Cindy Zirwes will represent the Library at the May 1 meeting to discuss the City's Comprehensive Plan. Board members should consider which committee roles they would like for next year.

Committee Reports

- Budget & Finance – Met April 10; approved bank statements, recommended paying the Century Elevator invoice.
- Building & Grounds – Met April 10; recommended paying the Century Elevator invoice, now that elevator is functional.; one of the repaired toilets in Youth Services is coming loose from the wall again; the Library is getting a bid to repair the sinkhole; U City in Bloom is doing a lot of work on the garden.
- Long-Range Planning – Will meet later in April.
- Personnel & Policy – Met April 9; recommended approval of the security camera policy. In the next few days Helen Nelling will send out the form for Patrick Wall's annual evaluation. The lawyer's presentations to staff supervisors went well; Patrick Wall will email slides from the presentation to Board members.

Librarian's Report – Kim Deitzler made a motion to approve the consent agenda, seconded by Joan Greco-Cohen.

Motion passed by roll call vote at 5:37 pm. Aye votes: Mark Barnes, Kim Deitzler, Joan Greco-Cohen, Dennis Hoppe, Jerrold Lander, Helen Nelling, Kathleen Simpson, and Cindy Zirwes. Nay votes: none.

The conversion to the Missouri Evergreen catalog may happen in August.

The Library received a donation of E.G. Lewis memorabilia. The Library's collection is kept separate from the Historical Society's collection, although both are housed in the Library building.

Discussion Items –

Building. Movers are scheduled beginning May 2 & 3 for new shelving. The Tech Electronics person was late to the elevator inspection. Raineri needs to re-do the repair to one of the Youth Services toilets; still waiting to hear about scheduling. Maplewood Plumbing has been hired to fix the sinkhole and related issues. U City in Bloom has put a lot of work into Linda's Garden, with more to come, including some memorial trees. RG Ross has been contacted about a recurring window leak in the director's office. Installing a gutter over the Delmar door is being considered.

Trustee training. Board members watched and discussed a short video, "Working with Friends and Foundations," provided by United for Libraries.

Action Items

Approval of invoice for Century Elevator. Helen Nelling made a motion to approve payment of the invoice for Century Elevator for the amount of \$54,753.00, seconded by Mark Barnes. Motion passed by roll call vote at 5:55 pm. Aye votes: Mark Barnes, Kim Deitzler, Joan Greco-Cohen, Dennis Hoppe, Jerrold Lander, Helen Nelling, Kathleen Simpson, and Cindy Zirwes. Nay votes: none.

Approval of security camera policy. Mark Barnes made a motion to approve the lawyer-approved security camera policy, seconded by Kim Deitzler. Motion passed by roll call vote at 5:57 pm. Aye votes: Mark Barnes, Kim Deitzler, Joan Greco-Cohen, Dennis Hoppe, Jerrold Lander, Helen Nelling, Kathleen Simpson, and Cindy Zirwes. Nay votes: none.

Old Business – The Library grand opening celebration can be held now that the elevator is functional. Several suggestions were made; probably will be a few smaller programs rather than one large one.

All communications between the trustees and the Library should be through ucitylibrary.org email addresses, because all email is potentially discoverable in case of a Sunshine Law request.

Those interested in volunteering for the Memorial Day Run should contact Eric Karch.

New Business – Patrick Wall's corporate credit card was suspended due to out-of-state fraudulent charges; Commerce Bank is expediting a replacement.

Public comment – None received.

The next regularly scheduled Board meeting will be Wednesday, May 8, 2024, at 5:15 pm.

There being no further business, the meeting was adjourned at 6:12 pm.