



MEETING OF THE CITY COUNCIL
CITY OF UNIVERSITY CITY
CITY HALL, Fifth Floor
6801 Delmar Blvd., University City, Missouri 63130
Monday, June 23, 2025
6:30 p.m.

AGENDA

A. MEETING CALLED TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. PROCLAMATIONS (Acknowledgement)

E. APPROVAL OF MINUTES

1. June 9, 2025 Draft Study Session Minutes (Urban Forestry Update)
2. June 9, 2025 Draft Regular Meeting Minutes

F. APPOINTMENTS to BOARDS AND COMMISSIONS

G. SWEARING IN TO BOARDS AND COMMISSIONS

1. Garrie Burr was sworn in to the Senior Commission on June 16th in the clerk's office.

H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)

Request to Address the Council Forms are located on the ledge just inside the entrance.

Please complete and place the form in the basket at the front of the room.

*The public may also submit written comments must be received **no later than 12:00 p.m. the day of the meeting.** Comments may be sent via email to: councilcomments@ucitymo.org, or mailed to the City Hall – 6801 Delmar Blvd. – Attention City Clerk. Such comments will be provided to City Council prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting. Please note, when submitting your comments, a **name and address must be provided.** Please also not if your comment is on an agenda or non-agenda item. If a name and address are not provided, the provided comment will not be recorded in the official record.*

I. COUNCIL COMMENTS

J. PUBLIC HEARINGS

1. Liquor License for City Mini Mart - 8159 Olive Blvd. 63130

K. CONSENT AGENDA (1 voice vote required)

1. Amended FY25-27 Strategic Work Plan
2. Kempland Bridge Replacement
3. Roof replacement at Firehouse #2, 1045 North and South Road
4. Ratification of May 16, 2025 Emergency Storm Cleanup Expenses
5. Inter-Governmental Agreement With Pagedale for Canton Avenue Improvements
6. Certified installation of playground equipment for Rabe Park (PR25-05) and Metcalfe Park (PR25-04)
7. RFP - Furniture Purchased and Installed - Annex & Trinity Building Renovation
8. RFP – 25-03-0007 - Indoor Gun Range – Police (Annex & Trinity Renovation)

L. CITY MANAGER'S REPORT – (voice vote on each item as needed)

1. City Manager Updates
2. Conditional Use Permit (CUP) Extension Request - Agudas Israel (8202 Delmar Blvd.)
3. Liquor License for City Mini Mart - 8159 Olive Blvd. 63130

M. UNFINISHED BUSINESS (2nd and 3rd readings – roll call vote required)

1. **BILL 9572** AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER JULY 1, 2025, AND REPEALING ORDINANCE NO. 7376.

N. NEW BUSINESS

Resolutions (voice vote required)

1. **Res 2025-07** – Committed Fund Reserves for Various Funds
2. **Res 2025-08** – Fiscal Year 2025-2026 (FY26) Proposed Budget and FY2026-2030 Capital Improvement Program

Bills (Introduction and 1st reading - no vote required)

none

O. COUNCIL REPORTS/BUSINESS

1. Board and Commission appointments needed
2. Council liaison reports on Boards and Commissions
3. Boards, Commissions and Task Force minutes
4. Other Discussions/Business

a)

P. CITIZEN PARTICIPATION (continued if needed)

Q. COUNCIL COMMENTS

R. EXECUTIVE SESSION (roll call vote required)

Motion to go into a Closed Session according to Missouri Revised Statutes 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives or attorneys.

S. ADJOURNMENT

The public may also observe via:

Live Stream via YouTube: https://www.youtube.com/channel/UCyN1EJ_-Q22918E9EZimWoQ

NOTE (6/20/25 Update):

- Effective Monday, June 23rd – the EAST parking lot and entrance from Sgt. Mike King Dr. (wood ramp) will be **CLOSED**.
- Parking and handicap entrance to the building will resume on the WEST side parking lot (Trinity Ave.).
- **The only entrance for City Council meetings will be via the WEST side door (Trinity Ave.)**

Posted June 20, 2025.

STUDY SESSION
Urban Forestry Commission Report
CITY HALL, Fifth Floor
6801 Delmar Blvd., University City, Missouri 63130
Monday, June 9, 2025
5:30 p.m.

AGENDA

1. MEETING CALLED TO ORDER

At the Study Session of the City Council of University City held on Monday, June 9, 2025, Mayor Terry Crow, called the meeting to order at 5:30 p.m.

In addition to the Mayor, the following members of Council were present:

Councilmember Stacy Clay; (*arrived at 5:35*)
Councilmember John Tieman
Councilmember Steven McMahon; (excused)
Councilmember Lisa Brenner
Councilmember Dennis Fuller
Councilmember Bwayne Smotherson

Also in attendance were City Manager, Gregory Rose; City Attorney, John F. Mulligan, Jr.; Director of Parks, Recreation & Public Area Maintenance, David Girdler; Forester/Staff Liaison, Jacob Kaiser; Commissioners Tim Schroeder; Dana Barhard; Kathryn Freese; Theodore Smith; Linda Fried, and Roger McFarland.

2. CHANGES TO REGULAR AGENDA

None

3. URBAN FORESTRY REPORT

Mr. Rose stated staff is asking that Council receive a presentation from the Urban Forestry Commission.

Mr. Girdler introduced the Chair of the Commission Tim Schroeder and Jacob Kaiser the City's Forester. Although the recent weather events have been devastating, the City's trees are an important asset that Mr. Kaiser, with the support of this Commission, has done an excellent job taking care of.

Commissioner Schroeder introduced members of the Commission; Dana Barhard, Kathryn Freese, Theodore Smith, Linda Fried, and Roger McFarland, and thanked Council for taking the time to listen to what they have been working on for the last year and a half. He stated that while two of their members are absent tonight, they are fortunate to now have a full Commission with seven members. Most of these members have only been active for a relatively short period of time, so their first task was to start at the beginning to gain a clear understanding of their purpose.

This report is a result of that work, which they hope will help Council and this administration make decisions regarding the trees in U City. Their next goal is to establish a yearly update that illustrates any problem areas and the progress being made.

History

University City has been designated as a Tree City by the Arbor Day Foundation since 1982. U City's approach to forest husbandry from 2010 through 2018 was primarily three-fold:

- Respond to resident complaints and concerns about City-managed street trees
- Care of trees in parks as issues arise
- Clean up from storm damage to City-managed trees

During this period the Forestry Department's role in its care for City-managed trees was reactionary.

Recent History

- In 2020 a tree inventory was commissioned to catalog all City-managed trees; including size, species, and geo-location. *(This did not include Ruth Park)*
- As a result of this study, an annual pruning program was initiated to cycle through the entire City every 5 years.
 - Important for the life of the tree
- The Forestry Commission has come under new leadership, brought in new members, and collected accurate data to maintain this vital infrastructure; Our Urban Forest.

2023-2024 Forestry Commission Report

In May of 2023, the Forestry Commission determined that it would be important to identify Key Performance Indicators to:

- Objectively measure the health of our City-managed trees and regularly report their status
- Compare U City's performance against established standards
- Identify needs for consideration in the Forestry Division Budget
- Encourage good tree husbandry of privately owned trees by residents
 - A lot of trees that contribute to the City's canopy are not managed by the City
- Create a Resident Communication Plan

Key Performance Indicators (KPI)

1. Canopy Coverage
 - The I-Tree Canopy tool provides satellite imagery that helps you identify trees and determine how much coverage you have
 - Includes City-managed and privately owned trees
2. Numbers of trees
3. Number of trees pruned, planted, or removed each year
4. Tree species diversity
 - Important in identifying specific diseases
5. Tree size class distribution
 - Helps you identify if this is a healthy distribution
6. Percentage of contract versus in-house work
7. State/County tree management
8. New planting areas to be established
9. Resident communication

Canopy Coverage

The goal of tree coverage supported by the National Forestry Service is 40%.

The Forestry Commission used the "I-Tree Canopy" tool to estimate the actual Canopy Coverage of University City which is approximately 37%.

- What direction is this trending in
- The loss of trees due to storms or construction will have a direct impact

Number of Trees Maintained by Forestry Department:

- 7,721 Street Trees

- 2,978 Park Trees; (excludes Ruth Woods)

The current Forestry Department Staff oversees approximately 5000 trees per person.

Number of Trees Removed, Pruned & Planted

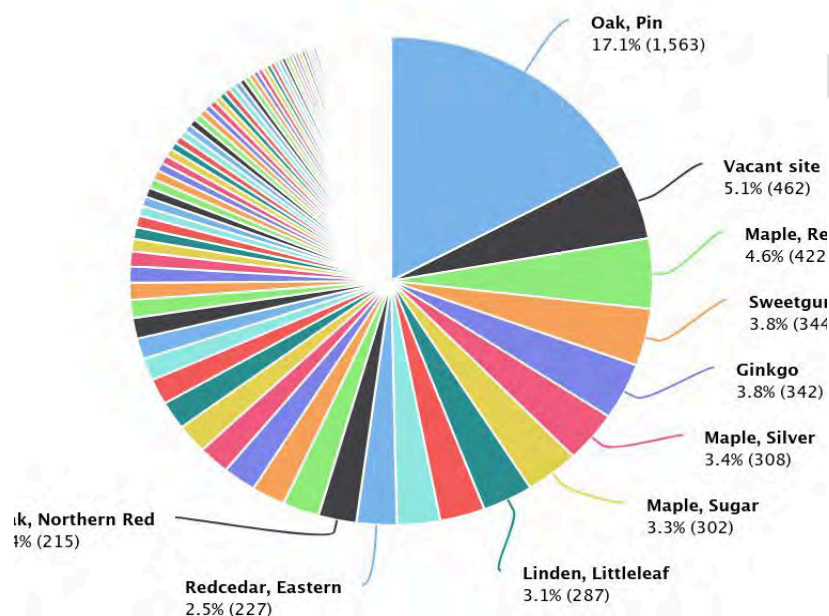
	2019	2020	2021	2022	2023
Removed	263	178	223	265	248
Pruned	632	506	565	2011	1514
Planted	148	244	231	149	98

The number of trees pruned increased significantly in 2022 due to the addition of an annual pruning cycle.

- The pruning cycle is being done entirely by contractors
- Planting is being done by in-house staff and has gone down over the last four years due to being overwhelmed by storm cleanup and keeping up with removals
- Removals are staying consistent with the allocation of more money for contractors

Street Trees Species Diversity

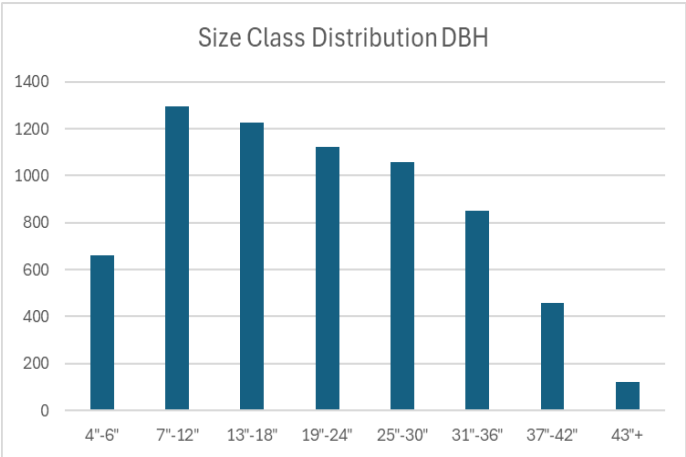
Count per (Common) Species



- 170 Different tree species managed by the City
- Pin Oak is the number one species by count with a 17% total
- Vacant sites are the next most prevalent and need to be replaced
- The industry standard is no more than 10% of any tree species

Tree planting must fill the vacant tree sites and targeted replacements must improve the diversity.

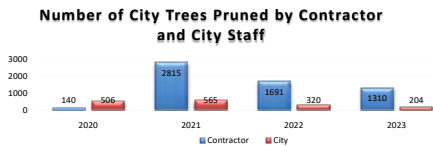
Tree Size Class Distribution



The size class distribution of a healthy urban forest should be a bell-shaped curve.

*The Tree Size Class Distribution takes a generation to change and therefore must be monitored.
If the City can catch up on planting trees it will result in obtaining the desired curve.*

Percentage of contract versus in-house work.
Pruning



- Pruning cycle started in 2021
- City staff decreased from 3 employees to 2 in 2020 and to 1 in 2024

Outsourcing was necessary to initiate the program but, in-house pruning results in better quality.

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Outsourcing probably makes sense for a lot of the work that needs to be done.

Percentage of contract versus in-house work.
Planting



- Ash tree removal and new species replacement is by outside contractors. This program expires in approximately 7 to 10 years.
- Staffing restrictions and storm cleanup limited planting time in 2022 and 2023.

Planting can be done by either contract or in-house employees but, in-house is preferred for quality

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The Commission would like to see more trees planted and yearly goals being established to determine if the City is moving in the right direction.

State/County Tree Management

Some of the most high-profile tree-lined streets in University City are not maintained by our Forestry Division because they are the responsibility of the County. These 519 trees equate to 7.6% of the street trees in U City.

The County prunes only on request, and removes trees when needed, but does not replace trees.

- The understanding is that the County does not want to take responsibility for maintaining more trees
- These 519 trees are at risk
- Absorbing these trees would not be a problem for U City

Trees are distributed as follows:

- Delmar – 230
- Hanley – 64
- Midland – 158
- North and South, McKnight, Pennsylvania and Vernon – 67

University City needs to take responsibility for managing these trees in order to ensure good husbandry of this significant asset.

Currently, No Planting Areas Have Been Established

“Heat islands” form when pockets of hot air reflected from hard surfaces such as buildings and streets create an unusual body of heat. Additional tree canopy can mitigate heat islands.

- St. Louis City has designated funds to identify heat islands and address them by establishing new planting areas
- University City also has areas that could be considered heat islands. Currently, there has been no analysis of heat islands in our community

The Commission recommends the identification of funding sources to undertake a heat island study.

Resident Communication

Canopy coverage is a collaborative effort between the City and the residents. The Commission has formed a sub-committee which has completed significant work on goals.

- 15 educational topics have been identified
- Communication methods such as print media, social media, and community communications have been identified
- Currently, one topic is being discussed in the City's quarterly newsletter
- Collaboration has begun between the Forestry, Parks, and Green Practices Commissions

Importance of Key Performance Indicators (KPI)

Our summary evaluation is that insufficient resources have been allocated to grow our Forestry Division staff and equip staff to meet the goals defined by the Commission's KPIs.

Trees are a major value asset for University City and we have been taking them for granted. Planting and pruning are the best ways to maintain this valuable asset. Trees take a long time to grow but can be lost more quickly if proper husbandry is not a habit.

- Forestry and trees can be included in every project that is undertaken

- The Forestry Department is an excellent resource for new projects

The KPIs are designed to provide year-to-year consistent reporting to measure the health of our tree ecosystem. As the concerns grow about climate change more investment in the Urban Forest is required.

Major Issues Identified

- A. Forestry staff consists of 2 persons; often this is not sufficient to support needed maintenance, let alone improvement of our KPIs
- B. Forestry equipment is old and needs updating
- C. There are 462 planting sites where trees have been removed and have not been replaced
- D. 519 State/County Street trees within U City are not managed except for removal and storm damage clean-up
- E. There is limited outreach to the community regarding the Forestry Division
- F. The current Storm Cleanup Policy for a major storm detracts from Forestry's daily mission

Commissioner Schroeder stated the Report also contains an Appendix with definitions and a printout from the I-Tree Canopy tool. So, if Council needs additional information they will be happy to supply it.

Mayor Crow stated that he has been sitting on this dais for a long time, and rarely has he seen a report of this caliber from the Urban Forestry Commission. It has given him a lot to think about moving forward. So, on behalf of himself and his colleagues, he would like to thank the Commission for this well-organized presentation.

Commissioner Schroeder stated while reviewing some of the previous documents they came across a Forestry Management Plan that appears to have never gone through the formal approval process. The Commission's desire is to solidly pull together all of the City's official documents.

Councilmember Clay echoed the comments of Mayor Crow regarding the Commission's Report and acknowledged the significant work performed in good and bad weather, by Mr. Kaiser and his staff.

The City's trees are certainly an asset, and he would agree that without proper maintenance they can become a liability. It's rare for anyone to purchase a house in U City and not inherit at least one large tree, and tree maintenance is incredibly expensive; especially for the folks he represents in the 3rd Ward. Many of their complaints are about trees that they perceive need to be removed, either because the tree itself is in jeopardy or it is putting them in physical jeopardy. There is no easy answer, so he would stress the Commission's point about the need to get information out to the community about maintaining privately owned trees and how pruning can help remediate some of their problems.

With respect to the proposition of the City taking over State and county-owned trees, Councilmember Clay stated he hopes that the request would include providing corresponding resources to assist the City with managing those 519 trees.

Commissioner Schroeder stated this is something the Commission believed was above their pay grade. Clayton is also a Tree City and if you are designated as a Tree City you must have a Forestry Commission. So, if the City wants to address this issue one of his thoughts was to establish a Task Force that could talk to other Commissions to see if they might have a similar problem and perhaps work through this together.

Councilmember Fuller stated that a lot of this information was new to him, so he would like to associate himself with the compliments given on this presentation; it was really great. He then posed the following questions to Commissioner Schroeder:

Q. Did you say that the only thing the State and County will do for these 519 trees is prune or remove them?

A. I'm not sure they even prune them.

Q. Who replaces these trees if they are removed?

A. They are not being replaced. Our understanding is that they will move a tree onto a resident's property if they want it to remain, but they will not replace it.

Q. That's why you would like U City to start replacing those trees removed by the County/State?

A. Yes.

Q. Who would then be responsible for that tree?

A. That's a good question.

Q. Who would be legally responsible if that tree caused damage to someone's property?

A. I'm sure they would not mind giving the City these trees, but I think responsibility and liability will be some of those thorny issues that will require legal guidance.

Q. If the City were to plant a tree on their land wouldn't it remain under their jurisdiction?

Mayor Crow stated he believes these are questions for another day. However, he does not think that it would hurt to make outreach in order to get a little more clarification.

Councilmember Brenner stated she loves to have a lot of data when making decisions, so she appreciates this data that can be followed throughout the years. The City's canopy of trees is one of its assets, so there is a need to be aware of how we can all work together to keep them healthy. She stated one thought that might help bolster forestry's capabilities is for Mr. Rose to consider the need to update or replace old equipment in his discussions with other cities about the sharing of resources.

Commissioner Schroeder stated what he would like to make clear to everyone, is that while the Commission plans to keep reporting on the numbers and making suggestions, they understand that how these issues are addressed or any actions that are taken as a result of their reports will be totally up to the City's discretion.

Councilmember Smotherson thanked the Commission for its presentation and stated that he would like to discuss several issues occurring in the 3rd Ward.

Trees were removed and never replaced from four homes in the 1200 block of Purdue. When he asked if they would like to see a new tree planted, they all responded yes, but they would like the option of selecting the type of tree being planted. One tree they have shown particular interest in is the Crimson Century Maple. So, it would be great if the Commission could provide a list of the species available for replacing a tree that has been removed.

There are huge Elm Trees along Etzel that have been there for years. The problem is that these residents do not have driveways, and their only options are to park in the back alley; which is not safe, or on Etzel underneath these trees that are constantly destroying their cars and their lawns. Many have stated that reporting these issues to their insurance companies has been problematic.

The last complaint is from residents who have experienced their tree's roots growing into the sewer system. So, he would like to see some consideration given to these residents when they make requests to have these trees removed. Councilmember Smotherson stated he would also appreciate information explaining the importance of the City's trees and the steps that can be taken for maintaining or requesting that a tree be removed or replaced, provided to his 3rd Ward residents.

Commissioner Schroeder stated the Commission entertains providing residents with the opportunity to come to their meetings and discuss any problems they are having with a tree.

Councilmember Smotherson stated his understanding is that many have tried that avenue only to be told that their tree is healthy and cannot be removed.

Commissioner Schroeder stated he is only aware of two residents appearing in the last year and a half, so perhaps that's something that could be added to their communication topics.

Mayor Crow posed the following questions to Commissioner Schroeder:

Q. As Councilmember Brenner mentioned, the opportunity to utilize the resources and expertise of other communities would be interesting. Do you know if any of the other neighboring communities have forestry programs that are as active as Clayton and U City?

A. *Not at this time, but it's something I will look into.*

Q. Would it be of any benefit to have community organizations or schools help us plant trees or does it make more sense to have the professionals do it?

A. Something else the Commission has done is to self-educate itself on how trees should be planted, and there are some very technical things to know about planting a tree that even I did not realize. So perhaps, they could assist in planting small trees called "Whips," but not any of the bigger trees.

Q. Why was planting Pin Oaks so popular in U City?

A. *Mr. Kaiser: (Inaudible response)*

Mayor Crow stated unfortunately, the speaker was not at the microphone. But his answer was that Pin Oaks were so popular years ago because they were less expensive and there was little to no forethought given to diversifying the types of trees being planted.

Councilmember Clay posed the following questions to Commissioner Schroeder:

Q. Our existing trees are gigantic and just seem inappropriate for the City's tree lawns. So do you know what the average height of the new trees being planted will be?

A. *An interesting thing we learned about how to mitigate a tree's damage to sidewalks is that Cornell University has developed a compound that can be saturated into the ground and the tree's roots will follow that compound in any direction you desire. Sometimes you can even do this with existing trees. So, to avoid some of the situations we have now, this might be something to keep in mind as you're planting new trees.*

Q. Is it fair to say that the new trees we are planting will be smaller and more compact than our existing trees?

A. *(Mr. Kaiser): Our biggest problem with urban forestry is a monoculture where you have the same species of trees. As you saw on the inventory, 17% of the City's trees are mature Pin Oaks that we are starting to lose at a rapid rate. When choosing what tree to plant I have to think of things like power lines and the width of the tree lawn. That means that I am not going to plant the same tree on the 7000 block of Kingsbury as I am on the 6800 block of Corbett. So no, we will not be planting smaller trees everywhere. We love those big, beautiful trees that create so much shade that helps residents cool their homes, and improves the City's infrastructure when it is properly maintained. It's when you don't maintain them that they become a nuisance. Different trees fit in different places, but we're not going to see these results in our lifetime. It's for the next generation.*

4. ADJOURNMENT

Mayor Crow thanked the Commission for providing an excellent report and adjourned the Study Session at 6:23 p.m.

LaRette Reese
City Clerk, MRCC

MEETING OF THE CITY COUNCIL
CITY OF UNIVERSITY CITY
CITY HALL, Fifth Floor
6801 Delmar Blvd., University City, Missouri
63130
Monday, June 9, 2025
6:30 p.m.

AGENDA

A. MEETING CALLED TO ORDER

At the Regular Session of the City Council of University City held on Monday, June 9, 2025, Mayor Terry Crow called the meeting to order at 6:31 p.m.

B. ROLL CALL

In addition to the Mayor, the following members of Council were present:

Councilmember Stacy Clay
Councilmember John Tieman
Councilmember Steven McMahon; (excused)
Councilmember Lisa Brenner
Councilmember Dennis Fuller; (Zoom)
Councilmember Bwayne Smotherson

Also in attendance were City Manager, Gregory Rose and City Attorney, John Mulligan, Jr.

Mayor Crow announced that Councilmember Fuller would be joining the meeting by Zoom.

C. APPROVAL OF AGENDA

Hearing no requests to amend, Councilmember Tieman moved to approve the agenda as presented, it was seconded by Councilmember Smotherson, and the motion carried unanimously.

D. PROCLAMATIONS (Acknowledgement)

E. APPROVAL OF MINUTES

1. May 27, 2025, Regular Session Minutes were moved by Councilmember Smotherson, it was seconded by Councilmember Brenner, and the motion carried unanimously.

F. APPOINTMENTS TO BOARDS AND COMMISSIONS

1. Ivy Jackson Davis was nominated to the Senior Commission by Councilmember Stacy Clay, it was seconded by Councilmember Smotherson, and the motion carried unanimously.
2. Edward Nickels was nominated for reappointment to the Historic Preservation Commission by Councilmember Stacy Clay, it was seconded by Councilmember Smotherson, and the motion carried unanimously.
3. Garrie Burr is nominated for appointment to the Senior Commission by Councilmember Dennis Fuller; in lieu of Councilmember Fuller, Councilmember Tieman read the appointment into the record, it was seconded by Councilmember Fuller, and the motion carried unanimously.

G. SWEARING IN TO BOARDS AND COMMISSIONS

1. Paul Timothy Brady was sworn into the Traffic Commission on June 3rd in the City Clerk's office.

H. CITIZEN PARTICIPATION (Total of 15 minutes allowed)

Request to Address the Council Forms are located on the ledge just inside the entrance. Please complete and place the form in the basket at the front of the room.

Written comments must be received **no later than 12:00 p.m. on the day of the meeting**. Comments may be sent via email to: councilcomments@ucitymo.org, or mailed to the City Hall – 6801 Delmar Blvd. – Attention, City Clerk. Such comments will be provided to the City Council prior to the meeting. Comments will be made a part of the official record and made accessible to the public online following the meeting.

Please note that when submitting your comments, a **name and address must be provided**. Please also note whether your comment is on an agenda or a non-agenda item. If a name and address are not provided, the comment will not be recorded in the official record.

Mayor Crow acknowledged that there were no written or oral comments.

I. COUNCIL COMMENTS

None

J. PUBLIC HEARINGS

1. Fiscal Year 2025-2026 (FY26) Proposed Budget

Mayor Crow opened the Public Hearing at 6:34 p.m. After acknowledging that there were no written or oral comments the meeting was closed at 6:34 p.m.

K. CONSENT AGENDA - (1 voice vote required)

1. CDBG 2023 Street Improvements- Recommendation of Contract Award

Councilmember Smotherson moved to approve the Consent Agenda, it was seconded by Councilmember Brenner, and the motion carried unanimously.

L. CITY MANAGER'S REPORT – (Voice vote on each item as needed)

1. City Manager Updates
None

M. UNFINISHED BUSINESS - (Roll call vote required on 2nd and 3rd readings)

1. BILL 9571 - AN ORDINANCE REPEALING SECTIONS 120.140, 120.750, 120.760, 120.770, 120.780, 120.790, 120.800, 120.810, AND 120.820 OF THE UNIVERSITY CITY MUNICIPAL CODE, RELATING TO THE COMMISSION FOR ACCESS AND LOCAL ORIGINATION PROGRAMMING (CALOP), AND TERMINATING CALOP. Bill Number 9571 was read for the second and third time.

Councilmember Tieman moved to approve, it was seconded by Councilmember Smotherson.

Councilmember Clay asked Mr. Rose if there had been any new conversations about the disposition of funds that remain in the CALOP account? Mr. Rose stated during the Study Session on CALOP he was given direction to develop a process for the disposition of those funds that would give the public an opportunity to provide input. He stated that he intends to move forward with that plan after the budget process has been concluded.

Roll Call Vote Was:

Ayes: Councilmember Tieman, Councilmember Brenner, Councilmember Fuller, Councilmember Smotherson, Councilmember Clay, and Mayor Crow.

Nays: None.

N. NEW BUSINESS

Resolutions - (Voice vote required)

Bills - (No vote required on introduction and 1st reading)

Councilmember Clay

1. **BILL 9572** - AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER JULY 1, 2025, AND REPEALING ORDINANCE NO. 7376. Bill Number 9572 was read for the first time.

O. COUNCIL REPORTS/BUSINESS

1. Commission appointments needed
2. Council liaison reports on Boards and Commissions
Councilmember Smotherson reported that the Starlight Concert Series will begin next Monday.
3. Boards, Commissions, and Task Force minutes
4. Other Discussions/Business

P. CITIZEN PARTICIPATION (continued if needed)

Q. COUNCIL COMMENTS

Councilmember Smotherson stated he attended the MoDOT meeting sponsored by Brian Williams at Clayco which was very informative. Participants were provided with an update on the activities on Olive Blvd., and after speaking with the engineer, he and Lisa would love to get together with Mr. Rose and discuss what they would like to see happen on Olive, which are pedestrian walkways along Heman Park and Schnucks. The engineer also mentioned that he has been watching the activity of cars coming off I-70 making illegal left turns into Costco. So, his concern is that when Dierbergs is built the same thing is going to happen in the opposite direction. As a result, he is now giving consideration to installing a concrete median.

Mayor Crow stated he and several of his colleagues were in attendance at the Missouri Municipal League's meeting where U City's Former Mayor, Joe Adams, was given a Lifetime Service Award.

The festival associated with the new murals designed for The Loop was a big success, and he hopes everyone will get the opportunity to see them.

Mayor Crow thanked the City Manager and his staff for lighting up City Hall in celebration of Pride Month, which continues to demonstrate the City's commitment to diversity.

"In these challenging times, it is very important for us to always support and appreciate the art that we have in our community. At times, it may challenge or support us, but the fact that U City has art in the community on a regular basis makes this a wonderful place to live." Mayor Crow stated these comments expressed by Mr. Rose at the Mannequins in The Loop event really struck home with him. This year's event displayed 26 mannequins and next year's goal is to cross I-70.

Councilmember Tieman moved to adjourn the Regular Session, it was seconded by Councilmember Clay, and the motion carried unanimously.

R. ADJOURNMENT

Mayor Crow thanked everyone for their participation and adjourned the meeting at 6:44 p.m.

LaRette Reese
City Clerk, MRCC

**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**



NUMBER: <i>For City Clerk Use</i>	PH20250623-01
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SUBJECT/TITLE:

Liquor License for City Mini Mart - 8159 Olive Blvd. 63130

PREPARED BY:

Keith Cole - Director of Finance

DEPARTMENT / WARD

Finance / All

AGENDA SECTION:

Public Hearing

CAN ITEM BE RESCHEDULED?

Yes

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

N/A

FISCAL IMPACT:

N/A

AMOUNT:

N/A

ACCOUNT No.:

N/A

FROM FUND:

N/A

TO FUND:

N/A

EXPLANATION:

City Mini Mart has applied for Intoxicating Liquor Not More Than 22%, by the Package, Retail liquor license, including Sunday Liquor License.

STAFF COMMENTS AND BACKGROUND INFORMATION:

The Applicant / Managing Officer is Najeh Ahmed. A background check / investigation by the Police Department revealed no disqualifying information. Department Approval has been granted from all necessary departments. Since the application is by the package, retail, the five recommendations from University City citizens are not required. Petition from business owners within a radius of 200 feet is not required due to applying by package, retail. A current Certificate of No Sales Tax Due issued by the Missouri Department of Revenue was received relative to the business. 2024 personal property tax record for the applicant indicates payment of taxes. Current voter registration documentation for the applicant was provided.

CIP No.

RELATED ITEMS / ATTACHMENTS:

N/A

LIST CITY COUNCIL GOALS (S):

N/A

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

June 23, 2025



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CA20250623-01
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SUBJECT/TITLE:

Consideration of the Amended FY25-27 Strategic Work Plan

PREPARED BY:

Gregory Rose, City Manager

DEPARTMENT / WARD

CMO/ALL

AGENDA SECTION:

City Manager's Report

CAN ITEM BE RESCHEDULED?

yes

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

The City manager recommends approval of the Amened FY25-27 Strategic Work Plan.

FISCAL IMPACT:

AMOUNT:

ACCOUNT No.:

FROM FUND:

TO FUND:

EXPLANATION:

The Proposed FY25-27 Strategic Work Plan was presented during the January 13, 2025 study session and approved at the February 10th Council meeting. The 1st quarter report was presented at the May 27, 2025 study session.

STAFF COMMENTS AND BACKGROUND INFORMATION:

Included in your packet is the Amended FY25-27 Plan as modified following the discussion during the May 27th study session,

CIP No.

RELATED ITEMS / ATTACHMENTS:

Amended FY2025-2027 Strategic Work Plan

LIST CITY COUNCIL GOALS (S):

All 7 Priorities

Economic Development, Public Safety, Encourage High Quality Growth, Prudent Fiscal Management, Improved Infrastructure, Employees, Community Quality of Life and Amenities.

RESPECTFULLY SUBMITTED:

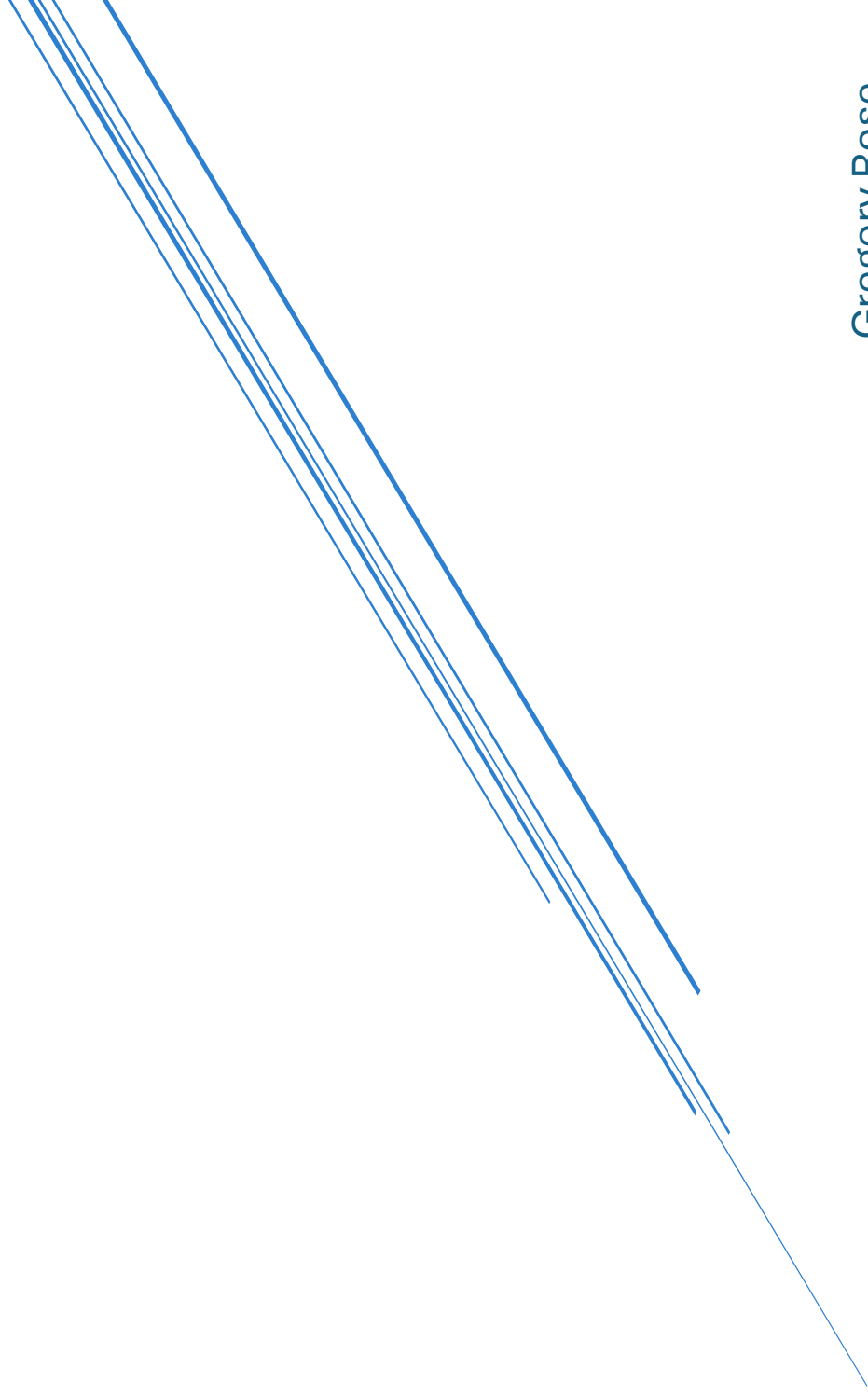
City Manager, Gregory Rose

MEETING DATE:

6/23/2025



2025 – 2027 Strategic Work Plan



Gregory Rose
City Manager



2025 – 2027 Strategic Work Plan

Economic Development

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Creation of Quarterly ED Report	Economic Development	May 2025	ED Manager hired in April 2025	
Re-establish Business Retention and Recruitment Program	Economic Development	July 2025		
Third Ward Revitalization – 1. Parking Spaces Along Midland 2. Create Renter’s Ordinance	Economic Development/Public Works	July 2025	Contact St. Louis County to add parking spaces. And create a renter’s ordinance.	
Loop CIP	DCM Development	July 2025		



2025 – 2027 Strategic Work Plan

Economic Development

Strategic Project	Responsible Position/ Department	Projected Start Date	Status	Completion Date Projected/Actual
Olive Boulevard CIP	DCM Development	January 2026	Changed start date to 2026	
Develop Minority and Women Entrepreneur Program	Economic Development Manager	July 2025		
Update List of Property Inventory (City Owned and Privately Owned)	Economic Development Manager	May 2025	ED Manager hired in April 2025	



2025 – 2027 Strategic Work Plan

Public Safety

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Identify Site for Police and Fire (ISO Rating) Satellite Facility Development	Fire Department, Police Department	January 2026	Changed start date to 2026	
Construction of Police/Court Facility	City Manager's Office, Police, Public Works, Planning and Development	August 2023	Construction underway	Mid 2026
Evaluate Community Paramedic Program	Fire Department	July 2024	Working with state legislative delegation to pass required bill allow this program	
Establish Vacant Building Fee	DCM Development/City Attorney	July 2025		



2025 – 2027 Strategic Work Plan

Public Safety

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Annual Emergency Preparedness Training for City Staff	Human Resources	January 2025	Project to be removed from future reports.	
1/4 Fire Sales Tax for staffing and equipment (Prop C)	City Manager's Office/ Fire Department	January 2025	Changed to a general use for sales tax	
Installation of License Plate Readers (LPR) on Delmar and Olive	Police	July 2024	Project initiated	
Report on Potential Use of Robotics in Policing and Fire	Police/Fire	January 2025		



2025 – 2027 Strategic Work Plan

Encourage High Quality Growth

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Improve Landlord/Property Manager Registration List – Evaluate Vacant Houses Fee	Planning and Development	July 2026	Start date changed to 2026.	
Solid Waste Rate Study Update (Sticker Elimination)	City Manager/Finance Director	July 2024	Task Force was created and will recommend rates to Mayor and Council	Completed April 2025
Report on Architecture Board	Planning and Zoning	October 2025	Proposal Under Review by P.C.	
Establish 3 rd Ward Revitalization Program	Deputy City Manager - Development	June 2022	Plan approved by the Mayor and Council. Hiring Coordinator Underway.	



2025 – 2027 Strategic Work Plan

Encourage High Quality Growth

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Evaluate developing dedicated bike lanes and more walkable areas. Using Trailnet	Public Works	January 2027	Start date changed.	
Update Zoning Code	Planning and Zoning	July 2024	Contracted with Firm to Update Zoning Code	
Evaluation of Sustainability Plan- (What are the fiscal impacts of ordinance)	Planning and Zoning	June 2025		
Implementation of Online License Payments	Finance	July 2025		
Study of Green House Gas Inventory	DCM - Development	July 2025	Scope of Work to be prepared in coordination with GPC	
Examine Consolidating BCC's	City Manager/City Clerk	July 2025		



2025 – 2027 Strategic Work Plan

Encourage High Quality Growth

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Strengthen Property Maintenance Code	Planning	July 2024	Project to Start in September	
Evaluate University Heights proposed stormwater ordinance	Public Works	July 2024	Under review by P.C.	December 2025

Prudent Fiscal Management

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Evaluate Purchasing Cards – Determine feasibility of using purchasing cards	Purchasing Manager	July 2025		
Develop Fleet Management Program	Fire/Fleet	June 2024	Evaluating various software products for potential use. GPS installed on vehicles	June 2026



2025 – 2027 Strategic Work Plan

Prudent Fiscal Management

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Update Accounting Policy and Procedures	Finance Department	July 2027	Start date changed.	
Report to City Manager on Developing a Designated Automated Phone Line to take Payments	Finance Department	July 2025		
Creation of Asset Management Strategy and Execution	Purchasing Manager	July 2025		
Examine the feasibility of consolidating some services with other jurisdictions	City Manager's Office	July 2025	Meeting with neighboring City and discussing areas for possible IGAs	



2025 – 2027 Strategic Work Plan

Improved Infrastructure

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Creation of Communication Policy	DCM - Support Services	May 2025	Recruitment for DCM Underway	
Creation of City-Wide Performance Measurements	DCM – Support Service	May 2025	Recruitment for DCM Underway	
Retention Basin	City Manager's Office	February 2019	Design Underway at Army Eng.	Mid 2028
Establish Storm Water Master Plan	Public Works	September 2023	Draft under review.	July 2025
Create Road and Sidewalk Condition Rating Analysis	Public Works	July 2025		
Pershing Steet Improvement	Public Works	December 2021	Obligation approved by FHWA. Working on Bid Ad.	
Ferguson Street Improvements	Public Works	July 2022	Obligation approved by FHWA. Bid ad underway.	



2025 – 2027 Strategic Work Plan

Employees

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Update Personnel Policies	Human Resources/City Attorney	June 2022	Updating each section	
Annual - Conduct Gallup Q12 Employee Survey	Human Resources	July 2024	Two surveys completed. Final survey to occur in July 2025.	August 2025
Improve Employee Pension Programs	City Manager/Finance Director	July 2022	May 12, 2025, Council approved contracting with Baker Tilly to review Uniform Pension Plan	
Salary Survey Update	Human Resources Director	July 2025	Funding for survey proposed in FY 26 Budget	December 2025



2025 – 2027 Strategic Work Plan

Community Quality of Life and Amenities

Strategic Project	Responsible Position/Department	Projected Start Date	Status	Completion Date Projected/Actual
Creation of Summer Camp Program	DCM Development /Parks and Recreation	October 2024	Advertisement of program.	January 2025
Creation of free memberships for school district students with a certain GPA and/or attending summer school	DCM Development/Parks and Recreation	September 2024	Working with UCSD on parameters.	
Resident Satisfaction Survey	DCM Support Services	July 2025	Funding Proposed in FY 26 Budget	December 2025
Create City Flag	DCM Development	July 2025		
Improve Web Page to Connect Seniors to Services	DCM – Support Services	July 2025		
Ruth Park Golf Course – Driving Range Improvement Project	DCM Development/Parks and Recreation	July 2024	Contracting for Engineer.	



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CA20250623-02
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SUBJECT/TITLE:

Kempland Bridge Replacement

PREPARED BY:

Brooke A. Sharp

DEPARTMENT / WARD

Public Works

AGENDA SECTION:

Consent

CAN ITEM BE RESCHEDULED?

No

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

City Manager recommends approval

FISCAL IMPACT:

Total Project Budget - \$1,099,423.75

Federal Share - \$771,180

City Share - \$328,243.75

AMOUNT:

\$328,243.75

ACCOUNT No.:

12.40.90.8040

FROM FUND:

Capital Improvement Sales Tax Fund

TO FUND:**EXPLANATION:**

On December 12, 2022, the City Council approved Supplemental Agreement 13 which noted that the full grant amount would be needed to cover the cost of construction due to inflation. Staff has received the cost estimate, which puts the city's share at \$328,243.75.

STAFF COMMENTS AND BACKGROUND INFORMATION:

In November 2022, the city was awarded a grant for the replacement of the Kempland Bridge. In December, the City Council approved Supplemental Agreement 13, in which it was noted that construction costs had gone up due to inflation. No cost estimate was provided at that time. The city received a cost estimate in May which lists a total project budget of \$1,099,423.75: Fed Share: \$771,180; City Share: \$328,243.75. Staff requests approval.

CIP No.**RELATED ITEMS / ATTACHMENTS:**

Cost Estimate

LIST CITY COUNCIL GOALS (S):

Improved Infrastructure
Prudent Fiscal Management

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

June 23, 2025



**KEMPLAND PLACE BR. 43200011
OVER RIVER DES PERES
STP-5402(621)
CONSTRUCTION COST ESTIMATE**



4/29/2025

Bid No.	Spec. No.	Description	Unit	Quantity	Unit Cost	Extended Cost
ROADWAY ITEMS						
1	2013000	Clearing and Grubbing	AC	0.1	\$30,000.00	\$3,000.00
2	2022010	Removal of Improvements	LS	1	\$50,000.00	\$50,000.00
3	2035000	Unclassified Excavation	CY	200	\$20.00	\$4,000.00
4	2035500	Embankment in Place	CY	100	\$40.00	\$4,000.00
5	3040143	Type 1 Aggregate for Base (4" Thick)	SY	380	\$12.60	\$4,788.00
6	4011209	Bit. Pvm. Mix PG64-22 (BP-1 Surface) (2" Lift)	TON	37	\$200.00	\$7,400.00
7	4013000	Bit. Pvm. Mix PG64-22 (Base) (2-3" Lifts)	TON	110	\$200.00	\$22,000.00
8	6042010	Manhole - Adjust to Grade	EA	2	\$1,000.00	\$2,000.00
9	6085000	Concrete Approach, 6" (Remove and Replace)	SF	442	\$20.00	\$8,840.00
10	6091050	Concrete Curb and Gutter (24" gutter)	LF	190	\$50.00	\$9,500.00
11	6181000	Mobilization	LS	1	\$80,000.00	\$80,000.00
12	7261036	Storm Sewer (36" RCP)	LF	49	\$150.00	\$7,350.00
13	7261042	Storm Sewer (42" RCP)	LF	25	\$350.00	\$8,750.00
14	JSP	Rebuild Structure (Adjust manholes to grade)	LF	2	\$1,000.00	\$2,000.00
15	7310000	Storm Sewer Structure (Curb Inlet)	EA	2	\$5,000.00	\$10,000.00
16	7320636A	Precast Concrete Flared End Section, 36"	EA	1	\$3,000.00	\$3,000.00
17	7320642A	Precast Concrete Flared End Section, 42"	EA	1	\$4,000.00	\$4,000.00
18	JSP	MSD As-Built Drawing	LS	1	\$2,000.00	\$2,000.00
Sub-Total Roadway Items						\$232,628.00
SIGNING/STRIPING/SIGNALS ITEMS						
19	6161005	Construction Signs	SF	296	\$12.00	\$3,552.00
20	6161031	Type III Moveable Barricade with Light	EA	9	\$300.00	\$2,700.00
21	6209902	Pavement Marking Shared Lane Symbol (Standard Waterborne)	EA	1	\$500.00	\$500.00
22	6206112A	Pavement Marking 12" - Crosswalk White (Standard Waterborne)	LF	110	\$10.00	\$1,100.00
23	9031200	Sign Relocation on New Post (per location, regardless of the number of signs)	EA	2	\$1,500.00	\$3,000.00
24	9035000	Crosswalk Sign (W11-2) (includes post)	EA	3	\$700.00	\$2,100.00
25	9035000	"Ahead" Sign (W16-9p)	EA	1	\$700.00	\$700.00
26	9035000	"Downward Arrow" Sign (W16-7p)	EA	2	\$700.00	\$1,400.00
Sub-Total Signing/Striping/Signals Items						\$15,052.00
LANDSCAPING/STREETSCAPING ITEMS						
27	8051000A	Seeding - Cool Season Mixtures	AC	0.1	\$10,000.00	\$1,000.00
28	8061007A	Curb Inlet Check	EA	3	\$110.00	\$330.00
29	8061010A	Type C Berm	LF	190.0	\$30.00	\$5,700.00
Sub-Total Landscaping/Streetscaping Items						\$7,030.00
BICYCLE/PEDESTRIAN FACILITY ITEMS						
30	6071014	Chain-Link Fence (72" Galvanized)	LF	40	\$80.00	\$3,200.00
31	6081010	Concrete Sidewalk Curb Ramp, 6" thick	SF	250	\$20.00	\$5,000.00
32	6081012	Truncated Domes (Detectable Warning Dev.)	SF	50	\$30.00	\$1,500.00
33	6086004	Concrete Sidewalk, 4" thick	SF	950	\$10.00	\$9,500.00
Sub-Total Bicycle/Pedestrian Facility Items						\$19,200.00

		BRIDGE ITEMS				
34	2061000	Class 1 Excavation	CY	400	\$50.00	\$20,000.00
35	2160500	Removal of Bridges	EA	1	\$50,000.00	\$50,000.00
36	5031010	Bridge Approach Slab	SY	116.2	\$400.00	\$46,480.00
37	6113021	Furnishing Type 2 Rock Blanket	TON	970	\$35.00	\$33,950.00
38	6113041	Placing Type 2 Rock Blanket	TON	970	\$35.00	\$33,950.00
39	7021212	Galvanized Structural Steel Piles (12 in.)	LF	660	\$150.00	\$99,000.00
40	7034003	Class B1 Concrete (Substructure)	CY	181.2	\$800.00	\$144,960.00
41	7034216	Type H Barrier	LF	98	\$180.00	\$17,640.00
42	7034217	Type H Barrier (End Transitions)	EA	4	\$4,000.00	\$16,000.00
43	7101000	Reinforcing Steel (Grade 60)(Epoxy Coated)	LB	30,305	\$1.75	\$53,033.75
44	7123572	Pedestrian Fence (72") (Black Vinyl Coated)	LF	137	\$300.00	\$41,100.00
45	7161002	Neoprene Bearing Pads	EA	10	\$280.00	\$2,800.00
		Sub-Total Bridge Items				\$558,913.75
46	7034212	Slab on Steel (including sidewalk)	SY	244	\$580.00	\$141,520.00
47	7121113	Fab. Str. Low Alloy Steel (I-Beam) A709, Grade 50W	LB	33840	\$3.70	\$125,208.00
		Sub-Total Steel Beam Bridge Items				\$266,728.00
		TOTAL FOR STEEL BEAM BRIDGE				\$1,099,551.75
48	7034222	Slab on Concrete Beam (including bridge sidewalk)	SY	244	\$650.00	\$158,600.00
49	7056049	21 IN., Prestressed Conc. Spread Box Beam	LF	240	\$450.00	\$108,000.00
		Sub-Total Prestressed Concrete Bridge Items				\$266,600.00
		TOTAL FOR PS CONCRETE BEAM BRIDGE				\$1,099,423.75
		THE STEEL BEAM OPTION AND THE CONCRETE BEAM OPTION ARE CONSIDERED TO HAVE EQUAL LONGEVITY AND VALUE. THE LEAST COST OPTION WILL BE SELECTED				
		TOTAL FOR PROJECT CONSTRUCTION				\$1,099,423.75
		Design Engineering Services* =				non-participating
		Construction Inspection and Testing* =				non-participating
		Allowance for R/W Property & Acquisition* =				non-participating
		TOTAL FOR PROJECT =				\$1,099,423.75
		STP BUDGET FOR IMPLEMENTATION (CONSTRUCTION)				\$963,980.00



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CA20250623-03
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SUBJECT/TITLE:

Roof replacement at Firehouse #2, 1045 North and South Road

PREPARED BY:

W Hinson

DEPARTMENT / WARD

Fire

AGENDA SECTION:

consent

CAN ITEM BE RESCHEDULED?

yes

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

The City manager recommends awarding the bid to Lorenz roofing co. to replace the failing roof at firehouse 2 on North and South road.

FISCAL IMPACT:

The is not a budgeted item and the total estimate is \$91,419.00 with a contingency of \$15,000 to cover replacement of any unseen damage under the roof once it is removed.

AMOUNT:

\$116.419

ACCOUNT No.:**FROM FUND:**

General fund reserves

TO FUND:

GFR

EXPLANATION:

Roofers will no longer repair the roof due to the deterioration which deems it unrepairable. It is leaking inside the building and causing damage to interior rooms and stairwells, causing plaster falling, mold and ruined carpets and ceiling to collapse.

STAFF COMMENTS AND BACKGROUND INFORMATION:

The roof at it's life expectancy and develops multiple leaks throughout the year. Roofing companies state they will no longer repair it as they can't guarantee it will hold due to the deterioration of the material. It requires a tear off and whole roof replacement. Only 2 bids have been received due to the tornado in St. Louis. Multiple companies have been called with only 2 bids received as most say they are too busy in St. Louis to bid the roof and we are unable to wait several more months due to the damage happening to the inside of the building.

CIP No.

N/S this is an emergency purchase

RELATED ITEMS / ATTACHMENTS:

Bids from Lorenz and St. Louis roofing co. These bids include known work to be done. The contingency monies is added to cover unforeseen cost that may be incurred to cover unseen issues that may arise once the roof is removed.

LIST CITY COUNCIL GOALS (S):

Prudent Fiscal Management

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

6/23/2025



April 11, 2025

Daniel Carter
University City Fire Department
dcarter@ucitymo.org
314-583-5760

Re: Firehouse #2

Scope:

- Remove existing loose gravel from existing roof surface and haul away.
- Powerwash existing roof surface.
- Adhere 1/2" coverboard to the existing roof surface.
- Fully adhere a white 60mil TPO.
- Flash the walls and penetrations with TPO flashing material.
- 15-year warranty.
- Install 24g Kynar finish coping cap, scuppers, collector heads & downspouts. (standard colors)
- Install retro-fit drains in existing roof drains.

The price for the above roofing system is ninety one thousand four hundred nineteen dollars. (\$91,419.00)
No Tax

Note: Price is subject to change without notice due to the uncertainty of current market conditions, including any tariffs imposed on materials included in this proposal.

Electric disconnection at breaker box for electrical outlets on parapet walls to be done by building owner.

All work will be performed according to NRCA (National Roofing Contractors Association) standards.

No permits in proposal.

Thank you for the opportunity to serve your roofing needs. If you have any questions, comments or would like to revise the above proposal please contact me.

Sincerely,
Eric Lorenz
Eric Lorenz
Lorenz & Associates, Inc.

INTEGRITY | PROFESSIONALISM | EXCELLENCE

10536 Liberty Avenue | St. Louis, MO 63132 | T. 314.423.3338 | F. 314.423.0949
info@lorenzroofing.com | lorenzroofing.com



ST. LOUIS ROOFING CO.
— SINCE 1848 —

ROOFING PROPOSAL

DATE: 5/7/2025

SUBMITTED TO: Joel Myers Battalion Chief

JOB NAME: University Fire House #2

ADDRESS: 1045 North and South University City MO 63130

ROOFING GENERAL CONDITIONS:

- Attend pre-construction meeting on-site to coordinate hoisting, material and dumpster staging, access plan and site-specific safety plan.
- Follow OSHA safety standards and Customer's specific safety standards. Customer safety standards in excess of OSHA may result in additional cost if not communicated prior to bidding.
- Submit product data sheets, shop drawings and safety data sheets as requested.
- Provide 15 Year / 55 MPH NDL Manufacturer's Warranty.
- Provide Roofing Contractor's 2 Year Workmanship Warranty.
- All debris to be placed in contractor-provided dumpster.
- All hoisting to/from roof included.
- Workers Compensation, General Liability and Auto Insurance included (excess limits or specialty endorsements may cost extra).

ROOFING SCOPE OF WORK:

- Remove Existing loose gravel from existing roof surface and haul away.
- Power wash existing roof surface.
- Provide infared Scan to determine wet areas of insulation. Wet insulation to be replace at unit cost below.
- Remove existing coping cap and gutters.
- Fully adhere ½" coverboard to existing roof surface on lower roof section.
- Mechanically fasten ½" coverboard to upper roof section. With heavy screw/Plate fasteners.
- Fully adhere white 60 mil TPO over entire roof surface in standard bonding adhesive.
- Flash all curbs and penetrations with 60 mil TPO per manufacture requirements.

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- Carry new TPO membrane up and over parapet walls and tack nail.
- Install 24g Kynar finish coping cap, scuppers, collector heads & downspouts (standard colors)-to be chosen by owners.
- Install 2 retrofit drains in existing roof drains.

ROOFING BASE BID: \$104,917

NOTES: Tax exempt

ROOFING EXCLUSIONS:

- Roof Pavers, Wooden Roof Deck Boards
- Masonry
- Vegetative Roof and Vegetative Waterproofing/Roofing
- Below grade and facade waterproofing.
- Permit fee, Architectural and Engineering
- Sheet metal, unless included above
- Carpentry, HVAC, Plumbing, Electrical unless included above
- Testing, Special Inspections
- Payment and Performance Bond unless included above
- Lead/Asbestos Testing and/or Abatement
- Overtime, 2nd shift work, weekend work and holiday work
- Cutting Roof Deck unless included above
- Flashing roof penetrations not known of or visible at time of bid or not shown on plans
- Replacement or repair of cracked or deficient roof drains
- Builder's Risk Insurance

ROOFING UNIT PRICING:

- Roofer per hour: \$110
- Materials: Cost + 15%
- Replace deteriorated flat stock ISO insulation: \$5.00 per square foot
- Replace deteriorated tapered ISO insulation: \$5.00 per square foot per layer of insulation
- Replace deteriorated wood blocking: \$4.00 per board foot

This proposal is valid for 30 days.

SALES TAXES: EXCLUDED

UNION: YES

FROM: Curtis Ortmeyer

curtis@saintlouisroofing.com

Cell (314)450-6405

ABOUT ST. LOUIS ROOFING CO.

St. Louis Roofing provides commercial and industrial roofing throughout the St. Louis Metro, Southern Illinois and the Midwest. We are one of the only local commercial roofing contractors certified by four top-tier manufacturers. Established in 1848, we are a union shop with trained and experienced roofers.

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CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM

NUMBER:
For City Clerk Use

CA20250623-04

SUBJECT/TITLE:

Ratification of May 16, 2025 Emergency Storm Cleanup Expenses

PREPARED BY:

Darin Girdler, Director of Parks, Rec & PAM

DEPARTMENT / WARD

PAM - All

AGENDA SECTION:

Consent

CAN ITEM BE RESCHEDULED?

No

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

City Manger recommends ratification of expenses related to storm debris removal throughout the City as it relates to the May 16, 2025 severe storms.

FISCAL IMPACT:

To date, the costs for the cleanup total \$82,927.96. This reflects invoices that have been recieved.

AMOUNT:

\$82,927.96

ACCOUNT No.:

14-50-45_6760

FROM FUND:

14 - Park and Storm Water Sales Tax Reserves

TO FUND:

N/A

EXPLANATION:

As a result of the May 16, 2025 severe weather, the City Manager directed staff to do a sweep of the City along with the assistance of contractors to remove storm debris (mainly trees and limbs). Once all costs are known, an additional ratification will be presented to the City Council for approval.

STAFF COMMENTS AND BACKGROUND INFORMATION:

The devastation of the May 16th severe storms affected parts of our community and left a large amount of debris. Both staff time and contractors were utilized to clear the debris as authorized by the City Manager. This agenda item asks Council to ratify the expenses associated with the storm recovery.

CIP No.

RELATED ITEMS / ATTACHMENTS:

Summary of costs to date.

LIST CITY COUNCIL GOALS (S):

Public Safety
Community Quality of Life and Amenities

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

06/23/2025



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CA20250623-05
---	----------------------

SUBJECT/TITLE:

Inter-Governmental Agreement With Pagedale for Canton Avenue Improvements

PREPARED BY:

Mirela Celaj, Director

DEPARTMENT / WARD

Public Works

AGENDA SECTION:

consent

CAN ITEM BE RESCHEDULED?

yes

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

The City manager recommends approval.

FISCAL IMPACT:

AMOUNT:

ACCOUNT No.:

FROM FUND:

TO FUND:

EXPLANATION:

This Inter-Governmental Agreement for Canton Avenue Improvements (Agreement) is between the cities of Pagedale and University City. The Pagedale Board of Aldermen approved the Agreement on June 4, 2025.

STAFF COMMENTS AND BACKGROUND INFORMATION:

See attached staff report

CIP No.

