



CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS
Heman Park Community Center . 975 Pennsylvania
Thursday, November 14, 2024 . 7:00 pm

1. Call to Order / Roll Call
2. Approval of Minutes
3. Citizen's Comments: General comments may be made prior to agenda beginning. Citizens must make written request to speak on specific agenda items as items are addressed. (Note: Comments are limited to 5 minutes)
4. Presentation – Washington University 2025 Public Art Projects – vote required
4. Treasurer's Report: October, 2024
5. Staff Liaison Report
6. Council Liaison Report
7. Committee Reports
 - Calendar Art
 - Finance
 - Literary
 - Marketing
 - Public Art
 - Returning Artists
 - Starlight Concert Series
8. New Business
 - Replacement/Election for Executive Board Member – Vice President
 - Use of Correct Title for the Commission
 - Square Update
 - Arts & Letters Website Update by StLCC-Forest Park Campus IT Department
 - Purchasing Approval Policy/Electronic Receipts to Arts & Letters Email Address
 - Discussion – Arts & Letters Holiday Gathering
9. Old Business
 - QR Code
 - Discussion – December 12th Binder Review by Zoom
10. Announcements
11. Adjournment

Enclosures: Draft of October 10, 2024 Minutes

Please note: If you are unable to attend, please contact Staff Liaison, Lynda Euell-Taylor by or before Noon
Thursday, November 14, 2024
314.505.8525 or 314.505.8625 or email: letaylor@ucitymo.org



REGULAR MEETING OF THE MUNICIPAL COMMISSION ON ARTS & LETTERS

Heman Park Community Center, 975 Pennsylvania

Thursday, October 10, 2024 – 7:00 PM

Members Participating: Sophia Allen, Karla Brown, Marcie Dear, Grace Fitter, A'isha Hedges, Carol Jackson, Linda Jones, Richard Massey, Marian Reed, Olivia Steely, Charlene Temple, Larry Williams, Meg Zelenovich

Absent: Eleanor Mullin, Larry Williams

Also participating: Staff Liaison: Lynda Euell-Taylor and Council Liaison: John Tieman

Meeting called to order at 7:02 p.m. by Commission President Jones

Minutes: Motion by Ms. Reed to approve September 2024 minutes, seconded by Ms. Temple; all approved.

Treasurer Report: Ms. Mullin was absent, but provided a report read by Ms. Jones, General Fund: Balance: \$14,264.72, only activity \$5 bank fee. Levy Fund: Balance: \$10,281.94, only activity interest \$8.03. Motion to approve report by Ms. Brown seconded by Ms. Allen; all approved.

Staff Liaison Report: No report.

Council Liaison Report: Mr. Tieman spoke about new construction in University City, including the ground clearing for a hotel. Mentioned the good work of the volunteer group SHED in the 3rd ward that helps fix homes and is building a home. Also, Rick Ruderer will be approved to join A&L as a commissioner at the next Council meeting. Discussion ensued about how many spots were open for A&L and terming off and reappointment. Ms. Euell-Taylor will share the answers at the next meeting.

Committee Reports:

- **Calendar:** Ms. Zelenovich asked about proofs for the 2025 calendar. Ms. Euell-Taylor will share with the calendar committee via email. A possible theme for 2026 is University Fun Facts. Look for more concrete ideas at the next meeting.
- **Finance:** No Report.

- **Literary:** Ms. Dear shared details about the upcoming even on Sunday, October 20 from 2 to 4 in the high school library with refreshments to honor author Mary Jo Bang. Ms. Steely is editing the program. All commissioners are welcome. Wear your badge.
- **Marketing:** Ms. Jones shared that Ms. Temple is helping with marketing. The literary event is on FB, be sure to like and follow A&L on FB.
- **Public Art:** Ms. Allen shared that the public art WASHU students will join us in the next meeting with their presentations.
- **Returning Artist:** Ms. Fitter shared that Chris Thomas, 1988 graduate and bass player based out of Paris will visit the elementary school on October 25, the middle school on November 8, and the high school on November 22. The reception is set for December 5 in the high school library, time TBD.
- **Starlight Concert:** Mr. Massey shared that the season wrap-up meeting happened and they discussed the need for better advertising with more banners, flyers and a QR code for both. They plan to use some monies for a banner frame. With 3 bids they chose Lowes. June dates for 2025 are 16, 23, 30 with a July 7 rain date, September dates are: 14, 21, 28 with an October 5 rain date.
- **New Business:** Starlight is working on a cancellation process and procedures. A motion to move the Delmar Harvard Mosaic Murals to City Museum was made by Ms. Brown and seconded by Ms. Fitter: all approved.
- **Old Business:** QR code still needs to be researched by Ms. Mullin, A&L binder review will happen as a zoom meeting on December 12, look for your invite. Ms. Mullin is still working on Starlight contract.
- **Announcements:** Mr. Tieman invited everyone to the October 24 Study Session at 5 pm to discuss the environmental effort to have net 0 carbon emissions within 10 years. Ms. Euell-Taylor shared Ms. Mimi Taylor's inquiry for Shed board members. If interested, let Ms. Euell-Taylor know. Decorate your trunks or drop candy at the office. October 24 is the Laughter, Lunch & Bingo event for folks 60+ from 11 to 2. The High School Homecoming game is October 24 at Jennings High School, due to field construction/repair, and the parade is Saturday, October 26. Today is Ms. Dear's last day as an A&L commissioner. She's moving. She will be missed and her VP spot will need to be filled at election time in January.

Adjournment: Motion by Ms. Zelenovich; seconded by Ms. Reed; approved by acclamation.