



**CITY OF UNIVERSITY CITY
REGULAR MEETING OF THE URBAN FORESTRY COMMISSION
Centennial Commons 7210 Olive Blvd.
Wednesday, January 8th,
2025, 6:00 P.M.**

AGENDA

- a) MEETING CALLED TO ORDER**
- b) ROLL CALL**
- c) APPROVAL OF AGENDA**
- d) APPROVAL OF MINUTES** – August 14th 2024, December 11th 2024
- e) CITIZEN PARTICIPATION**
- f) DEPARTMENT REPORT**
 - a. Monthly Reports
 - b. Pershing and Ferguson Sidewalk Projects
- g) COUNCIL LIAISON REPORT**
- h) UNFINISHED BUSINESS**
 - a. Communications Update
- i) NEW BUSINESS**
 - a. Election of Officers for 2025
 - b. Discuss Goals for 2025
- j) COMMISSION COMMENTS**
- k) NEXT MEETING DATE**
- l) ADJOURNMENT**



To: Darin Girdler; Todd Strubhart; Urban Forestry Commission
From: Jacob Kaiser

Date: 1/3/2025

Subject: **NOVEMBER FORESTRY REPORT**

Removed 8 trees, 80 man-hours were spent on removals.

Pruned 15 trees, 94 man-hours spent on pruning.

Planted 4 trees, 24 man-hours spent planting.

Related forestry work:

- 6 Loads of woodchips were taken to Heman Park.
- 4 Loads of sweepings of bark and twigs were taken to recycle area in Ruth Park.
- 1 Loads of logs were taken to Heman Park.

Comments:



To: Darin Girdler; Todd Strubhart; Urban Forestry Commission
From: Jacob Kaiser

Date: 1/3/2025

Subject: **DECEMBER FORESTRY REPORT**

Removed 10 trees, 83 man-hours were spent on removals.

Pruned 4 trees, 8 man-hours spent on pruning.

Planted 8 trees, 40 man-hours spent planting.

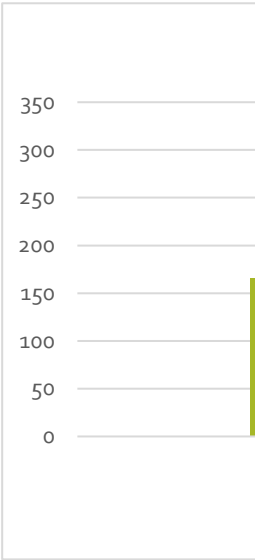
Related forestry work:

- 6 Loads of woodchips were taken to Heman Park.
- 4 Loads of sweepings of bark and twigs were taken to recycle area in Ruth Park.
- 5 Loads of logs were taken to Heman Park.

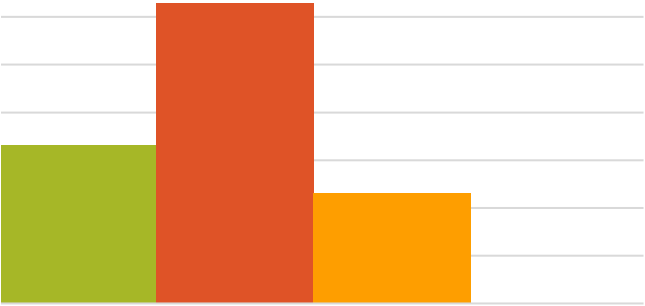
Comments:

2024 Forestry Data Ucity Staff

Month	Removed	Pruned	Planted
Janurary	27	19	0
February	9	49	0
March	15	11	38
April	20	9	7
May	8	16	25
June	17	33	0
July	19	53	0
August	4	89	0
September	23	9	0
October	6	8	34
November	8	15	4
December	10	4	8
Totals	166	315	116



2024 Overall Data



Totals

■ Removed ■ Pruned ■ Planted



Department of Public Works

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

December 24, 2024

Subject: Ferguson Avenue Sidewalk Improvements Project and Tree Removal Notification

Dear Resident,

We are writing to inform you of an upcoming sidewalk improvements project in your area, scheduled to begin in the Spring of 2025. As part of this project, we will be making sidewalk improvements along public right-of-way (ROW), from Olive Boulevard to Melrose Avenue. This project will include the construction of new sidewalks, curbs, ramps and signage.

During the planning and assessment phases, it was noted that certain trees along the right-of-way are in conflict with the planned construction. If these trees are not removed, their roots will be disturbed during the construction, potentially causing damage to the trees or leading to their decline, which could create hazardous situations. Removing these trees is necessary for the timely and safe progression of the sidewalk construction project. This action is critical to avoid further delays and to help us stay on track with the project timeline.

In order to ensure the successful completion of the project and to preserve the safety and integrity of the new infrastructure, it is essential that the trees be removed prior to the start of construction. The city plans to replace the removed trees with new ones during the Fall of 2025.

If you have any questions or concerns, please contact the City before January 15, 2025. If you have questions about the tree removal project, please contact Janet Carter at (314) 505-8573. If you have questions about sidewalk construction, please contact Allyah Sykes at (314) 505-8570.

We appreciate your understanding and cooperation as we work to improve the area, and we are committed to ensuring the process is as smooth as possible.

Thank you for your attention to this matter.

Sincerely,

Mirela Celaj

Mirela Celaj
Interim Director of Public Works
City of University City

Cc: Darin Girdler, Director of Parks and Recreation



Department of Public Works

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8560, Fax: (314) 862-0694

December 24, 2024

Subject: Pershing Avenue Improvement Project and Tree Removal Notification

Dear Resident,

We are writing to inform you of an upcoming street construction project in your area, scheduled to begin in the Spring of 2025. As part of this project, we will be making street improvements along public right-of-way (ROW), from Linden Avenue to Forest Park Parkway. This project will include the construction of new sidewalks, curbs, and asphalt pavement.

During the planning and assessment phases, it was noted that certain trees along the right-of-way are in conflict with the planned construction. If these trees are not removed, their roots will be disturbed during the construction, potentially causing damage to the trees or leading to their decline, which could create hazardous situations. Removing these trees is necessary for the timely and safe progression of the street construction project. This action is critical to avoid further delays and to help us stay on track with the project timeline.

In order to ensure the successful completion of the project and to preserve the safety and integrity of the new infrastructure, it is essential that the trees be removed prior to the start of construction. The city plans to replace the removed trees with new ones during the Fall of 2025.

If you have any questions or concerns, please contact the City before January 15, 2025. If you have questions about the tree removal project please contact Janet Carter at (314) 505-8573. If you have questions about street construction, please contact Allyah Sykes at (314) 505-8570.

We appreciate your understanding and cooperation as we work to improve the area, and we are committed to ensuring the process is as smooth as possible.

Thank you for your attention to this matter.

Sincerely,

Mirela Celaj

Mirela Celaj
Interim Director of Public Works
City of University City

Cc: Darin Girdler, Director of Parks and Recreation