RELATED ITEMS / ATTACHMENTS:

Staff Report
Inter-governmental agreement
Exhibit A - Canton Ave. Plans
Exhibit B - Sponsor Share-Spreadsheet (Revised)

LIST CITY COUNCIL GOALS (S):

Improved Infrastructure
Prudent Fiscal Management

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

6/23/2025

AGENDA ITEM – STAFF REPORT

MEETING DATE: June 23, 2025

DEPARTMENT: City Manager's Office

AGENDA ITEM TITLE: Inter-Governmental Agreement With Pagedale for Canton Avenue Improvements

Consent Agenda item

ADDITIONAL BACKGROUND INFORMATION:

This Inter-Governmental Agreement for Canton Avenue Improvements (Agreement) is between the cities of Pagedale and University City. The Pagedale Board of Aldermen approved the Agreement on June 4, 2025.

University City submitted a Surface Transportation Block Grant Program application for Canton Phase 2 Improvements on or about February 13, 2020, and was awarded federal funds in the amount of \$1,048,714. In connection with the application, Pagedale's Mayor at the time provided a letter expressing Pagedale's strong support for the project, which included public road improvements in both cities, and indicated Pagedale's willingness to pay the local share for the portion of the improvements in Pagedale. This Agreement allocates the project costs and provides a funding arrangement.

University City engaged EFK Moen to provide civil engineering services, including preparation of construction plans (Exhibit A) and cost estimates (Exhibit B). EFK Moen determined that approximately 34.1% of the improvements were in Pagedale and 65.9% were in University City, measured in linear feet, and allocated the total estimated cost accordingly, with the exception of right-of-way acquisition costs, which were allocated based on the number of parcels acquired in each city.

The total estimated local share after reimbursement from federal grant funds is \$1,000,913.38. The Agreement provides that Pagedale will make a \$328,167.03 payment for its share to University City within 20 days after University City executes the Agreement. The Finance Department will place the funds in a special account to be used only to pay Pagedale's share of the project costs, including but not limited to costs that have already been paid by University City to EFK Moen. University City may request additional payments from time to time if there are not sufficient funds in the special account to pay Pagedale's local share. Upon completion of the project, University City will return any unused funds to Pagedale.

Construction plans were submitted to the Missouri Department of Transportation on May 30, 2025, for final approval, which is expected by June 30, 2025. University City may thereafter request bids for construction of the improvements.

INTER-GOVERNMENTAL AGREEMENT FOR CANTON AVENUE IMPROVEMENTS

This Inter-Governmental Agreement for Canton Avenue Improvements ("Agreement") is hereby made and entered into this ____ day of _____, 2025, by and between the City of Pagedale, Missouri ("Pagedale") and the City of University City, Missouri ("University City"), for public improvements to Canton Avenue ("Canton").

WHEREAS, Canton is a public road, a portion of which is in University City and a portion of which is in Pagedale; and

WHEREAS, University City previously made improvements to Canton between North and South Road and Hanley Road in University City ("Canton Phase 1 Improvements") and now desires to make improvements to Canton between Midland Boulevard and Pennsylvania Avenue ("Canton Phase 2 Improvements"); and

WHEREAS, the length of the Canton Phase 2 Improvements is approximately .74 mile, approximately 1,500 feet of which is in Pagedale and the remainder in University City; and

WHEREAS, the Canton Phase 2 Improvements include removal and replacement of existing curbs and gutters, construction of curbs and gutters where they do not currently exist, removal and replacement of existing sidewalks, construction of new sidewalks and curb ramps on at least one side of the road where they do not currently exist, and removal and replacement of existing curb ramps and driveway approaches along sidewalks where they do not comply with Americans with Disabilities Act requirements and standards; and

WHEREAS, on or about February 13, 2020, University City submitted a Surface Transportation Block Grant Program application for the Canton Phase 2 Improvements and was awarded federal funds in the amount of \$1,048,714, for this Federal Project No. STP-5402 (619); and

WHEREAS, by letter dated February 6, 2020 to the East-West Gateway Council of Governments, a St. Louis metropolitan planning organization, then-Pagedale Mayor Mary Louise Carter expressed Pagedale's strong support for University City's grant application and indicated Pagedale's willingness to pay the local share for the Canton Phase 2 Improvements in Pagedale; and

WHEREAS, EFK Moen has been engaged by University City to provide civil engineering services in connection with the Canton Phase 2 Improvements, including preparation of construction plans, marked "Exhibit A", attached hereto and made a part hereof; and

WHEREAS, EFK Moen has prepared a cost estimate in the total amount of \$2,049,627.38 for the Canton Phase 2 Improvements, dated May 19, 2025, marked "Exhibit B", attached hereto and made a part hereof; and

WHEREAS, based on portions of the Canton Phase 2 Improvements in Pagedale and University City, respectively, EFK Moen has allocated 65.9% of the local share of the estimated costs in Exhibit B to University City and 34.1% to Pagedale, which is \$672,746.35 and \$328,167.03, respectively, for a total of \$1,000,913.38; and

WHEREAS, the construction plans prepared by EFK Moen are subject to approval by the Missouri Department of Transportation, and actual construction costs will not be known until the project is submitted to bidders, there is a contract awarded, and the Canton Phase 2 Improvements are completed.

NOW, THEREFORE, in consideration of the foregoing and the promises and mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Pagedale and University City agree as follows:

1. Pagedale shall pay University City the sum of \$328,167.03 within 20 days of the execution of this Agreement. University City shall place the funds in a special account to be used only to pay Pagedale's 34.1% local share of the Canton Phase 2 Improvements costs, including but not limited to costs listed in Exhibit B that have already been paid by University City to EFK Moen. University City shall pay its 65.9% local share using University City funds appropriated for that purpose.

2. University City shall pay the Canton Phase 2 Improvements costs when billed and then promptly request reimbursement from the federal grant funds awarded to University City and administered by the Missouri Department of Transportation.

3. In the event University City determines there are not sufficient funds in the special account to pay Pagedale's local share, upon written request by University City, Pagedale shall pay University City such additional amounts from time to time as University City deems necessary.

4. Upon completion of the Canton Phase 2 Improvements, payment of all associated costs and receipt of all reimbursement amounts, University City shall pay Pagedale any unused funds in the special account. If Pagedale does not have sufficient funds in the account to pay its local share, Pagedale shall pay University City the amount of the shortfall.

5. The parties will work cooperatively and in good faith to resolve any disputes that arise with respect to the Canton Phase 2 Improvements or this Agreement.

6. This Agreement represents the entire agreement between the parties concerning the subject matter and supersedes all prior oral or written communications or agreements between the parties concerning such subject matter. Neither this Agreement, nor any of its terms, may be changed, waived or added to, except in writing signed by all parties.

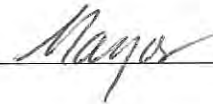
IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

CITY OF PAGEDALE, MISSOURI

CITY OF UNIVERSITY CITY, MISSOURI

BY: 

BY: _____

TITLE:  _____

TITLE: _____

EXHIBIT A

FEDERAL PROJECT NUMBER STP-5402(619)

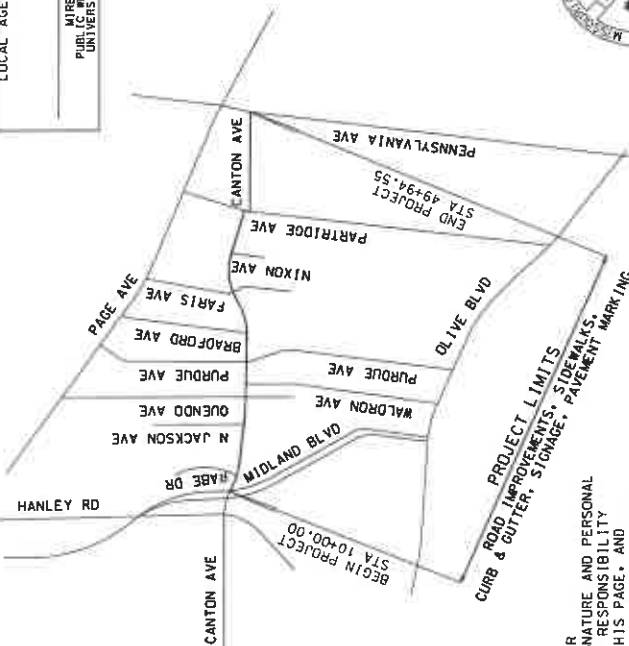
CANTON AVENUE FROM MIDLAND BLVD TO
PENNSYLVANIA AVE

CONSTRUCTION PLANS
FOR

UNIVERSITY CITY, MISSOURI
DEPARTMENT OF PUBLIC WORKS

LOCAL AGENCY APPROVAL:

MIRELA CELAJ
PUBLIC WORKS DIRECTOR
UNIVERSITY CITY, MO



DISCLAIMER

THE PROFESSIONAL WHOSE SIGNATURE AND PERSONAL SEAL APPEAR HEREON ASSUMES RESPONSIBILITY ONLY FOR WHAT APPEARS ON THIS PAGE, AND DISCLAIMS (PURSUANT TO SECTION 327.41, RSMO) SPECIFICATION, ESTIMATES, REPORTS, OR OTHER DOCUMENTS OR INSTRUMENTS NOT SEALED BY THE UNDERSIGNED PROFESSIONAL RELATING TO OR INTENDED TO BE USED FOR ANY PART OR PARTS OF THE PROJECT TO WHICH THIS PAGE REFERS.

NOT TO SCALE

THE EXISTENCE AND APPROXIMATE LOCATION OF UTILITY FACILITIES KNOWN TO EXIST, AS SHOWN ON THE PLANS, ARE BASED ON THE BEST INFORMATION AVAILABLE TO THE COMMISSION. THIS INFORMATION IS PROVIDED BY THE COMMISSION AS-IS, AND THE COMMISSION EXPRESSLY DISCLAIMS ANY REPRESENTATION OR WARRANTY OF THE COMPLETENESS, ACCURACY OR SUFFICIENCY OF SUCH INFORMATION. ANY USER OF THIS INFORMATION IS DONE AT HIS/HER OWN RISK AND THE RESPONSIBILITY OF OBTAINING THE NECESSARY INFORMATION FOR ANY DESIGN OR CONSTRUCTION FROM AN INDEPENDENT SOURCE, SUCH AS THE UTILITY, IS THE USER'S. THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE EXISTENCE, LOCATION AND STATUS OF ANY FACILITY, SUCH VERIFICATION INCLUDES DIRECT CONTACT WITH THE LISTED UTILITIES.

DESIGN DESIGNATION

A.A.D.T. - 2020 = 3643
A.A.D.T. - 2040 = 4007

 $T = 5\%$

W = 20-30

0 = 50%

UTILITY CONTACTS:

TELEPHONE - CHARTER
AMERON TAMPON
 101 NW PLAZA DR.
 T. ANN. MD 53074
OFFICE: 314-393-2961
AMERON, TAMPON@CHARTER.COM

ELECTRIC - MEREN
FATIMA SALEH
ENGINEER, NORTH METRO
 1901 CHOUQUE AVE.
 ST. LOUIS, MO 63103
OFFICE: 314-371-8411
FSALEH@MEREN.COM











AS - SPIRE
BRAY
DIST AREA MANAGER
1118 SHREWSBURY AVE
SHREWSBURY, MO 63119
OFFICE 314-875-4094
HOM. BRAY@SPIREENERGY.COM OFFICE 313-218-4635
J634572M1.COM

CABLE - MCI
 ALEXANDER JACKSON
 ENGR 111 SPEC-OUTSIDE
 500 TECHNOLOGY DRIVE
 BELDON SPRINGS, MO 63
 OFFICE 314-768-6317
 WATER - MISSOURI AMERICAN OFFICE 314-376-9468
 ALEXANDER JACKSON/ENGR
 AVE PRUITT

ENGINEERING-CONSTRUCTION MANAGER
27 CRAIG RD.
T. LOUIS, MO 63141
OFFICE 314-991-3404
ETHANY.JENKINS@GMAIL.COM

CONVENTIONAL SYMBOLS

(USED IN PLANS)		EXISTING	NEW
BUILDINGS AND STRUCTURES	—	—	—
GUARD RAIL	—	—	—
GUARD CABLE	—	—	—
STREET LIGHT	—	—	—
STREET RIGHT-OF-WAY MARKER	—	—	—
STATION SURVEY MARKER	—	—	—
UTILITIES	—	—	—
UNDERGROUND CABLE TV	—	—	—
UNDERGROUND CABLE TV	—	—	—
OVERHEAD TELEPHONE	—	—	—
UNDERGROUND TELEPHONE	—	—	—
UNDERGROUND POWER	—	—	—
UNDERGROUND POWER	—	—	—
SANITARY SEWER	—	—	—
STORM SEWER	—	—	—
WATER	—	—	—

MANHOLE	
FIRE HYDRANT	
WATER VALVE	
WATER METER	
DROP INLET	
DITCH BLOCK	
GROUND MOUNTED SIGN	
LIGHT POLE	
H-FRAME POWER POLE	
TELEPHONE PEDESTAL	

[illegible]

EXISTING FEATURES

INDEX OF SHEETS

DESCRIPTION	SHEET NUMBER
TITLE SHEET	1
SECTIONAL SECTIONS (15) (1 SHEET)	2
QUANTITIES (DU) (4 SHEETS)	3
PLAN (P) (3)	4-11
PROFILE (PR)	12-15
REFERENCE/COORDINATE POINTS (RP)	16
SPECIAL SHEETS (SS) (22 SHEETS)	17-24
RIGHT OF WAY PLANS	25-25B
DRAINAGE DETAIL	26
LIGHTING DETAIL	27-37
CURB RAMP DETAIL	38-44
TRAFFIC CONTROL (TC)	45-44C
PEDESTRIAN DETOUR (PD)	46-46
LEAVES/DIV CONTROL (EC)	49-56
PAVING & STRIPING (SP)	57-58
PAVING D SHEETS	1-11
CROSS SECTIONS (XS)	

STORMWATER MANAGEMENT FUTURE NOTE:

PROJECT DISTURBANCE = 0.344 ACRES
PROJECT RUNOFF DIFFERENTIAL = 0.568 PFS
PROJECT IMPERVIOUS DIFFERENTIAL = 0.298 ACRES

ANY FUTURE LAND DISTURBANCE AND/OR INCREASE IN IMPERVIOUS AREA ON THIS SITE MAY REQUIRE ADDITIONAL STORMWATER MANAGEMENT PER MSD REGULATIONS IN PLACE AT THAT TIME (INCLUDING TOTAL LAND DISTURBANCE AND/OR IMPERVIOUSNESS ADDED ON THIS PLAN).

RETENTION FOR ANY FUTURE DEVELOPMENT SHALL INCLUDE THESE IMPROVEMENTS AS WELL.

CONTRACTOR'S INSURANCE (OFFSITE)

PRIOR TO OBTAINING A CONSTRUCTION PERMIT FROM THE METROPOLITAN ST. LOUIS SEWER DISTRICT, THE CONTRACTOR SHALL BE REQUIRED TO PROVIDE THE DISTRICT WITH A COPY OF AN EXECUTED CERTIFICATE OF INSURANCE INDICATING THAT THE PERMITTEE HAS OBTAINED AND WILL CONTINUE TO MAINTAIN THE FOLLOWING MINIMUM REQUIREMENTS FOR AUTOMOBILE LIABILITY INSURANCE: THE REQUIREMENTS SHALL BE STATED IN THE RULES AND REGULATIONS AND ENGINEERING DESIGN REQUIREMENTS FOR SANITARY AND STORM DRAINAGE FACILITIES, FEBRUARY 2006.

SECTION 10.032.

STANDARD SPECIFICATIONS

UNLESS OTHERWISE NOTED, ALL WORK ON THIS PROJECT SHALL BE COVERED BY MISSOURI'S STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, AND BY APPLICABLE MISSOURI STANDARD PLANS FOR HIGHWAY

LENGTH OF PROJECT

STA.	0+00-0.00	STA.	49+44.55
BEGINNING OF PROJECT			
END OF PROJECT			
APPROXIMATE LENGTH	3994.55	FEET	
EQUATIONS AND EXCEPTIONS:			
NONE			
TOTAL CORRECTIONS	0.00	FEET	
PROJECT LENGTH	3994.55	FEET	
	0.737	MILES	

DSD PROJECT NO. : 24403-00945
 DSD BASE MAP NO. : 16444507-1J2

MSD PROJECT NO.: 24MSD-00285
MSD BASE MAP: 16J4, 16J3, 17J2

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.



CITY OF UNIVERSITY CITY

Phone: 314-852-6767

Civil Engineering Design
3523 Barnett Parkway Dr
Suite 250
St. Louis, MO 63021
Phone 314-394-3100
Fax 314-394-3199
Missouri Certificate of Authority: 001578

EFK•Moen
Civil Engineering Design

• AE

Efk•Moen
Civil Engineering Design
13523 Garrett Parkway Dr
Suite 250
St. Louis, MO 63021
Phone 314-394-3100
Fax 314-394-3199
Missouri Certificate of Authority: 001578

TYPICAL SECTIONS
SHEET 1 OF 1

100

MsSound Certificate of Authority: 001578

[illegible]

1

1

1

1

1

1

1

1

10

10

1

1

1

St. Louis, MO 63021
Phone 314-394-3100
Fax 314-394-3199
Missouri Certificate of Authority: 001578

University of Maryland, MD 20742



HE

DATE PREPARED
2/4/2025
STATE
MD
SHEET NO.
3
COUNTY
ST. LOUIS
ADJAY
CANTON AVE
7126-22
PROJECT NO.
TP-5402(619

DISCLAIMER

THE PROFESSIONAL SIGNATURE AND PERSONAL SEAL APPEAR HEREIN ASSUMES RESPONSIBILITY FOR THE DISCLOSURE OF INFORMATION IN ACCORDANCE WITH THE DISCLOSURE REQUIREMENTS OF SECTION 207.41 (RSM) OF THE ILLINOIS PROFESSIONAL ACCOUNTING ACT. THIS DISCLOSURE IS NOT INTENDED TO BE USED FOR ANY PART OR PARTS OF THE PROJECT TO WHICH THIS PAGE REFERS.

REMOVE AND REPLACE EX. FENCE

REMOVE AND REPLACE EX. FENCE						CHAIN LINK FENCE 48"		CHAIN LINK FENCE 72"		MISC.	
PLAN SHEET NO	STA	LOC	ROADWAY	LF		LF		LF		FENCING	DESCRIPTIONS
6-7	24+29.42	RT	CANTON AVE.	25+21.36						98	78" WOOD
7	26+44.43	RT	CANTON AVE.	26+70.20						26	94" WOOD
7	27+11.87	RT	CANTON AVE.	27+53.72				42			
7	27+53.77	RT	CANTON AVE.	28+03.34				50			
7	28+30	RT	CANTON AVE.	29+08.64						79	72" WOOD
			SUBTOTAL				50.0	42.0		203	
			PAY TOTAL				50	42		203	

DRAINAGE

DRAINAGE					REMARKS
PLAN SHEET NO.	ROADWAY	STA	LOC.	INLET MANHOLE TYP SECTION	
3	CANTON AVE.	23+74.60	Lt	EA	REPLACE EX. AREA INLET WITH CURB INLET
				SUBTOTALS	1
				PAY TOTAL	1

MOBILIZATION

	MOBILIZATION	1 LUMP SUM
	CONTRACTOR FURNISHED SURVEYING AND STAKING	1 LUMP SUM
	TURF TYPE TALL FESCUE SODDING	5905 SY
	ADDITIONAL MOBILIZATION FOR SEEDING	4 EACH

EROSION CONTROL

EROSION CONTROL													
EROSION CONTROL SHEET		ROADWAY		STA	STA	LOC	SILT		CURB		SEDIMENT		REMARKS
NO.							PERCENT	INLET	CHECK	REMOVAL			
1		CANTON AVE.	10+00	20+00		L.T./RT	12.3	EA	13		13.1		
2		CANTON AVE.	20+00	30+00		L.T./RT	577.9		8		14.8		
3		CANTON AVE.	30+00	41+00		L.T./RT	764.0				7.6		
4		CANTON AVE.	41+00	49+54.55		L.T./RT			4		4.0		
						SUBTOTALS	1454.0		26		39.5		
						PAY TOTALS			26		40		

MISC. LINEAR GRADING. CLASS 2 (MODIFIED)

MISC. LINEAR GRADING, CLASS 2 (MODIFIED)						
PLAN SHEET NO.	ROADWAY	STA	STA	LOC	QUANTITY	REMARKS
					STA	
1	CANTON AVE.	10+00	15+00	L7/R7	9.5	INCLUDES QUENDO AVE.
2	CANTON AVE.	15+00	20+00	L7/R7	11.6	
3	CANTON AVE.	20+00	25+00	L7/R7	10.1	
4	CANTON AVE.	25+00	30+00	L7/R7	10.3	
5	CANTON AVE.	30+00	35+00	L7/R7	10.4	
6	CANTON AVE.	35+00	40+00	L7/R7	11.7	
7	CANTON AVE.	40+00	45+00	L7/R7	10.2	
8	CANTON AVE.	45+00	49+554.55	L7/R7	6.7	
				SUBTOTAL	82.5	
				PAY TOTAL	82	

ADJUST TO GRADE

PLAN SHEET NO.	ROADWAY	STA	LDC	ADJUST		CONCRETE		ADJUST		REMARKS
				MANHOLE		WHOLE		BASIN DR		
				EA	EA	EA	EA	INLET	EA	
1	CANTON AVE.	11+37.39	LT						1	
1	CANTON AVE.	11+74.16	LT			1				
1	CANTON AVE.	12+10.88	LT				1			
1	CANTON AVE.	13+87.37	RT					1		
1	CANTON AVE.	14+11.05	LT			1				
2	CANTON AVE.	16+50.15	LT			1				
2	CANTON AVE.	16+88.27	LT			1				
2	CANTON AVE.	16+96.08	RT						1	
2	CANTON AVE.	17+22.69	LT						1	
2	CANTON AVE.	19+36.33	LT			1				
2	CANTON AVE.	19+74.92	RT			1				
2	CANTON AVE.	19+76.92	LT						1	
2	CANTON AVE.	19+79.92	LT						1	
3	CANTON AVE.	23+17.86	LT			1				
3	CANTON AVE.	24+03.98	RT				1			
3	CANTON AVE.	24+50.11	LT			1				
3	CANTON AVE.	24+53.83	LT			1				
6	CANTON AVE.	40+21.50	LT			1				
6	CANTON AVE.	40+33.22	LT			1				
7	CANTON AVE.	45+59.80	RT						1	
6	CANTON AVE.	48+32.67	LT			1				
8	CANTON AVE.	49+44.64	RT							
8	CANTON AVE.	49+64.15	RT			1				
			SUBTOTALS	14	14	14	14	14	9	
			PAY TOTALS	14	14	14	14	14	9	

STATION	SIZE	AREA	QTY	TOTAL QTY	RELOC	STATION	DESCRIPTION	STATION	SIZE	AREA	QTY	TOTAL QTY	RELOC	STATION	DESCRIPTION	STATION	SIZE	AREA	QTY	TOTAL QTY	RELOC
W01-1L	48X48	16.00				W01-1L	TURN (SYMBOL LEFT ARROW)	W01-1L	48X48	12.00				W01-1L	TURN (SYMBOL LEFT ARROW)	W01-1L	48X48	12.00			
W01-1R	48X48	16.00				W01-1R	TURN (SYMBOL RIGHT ARROW)	W01-1R	48X48	12.00				W01-1R	TURN (SYMBOL RIGHT ARROW)	W01-1R	48X48	12.00			
W01-2L	48X48	16.00				W01-2L	CURVE (SYMBOL LEFT ARROW)	W01-2L	48X48	12.00				W01-2L	CURVE (SYMBOL LEFT ARROW)	W01-2L	48X48	12.00			
W01-2R	48X48	16.00				W01-2R	CURVE (SYMBOL RIGHT ARROW)	W01-2R	48X48	12.00				W01-2R	CURVE (SYMBOL RIGHT ARROW)	W01-2R	48X48	12.00			
W01-3L	48X48	16.00				W01-3L	REVERSE TURN (SYMBOL LEFT ARROW)	W01-3L	48X48	12.00				W01-3L	REVERSE TURN (SYMBOL LEFT ARROW)	W01-3L	48X48	12.00			
W01-3R	48X48	16.00				W01-3R	REVERSE TURN (SYMBOL RIGHT ARROW)	W01-3R	48X48	12.00				W01-3R	REVERSE TURN (SYMBOL RIGHT ARROW)	W01-3R	48X48	12.00			
W01-4L	48X48	16.00				W01-4L	REVERSE CURVE (SYMBOL LEFT ARROW)	W01-4L	48X48	12.00				W01-4L	REVERSE CURVE (SYMBOL LEFT ARROW)	W01-4L	48X48	12.00			
W01-4R	48X48	16.00				W01-4R	REVERSE CURVE (SYMBOL RIGHT ARROW)	W01-4R	48X48	12.00				W01-4R	REVERSE CURVE (SYMBOL RIGHT ARROW)	W01-4R	48X48	12.00			
W01-5L	48X48	16.00				W01-5L	DOUBLE ARROW REVERSE CURVE (SYMBOL LT ARROWS)	W01-5L	48X48	12.00				W01-5L	DOUBLE ARROW REVERSE CURVE (SYMBOL LT ARROWS)	W01-5L	48X48	12.00			
W01-5R	48X48	16.00				W01-5R	DOUBLE ARROW REVERSE CURVE (SYMBOL RT ARROWS)	W01-5R	48X48	12.00				W01-5R	DOUBLE ARROW REVERSE CURVE (SYMBOL RT ARROWS)	W01-5R	48X48	12.00			
W01-6L	48X48	16.00				W01-6L	TRIPLE ARROW REVERSE CURVE (SYMBOL LT ARROWS)	W01-6L	48X48	12.00				W01-6L	TRIPLE ARROW REVERSE CURVE (SYMBOL LT ARROWS)	W01-6L	48X48	12.00			
W01-6R	48X48	16.00				W01-6R	TRIPLE ARROW REVERSE CURVE (SYMBOL RT ARROWS)	W01-6R	48X48	12.00				W01-6R	TRIPLE ARROW REVERSE CURVE (SYMBOL RT ARROWS)	W01-6R	48X48	12.00			
W01-7L	60X30	12.50				W01-7L	HORIZONTAL ARROW (SYMBOL)	W01-7L	60X30	12.50				W01-7L	HORIZONTAL ARROW (SYMBOL)	W01-7L	60X30	12.50			
W01-7R	60X30	12.50				W01-7R	HORIZONTAL ARROW (SYMBOL)	W01-7R	60X30	12.50				W01-7R	HORIZONTAL ARROW (SYMBOL)	W01-7R	60X30	12.50			
W01-8L	72X36	18.00				W01-8L	DOUBLE HEAD HORIZONTAL ARROW (SYMBOL)	W01-8L	72X36	18.00				W01-8L	DOUBLE HEAD HORIZONTAL ARROW (SYMBOL)	W01-8L	72X36	18.00			
W01-8R	72X36	18.00				W01-8R	DOUBLE HEAD HORIZONTAL ARROW (SYMBOL)	W01-8R	72X36	18.00				W01-8R	DOUBLE HEAD HORIZONTAL ARROW (SYMBOL)	W01-8R	72X36	18.00			
W01-9L	30X36	7.50				W01-9L	CHEVRON (SYMBOL)	W01-9L	30X36	7.50				W01-9L	CHEVRON (SYMBOL)	W01-9L	30X36	7.50			
W01-9R	30X36	7.50				W01-9R	CHEVRON (SYMBOL)	W01-9R	30X36	7.50				W01-9R	CHEVRON (SYMBOL)	W01-9R	30X36	7.50			
W01-10L	48X48	16.00				W01-10L	STOP AHEAD (SYMBOL)	W01-10L	48X48	16.00				W01-10L	STOP AHEAD (SYMBOL)	W01-10L	48X48	16.00			
W01-10R	48X48	16.00				W01-10R	STOP AHEAD (SYMBOL)	W01-10R	48X48	16.00				W01-10R	STOP AHEAD (SYMBOL)	W01-10R	48X48	16.00			
W01-11L	48X48	16.00				W01-11L	SIGNAL AHEAD (SYMBOL)	W01-11L	48X48	16.00				W01-11L	SIGNAL AHEAD (SYMBOL)	W01-11L	48X48	16.00			
W01-11R	48X48	16.00				W01-11R	SIGNAL AHEAD (SYMBOL)	W01-11R	48X48	16.00				W01-11R	SIGNAL AHEAD (SYMBOL)	W01-11R	48X48	16.00			
W01-12L	48X48	16.00				W01-12L	BE PREPARED TO STOP	W01-12L	48X48	16.00				W01-12L	BE PREPARED TO STOP	W01-12L	48X48	16.00			
W01-12R	48X48	16.00				W01-12R	BE PREPARED TO STOP	W01-12R	48X48	16.00				W01-12R	BE PREPARED TO STOP	W01-12R	48X48	16.00			
W01-13L	48X48	16.00				W01-13L	SPEED LIMIT AHEAD	W01-13L	48X48	16.00				W01-13L	SPEED LIMIT AHEAD	W01-13L	48X48	16.00			
W01-13R	48X48	16.00				W01-13R	SPEED LIMIT AHEAD	W01-13R	48X48	16.00				W01-13R	SPEED LIMIT AHEAD	W01-13R	48X48	16.00			
W01-14L	48X48	16.00				W01-14L	WEIRD (SYMBOL FROM LEFT)	W01-14L	48X48	16.00				W01-14L	WEIRD (SYMBOL FROM LEFT)	W01-14L	48X48	16.00			
W01-14R	48X48	16.00				W01-14R	WEIRD (SYMBOL FROM RIGHT)	W01-14R	48X48	16.00				W01-14R	WEIRD (SYMBOL FROM RIGHT)	W01-14R	48X48	16.00			
W01-15L	48X48	16.00				W01-15L	MERGE (SYMBOL FROM LEFT)	W01-15L	48X48	16.00				W01-15L	MERGE (SYMBOL FROM LEFT)	W01-15L	48X48	16.00			
W01-15R	48X48	16.00				W01-15R	MERGE (SYMBOL FROM RIGHT)	W01-15R	48X48	16.00				W01-15R	MERGE (SYMBOL FROM RIGHT)	W01-15R	48X48	16.00			
W01-16L	48X48	16.00				W01-16L	WEIRD (SYMBOL FROM LEFT)	W01-16L	48X48	16.00				W01-16L	WEIRD (SYMBOL FROM LEFT)	W01-16L	48X48	16.00			
W01-16R	48X48	16.00				W01-16R	WEIRD (SYMBOL FROM RIGHT)	W01-16R	48X48	16.00				W01-16R	WEIRD (SYMBOL FROM RIGHT)	W01-16R	48X48	16.00			
W01-17L	48X48	16.00				W01-17L	ROAD/BRIDGE RAMP NARROWS	W01-17L	48X48	16.00				W01-17L	ROAD/BRIDGE RAMP NARROWS	W01-17L	48X48	16.00			
W01-17R	48X48	16.00				W01-17R	ROAD/BRIDGE RAMP NARROWS	W01-17R	48X48	16.00				W01-17R	ROAD/BRIDGE RAMP NARROWS	W01-17R	48X48	16.00			
W01-18L	48X48	16.00				W01-18L	ONE LANE BRIDGE	W01-18L	48X48	16.00				W01-18L	ONE LANE BRIDGE	W01-18L	48X48	16.00			
W01-18R	48X48	16.00				W01-18R	ONE LANE BRIDGE	W01-18R	48X48	16.00				W01-18R	ONE LANE BRIDGE	W01-18R	48X48	16.00			
W01-19L	48X48	16.00				W01-19L	MARROW LANES	W01-19L	48X48	16.00				W01-19L	MARROW LANES	W01-19L	48X48	16.00			
W01-19R	48X48	16.00				W01-19R	MARROW LANES	W01-19R	48X48	16.00				W01-19R	MARROW LANES	W01-19R	48X48	16.00			
W01-20L	48X48	16.00				W01-20L	DIVIDED HIGHWAY (SYMBOL)	W01-20L	48X48	16.00				W01-20L	DIVIDED HIGHWAY (SYMBOL)	W01-20L	48X48	16.00			
W01-20R	48X48	16.00				W01-20R	DIVIDED HIGHWAY (SYMBOL)	W01-20R	48X48	16.00				W01-20R	DIVIDED HIGHWAY (SYMBOL)	W01-20R	48X48	16.00			
W01-21L	48X48	16.00				W01-21L	TWO WAY TRAFFIC (SYMBOL)	W01-21L	48X48	16.00				W01-21L	TWO WAY TRAFFIC (SYMBOL)	W01-21L	48X48	16.00			
W01-21R	48X48	16.00				W01-21R	TWO WAY TRAFFIC (SYMBOL)	W01-21R	48X48	16.00				W01-21R	TWO WAY TRAFFIC (SYMBOL)	W01-21R	48X48	16.00			
W01-22L	48X48	16.00				W01-22L	BLIMP	W01-22L	48X48	16.00				W01-22L	BLIMP	W01-22L	48X48	16.00			
W01-22R	48X48	16.00				W01-22R	BLIMP	W01-22R	48X48	16.00				W01-22R	BLIMP	W01-22R	48X48	16.00			
W01-23L	48X48	16.00				W01-23L	PAYMENT ENDS	W01-23L	48X48	16.00				W01-23L	PAYMENT ENDS	W01-23L	48X48	16.00			
W01-23R	48X48	16.00				W01-23R	PAYMENT ENDS	W01-23R	48X48	16.00				W01-23R	PAYMENT ENDS	W01-23R	48X48	16.00			
W01-24L	48X48	16.00				W01-24L	SOFT SHOULDER	W01-24L	48X48	16.00				W01-24L	SOFT SHOULDER	W01-24L	48X48	16.00			
W01-24R	48X48	16.00				W01-24R	SOFT SHOULDER	W01-24R	48X48	16.00				W01-24R	SOFT SHOULDER	W01-24R	48X48	16.00			
W01-25L	48X48	16.00				W01-25L	SLIPPERY WHEN WET (SYMBOL)	W01-25L	48X48	16.00				W01-25L	SLIPPERY WHEN WET (SYMBOL)	W01-25L	48X48	16.00			
W01-25R	48X48	16.00				W01-25R	SLIPPERY WHEN WET (SYMBOL)	W01-25R	48X48	16.00				W01-25R	SLIPPERY WHEN WET (SYMBOL)	W01-25R	48X48	16.00			
W01-26L	48X48	16.00				W01-26L	TRUCK CROSSING (WITH FLAG)	W01-26L	48X48	16.00				W01-26L	TRUCK CROSSING (WITH FLAG)	W01-26L	48X48	16.00			
W01-26R	48X48	16.00				W01-26R	TRUCK CROSSING (WITH FLAG)	W01-26R	48X48	16.00				W01-26R	TRUCK CROSSING (WITH FLAG)	W01-26R	48X48	16.00			
W01-27L	48X48	16.00				W01-27L	TRUCK ENTRANCE	W01-27L	48X48	16.00				W01-27L	TRUCK ENTRANCE	W01-27L	48X48	16.00			
W01-27R	48X48	16.00				W01-27R	TRUCK ENTRANCE	W01-27R	48X48	16.00				W01-27R	TRUCK ENTRANCE	W01-27R	48X48	16.00			
W01-28L	48X48	16.00				W01-28L	LOOSE GRAVEL	W01-28L	48X48	16.00				W01-28L	LOOSE GRAVEL	W01-28L	48X48	16.00			
W01-28R	48X48	16.00				W01-28R	LOOSE GRAVEL	W01-28R	48X48	16.00				W01-28R	LOOSE GRAVEL	W01-28R	48X48	16.00			
W01-29L	48X48	16.00				W01-29L	PRELIMINARY GRAVEL	W01-29L	48X48	16.00				W01-29L	PRELIMINARY GRAVEL	W01-29L	48X48	16.00			
W01-29R	48X48	16.00				W01-29R	PRELIMINARY GRAVEL	W01-29R	48X48	16.00				W01-29R	PRELIMINARY GRAVEL	W01-29R	48X48	16.00			
W01-30L	48X48	16.00				W01-30L	UNKEN LANES	W01-30L	48X48	16.00				W01-30L	UNKEN LANES	W01-30L	48X48	16.00			
W01-30R	48X48	16.00				W01-30R	UNKEN LANES	W01-30R	48X48	16.00				W01-30R	UNKEN LANES	W01-30R	48X48	16.00			
W01-31L	48X48	16.00				W01-31L	NO CENTER LINE	W01-31L	48X48	16.00				W01-31L	NO CENTER LINE	W01-31L	48X48	16.00			
W01-31R	48X48	16.00				W01-31R	NO CENTER LINE	W01-31R	48X48	16.00				W01-31R	NO CENTER LINE	W01-31R	48X48	16.00			
W01-32L	48X48	16.00				W01-32L	GRADED PAVEMENT	W01-32L	48X48	16.00				W01-32L	GRADED PAVEMENT	W01-32L	48X48	16.00			
W01-32R	48X48	16.00				W01-32R	GRADED PAVEMENT	W01-32R	48X48	16.00				W01-32R	GRADED PAVEMENT	W01-32R	48X48	16.00			
W01-33L	48X48	16.00				W01-33L	MOTORCYCLE (PLAQUE)	W01-33L	48X48	16.00				W01-33L	MOTORCYCLE (PLAQUE)	W01-33L	48X48	16.00			
W01-33R	48X48	16.00				W01-33R	MOTORCYCLE (PLAQUE)	W01-33R	48X48	16.00				W01-33R	MOTORCYCLE (PLAQUE)	W01-33R	48X48	16.00			
W01-34L	48X48	16.00				W01-34L	SHOULDER DROP-OFF (SYMBOL)</														

CITY OF UNIVERSITY CITY



DATE PREPARED	2/4/2025	STATE	MD	SHEET NO.	5	COUNTY	ST. LOUIS	ROUTE	RD 100	CANTON AVE.	PROJECT NO.	7126-22	STP-5402(619)
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CONSTRUCTION NOTES:
1) SEE RIGHT OF WAY PLAN SPECIAL SHEETS
FOR DRIVEWAY AND PAVED APPROACH DETAILS

CURVE CANTONWEST_6
PI 17+44.74
PC 16+65.06
PCC 18+24.37
18+34.07 8x10

10
GODWIN & GLORIA DORVLO
7331 CANTON AVE

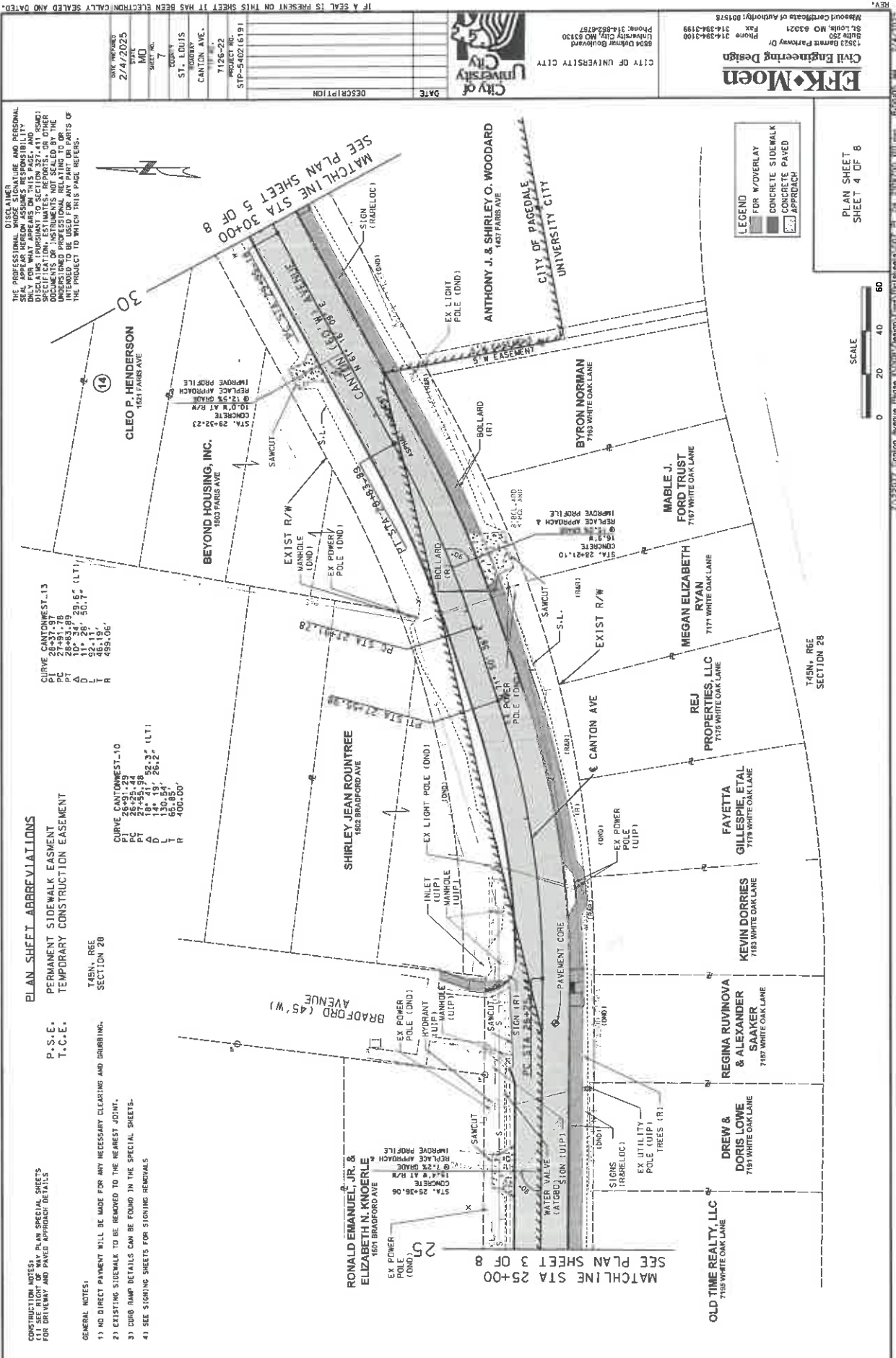
9
3 SIX, LLC
7 CANTON AVE

**SHARON DENISE
AMMONS**
7341 CANTON AVE

SEE PLAN SHEET 3 OF 8

MAINTENANCE STA 15+00
SEE PLAN SHEET 1 OF 8

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CONSTRUCTION NOTES:
(1) SEE RIGHT OF WAY PLAN SHEET'S FOR DRIVEWAY AND PAVED APPROACH DETAILS
(2) NO DIRECT PAYMENT WILL BE MADE FOR ANY NECESSARY CLEARING AND DRAINING.
(3) EXISTING SIDEWALK TO BE REMOVED TO THE NEAREST JOINT.
(4) CURB RAMP DETAILS CAN BE FOUND IN THE SPECIAL SHEETS.
(5) SEE SIGNING SHEETS FOR SIGNING REPAIRS.

PLAN SHEET ABBREVIATIONS
P.S.E.: PERMANENT SIDEWALK EASEMENT
T.C.E.: TEMPORARY CONSTRUCTION EASEMENT
T.A.S.N., R.G.E.: SECTION 20

CURVE CANTONWEST_13
PC 26+37.97
PT 27+91.78
PI 26+37.97
D 11° 28' 50.7"
L 489.06'

CURVE CANTONWEST_10
PC 26+37.97
PT 27+91.78
PI 26+37.97
D 11° 28' 50.7"
L 489.06'

CURVE CANTONWEST_10
PC 26+37.97
PT 27+91.78
PI 26+37.97
D 11° 28' 50.7"
L 489.06'

DATE	DESCRIPTION
2/4/2025	STATIONING
7	STATE
MO	STATIONING
ST. LOUIS	STATIONING
CANTON AVE.	STATIONING
1125-22	PROJECT NO.
STP-5422(6/9)	PROJECT NO.

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804 DeBartolo Boulevard
University City, MO 63105
Phone: 314-862-8757

EFK Moen
Civil Engineering Design
1323 Barnett Parkway Dr
St. Louis, MO 63104
Phone: 314-994-2100
Fax: 314-994-2100
Missouri Certificate of Authority: 001578

PLAN SHEET
SHEET 4 OF 8

LEGEND
FOR W/OVERLAY
CONCRETE SIDEWALK
CONCRETE PAVED
APPROACH

SCALE
0 20 40 60

T45N, R6E
SECTION 28

CONSTRUCTION NOTES:
(1) SEE RIGHT OF WAY PLAN SHEET'S FOR DRIVEWAY AND PAVED APPROACH DETAILS
(2) NO DIRECT PAYMENT WILL BE MADE FOR ANY NECESSARY CLEARING AND DRAINING.
(3) EXISTING SIDEWALK TO BE REMOVED TO THE NEAREST JOINT.
(4) CURB RAMP DETAILS CAN BE FOUND IN THE SPECIAL SHEETS.
(5) SEE SIGNING SHEETS FOR SIGNING REPAIRS.

PLAN SHEET ABBREVIATIONS
P.S.E.: PERMANENT SIDEWALK EASEMENT
T.C.E.: TEMPORARY CONSTRUCTION EASEMENT
T.A.S.N., R.G.E.: SECTION 20

CURVE CANTONWEST_13
PC 26+37.97
PT 27+91.78
PI 26+37.97
D 11° 28' 50.7"
L 489.06'

CURVE CANTONWEST_10
PC 26+37.97
PT 27+91.78
PI 26+37.97
D 11° 28' 50.7"
L 489.06'

6504 Delmar Boulevard
University City, MO 63130
Phone: 314-862-6767



31

7126-22
7126-22

ST. LOUIS

STATE
MD

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CONSTRUCTION NOTES:
{1} SEE RIGHT OF WAY PLAN SPECIAL SHEETS
FOR DRIVEWAY AND PAVED APPROACH DETAILS

T45N. R6E
SECTION 28

GENERAL NOTES:

- 1) NO DIRECT PAYMENT WILL BE MADE FOR ANY NECESSARY CLEANING AND GRUBBING.
- 2) EXISTING SIDEWALK TO BE REMOVED TO THE NEAREST JOINT.
- 3) CURB RAMP DETAILS CAN BE FOUND IN THE SPECIAL SHEETS.
- 4) SEE SIGNING SHEETS FOR SIGNING REMOVALS

CURVE CANTONWEST-16

PI	32+24.30	
PC	29+85.18	
PT	34+28.14	
Δ	46° 22'	01.2" (RT)
DL	10° 42'	34.2"
LY	432.35'	
TR	229.12'	
	535.00'	

PLAN SHEET ABBREVIATIONS

P.S.E.
T.C.E.

CLEOP. HENDERSON
1521 FARIS AVE
16J240236

DEMETRIUS C. COOK, SR.
1525 PARIS AVE

300

54

THE CITY OF PAGEDALE
1625 FARIS AVE., UNIT A
MAGGIE M. SOLOMAN
1501 NIXON AVE

---, E CANTON AVE

NOX

RYAN
RICH
4803 NIXON

INL
IERT
IN AVE

00

MATCHLINE STA 30+00
SEE PLAN SHEET 4 OF 8

RIGHT POLE
MATCHLINE STA 35+00
SEE PLAN SHEET 6 OF 8

WENDY COLEMAN - IRVIN

COLEMAN - IRVIN

EXIST ESMT
MONICA S. MASSEY

IONICA S. HASSEY

SALLIE J. DRAPER
EDWARD L. GREEN

EDWARD L. GREEN

—

T45N. R6E
SECTION 28

PLAN SHEET
SHEET 5 OF 8

[illegible]

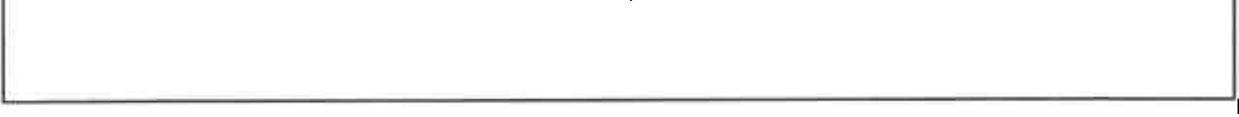
BERNICE L. BROOKS
7100 CANTON AVE

CANTON AVE
S.L. 148' PARTRIDGE AVE

YVONNE WHITE
1488 PARTRIDGE AVE

EXIST SIGN (UIPI)
EX LIGHT POLE (IND)
SIGN (UIPI)
SIGN (R&R)
URB RAMP
URB CUTTER
SINKOUT
EXIST RW
POT STA 10+00.00
POT STA 10+00.00

CURVE PARTRIDGE 3			
PI	1+27.47		
PC	0+58.71		
PT	1+59.56		
EA	107° 59' 10.9"	(RT)	
DA	19° 05' 54.9"		
TA	28.76'		
TR	300.00'		



CITY OF UNIVERSITY CITY
5584 Delmar Boulevard
University City, MO 63130
Phone: 314-862-8767

[illegible]

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CONSTRUCTION NOTES:
(1) SEE RIGHT OF WAY PLAN SPECIAL SHEETS
FOR DRIVEWAY AND PAVED APPROACH DETAILS

GENERAL NOTES:
1) NO DIRECT PAYMENT WILL BE MADE FOR ANY NECESSARY CLEARING AND GRUBBING.

GENERAL NOTES:

P.S.E.
T.C.E.




P.S.E.
T.C.E.

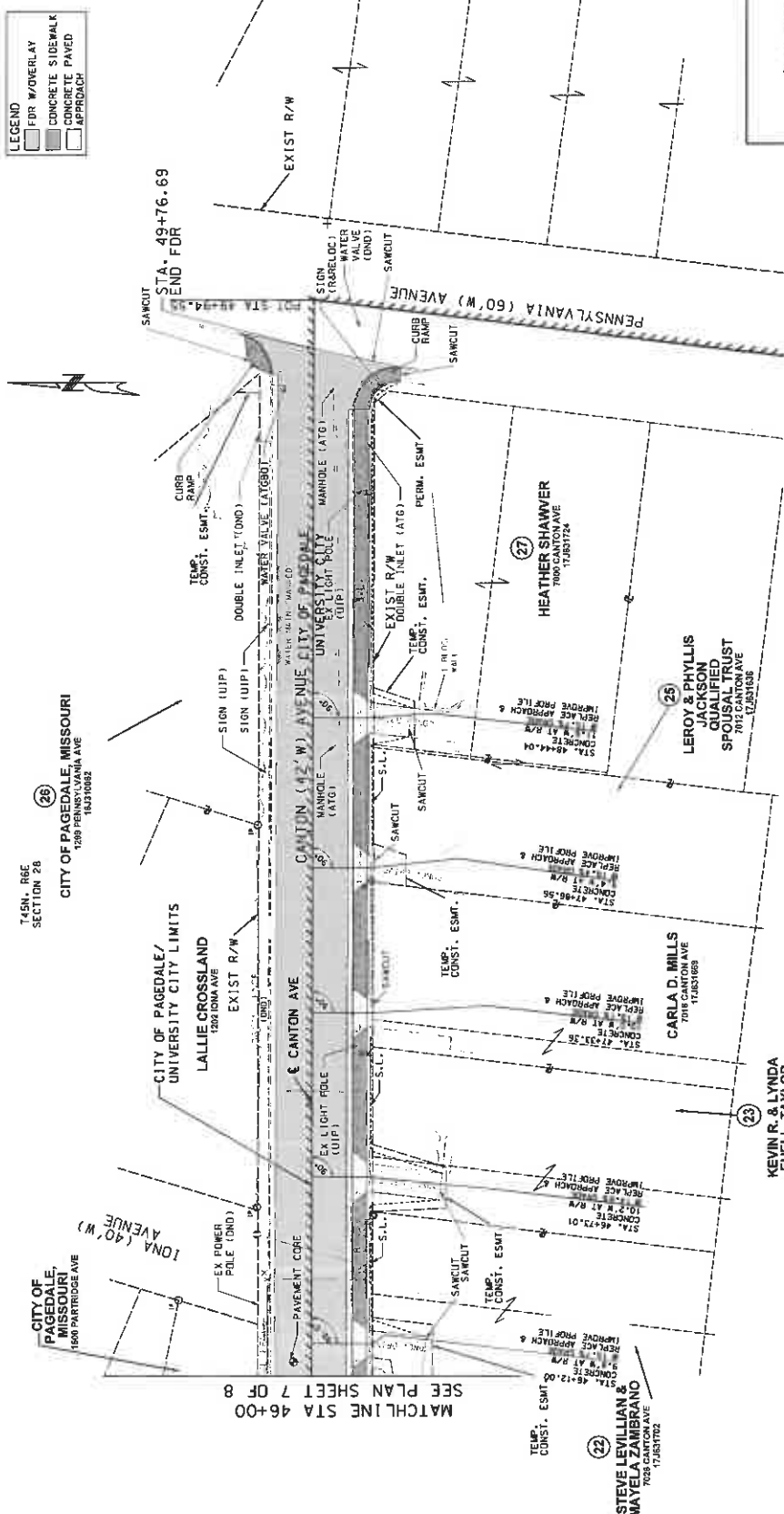
PLAN SHEET ABBREVIATIONS

PERMANENT SIDEWALK EASEMENT TEMPORARY CONSTRUCTION EASEMENT

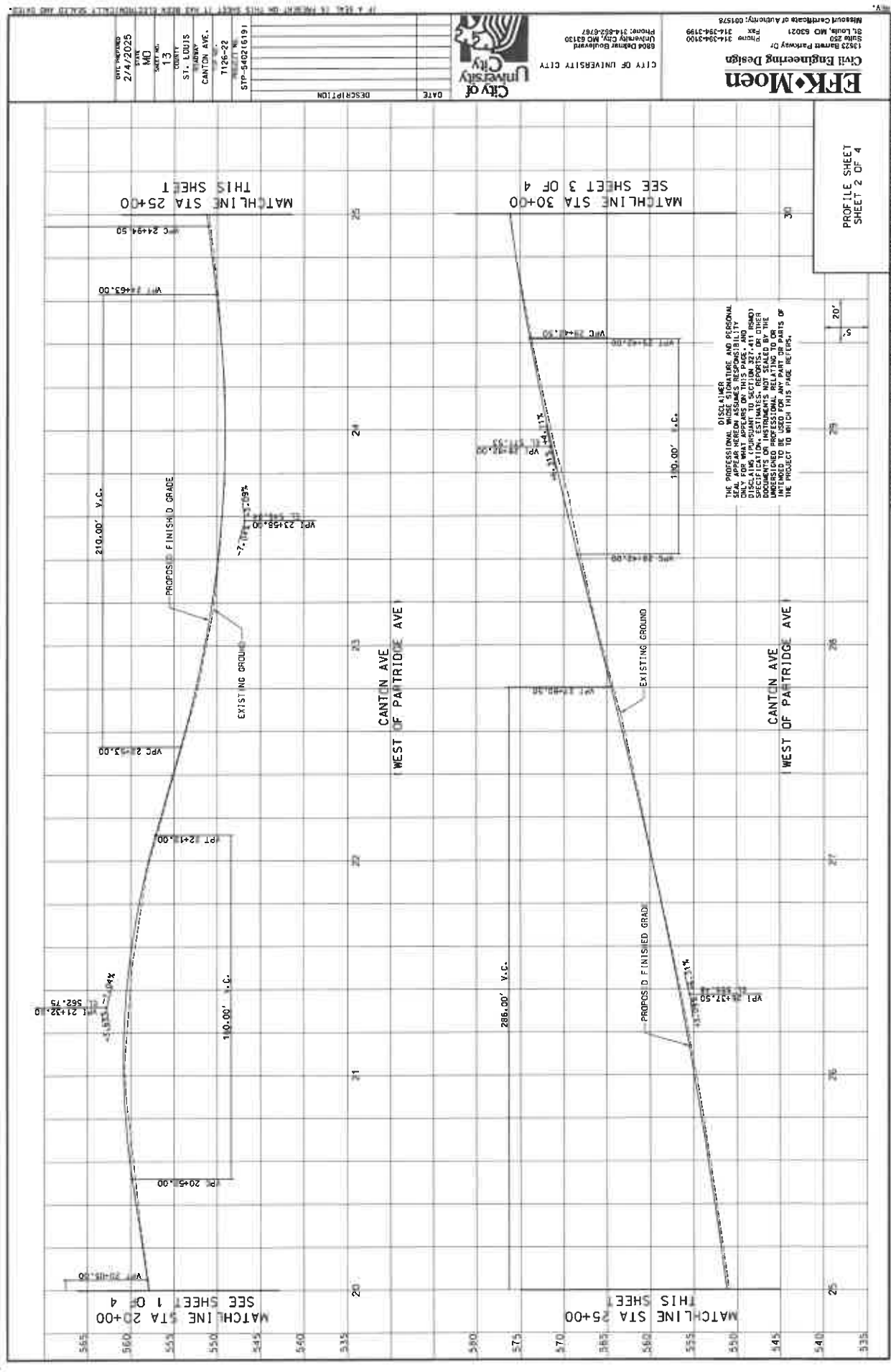
PERMANENT SIDEWALK EASEMENT TEMPORARY CONSTRUCTION EASEMENT

LEGEND

	FDR W/OVERLAY
	CONCRETE SIDEWALK
	CONCRETE PAVED APPROACH



MATCHLINE STA 46+00
SEE PLAN SHEET 7 OF 8

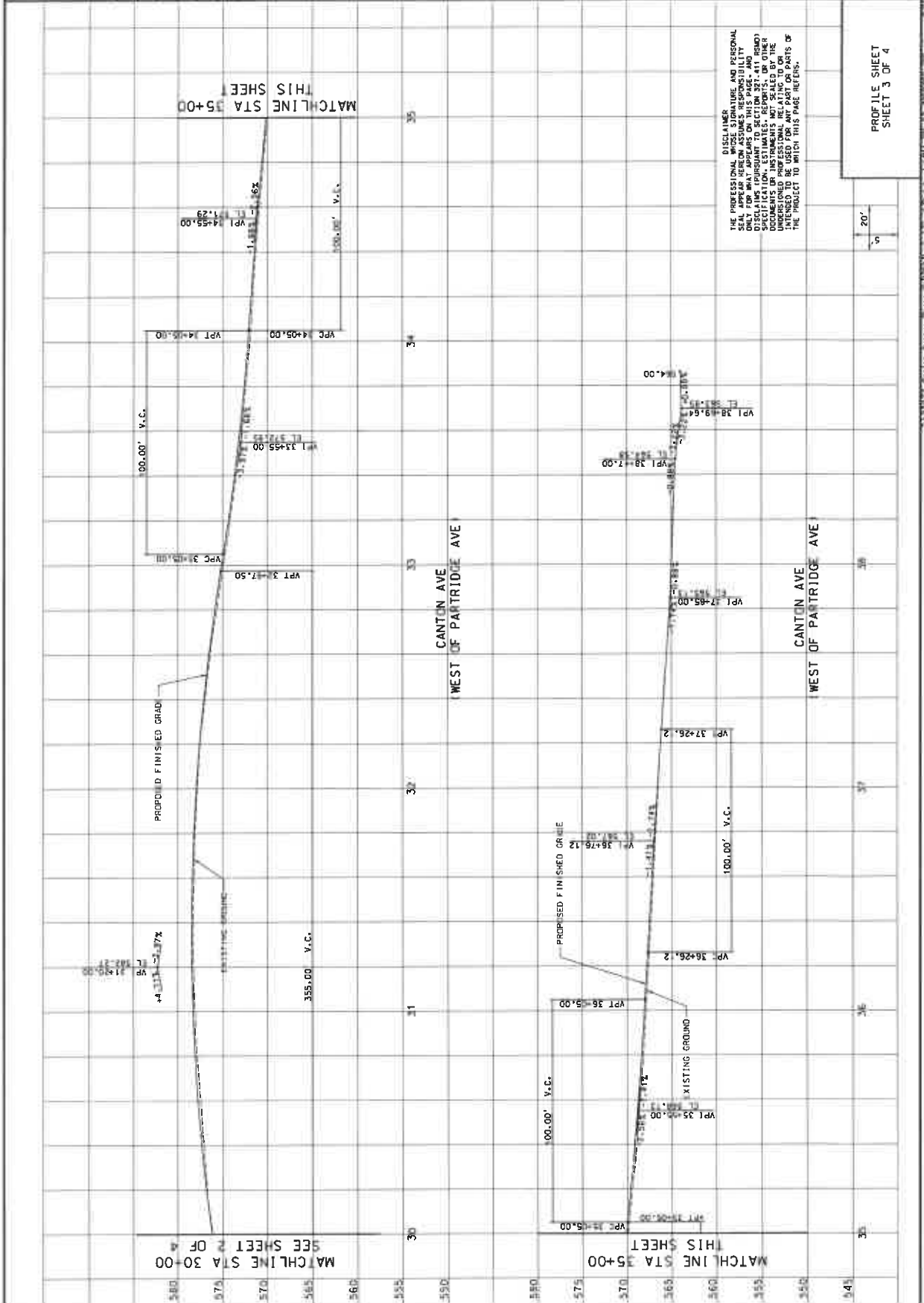


Suite 250
St. Louis, MO 63021
Phone 314-394-3100
Fax 314-394-3199
Missouri Certificate of Authority: 001578

