

Meeting minutes of the Board of Trustees of the University City Public Library for  
**March 12, 2025**

Members present: Cindy Zirwes, Aren Ginsberg, Jerrold Lander, Kim Deitzler, Mark Barnes, Joan Greco-Cohen, Dennis Hoppe, Helen Nelling, Trish Winchell.

Members absent: none

City Council Liaison: Stacy Clay

Guest: Beth Gasparovic

Library staff: Patrick Wall—Director, Kerry Bruce, Cindy Deichmann

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The meeting was held in person. The meeting was recorded; it is available for viewing on the Library's Facebook page and YouTube channel.

The meeting was called to order at 5:13 pm by Cindy Zirwes, President, followed by roll call.

Minutes – Aren Ginsberg made a motion that the minutes from the meeting on February 12, 2025 be approved, seconded by Joan Greco-Cohen. Motion passed unanimously by roll call vote at 5:15 pm.

Correspondence – Brentwood Library reported a patron complaint about U City's check-in machines; our IT staff is investigating.

Council Liaison Report – The City will be replacing coin-operated parking meters; still choosing a vendor. Charging stations for electric vehicles are coming. Yard waste stickers are no longer required as of March 11, 2025; a buy-back for stickers that were already purchased is being planned. Solid waste rates will increase.

President's Report – The Memorial Day Run, which is a fundraiser for the Library, could use volunteers. Cindy Zirwes attended the State of the City event and summarized some of the points of Mayor Terry Crow's speech.

Committee Reports

**Budget & Finance** – Met March 12. Approved T-bond reinvestment and payment of BOKF bill; reviewed budget adjustments. Tax revenue is catching up to where it should be. The Friends of the Library are donating \$31,000 this year, a much larger amount than usual. As this is a reassessment year, the Library has sent new tax estimate numbers to the State.

**Building & Grounds** – Met March 12. Roof has been repaired; new shelving has been assembled but not placed; brass plaques misplaced during renovation are being reordered. The Library will re-start scheduled walk-throughs of the building for Board members. Building Manager Dallas Dufer is retiring at the end of March.

**Long-Range Planning** – Will meet next month to plan patron survey. Mark Barnes will meet with Patrick Wall to discuss companies to administer the survey.

**Personnel & Policy** – Met March 11. Approved cybersecurity policy after review by the Library's lawyers; recommend approval by full Board. Close to administering employee survey, would like to finish before completing Patrick Wall's annual evaluation.

Librarian's Report – Patrick Wall discussed his trip to Washington, D.C. to advocate for libraries.

Helen Nelling made a motion to accept the consent agenda, seconded by Jerrold Lander. Motion passed by unanimous roll call vote at 5:54 pm.

Action Items.

*Approval to pay BOKF invoice.* Payment is due to BOKF by April 15 of a \$230,000 principal payment and a \$89,325 interest payment, less \$119.65 in funds on account, for a total payment owed of \$319,205.35. Jerrold Lander made a motion to approve payment of the \$319,205.35 invoice, seconded by Helen Nelling. Motion passed by roll call vote at 5:55 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Dennis Hoppe, Jerrold Lander, Helen Nelling, Trish Winchell, Cindy Zirwes. Nay votes: none.

*Approval of cybersecurity policy.* Trish Winchell made a motion to approve the cybersecurity policy, seconded by Aren Ginsberg. Motion passed by roll call vote at 5:56 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Dennis Hoppe, Jerrold Lander, Helen Nelling, Trish Winchell, Cindy Zirwes. Nay votes: none.

*Approval of 2024-2025 budget amendments.* Jerrold Lander made a motion to approve the budget amendments presented, seconded by Aren Ginsberg. Motion passed by roll call vote at 5:57 pm. Aye votes: Mark Barnes, Kim Deitzler, Aren Ginsberg, Joan Greco-Cohen, Dennis Hoppe, Jerrold Lander, Helen Nelling, Trish Winchell, Cindy Zirwes. Nay votes: none.

Old business – None.

New business – Kim Deitzler thanked library staff for participating in the school district’s African American Read-In. Dennis Hoppe suggested holding print-making programs for kids and will send contact information for a person who runs such programs.

Public comment – Beth Gasparovic thanked the library for supporting its diverse community.

The next regularly scheduled Board meeting will be Wednesday, April 9, 2025, at 5:15 pm.

There being no further business, the meeting was adjourned at 6:02 pm.