

**MINUTES OF THE MEETING OF THE  
URBAN FORESTRY COMMISSION  
UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI  
Wednesday December 11, 2024  
(DRAFT)**

**Agenda Item A: Call Meeting to Order**

The meeting was called to order by President Timothy Schroeder at 6:03 pm.

**Agenda Item B: Roll Call**

Those in attendance included Commission President Timothy Schroeder, Vice President Dana Barnard, Secretary Roger McFarland, and Commission Members Linda Fried, Kathy Freese and Jacob Kaiser Forestry Supervisor. Not in attendance were Commission Members Jane Zeni and Aaron Bitzer.

**Agenda Item C: Approval of Agenda**

Vice President Barnard motioned to accept the agenda. Kathy Freese seconded the motion. The motion was approved unanimously.

**Agenda Item D: Approval of Minutes**

The August meeting minutes were not distributed. They will be approved by the commission at the next meeting.

Vice President Barnard motioned to accept the November 13 meeting minutes. Kathy Freeze seconded the motion, and it passed unanimously.

Kathy Freeze motioned to accept the November 25 meeting minutes. Vice President Barnard seconded the motion, and it passed unanimously.

**Agenda Item E: Citizens' Comments**

There were no citizen comments.

**Agenda Item F: Department Report**

The tree removal project along Pershing Ave. will begin in January. As of this date the public has not been informed of the project. All residents will be contacted by letters and door hangers. 75% of the trees will be removed along Pershing Ave between the Fores Park Parkway and Hanley.

Jacob commented that regarding the Pershing Ave. tree replacement project the correct number and specimen of trees will be installed rather than just replacing what was there with what was there.

He also noted no trees will be removed from the median.

**Agenda Item G: Council Liaison Report**

The City Clerk attempted to contact absentee Committee Member Bitzer about ongoing partition in the commission. Next a letter from the City Clerk will be sent to him.

Roger McFarland and Kathy Freeze were reappointed to the commission. Our liaison noted that all commission positions are officially filled but, the lack of attendance by Jane Zeni and Arron Bitzer is a concern.

#### **Agenda Item H: Unfinished Business**

The Forestry Commission Report is almost finalized. Jacob will update two charts to match the new format. Approval of the draft will be discussed in the next meeting.

Discussion on the communications with University City was discussed. We are still seeking participation from the city.

#### **Agenda Item I: New Business**

Discussion on goals for the commission in 2025 was postponed due to time constraints. It was mentioned that focusing on the technical aspects of trees should be considered.

#### **Agenda Item J: Commission Comments**

There were no Commission Representative Comments.

#### **Agenda Item K: Next Meeting Date**

The next meeting will be on January 8, 2025.

#### **Agenda Item #12: Adjournment**

Commission President Timothy Schroeder adjourned the meeting at 7:41 pm.