5504 Dabmar Boulevard
University City, MO 63130
Phone: 314-862-8767



DATE PREPARED
2/4/2025
STATE
MO
SHEET NO.
14
COUNTY
ST. LOUIS
SUBWAY
CANTON AVE.
TWP. N.
7126-22
PRECINCT NO.
STP-540216191



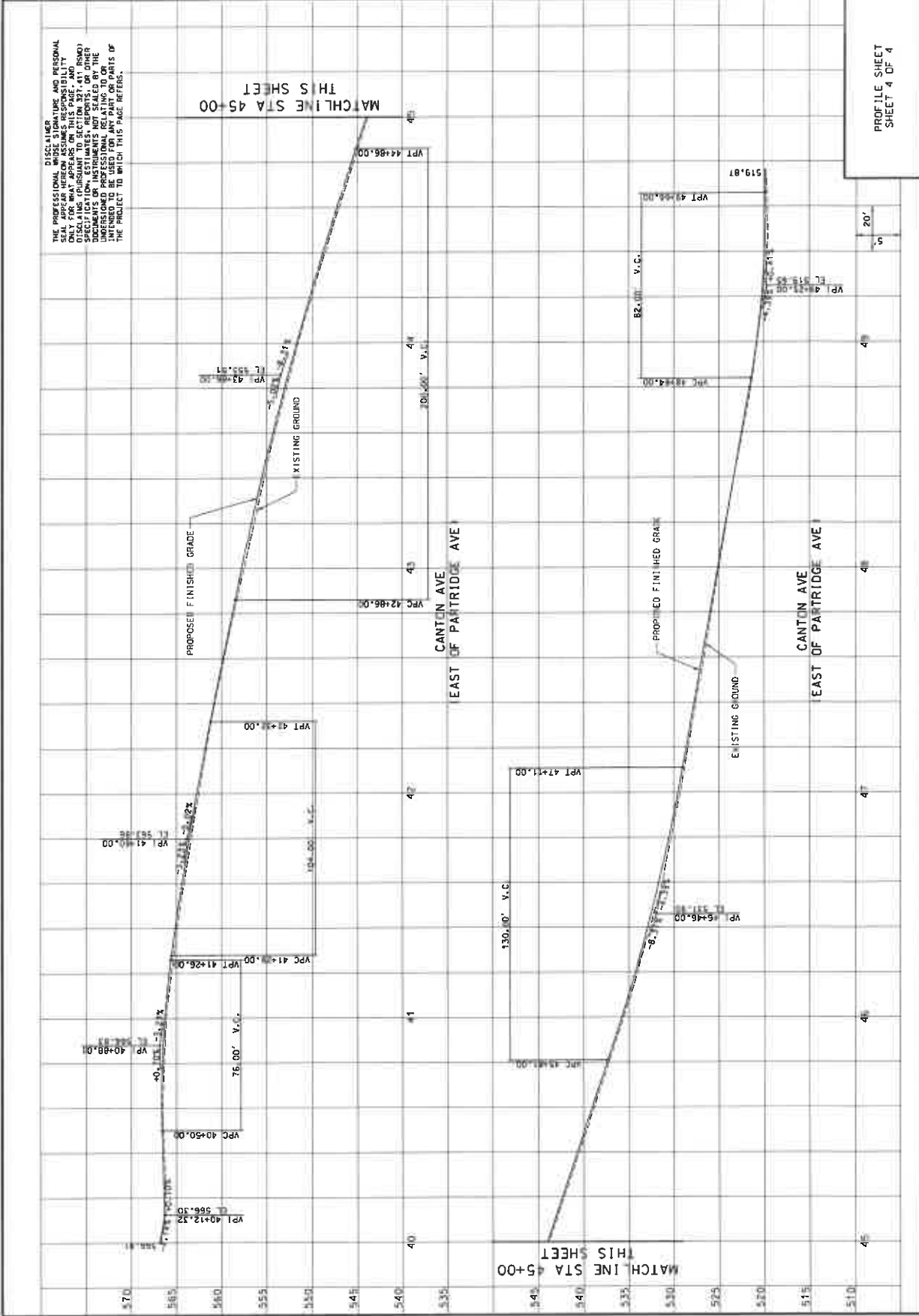
EFK•Moen
Civil Engineering Design
13523 Barrett Parkway Dr
Suite 250
St. Louis, MO 63024
Phone 314-394-3100
Fax 314-394-3195
Missouri Certificate of Authority: 001678

CITY OF UNIVERSITY CITY
6504 Delmar Boulevard
University City, MO 63130
Phone: 314-882-6767



DATE	DESCRIPTION
STP-5402 (619)	7126-22 PRODUCT NO. CANTON AVE. ST. LOUIS MO STATE DIRECT NO. 15 TO ORDER 2/14/2025 COPY NUMBER

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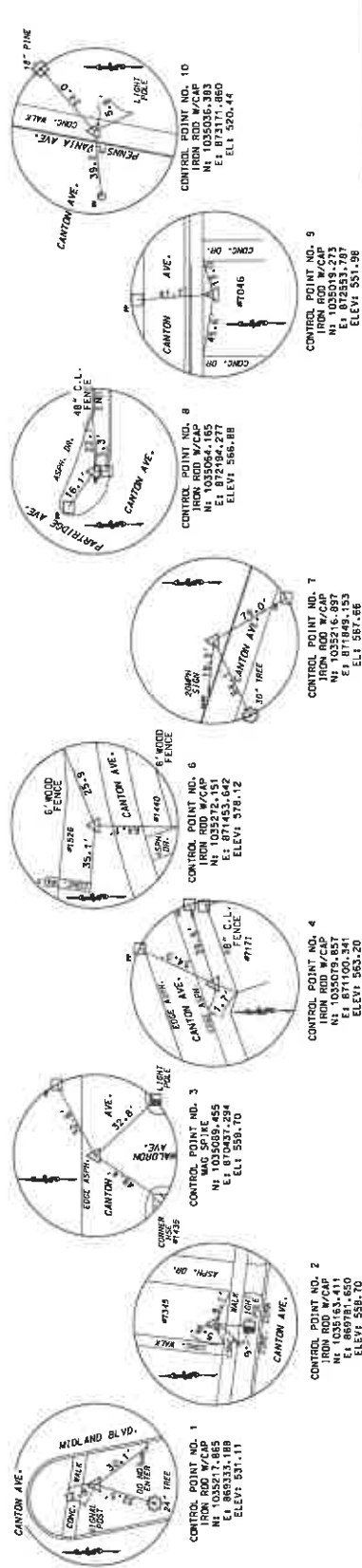
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NOTES:

1. HORIZONTAL CONTROL STATEMENT: STATE PLANE COORDINATES FOR THE MISSOURI TRANSPORTATION COMMISSION GLOBAL NAVIGATION SATELLITE REAL TIME NETWORK FOR CONTINUOUSLY OPERATING REFERENCE STATIONS DURING DECEMBER, 2022 AND ARE BASED ON THE MISSOURI COORDINATE SYSTEM OF 1983, EAST ZONE.
2. PROJECT COORDINATES ARE STATE PLANE GRID COORDINATES.
3. VERTICAL DATUM IS NAVD 88. AN ESTABLISHED ELEVATION WAS USED FOR CONTROL POINT 1 USING A CELLULAR EQUIPPED TRIMBLE R10 AND IS BASED ON THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION GLOBAL NAVIGATION SATELLITE REAL TIME NETWORK FOR CONTINUOUSLY OPERATING REFERENCE STATIONS. A CONVENTIONAL BENCHMARK LOOP WAS USED TO ESTABLISH ELEVATIONS ON POINTS 1 THROUGH 10.
4. PROJECT BENCHMARK: ST. LOUIS, COUNTY BM 14545, ELEV. 532.89 CUT "A" ON THE SOUTHWEST CORNER OF THE CONCRETE PAD BASE FOR ATT UNDERGROUND CABLE BOXES LOCATED IN THE TREE LAWN SOUTHWEST OF THE SIDEWALK AND EAST OF A UTILITY POLE AT THE NORTHEAST CORNER OF THE INTERSECTION OF HANLEY ROAD AND CANTON AVENUE, ROUGHLY 29 FEET NORTH OF THE CENTERLINE OF CANTON AVENUE AND 44 FEET EAST OF THE SOUTHERLY PROLONGATION OF THE CENTER OF MEDIAN ISLAND WITHIN HANLEY ROAD TO THE NORTH OF CANTON AVENUE.
- TBM "A" CUT "L" ON THE SOUTH CORNER OF SINGLE STEP IN CONCRETE WALK TO #1521 FARIS AVENUE. ELEV=576.03.
- TBM "B" CUT "L" ON THE NORTH CORNER OF CONCRETE SIDEWALK FROM DRIVEWAY TO HOUSE AT #1521 FARIS AVENUE. MARK IS AT DRIVEWAY END OF WALK. ELEV=525.96.

COORDINATE POINT LISTING

SHEET NO.	PLAN PROJECT CONTROL POINTS	STATION	LOCATION	OFFSET (USFT)	STATE PLANE		DESCRIPTION	POINT ID
					NORTHING (US SURVEY FT)	EASTING (US SURVEY FT)		
1	9+34	CANTON AVE.		42.02	1,035,217.87	569,333.19	IRON ROD W/CAP	1
1	14+42.94	CANTON AVE.		30.19	1,035,163.41	569,781.65	IRON ROD W/CAP	2
3	21+04.7	CANTON AVE.		9.354	1,035,089.46	870,437.28	MAG SPIKE	3
4	27+64.82	CANTON AVE.		18.33	1,035,079.86	871,000.34	IRON ROD W/CAP	4
5	31+61.01	CANTON AVE.		20.66	1,035,272.15	871,453.64	IRON ROD W/CAP	6
6	35+55.75	CANTON AVE.		20	1,035,216.50	871,849.15	IRON ROD W/CAP	7
6	40+34.55	CANTON AVE.		19.69	1,035,064.17	872,184.28	IRON ROD W/CAP	8
7	44+04.2	CANTON AVE.		24.04	1,035,013.27	872,553.79	IRON ROD W/CAP	9
8		CANTON AVE.			1,035,036.38	873,171.86	IRON ROD W/CAP	10
ALIGNMENTS								
1	10+00	CANTON AVE.		CL	1,035,252.52	869,356.36	BEGIN PROJECT	
1	10+92.87	CANTON AVE.		CL	1,035,225.78	869,402.63	P.C.	
1	12+80.82	CANTON AVE.		CL	1,035,153.32	869,617.05	P.T.	
2	16+55.06	CANTON AVE.		CL	1,035,106.23	869,958.39	P.C.	
2	18+24.37	CANTON AVE.		CL	1,037,844.72	870,311.84	P.C.	
3	21+53.77	CANTON AVE.		CL	1,035,078.71	870,525.14	P.T.	
4	26+25.44	CANTON AVE.		CL	1,035,074.63	870,957.80	P.C.	
4	27+45.98	CANTON AVE.		CL	1,035,094.53	871,086.22	P.T.	
4	27+51.78	CANTON AVE.		CL	1,035,105.69	871,120.25	P.C.	
4	28+63.89	CANTON AVE.		CL	1,035,142.28	871,204.63	P.T.	
4	29+95.16	CANTON AVE.		CL	1,035,155.78	871,302.22	P.C.	
5	34+28.14	CANTON AVE.		CL	1,035,236.50	871,721.49	P.T.	
6	38+46.20	CANTON AVE.		CL	1,035,097.71	872,158.02	P.O.T.	
6	40+00	CANTON AVE.		CL	1,035,044.59	872,149.87	P.O.T.	
8	49+94.55	CANTON AVE.		CL	1,035,041.48	873,144.21	END PROJECT	



REFERENCE/
COORDINATE POINTS
SHEET 1 OF 1

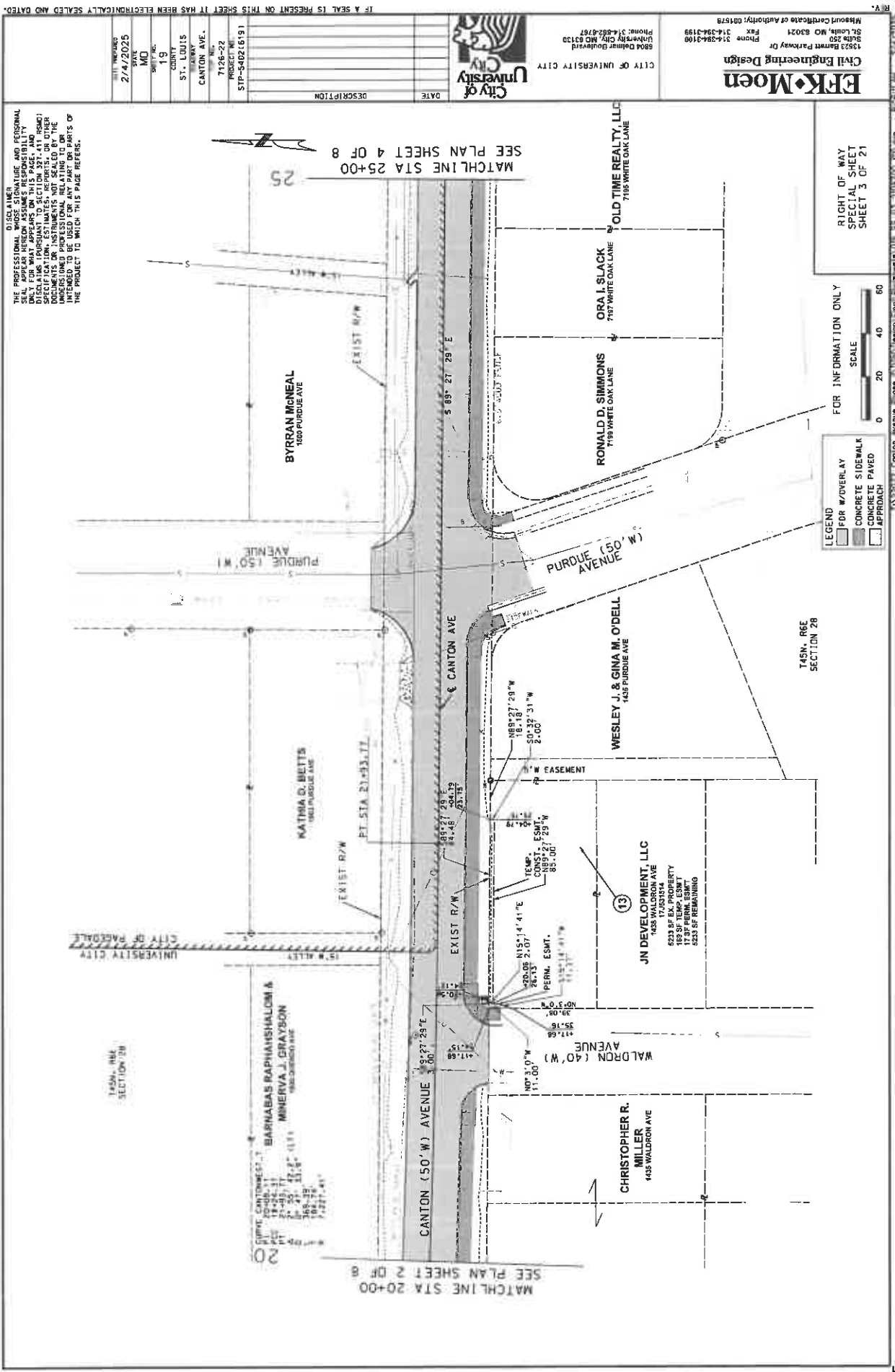


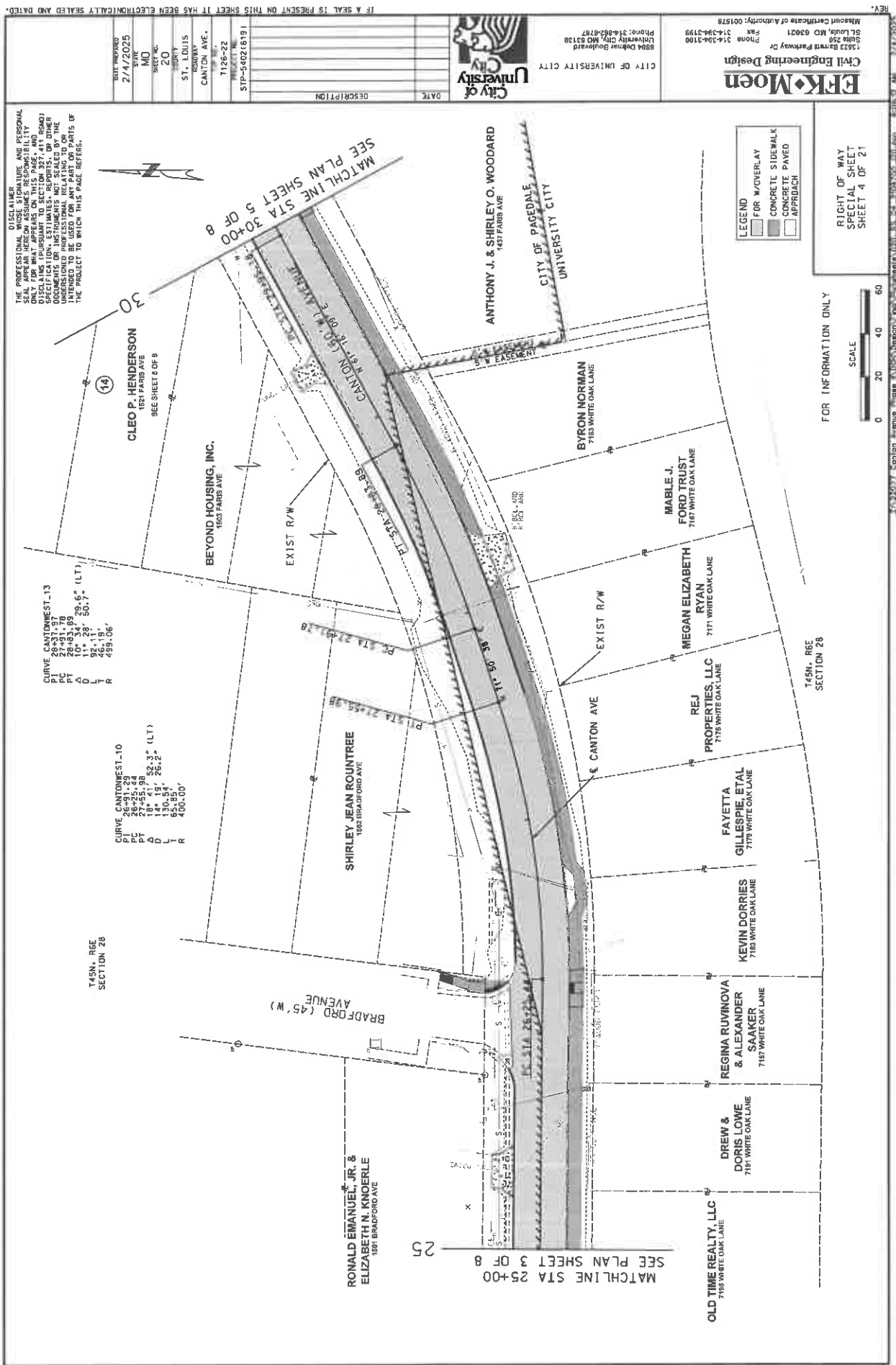
CITY OF UNIVERSITY CITY

6804 Delmar Boulevard
University City, MO 63130
Phone: 314-653-6787
Fax: 314-334-2199

EFC Moen
Civil Engineering Design
1323 Barnard Parkway Dr
St. Louis, MO 63021
Phone: 314-334-2100
Fax: 314-334-2199
Missouri Certificate of Authority: 001078

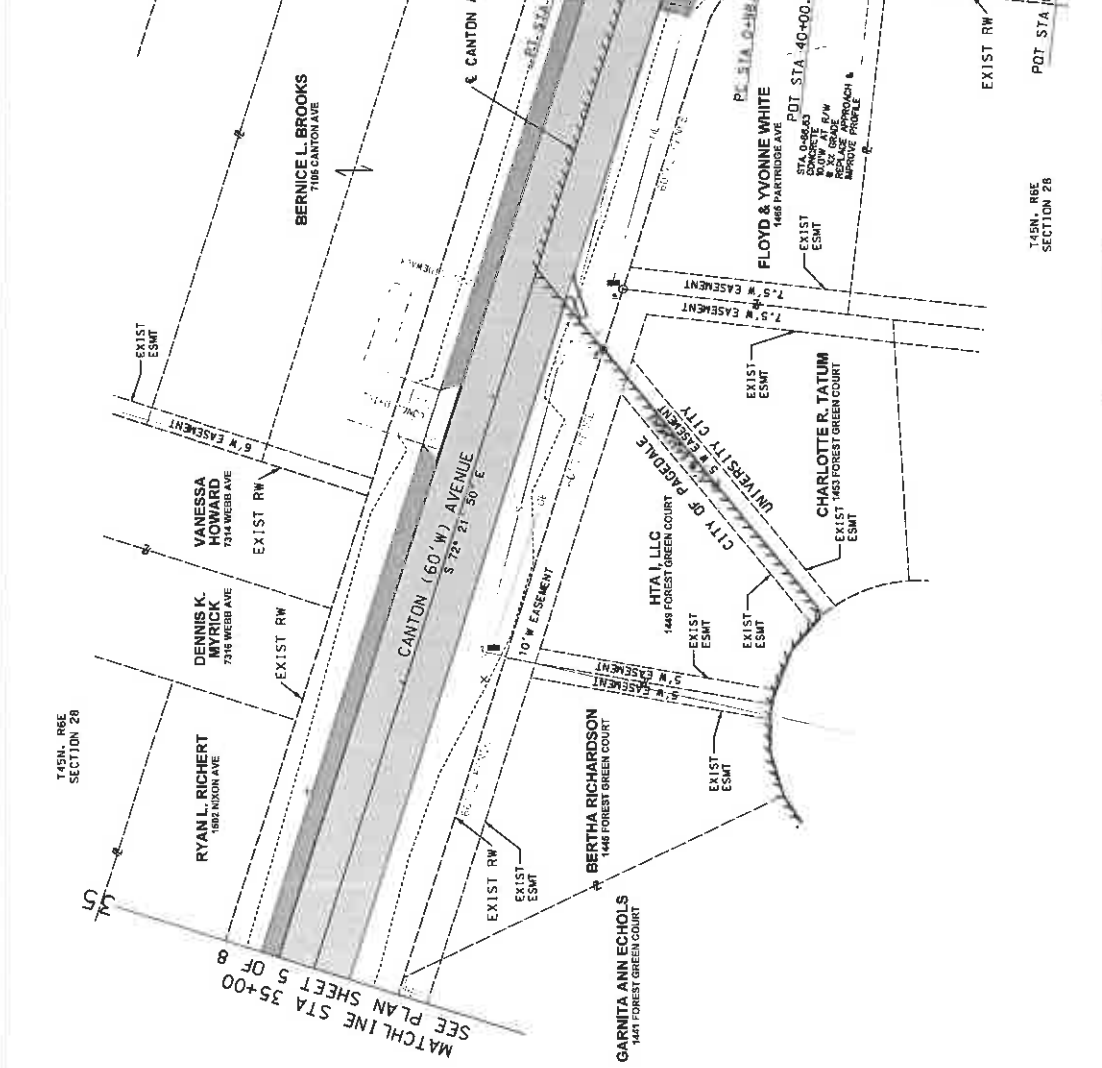
IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.



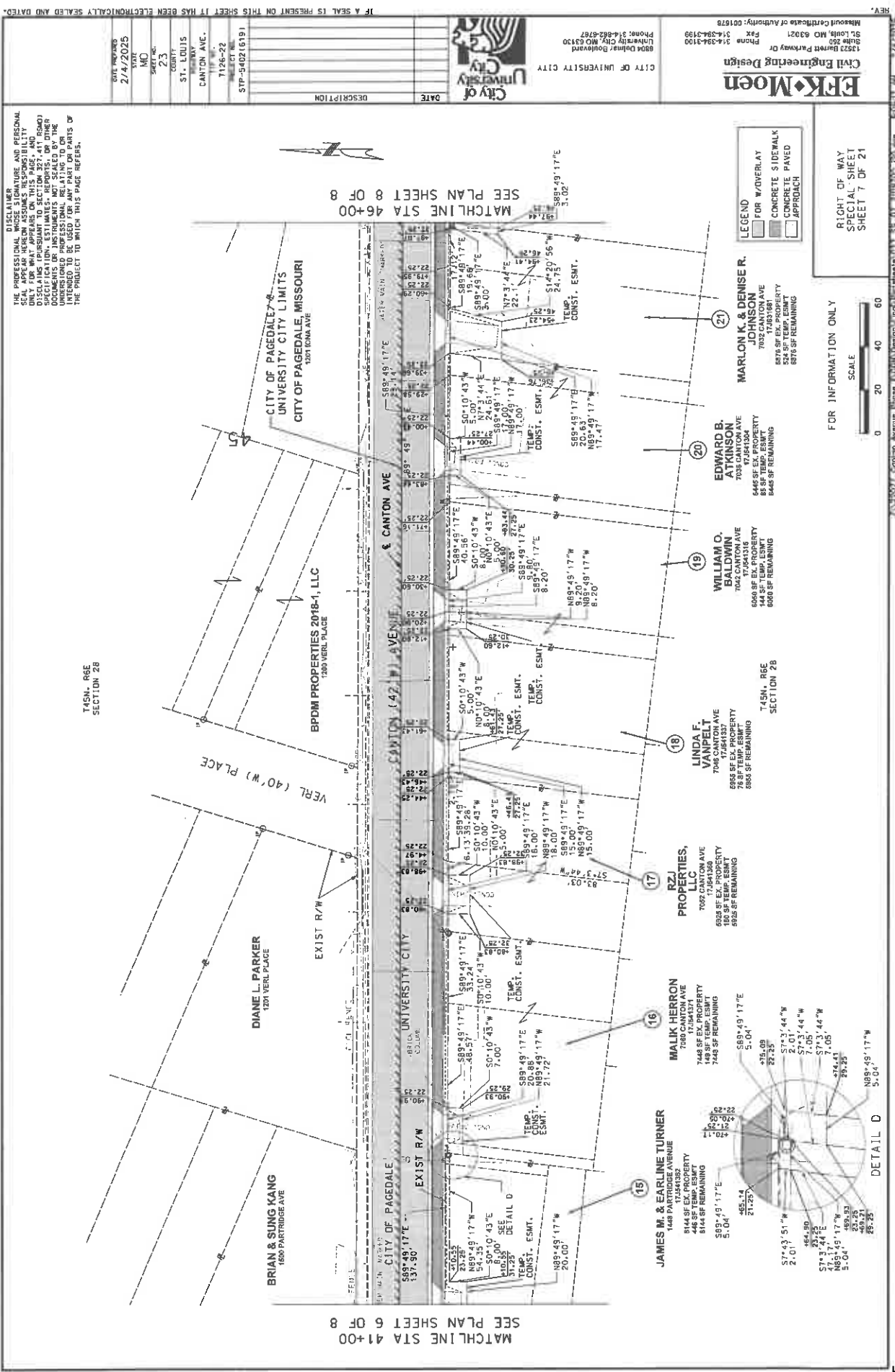


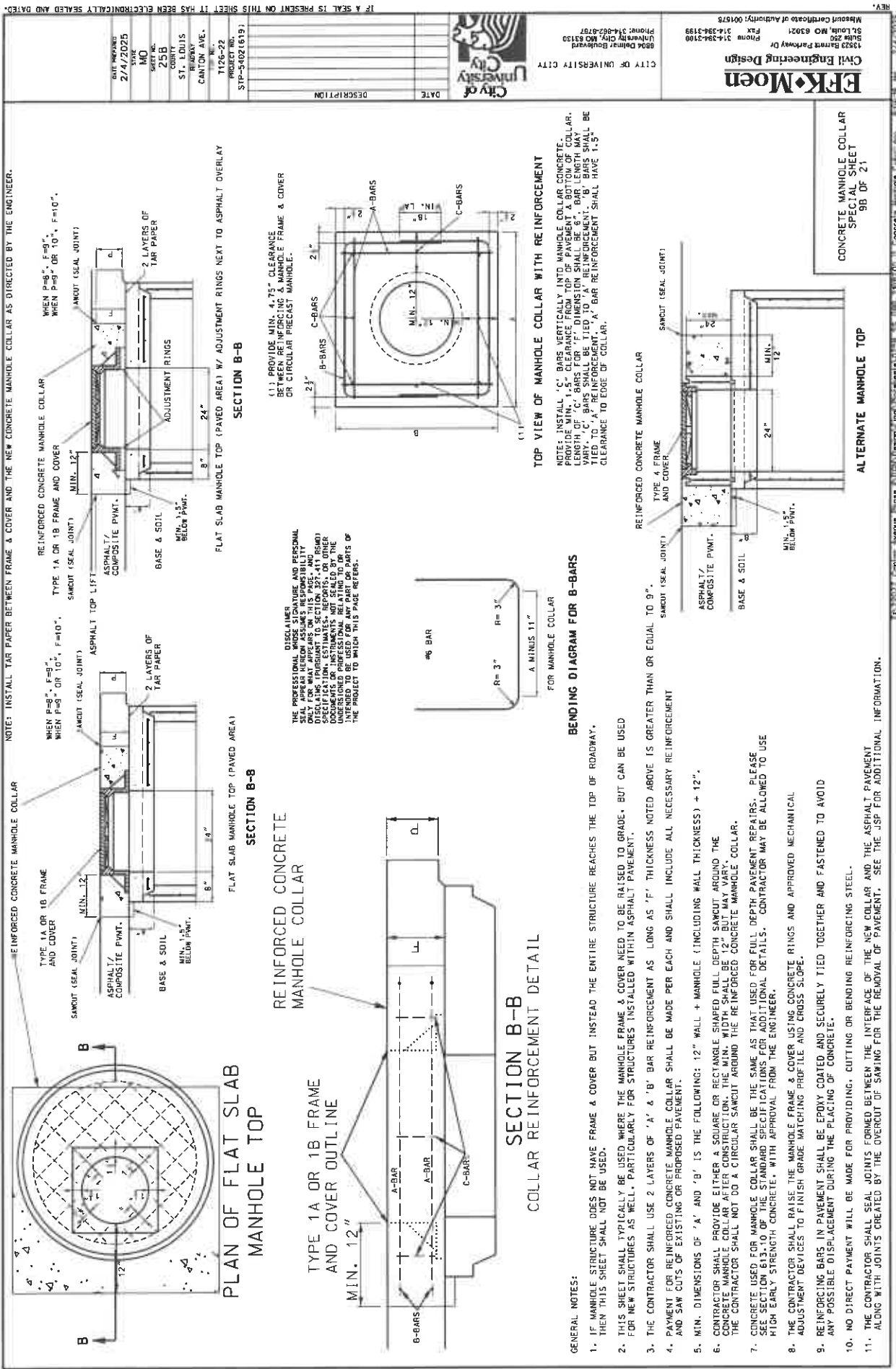
SEE
M
JAMES M. & EARLINE
TURNER
1148 PARTRIDGE AVE
17347-382
SEE SHEET 7 OF 9

PLAN SHEET 7 OF 8
CHLINE STA 41+00



CURVE PARTRIDGE_3	
PI	127.47
PC	0+98.71
PT	1+56.06
Δ	10 ⁺ 57 ⁺ 10.9 ⁺ (RT)
D	19 ⁺ 05 ⁺ 54.9 ⁺
L	57.35 ⁺
T	28.76 ⁺
R	300.00 ⁺





DATE PURCHASED
2/4/2025

STATE
MO

SHEET NO.
26

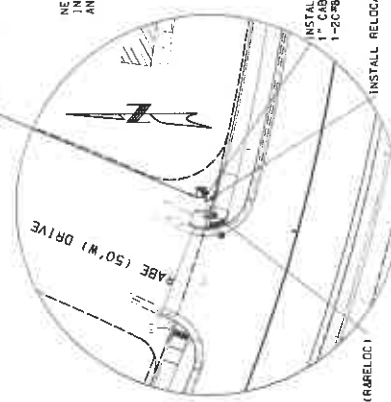
COUNTY
ST. LOUIS

ROADWAY
CANTON AVE

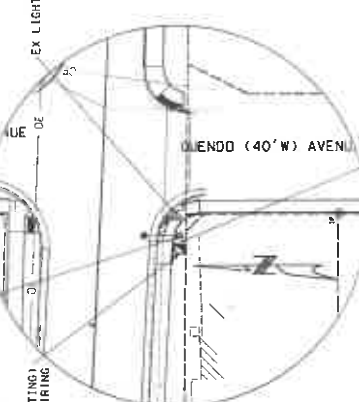
TIE IN
7126-22

PROJECT NO.
STP-5402(51)

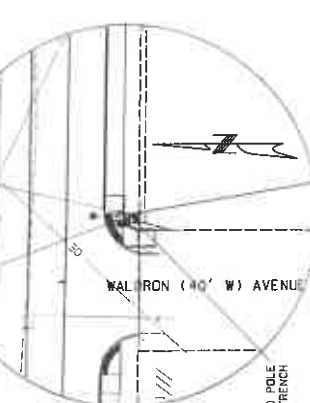
NEW PREFORMED PULL BOX (LIGHTING)
INTERCEPT EXISTING CIRCUIT WIRING
AND SPLICE NEW WIRING



INSTALL RELOCATED LIGHT POLE



EX LIGHT POLE (R&RELOC)



INSTALL NEW WIRING TO POLE
3" CABLE-CONDUIT IN TRENCH

NEW PREFORMED PULL BOX (LIGHTING)
INTERCEPT EXISTING CIRCUIT WIRING

DETAIL 1:
LIGHT AT RABE AND CANTON (NE COR)

DETAIL 2:
IGHT AT QUENDO AND CANTON (SW COR)

DETAIL 3:
LIGHT AT WALDRON AND CANTON (SE COR)

THE EXISTENCE AND APPROXIMATE LOCATION OF UTILITY FACILITIES KNOWN TO EXIST, AS SHOWN ON THE PLANS, ARE BASED ON THE BEST INFORMATION AVAILABLE TO THE COMMISSION AT THIS TIME. THIS INFORMATION IS PROVIDED BY THE COMMISSION "AS-IS" AND THE COMMISSION EXPRESSLY DISCLAIMS ANY REPRESENTATION OR WARRANTY AS TO THE COMPLETENESS, ACCURACY, OR SUITABILITY OF THE INFORMATION FOR ANY USE. RELIANCE UPON THIS INFORMATION IS DONE AT THE RISK AND PERIL OF THE USER, AND THE COMMISSION SHALL NOT BE LIABLE FOR ANY DAMAGES THAT MAY ARISE FROM ANY ERROR IN THE INFORMATION. IT IS, THEREFORE, THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY THE EXISTENCE, LOCATION AND STATUS OF ANY FACILITY. SUCH VERIFICATION INCLUDES DIRECT CONTACT WITH THE LISTED UTILITIES.



LIGHTING DETAIL
SPECIAL SHEET
SHEET 10 OF 21

EFLK♦MOEN
Civil Engineering Design
13523 Barrett Parkway Dr
Suite 250
St. Louis, MO 63021
Phone 314-394-3100
Fax 314-394-3199
Missouri Certificate of Authority: 001578

City of University City
804 Delmar Boulevard
University City, MO 63130
Phone: 314-862-8767

K - 5 - 37

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

DISCLAIMER
THE PROFESSIONAL ENGINEER'S SIGNATURE AND PERSONAL SEAL ARE REQUIRED TO ASSUME RESPONSIBILITY FOR THE DESIGN OF THIS PROJECT. THE ENGINEER'S DESIGN IS BASED ON THE INFORMATION PROVIDED BY THE CLIENT. THE ENGINEER DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED BY THE CLIENT. THE ENGINEER'S DESIGN IS NOT TO BE USED FOR ANY PART OR PARTS OF THE PROJECT IN WHICH THIS PAGE RELIES.

CITY OF INDIANAPOLIS
2/4/2025
STATE
MO
SHEET NO.
28
COUNTY
ST. LOUIS
TOWNSHIP
CANTON AVE.
T126-22
STP-5-02(619)

DESCRIPTION

DATE



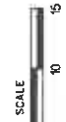
CITY OF INDIANAPOLIS

6604 Delaware Boulevard
Indianapolis, IN 46230
Phone: 317-492-8787

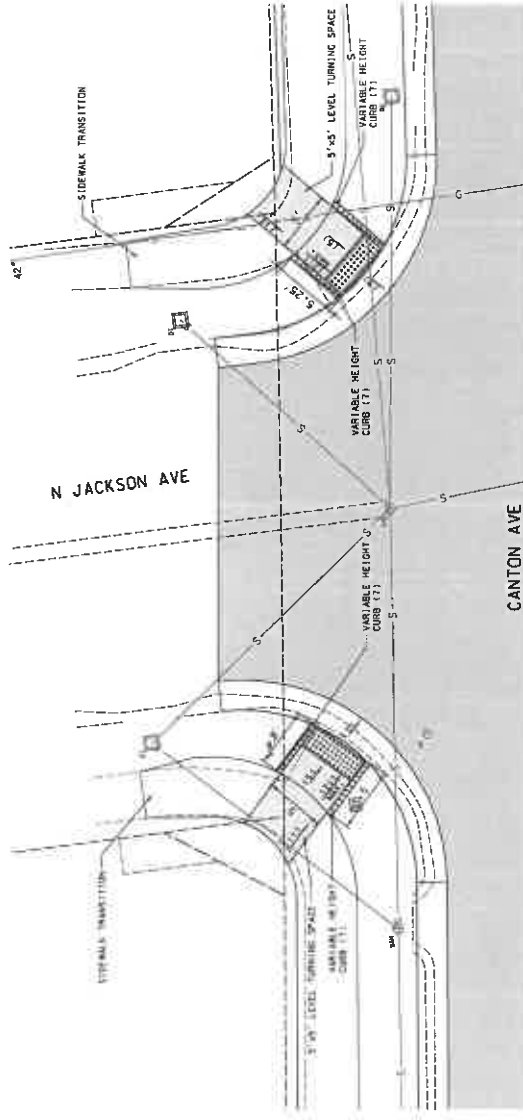
13152 Barnett Parkway Dr
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Indianapolis, IN 46230
Phone: 317-394-3100
Fax: 317-394-3199

EFK Moen
Civil Engineering Design

Missouri Certificate of Authority: 001578



CURB RAMP DETAILS
SPECIAL SHEET
SHEET 12 OF 21



GENERAL NOTES:

- (1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED. 15% (+/-) 0.5% CROSS SLOPE RECOMMENDED.
- (2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
- (3) ALGEBRAIC DIFFERENCE BETWEEN PAVEMENT OR GUTTER SLOPE IN THE DIRECTION OF PEDESTRIAN TRAVEL AND CURB RAMP SLOPE SHALL NOT EXCEED 13.0%.
- (4) A NEW CURB RAMP SHALL HAVE A MINIMUM CROSS SLOPE OF 1/2 MIN. AND 2% MAX. TO THE FRONT OF CURB AT INTERSECTIONS WITH STOP OR 'YIELD' CONTROL.
- (5) CURB RAMP RUNNING SLOPE SHALL BE A MAX. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR 'YIELD' CONTROL.
- (6) TRAVERSABLE FLARE RUNNING SLOPE SHALL BE 8.3% MAX.
- (7) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRAVERSIBLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN BE PERFORMED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJOINING SLOPES, VERTICAL CURBS ADJACENT TO THE PEDESTRIAN ACCESS ROUTE SHALL BE AVOIDED. WHEN REQUIRED COMPENSATION SHALL BE CONSIDERED FULLY INCLUDED IN "CONC. CURB RAMP".
- (8) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT FACILITIES.
- (9) THE SEGMENTAL TRANSITION SHALL NOT INHIBIT DRAINAGE OR CAUSE AN UNSAFE DRIVING HAZARD. LIMITS OF THE SEGMENTAL TRANSITION MAY BE ADJUSTED AT THE ENGINEER'S DISCRETION.
- (10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

CONSTRUCTION NOTES:

- A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES AND DIMENSIONS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. ENGINEER SHALL APPROVE FORM WORK FOR CURB RAMP PRIOR TO PLACEMENT OF CONCRETE. ENGINEER MAY REQUIRE MODIFICATIONS TO FORM WORK.
- C. NO CONSTRUCTION SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.

FOR W/OVERLAY

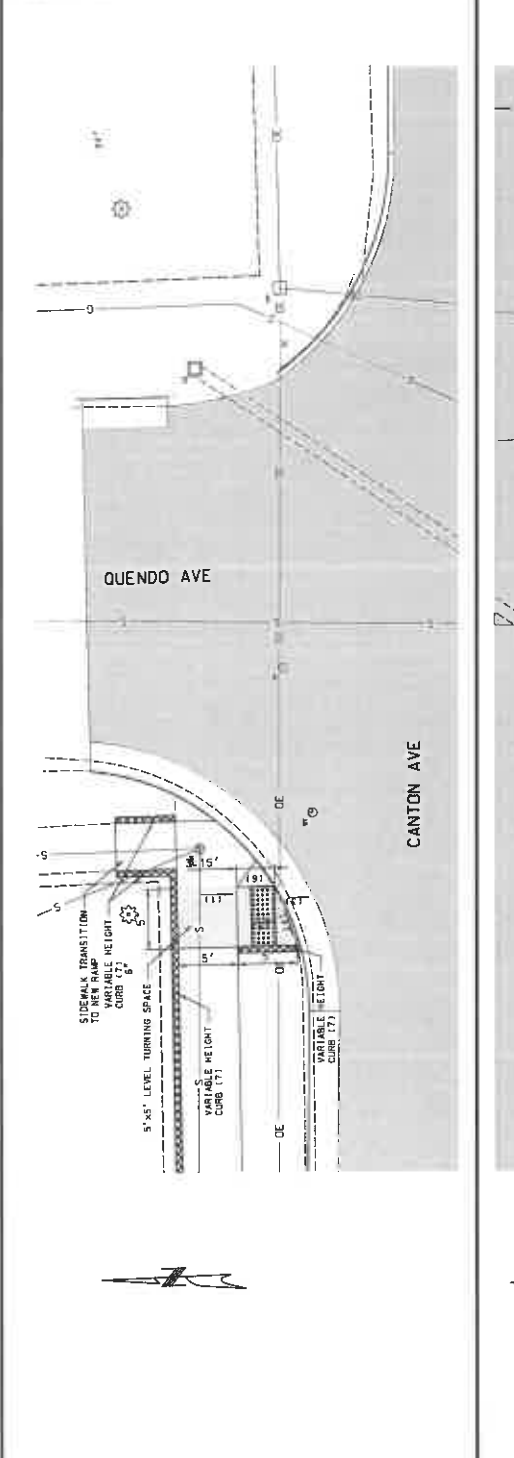
VARIABLE HEIGHT CURB INCLUDED WITH CURB RAMP (7)

RAMP WORK

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

DATE	2/4/2025
STATE	MO
SHEET NO.	29
PROJECT NO.	STP-5402 (0191)
CONTRACT NO.	7126-22
LOCATION	CANTON AVE.
DESCRIPTION	STP-5402 (0191)
DATE	
DESCRIPTION	

DISCLAIMER
THE PROFESSIONAL WHOSE SIGNATURE AND PERSONAL SEAL ARE REQUIRED FOR THE SEALING OF THIS SHEET, ONLY FOR WHAT IS SHOWN ON THIS SHEET. THE SEALING OF THIS SHEET DOES NOT CONSTITUTE A GUARANTEE OR OTHER ASSURANCE OF THE ACCURACY, COMPLETENESS, OR OTHER INFORMATION CONTAINED HEREIN. THE SEALING OF THIS SHEET DOES NOT CONSTITUTE A GUARANTEE OR OTHER ASSURANCE OF THE ACCURACY, COMPLETENESS, OR OTHER INFORMATION CONTAINED HEREIN. THE SEALING OF THIS SHEET DOES NOT CONSTITUTE A GUARANTEE OR OTHER ASSURANCE OF THE ACCURACY, COMPLETENESS, OR OTHER INFORMATION CONTAINED HEREIN.



GENERAL NOTES:
(1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED. 1.5% (+/-) 0.5% CROSS SLOPE RECOMMENDED.
(2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
(3) ALGEBRAIC DIFFERENCE BETWEEN PAVEMENT OR GUTTER SLOPE IN THE DIRECTION OF PEDESTRIAN TRAVEL AND CURB RAMP SLOPE SHALL NOT EXCEED 13.0%. PROVIDE A 24" LEVEL LANDING. A 5' x 5' CURB RAMP SHALL BE PROVIDED AT THE FRONT OF CURB AT INTERSECTIONS WITH STOP OR YIELD CONTROL. CROSS SLOPE TO THE FRONT OF CURB SHALL BE A MAX. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR YIELD CONTROL.
(4) CURB RAMP RUNNING SLOPE SHALL BE 8.3% MAX.
(5) TRAVERSABLE FLARE RUNNING SLOPE SHALL BE 10% MAX.
(6) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRAVERSIBLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN BE PREFORMED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJOINING SLOPES, VERTICAL CURBS ADJACENT TO THE PEDESTRIAN ACCESS ROUTE SHALL BE AVOIDED. WHEN REQUIRED COMPENSATION SHALL BE CONSIDERED FULLY INCLUDED IN "CONC. CURB RAMP".
(7) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT FACILITIES.
(8) TO THE EXISTING ADJACENT FACILITIES.
(9) THE SEGMENTAL TRANSITION SHALL NOT INHIBIT DRAINAGE OR CAUSE AN UNSAFE DRIVING HAZARD. LIMITS OF THE SEGMENTAL TRANSITION MAY BE ADJUSTED AT THE ENGINEER'S DISCRETION.
(10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

CONSTRUCTION NOTES:
A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES AND DIMENSIONS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
B. ENGINEER SHALL APPROVE FORM WORK FOR CURB RAMPS PRIOR TO PLACEMENT OF CONCRETE. ENGINEER SHALL APPROVE FORM WORK FOR COMPLIANCE WITH THESE PROVISIONS.
C. NO OTHER PAVEMENT SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.

FOR W/OVERLAY
VARIABLE HEIGHT CURB INCLUDED WITH CURB RAMP (7)
RAMP WORK

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

5' x 5' LEVEL TURNING SPACE
VARIABLE HEIGHT CURB (11)
SIDEWALK TRANSITION TO NEW RAMP HEIGHT CURB (11)
QUENDO AVE
CANTON AVE

City of University City
6804 Doherty Boulevard
University City, MO 63130
Phone: 314-994-3100
Fax: 314-994-3199
Missouri Certificate of Authority: 001073

EFK Moen
Civil Engineering Design
1820 S. Linn
St. Louis, MO 63021
Phone: 314-994-3100
Fax: 314-994-3199
Missouri Certificate of Authority: 001073

CURB RAMP DETAILS
SPECIAL SHEET
SHEET 13 OF 21

SCALE
0 5 10 15

DISCLAIMER
THE PROFESSIONAL ENGINEER'S SIGNATURE AND PERSONAL SEAL ARE REQUIRED FOR THIS SHEET. THE PROFESSIONAL ENGINEER'S RESPONSIBILITY IS LIMITED TO THE DESIGN OF THE CURB RAMP AND ITS ASSOCIATED DETAILS. THE PROFESSIONAL ENGINEER DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED BY THE CLIENT. THE PROFESSIONAL ENGINEER DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED BY THE CLIENT. THE PROFESSIONAL ENGINEER DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED BY THE CLIENT.

DATE: 2/4/2025
STATE: MO
COUNTY: ST. LOUIS
CITY: CANTON AVE.
PROJECT NO.: 7126-22
SHEET NO.: 30
SHEET TOTAL: 30
STP: 5402(619)

DESCRIPTION

DATE



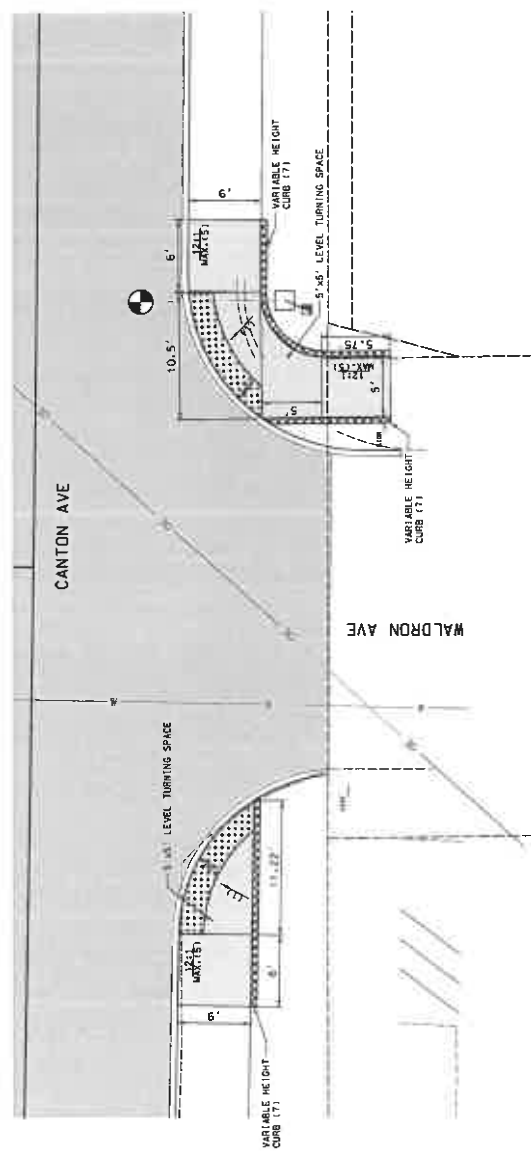
CITY OF UNIVERSITY CITY
804 DUNN BOULEVARD
UNIVERSITY CITY, MO 63130
PHONE: 314-962-8787

13253 BARNETT PARKWAY
ST. LOUIS, MO 63024
PHONE: 314-994-3100
FAX: 314-994-3199
MISSOURI CERTIFICATE OF AUTHORITY: 001978

EFK Moen
Civil Engineering Design



CURB RAMP DETAILS
SPECIAL SHEET
SHEET 14 OF 21



GENERAL NOTES:

- (1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED. 1.5% (+/-) 0.5% CROSS SLOPE RECOMMENDED.
- (2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
- (3) ALGEBRAIC DIFFERENCE BETWEEN PAVEMENT OR GUTTER SLOPE IN THE DIRECTION OF PEDESTRIAN TRAVEL AND CURB RAMP SLOPE SHALL NOT EXCEED 13.0%. PROVIDE A 24" LEVEL LANDING IF ALGEBRAIC DIFFERENCE EXCEEDS 13.0%.
- (4) ALL CURB RAMP SLOPES SHALL BE 1:12 MAX. AND 5.0% MIN. UNLESS OTHERWISE NOTED.
- (5) CURB RAMP SLOPE TO THE FRONT OF CURB SHALL BE A MAX. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR YIELD CONTROL.
- (6) CURB RAMP RUNNING SLOPE SHALL BE 8.3% MAX.
- (7) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRAVERSIBLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN BE PERFORMED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJOINING SLOPES, VERTICAL CURBS ADJACENT TO THE PEDESTRIAN ACCESS ROUTE SHALL BE AVOIDED. WHEN REQUIRED COMPENSATION SHALL BE CONSIDERED FULLY INCLUDED IN "CONC. CURB RAMP".
- (8) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT PAVEMENT.
- (9) ALL SEGMENTAL TRANSITIONS SHALL BE WARPED AREA OF PAVEMENT FOR THE CONNECTION OF A NEW ADA COMPLIANT CURB RAMP TO AN EXISTING FACILITY. THE SEGMENTAL TRANSITION SHALL NOT INHIBIT DRAINAGE OR CAUSE AN UNSAFE DRIVING HAZARD. LIMITS OF THE SEGMENTAL TRANSITION MAY BE ADJUSTED AT THE ENGINEER'S DISCRETION.
- (10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

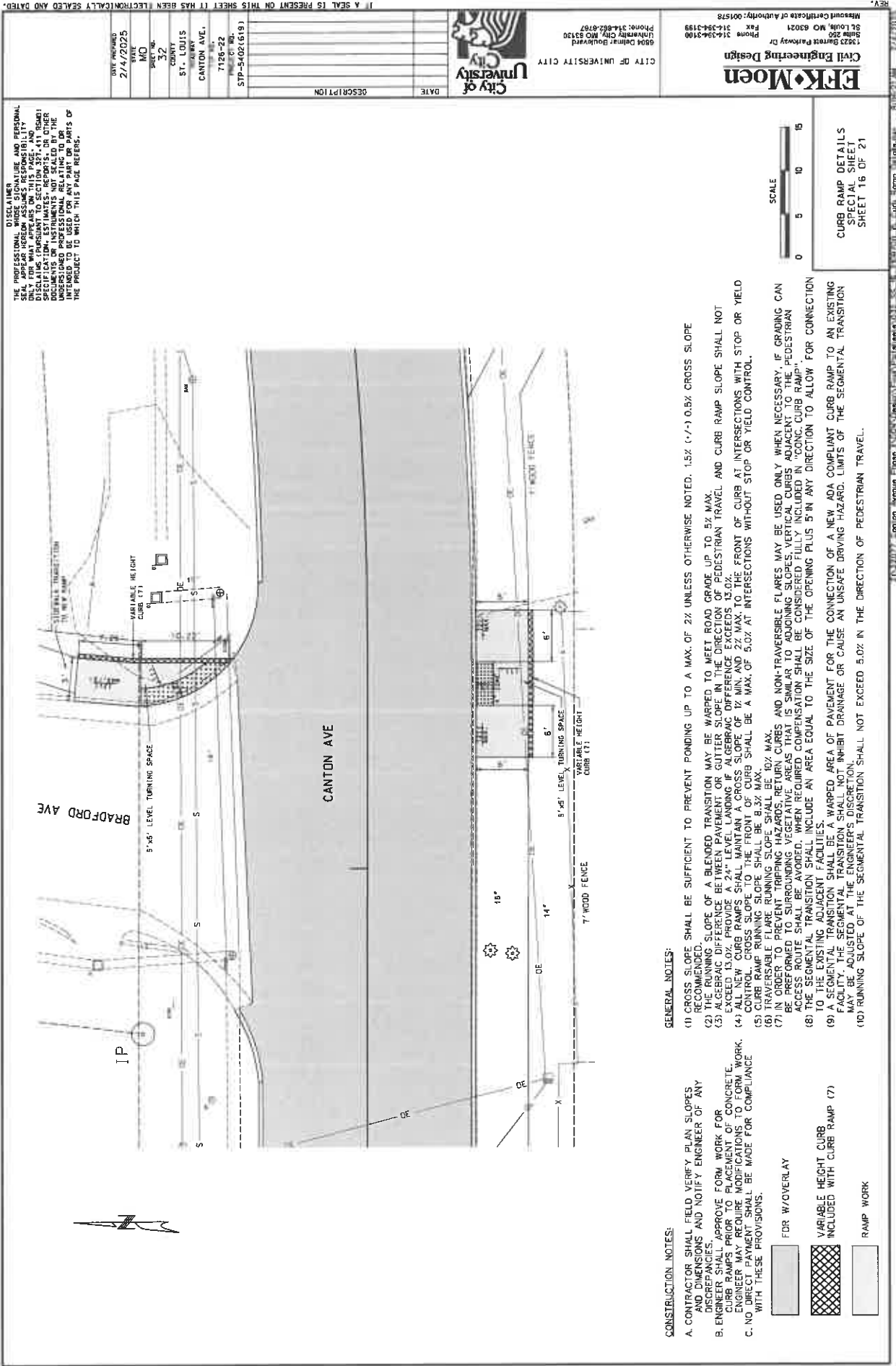
CONSTRUCTION NOTES:

- A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES AND DIMENSIONS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. ENGINEER SHALL APPROVE FORM WORK FOR CURB RAMPS PRIOR TO PLACEMENT OF CONCRETE. ENGINEER MAY REQUIRE MODIFICATIONS TO FORM WORK. NO REPAIRS SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.
- C. NO REPAIRS SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.

FOR W/OVERLAY

VARIABLE HEIGHT CURB INCLUDED WITH CURB RAMP (7)

RAMP WORK



DISCLAIMER
THE PROFESSIONAL WISE SIGNATURE AND PERSONAL
SEAL APPEAR HEREON ASSUMES RESPONSIBILITY
DISCLAIMING THE CITY OF UNIVERSITY CITY FROM
LIABILITY FOR ANY ERRORS, OMISSIONS, OR OTHER
DEFICIENCIES IN THE DESIGN OR CONSTRUCTION
OF THE PROJECT. THE CITY OF UNIVERSITY CITY
UNDERSTANDS THAT THE PROFESSIONAL'S DESIGN
IS BASED ON THE INFORMATION PROVIDED AND
IS NOT TO BE USED FOR ANY OTHER PURPOSES
OR INFERRED TO BE USED FOR ANY OTHER PARTS OF
THE PROJECT TO WHICH THIS SEAL APPLIES.

CONSTRUCTION NOTES:
A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES
AND DIMENSIONS AND NOTIFY ENGINEER OF ANY
DISCREPANCIES.
B. ENGINEER SHALL APPROVE FORM WORK FOR
CURB RAMPS PRIOR TO PLACEMENT OF CONCRETE.
C. NO REPAIRS OR MODIFICATIONS TO FORM WORK
WITH THESE PROVISIONS.

FOR W/OVERLAY
VARIABLE HEIGHT CURB
INCLUDED WITH CURB RAMP (7)
RAMP WORK

GENERAL NOTES:
(1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED. 1.5% (+/-) 0.8% CROSS SLOPE
RECOMMENDED.
(2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
(3) ALGEBRAIC DIFFERENCE BETWEEN PAVEMENT OR GUTTER SLOPE IN THE DIRECTION OF PEDESTRIAN TRAVEL AND CURB RAMP SLOPE SHALL NOT
EXCEED 13.0%. PROVIDE A 24" LEVEL LANDING IF ALGEBRAIC DIFFERENCE EXCEEDS 13.0%.
(4) ALL NEW CURB RAMPS SHALL MAINTAIN A CROSS SLOPE OF 12 MIN. AND 22 MAX. TO PREVENTS WITHOUT STOP OR YIELD
CONTROLLED INTERSECTIONS SHALL BE A MAX. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR YIELD CONTROL.
(5) CURB RAMP RUNNING SLOPE SHALL BE 8.3% MAX.
(6) TRAVERSABLE FLARE RUNNING SLOPE SHALL BE 10% MAX.
(7) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRAVERSABLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN
BE PREPARED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJOINING SLOPES, VERTICAL CURBS ADJACENT TO THE PEDESTRIAN
ACCESS ROUTE SHALL BE AVOIDED. WHEN REQUIRED COMPENSATION SHALL BE CONSIDERED FULLY INCLUDED IN "CONC. CURB RAMP".
(8) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION
TO THE EXISTING ADJACENT FACILITIES.
(9) A SEGMENTAL TRANSITION SHALL BE A WARPED AREA OF PAVEMENT FOR THE CONNECTION OF A NEW ADA COMPLIANT CURB RAMP TO AN EXISTING
PAVEMENT. THE TRANSITION SHALL BE SHOWN WITH WHITE DRAINAGE OR CAUSE AN UNSAFE DRIVING HAZARD. LIMITS OF THE SEGMENTAL TRANSITION
MAY BE ADJUSTED AT THE ENGINEER'S DISCRETION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.
(10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

CURB RAMP DETAILS
SPECIAL SHEET
SHEET 16 OF 21

CITY OF UNIVERSITY CITY
6804 Delmar Boulevard
University City, MO 63130
Phone: 314-852-6767
Fax: 314-384-3198
Missouri Certificate of Authority: 0001578
Civil Engineering Design
13233 General Parkway Dr
St. Louis, MO 63021
Sheet No. 32
City of University City
Canton Ave.
7126-22
STP-5402(619)
DATE
DESCRIPTION

DATE
DESCRIPTION

DATE
DESCRIPTION

DATE
DESCRIPTION

DATE
DESCRIPTION

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DESCRIPTION

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DESCRIPTION

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DESCRIPTION

DATE
DESCRIPTION

DATE
DESCRIPTION

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DESCRIPTION

DATE
DESCRIPTION

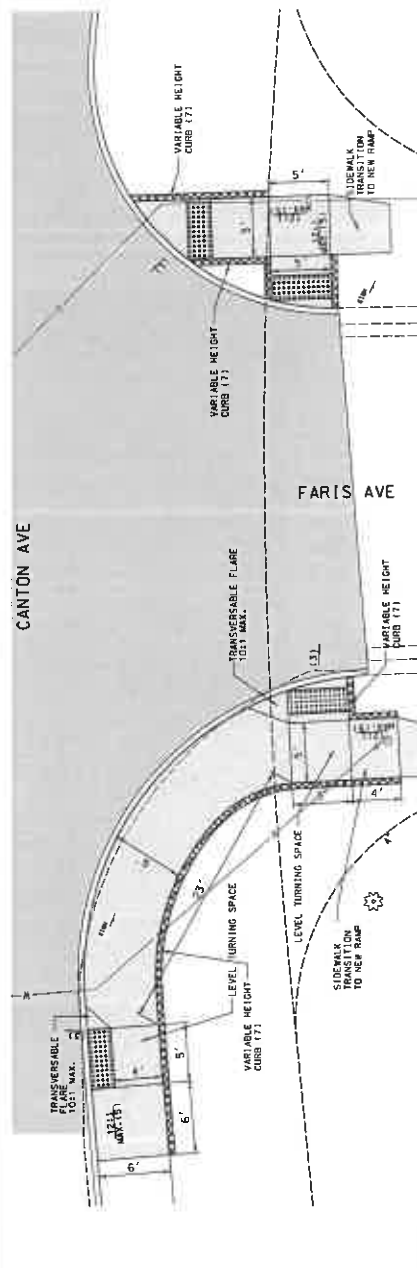
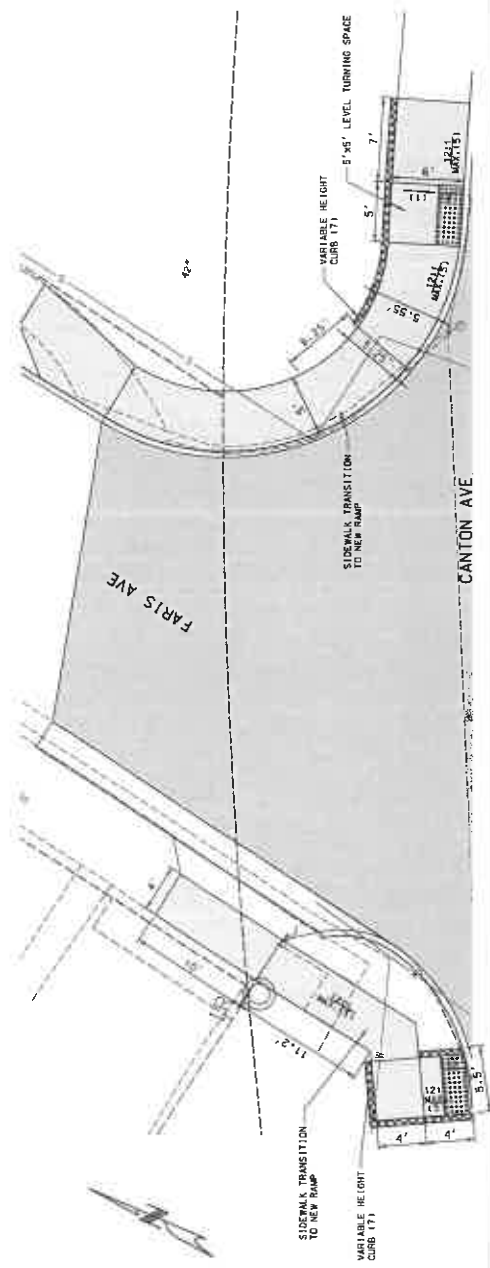
EFK•Moen
Civil Engineering Design
13623 Barretto Parkway Dr
Suite 250
St Louis, MO 63021
Phone 314-394-3100
Fax 314-394-3199
Missouri Certificate of Authority: 0014578

CITY OF UNIVERSITY CITY
6804 Delmar Boulevard
University City, MO 63130
Phone: 314-862-8767







DATE PREPARED	2/4/2025
STATE	MO
SHEET NO.	33
COUNTY	ST. LOUIS
ROADWAY	ROADWAY
CANTON AVE.	CANTON AVE.
PROJECT NO.	7126-22
	STP-5402(619)

THE PROFESSIONAL WHOSE SIGNATURE AND PERSONAL SEAL APPEAR HEREON ASSUMES RESPONSIBILITY ONLY FOR WHAT APPEARS ON THIS PAGE, AND DISCLAIMS PURSUANT TO SECTION 327.41 (RSMo) SPECIFICATION, ESTIMATES, REPORTS, OR OTHER DOCUMENTS OR INSTRUMENTS NOT SCALED BY THE UNDERSIGNED PROFESSIONAL RELATING TO OR INTENDED TO BE USED FOR ANY PART OR PARTS OF THE PROJECT TO WHICH THIS PAGE REFERS.



- (1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED, 1.5% (+/-) 0.5% CROSS SLOPE RECOMMENDED.
- (2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
- (3) THE RUNNING SLOPE OF A BLENDED TRANSITION SHALL BE WARPED TO MEET PEDESTRIAN RAMP AND CURB RAMP SLOPE SHALL NOT EXCEED 13.0%.
- (4) ALL NEW CURB RAMPS SHALL MAINTAIN A CROSS SLOPE OF 1% MIN. AND 2% MAX. TO THE FRONT OF CURB AT INTERSECTIONS WITH STOP OR YIELD CONTROL.
- (5) ALL NEW CROSS SLOPE OF THE FRONT OF CURB SHALL BE A MAX. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR YIELD CONTROL.
- (6) TRAVERSABLE FLARE RUNNING SLOPE SHALL BE .05% MAX.
- (7) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRAVERSABLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN BE PREPARED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJACENT SLOPES, VERTICAL CURBS ADJACENT TO THE PEDESTRIAN TRANSITION SHALL BE USED.
- (8) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 6" IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT FACILITIES.
- (9) A SEGMENTAL TRANSITION SHALL BE A WARPED AREA OF PAVEMENT FOR THE CONNECTION OF A NEW ADA COMPLIANT CURB RAMP TO AN EXISTING CURB RAMP. THE WARPED AREA SHALL BE 10' LONG ENOUGH DRAINAGE OR CAUSE AN UNSAFE DRIVING HAZARD. LIMITS OF THE SEGMENTAL TRANSITION MAY BE ADJUSTED AT THE ENGINEER'S DISCRETION.
- (10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

- CONSTRUCTION NOTES:**
- A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES AND DIMENSIONS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
 - B. ENGINEER SHALL APPROVE FORM WORK FOR CONCRETE CURBS.
 - C. ENGINEER MAY REQUIRE MODIFICATIONS TO FORM WORK.
 - D. NO DIRECT PAYMENT SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.
- | | | |
|---|---|---|
|  | FOR W/OVERLAY |  |
|  | VARIABLE HEIGHT CURBS INCLUDED WITH CURB RAMP (7) |  |
| | | RAMP WORK |



DISCLAIMER
THE PROFESSIONAL WHOSE SIGNATURE AND PERSONAL SEAL APPEAR HEREON ASSUMES RESPONSIBILITY ONLY FOR WHAT APPEARS ON THIS PAGE, AND DISCLAIMS PURSUANT TO SECTION 327.41 (RSMo) SPECIFICATION, ESTIMATES, REPORTS, OR OTHER DOCUMENTS OR INSTRUMENTS NOT SCALED BY THE UNDERSIGNED PROFESSIONAL RELATING TO OR INTENDED TO BE USED FOR ANY PART OR PARTS OF THE PROJECT TO WHICH THIS PAGE REFERS.

DATE PREPARED
2/4/2025
STATE
MO
SHEET NO.
34
COUNTY
ST. LOUIS
HIGHWAY
CANTON AVE.
TOWNSHIP
7126-22
PROJECT NO.
STP-540216191

DESCRIPTION

ATE



CITY OF UNIVERSITY CITY

5504 Delmar Boulevard
University City, MO 63130
Phone: 314-862-6767

Missouri Certificate of Authority: 001578

ST. LOUIS, MO 63021
Fax 314-394-3199

13523 Barrett Parkway Dr
Baltimore, MD 21244-2525
Phone: 410 707 1400**EKK•MOEN**
Civil Engineering Design

CURB RAMP DETAILS
SPECIAL SHEET
SHEET 18 OF 21

GENERAL NOTES:

- (1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED. 1.5% (+/-) 0.5% CROSS SLOPE TO EXISTING SLOPE.
- (2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
- (3) THE MINIMUM DIFFERENCE BETWEEN PAVEMENT OR CUTTER SLOPE IN THE DIRECTION OF PEDESTRIAN TRAVEL AND CURB RAMP SLOPE SHALL NOT EXCEED 13.0%.
- (4) NEW CURB RAMPS SHALL MAINTAIN A CROSS SLOPE OF 1% MIN. AND 2% MAX. TO THE FRONT OF CURB AT INTERSECTIONS WITH STOP OR YIELD CONTROL. CROSS SLOPE TO THE FRONT OF CURB SHALL BE A MAX. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR YIELD CONTROL.
- (5) CURB RAMP RUNNING SLOPE SHALL BE 8.3% MAX.
- (6) TRAVERSABLE FLARE RUNNING SLOPE SHALL BE 10% MAX.
- (7) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRAVERSIBLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN BE PREFORMED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJOINING SLOPES, VERTICAL CURBS ADJACENT TO THE PEDESTRIAN ACCESS ROUTE SHALL BE AVOIDED. WHEN REQUIRED COMPENSATION SHALL BE CONSIDERED FULLY INCLUDED IN "CONC. CURB RAMP".
- (8) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT FACILITIES.
- (9) A SEGMENTAL TRANSITION SHALL BE A WARPED AREA OF PAVEMENT FOR THE CONNECTION OF A NEW ADA COMPLIANT CURB RAMP TO AN EXISTING FACILITY. THE SEGMENTAL TRANSITION SHALL NOT INHIBIT DRAINAGE OR CAUSE AN UNSAFE DRIVING HAZARD. LIMITS OF THE SEGMENTAL TRANSITION MAY BE ADJUSTED AT THE ENGINEER'S DISCRETION.
- (10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

CONSTRUCTION NOTES:

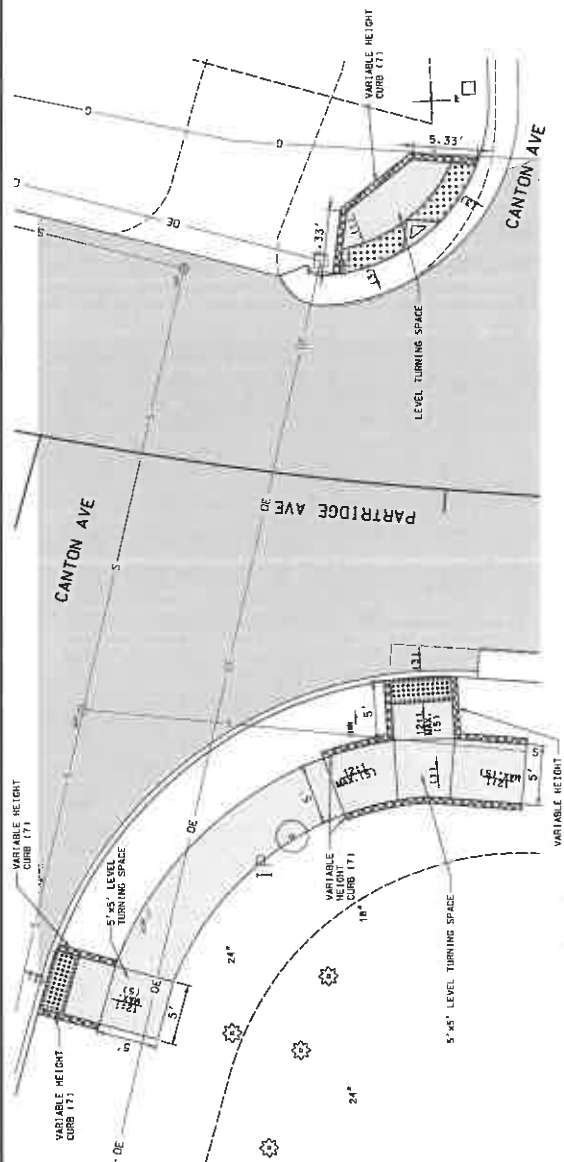
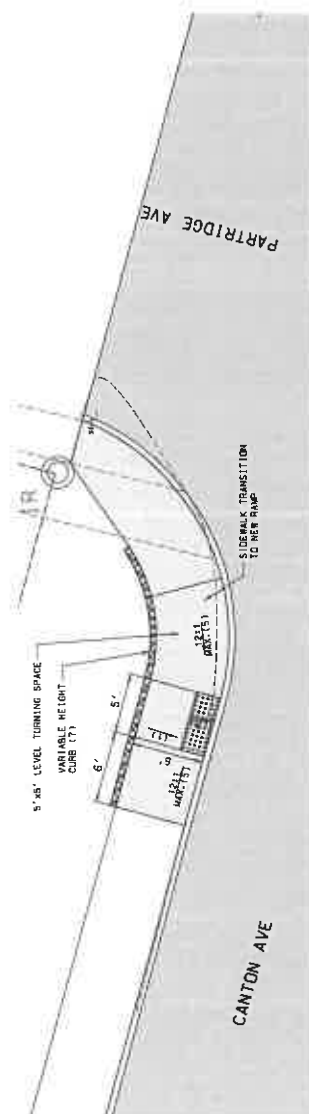
- A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES AND DIMENSIONS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. ENGINEER SHALL APPROVE FORM WORK FOR CURB RAMPS PRIOR TO PLACEMENT OF CONCRETE. ENGINEER MAY REQUIRE MODIFICATIONS TO FORM WORK.
- C. NO DIRECT PAYMENT SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.

FDR W/OVERLAY

	VARIABLE HEIGHT CURB INCLUDED WITH CURB RAMP (7)
1	0
2	0
3	0
4	0
5	0
6	0
7	0
8	0
9	0
10	0
11	0
12	0
13	0
14	0
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88	0
89	0
90	0
91	0
92	0
93	0
94	0
95	0
96	0
97	0
98	0
99	0
100	0

RAMP WORK

DISCLAIMER
THE PROFESSIONAL WORK SIGNATURE AND PERSONAL SEAL APPEAR HEREON ASSUMES RESPONSIBILITY FOR ANY STATEMENT OF FACTS OR OPINIONS THAT MAY APPEAR ON THIS PAGE, AND DISCLOSURE (PURSUANT TO SECTION 337-41, RSMO) OF SPECIFIC INFORMATION, ESTIMATES, REPORTS, OR OTHER DOCUMENTS OR INSTRUMENTS NOT SCALED BY THE UNDERSIGNED PROFESSIONAL RELATING TO OR INTENDED TO BE USED FOR ANY PART OR PARTS OF THE PROJECT TO WHICH THIS PAGE REFERS.



SCALE

0 5 10 15

CURB RAMP DETAILS
SPECIAL SHEET
SHEET 19 OF 21

GENERAL NOTES:

- 1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED. 1.5% (+/-) 0.5% CROSS SLOPE RECOMMENDED.
- 2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
- 3) ALGEBRAIC DIFFERENCE BETWEEN PAVEMENT OR GUTTER SLOPE IN THE DIRECTION OF PEDESTRIAN TRAVEL AND CURB RAMP SLOPE SHALL NOT EXCEED 13.0%.
- 4) ALL NEW CURB RAMPS SHALL MAINTAIN A CROSS SLOPE OF 12 MIN. AND 22 MAX. TO THE FRONT OF CURB AT INTERSECTIONS WITH STOP OR YIELD CONTROL. CROSS SLOPE TO THE FRONT OF CURB SHALL BE A MIN. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR YIELD CONTROL.
- 5) NON-TRANSVERSIBLE FLARE RUNNING SLOPE SHALL BE 10% MAX.
- 6) NON-TRANSVERSIBLE FLARE RUNNING SLOPE SHALL BE 13.2% MAX.
- 7) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRANSVERSIBLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN BE PERFORMED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJACING SLOPES, FULLY COMPACTED CURBS ADJACENT TO THE PEDESTRIAN ACCESS ROUTE SHALL BE AVOIDED. WHEN REQUIRED COMPENSATION SHALL BE CONSIDERED VERTICALLY INCLUDED IN "CONC. CURB RAMP".
- 8) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT FACILITIES.
- 9) A SEGMENTAL TRANSITION SHALL BE A WARPED AREA OF PAVEMENT FOR THE CONNECTION OF A NEW ADA COMPLIANT CURB RAMP TO AN EXISTING FACILITY. THE SEGMENTAL TRANSITION SHALL NOT INHIBIT DRAINAGE OR CAUSE AN UNSAFE DRIVING HAZARD. LIMITS OF THE SEGMENTAL TRANSITION MAY BE ADJUSTED AT THE ENGINEER'S DISCRETION.
- 10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

CONSTRUCTION NOTES:

- A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES AND DIMENSIONS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. ENGINEER SHALL APPROVE FORM WORK FOR CURB RAMPS PRIOR TO PLACEMENT OF CONCRETE. ENGINEER MAY REQUIRE MODIFICATIONS TO FORM WORK. NO DIRECT PAYMENT SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.
- C. NO DIRECT PAYMENT SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.

FDR W/OVERLAY

ITEM NO.	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	VARIABLE HEIGHT CURB INCLUDED WITH CURB RAMP (7)	1	EA	100.00	100.00

RAMP WORK

DISCLAIMER:
THE PROFESSIONAL WHOSE SIGNATURE AND PERSONAL SEAL APPEAR HEREON ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION AND DATA SUBMITTED TO HIM AND FOR THE DESIGN OF THE PROJECT. THE PROFESSIONAL DOES NOT WARRANT OR GUARANTEE THE ACCURACY OF THE INFORMATION AND DATA SUBMITTED TO HIM OR THE DESIGN OF THE PROJECT. THE PROFESSIONAL DOES NOT WARRANT OR GUARANTEE THE ACCURACY OF THE INFORMATION AND DATA SUBMITTED TO HIM OR THE DESIGN OF THE PROJECT. THE PROFESSIONAL DOES NOT WARRANT OR GUARANTEE THE ACCURACY OF THE INFORMATION AND DATA SUBMITTED TO HIM OR THE DESIGN OF THE PROJECT.

DATE PREPARED
2/14/2025
DRAWN BY
MD
CHECKED BY
36
PROJECT NO.
ST. LOUIS
CANTON AVE.
7126-22
SHEET NO.
57P-540216191

DESCRIPTION

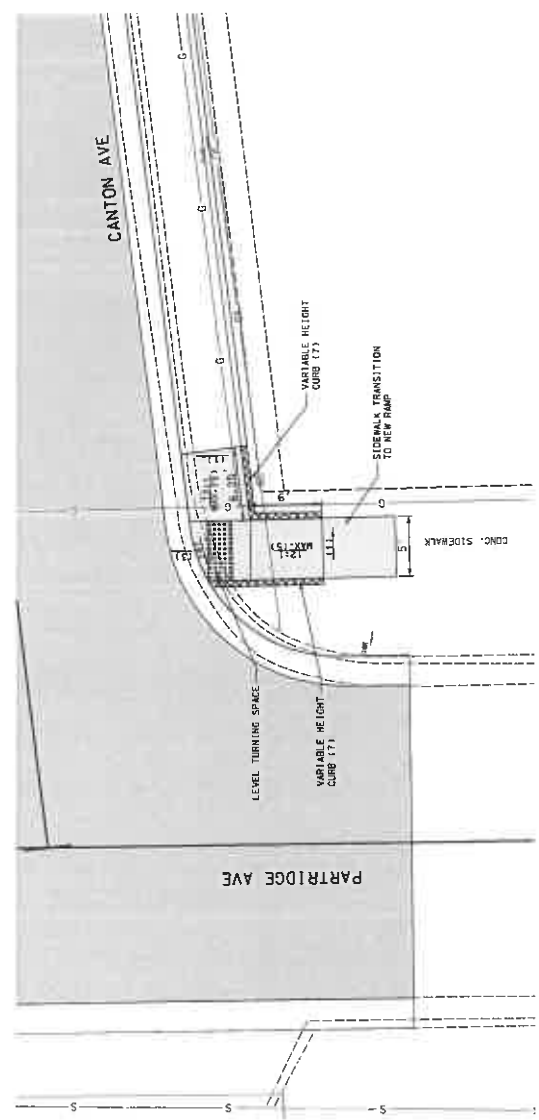
DATE



CITY OF UNIVERSITY CITY

8804 Delmar Boulevard
University City, MO 63130
Phone: 314-862-8787

EFK•Moen
Civil Engineering Design
8501 Delmar Parkway Dr.
St. Louis, MO 63021
Phone: 314-943-1100
Fax: 314-943-1199
Missouri Certificate of Authority: 008578



GENERAL NOTES:

- (1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED. 1.5% (+/-) 0.5% CROSS SLOPE RECOMMENDED.
- (2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
- (3) ALGEBRAIC DIFFERENCE BETWEEN PAVEMENT OR GUTTER SLOPE IN THE DIRECTION OF PEDESTRIAN TRAVEL AND CURB RAMP SLOPE SHALL NOT EXCEED 13.0%. PROVIDE A 24" LEVEL LANDING IF ALGEBRAIC DIFFERENCE EXCEEDS 13.0%.
- (4) ALL NEW CURB RAMP SHALL MAINTAIN A CROSS SLOPE OF 1/4" MIN. AND 22" MAX. TO THE FRONT OF CURB AT INTERSECTIONS WITH STOP OR YIELD CONTROL. CROSS SLOPE TO THE FRONT OF CURB SHALL BE A MAX. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR YIELD CONTROL.
- (5) CURB RAMP SLOPE SHALL BE 10% MAX.
- (6) TRAVELABLE FLARE RUNNING SLOPE SHALL BE 10% MAX.
- (7) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRAVERSIBLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN BE PREFORMED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJOINING SLOPES, VERTICAL CURBS ADJACENT TO THE PEDESTRIAN ACCESS ROUTE SHALL BE AVOIDED. WHEN REQUIRED COMPENSATION SHALL BE CONSIDERED FULLY INCLUDED IN "CONC. CURB RAMP".
- (8) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT FACILITIES.
- (9) A SEGMENTAL TRANSITION SHALL BE A WARPED AREA OF PAVEMENT FOR THE CONNECTION OF A NEW ADA COMPLIANT CURB RAMP TO AN EXISTING FACILITY. THE SEGMENTAL TRANSITION SHALL BE A MINIMUM OF 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT FACILITIES.
- (10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

CONSTRUCTION NOTES:

- A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES AND DIMENSIONS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. ENGINEER SHALL APPROVE FORM WORK FOR CURB RAMP PRIOR TO PLACEMENT OF CONCRETE. ENGINEER MAY REQUIRE MODIFICATIONS TO FORM WORK. NO DIRECT PAYMENT SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.
- C. NO DIRECT PAYMENT SHALL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.

FDR W/OVERLAY

VARIABLE HEIGHT CURB INCLUDED WITH CURB RAMP

RAMP WORK



CURB RAMP DETAILS
SPECIAL SHEET
SHEET 20 OF 21

THE PROFESSIONAL ENGINEER'S SIGNATURE AND PERSONAL SEAL, APPEAR HEREON ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. THE ENGINEER'S SIGNATURE, SEAL, AND PERSONAL DATA SHALL BE PLACED ON THIS SHEET. THE ENGINEER'S SIGNATURE, SEAL, AND PERSONAL DATA SHALL BE PLACED ON THIS SHEET. THE ENGINEER'S SIGNATURE, SEAL, AND PERSONAL DATA SHALL BE PLACED ON THIS SHEET.

DATE: 2/4/2025
BY: MO
CHECKED BY: MO
DATE: 3/7
PROJECT NO.: 7126-22
SHEET NO.: 37
CITY OF MO.
ST. LOUIS
CANTON AVE.
STP-5402 (619)

DESCRIPTION

DATE



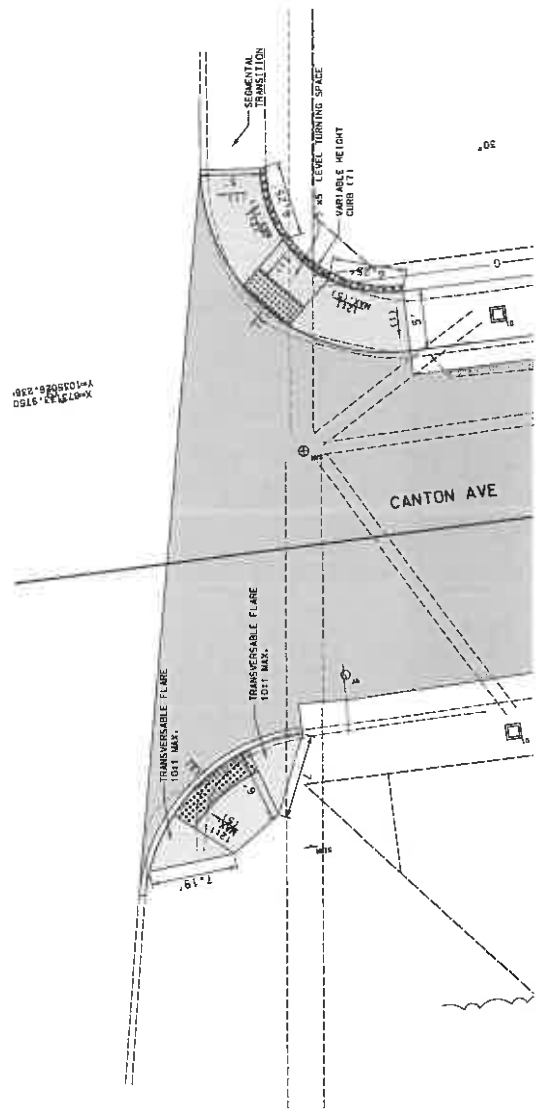
CITY OF UNIVERSITY CITY

6804 Delmar Boulevard
University City, MO 63130
Phone: 314-882-8787

EFK Moen
Civil Engineering Design
1823 Barmar Parkway Dr
St. Louis, MO 63021
Phone: 314-394-3196
Fax: 314-394-3199
Missouri Certificate of Authority: 001578



CURB RAMP DETAILS
SPECIAL SHEET
SHEET 21 OF 21



GENERAL NOTES:

- (1) CROSS SLOPE SHALL BE SUFFICIENT TO PREVENT PONDING UP TO A MAX. OF 2% UNLESS OTHERWISE NOTED. 1.5% (+/-) 0.5% CROSS SLOPE RECOMMENDED.
- (2) THE RUNNING SLOPE OF A BLENDED TRANSITION MAY BE WARPED TO MEET ROAD GRADE UP TO 5% MAX.
- (3) ALGEBRAIC DIFFERENCE BETWEEN PAVEMENT OR GUTTER SLOPE IN THE DIRECTION OF PEDESTRIAN TRAVEL AND CURB RAMP SLOPE SHALL NOT EXCEED 13.0%. PROVIDE A 24" LEVEL LANDING IF ALGEBRAIC DIFFERENCE EXCEEDS 13.0%.
- (4) ALL NEW CURB RAMP SLOPES SHALL HAVE A MIN. CROSS SLOPE OF 12 MIN. AND 2% MAX. TO THE FRONT OF CURB AT INTERSECTIONS WITH STOP OR YIELD CONTROL.
- (5) CURB RAMP RUNNING SLOPE SHALL BE A MAX. OF 5.0% AT INTERSECTIONS WITHOUT STOP OR YIELD CONTROL.
- (6) TRANSVERSABLE FLARE RUNNING SLOPE SHALL BE 8.3% MAX.
- (7) IN ORDER TO PREVENT TRIPPING HAZARDS, RETURN CURBS AND NON-TRANSVERSABLE FLARES MAY BE USED ONLY WHEN NECESSARY. IF GRADING CAN BE PREFORMED TO SURROUNDING VEGETATIVE AREAS THAT IS SIMILAR TO ADJOINING SLOPES, VERTICAL CURBS ADJACENT TO THE PEDESTRIAN ACCESS ROUTE SHALL BE AVOIDED. WHEN REQUIRED COMPENSATION SHALL BE CONSIDERED FULLY INCLUDED IN "CONC. CURB RAMP".
- (8) THE SEGMENTAL TRANSITION SHALL INCLUDE AN AREA EQUAL TO THE SIZE OF THE OPENING PLUS 5' IN ANY DIRECTION TO ALLOW FOR CONNECTION TO THE EXISTING ADJACENT FACILITIES.
- (9) A SEGMENTAL TRANSITION SHALL BE USED FOR THE CONNECTION OF A NEW, ADA COMPLIANT CURB RAMP TO AN EXISTING FACILITY. THE SEGMENTAL TRANSITION SHALL NOT INHIBIT DRAINAGE OR CAUSE AN UNSAFE DRIVING HAZARD. LIMITS OF THE SEGMENTAL TRANSITION MAY BE ADJUSTED AT THE ENGINEER'S DISCRETION.
- (10) RUNNING SLOPE OF THE SEGMENTAL TRANSITION SHALL NOT EXCEED 5.0% IN THE DIRECTION OF PEDESTRIAN TRAVEL.

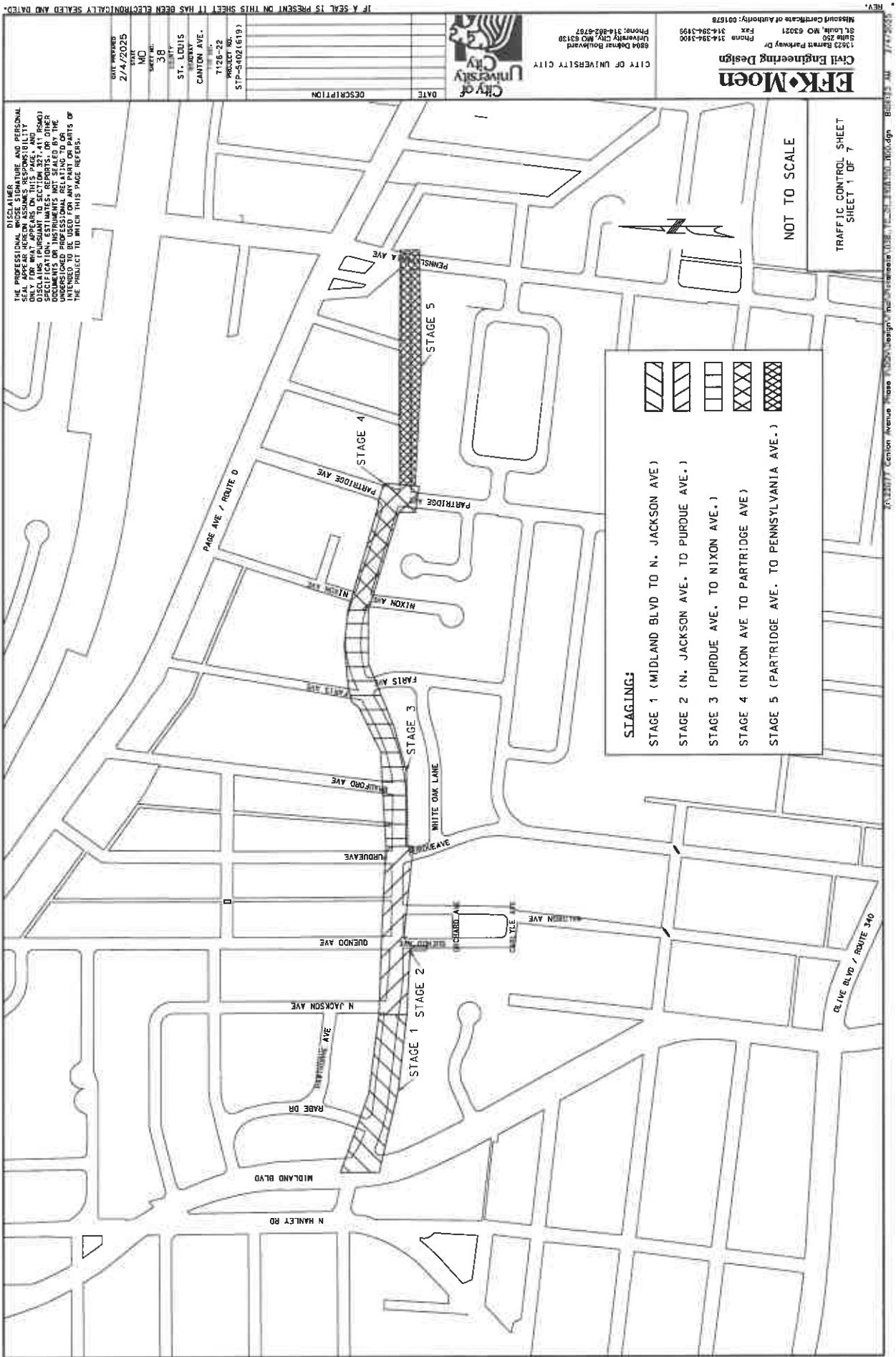
CONSTRUCTION NOTES:

- A. CONTRACTOR SHALL FIELD VERIFY PLAN SLOPES AND DIMENSIONS AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. ENGINEER SHALL APPROVE FORM WORK FOR CURB RAMP PRIOR TO PLACEMENT OF CONCRETE. ENGINEER MAY REQUIRE MODIFICATIONS TO FORM WORK.
- C. NO CORRECTIONS WILL BE MADE FOR COMPLIANCE WITH THESE PROVISIONS.

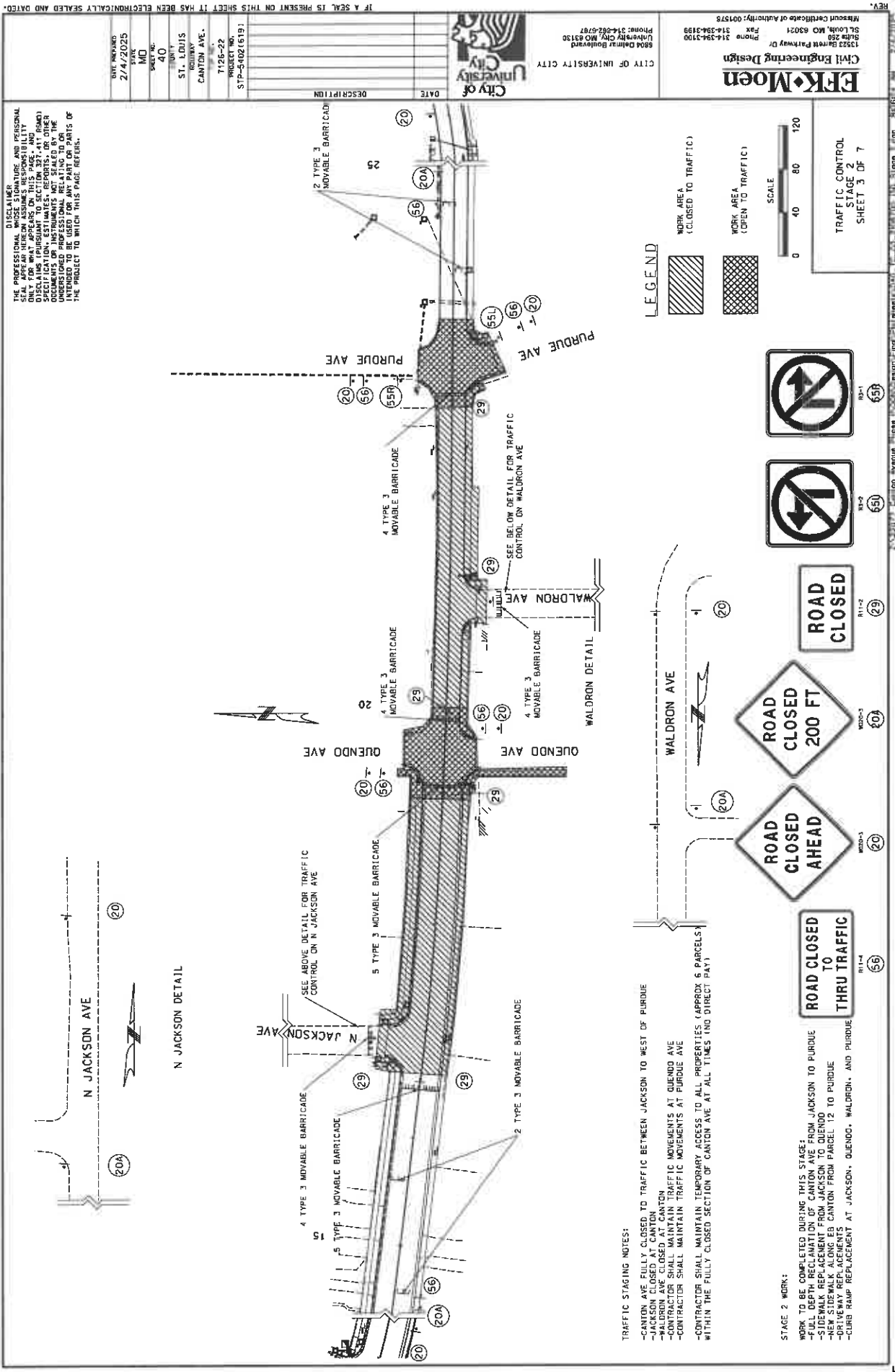
FOR W/OVERLAY

VARIABLE HEIGHT CURB INCLUDED WITH CURB RAMP (7)

RAMP WORK



[illegible]



DISCLAIMER
THE PROFESSIONAL WHOSE SIGNATURE AND PERSONAL SEAL APPEAR HEREON ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION AND DATA SUBMITTED TO HIM OR HER AND FOR THE COMPLETION OF THE PROJECT IN ACCORDANCE WITH THE SPECIFICATIONS, ESTIMATES, REPORTS, OR OTHER DOCUMENTS REFERRED TO IN THE PROJECT. THE UNDERSIGNED PROFESSIONAL RELIES ON THE INFORMATION AND DATA SUBMITTED TO HIM OR HER AND INTENDS TO BE USED FOR ANY PART OF THE PROJECT TO WHICH THIS PAGE REFERS.

DATE	2/14/2025
STATE	MO
SHEET NO.	40
PROJECT NO.	7125-22
PROJECT NAME	STP-5402(619)
CLIENT	ST. LOUIS BOLLWEY
LOCATION	CANTON AVE.

CITY OF UNIVERSITY CITY

5800 Chalmers Boulevard
University City, MO 63130
Phone: 314-982-6787

EFK•Moen

13222 Shawnee Parkway Dr
St. Louis, MO 63021
Phone: 314-384-3100
Fax: 314-384-3199
Missouri Certificate of Authority: 001575

LEGEND

WORK AREA
(CLOSED TO TRAFFIC)

WORK AREA
(OPEN TO TRAFFIC)

SCALE
0 40 80 120

TRAFFIC CONTROL
STAGE 2
SHEET 3 OF 7

TRAFFIC STAGING NOTES:

- CANTON AVE FULLY CLOSED TO TRAFFIC BETWEEN JACKSON TO WEST OF PURDUE
- JACKSON CLOSED AT CANTON
- WALDRON AVE CLOSED AT CANTON
- CONTRACTOR SHALL MAINTAIN TRAFFIC MOVEMENTS AT QUENDO AVE
- CONTRACTOR SHALL MAINTAIN TRAFFIC MOVEMENTS AT PURDUE AVE
- CONTRACTOR SHALL MAINTAIN TEMPORARY ACCESS TO ALL PROPERTIES (APPROX 6 PARCELS) WITHIN THE FULLY CLOSED SECTION OF CANTON AVE AT ALL TIMES (NO DIRECT PAY)

STAGE 2 WORK:

- WORK TO BE COMPLETED DURING THIS STAGE:
- FULL DEPTH RECLAMATION OF CANTON AVE FROM JACKSON TO PURDUE
- SIDEWALK REPLACEMENT FROM JACKSON TO QUENDO
- NEW SIDEWALK ALONG EB CANTON FROM PARCEL 12 TO PURDUE
- CURB RAMP REPLACEMENT AT JACKSON, QUENDO, WALDRON, AND PURDUE

ROAD CLOSED AHEAD

ROAD CLOSED 200 FT

ROAD CLOSED

NO LEFT TURN

NO RIGHT TURN

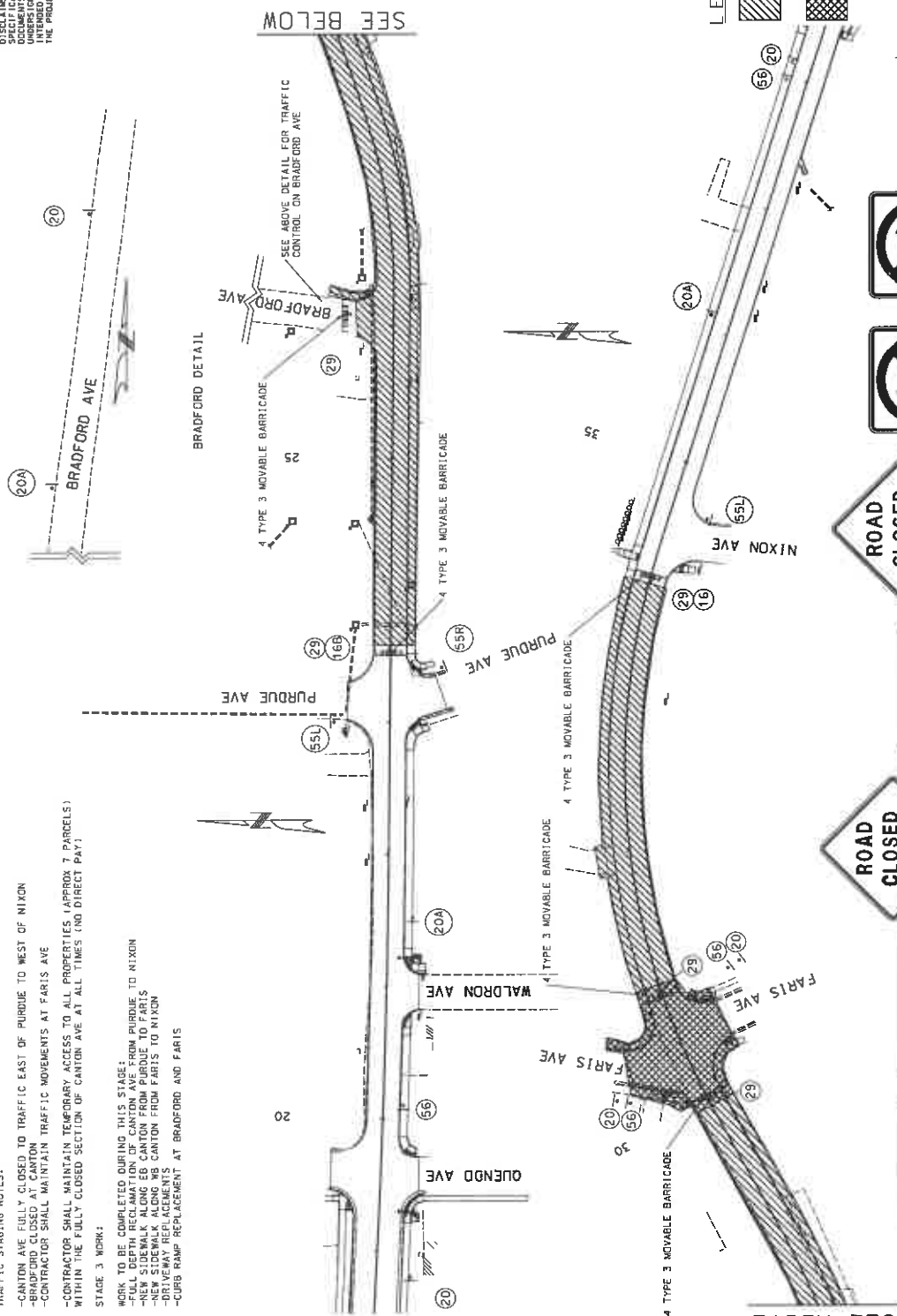
TRAFFIC STAGING NOTES:

- CANTON AVE FULLY CLOSED TO TRAFFIC EAST OF PURDUE TO WEST OF NIXON
-BRADFORD CLOSED AT CANTON
-CONTRACTOR SHALL MAINTAIN TRAFFIC MOVEMENTS AT FARIS AVE
-CONTRACTOR SHALL MAINTAIN TEMPORARY ACCESS TO ALL PROPERTIES (APPROX. 7 PARCELS)
-WITHIN THE FULLY CLOSED SECTION OF CANTON AVE AT ALL TIMES (NO DIRECT PAY).
- STAGE 3 WORK:
- WORK TO BE COMPLETED DURING THIS STAGE:
- FULL DEPTH RECLAMATION OF CANTON AVE FROM PURDUE TO NIXON
 - NEW SIDEWALK ALONG EB CANTON FROM PURDUE TO FARIS
 - NEW SIDEWALK ALONG WB CANTON FROM FARIS TO NIXON
 - NEW DRIVEWAY REPLACEMENTS AT CANTON AVE
 - CURB RAMP REPLACEMENT AT BRADFORD AND FARIS

STAGE 3 WORK:

WORK TO BE COMPLETED DURING THIS STAGE:

- FULL DEPTH RECLAMATION OF CANTON AVE FROM PURDUE TO NIXON
- NEW SIDEWALK ALONG EB CANTON FROM PURDUE TO FARIS
- NEW SIDEWALK ALONG WB CANTON FROM FARIS TO NIXON
- DRIVEWAY REPLACEMENTS
- CURB RAMP REPLACEMENT AT BRADFORD AND FARIS




SEE ABOVE



ROAD
CLOSED
AHEAD

W020-3

(20)



ROAD CLOSED
TO
THRU TRAFFIC



**ROAD
CLOSED**

TRAFFIC CONTROL
STAGE 3
SHEET 4 OF 7

SCALE

WORK AREA
(OPEN TO TRAFFIC)

WORK AREA

LEGEND

E.F.K. • Moen
Civil Engineering Design
13623 Barnett Parkway Dr
Suite 250
St. Louis, MO 63021
Phone 314-354-3131
Fax 314-394-3131
Missouri Certificate of Authority: 001678

CITY OF UNIVERSITY CITY
6804 Delmar Boulevard
University City, MO 63130
Phone: 314-862-8767



DESCRIPTION

FILE

TP-5402(619)

1000-05

DATE RECEIVED
MAY 11 1966

COUNTY _____

SHEET NO.

STATE
670720Z

DATE COMPLETED _____

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

DATE ISSUED: 2/4/2025
 DATE: MO
 SHEET NO: 42
 PROJECT NO: 1126-22
 ST. LOUIS
 CANTON AVE.
 PROJECT NO: 1126-22
 ST. LOUIS
 CANTON AVE.

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TRAFFIC STAGING NOTES:
 -CANTON AVE FULLY CLOSED TO TRAFFIC EAST OF NIXON TO WEST OF PARTIRIDGE
 -CONTRACTOR SHALL MAINTAIN TRAFFIC MOVEMENTS AT NIXON AND PARTIRIDGE
 -CONTRACTOR SHALL MAINTAIN TRAFFIC MOVEMENTS AT PARTIRIDGE AVE
 -CONTRACTOR SHALL MAINTAIN TEMPORARY ACCESS TO ALL PROPERTIES (APPROX 1 PARCEL) WITHIN THE FULLY CLOSED SECTION OF CANTON AVE AT ALL TIMES (NO DIRECT PAY)

STAGE 4 WORK:
 WORK TO BE COMPLETED DURING THIS STAGE:
 -NEW SIDEWALK ALONG NB CANTON FROM NIXON TO PARTIRIDGE
 -NEW SIDEWALK ALONG SB CANTON FROM NIXON TO PARTIRIDGE
 -ORIVWAY REPLACEMENTS
 -NEW CURB RAMP AT NIXON AND PARTIRIDGE

TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

LEGEND
 WORK AREA (CLOSED TO TRAFFIC)
 WORK AREA (OPEN TO TRAFFIC)

SCALE
 0 40 80 120

TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

CITY OF UNIVERSITY CITY
 6804 Delmar Boulevard
 University City, MO 63130
 Phone: 314-662-4787
 Fax: 314-662-4787

EFK Moen
 Civil Engineering Design
 1323 Barnhart Parkway Dr
 St. Louis, MO 63021
 Phone: 314-994-2100
 Fax: 314-994-2199
 Missouri Certificate of Authority: 001678

REV. 1/2/2025

TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

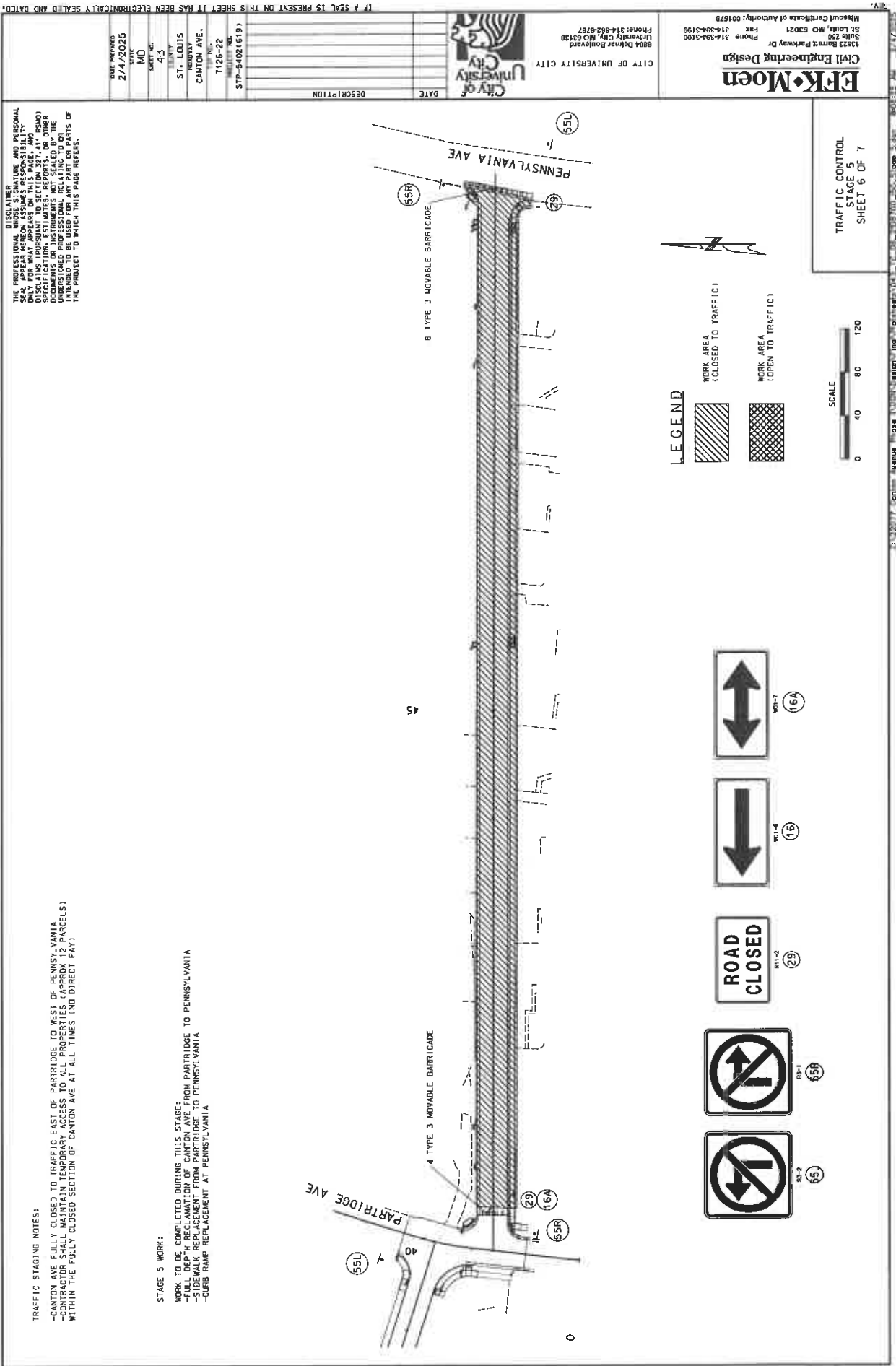
TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7

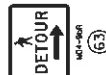
TRAFFIC CONTROL
 STAGE 4
 SHEET 5 OF 7





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- (1) CONTRACTOR SHALL MAINTAIN AN ADA-ACCESSIBLE ROUTE FOR PEDESTRIAN TRAVEL THROUGH THE WORK AREA AND CROSSING THE CONTRACTOR SHALL BE RESTRICTED TO WORK ON ONE SIDE OF THE ROADWAY BETWEEN BLOCKS.
- (3) ALL BUSINESSES SHALL REMAIN ACCESSIBLE AT ALL TIMES.
- (4) ALL SIGNS MAY BE RELOCATED TO MEET FIELD CONDITIONS AS DIRECTED BY THE ENGINEER.

NOT TO SCALE

PEDESTRIAN DETOUR
SHEET 2 OF 2

EFK•Moen
Civil Engineering Design
13623 Barnett Parkway Dr
Suite 250
St. Louis, MO 63021
Phone 314-314-6788
Fax 314-314-6788
Missouri Certificate of Authority: 001678

CITY OF UNIVERSITY CITY
6504 Delmar Boulevard
University City, MO 63130
Phone: 314-802-8767

DESCRIPTION

DATE _____

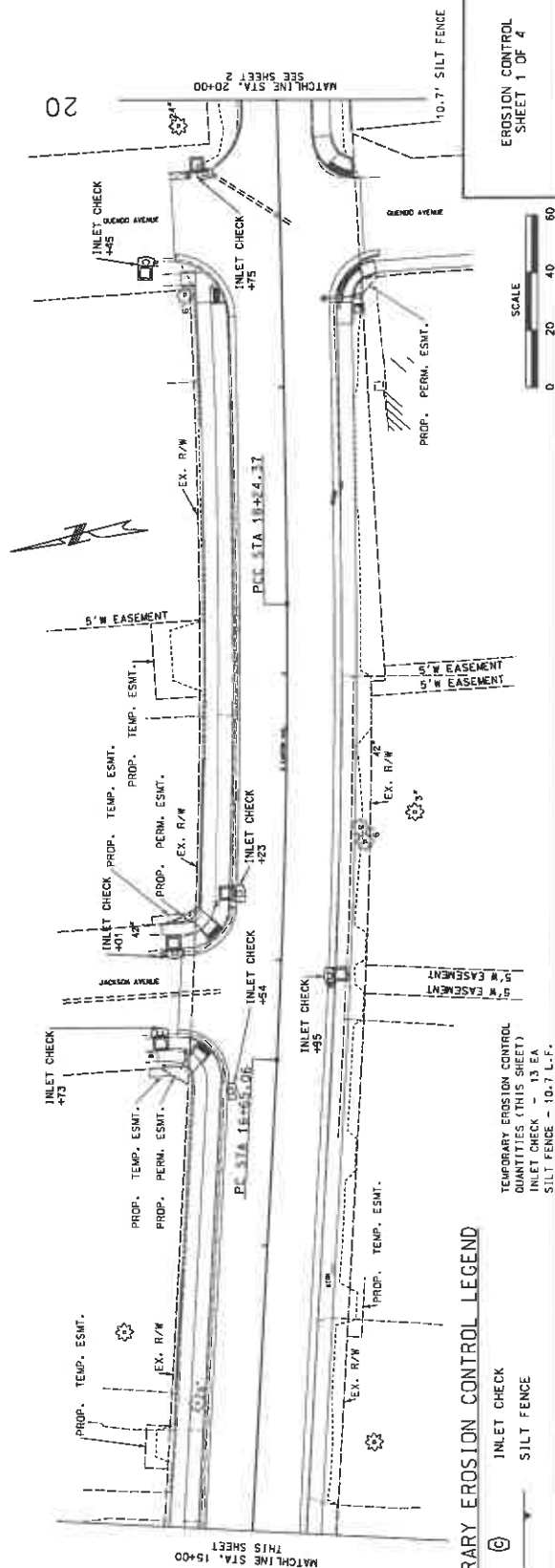
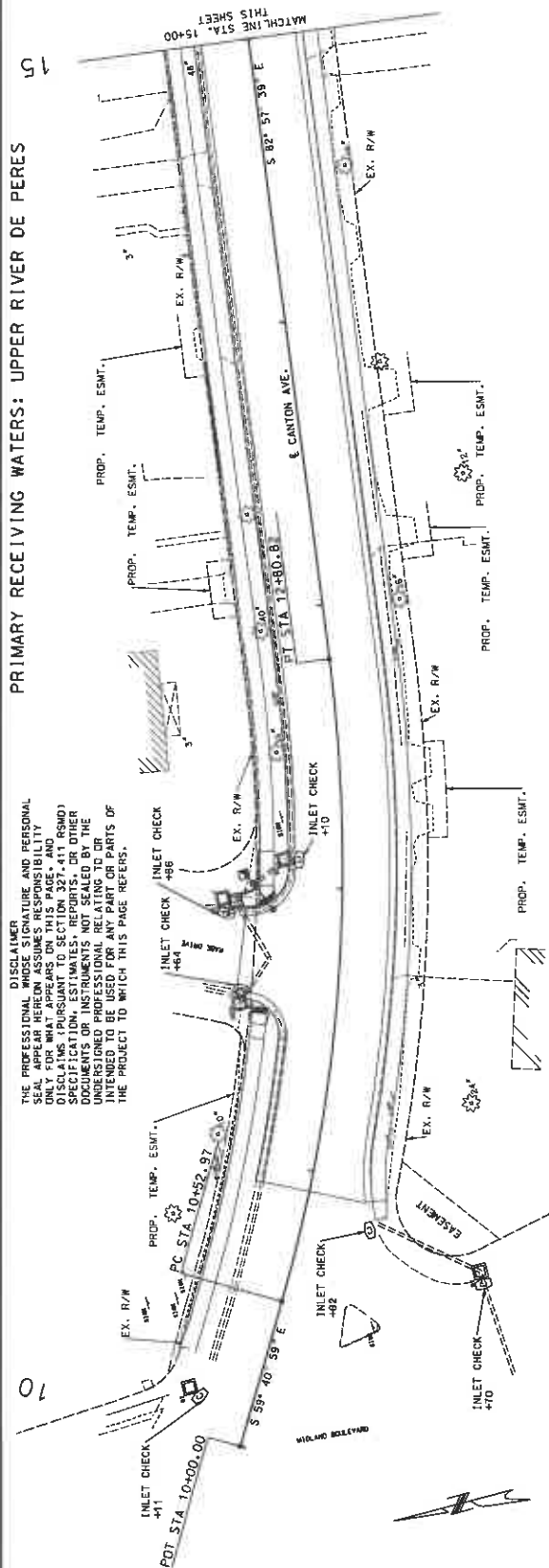


DATE PREPARED
2/4/2025
STATE
MD
SHEET NO.
44C
COUNTY
ST. LOUIS
TOWNSHIP
CANTON AVE.
TWP. NO.
T126-22
SHEET NO.
STP-5402(619

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TEMPORARY EROSION CONTROL LEGEND

TEMPORARY EROSION CONTROL
QUANTITIES (THIS SHEET)
INLET CHECK - 13 EA
SILT FENCE - 10.7 L.F.

INLET CHECK
SILT FENCE

EROSION CONTROL
SHEET 1 OF 4

SCALE



CITY OF UNIVERSITY CITY
5504 Delmar Boulevard
University City, MO 63130
Phone: 314-862-8787

EFR • Moen
Civil Engineering Design
13523 Barnett Parkway Dr
Suite 250
St. Louis, MO 63021
Phone 314-394-3100
Fax 314-394-3199
Missouri Certificate of Authority: 001578

REV.

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DATE
2/14/2025
SHEET NO.
NO
CITY OF UNIVERSITY CITY
ST. LOUIS
CANTON AVE.
7:15-22
STP-0002(619)

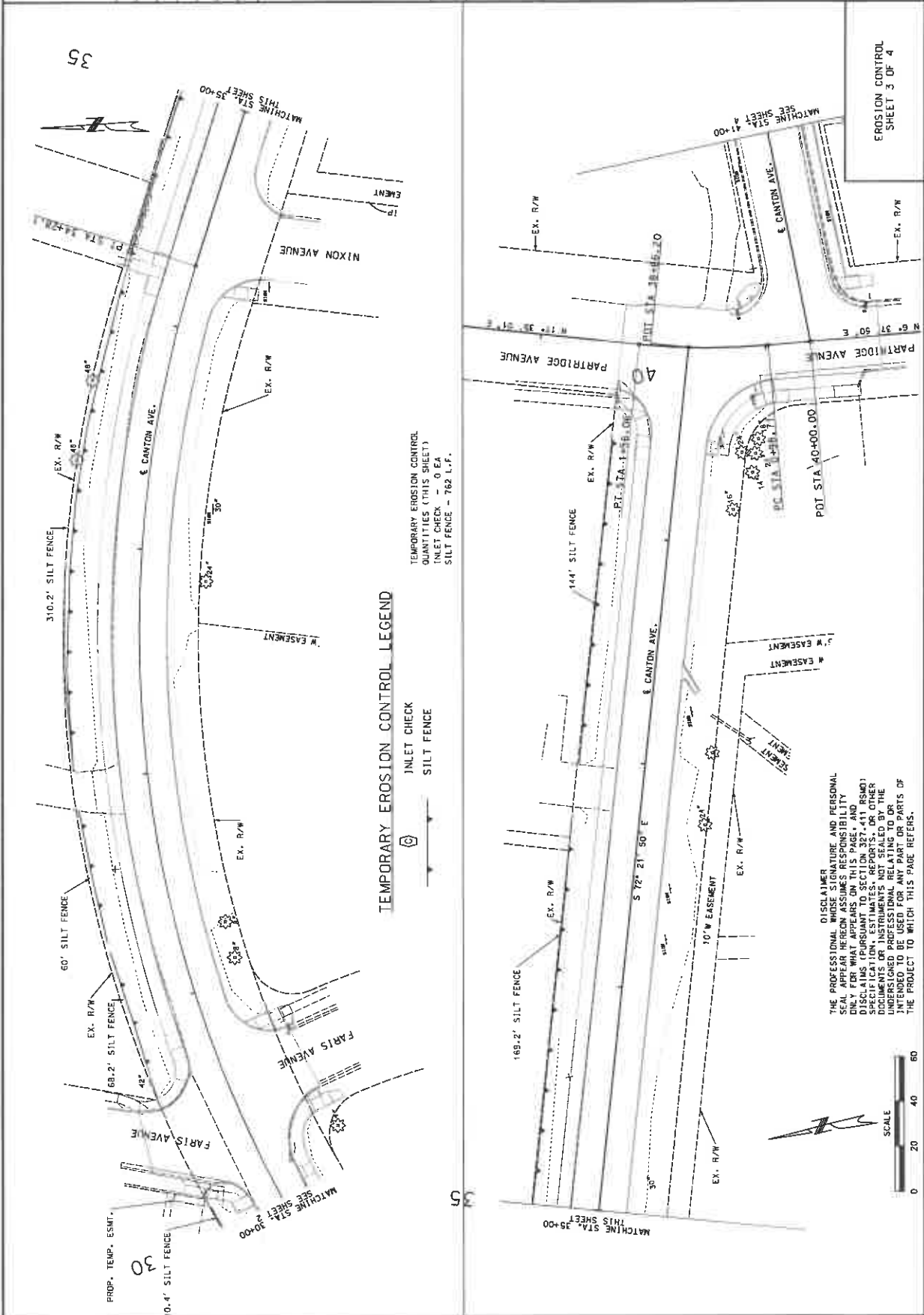
DESCRIPTION

DATE



CITY OF UNIVERSITY CITY
6804 Dolmar Boulevard
University City, MO 63130
Phone: 314-662-0797
Fax: 314-662-0797

EFK Moen
Civil Engineering Design
1823 Barnard Parkway Dr.
St. Louis, MO 63021
Phone: 314-994-3100
Fax: 314-994-3199
Missouri Certificate of Authority: 001678



TEMPORARY EROSION CONTROL LEGEND

- INLET CHECK
- SILT FENCE

TEMPORARY EROSION CONTROL
QUANTITIES (THIS SHEET)
INLET CHECK - 0 EA
SILT FENCE - 782 L.F.

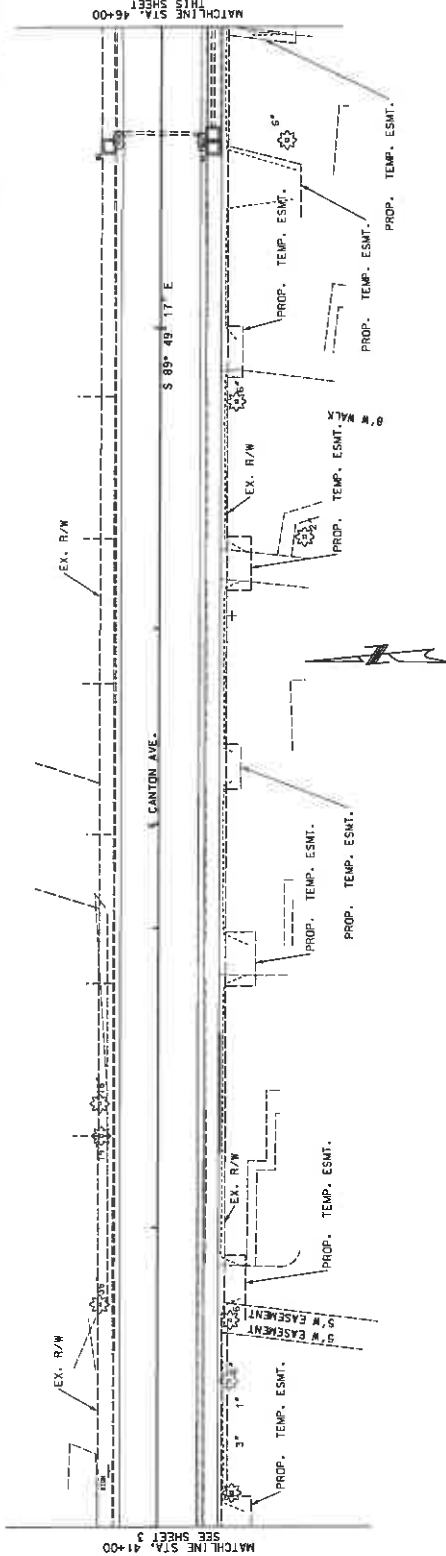
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EROSION CONTROL
SHEET 3 OF 4

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45

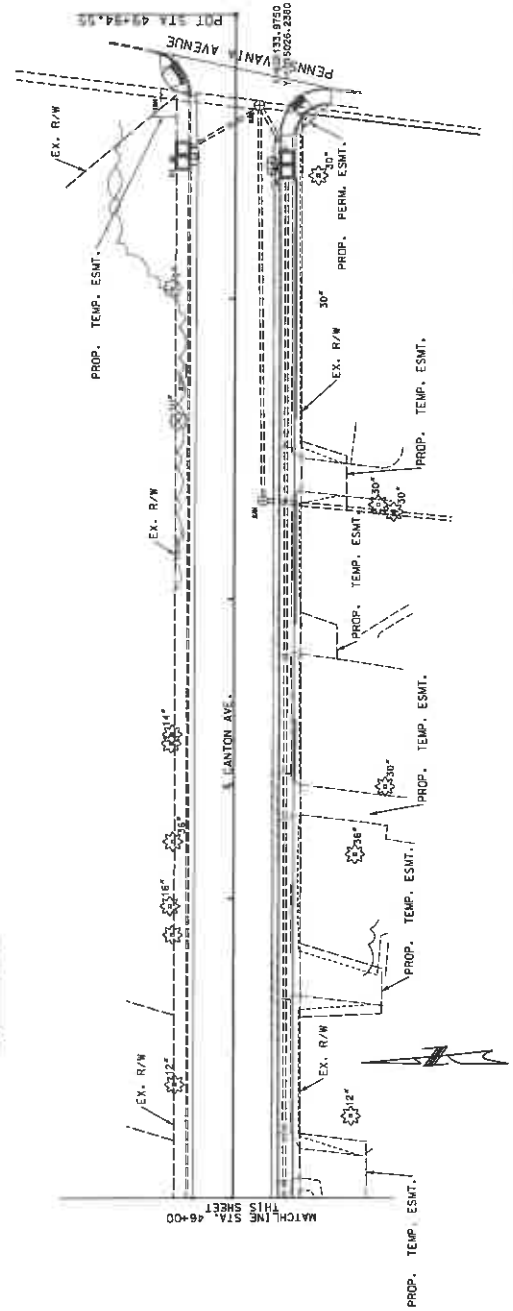
40



TEMPORARY EROSION CONTROL LEGEND

TEMPORARY EROSION CONTROL
QUANTITIES (THIS SHEET)
INLET CHECK - 4 EA
SILT FENCE - 0 L.F.

INLET CHECK
SILT FENCE



EROSION CONTROL
SHEET 4 OF 4



CITY OF UNIVERSITY CITY
8000 Danmar Boulevard
University City, MO 63130
Phone: 314-862-8767

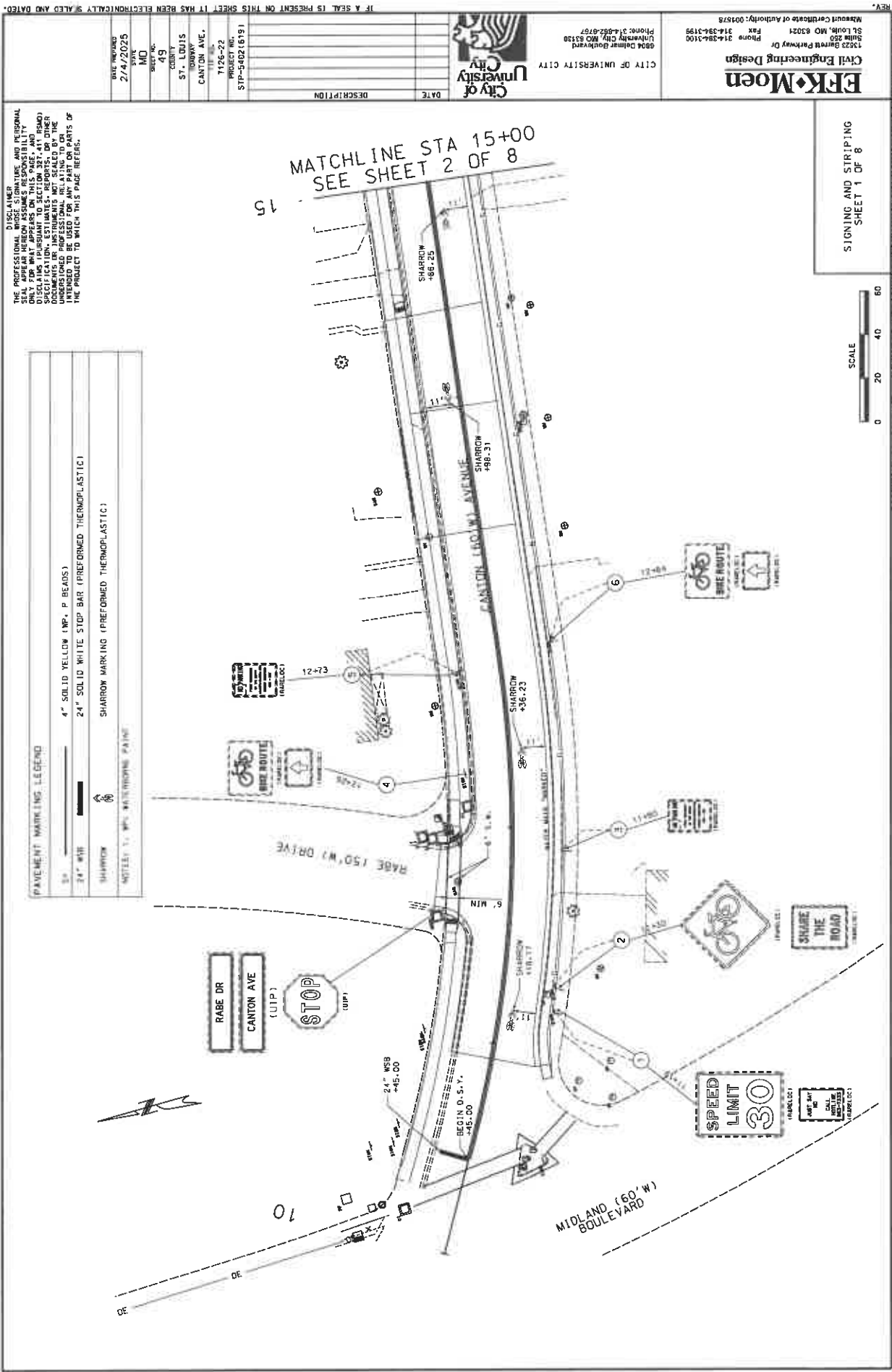
EFK•Moen
Civil Engineering Design
16822 Swartz Parkway Dr
St. Louis, MO 63021
Phone: 314-394-3100
Fax: 314-394-3199
Missouri Certificate of Authority: 004578

DATE: 2/14/2025
DRAWN BY: MO
CHECKED BY: MO
SHEET NO.: 48
PROJECT: ST. LOUIS
CANTON AVE.
1126-22
SHEET 48 OF 48
SHEET NO.: 48
SHEET NO.: 48

DESCRIPTION

DATE

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PAVEMENT MARKING LEGEND

4" SOLID YELLOW LINE (P. BEADS)	4" SOLID WHITE STOP BAR (PERFORMED THERMOPLASTIC)
SHARROW	SHARROW MARKING (PERFORMED THERMOPLASTIC)
NOTES: 1. 1/2" WATERBORNE PAINT	

DATE	2/4/2025
SHEET NO.	MD
COUNTY	49
ST. CLERK'S TOWNSHIP	
CANTON AVE.	
PROJECT NO.	7126-22
STIP-6022 (6191)	

DESCRIPTION	DATE

City of University City
 6804 Delmar Boulevard
 University City, MO 63130
 Phone: 314-862-6767
 Fax: 314-862-3195

EFK Moen
 Civil Engineering Design
 13233 Burrell Parkway Dr.
 St. Louis, MO 63024
 Phone: 314-384-3100
 Fax: 314-384-3195
 Missouri Certificate of Authority: 009578

SIGNING AND STRIPING
 SHEET 1 OF 8

SCALE
 0 20 40 60

CITY OF UNIVERSITY CITY
6504 Delmar Boulevard
University City, MO 63130
Phone: 314-862-6767

DATE RECEIVED	STATE	COUNTY	CITY	STREET NO.	STREET NAME	ZIP	PRODUCT NO.	DATE
2/4/2025	MD			50	ST. LOUIS		7126-22	
					CANTON AVE.		STP-5402 (613)	

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

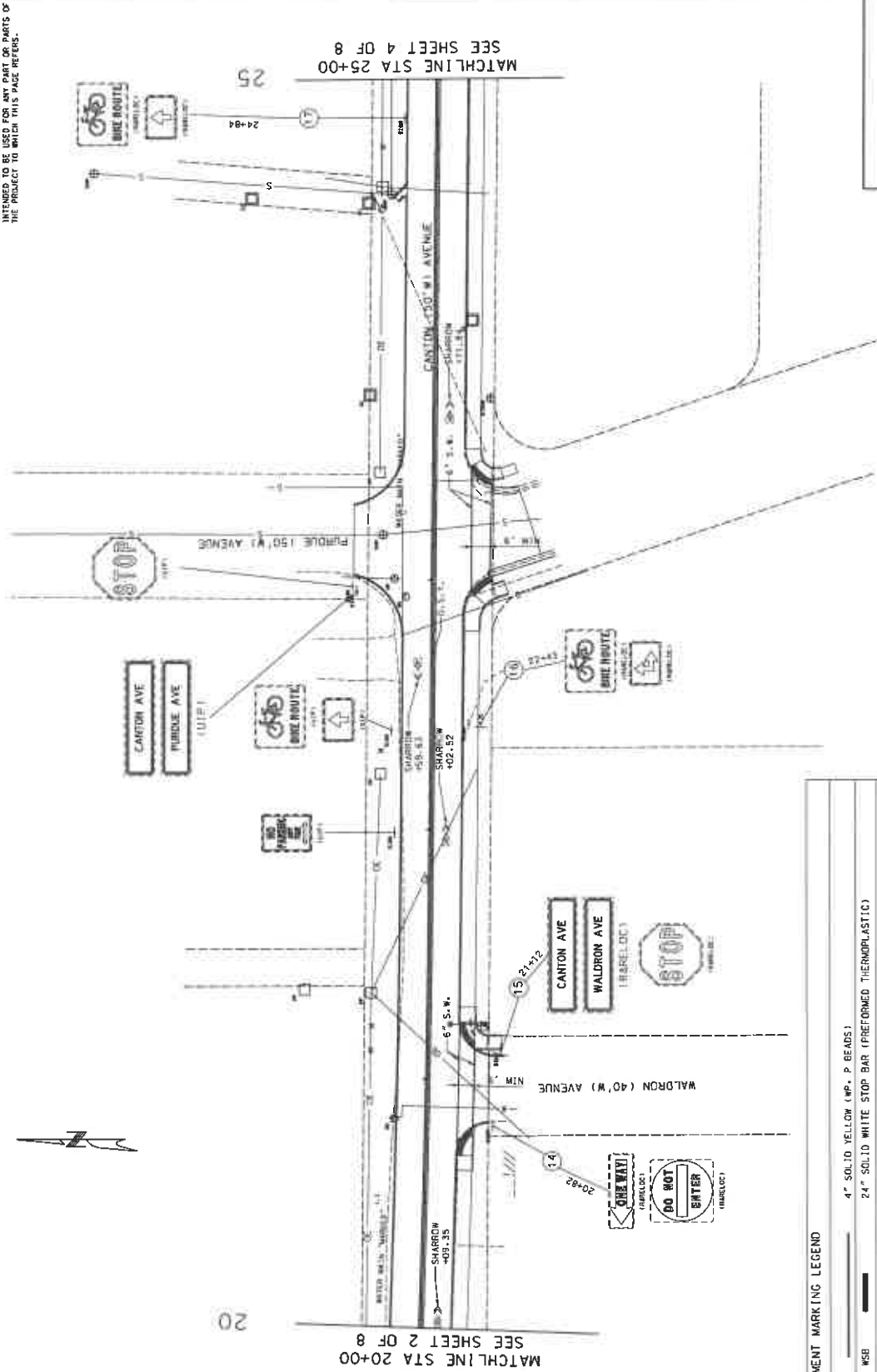


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6804 Delmar Boulevard
University City, MO 63130
Phone: 314-862-8767



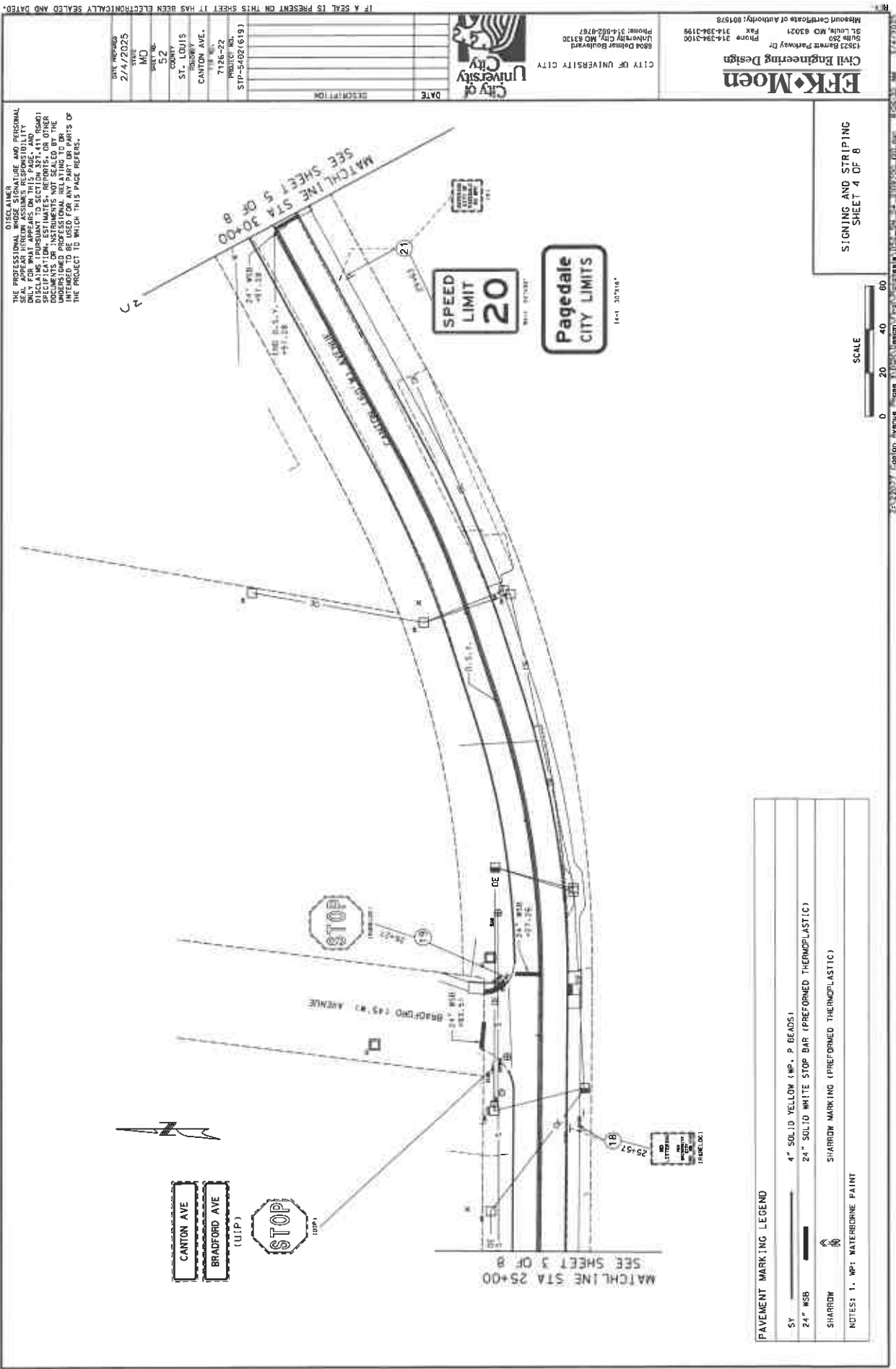
DATE	DESCRIPTION
DATE PREPARED 2/4/2025	
STATE MO	
SHEET NO. 51	
CITY ST. LOUIS	
ROOM NO. CANTON AVE.	
7126-22	
PROJECT NO. STP-5402(619)	

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PAVEMENT MARKING LEGEND	
SY	4" SOLID YELLOW (WP, P BEADS)
24" WSB	24" SOLID WHITE STOP BAR (PREFORMED THERMOPLASTIC)
SHARROW	SHARROW MARKING (PREFORMED THERMOPLASTIC)

NOTES: 1. WP: WATERBORNE PAINT



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CITY OF UNIVERSITY CITY
6804 Delmar Boulevard
University City, MO 63130
Phone: 314-862-8787

DATE	DESCRIPTION
------	-------------

! A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN EL C

DISCLAIMER
WHOSE SIGNATURE



PAVEMENT MARKING LEGEND

NOTES: 1. WP: WATERBORNE PAINT

MATCHLINE STA 35+00
SEE SHEET 5 OF 8

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DATE PREPARED
2/17/2025
PROJECT NO.
7126-22
SHEET NO.
55
CITY OF UNIVERSITY CITY
ST. LOUIS
CANTON AVE.
PROJECT NO.
7126-22
SHEET NO.
55

DESCRIPTION

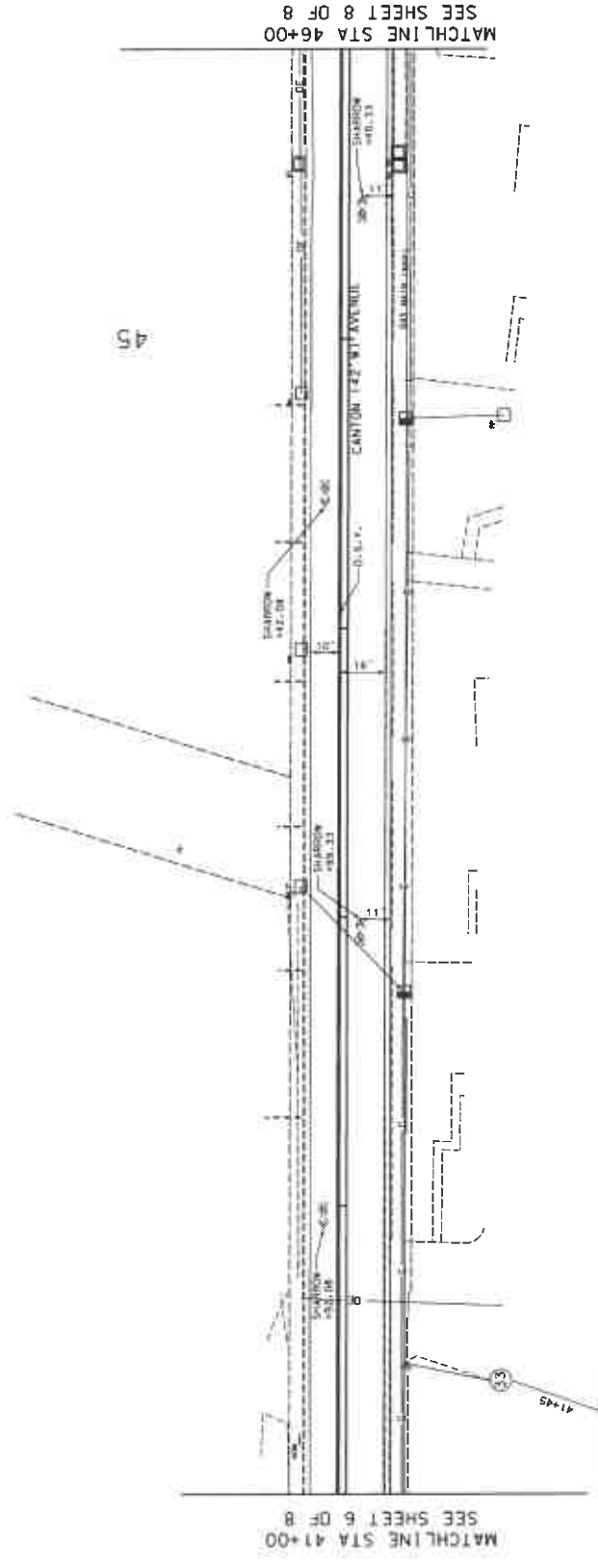
DATE



CITY OF UNIVERSITY CITY
8804 Delmar Boulevard
University City, MO 63130
Phone: 314-862-6767

EFK Moen
Civil Engineering Design
1223 Grand Parkway Dr
St. Louis, MO 63021
Phone: 314-394-3100
Fax: 314-394-3199
Missouri Certificate of Authority: 001578

SIGNING AND STRIPING
SHEET 7 OF 8



PAVEMENT MARKING LEGEND	
SY	4" SOLID YELLOW (WP, P BEADS)
24" WSB	24" SOLID WHITE STOP BAR (PREFORMED THERMOPLASTIC)
SHARROW	SHARROW MARKING (PREFORMED THERMOPLASTIC)
NOTES: 1. WP: WATERBORNE PAINT	



IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SIGNED AND CANCELLED

• **AM**

STANDARD SIGN ASSEMBLIES

SIGN NUMBER	STATION	LOCATION	SHEET NO.	TYPE		SIGN DESCRIPTION, SIZES & NUMBER OF EACH	STANDARD SIGN OR SPECIAL SIGN NUMBER	SIGN SHEET NO.	NO. EACH	SIZE	FLAT SHEET NO.	FLAT SHEET SFT.	FLAT SHEET FLUORESCENT SFT.	STRUCTURAL SFT.	STRUCTURAL FLUORESCENT SFT.
				SH	TH										
8	18+63	CANTON	1	1		20	W05-1	1	1	30"x30"	10	7			
21	29+63	CANTON	1	1			R2-1	2	2	24"x30"	10	7			
30	40+22	CANTON	1	1			PAGEDALE CITY LIMITS	1	1	30"x18"	4				
										TOTAL		14	7		

SIGN SUMMARY

SIZE, TYPE & SQUARE FEET	
FLAT SHEET FLUORESCENT SFT.	7
STRUCTURAL SFT.	0.000011
FLAT SHEET NO.	10
STRUCTURAL NO.	4
FLAT SHEET SFT.	7
STRUCTURAL FLUORESCENT SFT.	0.000011

DATE: _____

DESCRIPTION: _____

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City of University City

8804 Delmar Boulevard

University City, MO 63130

Phone: 314-865-4767

Fax: 314-394-3199

City of University City

8804 Delmar Boulevard

University City, MO 63130

Phone: 314-865-4767

Fax: 314-394-3199

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DATE: 2/4/2025
 DRAWN BY: MCM
 SHEET NO.: 1
 PROJECT: ST. LOUIS
 CANTON AVE.
 7126-22
 STP-5402 (919)

DESCRIPTION

DATE



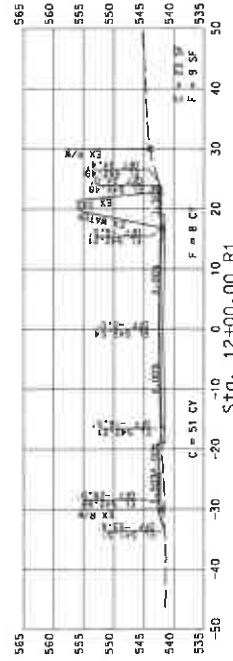
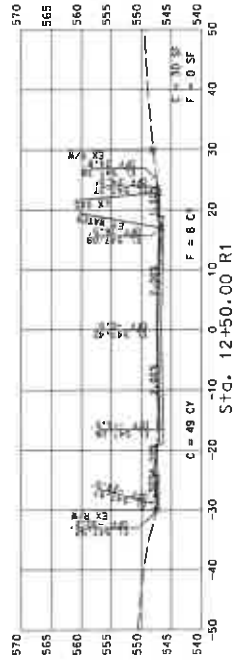
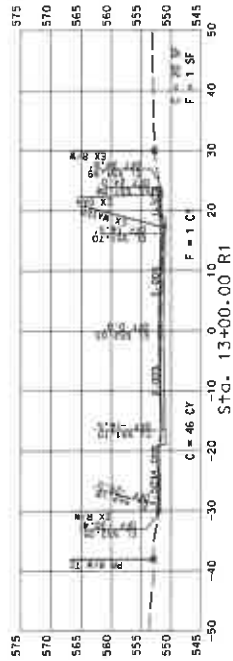
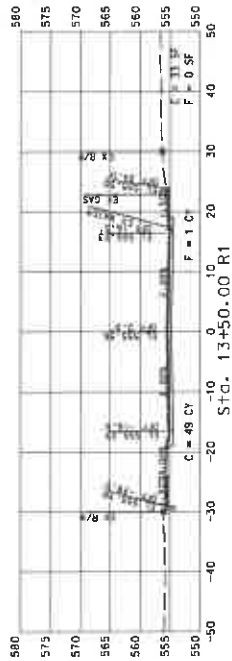
CITY OF UNIVERSITY CITY
 6804 Delmar Boulevard
 University City, MO 63130
 Phone: 314-865-8787

EFK Moen
 Civil Engineering Design
 13523 Barnett Parkway Dr
 St. Louis, MO 63021
 Phone: 314-984-3198
 Fax: 314-984-3199
 Missouri Certificate of Authority: 001978

CROSS SECTIONS
 CANTON AVENUE WEST
 SHEET 1 OF 11

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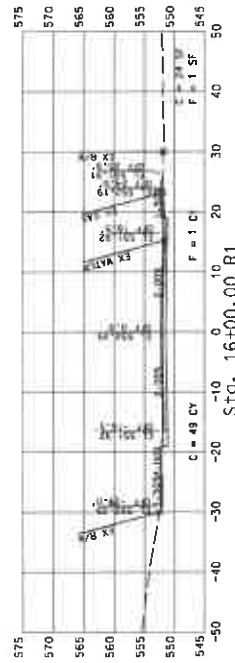
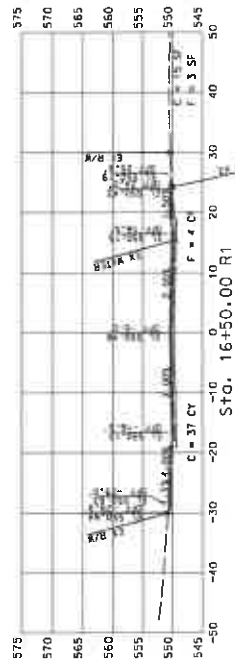
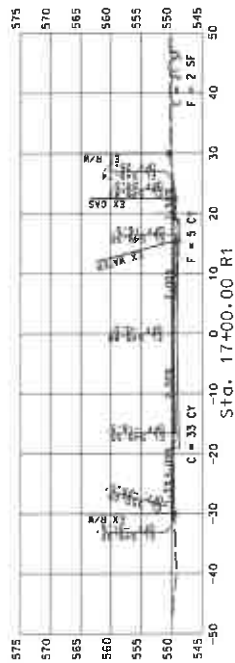
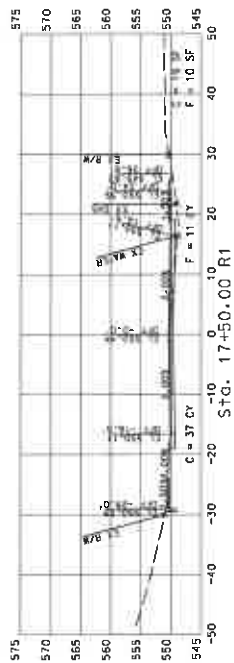
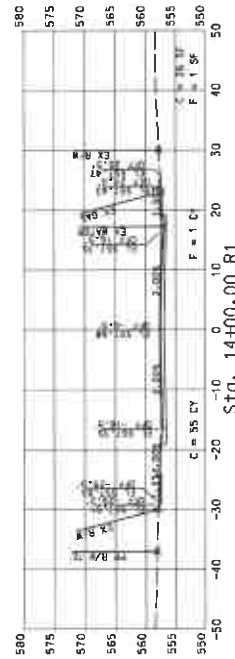
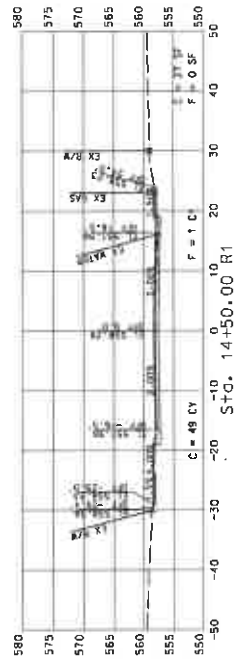
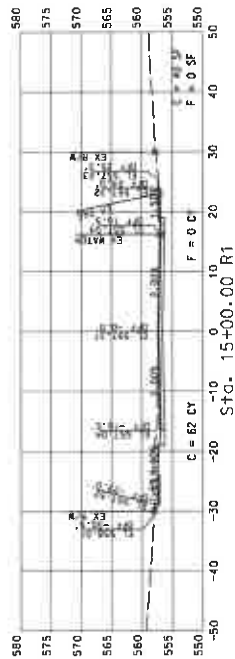
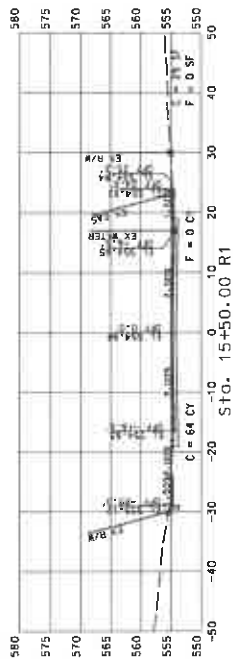


STA. 10+28.00 R1 TO STA. 13+50.00 R1 CANTON AVE (WEST)

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CROSS SECTIONS
CANTON AVENUE WEST
SHEET 2 OF 11

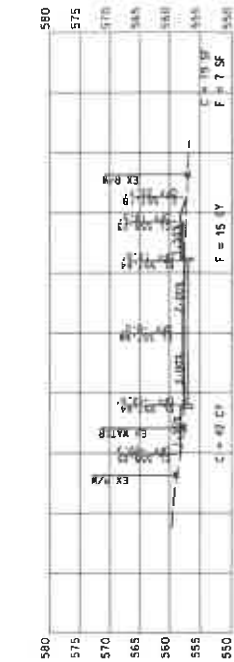
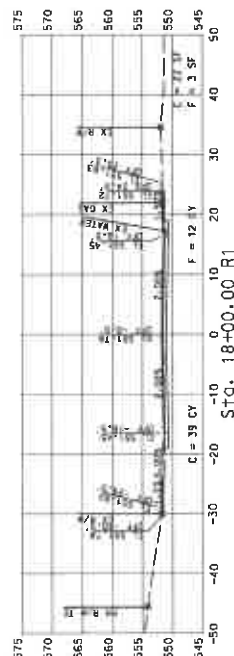
STA. 14+00.00 R1 TO STA. 17+50.00 R1 CANTON AVE (WEST)



CITY OF UNIVERSITY CITY
6804 Delmar Boulevard
University City, MO 63130
Phone: 314-662-0767
Fax: 314-662-0767

EFK Moen
Civil Engineering Design
13223 Barnhart Parkway Dr
St. Louis, MO 63024
Phone: 314-984-3400
Fax: 314-984-3199
Missouri Certificate of Authority: 001975

DATE: 2/4/2025
SHEET NO.: 2
CITY: MO
COUNTY: ST. LOUIS
PROJECT: CANTON AVE.
SHEET NO.: 1126-22
SHEET NO.: 577-5402 (619)



12277 Canyon Avenue • 360-444-1000 • www.12277.com

CROSS SECTIONS
CANTON AVENUE WEST
SHEET 3 OF 11

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THE INFORMATION CONTAINED HEREIN IS NOT
INTENDED TO BE USED FOR ANY PART OR PARTS OF
THE PROJECT TO WHICH THIS PAGE REFERS.

NOTE: OFFSETS FOR UTILITIES ARE APPROXIMATE AND ARE FOR INFORMATION ONLY. THE CONTRACTOR SHALL VERIFY EXISTENCE, STATUS, AND LOCATION OF ALL UTILITIES PRIOR TO EXCAVATION.

DATE PREPARED
2/4/2025
STATE
MO
SHEET NO.

PROJECT NO.
STP-5402(519)

DESCRIPTION

ATE



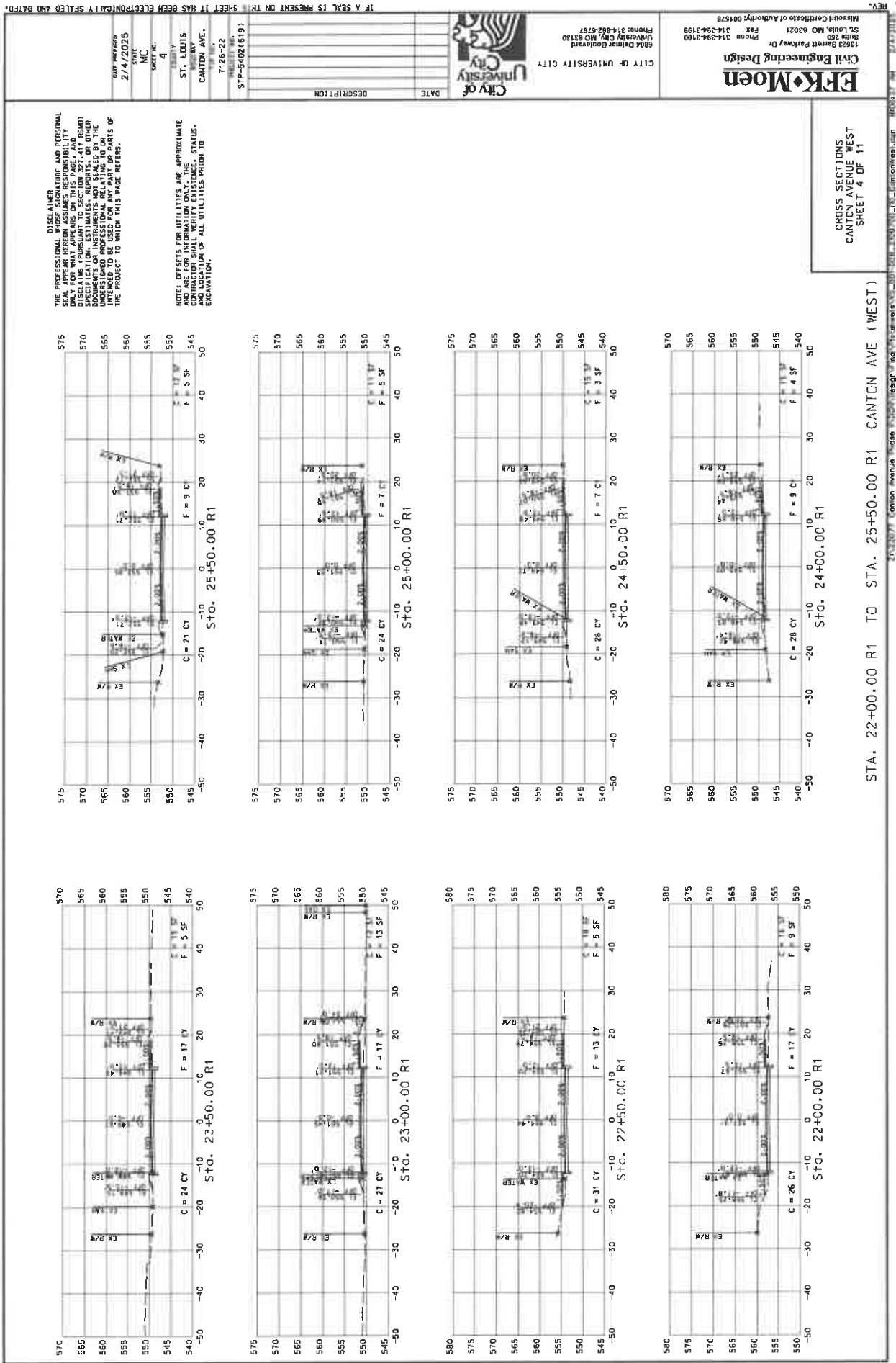
CITY OF UNIVERSITY CITY

University City, MO 63130
Phone: 314-862-8787

St. Louis, MO 63021
Phone 314-394-3100
FAX 314-394-3199

EEK•MOEN
Civil Engineering Design

KEY.



City of University City
 6804 Dunlap Boulevard
 University City, MO 63130
 Phone: 314-862-5787

EFK Moen
 Civil Engineering Design
 13523 Barrett Parkway Dr
 St. Louis, MO 63024
 Phone: 314-394-3100
 Fax: 314-394-3199
 Missouri Certificate of Authority: 0015178

City of University City
 6804 Dunlap Boulevard
 University City, MO 63130
 Phone: 314-862-5787

EFK Moen
 Civil Engineering Design
 13523 Barrett Parkway Dr
 St. Louis, MO 63024
 Phone: 314-394-3100
 Fax: 314-394-3199
 Missouri Certificate of Authority: 0015178

City of University City
 6804 Dunlap Boulevard
 University City, MO 63130
 Phone: 314-862-5787

EFK Moen
 Civil Engineering Design
 13523 Barrett Parkway Dr
 St. Louis, MO 63024
 Phone: 314-394-3100
 Fax: 314-394-3199
 Missouri Certificate of Authority: 0015178

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

DATE: 2/14/2025
BY: MD
SHEET NO: 5
STATION: 27+50.00
CANTON AVE.
PROJECT NO: 7126-22
STATION: 27+50.00 (6191)

DESCRIPTION

DATE



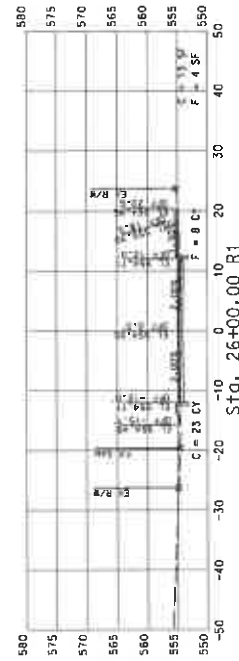
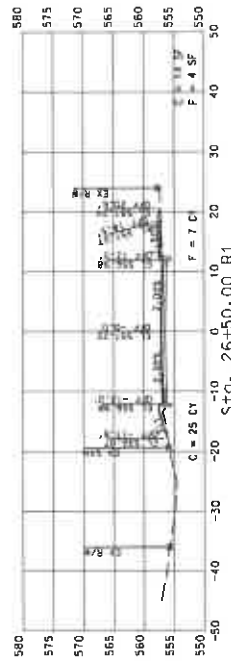
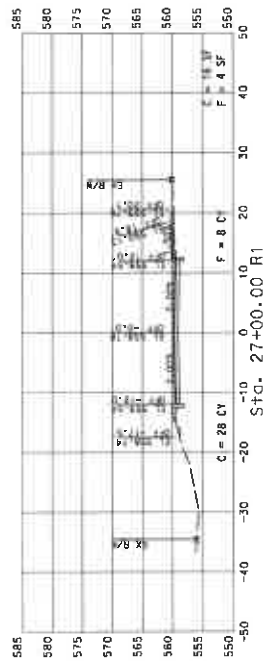
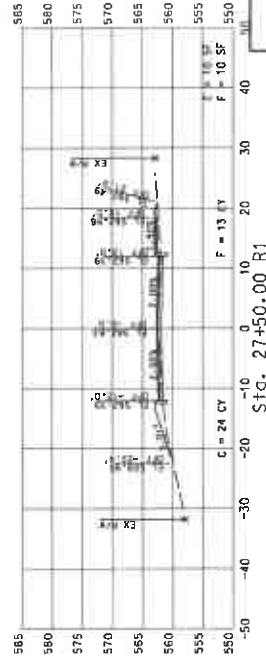
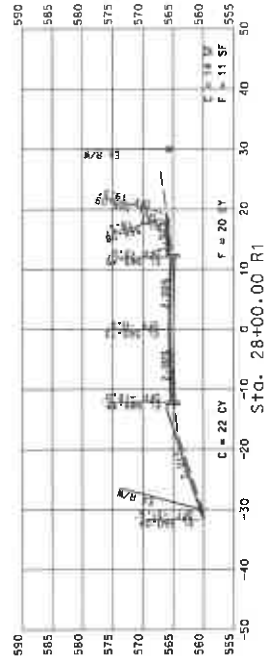
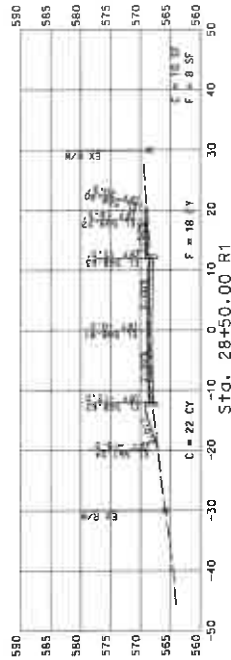
CITY OF UNIVERSITY CITY
604 Delmar Parkway Dr
University City, MO 63130
Phone: 314-462-8797

EFK Moen
Civil Engineering Design
13233 Barnes Parkway Dr
St. Louis, MO 63021
Phone: 314-394-2100
Fax: 314-394-2199
Missouri Certificate of Authority: 001578

CROSS SECTIONS
CANTON AVENUE WEST
SHEET 5 OF 11

DISCLAIMER
THE PROFESSIONAL DESIGNER'S SEAL, APPEAR HEREON ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION AND DATA PROVIDED TO THE ENGINEER. THE ENGINEER'S SEAL, APPEAR HEREON, ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION AND DATA PROVIDED TO THE ENGINEER. THE ENGINEER'S SEAL, APPEAR HEREON, ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION AND DATA PROVIDED TO THE ENGINEER. THE ENGINEER'S SEAL, APPEAR HEREON, ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION AND DATA PROVIDED TO THE ENGINEER.

NOTES: OFFSETS FOR UTILITIES ARE APPROXIMATE AND ARE FOR INFORMATION ONLY. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF ALL UTILITIES PRIOR TO EXCAVATION.



STA. 26+00.00 R1 TO STA. 28+50.00 R1 CANTON AVE (WEST)

STA. 29+00.00 R1 TO STA. 32+50.00 R1 CANTON AVE (WEST)



NOTE: OFFSETS FOR UTILITIES ARE APPROXIMATE AND ARE FOR INFORMATION ONLY. THE CONTRACTOR SHALL VERIFY EXISTENCE, STATUS, AND LOCATION OF ALL UTILITIES PRIOR TO EXCAVATION.

DESCRIPTION

CITY OF UNIVERSITY CITY

E.F.K. • Moen
Civil Engineering Design
13523 Barnes Parkway Dr
Suite 220
St. Louis, MO 63021
Phone 314-394-3100
Fax 314-394-3199
Missouri Certificate of Authority: 001678

IF A SEAL IS PRESENT ON THIS SHEET, IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

DATE: 2/4/2025
 STATE: MO
 SHEET NO.: 7
 PROJECT: ST. LOUIS
 CANTON AVE.
 PROJECT NO.: 7126-22
 STP-SIG-22(191)

DESCRIPTION

DATE

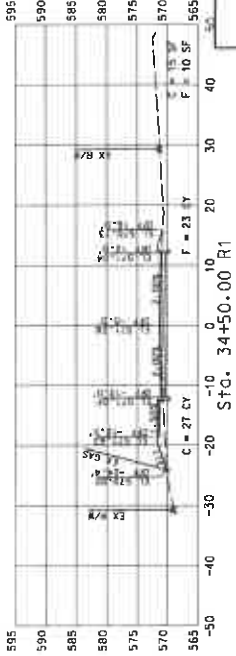
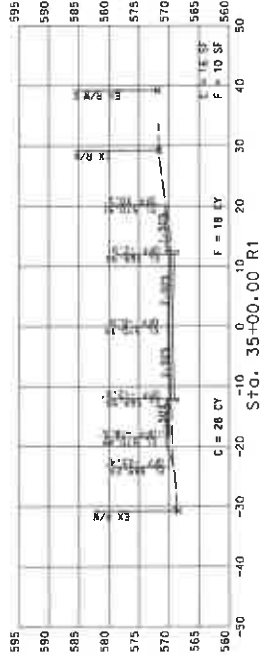
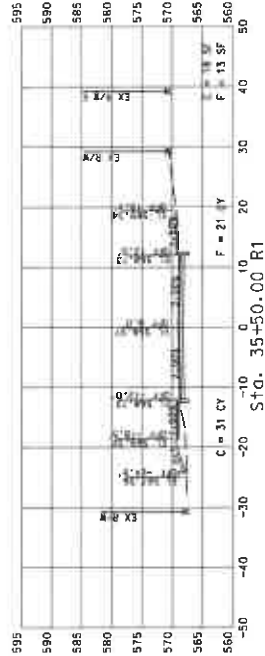


CITY OF UNIVERSITY CITY
 6804 Dolan Boulevard
 University City, MO 63130
 Phone: 314-663-4767

EFK•Moen
 Civil Engineering Design
 13223 Barrett Parkway Dr.
 St. Louis, MO 63021
 Phone: 314-934-2100
 Fax: 314-934-2199
 Missouri Certificate of Authority: 001678

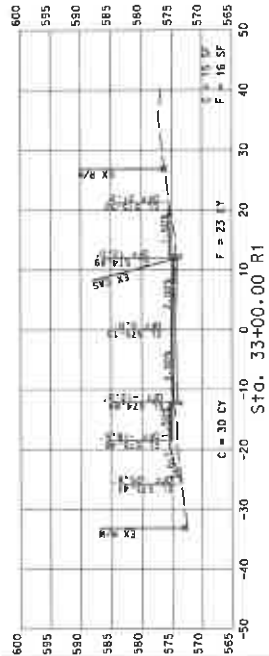
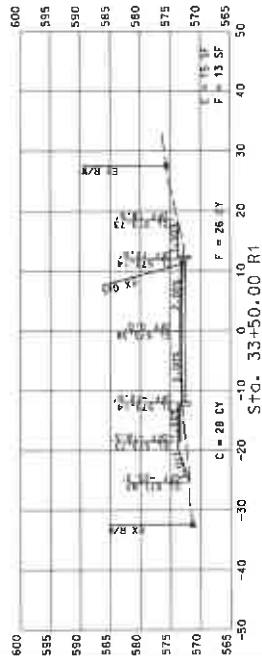
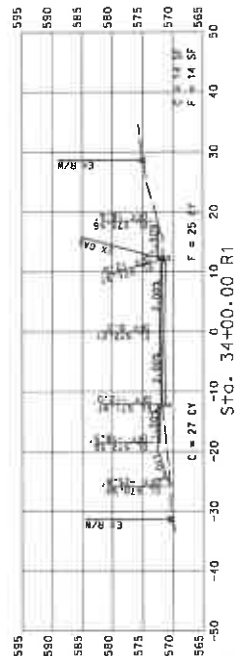
DISCLAIMER
 THE PROFESSIONAL WARE SIGNATURE AND PERSONAL SEAL APPEAR HEREON ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREON. THE ENGINEER'S DESIGN IS BASED ON THE SPECIFICATIONS, ESTIMATES, REPORTS, OR OTHER INFORMATION PROVIDED BY THE CLIENT. THE ENGINEER'S DESIGN IS NOT TO BE USED FOR ANY PART OR PARTS OF THE PROJECT TO WHICH THIS PAGE REFERS.

NOTE: OFFSETS FOR UTILITIES ARE APPROXIMATE AND ARE FOR INFORMATION ONLY. THE ENGINEER HAS NOT FIELD VERIFIED THE STATUS AND LOCATION OF ALL UTILITIES PRIOR TO EXCAVATION.



CROSS SECTIONS
 CANTON AVENUE WEST
 SHEET 7 OF 11

STA. 33+00.00 R1 TO STA. 35+50.00 R1 CANTON AVE. (WEST)



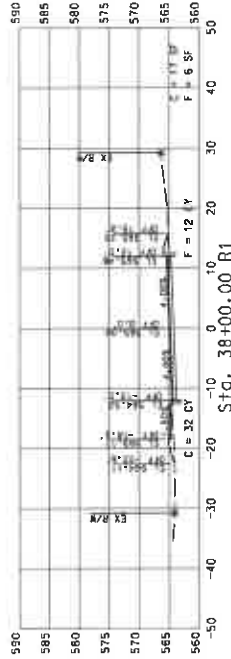
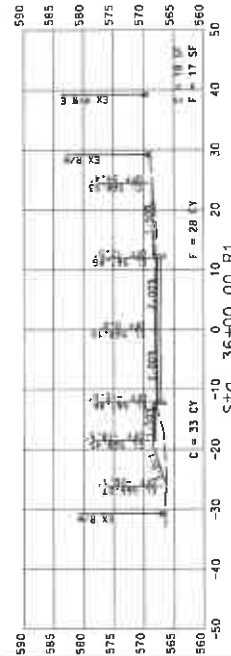
STA. 36+00.00 R1 TO STA. 38+86.00 R1 CANTON AVE (WEST)

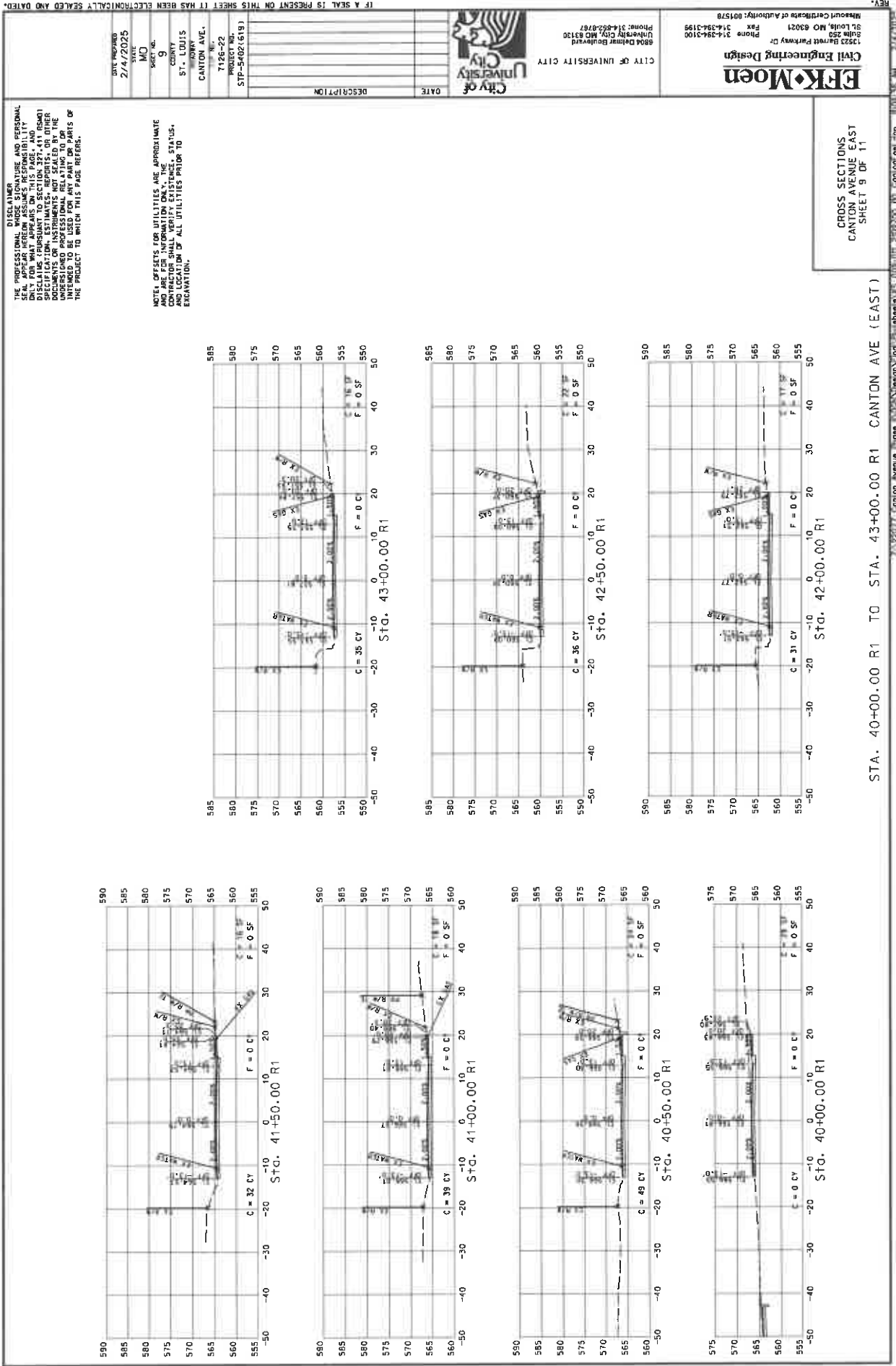
CITY OF UNIVERSITY CITY
6804 Delmar Boulevard
University City, MO 63130
Phone: 314-862-6767



IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

NOTE: OFFSETS FOR UTILITIES ARE APPROXIMATE AND ARE FOR INFORMATION ONLY. THE CONTRACTOR SHALL VERIFY EXISTENCE, STATUS, AND LOCATION OF ALL UTILITIES PRIOR TO EXCAVATION.





DESIGNER
THE PROFESSIONAL WHOSE SIGNATURE AND PERSONAL
SEAL APPEAR HEREON ASSUMES RESPONSIBILITY
FOR THE ACCURACY OF THE INFORMATION AND
DISCLAIMS LIABILITY TO SECTION 327-411 (RSMO)
SPECIFICATION, ESTIMATES, REPORTS, OR OTHER
DOCUMENTS PREPARED BY THE DESIGNER OR
UNDER THE DESIGNER'S SUPERVISION. THE
DESIGNER'S PROFESSIONAL RELATING TO OR
INTENDED TO BE USED FOR ANY PART OR PARTS OF
THE PROJECT TO WHICH THIS PAGE REFERS.

NOTE: OFFSETS FOR UTILITIES ARE APPROXIMATE
AND ARE FOR INFORMATION ONLY. THE
CONTRACTOR SHALL VERIFY THE STATUS,
DEPTH, AND LOCATION OF ALL UTILITIES PRIOR TO
EXCAVATION.

CROSS SECTIONS
CANTON AVE (EAST)
SHEET 9 OF 11

STA. 40+00.00 R1 TO STA. 43+00.00 R1 CANTON AVE (EAST)

CITY OF UNIVERSITY CITY

6804 Delmar Boulevard
University City, MO 63130
Phone: 314-865-8787
Fax: 314-865-8787

EFK•Moen
Civil Engineering Design
13233 Bannock Parkway Dr
St. Louis, MO 63021
Phone: 314-394-3100
Fax: 314-394-3195
Missouri Certificate of Authority: 001578

DATE	DESCRIPTION
2/7/2025	7126-22 STP-5402 (619)

PROJECT NO.
7126-22
STP-5402 (619)

SHEET NO.
9

COUNTY
ST. LOUIS

CANTON AVE.
UNIVERSITY CITY

IF A SEAL IS PRESENT ON THIS SHEET IT HAS BEEN ELECTRONICALLY SEALED AND DATED.

• 834

EXHIBIT B

Project:	Canton Ave - Phase II
Federal Project No:	STP-5402(619)
TIP No:	7126-22
Date:	5/19/2025



PERCENTAGE OF PROJECT PER CITY		Total Cost	STP-S Funds Requested	Sponsor Share	University City	Pagedale
					65.9%	34.1%
PE / PLANNING / ENVIRONMENTAL STUDIES						
ORIGINAL AGREEMENT TOTAL	\$	173,249.51				
SUPPLEMENT NO 1 TOTAL	\$	26,293.79				
TOTAL	\$	199,543.30	\$ 86,400.00	\$ 113,143.30	\$ 74,561.43	\$ 38,581.87
RIGHT OF WAY (27 PARCELS)						
				25 PARCELS	2 PARCELS	
				92.58%	7.42%	
ROW ACQUISITION	\$	85,250.00				
ROW COST (PAGEDALE)	\$	19.00				
TOTAL	\$	85,269.00	\$ 36,000.00	\$ 49,269.00	\$ 45,612.70	\$ 3,656.30
CONSTRUCTION ENGINEERING						
SUPPLEMENT NO 2 TOTAL	\$	84,652.92	\$ 69,120.00	\$ 15,532.92	\$ 10,236.19	\$ 5,296.73
CONSTRUCTION / IMPLEMENTATION						
ENGINEER'S ESTIMATE	\$	1,680,162.16	\$ 857,194.00	\$ 822,968.16	\$ 542,336.02 *	\$ 280,632.14 *
TOTALS PER CITY					\$ 672,746.35	\$ 328,167.03
TOTAL SPONSOR SHARE:				\$1,000,913.38		

* Estimate of probable cost, subject to change



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CA20250623-06
---	----------------------

SUBJECT/TITLE:

Certified installation of playground equipment for Rabe Park (PR25-05) and Metcalfe Park (PR25-04)

PREPARED BY:

Mirela Celaj

DEPARTMENT / WARD

Public Works/2 (Metcalfe) & 3 (Rabe)

AGENDA SECTION:

Consent

CAN ITEM BE RESCHEDULED?

No

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

The City Manager recommends approval.

FISCAL IMPACT:

\$50,990.00

AMOUNT:

\$50,990.00

ACCOUNT No.:

14-50-90_8010

FROM FUND:

Park & Storm Water Sales Tax

TO FUND:

Same

EXPLANATION:

In September 23, 2024, the City Council approved the acceptance of a \$78,892.74 grant to support the purchase of new playground equipment for Rabe Park and Metcalf Park. The grant funding, along with the equipment purchase itself, did not include installation costs. At the time of City Council approval, certified installation was not included in the overall project scope or cost estimate.

STAFF COMMENTS AND BACKGROUND INFORMATION:

Staff recommends proceeding with a certified installer to safeguard the City's investment and to ensure that the playgrounds provide a safe environment for all users. Although City personnel have previously completed similar installations over twenty (20) years ago, current safety codes and industry standards now require certification to ensure proper installation and full compliance with current regulations.

CIP No.

PR25-04 Metcalfe Park & PR25-05 Rabe Park

RELATED ITEMS / ATTACHMENTS:

GameTime c/o Cunningham Recreation-Installation Proposal

LIST CITY COUNCIL GOALS (S):

Encourage High Quality Growth
Community enrichment facilities

RESPECTFULLY SUBMITTED:

City Manager, Gegory Rose

MEETING DATE:

6/23/2025



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

01/22/2025
Quote #
171567-07-01

Metcalf Park - Installation

City of University City Department of Parks, Recreation and Forestry
Attn: Todd Strubhart
7369 Canton Avenue
University City, MO 63130
United States
Phone: (314) 505-8618
tstrubhart@ucitymo.org

Ship to Zip 63130

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	MISC - Installation of equipment at Metcalf Park;	\$24,879.00	\$24,879.00
1	INSTALL	MISC - Storage Container;	\$1,852.00	\$1,852.00
Contract: OMNIA #2017001134			Sub Total	\$26,731.00
			Total	\$26,731.00

Comments

Installation of equipment ordered for Metcalf Park;

Site must be clear, level, free of obstructions and accessible.
All site prep to include grading and drainage by others.

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to fluctuating economic conditions, pricing is valid for 30 days and is subject to change. Please request updated pricing if your quote is older than 30 days before making a purchase.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.) . Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. Any order exceeding \$300,000 will require progress payments during the course of completion.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount. Consult local sales representative for CWO terms.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. dba GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 6-8 weeks (some items may take longer) after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

01/22/2025
Quote #
171567-07-01

Metcalf Park - Installation

INSTALLATION CONDITIONS:

- **ACCESS:** The site must be clear, level, and provide unrestricted access for trucks and machinery. Any site that is inaccessible may incur additional charges.
- **STORAGE:** The customer is responsible for providing a secure area for off-loading and storing equipment during installation. Once equipment is delivered to the site, the owner assumes responsibility for any theft or vandalism unless alternative arrangements are made and documented in the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only, prior to the installation of drains, subbase, or surfacing. The customer is responsible for any unforeseen conditions such as buried utilities (public or private), tree stumps, rocks, or any other concealed materials or conditions that may result in additional labor or material costs.
- **UTILITIES:** The installer will contact 811 to locate all public utilities before layout and excavation of footer holes. The owner is responsible for identifying any private utilities. Cunningham Recreation and the installer are not liable for any damage to unmarked private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise stated. The price includes only the items specified in this quotation. Additional site work or specialized equipment needs may result in price adjustments.
- **SITE CONDITIONS:** The site must have a slope of less than 1.5%. Any excavation or grading required to achieve an acceptable slope is the responsibility of others unless otherwise noted. All demolition and site preparation must be completed before the installation crew is mobilized.
- **GENERAL INSTALLATION NOTES:** Installation will be performed according to the manufacturer's specifications by a GameTime-certified installer. A one-year warranty on all labor is provided from the date of completion. Product warranty and service claims may not include labor.

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: \$26,731.00

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

01/22/2025
Quote #
171567-07-01

Metcalf Park - Installation

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

01/22/2025
Quote #
171567-06-01

Rabe Park - Installation

City of University City Department of Parks, Recreation and Forestry
Attn: Todd Strubhart
7369 Canton Avenue
University City, MO 63130
United States
Phone: (314) 505-8618
tstrubhart@ucitymo.org

Ship to Zip 63130

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	MISC - Installation of equipment at Rabe Park;	\$22,407.00	\$22,407.00
1	INSTALL	MISC - Storage container;	\$1,852.00	\$1,852.00
Contract: OMNIA #2017001134			Sub Total	\$24,259.00
			Total	\$24,259.00

Comments

Installation of equipment ordered for Rabe Park;

Site must be clear, level, free of obstructions and accessible.
All site prep to include grading and drainage by others.

GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to fluctuating economic conditions, pricing is valid for 30 days and is subject to change. Please request updated pricing if your quote is older than 30 days before making a purchase.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.) . Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. Any order exceeding \$300,000 will require progress payments during the course of completion.
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount. Consult local sales representative for CWO terms.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. dba GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** Standard Lead time is 6-8 weeks (some items may take longer) after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

01/22/2025
Quote #
171567-06-01

Rabe Park - Installation

INSTALLATION CONDITIONS:

- **ACCESS:** The site must be clear, level, and provide unrestricted access for trucks and machinery. Any site that is inaccessible may incur additional charges.
- **STORAGE:** The customer is responsible for providing a secure area for off-loading and storing equipment during installation. Once equipment is delivered to the site, the owner assumes responsibility for any theft or vandalism unless alternative arrangements are made and documented in the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only, prior to the installation of drains, subbase, or surfacing. The customer is responsible for any unforeseen conditions such as buried utilities (public or private), tree stumps, rocks, or any other concealed materials or conditions that may result in additional labor or material costs.
- **UTILITIES:** The installer will contact 811 to locate all public utilities before layout and excavation of footer holes. The owner is responsible for identifying any private utilities. Cunningham Recreation and the installer are not liable for any damage to unmarked private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise stated. The price includes only the items specified in this quotation. Additional site work or specialized equipment needs may result in price adjustments.
- **SITE CONDITIONS:** The site must have a slope of less than 1.5%. Any excavation or grading required to achieve an acceptable slope is the responsibility of others unless otherwise noted. All demolition and site preparation must be completed before the installation crew is mobilized.
- **GENERAL INSTALLATION NOTES:** Installation will be performed according to the manufacturer's specifications by a GameTime-certified installer. A one-year warranty on all labor is provided from the date of completion. Product warranty and service claims may not include labor.

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: \$24,259.00

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature



GameTime c/o Cunningham Recreation
PO Box 240981
Charlotte, NC 28224
800.438.2780
704.525.7356 FAX

01/22/2025
Quote #
171567-06-01

Rabe Park - Installation

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION:

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CA20250623-07
---	----------------------

SUBJECT/TITLE:

RFP - Furniture Purchased and Installed - Annex & Trinity Building Renovation

PREPARED BY:

Patricia Reuter

DEPARTMENT / WARD

Police/Courts/All Wards

AGENDA SECTION:

Consent

CAN ITEM BE RESCHEDULED?

No

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

City Manager recommends approval

FISCAL IMPACT:

Not to Exceed \$275,000.00

AMOUNT:

\$275,000.00

ACCOUNT No.:**FROM FUND:**

COPs Funds

TO FUND:

COPs Funds

EXPLANATION:

To ensure the appropriate time to facilitate on time move in, into the buildings when construction completion is scheduled, it's recommended to get the vendor under contract now for the Furniture, so that it will allow enough time to meet all the deadlines for the Annex & Trinity Renovation project.

STAFF COMMENTS AND BACKGROUND INFORMATION:

A Request for Proposals was issued. We received four (4) proposals. We did a two-round scoring. We scored the proposals and had presentations with the three finalists. Office Essentials was the final proposal chosen due to the best overall pricing, the fact that they are manufactured in the United States, local ownership and the quality of their customer service.

CIP No.**RELATED ITEMS / ATTACHMENTS:**

Scoring cards for the finalists
Proposal from Office Essentials

LIST CITY COUNCIL GOALS (S):

Improved Infrastructure
Prudent Fiscal Management

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

June 23, 2025



RFP EVALUATION COMMITTEE FORM

RFP NAME: **RFP 25-03-0006 - Annex & Trinity Furniture**

DEPARTMENT NAME: **Police Department**

Evaluation Committee Members

1. Chief Hampton - Police
2. Kathy Mathews - Courts Admin.
3. Captian Fred Lemons - Police
4. Captain Brian Isenberg - Police
5. Patricia Reuter - Purchasing Manager

* Name of person that will take all meeting notes David Lowell

Criteria – Points Should Total 100 Weight

*Cost is based on the formula - Lowest price divided by proposer's price multiplied by the weight/Points
Purchasing will provide the Cost score on the Scoring sheets.

Criteria	Points	Score
1. Quality of products offered and proposer's past performance (5 years) for similar	20	
2. Proposed approach to perform the Scope of Services for this RFP	25	
3. Capacity to provide required services within project timeline.	30	
4. Cost	20	

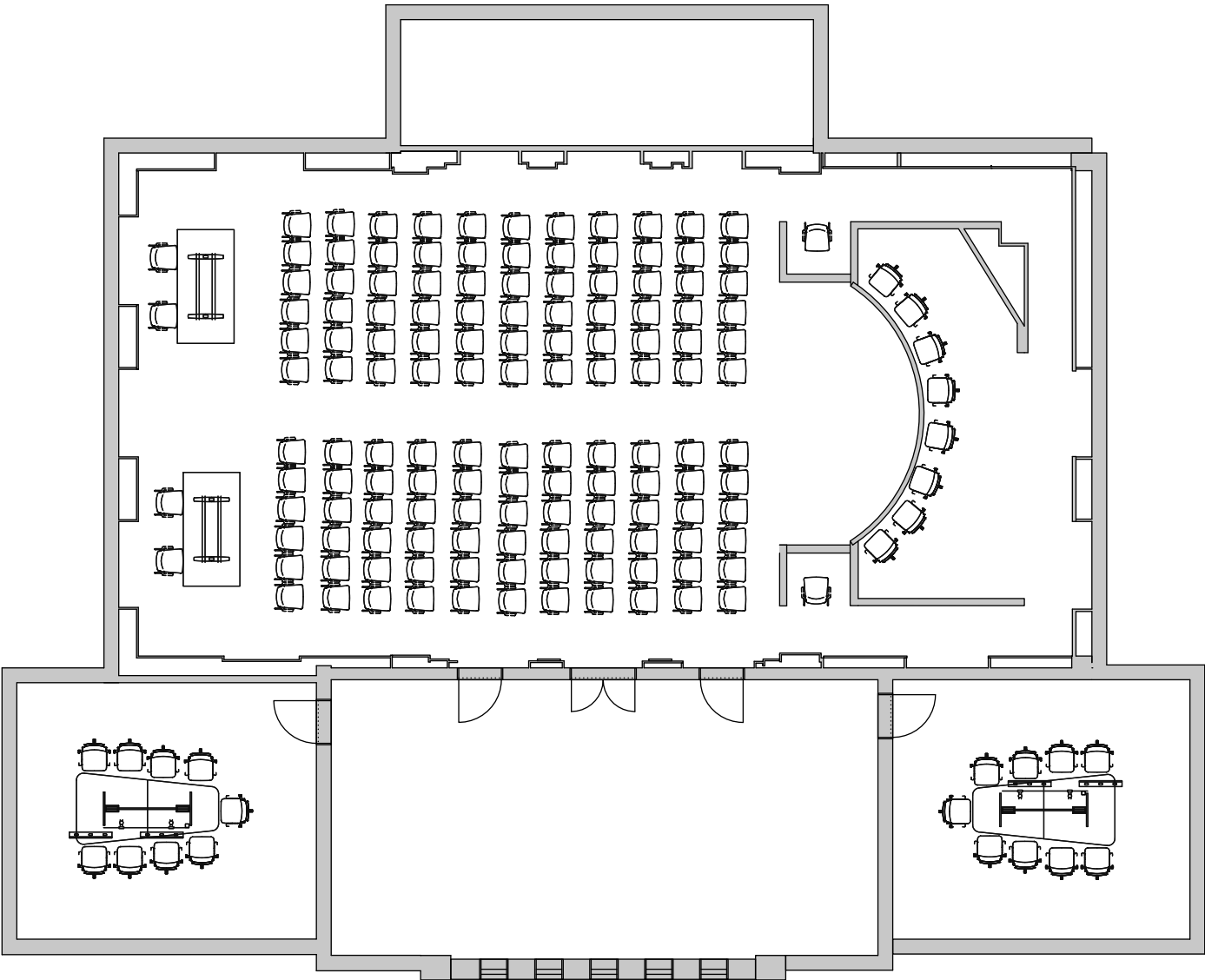
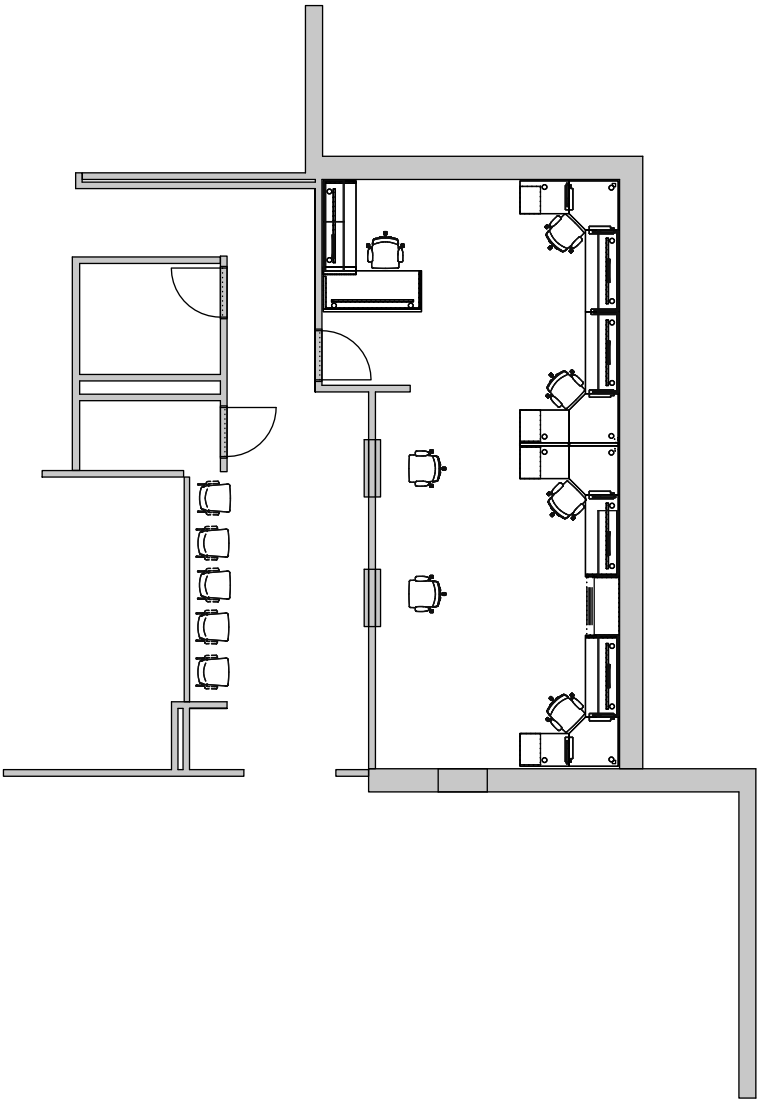
City of University City
Furniture - Purchased and Installed - Annex & Trinity Buildings
RFP 25-03-0006
Police Department and Courts Administration

PROPOSER COMPANY	TOTAL SCORE
Office Essentials	359
CI Select	346.16
Circadia	322.92

Proposer Name: Office Essentials				TOTALS
SCORED BY: Fred Lemons				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	24	
2	Proposed approach to perform the Scope of Services for this RFP	25	25	
3	Capacity to provide required services within project timeline.	30	29	
4	Cost Best = \$228,172.00	20	20	
	TOTAL POINTS	100	98	98
SCORED BY: Kathy Mathews				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	20	
2	Proposed approach to perform the Scope of Services for this RFP	25	20	
3	Capacity to provide required services within project timeline.	30	25	
4	Cost Best = \$228,172.00	20	20	
	TOTAL POINTS	100	85	85
SCORED BY: Chief Hampton				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	20	
2	Proposed approach to perform the Scope of Services for this RFP	25	18	
3	Capacity to provide required services within project timeline.	30	25	
4	Cost Best = \$228,172.00	20	20	
	TOTAL POINTS	100	83	83
SCORED BY: Brian Isenberg				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	23	
2	Proposed approach to perform the Scope of Services for this RFP	25	23	
3	Capacity to provide required services within project timeline.	30	27	
4	Cost Best = \$228,172.00	20	20	
	TOTAL POINTS	100	93	93
TOTAL SCORE				359

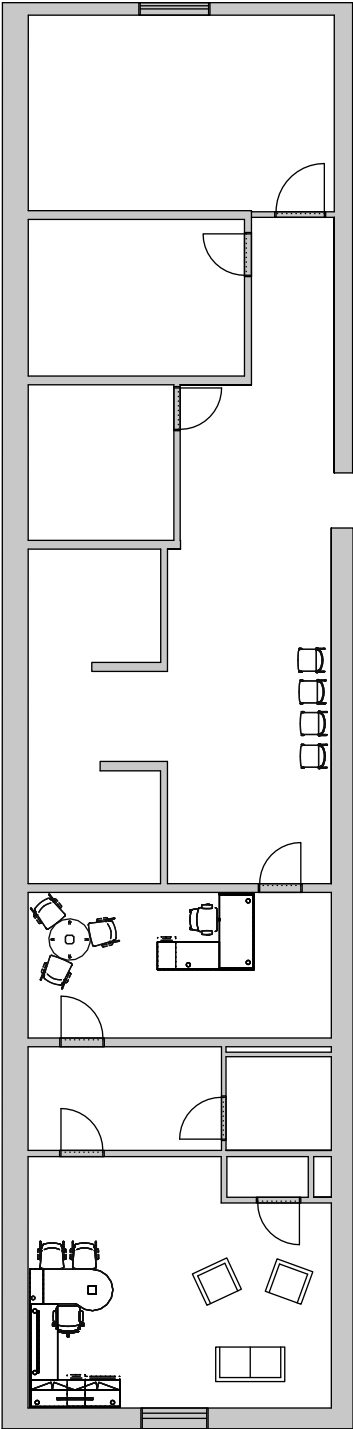
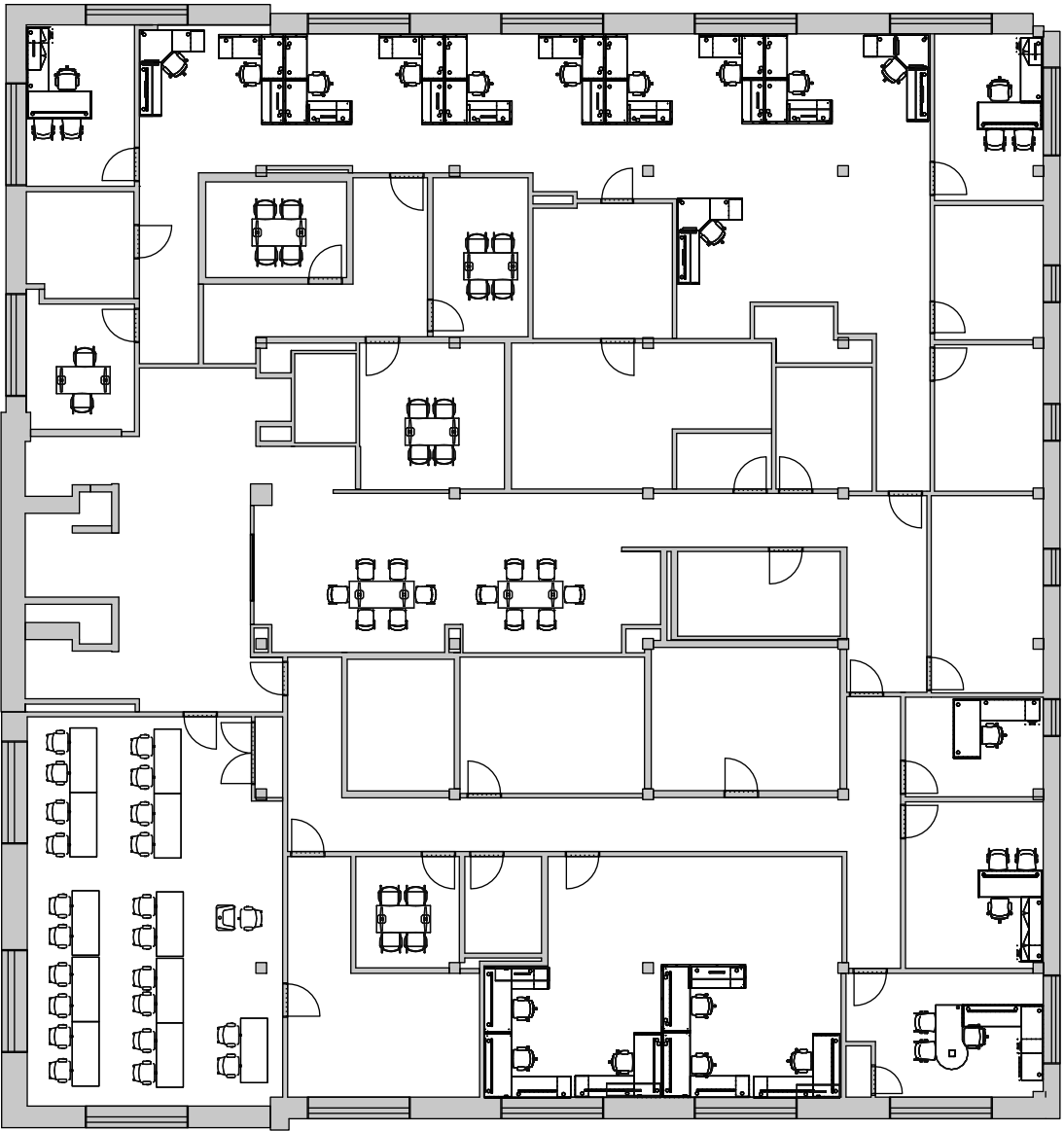
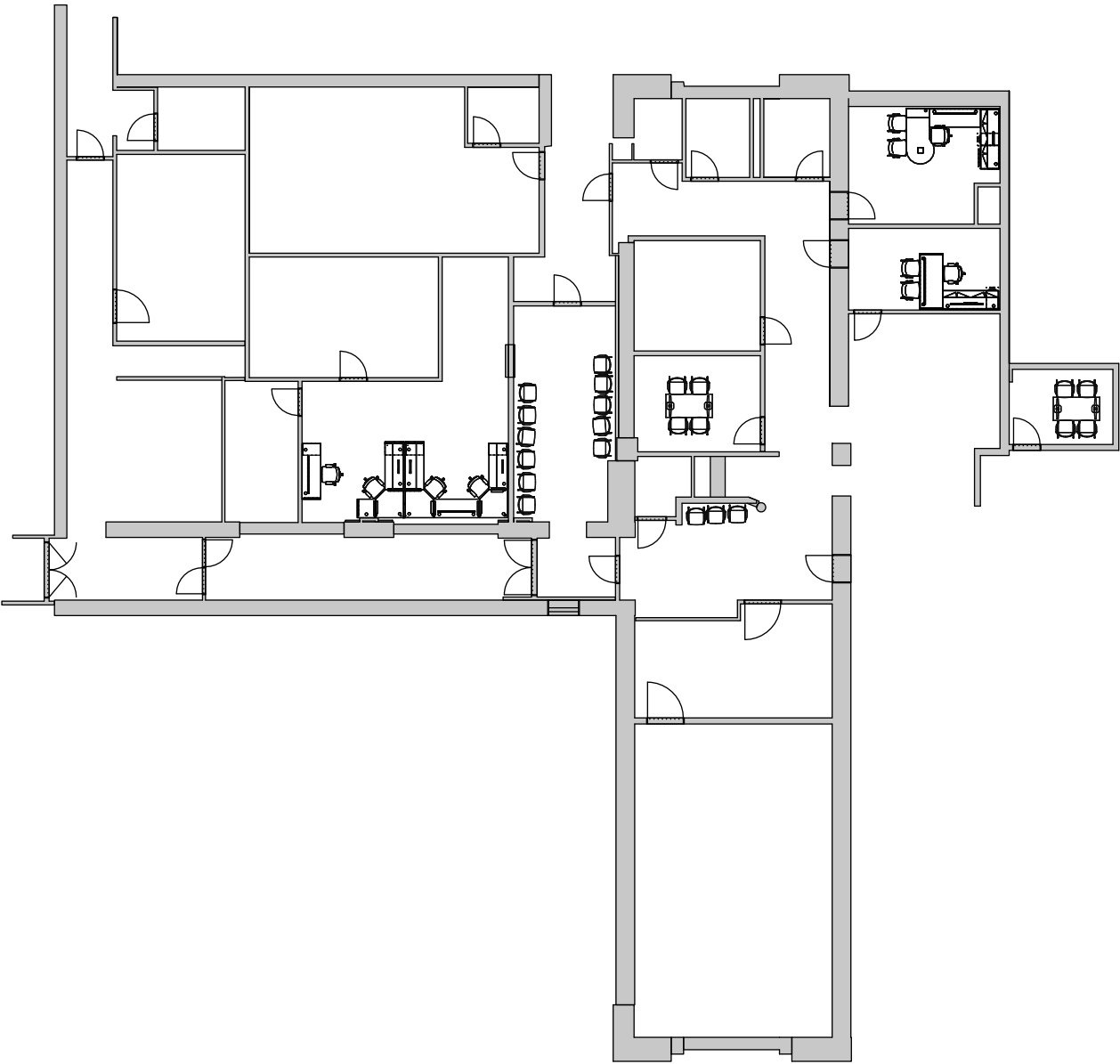
Proposer Name: CI Select				TOTALS
SCORED BY: Fred Lemons				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	24	
2	Proposed approach to perform the Scope of Services for this RFP	25	22	
3	Capacity to provide required services within project timeline.	30	27	
4	Cost Best = \$432,825.27.00	20	10.54	
	TOTAL POINTS	100	83.54	83.54
SCORED BY: Kathy Mathews				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	25	
2	Proposed approach to perform the Scope of Services for this RFP	25	25	
3	Capacity to provide required services within project timeline.	30	28	
4	Cost Best = \$432,825.27.00	20	10.54	
	TOTAL POINTS	100	88.54	88.54
SCORED BY: Chief Hampton				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	25	
2	Proposed approach to perform the Scope of Services for this RFP	25	25	
3	Capacity to provide required services within project timeline.	30	25	
4	Cost Best = \$432,825.27.00	20	10.54	
	TOTAL POINTS	100	85.54	85.54
SCORED BY: Brian Isenberg				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	25	
2	Proposed approach to perform the Scope of Services for this RFP	25	25	
3	Capacity to provide required services within project timeline.	30	28	
4	Cost Best = \$432,825.27.00	20	10.54	
	TOTAL POINTS	100	88.54	88.54
TOTAL SCORE				346.16

Proposer Name: Circadia				Totals
SCORED BY: Fred Lemons				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	22	
2	Proposed approach to perform the Scope of Services for this RFP	25	22	
3	Capacity to provide required services within project timeline.	30	27	
4	Cost - Best = \$253,707.46	20	17.98	
	TOTAL POINTS	100	88.98	88.98
SCORED BY: Kathy Mathews				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	20	
2	Proposed approach to perform the Scope of Services for this RFP	25	20	
3	Capacity to provide required services within project timeline.	30	20	
4	Cost - Best = \$253,707.46	20	17.98	
	TOTAL POINTS	100	77.98	77.98
SCORED BY: Chief Hampton				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	20	
2	Proposed approach to perform the Scope of Services for this RFP	25	15	
3	Capacity to provide required services within project timeline.	30	25	
4	Cost - Best = \$253,707.46	20	17.98	
	TOTAL POINTS	100	77.98	77.98
SCORED BY: Brian Isenberg				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	20	
2	Proposed approach to perform the Scope of Services for this RFP	25	20	
3	Capacity to provide required services within project timeline.	30	20	
4	Cost - Best = \$253,707.46	20	17.98	
	TOTAL POINTS	100	77.98	77.98
TOTAL SCORE				322.92



Overall Floor Plan

ANNEX



www.offess.co	<div data-bbox="87 1820 543 1921"></div> <div data-bbox="587 1834 786 1911">1834 Walton Rd St Louis, MO 63114 314-432-4666</div>	<div data-bbox="916 1804 1575 1941">Company Name University City Trinity Building and Police Annex Project Address</div>	<div data-bbox="1780 1810 2188 1941">DRAWING APPROVAL SIGNATURE: _____ DATE: _____</div>	<div data-bbox="2340 1786 2461 1957">DATE DESIGNER SALESPERSON PLOT SIZE SCALE</div>	<div data-bbox="2598 1786 2769 1957">4/28/2025 Shelia Hendrickson Kevin Herr 11x17 1/4"=1'-0"</div>	<div data-bbox="2806 1830 3070 1951">This drawing remains the property of Office Essentials. Unauthorized duplication or distribution is strictly prohibited. K - 7 - 8 2/2</div>
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Annex - Detective Station - Typical Offices



<div>www.offess.co</div> <div><div>1834 Walton Rd St Louis, MO 63114 314-432-4666</div></div>	<div>Company Name</div> <div>University City Trinity Building and Police Annex</div> <div>Project Address</div>	<div>DRAWING APPROVAL</div> <div>SIGNATURE: _____</div> <div>DATE: _____</div>	<div>DATE</div> <div>DESIGNER</div> <div>SALESPERSON</div> <div>PLOT SIZE</div> <div>SCALE</div>	<div>4/28/2025</div> <div>Shelia Hendrickson</div> <div>Kevin Herr</div> <div>11x17</div> <div>1/4"=1'-0"</div>	<div>This drawing remains the property of Office Essentials. Unauthorized duplication or distribution is strictly prohibited.</div> <div>K - 7 - 9 1/5</div>
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Annex - Detective Station - Typical Offices



Annex - Chief's Office

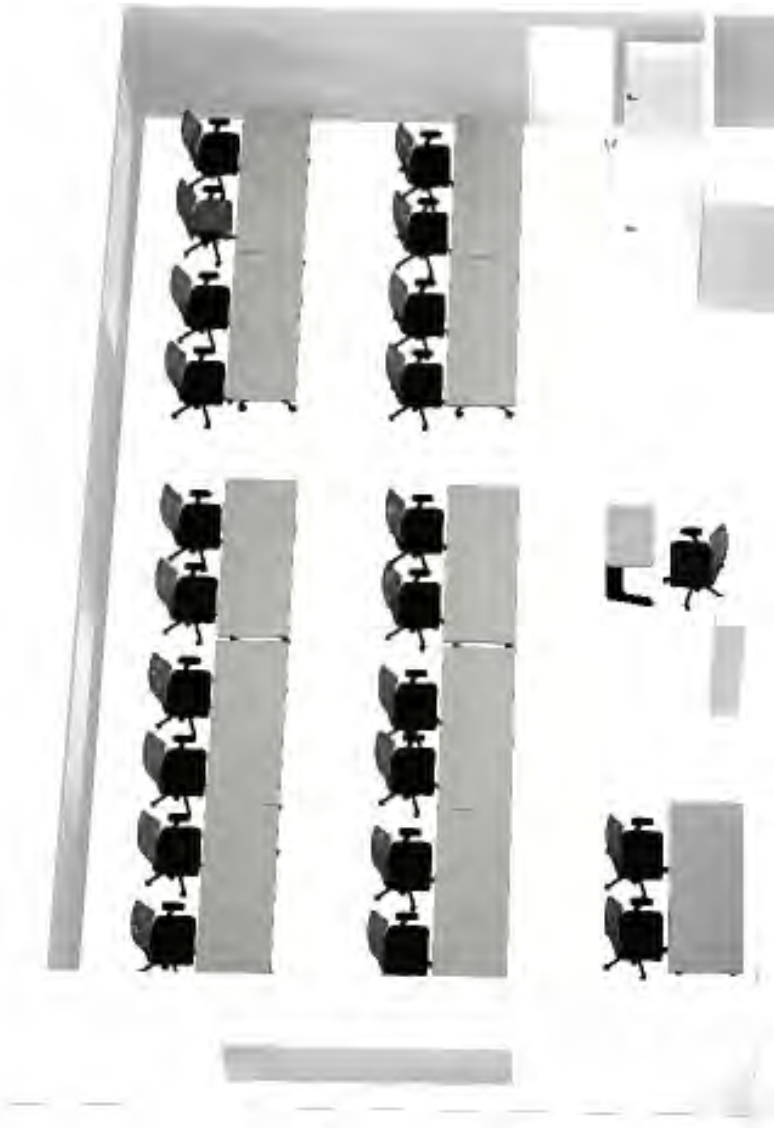


<div data-bbox="31 1780 832 1965" data-label="Complex-Block"><div><div>www.OFFES.CO</div><div><div><div><div></div><div>office essentials</div></div><div><div>1834 Walton Rd St Louis, MO 63114 314-432-4666</div></div></div></div></div></div>	<div data-bbox="832 1780 1665 1965" data-label="Text"><div>Company Name</div><div>University City Trinity Building and Police Annex</div><div>Project Address</div></div>	<div data-bbox="1665 1780 2334 1965" data-label="Form"><div>DRAWING APPROVAL</div><div>SIGNATURE: _____</div><div>DATE: _____</div></div>	<div data-bbox="2334 1780 2576 1965" data-label="Text"><div>DATE</div><div>DESIGNER</div><div>SALESPERSON</div><div>PLOT SIZE</div><div>SCALE</div></div>	<div data-bbox="2576 1780 2797 1965" data-label="Text"><div>4/28/2025</div><div>Shelia Hendrickson</div><div>Kevin Herr</div><div>11x17</div><div>1/4"=1'-0"</div></div>	<div data-bbox="2797 1780 3076 1965" data-label="Text"><div>This drawing remains the property of Office Essentials. Unauthorized duplication or distribution is strictly prohibited.</div><div>K - 7 - 11 3/5</div></div>
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Annex - Lieutenant's Office



Annex - Roll Call / Training / Briefing





RFP Program Response:

For the City of University City

Section 1: Qualifications

Letter of Interest

To: City of University City

Office Essentials appreciates the opportunity to respond to the City of University City's Request for Proposal: Annex and Trinity Furniture. We are certain that our competitive pricing structure, flexible & consistent services, and personal customer know-how will exceed all of your expectations.

At OE, we help you rethink the procurement process and find a smart, imaginative way to weave together the City of University City's wants and needs. We want to work with University City to develop a unique plan to cut time, costs, and carbon. From the products you choose to the way they are ordered, delivered, and processed, we're here to help you solve your challenges while challenging the way you think about the Essentials. Office Essentials is committed to providing competitive prices and the highest quality services and products available, making us a highly experienced, responsible, and qualified vendor to furnish the Annex and Trinity buildings for the City of University City. Combine these qualities with our government municipality experience and our goal will be to not just meet but exceed all your expectations for a formidable partner.

Please let us know if you have any questions. Looking forward!

Kate Dougherty

President



Who We Work With

Office Essentials brings decades of experience delivering exceptional service and solutions across a wide range of industries, including education, government, and law enforcement. Our proven track record of reliability, responsiveness, and product expertise makes us uniquely positioned to meet the needs outlined in this RFP.

We are proud to work closely with many area school systems, including both University City High School and Middle School. During our many years of working with them we have managed many various projects from offices, to cubicles, to classrooms to libraries throughout there many schools. These ongoing partnerships demonstrate our deep understanding of the specific needs and operational nuances within the City of University City from classroom essentials to facility and administrative support products.

In addition to our educational partnerships, we also serve several local police departments, including Granite City, Creve Coeur, City of St. Louis, Florissant, and Wright City. All of these partnerships have enabled us to work on a large variety of projects (from design to install) to include cubicles, offices, lobby areas, general meeting spaces, and specialty spaces. These relationships highlight our ability to navigate procurement processes and deliver on the specialized requirements of public safety entities—organizations that demand precision, efficiency, and consistency.

These collaborations are not just partnerships—they're feathers in our cap that reflect our commitment to service, our capacity to scale, and our dedication to building trusted relationships across sectors.

With a strong local presence, a knowledgeable team, and a deep commitment to customer satisfaction, Office Essentials is well-equipped to successfully perform the services required by this RFP.



WHAT MAKES US UNIQUE

Making the SmartChoice to Rethink Time, Costs and Carbon

Government Municipalities are constantly faced with the challenge of needing to do more with less. Cities are expected to increase productivity without increasing time, budget or impact on the environment. Rather than choosing to “cut back” or “go without,” Office Essentials helps you rethink the challenges and operations of your municipality and make the SmartChoice to cut time, costs, and carbon.

From the products you choose, to the way they are ordered, delivered and processed, we’re here to help you solve your challenges while challenging the way you think about the Essentials.

Rethink Time

- Reduce time spent on office products procurement by up to 50%.
- Educate your employees on increasing office productivity.
- Do more in less time.

Rethink Cost

- Save up to \$12,000 a year by single sourcing your office products purchases.
- Competitive pricing to meet or beat the nationals and other vendors.
- Custom prices available on items unique to your business
- Eliminate renegade spending with a cost containment catalog.

Rethink Carbon

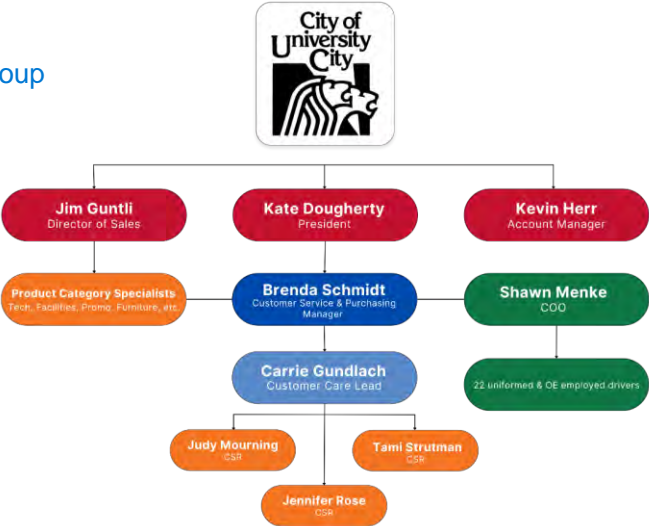
- Single source your purchases: fewer deliveries, less CO2
- Support a more sustainable local economy by supporting local businesses.
- Free facility tour and process evaluation to find green solutions unique to your work environment.

Section 3: Personnel

Account Management Team

Your Business Relationship Manager Contact, Kevin Herr, will be available to you 24/7 via phone at 636.443.9373 and email at kherr@offess.com. He is the end-user quarterback working to get product questions answered, special delivery needs coordinated, reporting for budgets run, etc. As part of The Essential Experience, Kevin will manage the white gloves and red-carpet care in handling all aspects of your account. Alongside Kevin, OE will provide you with a team of professionals including a dedicated Customer and Delivery Team to assist the City of University City at every level while ensuring no need or request is not 110% satisfied.

Good size group



Dedicated National Account Team

Your Dedicated Account Team will be available to you 24/7 via phone at 866.251.9802 and email at customerservice@offess.com. They will work to get product questions answered, special delivery needs coordinated, reporting for budgets run, etc. Alongside your Dedicated Account Team, OE will provide you with a group of professionals including a dedicated Customer and Delivery Team to assist City of University City at every level while ensuring no need or request is not 110% satisfied.

University City's Dedicated National Account Team:

Kate Dougherty – President (kdougherty@offess.com)

Bio: As the President of Office Essentials, Kate guides a dedicated team of professionals in sales, marketing, and operations, all driven by a shared passion for delivering top-notch products and services to clients spanning across various industries. With over 15 years of expertise, she specializes in crafting and implementing progressive sales strategies, fostering creative and enduring customer relationships, and steering growth.

Accountabilities:

Kate will be responsible for ensuring that Jim, Kevin and our teams have the tools and empowerment to meet and exceed ~~Rockwood's~~ needs.

Jim Guntli – Director of Sales (jguntli@offess.com)

Bio: As the Director of Sales, Jim leads our sales team and category leaders as they consistently provide the best in-class customer experience. He is a dedicated leader that embraces innovation while adopting the best practices that align with evolving market demands. With over 25 years of sales and sales management experience, he is a customer first committed leader, bringing passion and expertise into every relationship.

Accountabilities:

Jim will be responsible for guaranteeing City of University City the maximum value from our mutual agreement. He will direct his team and will lead his team in all follow-ups, quarterly business reviews, etc.

Kevin Herr – Business Development Manager

Bio: Kevin is a highly motivated and results-driven Sales Professional with over 35 years of proven success in the industry. Throughout his career, Kevin has spent more than 20 years with leading organizations such as Staples, Office Depot, and Office Essentials. His extensive experience has honed his ability to develop strong relationships with a wide range of stakeholders, from commodity buyers and middle management to C-suite executives and business owners.

A certified expert in the Sandler Selling System, Kevin excels at building trust, uncovering client needs, and delivering customized solutions that drive results. His advanced communication skills and consultative approach make him a valued partner to his clients. In addition to his sales expertise, Kevin is highly skilled at collaborating with internal teams to manage the successful onboarding and implementation of new client accounts, ensuring a seamless transition and long-term satisfaction.

Accountability:

Kevin will work closely with Kate and Jim and will oversee all day-to-day questions and follow-up.

Contact Info: kherr@offess.com, 636.443.9373

Chris Fortune – Furniture & Interiors Manager

Bio: Chris has been working in the Office Furniture business for over 30 years, and for the past 20 years here at OE! He understands how large projects operate and how communicating with the client and other contractors is critical to the success of the project. He currently works with the Office Essentials team by overseeing the processes of customer communication, design, specification, vendor relations and installation to ensure successful outcomes.

Anna Gregor – Project Manager

Bio: Anna has been in the commercial furniture world for almost 20 years. As a project manager, she manages orders that are over \$20,000, along with more complex orders and some out-of-state orders. This includes meeting with designers to go over the scope of a project, tracking the orders once they are placed, working with the installers to meet customer timelines, being at the job sites during installs, doing walkthroughs with customers, designers, and install managers, and handling all the punch if we have any.

Shelia Hendrickson – Interior Designer/Furniture Specialist

Bio: Shelia has a BS in Interior Design from Southeast Missouri State University and over three decades of well-rounded experience in the design field. She plays a zealous roll on our team for several school districts, including Wentzville, Warrenton, St. Charles, Parkway and Mehlville; as well as many corporate projects. She flexes her design skills while also managing the nuanced details of your project requests, acting as an extension of your team by ensuring that your workflow is successfully managed.

Jordan Hayne – Interior Design Coordinator

Bio: With a background in residential design and an Interior Design degree from the Milwaukee Institute of Art and Design, Jordan supports the design team by creating quick quotes and designing functional, engaging spaces that align with client needs. Focused on delivering high-quality results, she is committed to expanding her expertise in the commercial furniture industry. In addition to her design responsibilities, Jordan plays a key role in managing resource and showroom organization, ensuring seamless project operations.

Dustin Maxson – Office Furniture Installation Manager

Bio: Dustin has 31 years of experience in the office furniture industry, including 20 years with Office Essentials. As the Office Furniture Installation Manager, he oversees project planning, coordination, and execution. Dustin is both OSHA and HON certified, ensuring safety and product expertise on every job. His leadership and deep industry knowledge help drive efficient, high-quality installations.

Drake Maxson – Furniture Installer

Bio: Drake has been a dedicated installer with Office Essentials for eight years, bringing the same number of years of experience in the industry. He is OSHA certified and specializes in the installation of a variety of office furniture systems, including HON. Known for his reliability and strong work ethic, Drake ensures each project is completed to exact standards.

Jim Schuenemeyer – Furniture Installer

Bio: Jim is a newer addition to the team, with seven months of experience in the industry and at Office Essentials. OSHA certified and detail-oriented, he is quickly gaining hands-on experience under the guidance of seasoned installers. Jim brings a positive attitude and a strong commitment to safety and customer satisfaction.

Andrew Hellrung – Furniture Installer

Bio: Andy is a seasoned Lead Installer with 19 years of experience in the office furniture industry, nine of those with Office Essentials. OSHA certified and skilled in managing on-site teams, Andy ensures smooth, efficient installations and top-tier quality control. His expertise and leadership contribute to the success of complex projects across a variety of workspaces.

Lucas Herman – Furniture Installer

Bio: Lucas has eight years of experience in the industry, including five years with Office Essentials. As an OSHA certified installer, he focuses on delivering precise, high-quality work in every environment. Lucas is known for his professionalism, attention to detail, and commitment to meeting customer expectations.

Section 4: References

St. Louis County

105 S. Central Avenue
Clayton, MO 63105
Linda Suntrup, Facility Services Manager
linda.suntrup@courts.mo.gov
314.615.7163

St. Louis County

7900 Forsyth Boulevard, 3rd Floor
Clayton, MO. 63105
Lisa Willis, Materials & Inventory Specialist
314.615.7163

St. Louis County

7900 Forsyth Boulevard, 3rd Floor
Clayton, MO. 63105
Ray Crader, Project Manager ✓
RCrader@stlouiscountymo.gov
314.615.5000

City of St. Louis

1200 Market Street Room 324
St. Louis, MO. 63103
Mr. Chris Carter, Procurement Director
carterch@stlouis-mo.gov
314-622-4320

Wentzville School District

1200 Market Street Room 324
St. Louis, MO. 63103
Felicia Hulsey, Purchasing Specialist, Buyer II
feliciahulsey@wsdr4.org
636.327.3800 ext. 20346

Kirkwood School District

1099 Milwaukee Street
Kirkwood, MO. 63122
Tricia Horton, Special Projects Manager
Tricia.Horton@Kirkwoodschoools.org

Orchard Farm School District

3489 Boschertown Road
St Charles, MO. 63301
Dr. Wade D Steinhoff, Superintendent
Wsteinhoff@ofr5.com
636.925.5450

Section 5

Guided Procurement

We use our expertise, backed by our technology, to help to drive Guided Procurement to achieve your goals. We act as a service department who also consults & provides guidance.

- Utilize OE Technology & Industry Expertise
- Favorites Lists & Formulary Indicators
- Utilize OE's 5,003 soft sub-SKU suggestions.
- Drive additional Formulary Decisions on "No Brainer" SKU's
- Hard sub items
- Blocked items
- Utilize Approval Routing for items or \$ that fall out of City of University City 's Guided Procurement recommendations.
- Departmental Budgets
- Business Reviews

2 Words: Guided Procurement. Jim Guntli and Kevin would be committed to working closely with your Purchasing Team to outline a logical and seamless plan for what we refer to as "Guided Procurement."

This means we want to give end-users purchasing autonomy because that best fits with your City of University City 's culture, however we need to educate and empower your end-users to make good, cost-effective choices. We would do this by putting together clear recommendations which can include:

- Additions/Deletions to the Core List on a bi-annual/annual basis. Our goal will be to help the City of University City reach a core list relativity of 80% - so 80% of what the municipality users' purchase should eventually be represented on your Core List.
- Your Core List should remain a "breathable document" which means we will present to you, bi/annually recommendations for updates to this core list and ongoing suggestions for cost-saving alternatives.
- "The City of University City List" – we will help you market your core item list as the "City of University City List" upon implementation and for the life of our agreement which goes a long way to help make end-users aware of products that are the City of University City 's best buys. We will also personally introduce this list (along with other tips for online ordering) to new employees. We consider our team an extension of yours!
- "Soft" product suggestions – we will load into our web system over 3,000 soft suggestions so when your users go to order 3M Post-It Notes for example a soft

suggestion, which is a pop-up box will be featured stating “we have an off-brand alternative, Universal, that meets this product’s need, and yours, spot-on. It will save you \$3.00; would you like to order it instead?”

- Hard product substitutions – OE will never substitute a product without your permission. But when you need us to, we can. And furthermore, we will come to you with proactive considerations. For example, if we work together to convert a handful of meaningful products to greener alternatives, you may decide you want these products used in lieu of another, every single time. In which case we can incorporate as an approved hard product sub.
- Departmental Budgets – is an easy tool that allows departments to set and manage their monthly, quarterly, or annual budgets.
- Much more!

From the products you choose, to the way they are ordered, delivered and processed, we’re here to help you solve your challenges while challenging the way you think about the Essentials.

SmartChoice at a Glance



At Office Essentials, we strive to work with schools to help you implement a smart and unique purchasing plan to help you cut time, costs, and carbon.

A big part of helping schools succeed is to offer you exclusive access to our highest level of savings and expertise developed specifically for qualifying municipalities like yours –Here is a summary of the program we’ve designed:

Automatic Program Savings & Elevated Service:

- Proprietary Co-Op pricing, services, and benefits to qualifying schools on behalf of the efforts by City of University City.
- Core Pricing on over 300 office and school supplies – used most amongst all area Municipality s.
- Aggressive discounts on all categories including Furniture for city buildings; Toner, Printers/Copiers and Technology; Coffee, Cleaning and Breakroom; PPE; Promotional Products and more.

- Pricing commitments and transparent communication regarding your locked-in pricing agreement.
- Leveraging the buying power of one of St. Louis' largest municipalities, no matter your size.
- No minimum order sizes. No minimum order charges.
- Fast, FREE, safe delivery to your school by uniformed drivers and Office Essentials' branded trucks.
- Personalized account representation – your own dedicated account representative and top-notch customer service team (Me and my local customer care team)!
- State of the art online ordering at www.offess.com with self-service business management tools.



RETHINKING CUSTOMER CARE: THE ESSENTIAL EXPERIENCE™

Developing a dynamic, relevant and cost-effective pricing program for the City of University City is critical. However, our service, what customers call **The Essential Experience™**, is what truly separates OE from the crowd. It's where we shine, and why the customer hearts we win, rarely ever wander.

Here's what is included in The Essential Experience™

- **The Flexibility to Take Care of You:** We do what the competition says, "can't be done." We are agile and flexible enough to customize solutions to fit your every need, quickly and without a headache.
- **The Warm Blanket of Complete Customer Care:** We have an outstanding customer care team, based right here in St. Louis. Your dedicated team answers calls within 2-3 rings, never sends you into voicemail and always follows up within 2 hours or less. They are empowered to make decisions quickly and efficiently. In other words, your needs never get caught in red tape, we never script answers, and our care team gets rewarded for spending more (not less) time with you.
- **Keeping it Real 24/7:** Your dedicated sales representative manages the white gloves and red-carpet care in handling all aspects of your account. They are available to you 24/7. They are the Quarterback working to get product questions answered, special delivery needs coordinated, reporting for budgets run, or product samples for your next staff meeting.
- **Extra Mile Delivery:** We offer free, next-day delivery with no hidden fees or surcharges. Office Essentials will deliver your orders and OE employed and uniform drivers will place your product exactly where you want it.
- **Totally See-Through Transparency:** Knowing the ins-and-outs of your business and receiving on-going suggestions for process improvement and cost savings is critical to a successful partnership. This is why we conduct scheduled business reviews to analyze your spending, product usage, and to look for ways to help your schools reduce time, costs and

carbon.

- **Local Community Involvement:** Office Essentials is a company with heart. We are deeply rooted in the communities we serve. We created an outreach team of employees called the Impact Team and each year they identify ways to give back to the communities that we live and work in.
- **We love what we do:** Taking care of customers is in our DNA. Whatever it takes, whatever you need - we are ready to provide you with The Essential Experience™.



the essential experience
that little bit of **magic** in every order



Time and Money Saving Opportunities

We utilize world-class interactive software to help analyze each end-user's ordering process. This system paves the way for the City of University City to save in soft dollar costs. Reports are run and analyzed on a quarterly basis.

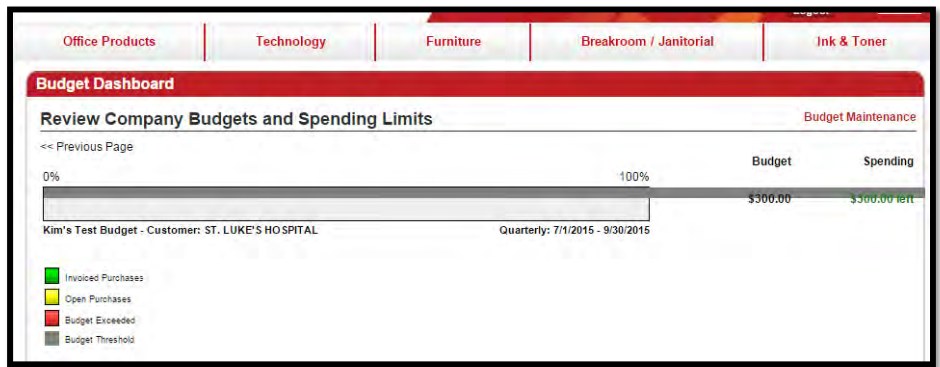
First, by limiting their ability to buy off-contract products while losing billable hours by physically sourcing products at a retail location. Secondly, a City of University City online custom catalog/school list featuring your core supply items – picture, description & price is our absolute recommendation to help control renegade spending while simultaneously minimizing procurement time.

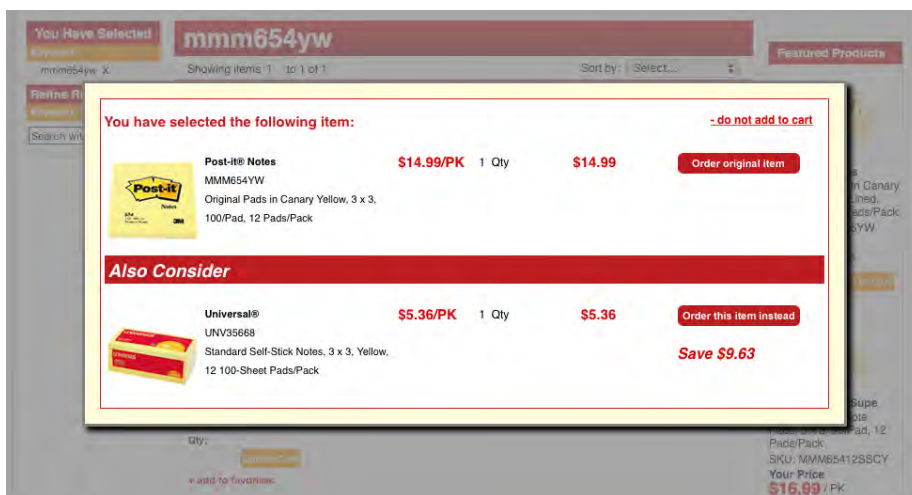
Your end-users will be trained to fully utilize their single-point of contact team for ordering questions, product questions, returns and in any back-order situation/follow-up. They will be assured that we are an extension of them and their energy should be kept within that of your core business.

Once again, our software program will analyze each end-user’s ordering process. This system paves the way for the City of University City to save in soft dollar costs. Reports are run and analyzed on a quarterly basis.

Yes, we analyze purchasing patterns, build “what-if” models and identify cost savings opportunities. In fact, we proactively provide this information on a quarterly basis through our systems.

Activity Report Example





IMPLEMENTATION AND TECHNOLOGY

Implementation

Implementation of service is an essential part of any successful program which is why OE will provide employees and end-users at each of your schools with all the tools and hands-on demonstrations necessary.

As we implement each of your schools, we will train your front-line users in how to most efficiently manage supplies. These training sessions can be as simple as one-on-one meetings, as formal as conference-style sessions with visual presentations or via our state-of-the-art web conferencing system when time and convenience is of the utmost importance. In any case, our goal is to train your front-line users to ensure a smooth office products ordering process.

Because of our ability to be flexible, we would like to create a training program that fits the specific needs of each of your facilities. Some common training modules that you can expect are:

- How to use the general line reference book as well as the OE web-based catalog
- How to place an order
- We will educate users when ordering a non-contract item to look for automatically showcased “like-products” including private label items available at a more cost-effective price.
- How to request a return authorization

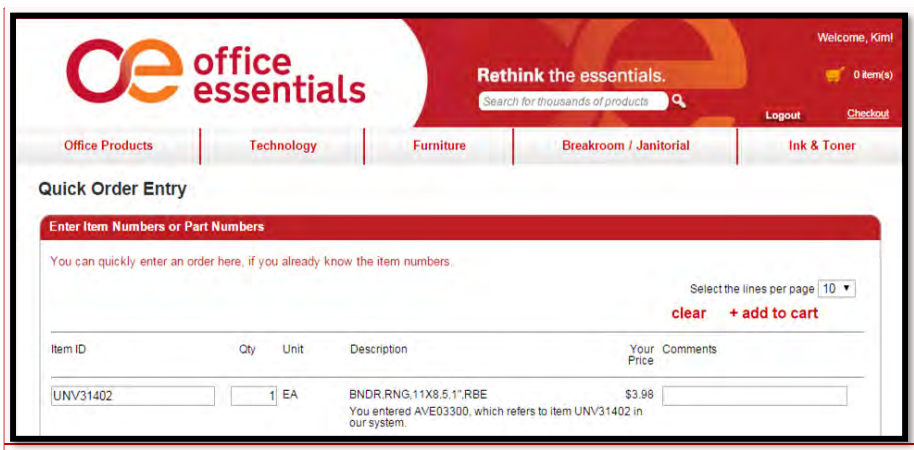
- Whom to call with questions.
- How to read the packing slip
- How to order custom merchandise
- It has been our experience that end-users appreciate the concern for their position, and the chance to participate.

Order Restriction and Approval Process

We can limit orders by dollar amount and can have multiple levels of approval. Once orders are placed the user receives a confirmation e-mail which states that their order has been sent for approval. At the same time the end-user's established Approver receives an e-mail stating that order # ABC is waiting for his/her approval. Approvers click on the order link provided in the e-mail to review the order, adjust quantities, delete or add items and either approve or reject the order. Once the order is approved it will be sent to OE for fulfillment.

Account Management Technology

We use an industry-specific software package that integrates directly into our back-end system. This premiere technology allows Kevin to analyze renegade spending, contract purchases by order and by end-user, product usage, and changes or trends in product usage which in turn allows us to better educate your end-users while also making recommendations for adding new items to the City of University City's contract.



The screenshot shows the 'office essentials' website interface. At the top, there's a navigation bar with 'Office Products', 'Technology', 'Furniture', 'Breakroom / Janitorial', and 'Ink & Toner'. Below this is a 'Quick Order Entry' section with a red header 'Enter Item Numbers or Part Numbers'. A text box prompts the user to enter item numbers. To the right, there's a 'Select the lines per page' dropdown set to '10'. Below the text box is a table with columns: Item ID, Qty, Unit, Description, Your Price, and Comments. The first row shows 'UNV31402', '1', 'EA', 'BNDR.RNG.11X8.5,1" RBE', '\$3.98', and a comment box. A 'clear' button and a '+ add to cart' button are also visible.

Commented [KD1]: This section should be replaced with updated punchout verbiage

ORDER ENTRY

Ordering Methods

OE accepts orders via phone, fax, e-mail, or internet and will oversee that this ordering process follows the necessary format required by City of University City, taking into account Purchase Orders or Job Codes and multiple budget or approval tiers, in which case OE will establish the appropriate order approval system prompting approvers to review and approve orders when applicable.

Internet Ordering Capabilities: Features, Benefits, Number of Users & Annual Revenue

OE offers easy Online Ordering capabilities. Our award-winning web site runs on a system with cutting-edge technology, which is flexible and can synch with any customer interface and is quick and easy for end-users to navigate: www.offess.com, features many capabilities that will be extremely beneficial including:

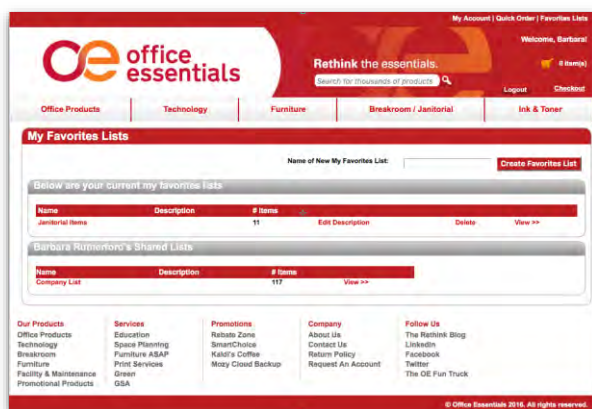
- City of University City contract pricing and customized bulletin page.
- Establish multiple levels of order approval.
- If an end-user orders a non-contract item, the site will automatically show “like-products” including private label items available at a more cost-effective price.
- Grant authority for selected front-line users to place their own orders.
- Customized catalogs or lists can be created for access by all users.
- Users can create multiple “Favorites Lists” as they deem necessary.
- Flexible & Secure system.
- Capability to browse our full-line catalog featuring over 40,000 items.
- Searches can be done by product number, description, or product category.
- Item prices displayed will be specific to your municipality.
- We can easily limit what is visible (and allowable) on the ordering site by product type or manufacturer.
- Ability to set Maximum order limits (dollar amounts).
- Immediate acknowledgement and confirmation are provided after each order is placed.
- End users will enjoy the freedom of simply placing their orders and expecting they will be delivered the next day.
- Access order history up to 2 years.
- Storage of cost centers, job codes and ship-to location codes for validation at order time, thus avoiding erroneous chargebacks and shipping.
- Allow end users to enter orders throughout the day. The orders can be reviewed by designated “system administrators” who can approve the orders.
- Usage reports
- Ability to review orders placed, sorted by order date, user, and order number.
- Ability for users or departments to build an order over a period of time by using the “hold/parked” order feature. The order can be modified and added to as required until the order is completed and ready to be transmitted.
- Utilizing the OE Internet Ordering System creates efficiency, reduces errors and optimizes management control, contributing to a reduction of office products sourcing and

ordering time by 50%. The estimated processing cost savings are 30% or \$75.00 per transaction.

Favorites List

A list of favorites can be created for commonly ordered items as well as pre-determined lists to aid the end user if they are ordering the same items routinely.

**Online
Robust**



Ordering:

Capabilities Built for Diverse Business Requirements

Beyond simply online ordering, our platform utilizes technology to drive guided procurement to allow you to achieve your goals. It acts as a service department who also consults & provides guidance, offering all the flexibility our customers need to accommodate users' wants and needs. Here's a snapshot of what you can expect:

- As many (or few) users as required
- Favorites Lists & Formulary Indicators
- Utilize OE's 5,003 soft sub sku suggestions.
- Drive additional Formulary Decisions on "No Brainer" sku's.
- Hard sub items
- Blocked items
- Utilize Approval Routing for items or \$ that fall out of guided procurement recommendations.
- Departmental Budgets
- Immediate order acknowledgement
- Total by line item as well as grand total per order
- Ship-To Information
- Bill-To Information
- Purchase Order Number or Job Code Number Date

- OE contact information for any questions
- Submit all returns online.
- View and reprint invoices
- View phone/faxed orders
- Customer Purchase History. This is a living automatic shopping list of all items bought within your municipality. Making it easy to find and reorder previously ordered items.
- View current account balance – Administrators only.
- Quick Search feature to pull up recent orders or invoices.
- Modify your own user information.
- Enhanced Budget management and tracking functionality.
- Soft suggestions for lower cost product alternatives helping guide users to quality yet efficient choices.

Commented [KD2]: This was already talked about above.

Emergency Orders

We will make every accommodation for emergency orders with several hours up to 1 business day. Your Dedicated Account Team will be available to you 24/7 via phone at 866.251.9802 and email at customerservice@offess.com. They will work to get product questions answered, special delivery needs coordinated, reporting and all other requests.

Internet Order Notification

A confirmation is immediately shown at the time of “Check Out” as well as a follow-up confirmation e-mail. In addition, up to three additional staff or departments can be set up to receive confirmation. Each order confirmation contains the following information:

- Products ordered (including part number and description)
- Quantity ordered.
- Total by line item as well as grand total per order
- Ship-To Information
- Bill-To Information
- Purchase Order Number or Job Code Number
- Date
- OE contact information for any questions

Backorders

The procurement of office supplies should be easy. So, at Office Essentials we are always asking our customers, and ourselves how we can improve our program to ensure both decision makers and end-users feel the same. Back-order and out-of-stock products, simply put, are unacceptable because it defies the very meaning of “easy.” Count on OE to be in the business of delivering the products you need, on time, every time. Here’s how we ensure your end-users won’t be calling you to look for their supplies:

In part we rely on our state-of-the-art computer system, a platform to electronically manage product level status for next day delivery at our major distribution centers that we have access to.

Afterwards, your Account Management and Customer Care Team gets to work. Once orders are transmitted, we run reporting to be evaluated by your local, dedicated customer care group as outlined in the "Account Management Team" chart. On the rare occurrence that there is an item flagged as being back-ordered, your dedicated Account Team will contact the end-user letting him/her know why the product was back-ordered, when he/she can expect it to be delivered and if there is an acceptable product comparable at the same price or less available for next day delivery.

office essentials
1834 WALTON RD
OVERLAND, MO 63114
Phone: (866) 251-9802
Fax: (866) 740-4958

Packing Slip
Date: 02/22/2017
Sales Order: [redacted]
Customer Number: [redacted]
Payment Term: [redacted]
Contact Name: [redacted]
Customer Ref: [redacted]
Customer PO: [redacted]
Delivery RI: [redacted]
Sales Re: [redacted]
Pag: [redacted]

Special Instruction

Line #	Product #	Description	UM	Ordered	Shipped	B/O
2	CRD18828	BNDR, 1.5 RR, W LH, RD	EA	4	4	0
3	CRD18822	BNDR, ESYOPN, LCK, 1.5', BK	EA	4	4	0
4	DEF583004	ORGANIZER, TRAY, TOP, BK	ST	1	1	0
5	IVR15975	CALCULATOR, LRGE DIG/DSPLY	EA	1	1	0
6	KTKAD30	HOLDER, BUSINESS CARD, CR	EA	1	1	0
7	MMF241017104	BOOKEND, FASHION, BK	PR	2	2	0
1	CRD18827	BNDR, ESYOPN, LCK, 1.5', BE	EA	4	0	4

Order Tracking

OE has implemented a POD (proof of delivery) tracking system which links to our back-end computer system for easy tracking of product deliveries. Our delivery rate and commitment are 99.97%, Next Day.

Returns

Commented [KD3]: Can you redact the customer name, the date, the contact name and their terms - in other words anything proprietary.

OE offers the City of University City a “No Questions Asked” return policy. Any defective, damaged or unwanted item can be returned to OE without pre-authorization within 30 days of purchase in original packaging. Returns are replaced with an identical product or are credited to the ordering department at 100% of the original cost. No restocking or pick-up fees are charged. OE arranges for the pick-up of the merchandise when the requisitioner notifies their Customer Care Team or completes the brief Return Form online. Product credits are issued to the original ordering department within 2 business days after pick-up and will appear in monthly reports for easy tracking.

OE Delivery Process

OE provides the highest rate of Next Day delivery in the industry (our coverage and fill rate is 99.97%). Every package ordered by the City of University City will be delivered by an Office Essentials employee and uniformed driver with no minimum order charges, fees or fuel surcharges. All City of University City’s orders will be wrapped, labeled and delivered to end-user’s desktops per the required departmental labeling on all packages- our drivers will place your product exactly where you want it. In addition, packing lists will be included with every order and we will promptly communicate any back-order issues and work to resolve the issue as quickly as possible.

To ensure next day delivery orders must be received via fax, email, internet or phoned in by 5:00pm CST.

Utilizing a network of over 60+ distribution centers throughout the US, Office Essentials fills 99.97% of our customers’ orders on time. All orders placed by 6:00 p.m. for delivery in the local St. Louis metropolitan area will be delivered the next business day.



Driver & Installers Details

Drivers and Their Dedicated Route

Our drivers cover dedicated routes which means the City of University City will benefit from the same Delivery Specialists, every day.

Our Method for Vetting Drivers

At the time of hire, employment references are checked with previous employers. A criminal background check, drug test, and motor vehicle records are pulled prior to extending and offer of employment.

For current drivers, criminal background checks and motor vehicle records are pulled annually.

OE Installers

We employ all of our own installers which have multiple years' experience and are OSHA Certified.

Minimum Delivery Fees

City of University City can be guaranteed to **never pay** minimum delivery order fees **nor have a minimum required order**.

Office Essentials wants to win over your end-users with our top-notch service and your procurement and finance team by reducing the costs you pay for an office products program.

REQUEST FOR PROPOSALS FURNITURE PURCHASED AND INSTALLED

1. INTRODUCTION/BACKGROUND

The City of University City Police Annex & Trinity Building renovation (UCPD) consists of the complete gut rehab of two buildings and is seeking proposals for

The Annex building (AN) connected to, and directly behind City Hall for police use is a 36,000 square foot 3 story structure with basement. Third floor is the executive suite. Second floor is the majority of police operations and offices. The first floor is the holding area, lobby and some office areas. The first floor also houses the dispatch center that is NIC for this package. The basement is MEP rooms. The gym, pistol range and locker rooms with all their equipment is to be procured under separate packages that are NIC for this RFP.

The Trinity building (TR) is a separate adjacent structure consisting of two floors in total. The upper level contains the new combined use Court Room/Council Chamber, two conference rooms and general circulation areas. The lower level consists of court clerk offices, storage and file rooms and general circulation areas.

Attached are floorplans as prepared by the project Architect Trivers Associates. This will be the basis for the RFP response. Trivers included on their floor plans assumed layouts for rooms based on windows, electrical and data rough ins and other key factors. The documents have been marked up in a color-coded fashion. The light blue indicates furniture intended to be considered as part of this package. Yellow & orange indicates lockers and storage equipment provided in another package already let. Magenta represents fixed millwork installed under the GC package and purple indicates items provided by the Owner through relocation or other separate means.

The City of University City in response to the "Request for Proposals" (RFP's) is seeking proposals for purchase, delivery and installation of Furniture, Fixtures and Equipment. All proposals shall be received by April 22 at 11am Central Daylight Time, after which time and date they will no longer be accepted.

2. CONTRACT NEGOTIATIONS

Proposers should consider this scope of services as a guide to be revised as deemed necessary. It is desired to identify and define major phases of the work as they relate to time to complete the project and cost. To compare proposals in an equitable fashion, proposals should identify the key individuals the Proposer intends to make available for the project and include a proposed schedule of work and estimated fee. Examples of similar projects should be included with contact information. The proposal should identify the expected hours and billing rates for each discipline and level of personnel involved. The proposal should also list any necessary sub-consultants and their level of involvement in the project.

Proposals will be reviewed and evaluated based upon various factors, including, but not limited to, project approach, experience in similar projects, record of accomplishing work in required time frames, project personnel, references, previous performance with the City of University City, resources, schedule, and pricing.

3. RFP SCHEDULE, INSTRUCTIONS AND COMMUNICATIONS

Listed below are the milestone dates of activities related to this RFP. In the event these dates change, Proposers will be notified via addendum posted on the City of University City website. It is the City's goal to meet the dates specified.

Milestone	Date
Deadline for Written Questions & Requests for Clarifications	April 15, 2025, at 11:00am Central Daylight Time
Issuance of final addendum	April 18, 2025, at 11:00am Central Daylight Time
Proposals Due	April 22, 2025, at 11:00am Central Daylight Time

Responses to this solicitation must be fully completed, contain four (4) complete copies of the response and a flash drive copy and be submitted in a sealed envelope, with submitting firms name and "RFP 25-23-006, Annex & Trinity Renovation RFP" printed clearly on the outside of the envelope. They should be delivered to:

University City Hall
Attn: Purchasing
Finance Department – First Floor
6801 Delmar Blvd.
University City, MO 63130

Contact with any City Staff concerning this RFP, other than the specifically designated points of contact is prohibited.

"City Staff" shall include, but not be limited to, all City employees and officials, including elected and appointed officials and merit and non-merit employees. Any Proposer engaging in such prohibited communications with City Staff shall be designated as non-responsive by the Purchasing Manager.

Any changes or updates to the Request for Proposals will be in the form of an addendum posted on the City's website along with the original RFP. It is the proposer's responsibility to monitor the site for any addenda. All addenda must be signed as acknowledged and accepted. The signed acknowledgement must be submitted with the proposal.

Any questions regarding the RFP shall be submitted by email by the deadline specified in the RFP schedule by 11:00 a.m. Central Daylight Time, to allow time for posting of any necessary addenda before the submission deadline. Questions may be submitted via email at preuter@ucitymo.org, cc: david@navigatebuildingsolutions.com

The City reserves the right to request additional or clarifying information from any or all Proposers after the proposals are opened at the discretion of the Purchasing Manager or designee, and in accordance with any applicable ordinances. The City reserves the right to discuss and negotiate any component of a submitted Proposal with any Proposer at the discretion of the Purchasing Manager and in accordance with any applicable ordinances. Any negotiations or requests by the City will not be deemed a counteroffer or a rejection of any original Proposal.

City reserves the right to accept or reject any or all proposals and to waive any irregularities in the proposals if such waiver does not substantially change the offer or provide a competitive advantage to any Proposer.

No proposals submitted by email or facsimile, or any modifications to previously submitted proposals, made by email or facsimile, shall be considered.

A legally authorized representative of the Proposer shall sign the proposal. All Proposers must complete and submit Attachment 2 – Authorized Signatures.

City is subject to Chapter 610 of the Revised Statutes of Missouri. The contents of proposals submitted in the RFP process, with selected exceptions, shall be open records and be open to inspection after a contract is executed or City rejects all proposals.

All opened proposals become the property of City.

No corrections are permitted after the stated proposal due date and time. If a correction is required prior to the due date and time, the Proposer shall submit an amendment to the original proposal identifying the section, article, and page number(s) of the change made by uploading the amendment as a separate attachment in Vendor Self-Service.

Failure of the Proposer to comply with the requirements of this RFP or evidence of unfair proposal practices are causes for rejection of the proposal.

City shall notify all proposers when a selection has been made. Notice will be posted with the RFP on the City of University City website if the City elects to reject all proposals.

This RFP does not commit City to make an award, nor shall City pay any costs incurred by Proposers in the preparation and submission of proposals, or costs incurred in making necessary studies for the preparation of proposals.

4. Formation of Agreement

City intends to enter negotiation in an effort to reach a mutually satisfactory agreement, which represents a contractual obligation and shall be executed by both City and the Proposer. The language contained in this RFP, "Contract Requirements" shall be included in the negotiated agreement. The agreement shall be based on the proposal documents, the proposal submitted by the selected Proposer and items resulting from the associated negotiations.

City reserves the right to award based on the Proposal determined to be the best value to the City.

5. Modification or Withdrawal of Proposal

Proposals may be withdrawn any time prior to the scheduled closing time for receipt of proposals; no proposal may be modified or withdrawn for a period of one- hundred twenty (120) calendar days thereafter. City reserves the right to request that the proposer keep the proposal open beyond the one-hundred twenty (120) calendar day period.

Prior to the date and time designated for receipt of proposals, proposals submitted early shall be withdrawn only by written notice to the City Purchasing Manager or the designated point of contact listed in the RFP. Such notice **MUST** be received by City prior to the designated date and time for receipt of proposals.

Withdrawn proposals may be resubmitted up to the time designated for receipt of proposals provided that they are then fully in conformance with this RFP and submitted before the deadline.

6. Debarment

By submitting a proposal, the Offeror is certifying that Offeror is not currently debarred by the City, or in a procurement involving federal funds, by the Federal Government.

7. CITY INSURANCE REQUIREMENTS

The selected proposer ("Contractor") shall maintain the following insurance coverage for the duration of any contract resulting from this RFP and will provide City with Certificates of Insurance for all required coverage prior to commencement of work under such contract. Contractor shall also provide City with notice of policy cancellation, termination or modification of any kind within thirty (30) calendar days of the change.

8. Contractor's Liability Insurance

The Contractor shall purchase and maintain such insurance required to protect him from claims which may arise out of or result from the Contractor's operations under the Contract, whether such operations be by himself or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

The insurance shall be written for not less than any limits of liability or required by law, whichever is greater, and shall include contractual liability insurance as applicable to the Contractor's obligations.

The Contractor shall purchase and maintain in full force and effect the following insurance coverage with an insurance carrier acceptable to the City:

The policy shall be endorsed to cover the contractual liability of the Contractor under the General Conditions.

The Contractor and his Subcontractors shall procure and maintain during the life of this agreement insurance of the types and minimum amounts as follows:

Workers' Compensation in full compliance with statutory requirements of Federal and State of Missouri law and Employers' Liability coverage in the amount of \$1,000,000.

Comprehensive General Liability and Bodily Injury Including

Death: \$460,000 each person

\$3,070,000 each occurrence Property Damage:

\$3,070,000 each occurrence

\$3,070,000 each occurrence

Comprehensive Automobile Liability, Bodily Injury Including

Death: \$460,000 each person

\$3,070,000 each occurrence Property Damage:

\$3,070,000 each occurrence

Owner's Protective Bodily Injury

Including Death: \$460,000 each person

\$3,070,000 each occurrence Property Damage:

\$3,070,000 each occurrence

\$3,070,000 each occurrence

An umbrella or excess liability policy may be used to attain the shown Worker's Compensation and Employers' Liability limits.

Certificates of Insurance acceptable to the City shall be filed with the City prior to commencement of the Work. Certificate of Insurance must state: "The City of University City is an additional insured." The City of University City shall also be provided an endorsement page. These Certificates shall contain a provision that coverages afforded under the policies will not be canceled until at least fifteen days prior written notice has been given to the City.

9. PROPERTY INSURANCE

Unless otherwise provided, the Contractor shall purchase and maintain property insurance upon the entire Work at the site to the full insurable value thereof. This insurance shall include the interests of the City, the Contractor, Subcontractors and Sub-subcontractors in the Work and shall insure against the perils of Fire, Extended Coverage, Vandalism and Malicious Mischief.

The Contractor shall purchase and maintain such steam boiler and machinery insurance as may be required by the Contract Documents or by law. This insurance shall include the interests of the City, the Contractor, Subcontractors and Sub-subcontractors in the Work.

Certificates of Insurance acceptable to the City shall be filed with the City prior to commencement of the work. Certificates of Insurance must state on the certificate: "The City of University City is an additional insured." The City of University City shall also be provided an endorsement page. These Certificates shall contain a provision that coverages afforded under the policies will not be canceled until at least fifteen days' prior written notice has been given to the City.

Any loss insured by property insurance maintained by the City shall be adjusted with the City and made payable to the City as trustee for the insured, as their interests may appear, subject to the requirements of any applicable mortgage clause.

The City and Contractor waive all rights against each other for damages caused by fire or other perils to the extent covered by insurance provided in the Contract Documents, City-Contractor Agreement, except such rights as they may have to the

proceeds of such insurance held by the City as trustee. The Contractor shall require similar waivers by Sub-contractors and Sub-subcontractors.

10. SCOPE OF SERVICES

The Proposer will provide a proposal for Furnishing, Delivery and Installation of Furniture for the City of University City Police Annex & Trinity Building renovation (UCPD).

CONTRACTOR shall provide renderings of furniture layout for several rooms, for example, 1) The Roll Call Room 2) The Chiefs Office 3) Typical offices, and provide opinions for good, better & best quality options cost breakdown.

CONTRACTOR shall provide cut sheets for sample items from each category clearly identified by category.

If Proposer includes any optional services or products, such services or products shall be individually priced and clearly labeled as optional.

11. Personnel

CONTRACTOR shall employ a sufficient number of employees with adequate skills to properly provide the services being requested.

CONTRACTOR must provide equal employment opportunity during the performance of this contract.

CONTRACTOR agrees to the following:

CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin, or sex. CONTRACTOR shall take affirmative action to make sure that applicants and employees are treated without regard to their race, creed, color, national origin, or sex. Such action shall include but not be limited to the following: employment upgrading; demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; and selection for training during apprenticeship. In the event of CONTRACTOR's non-compliance with the provisions of this clause, the contract may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further CITY contracts.

It shall be the responsibility of CONTRACTOR to warrant that all goods, services, and/or work to be procured and/or performed in compliance with all applicable Federal, State, and Local Statutes, Ordinances and Codes including but not limited to the Americans with Disabilities Act of 1990.

Failure to comply in any manner with applicable statutes, ordinances or codes shall result in CONTRACTOR replacing the goods, services and/or work performed in order to effect compliance or payment in liquidated damages in the amount required to effect compliance with said statutes, ordinances and codes together with any costs associated with collection of said damages.

12. Contract and Performance Timeline

Review, interview & notice of selection (3 weeks)	5/13/25
Design & selection of furniture	7/30/25
Fully executed PO anticipated by (3 weeks)	8/30/25
Anticipated delivery time (12 weeks)	12/1/25
GC project Substantial Completion	2/18/26
ANNEX & TRINITY available for installation	2/23/26

13. Proposal Requirements

To standardize submissions and assist in evaluation, proposals shall be submitted in the following

14. Section 1 Qualifications

Provide a discussion of the Proposer's overall qualifications and experience in providing similar services. The Proposer shall demonstrate that it possesses the experience necessary to successfully perform the Services required by this RFP.

15. Section 2 Services Provided

Provide a detailed rendering of furniture layout per the attached floorplans as prepared by the project Architect Trivers Associates and describe the services to be provided. If applicable, this section should include a detailed breakdown and description of the specific steps that will be followed to perform the services required by this RFP. Proposers should include a timeline for the project. Proposers may elect to include in this section any innovative methods or concepts that might be beneficial to the City if the requirements established in this RFP are met.

16. Section 3 Personnel

List key personnel who would be assigned to work with the City. Please include professional resumes, a description of the extent of staff experience, expertise with similar contracts, past work related to proposed services, and proposed role on the project team.

17. Section 4 References

In this section include five (5) references of organizations for whom Proposer has provided similar services (to those sought by this RFP) within the last five (5) years. Each reference must include the organization's name, mailing address, contact name, contact telephone, email information, and the specific service(s) provided by the Proposer. It is the responsibility of the Proposer to ensure that this information is current and accurate.

18. Section 5

Supplemental Services (optional) – please list any other related and recommended products or services not specified in this RFP which may be considered when deemed in the best interest of the City for the services sought.

19. Section 6 Price Proposal

Include the following information in your RFP response:

- a) Provide a breakdown of pricing for good, better and best with pricing per Each, Quantities and Total Price for each item.
- b) Based on the marked-up drawing attachment, provide cost opinions for good, better & best quality options. Include a per each cost, quantity and total cost.
- c) Provide cut sheets for sample items from each category clearly identified by category.
- d) Note anticipated delivery time for proposed products.
- e) Note Installation time desired.
- f) Note any other key information you deem significant to the project.

20. Section 7 Required forms:

- a) Work Authorization Affidavit for Business Enterprise Entities Pursuant to 285.530 R.S.Mo. (see Attachment 1)
- b) Authorized Signatures (see Attachment 2)
- c) Exceptions to Section 9 (see Attachment 3)
- d) Price Proposal Form (see Attachment 4)
- e) Addendum Acknowledgement Forms (to be included when addenda are issued)

21. SECTION 8: EVALUATION OF PROPOSALS

Evaluation of proposals shall be performed by an Evaluation Committee made up of City employees, Purchasing Agent and Subject Matter Expert (SME). The Evaluation Committee may make a

recommendation of a proposal that represents the best value to the City, taking into account the price, ability, capacity or skill of the proposer to provide the required services; whether the proposer can provide the service promptly or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the proposer; the quality of performance of previous contracts or services; the previous and existing compliance by the proposer with laws and ordinances relating to the service; the sufficiency of the financial resources and ability of the proposer to provide the services; the quality and availability of the contractual services required; the ability of the proposer to provide any necessary future service; and the number and scope of conditions attached to the proposal.

Proposals may not be considered, and may be rejected as non-responsive, unless the proposal includes or is accompanied by a signed and fully completed response to the RFP including all references and point-by-point responses to the RFP.

22. Proposal Evaluation Criteria:

The submitted proposals will be reviewed, evaluated and scored by an Evaluation Committee comprised of City employees, Purchasing Agent and Subject Matter Experts. Following this evaluation, the committee will select a vendor.

For this RFP, the process will be as follows.

The RFP will be sent to a select group of vendors and posted on the University City website.

This City will be using a two-tiered evaluation process. After responses, the City and its committee will review and select up to three (3) firms as finalists for interviews. Negotiations shall be conducted with offerors so selected. The City Manager may request a Best and Final Offer(s) (BAFO) and/or make a recommendation for the Contract award.

Interviews will be conducted at vendor locations and include:

- a) Meet and greet of the proposed team
- b) Tour of the vendors facility
- c) Samples of the proposed furniture style and some basic options
- d) City will make a final decision and make notice of intent to award
- e) Budget expectation will be defined
- f) Final design, quantities, colors and field verification will be performed
- g) Labor component for installation bid by vendor finalized
- h) Cooperative buying POs executed
- i) Installation

23. Evaluation Criteria

Award shall be made to the Proposer whose proposal provides the best value of the City.

The proposals shall be evaluated by an Evaluation Committee according to the following criteria:

Quality of products offered by the proposer and proposer's past performance in the last five (5) years for projects or services of a similar nature. This includes references. (Weight or points= 25 points)
Proposed approach to perform the Scope of Services for this RFP (Weight or points = 25 points)

Capability/capacity to provide required services within project timeline. (Weight or points = 30 points)
Cost – (Weight or points= 20 points)

Formula for Cost: lowest price proposal/proposer's price x # points/weight.

24. Cost of Proposal Preparation

The cost of preparing a response to this RFP will not be reimbursed by the City.

25. Contact Information/Inquiries

All emails should be sent to the designated point of contact for this solicitation:

recommendation of a proposal that represents the best value to the City, taking into account the price, ability, capacity or skill of the proposer to provide the required services; whether the proposer can provide the service promptly or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the proposer; the quality of performance of previous contracts or services; the previous and existing compliance by the proposer with laws and ordinances relating to the service; the sufficiency of the financial resources and ability of the proposer to provide the services; the quality and availability of the contractual services required; the ability of the proposer to provide any necessary future service; and the number and scope of conditions attached to the proposal.

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Proposed approach to perform the Scope of Services for this RFP (Weight or points = 25 points)

Capability/capacity to provide required services within project timeline. (Weight or points = 30 points)

Cost – (Weight or points= 20 points)

Formula for Cost: lowest price proposal/proposer's price x # points/weight.

24. Cost of Proposal Preparation

The cost of preparing a response to this RFP will not be reimbursed by the City.

25. Contact Information/Inquiries

All emails should be sent to the designated point of contact for this solicitation:

Patty Reuter
Purchasing Manager
preuter@ucitymo.org

cc:

David C. Lowell, LEED® Green Associate
Sr. Project Manager
NAVIGATE Building Solutions
david@navigatebuildingsolutions.com

26. **Obligations and Subcontracts:** The Proposer agrees to be responsible for the accuracy and timeliness of the work submitted in the fulfillment of its responsibilities under this contract, whether completed by the Proposer or a subcontractor on behalf of the Proposer.
27. **Changes in Contract:** The Contract may be changed only upon the written agreement of the parties.
Governing Law: This Contract is made and entered into in the City of University City, in St. Louis County, Missouri, and the laws of the State of Missouri shall govern the construction of this contract and any action or causes of action arising out of this contract. Any and all claims or causes of action arising out of this contract shall be litigated in the Twenty-First Judicial Circuit Court of the State of Missouri.
28. **Termination:** The City shall have the right to terminate the contract immediately in the exercising of its absolute and sole discretion, upon written notice to the Proposer. After receipt of such notice, the contract shall automatically terminate without further obligation of the parties. Proposer must provide 90 days written notice to County of intent to terminate this contract.
29. **Funding Out:** This contract shall terminate at such time, if any, that the City Council fails to appropriate sufficient sums in the budget year for which the contract applies to pay the amount due. **Wording Conflicts:** Should there be a conflict in wording between the contract and the Proposer's RFP response, the contract shall prevail. The Proposer's RFP response shall be attached and incorporated into the contract.
30. **Indemnification:** Proposer agrees to defend, indemnify and hold harmless the City, its elected and appointed officials, employees and volunteers from and against any and all liability for damage arising from injuries to persons or damage to property occasioned by any acts or omissions of the Proposer, its subcontractors, agents, servants or employees.
31. **Contingent Fee:** Proposer warrants that no agreement has been made with any person or agency to solicit or secure this Agreement upon an understanding for a gratuity, percentage, brokerage or contingent fee in any form to any person excepting bona fide employees of Proposer or bona fide established commercial or sales agencies. For breach of this Warranty County may by written notice terminate the right of the Proposer to proceed under this Agreement and be entitled to pursue the same remedies against the contractor as it could pursue
32. **in the event of a breach of this Agreement.** As a penalty in addition to any other damages to which it may be entitled to by law. City may recover exemplary damages in an amount determined by the City, which amount will not be less than three (3) nor more than ten (10) gratuity, commission, percentage, brokerage or contingent fee. The rights and remedies of County as provided in this Paragraph will not be exclusive and are in addition to any other rights or remedies as provided by law.
33. **Books and Records:** Proposer shall at all times keep and maintain adequate books, records, receipts, and accounts, which shall be made available for the County's inspection upon the City's request.
34. **Safety:** All Contractors and subcontractors performing services for the City are required to and shall comply with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards, and any other applicable rules and regulations. Also, all Contractors

and subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this Contract.

35. Assignment: The Agreement may not be assigned in whole or in part without the prior written consent of the division of the City. The rights and obligations of the Contractor are personal and may be performed only by the Contractor. Any purported assignment that does not comply with this provision is void. This Agreement is binding upon and inures to the benefit of the parties and their respective permitted successors and assigns.
36. Notices All notices and other communications hereunder shall be deemed to have been given when made in writing and either (a) delivered in person, (b) delivered to an agent, such as an overnight or similar delivery service, or (c) deposited in the United States mail, postage prepaid, certified, or registered, addressed as follows:
- TO CITY:
City of University City
Attn: Purchasing
6801 Delmar Boulevard University City, MO 63130
37. Notice is deemed to have been received: (a) on the date of delivery if delivered in person; (b) on the first business day after the date of delivery if sent by same day or overnight courier service; or (c) on the third business day after the date of mailing, if sent by certified or registered United States Mail, return receipt requested, postage and charges prepaid.
38. Force Majeure A party is not liable for failure to perform the party's obligations if such failure is a result of acts of God (including fire, flood, earthquake, storm, hurricane, or other natural disaster), war, invasion, the act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, strikes at national level or industrial disputes at a national level, or strikes or industrial disputes by labor not employed by the affected party, its subcontractors or its suppliers and which affect an essential portion of the contracted for works but excluding any industrial dispute which is specific to the performance of the works or this Contract, interruption or failure of electricity or telephone service.
39. If a party asserts Force Majeure as an excuse for failure to perform the party's obligation, that party must immediately notify the other party giving full particulars of the event of Force Majeure and the reasons for the event of Force Majeure preventing that party from, or delaying that party in performing its obligations under this Contract and that party must use its reasonable efforts to mitigate the effect of the event of Force Majeure upon its or their performance of the Contract and to fulfill its or their obligations under the Contract.
40. An event of Force Majeure does not relieve a party from liability for an obligation that arose before the occurrence of that event, nor does that event affect the obligation to pay money promptly which matured before the occurrence of that event.
41. The Contractor has no entitlement, and City has no liability for (1) any costs, losses, expenses, damages, or the payment of any part of the Contract price during an event of force majeure; and (2) any delay costs in any way incurred by the Contractor due to an event of force majeure.

WORK AUTHORIZATION AFFIDAVIT FOR BUSINESS ENTITIES
PURSUANT TO 285.530 R.S.Mo.
(FOR ALL CONTRACTS IN EXCESS OF \$5,000.00)

County of St Louis)
) SS.

State of Mo)

My name is Shawn A. Merke

I am:



An individual or sole proprietor (see instructions regarding required documentation. No affidavit is required.)

OR

☒ The C. O. O. (title) of
Office Essentials Inc (name of business). I am authorized to make this affidavit and have personal knowledge of the facts stated herein.

I hereby affirm that the aforementioned business is enrolled in and participates in a federal work authorization program operated by the United States Department of Homeland Security with respect to all employees working in connection with this contract. I have attached documentation to this affidavit to show enrollment and participation by the aforementioned business in a federal work authorization program, as required by Section 285.530 R.S.Mo. In addition, I affirm that this business does not knowingly employ any person who is an unauthorized alien in connection with the work on this contract.

Further, Affiant sayeth not.

X Shawn A. Merke

Signature of Affiant

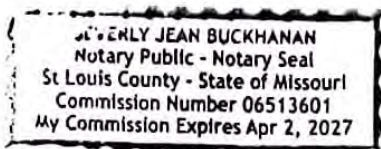
Shawn A. Merke

Printed Name

C. O. O.

Title

Subscribed and sworn to before me this 24 day of April, 2025



Beverly J. Buckhanan
Notary Public

ATTACHMENT 2
AUTHORIZED SIGNATURES

List the name and title of those individuals in your organization who are authorized to execute proposals, contracts, and other documents and/or instruments on behalf of the organization. Specify if more than one signature is required.

NOTE: Signature shall appear next to name

Name (Typed) Shawn Menke	Signature <i>Shawn A. Menke</i>	Title COO
Name (Typed) Chris Fortune	Signature <i>Chris Fortune</i>	Title Interiors Manager
Name (Typed) Jim Guntli	Signature <i>Jim Guntli</i>	Title Director of Sales
Name (Typed)	Signature	Title
Name (Typed)	Signature	Title
Name (Typed)	Signature	Title

The undersigned, being duly sworn, deposes and says that the foregoing is a true statement of facts concerning the individual, corporation, co-partnership or joint venture herein named, as of the date indicated:

Name of Firm - Be Exact

<p style="text-align: center;">Sworn to before me this <u>24th</u></p> <p style="text-align: center;">day of <u>April</u>, 20<u>25</u></p> <p style="text-align: center;"><i>Beverly Jean Buchanan</i> Notary Public</p> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p style="font-size: small;">BEVERLY JEAN BUCKHANAN Notary Public - Notary Seal St Louis County - State of Missouri Commission Number 06513601 My Commission Expires Apr 2, 2027</p> </div>	<p style="text-align: center;">Authorized Signature(s)</p> <p style="text-align: center;">Corporate Seal(s)</p>
---	---

Please type or print information for your organization's primary contact person regarding this RFP.

Name Kevin Herr

Phone number 314-227-4317

E-mail kherr@offess.com



Bid # 25-03-0006

ADDENDUM One (1)
ISSUED BY CITY OF UNIVERSITY CITY

To: All Bidders
From: Patty Reuter, Purchasing Manager
Subject: Annex & Trinity Furniture, Bid # 25-03-0006

The following clarifications have been made.

Five documents that show more details about the floor plans for the furniture required in the Annex & Trinity buildings.

Shawn Menke Digitally signed by Shawn Menke
Date: 2025.04.24 15:28:12 -05'00'

Authorized Signature for Company

Name SHAWN MENKE

Date: 04/24/2025



ADDENDUM TWO (2)
ISSUED BY CITY OF UNIVERSITY CITY

DATE: 4/15/25
TO: ALL BIDDERS
FROM: Patricia Reuter, Purchasing Manager
SUBJECT: Annex & Trinity Furniture, Bid # 25-03-0006

The bid deadline for the Annex & Trinity Furniture has been extended until April 29, 2025, at 11:00am Prevailing Standard Time to allow for an accurate proposal.

- 1) RM 210 – Dog Cage? Do we include in furniture? **No**
- 2) Breakroom 215 – Trash Receptacle, should this be included in furniture scope? **Yes**
- 3) All offices – Do we need Overheads along return even if it is in front of a window **Exclude at windows**
 - a. What type of storage in each office **One (1) three drawers under desk unit (non-lockable)**
 - b. Do you need monitor arms at each desk **No**
 - c. Desk Top Power Modules **No**
- 4) Conference rooms – Do we need power in the tables and if so, what are the requirements **Yes**
 - a. Hardwire into the floor or plug in **Assume plug in**
- 5) RM 211 – Do we need panels between the desks **Yes**
 - a. Panel heights **5'-0" or standard height**
 - b. Where will Electrical Data be located **In walls under counter height**
 - c. PDF pan does not match the CAD **Use PDF for basis of response. CADs reflect ongoing changes.**
- 6) RM 205 – confirm Qty of seats Required **6, as shown**
- 7) Interview rooms
 - a. Chair type – Arms **Yes**
- 8) RM 201 – Confirm table sizes and do tables need electrical **Scale for size to nearest standard units**
 - a. Casters on table **Yes**, Post or T-Legs **Either is acceptable**
 - b. Table heights **Standard**



- c. Chair – 5 star on caster **Yes** or 4 leg chair **No**
- d. Requirement for instructors **Lectern with bar height chair, both mobile with lockable castors on Lectern**
- e. Lectern Mobile or static

9) General questions

- a. Stations have 36W corners with 3 returns, can 2 surfaces be purposed per station. **Yes**
- b. Task light or Tack boards under OH storage units **Yes to both**
- c. Please, how do we indicate flooring. Hard surfaces vs carpet **Assume carpet in all spaces**

10) Clerk Area (**Trinity**)

- a. Fully wrapped panels with electrical **Assume same as for Annex rm 211 above**
- b. s
- c. Panel height, overheads in front of windows **Assume same as for Annex rm 211 above**
- d. Do you need Transactions top on 112C-**Per color code this is GC provided millwork**

11) Records 113 (**Annex**)

- a. Panel supported surfaces or freestanding **Assume same as for Annex rm 211 above**
- b. Panel heights **Assume same as for Annex rm 211 above**
- c. Data/Electric requirements **Assume same as for Annex rm 211 above**
- d. Qty of Receptacles **Assume same as for Annex rm 211 above**

12) Watch Command

- a. Panel supported surfaces or freestanding **Assume same as for Annex rm 211 above**
- b. Panel heights **Assume same as for Annex rm 211 above**
- c. Data/Electric requirements **Assume same as for Annex rm 211 above**
- d. Qty of Receptacles **Assume same as for Annex rm 211 above**

13) Detectives 220

- a. Panel supported surfaces or freestanding **Assume same as for Annex rm 211 above**
- b. Panel heights **Assume same as for Annex rm 211 above**
- c. Data/Electric requirements **Assume same as for Annex rm 211 above**
- d. Qty of Receptacles **Assume same as for Annex rm 211 above**

14) Level 1 of the Annex illustrates furniture in the rooms labeled - Captain 127, Support Services

Assistant 128 and Viewing/Interview 142 although the furniture is not highlighted. Please confirm this furniture is *not* in the scope of work. **These rooms were overlooked, please include.**

15) In the Annex - K9 Officers Room 210 there's a 24" x 36" item highlighted and labeled "Dog

Cage". Please confirm this item is included in the scope of work and if additional features for this item can be provided. **Dog cage is not in scope.**



- 16) On the *PDF* document for Trinity there appears to be (1) chair missing that is illustrated on the *AutoCAD* file for Trinity - Dais 206. Please confirm the quantity of chairs in Dais 206. **Quantity as shown on PDF**
- 17) Please advise on the CFCI Millwork surface height in the Annex - Report Writing Room 205. This allows for the correct seating height (chairs or stools) to be specified for this area. **Assume desk height**
- 18) Please advise if the installation labor rate should be non-union, prevailing wage or union. If the prevailing wage, please provide the prevailing wage labor rates for this project. **Prevailing Wage Order #31 is attached and applies to this bid. Wage Order # 31 and Affidavit are attached.**
- 19) The Report Writing area appears to have been changed to built-ins in lieu of desks. Will 6 or 7 chairs be needed? The whole counter area is not highlighted in light blue. **On the PDF, per the key, the counters in report writing are to be millwork supplied and installed by the GC**
- 20) In the detective desk area, are they wanting cubical walls around the desks? The plan does not show any on the outside, but outside "wings" will be needed for the stability of overhead cabinets in those work areas. **If that is what you recommend, then please include it in your scope.**

ACCEPTED AND ACKNOWLEDGED

Shawn A. Menke
Authorized Signature for Company

Name: SHAWN MENKE

Date: 04/24/2025

Missouri

Division of Labor Standards

WAGE AND HOUR SECTION



MICHAEL L. PARSON, Governor

Annual Wage Order No. 31

Section 100
ST. LOUIS COUNTY

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by

Todd Smith, Director
Division of Labor Standards

Filed With Secretary of State: _____ March 8, 2024

Last Date Objections May Be Filed: April 8, 2024

Prepared by Missouri Department of Labor and Industrial Relations

Building Construction Rates for
ST. LOUIS County

Section 100

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	\$67.80
Boilermaker	\$42.03*
Bricklayer-Stone Mason	\$62.04
Carpenter	\$64.31
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	\$57.86
Plasterer	
Communication Technician	\$62.59
Electrician (Inside Wireman)	\$75.44
Electrician Outside Lineman	\$42.03*
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	\$42.03*
Glazier	\$66.98
Ironworker	\$70.24
Laborer	\$53.79
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	\$57.61
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	\$69.55
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	\$54.63
Plumber	\$77.88
Pipe Fitter	
Roofer	\$57.83
Sheet Metal Worker	\$73.78
Sprinkler Fitter	\$82.11
Truck Driver	\$42.03*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in RSMo Section 290.210.

Heavy Construction Rates for
ST. LOUIS County

Section 100

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	\$64.02
Millwright	
Pile Driver	
Electrician (Outside Lineman)	\$78.52
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	\$54.45
General Laborer	
Skilled Laborer	
Operating Engineer	\$70.83
Group I	
Group II	
Group III	
Group IV	
Truck Driver	\$50.95
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. Public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title.

OVERTIME and HOLIDAYS

OVERTIME

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, "**overtime work**" shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

HOLIDAYS

January first;
The last Monday in May;
July fourth;
The first Monday in September;
November eleventh;
The fourth Thursday in November; and
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.



**DIVISION OF
LABOR
STANDARDS**

MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

AFFIDAVIT

COMPLIANCE WITH THE PREVAILING WAGE LAW

I, Shawn Menke, upon being duly sworn upon my oath state that: (1) I am the
C.O.O. of Office Essentials Inc; (2) all requirements of
(Name) (Title) (Name of Company)

§§ 290.210 to 290.340, RSMo, pertaining to the payment of wages to workers employed on public works projects have been fully satisfied with regard to this company's work on City of U. City;
(Name of Project)

(3) I have reviewed and am familiar with the prevailing wage rules in 8 CSR 30-3.010 to 8 CSR 30-3.060; (4) based upon my knowledge of these rules, including the occupational titles set out in 8 CSR 30-3.060, I have completed full and accurate records clearly indicating (a) the names, occupations, and crafts of every worker employed by this company in connection with this project together with an accurate record of the number of hours worked by each worker and the actual wages paid for each class or type of work performed, (b) the payroll deductions that have been made for each worker, and (c) the amounts paid to provide fringe benefits, if any, for each worker; (5) the amounts paid to provide fringe benefits, if any, were irrevocably made to a fund, plan, or program on behalf of the workers; (6) these payroll records are kept and have been provided for inspection to the authorized representative of the contracting public body and will be available, as often as may be necessary, to such body and the Missouri Department of Labor and Industrial Relations; (7) such records shall not be destroyed or removed from the state for one year following the completion of this company's work on this project; and (8) there has been no exception to the full and complete compliance with the provisions and requirements of Annual Wage Order No. 31 Section

290-262 issued by the Missouri Division of Labor Standards and applicable to this project located in St Louis County, Missouri, and completed on the 24 day of April, 2025

The matters stated herein are true to the best of my information, knowledge, and belief. I acknowledge that the falsification of any information set out above may subject me to criminal prosecution pursuant to §§290.340, 570.090, 575.040, 575.050, or 575.060, RSMo.

Shawn Allen Menke
Signature

Subscribed and sworn to me this 24 day of April, 2025
My commission expires 4.2.2027

Beverly Buchanan
Notary Public

BEVERLY JEAN BUCKHANAN
Notary Public - Notary Seal
St Louis County - State of Missouri
Commission Number 06513601
My Commission Expires Apr 2, 2027

Receipt by Authorized Public Representative

Missouri Department of Labor and Industrial Relations is an equal opportunity employer/program.

PW-4 (07-14) A1



ADDENDUM THREE (3)

Final Addendum

ISSUED BY CITY OF UNIVERSITY CITY

DATE: 4/18/25
TO: ALL BIDDERS
FROM: Patricia Reuter, Purchasing Manager
SUBJECT: Annex & Trinity Furniture, Bid # 25-03-0006

Proposal Due Date	April 29, 2025, at 11:00am, Central Daylight Time
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Adjusted Contract and Performance Timeline

5/2/25 - Proposals reviewed and scored. Up to three (3) Finalist will
5/5 - 5/16 - Interviews with finalists
5/19/25 - Final review and scoring of finalist proposals
5/20/25 - Recommendation and documents for the City Council approval are prepared.
5/20/25 - Informal Notice of Intent to Award sent.

Questions and Responses

Q: I see the furniture layout for each room, but I don't see any specifications for the style & requirements of the furniture you're requesting. Do you have any of that information?

A: We have not issued specs. This is a Request for Proposal (RFP), not hard bid. We are looking for each vendor to propose what they think may best fit the use.

Q: For example, in Records 113, what kind of storage is needed at each desk, are there dividers between each person, what material & height are the dividers, etc.

A: For dividers, min 5'-0" or standard panel height above that between stations. For workstations a 3 drawer under counter file stack is sufficient.

ACCEPTED AND ACKNOWLEDGED

Name: SHAWN MENKE

Date: 04/24/2025

Shawn A. Menke
Authorized Signature for Company

—



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CA20250623-08
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SUBJECT/TITLE:

RFP – 25-03-0007 - Indoor Gun Range – Police (Annex & Trinity Renovation)

PREPARED BY:

Patricia Reuter

DEPARTMENT / WARD

Police/All Wards

AGENDA SECTION:

Consent

CAN ITEM BE RESCHEDULED?

No

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

City Manager recommends approval.

FISCAL IMPACT:

Not to Exceed \$150,000.00. The costs of the Gun Range have been encumbered.

AMOUNT:

\$150,000

ACCOUNT No.:

8275.01

FROM FUND:

Public Safety Fund

TO FUND:

Public Safety Fund

EXPLANATION:

To ensure the appropriate time to facilitate on time move in, into the buildings when construction completion is scheduled, it's recommended to get the vendor under contract now for the Indoor Gun Range, so that it will allow enough time to meet all the deadlines for the Annex & Trinity Renovation project.

STAFF COMMENTS AND BACKGROUND INFORMATION:

A Request for Proposals was issued. We received three (3) proposals. We did presentations with all three. Range Systems, Inc. was the final proposal chosen with the highest score of 185 and due to the best overall pricing, capability to meet the City's timeline and five-year warranty on target retrieval systems/ one year on other items.

CIP No.**RELATED ITEMS / ATTACHMENTS:**

- Scoring cards for the finalists
- Proposal from Range Systems, Inc.

LIST CITY COUNCIL GOALS (S):

Public Safety
Improved Infrastructure

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

June 23, 2025



RFP EVALUATION COMMITTEE FORM

RFP NAME: **RFP 25-03-0007 Indoor Gun Range**

DEPARTMENT NAME: **Police Department**

Evaluation Committee Members

1. Chief Hampton
2. Brian Isenberg
3. David Lowell - Subject Matter Expert
4. Patricia Reuter - Purchasing Manager
5. Timika Lewis - Purchasing Agent

* Name of person that will take all meeting notes David Lowell

Criteria – Points Should Total 100 Weight

*Cost is based on the formula - Lowest price divided by proposer's price multiplied by the weight/Points
Purchasing will provide the Cost score on the Scoring sheets.

Criteria	Points
1. Quality of products offered and proposer's past performance (5 years) for similar	20
2. Proposed approach to perform the Scope of Services for this RFP	25
3. Capacity to provide required services within project timeline.	30
4. Cost	20

CITY OF UNIVERSITY CITY RFP RFP # 25-03-0007
INDOOR GUN RANGE - FINAL SCORES -
TOTAL SCORES

Action Target	134.08
Inveris	179.68
Range Systems	185

Name of Consultant: ACTION TARGET			
Name of Scorer: Chief Hampton			
#	Criteria	Points	Score
1	Quality of products offered and proposer's past performance (5 years) for similar	25	22
2	Proposed approach to perform the Scope of Services for this RFP	25	20
3	Capacity to provide required services within project timeline.	30	18
4	Cost = \$244,295.00	20	10.54
		100	70.54
Name of Scorer: Brian Isenberg			
#	Criteria	Points	Score
1	Quality of products offered and proposer's past performance (5 years) for similar	25	18
2	Proposed approach to perform the Scope of Services for this RFP	25	15
3	Capacity to provide required services within project timeline.	30	20
4	Cost = \$244,295.00	20	10.54
		100	63.54
TOTALS			134.08

Name of Consultant: INVERIS

Name of Scorer: Chief Hampton

#	Criteria	Points	Score
1	Quality of products offered and proposer's past performance (5 years) for similar	25	21
2	Proposed approach to perform the Scope of Services for this RFP	25	21
3	Capacity to provide required services within project timeline.	30	25
4	Cost = \$129,710.00	20	19.84
		100	86.84

86.84

Name of Scorer: Brian Isenberg

#	Criteria	Points	Score
1	Quality of products offered and proposer's past performance (5 years) for similar	25	23
2	Proposed approach to perform the Scope of Services for this RFP	25	23
3	Capacity to provide required services within project timeline.	30	27
4	Cost = \$129,710.00	20	19.84
		100	92.84

92.84

TOTALS

179.68

Name of Consultant: RANGE SYSTEMS				TOTALS
Name of Scorer: Chief Hampton				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	23	
2	Proposed approach to perform the Scope of Services	25	23	
3	Capacity to provide required services within project	30	30	
4	Cost = \$128,695.00	20	20	
		100	96	96
Name of Scorer: Brian Isenberg				
#	Criteria	Points	Score	
1	Quality of products offered and proposer's past performance (5 years) for similar	25	22	
2	Proposed approach to perform the Scope of Services	25	22	
3	Capacity to provide required services within project	30	25	
4	Cost = \$128,695.00	20	20	
		100	89	89
TOTALS				185



RANGE SYSTEMS INC

Unique Entity ID MR35EBK4SGK5	CAGE / NCAGE 08QN6	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Dec 11, 2025	
Physical Address 5121 Winnetka AVE N STE 225 New Hope, Minnesota 55428-4263 United States	Mailing Address 5121 Winnetka AVE N STE 225 New Hope, Minnesota 55428-4263 United States	

Business Information

Doing Business as RANGE SYSTEMS	Division Name Range Systems, Inc.	Division Number (blank)
Congressional District Minnesota 05	State / Country of Incorporation Minnesota / United States	URL www.range-systems.com

Registration Dates

Activation Date Dec 13, 2024	Submission Date Dec 11, 2024	Initial Registration Date Jun 7, 2001
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Entity Dates

Entity Start Date Jun 1, 1995	Fiscal Year End Close Date Dec 31
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
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Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors Manufacturer of Goods
Profit Structure For Profit Organization		

Socio-Economic Types


Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information


Accepts Credit Card Payments Yes	Debt Subject To Offset No
EFT Indicator 0000	CAGE Code 08QN6

Points of Contact


Electronic Business

 Ashley McStott, Director of Marketing	5121 Winnetka AVE N STE 225 New Hope , Minnesota 55428 United States
Joe Bricko	5121 Winnetka AVE N New Hope, Minnesota 55428 United States

Government Business

 Ashley McStott, Director of Marketing	5121 Winnetka AVE N STE 225 New Hope, Minnesota 55428 United States
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Past Performance

 Glenn Seeger	5121 Winnetka Avenue North New Hope, Minnesota 55428 United States
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Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	326299	All Other Rubber Product Manufacturing
	332311	Prefabricated Metal Building And Component Manufacturing
	332313	Plate Work Manufacturing
	332321	Metal Window And Door Manufacturing
	332994	Small Arms, Ordnance, And Ordnance Accessories Manufacturing
	332999	All Other Miscellaneous Fabricated Metal Product Manufacturing
	337215	Showcase, Partition, Shelving, And Locker Manufacturing
	339920	Sporting And Athletic Goods Manufacturing
	423490	Other Professional Equipment And Supplies Merchant Wholesalers
	713990	All Other Amusement And Recreation Industries

Product and Service Codes

PSC	PSC Name
1240	Optical Sighting And Ranging Equipment
6910	Training Aids
6920	Armament Training Devices
6930	Operation Training Devices
9320	Rubber Fabricated Materials

Proposal for



Proposal Number: RFP # 25-03-0007

Project Title: CITY OF UNIVERSITY CITY POLICE
DEPARTMENT INDOOR GUN RANGE

Proposal Closing Date: May 16, 2025, at 11:00 AM CDT

Contact Information:

- Brian Gokey, Range Systems Senior Account Manager
- Phone: (678) 928-1284
- Email: briang@range-systems.com
- Office: Cartersville, GA



Range Systems

Brian Gokey

(678) 928-1284

briang@range-systems.com

May 16, 2025

UCPD Gun Range

Attention: Purchasing

University City, OH 63130

Subject: Indoor Gun Range Retrofit

Dear Purchasing,

Please find below the details of our proposal for the University City Police Department:

We are confident that our design for this range retrofit will meet and exceed your department's needs, offering:

- Reliable, high-quality technology
- Easy-to-use features
- Excellent durability

Should you need any further details or clarification, feel free to contact me. We look forward to the opportunity to work with the University City Police Department on this project.

Thank you for your consideration.

Sincerely,

Brian Gokey

A handwritten signature in black ink, appearing to read "B. Gokey", with a stylized flourish at the end.

Range Systems

Table of Contents

Sections

- 1) Qualifications**
- 2) Service Provided (Scope of Work)**
- 3) Personnel**
- 4) References**
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- 6) Price Proposal**
- 7) Required Forms**
 - a) Bid Bond**
 - b) Work Authorization Affidavit**
 - c) Affidavit of Compliance with Prevailing Wage**
 - d) Authorized Signatures**
 - e) Exceptions to Section 9**
 - f) Non-Collusion Affidavit**
 - g) Price Proposal Form**
 - h) Addendum Acknowledgement**
- 8) Product Data Sheets**

Section 1 - Qualifications and Experience - Who We Are

Range Systems was founded in 1994 building on a process we developed and patented for manufacturing ballistic rubber. We pioneered the first rubber ballistic encapsulation system that was field-proven to be the SAFEST, most- cost-effective solution for containing bullets, reducing the hazards of splatter and ricochet, and minimizing airborne lead contaminants.

Our expertise and experience in ballistic containment is the foundation of our live fire training systems. Range Systems had an integral role in defining the training standards for live fire shoot houses for the US Military Special Forces. We worked closely with the US Army Special Operations Command (USASOC) in developing new design innovations to meet their evolving training requirements and are now recognized as the training standard for USASOC. In 2008 Range Systems was awarded a National Stock Number and NATO numbers for all their rubber products.

Range Systems puts safety above all other considerations when it comes to the design and fit-out of our shooting ranges and we follow international standards for the design and construction of our ballistic protection systems. With two decades of experience, we have developed a wealth of knowledge and expertise to provide live fire training solutions for indoor and outdoor firing range complexes, single to multi-level shoot houses, and permanent or deployable training facilities. Our products are tested in-house as well as validated through third parties to substantiate their ability to defeat specific rounds and weapons systems.

Range Systems incorporates the most advanced range equipment available in the market today. From bullet traps and bullet protection systems to safety and monitoring equipment, HVAC, access control systems and targetry. We specialize in integrating the latest technologies into our ranges to give you a safe, effective range environment that maximizes the training experience without compromising on safety.

What We Do

Range Systems designs and manufactures training systems and equipment for live-fire shooting environments. To ensure our systems meet evolving training requirements, we carefully assess current military and industry firearms standards and ammunition capabilities when developing new systems or product enhancements.

Our team of professional project managers and subject matter experts bring a wealth of experience and knowledge to manage the design, construction and fit-out of each range. Range Systems extensive in-house experience in range design, bullet traps, ballistic protection, targetry equipment, and safety and monitoring systems means that all your requirements can be dealt with by one company.



PAST PERFORMANCE

Range Systems has been chosen by these Military Agencies, Law Enforcement Departments, and Commercial Customers worldwide to provide our live fire training systems and equipment for Indoor and Outdoor Shooting Ranges and Shoot Houses; here is a small sample of customers:

US ARMY

Ft. Richardson, AK
Ft. Wainwright, AK
Ft. McClellan, AL
Ft. Carson, CO
Eglin AFB, FL (USASOC)
Ft. Benning, GA
Ft. Stewart, GA
(Two facilities)
Ft. Campbell, KY
(Two facilities)
Ft. Knox, KY
Ft. Bragg, NC
Range 65
Range 62
Range 37N
Range 19 (2 LFSH)
Ft. Bliss, TX
(Two facilities)
Ft. Hood, TX
(Two facilities)
Ft. AP Hill, VA
Ft. Belvoir, VA
Ft. Lewis-McChord Joint
Base, WA
Ft. Lewis, WA

US NAVY

LaPosta Mtn Warfare
Training Site
Naval Base Coronado, CA
Joint Expeditionary Base
Little Creek, Ft. Story, VA
(Five facilities)
Special Warfare Group
Norfolk, VA

US NATIONAL GUARD

Ft. Chaffee, AR
Camp Dodge, IA
Camp Blanding, FL
Camp Atterbury, IN
Wendell Ford TC, KY
Camp Beauregard, LA
Camp Grayling, MI
Camp Ripley, MN
Camp Shelby, MS
NHARNG Strafford TC

LAW ENFORCEMENT

Butte County Sheriff, CA
Carlsbad First Responders,
CA

Glendale Police Dept, CA
LA Police Dept, CA
San Bernadino Co. Sheriff,
CA
Highlands Ranch LE
Facility, CO
Glastonbury Police Dept,
CT
Milford Police Dept, CT
Wilmington Police Dept,
DE
Illinois Police Dept, IL
Carmel Police Dept, IN
Kent County Sheriff, MI
Scott County Sheriff, MN
Sherburne County Sheriff,
MN
Hutchinson Police
Dept/FBI, MN
Grand Forks Police Dept,
ND
Greenville Police Dept, SC
DOE Savannah River, SC
Colony Police Dept, TX
Milwaukee FBI, WI

Section 2 - Service Provided (Scope of Work)

Scope of Work Equipment Selections

FIRING RANGE EQUIPMENT

GRANULAR RUBBER TRAP:

Provide 9ft tall Range Systems Encapsulator Granular Bullet Trap at 8' wide, Class A Fire-rated, Rifle rated.

OVERHEAD LIGHT GUARDS, AND SAFETY CEILING

Rifle Rated with 3/8" AR500 Steel, Range Systems standard Pro-Tacts™ ballistic system

SHOOTING LANE DIVIDER

Clearview™ Rifle Rated Ballistic Glass Lane divider with Deluxe folding bench with storage (2), and (2) fold out barricades.

WALL ACOUSTICAL PANELS

Acoustic Dura-Panels (8 ft. high on both sides of the range under the safety ceiling)

TURNING TARGET SYSTEM:

Provide Caliber™ CR-2TL 360 Degree Turning Target Retrieval Systems.

MASTER TARGET CONTROLLER(s):

Caliber Master control computer and wireless tablet controller for the range.

WARRANTY:

5-Year Warranty on Caliber Target Retrieval Systems

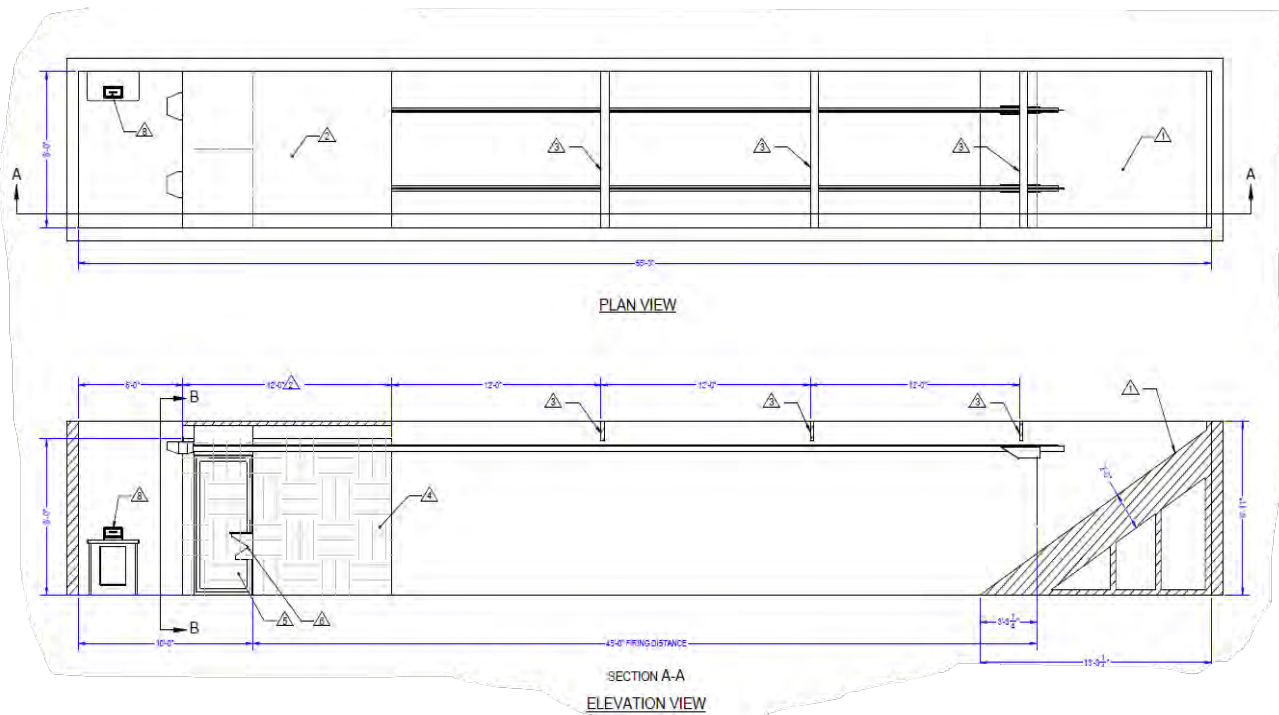
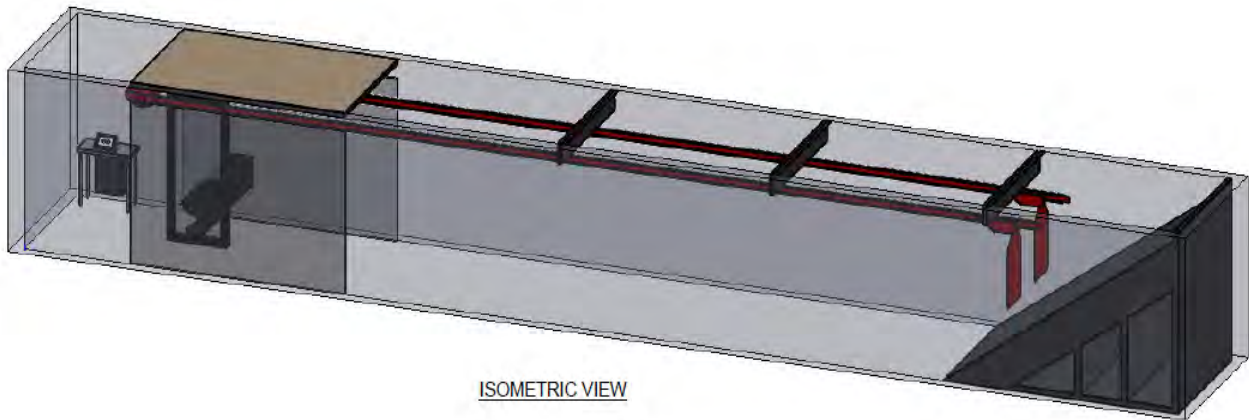
FREIGHT:

Provide shipping and offloading at the site

INSTALLATION:

Provide a complete full installation of range equipment and training for staff, as required.

Range Drawings



Section 3 – Personnel / Timeline

Here is a simple chart depicting standard times for project milestones common to most Range Systems projects. We have multiple Range Designers, Project Managers and Installers, so rather than name them here, we will have their group called out and the timing of when they fit in to your project.

Project Milestone	Completion Date	Person(s) Responsible <small>RS=Range Systems o=owner/GC</small>
Acceptance	Week 1	Brian Gokey (RS) (o)
Project assigned to project manager	Week 1	Project assigned to PM (RS)
100% Shop drawings completed by Range Systems; materials ordered. Progress payments received	Week 4	(RS) Drafting/engineering (O)
Plant completes fabrication and ships to job site. Progress payment received	Week 13	Brian Faber (RS) PM - (RS) (O)
Range Systems installation crew arrives	Week 14	Installation Crew (RS) – Matt Sexton
Completion of installation, punch list, final walk through	Week 16	PM (RS)
Post project review, final 25% due	Week 17	Brian Gokey, PM (RS) (O)

Basic Terms and Conditions:

- System Proposal is good for 30 days
- Payment Terms
 - Standard Schedule of Values
 - Payment Net 30 against invoice

Section 4 - References

Reference	Project Description	Equipment
Westerville Police Department 229-249 Huber Village Blvd, Westerville, OH, USA Charles Chandler - Chief of Police (614) 882-7444 (Charles.chandler@westerville.org)	Indoor Range - 10 Lane, 25 Yards	Gran-Trap, Safety Ceiling, Suspended Baffles, (10) Fixed Overhead 360 degree turning target systems, Dual Running Man, Master Controls, Column Protectors, Shooting Range HVAC System, Clearing Traps, PA System.
Anoka Police Department 275 Harrison Street, Anoka, MN 55303 Andrew Youngquist - Patrol Captain (763) 576-2818 (ayoungquist@ci.anoka.mn.us)	Indoor Range – 6 lane 50 yards Half Tactical	Gran-Trap, Safety Ceiling, Suspended Baffles, (10) Fixed Overhead 360 degree turning target systems, Master Controls, Clearing Traps, PA System.
New Haven Police Department 1 Union Avenue New Haven CT 06519 Karl Jacobson - Chief of Police (203) 946-6333 (kjacobson@newhavenct.gov)	(Modular) Indoor Range – 25 Yard Tactical	Gran-Trap (40' Wide), Angled Suspended Baffles, Freestanding ProTacts Tactical Dura-Panel Sidewalls.
Ohio State Highway Patrol Academy 740 E 17th Ave Columbus, OH 43211 Lt. Brian Nelson (614) 752-0499 (bwnelson@dps.ohio.gov)	Retrofit – Replaced InVeris Steel bullet trap with granulated rubber Gran-Trap	Gran-Trap 95' wide
Jersey City Police Department 356 MLK Drive Jersey City, NJ 07305 Martin (Marty) Valenti – Deputy Coordinator (201) 547-5681 (mvalenti@jjcps.org)	Indoor Shooting Range - (2) Bays: (10) lanes per range	Bay 1 - Fixed Firing Positions (10) Lanes, 75' Distance, Gran Trap, Safety Ceiling, Suspended Baffles, CR-2TL w/ Master Control, ProTacts Lane Dividers w/ Deluxe Benches, Acoustic Dura Panel Sidewalls

Reference	Project Description	Equipment
		Bay 2 - Tactical (10) Lanes, 75' Distance, Gran Trap, Safety Ceiling, Suspended Baffles, CRM Dual Running Man, CFT Fixed Overhead Turning Targetry, Master Control, ProTacts Ballistic and Acoustic Dura Panel Sidewalls
Hillsborough County Sheriff's Office (HCSO) - Practical Training Site 14063 County Road 39 South, Lithia, FL 33547 Al Cordova – Special Project Manager (813) 247-8182 acordova@teamhcsos.com	(3) Outdoor Ranges - (1) Indoor Range-	118', 80', and 150' Long, Outdoor Gran Traps, Indoor Gran Trap, Baffles, Tactical ProTacts Tactical Dura Panel Sidewalls
Mokena Police Department 10907 Front St, Mokena, IL 60448 Brian Benton – Chief of Police (708) 479-3912 bbenton@mokena.org	Indoor Shooting Range (6) Lanes - 75' Distance,	Gran Trap, ProTacts Baffles, ProTacts Safety Ceiling, ProTacts Tactical and Acoustic Dura Panel Sidewalls
Pennsylvania State Police – Skippack Bureau of Training and Education Andrew Margolin – Trooper First Class 2071-B Cressman Road Schwenksville, PA 19473 Phone: 610.584.8633 amargolin@pa.gov	Indoor Range – 15 lanes, 50 Yards, Half Tactical	Gran-Trap, Safety Ceiling, Suspended Baffles, (15) Fixed Overhead 360 degree turning target systems, Dual Running Man, Master Controls, ProTacts Tactical and Acoustic Dura Panel Sidewalls, Sliding Ballistic Door.
Savannah River Nuclear Solutions Site 203 Laurens St SW Aiken, SC 29801 Liz Harris (803) 952-7630 elizabeth.harris@srs.gov	(3) Large Outdoor ranges – with turning targets, Running Man Targets, Knee-walls, and Master Controllers	(104) Pro-Turn 360 (Flexi-E), Dual Running man, and Master Controllers for all ranges
Johnson City Police– TN, JCPD Training Ctr. via Preston Construction Company 899 Riverview Drive Johnson City, TN 37601 Rodney Conduff	Outdoor Range, 103' wide	(20) Pro-Turn 360 (Flexi- E), Dual Running Man, Knee-wall, Master Controller

Reference	Project Description	Equipment
(423) 439-9831 rodney@prestonconstructioncompany.com		
East Baton Rouge Parish Sheriff's Office P.O. Box 3277 Baton Rouge, LA 70821 Capt. Kyle Webb Office: (225) 389-8268 Email: kwebb@ebrso.org	Outdoor Range Retrofit	(28) Pro-Turn 360 (Flexi- E), Master Controller

Section 5 - Supplemental Service (none)

Section 6 – Pricing Proposal / Pricing Exclusions

Pricing – Below is the Pricing breakout for this project based on the specifications provided in the University City Police Department RFP Background, Scope of Work, and Specifications section.

Qty	Description	Detail	Price
	(2) Lane Indoor (45ft Target distance) Law Enforcement Training Range - Retrofit		
1	Encapsulator™ Gran-Trap	8' Encapsulator™ Gran-Trap and Class A fire protection (.308 Rated)	\$ 11,643
3 Rows	ProTacts™ Light Guard System	Light Guards are constructed of 3/8-inch AR500 steel plate covered with 2-inch-thick Dura-Panel™ ballistic rubber adhered directly to the front face of the steel plate	\$ 7,107
3 Rows	ProTacts™ Safety Ceiling	Safety Ceiling is constructed of 3/8-inch AR500 steel plate covered with 2-inch-thick Dura-Panel™ ballistic rubber adhered directly to the front face of the steel plate. (3) Rows, 12ft.	\$ 8,769
1 lot	Noise abatement Acoustic Dura-Panels™	The Underside of the safety ceiling, and the walls under the safety ceiling.	\$ 4,290
1	Clearview™ Lane Dividers	Rifle rated Ballistic Glass in a steel framework to protect shooters on either side and allow for clear line of sight to Training personnel. Includes 2 Deluxe folding bench with storage. folding shelves, blast shields, and folding barricades.	\$ 9,336
7	Caliber CR-2TL 360 Degree Target Retrieval System	360 Degree Turning Target Retrieval System with programmable movement, red, blue, and white LED's.	\$ 34,651
1 Lot	Master Control Console and wireless tablet	(1) Master control for the control room, and (1) wireless controller for the Training instructors for use in the range.	Included
1	1 Year Warranty	Range Systems Standard Warranty (all equipment other than target systems)	Included
1	5 Year Warranty	Caliber Standard Target Retrieval System Warranty	Included
1	External Engineering	For any engineering stamps etc	\$ 5,385
1 Lot	Freight, Handling, and staging	Deliver and off-loading at site	\$ 2,426
1 Lot	Installation and Training	Installation of all equipment, Training, site visit before drawings	\$ 41,513
	Total		\$ 125,120
	P&P Bonds	2% for Bonds	\$ 3,575
	Total Including P&P Bonds		\$ 128,695

Pricing Exclusions

The following items and services are not included in the quoted price unless expressly specified as a line item in this proposal:

1. Taxes, Duties, and Fees:

- Sales, use, excise, value-added, or similar taxes (U.S. and International).
- Import/export duties, customs fees, or tariffs (International).
- Surcharges due to tariff or steel cost increases post-Purchase Order (see Terms and Conditions, Section 1).

2. Permits, Licenses, and Bonds:

- Building permits, environmental permits, or operating licenses and contractor licenses required by local, state, or national authorities.
- Performance or payment bonds unless explicitly included.

3. Site Preparation and Modifications:

- Structural reinforcements, demolition, or site leveling to meet installation requirements.
- Provision of utilities (e.g., 110/220 power, temporary power) or receptacles at shooting positions.
- Dumpster, sanitation facilities, or secure storage at the job site.

4. Shipping and Handling (Beyond Standard Terms):

- Shipping costs outside the 48 contiguous U.S. states (U.S. FOB Destination applies within; International is EXW Range Systems' facility).
- Customs clearance, brokerage fees, or port delay expenses (International).
- Offloading equipment or manpower (e.g., forklift) upon delivery.

5. Storage Fees:

- Costs for storing materials if delivery is delayed beyond 30 days past the agreed date (\$600/truck transport + \$500/month/truckload).

6. Installation Services:

- Full installation or on-site technical support unless explicitly contracted (billed at standard rates if added).
- Assembly or installation labor by Customer's team if not part of Range Systems' scope.

7. Change Order Costs:

- Fees for modifications post-drawing approval (minimum \$150 per change order) or additional materials/services.

8. Unauthorized Ammunition Damage:

- Repairs or replacements due to use of prohibited ammunition (e.g., .50 BMG, explosive rounds, velocities exceeding 3,300 FPS rifle/2,200 FPS pistol) as per Section 4 of Terms and Conditions.

9. Third-Party Equipment or Services:

- Integration with or support for non-Range Systems products (e.g., existing range systems, HVAC).
- Ceiling support structures or secondary mounting frameworks unless specified.

10. Warranty Exclusions:

- Costs beyond repair/replacement of defective products (e.g., shipping, labor, consequential damages).
- Damage from misuse, improper installation, or unauthorized modifications.

11. Credit Card Transaction Fees:

- Fees up to 3.8% for all credit card payments.

12. Export Compliance Costs:

- Expenses related to export licenses, legalizations, or compliance with U.S./international export laws (International, with U.S. note for potential exports).

13. Miscellaneous:

- Travel, accommodation, or on-site labor beyond agreed tech support (if applicable).
- Additional safety devices beyond those specified in the proposal.

NOTE:

Prices are Firm Fixed Price, barring no material escalation in steel prices greater than 5% during the timeframe from quote submission to a fully negotiated contract.

In the event that any tariff, duty, or other government-imposed fee is enacted, modified, or adjusted between the issuance of a Purchase Order and the shipment date, the Seller reserves the right to apply a surcharge to reflect the additional cost incurred. The Buyer agrees to pay such surcharge, which will be calculated based on and not to exceed the actual increase in costs resulting from the tariff or duty. Range Systems will provide detailed documentation supporting the surcharge upon request.

Section 7 – Required Forms (Attached in order below)

- a) Bid Bond**
- b) Work Authorization Affidavit**
- c) Affidavit of Compliance with Prevailing Wage**
- d) Authorized Signatures**
- e) Exceptions to Section 9**
- f) Non-Collusion Affidavit**
- g) Price Proposal Form (See Section 6 above)**
- h) Addendum Acknowledgement**

AIA[®] Document A310[™] – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Range Systems, Inc.
5121 Winnetka Ave N, Ste 225
New Hope, MN 55428

SURETY:

(Name, legal status and principal place of business)

Old Republic Surety Company
1415 28th Street, Suite 420
West Des Moines, IA 50266

OWNER:

(Name, legal status and address)

City of University City
6801 Delmar Blvd, University City, MO 63130

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

RFP#25-03-007 City Of University City Police Department Indoor Gun Range
University City, MO

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of May 2025.

(Witness)

(Witness)

Range Systems, Inc.

(Principal)

(Seal)

(Title)

Old Republic Surety Company

(Surety)

(Seal)

(Title) Anthony Gross, Attorney-in-fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

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ACKNOWLEDGEMENT OF PRINCIPAL

State of _____

County of _____

On this _____ day of _____, _____ before me a Notary Public in and for the State of _____ personally appeared _____ know to me to be the _____ of the principal described in the within instrument and who executed the same and acknowledge to me that he/she executed the same for on behalf of the said principal.

NOTARY PUBLIC

(SEAL)

ACKNOWLEDGEMENT OF SURETY

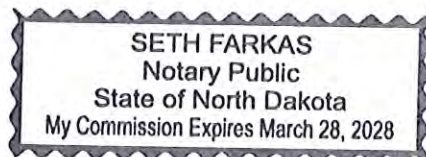
State of North Dakota

County of Cass

On this 14th day of May, 2025 before me a Notary Public in and for the State of North Dakota, personally appeared Anthony Gross know to be the Attorney-In-Fact of the Surety described in the within instrument and who executed the same and acknowledge to me the he/she executed the same for on behalf of the said Surety.



NOTARY PUBLIC



(SEAL)



OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: GAIL T. HAYES, ANTHONY GROSS, SENADA RANGLALL, AMY GLANZER, BRENDA PARKER, JORDAN N. KVALE, PHOEBE L. KUNTZ, JUDY JORISSEN, TIFFANY MEDUNA, ZARED LEFOR, BENJAMIN BRUNN, COLTEN HEAGLE, SUSAN FISCHER LEBEAU, SETH FARKAS of FARGO, ND

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 1st day of April, 2024.

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 1st day of April, 2024, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

40-2710



Signed and sealed at the City of Brookfield, WI this 14th day of May, 2025.

Karen J. Haffner
Assistant Secretary

Attachment 1

WORK AUTHORIZATION AFFIDAVIT FOR BUSINESS ENTITIES PURSUANT TO 285.530 R.S.Mo. (FOR ALL CONTRACTS IN EXCESS OF \$5,000.00)

County of Hennepin _____)

) SS.

State of Minnesota _____)

My name is Brian Faber _____.

I am:



An individual or sole proprietor (see instructions regarding required documentation. No affidavit is required.)

OR



The Chief Operating Officer _____ (title) of
_Range Systems _____ (name of business). I am authorized to make this affidavit and have
personal knowledge of the facts stated herein.

I hereby affirm that the aforementioned business is enrolled in and participates in a federal work
authorization program operated by the United States Department of Homeland Security with
respect to all employees working in connection with this contract. I have attached
documentation to this affidavit to show enrollment and participation by the aforementioned
business in a federal work authorization program, as required by Section 285.530 R.S.Mo. In
addition, I affirm that this business does not knowingly employ any person who is an
unauthorized alien in connection with the work on this contract.

Further, Affiant sayeth not.

Brian Faber

Signature of Affiant

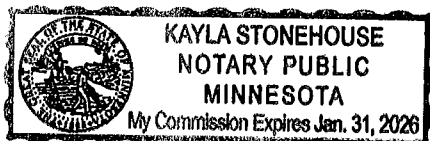
Brian Faber

Printed Name

COO

Title

Subscribed and sworn to before me this 15th day of May, 2025



Kayla Stonehouse

Attachment 2



DIVISION OF LABOR STANDARDS

MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS AFFIDAVIT COMPLIANCE WITH THE PREVAILING WAGE LAW

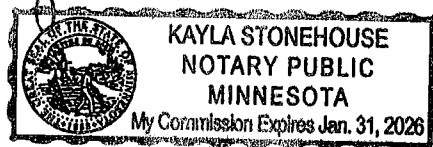
I, Brian Faber, upon being duly sworn upon my oath state that: (1) I am the
(Name)
Chief Operating Officer of Range Systems; (2) all requirements of
(Title) *(Name of Company)*
§§ 290.210 to 290.340, RSMo, pertaining to the payment of wages to workers employed on public works projects
have been fully satisfied with regard to this company's work on University City Police Department;
(Name of Project)
(3) I have reviewed and am familiar with the prevailing wage rules in 8 CSR 30-3.010 to 8 CSR 30-3.060; (4) based
upon my knowledge of these rules, including the occupational titles set out in 8 CSR 30-3.060, I have completed full
and accurate records clearly indicating (a) the names, occupations, and crafts of every worker employed by this
company in connection with this project together with an accurate record of the number of hours worked by each
worker and the actual wages paid for each class or type of work performed, (b) the payroll deductions that have been
made for each worker, and (c) the amounts paid to provide fringe benefits, if any, for each worker; (5) the amounts
paid to provide fringe benefits, if any, were irrevocably made to a fund, plan, or program on behalf of the workers;
(6) these payroll records are kept and have been provided for inspection to the authorized representative of the
contracting public body and will be available, as often as may be necessary, to such body and the Missouri
Department of Labor and Industrial Relations; (7) such records shall not be destroyed or removed from the state for
one year following the completion of this company's work on this project; and (8) there has been no exception to the
full and complete compliance with the provisions and requirements of Annual Wage Order No. _____ Section
_____ issued by the Missouri Division of Labor Standards and applicable to this project located in
_____ County, Missouri, and completed on the _____ day of _____.

The matters stated herein are true to the best of my information, knowledge, and belief. I acknowledge that
the falsification of any information set out above may subject me to criminal prosecution pursuant to §§290.340,
570.090, 575.040, 575.050, or 575.060, RSMo.

Brian Faber
Signature

Subscribed and sworn to me this 15th day of May, 2025.
My commission expires 11/31/26.

Notary Public



Receipt by Authorized Public Representative


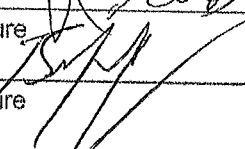
Missouri Department of Labor and Industrial Relations is an equal opportunity employer/program.

PW-4 (07-14) AI

ATTACHMENT 3
AUTHORIZED SIGNATURES

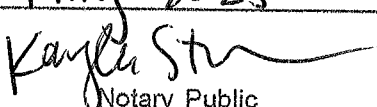

List the name and title of those individuals in your organization who are authorized to execute proposals, contracts, and other documents and/or instruments on behalf of the organization. Specify if more than one signature is required.

NOTE: Signature shall appear next to name

Name (Typed) Ryan McDonald	Signature 	Title Director of Project Management
Name (Typed) Brian Gokey	Signature 	Title Senior Account Manager
Name (Typed)	Signature	Title
Name (Typed)	Signature	Title
Name (Typed)	Signature	Title
Name (Typed)	Signature	Title

The undersigned, being duly sworn, deposes and says that the foregoing is a true statement of facts concerning the individual, corporation, co-partnership or joint venture herein named, as of the date indicated:

Name of Firm - Be Exact Range Systems Inc

<p align="center">Sworn to before me this</p> <p>5th day of <u>May 2025</u></p> <p align="center"> Notary Public</p> <div style="border: 2px solid black; padding: 5px; text-align: center;">  <p>KAYLA STONEHOUSE NOTARY PUBLIC MINNESOTA My Commission Expires Jan. 31, 2026</p> </div>	<p align="center">Authorized Signature(s)</p>
---	---

Please type or print information for your organization's primary contact person regarding this RFP.

Name Brian Gokey

Phone number 678-928-1284

E-mail briang@range-systems.com

ATTACHMENT 4

EXCEPTIONS

☒ No exceptions are taken. — none at this time pending final contract.

Paragraph No.	Proposer's alternative language



Attachment 5

NON-COLLUSION AFFIDAVIT

The City of University City, Missouri reserves the right, before any award of the Contract is made, to require of any bidder to whom it may make an award of the Contract, a non-collusion affidavit in the form designated below:

STATE OF Minnesota,

COUNTY OF Hennepin,

Brian Faber, being first duly sworn, deposes and says that he is

Chief operating Officer * (sole owner, partner, president, secretary, etc.) of

Range Systems, the party making the foregoing proposal or bid; that such proposal or bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that said bidder had not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or an one else to put in a sham bid, or that any one shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder had not, directly or indirectly, submitted his bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

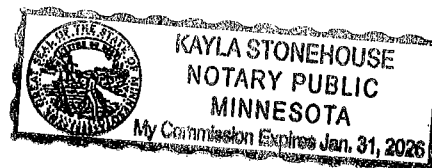
SIGNED: Brian Faber

(Title) COO

Subscribed and sworn to before me this 15th day of May, 20 25.

Seal of Notary

Kayla Stonehouse
Notary Public





ADDENDUM ONE (1)
ISSUED BY CITY OF UNIVERSITY CITY

DATE: 4/28/25
TO: ALL BIDDERS
FROM: Patricia Reuter, Purchasing Manager
SUBJECT: RFP # 25-03-0007 - Indoor Gun Range

1. The RFP refers to Light Guards. The lights are along the sidewalls with the exception of one across the range directly in front of the trap. Are baffles required up range of the light fixtures? Drawing A-AN-430 depicts four (4) small baffles across the range, one shielding the steel beam above the trap. Please confirm how many light guards / baffles are required. With the lights on the side of the range, only one or two would be required to conceal the beam and, depending on the location, light fitting. This is a turnkey design-build system. Please provide what your professional recommendation in your response for light guards by location and quantity. The range equipment depicted on sheet A-AN-430 is only for reference to providing a general layout of the range in the space. It is not meant as part of the scope depiction.
2. If the range is for handguns only, 3/8" AR500 for the safety ceiling and light guards is excessive. 1/4" AR500 is sufficient. Is 1/4" AR500 allowable? This is a turnkey design-build system. Please provide your professional recommendation in your response.
3. Can you please advise the extent of the acoustic treatment envisage? As written, the RFP appears to leave it to interpretation. This could have disastrous consequences for the Police. This is a turnkey design-build system. Please provide your professional recommendation in your response.
4. I don't see where it says or shows acoustical material for any portion of the firing range. This is a Turnkey project for the pistol range scope. Vendor to design required quantity with appropriate STC for this range. And was there an attachment for the prevailing wage? The Prevailing Wage Order 31 is available on our website at <https://www.ucitymo.org/bids.aspx?bidID=435>.
5. Will there be a pre-bid meeting scheduled for this project? Thank you for your interest in the U-City police pistol range. This is a design build package focused toward gun range DB suppliers. All other scope associated with it is currently included in and existing larger project scope already awarded.

ACCEPTED AND ACKNOWLEDGED


Authorized Signature for Company

Name: Brian Faber

Date: 5/15/25



ADDENDUM TWO (2)
Final Addendum
ISSUED BY CITY OF UNIVERSITY CITY

DATE: 5/5/25
TO: ALL BIDDERS
FROM: Patricia Reuter, Purchasing Manager
SUBJECT: Indoor Gun Range, Bid # 25-03-0007

Proposal Due Date	May 16, 2025, at 11:00am Prevailing Standard Time
-------------------	---

Questions and Responses

Q: I would like some clarification on the scope of this project. Addendum one, item #5 states "This is a design build package focused on gun range DB suppliers. All the other scope associated with it is currently in an existing larger project scope already awarded." Does this mean the only scope for this RFP is the actual gun range design and installation?

A: Yes

Q: Acoustics are referenced in the specification but not on the drawings, do you have more detailed drawings? I read the addendum with the questions and answers, are you looking for suggestions?

A: You would need to contact the Plan holders to see if they want input. The specification is a general guideline to give us a benchmark to compare proposals.

A handwritten signature in cursive script that reads "Brian Faber".

Brian Faber

5/15/25



Section 8 – Product Data Sheets (Attached in order below)



Range Systems has been an industry-leading solution provider of live fire facilities since 1994. Our team has an extensive history of engineering, fabricating and installing superior performing Granular rubber traps worldwide. We have set the standard for range safety, unique capabilities and unmatched ballistic performance within our bullet trap solutions.

At Range Systems, we understand that every project is unique and requires thoughtful planning and consideration. Through decades of experience our team is ready to work with you in selecting the right model and size of Gran-Trap to meet your needs.

Product Overview

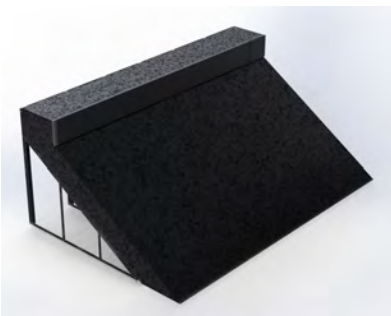


The Encapsulator™ Gran-Trap bullet trap is a rifle rated bullet trap that is constructed of a sloped, corrugated steel plate bed filled with granulated rubber media. The trap can be designed with or without a Hopper. A self-feeding hopper located above the target region of the trap replenishes the granulated rubber material in the target area to provide a consistent depth for the best operational performance. The absence of a self-feeding “hopper” allows the trap to be used when the ceiling height does not permit.

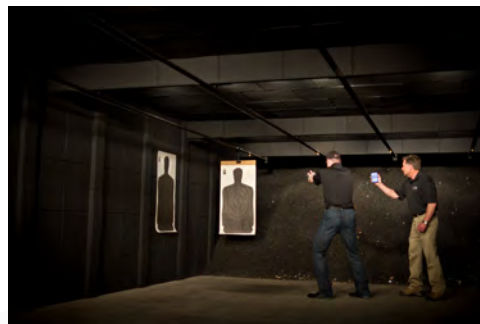
Key Features

- Range Systems Encapsulator™ Gran-Trap safely stops and captures rounds intact with virtually no lead dust or bullet fragmentation. This allows shooters to advance downrange and engage targets at extremely close distances, even at acute angles with no concern of ricochet or back-spatter. This provides a safer, cleaner, and quieter range environment when compared to steel bullet traps.
- The Encapsulator™ Gran-Trap is free of moving parts and does not require dust and lead collection systems or integrated air barrier systems. It is therefore less expensive than a steel trap alternative with minimal maintenance requirements.
- The Gran-Trap can be designed to handle rounds all the way to .50 caliber, all models will handle rounds up to 7.62/3.08 and all hand gun rounds.

Hopper Gran-Trap



Close Range Shooting



Hopperless Gran-Trap





Benefits

- Lower acquisition and maintenance cost versus steel traps
- Provides a cleaner range environment
- Ideal for high volume range use
- Safely captures rounds fired at close range or at any angle
- Bullets remain virtually intact, thus reducing lead dust
- Significantly lowers bullet impact noise in the range
- No moving parts eliminates potential of mechanical failure
- Requires no power to operate
- Class A fire rating can be achieved by applying a paint additive called RG-45



Specifications

Encapsulator Grantrap as manufactured by Range Systems for capturing jacketed, semi-jacketed and non-jacketed, shot and slug projectiles with velocities 600 feet per second (FPS) or greater.

- 18" depth traps handle up to .308/7.62, 24" depth traps up to .338, and 32" depth traps up to .50 cal. Gran-Trap captures projectiles fired from oblique angles and point-blank range without back-splatter or ricochet.
- Tracer or incendiary rounds are NOT permitted.
- Trap Assembly includes a support frame inclined relative to the direction of incoming projectiles.
- Support frame includes an inclined support surface fabricated from 10 gauge steel and supported by a steel truss structure arranged and configured to properly support the granular rubber media.
- Proprietary sized and shaped rubber granulate material fills the area within the support frame.
- A hopper located above the target region of the trap provides a supplemental volume of rubber granulate to maintain a constant depth of material. The front facing of the hopper is constructed of AR500 steel and covered with 2 inch (51 mm) thick Dura-Panel rubber to provide ballistic protection and capture errant shots. To accommodate lower ceiling height, trap assembly will be complete without hopper components.

Designed for indoor or outdoor firing ranges



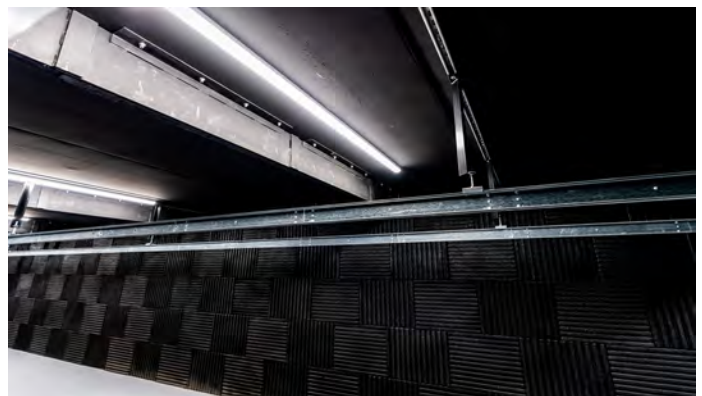
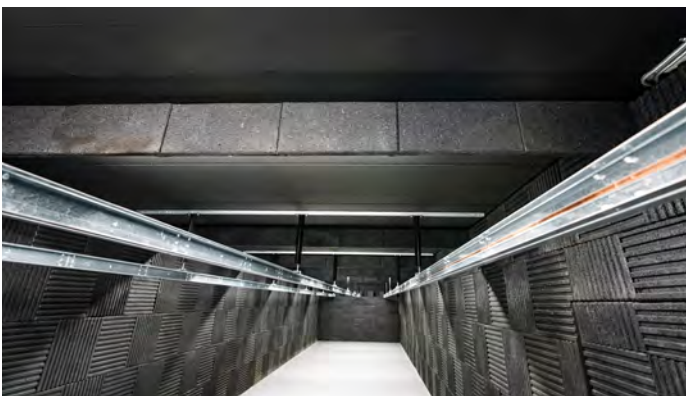
Product Overview

Range Systems Pro-Tacts™ Light Guards are **ceiling mounted guards to protect surface mount lights and are used in ranges that have a concrete ceiling**. Light Guards are constructed of 3/8-inch AR500 steel plate covered with 2-inch thick Dura-Panel™ ballistic rubber adhered directly to the front face of the steel plate. Light Guards will mount directly to the concrete ceiling and span from sidewall to sidewall protecting the range lighting and utilities from high, errant rounds.



Key Features and Benefits

Light Guards are designed to defeat and encapsulate rounds upon impact, significantly minimizing the hazards of ricochets and splatter and provides outstanding protection for your range lighting and utilities. Dura-Panel™ facing also provides a noise reduction coefficient of 0.60. The combination of AR steel plate and ballistic rubber offers a safer, cleaner, quieter, and more durable solution. Additionally, the light guard system is constructed with less ballistic rubber optimizing the amount of ballistic material when compared to traditional overhead baffles systems saving you time on installation as well as substantial savings in material costs.





Safety Ceilings

Product Overview

Range Systems ProTacts™ Safety Ceilings, constructed of 3/8-inch AR500 steel plate covered with 2-inch-thick Dura-Panel™ ballistic rubber adhered directly to the front face of the steel plate. These baffles are designed in modular sections and can be either suspended from the ceiling above or be designed to bridge from sidewall to sidewall independent of the ceiling support. When used properly and shooting from the fixed line of fire, the safety ceiling achieves a “No Blue Sky” level of protection to defeat errant rounds, protect overhead mechanical equipment, and prevent bullets from leaving the range shell.

Key Features & Benefits

- Designed to be suspended from bar joists or roof trusses found in typical construction methods. This reduces special design requirements and additional structural support *(When suspended option is used)*
- Bridges from sidewall to sidewall independent of the ceiling structure which provides major structural cost savings in situations where the ceiling will not support the additional weight of a traditional suspended baffle system *(When bridged option is used)*





Range Systems has been an industry-leading solution provider of live fire facilities since 1994. Our team has an extensive history of engineering, fabricating and installing superior performing shooting lane dividers worldwide. We have set the standard for range safety, unique capabilities and unmatched ballistic performance within our solutions.

At Range Systems, we understand that every project is unique and requires thoughtful planning and consideration. Through decades of experience our team is ready to work with you in selecting the right shooting lane divider to meet your needs.

Product Overview

Range Systems shooting lane dividers organize the firing lane into defined shooting positions, provide a location for mounting local target controls and offer protection from adjacent shooting positions. The proper lane dividers for your range can dramatically improve the perception and reality of the safety and quality of the range.

We offer four standard styles of shooting lane dividers to customize your range and create the ideal shooting experience: Pro-Tacts Standard, Pro-Tacts Clearview, Pro-View Premium, and the Fortress™.

Range Systems will custom design a shooting stall to your specific requirements. Some options include:

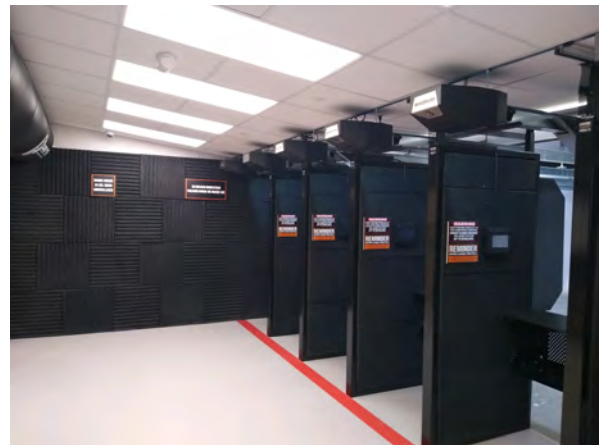
- Brass guards
- Blast shields
- Barricades
- Sight-Bloc
- Branding
- Coat hook
- Bench options with lower storage shelves
- X-Shot Lite

**For further details see Shooting Lane Dividers Accessories sheet*

Pro-Tacts Standard

Key Features & Benefits

- Constructed of 3/8-inch AR500 steel plate and 2-inch thick Dura-Panel™ anti-ricochet ballistic rubber panels adhered directly to both sides of the steel
- Minimizes side blast interference from adjacent shooting lanes and reduces the hazard of misdirected shots





Pro-Tacts Clearview

For University City Project

Key Features & Benefits

- Constructed of rifle or pistol rated ballistic glass in a steel framework for protecting shooting lanes
- Provides an open view of the firing line and shooters
- Offers the same protection to the shooter as Pro-Tacts Standard but with visibility of the firing line and occupants to provide an unobstructed view
- The ballistic glass panels can be detailed to include your logo or company name



Pro-Tacts Combo

Key Features & Benefits

- Constructed of a combination of Dura-Panel™ ballistic rubber, AR500 steel plate, and a ballistic glass panel it provides you the benefits of our Clearview and Pro-Tact, combining open sight lines along with privacy, safety, and sound reduction.
- Delivers firing line visibility, a deeper footprint to accommodate an instructor and shooter, and the ballistic and acoustic values of our Pro-Tacts Standard model



Fortress™

Key Features & Benefits

- Fully customizable from floor to ceiling
- Available in various price points and sizes
- Easily integrated into current range layouts
- Designed for performance and built for safety





Range Systems Dura-Panel™ rubber composite products virtually eliminate the hazards of ricochet and splatter, minimize airborne lead contaminants, and offer ballistic capabilities no other material can match. Dura-Panel™ Acoustic Ballistic Rubber provides safer range conditions for personnel and the environment with its ballistic capabilities and noise reduction capability.

Acoustic Dura-Panel™

Acoustic Dura-Panel provides anti-ricochet protection by absorbing and encapsulating bullets and fragments. It's an effective noise control measure for firing ranges plus offers all the ballistic capabilities of Dura-Panel™. Grooves molded into the panel increase the surface area which improves noise reduction by reducing reverberation and absorbing sounds and provides a Noise Reduction Coefficient (NRC) rating of 0.65.

Acoustic Dura-Panels can be applied directly to steel, concrete, or plywood. Each panel will accommodate approximately 2000 rounds before replacement is required, depending on bullet type and distribution of wear.

Physical Properties are Approximate

Dimensions 24"L x 24"W x 2"D

Weight 34 lbs (15.4 kg)

SKU #RP1009

Made in U.S.A.

Acoustic Dura-Panel™ Research

Range Systems, in its continued effort to provide the safest shooting range and training environment available, developed Acoustic Dura-Panel to integrate into any new or existing shooting range environment.

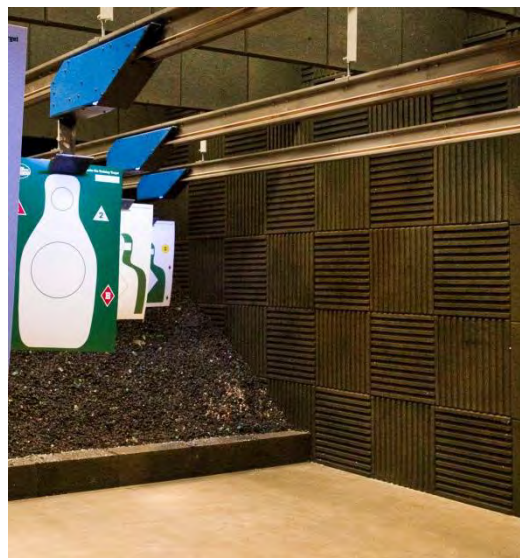
Range Systems patented Acoustic Dura-Panel was designed and tested for its ability to abate sound and decrease the dangerous noise impact experienced on gun ranges – with dramatic results.

Through statistically sound research, Range Systems has found the product to be exceptionally effective in decreasing sound; while still maintaining its original ability to encapsulate spent rounds eliminating the concern for ricochet or back splatter.

Sound generated by all objects, including firearms, is measured in Hertz. Firearms generally register between 1,000 to 4,000 Hertz when fired, understanding the majority generate between 2,000 to 4,000 Hertz.



Acoustic Dura-Panel™ ballistic rubber alone does not stop or defeat the round and must be used with appropriate backing



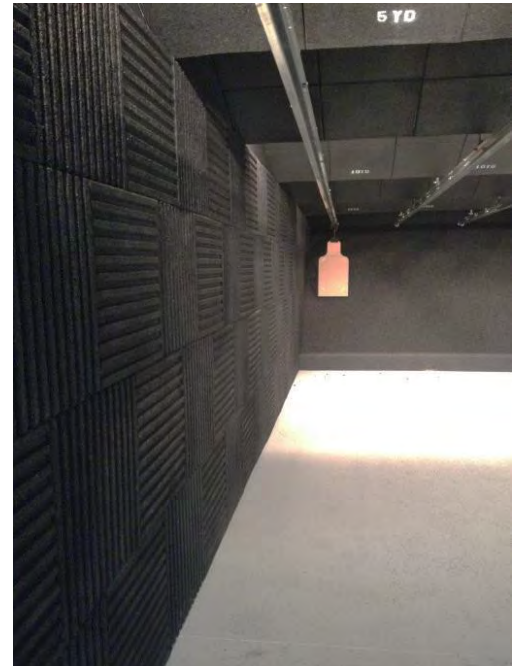


Range Systems Acoustic Dura-Panel™ demonstrated the following results:

- Absorbed **70%** of all sound at 1,000 (Hz)
- Absorbed **95%** of all sound at 2,000 (Hz)
- Absorbed **115%** of all sound at 4,000 (Hz)

(Note: 100% absorption of sound is considered perfect. The data showing 115% absorption at 4,000 (Hz) is due to the product design being 3-dimensional. The design of the acoustical panel protrudes vertically allowing for this exceptional performance.)

In comparing Acoustical Dura-Panel to other surfaces common to shooting ranges, the sound absorption coefficients results clearly show the advantages of Range Systems Acoustical Panel.



Coefficients (Hz)	*Concrete Block Coarse	*Concrete Block Painted	*Concrete Floor	*Plywood – 3/8"	<i>Range Systems Acoustical Panel</i>
1,000	.29	.07	.02	.09	.70
2,000	.39	.09	.02	.10	.95
4,000	.25	.08	.02	.11	1.15

*Resource: ASTM Standard C423, Sound Absorption

Another look at the data shows Range Systems Ballistic Acoustical Panel to provide:

- Approximately 100% greater sound abatement (noise reduction) than poured concrete.
- Between 85% to over 100% greater sound abatement (noise reduction) than plywood.
- 90% greater sound abatement (noise reduction) than coarse concrete blocks at 4,000 (Hz).



Range Systems has been an industry-leading solution provider of live fire facilities since 1994. Our team has an extensive history of engineering, fabricating and installing superior performing target retrieval systems worldwide. We have set the standard for range safety, unique capabilities and unmatched ballistic performance within our solutions.

At Range Systems, we understand that every project is unique and requires thoughtful planning and consideration. Through decades of experience our team is ready to work with you in selecting the right target retrieval system to meet your needs.

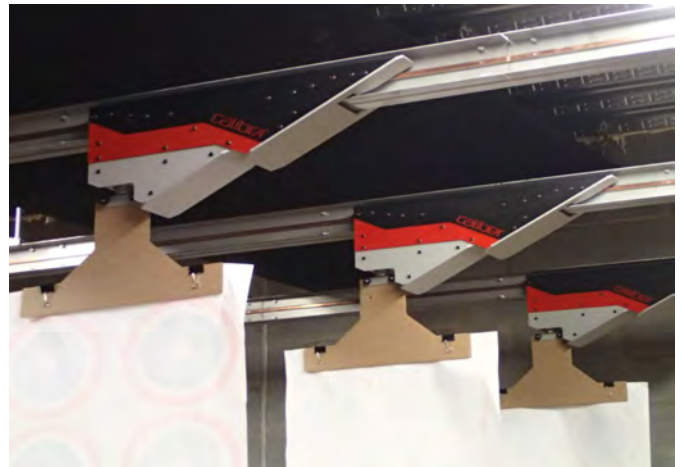


Product Overview

Range Systems CR-2TL is a dynamic turning target system designed to improve live fire training through unpredictable, fast-action target presentations. It can be programmed to randomly edge the target to the left or right and turn in increments up to 360 degrees to present a complete, unexpected turn at the direction of programmable software. This is a significant change from the standard target retrieval systems with which users can anticipate target movement.

Key Features & Benefits

- Programmable industrial LCD user interface for creating training scenarios, which include turning and edging movements
- Built with high quality industrial componentry, which assures a long service life with minimum maintenance
- Sensors prevent the carrier from slamming into the home and end positions, reducing accidents from startling the shooter
- Cable driven for reliability versus wireless systems that require calibrating, have connection issues, require expensive batteries to maintain and lack reliability in exact target positioning
- Cable positioning is concealed from the trajectory lines for reduced risk of cable breakage
- The front of the carrier is protected by a 3/8" AR steel angled plate that deflects errant rounds safely while also protecting internal components
- An innovative recessed target holder reduces parts exposures to errant rounds and ricochets
- Target carrier has integrated LED lights mounted behind the front shield that include multiple patterns and colors for various training scenarios
- Ability to be used up to 100 yard target distances
- Includes a feature that accelerates the target carrier from 9 fps to 12 fps, allowing the target to get to the desired location faster, resulting in a more efficient and profitable operation
- 5 year manufacturer warranty provides proven performance and long term durability

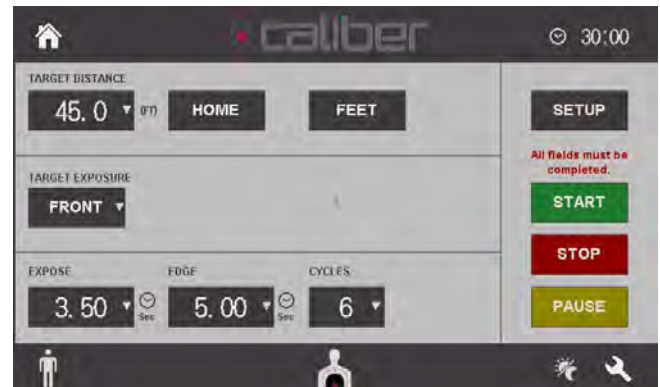
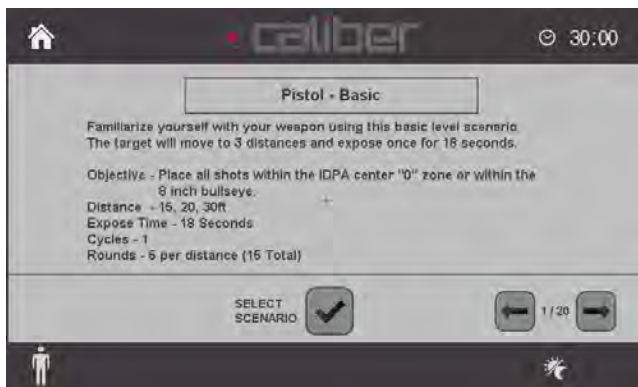




Individual Lane Control

Each target lane has its own 7" color touch screen control that is intuitive to use. The versatile lane control comes preloaded with twenty preset training programs that provide a variety of scenarios for handgun and rifle shooting.

The individual lane control can run automated timed drills, programmed scenarios, random courses of fire, or simply be manually operated by using the touchscreen keypad to control the target. If required, the target turning feature can be blocked by running the target system in basic mode.



When the user selects a program from the presets, the steps of the course will be displayed on the screen. The user can select the unit of measure they want to operate the lane in from feet, yards, or meters. A popup keypad on the touch screen allows the user to enter the unit of measure and can be changed at any time during the session. The touch screen lane control offers several unique capabilities that are designed for commercial or public shooting range use. One of these features is the shooter must acknowledge the range rules before gaining access to the main control screen. This allows the owner to set their range safety rules and policies and ensures that the user agrees to the terms and conditions by their acceptance. The lane control screen also contains an "Assistance" button which engages a call light on the drive unit to visually alert the range operator that assistance is required. This allows the shooter to maintain their position in the lane while waiting for assistance, minimizing movement behind the firing line and enhancing range safety.

An optional lighting feature is available to provide task lighting at the firing line. A LED light bar installed on the drive unit offers three intensities of white light in the shooting stall. The settings are displayed and selected from the local control screen.



LED Light Bar

Other available options : Master Control, e-Range, Sight Lights, Carrier Lights, TargetScope



Product Overview

e-Range is a smart Web-based remote range solution. Control and monitor your range using any remote wireless device.

Key Features

- Up to 5 remote devices connected simultaneously
- Each remote device controlling different screens (not VNC control)
- Connects to any laptop, tablet or smartphone
- Connects using either Windows, Safari or Android operating system
- Screen sizes are adapted to fit device
- No software installed on remote devices

System Requirements

Browser requirements for remote devices:

- Google Chrome for Android version 43 or later
- Google Chrome for Windows version 43 or later
- Safari for iOS 8.0 or later





**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CM20250623-01
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SUBJECT/TITLE:

City Manager General Updates

PREPARED BY:

DEPARTMENT / WARD

Administration - All

AGENDA SECTION:

City Manager's Report

CAN ITEM BE RESCHEDULED?

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

FISCAL IMPACT:

AMOUNT:

ACCOUNT No.:

FROM FUND:

TO FUND:

EXPLANATION:

General updates as provided by the City Manager.

STAFF COMMENTS AND BACKGROUND INFORMATION:

CIP No.

RELATED ITEMS / ATTACHMENTS:

LIST CITY COUNCIL GOALS (S):

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

6/23/2025

**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**



NUMBER: <i>For City Clerk Use</i>	CM20250623-02
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SUBJECT/TITLE:

Agudas Israel - CUP Extension Request

PREPARED BY:

John L. Wagner

DEPARTMENT / WARD

Planning and Development / Ward 1

AGENDA SECTION:

City Managers Report

CAN ITEM BE RESCHEDULED?

yes

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

City Manager recommends approval.

FISCAL IMPACT:

N/A

AMOUNT:

ACCOUNT No.:

FROM FUND:

TO FUND:

EXPLANATION:

Agudas Israel is requesting a one (1)-year extension on the Conditional Use Permit (C.U.P.) that was approved on July 8, 2024.

STAFF COMMENTS AND BACKGROUND INFORMATION:

The Conditional Use Permit (C.U.P.) for Agudas Israel is for four specific items in the Limited Commercial (LC) zoning district at the southwest intersection of Delmar Boulevard and Old Bonhomme Road:

1. A 20% reduction in the number of required parking spaces,
2. A shared parking arrangement with the owner of 8220 Delmar Boulevard,
3. An increase in the maximum site coverage from 70% to 71%,
4. To allow a principal building which exceeds 3,500 square feet of gross floor area the Limited Commercial District.

CIP No.

RELATED ITEMS / ATTACHMENTS:

Extension Request Letter from Agudas Israel, Staff Report and the application materials from the July 8, 2024 City Council meeting.

LIST CITY COUNCIL GOALS (S):

Economic Development, Encourage High-quality Growth, Improved Infrastructure, Community Quality of Life and Amenities.

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

June 23, 2025

conditional use permit extension request

DATE: 30 May 2025
ISSUED BY: Rami Berner, BAS
ISSUED TO: John Wagner, U City

CLIENT NAME: Agudas Israel of St. Louis
PROJECT NAME: New Building
PROJECT NUMBER: 2203

Owner's Agent

Name: Rami Berner, AIA Berner Architecture Studio
Email: ramiberner@bernerarch.com
Phone: 216.502.6212

Property Owner

Name: Agudas Israel of St. Louis
Address: 8202 Delmar Blvd.
University City, MO 63124
Phone: 314.863.8978

Dear Mr. Wagner,

Please accept this letter as a formal request to extend the conditional use permit CUP24-002 granted by council at the July 08 2024 City Council Meeting. The project is still in the design phase and we are requesting a 1 year extension to the Conditional Use Permit to complete the design.

Thank you,

Rami Berner, Berner Architecture Studio

(Owner's Agent)



Department of Planning and Development

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8500, Fax: (314) 862-3168

STAFF REPORT

City Council

(UPDATED FOR JUNE 26, 2024)

Updates to this staff report are indicated in bold, green text

Meeting Date	July 8, 2024
File Number	CUP-24-02
Council District	1
Location	8200-8206 Delmar Boulevard and 558, 564, 568 Maplevue Drive
Applicant	Rami Berner on behalf of Agudas Israel of St. Louis
Property Owner	Agudas Israel of St. Louis
Request	Conditional Use Permit (CUP) to allow for: <ol style="list-style-type: none">1) A reduction of up to 20% in the number of required off-street parking spaces, per 400.2700(D)(2).2) A shared parking arrangement with the owners of 8220 Delmar Boulevard for the use of 12 parking spaces, per 400.2130(D).3) An increase in the maximum site coverage from 70% to 71%, per 400.460(D).4) A principal building which exceeds 3,500 square feet of gross floor area, which is considered a conditional use in the Limited Commercial District (LC), per 400.440(A).

Comprehensive Plan Conformance:

☒ Yes ☐ No ☐ No reference

Staff Recommendation:

☐ Approval ☒ Approval with Conditions ☐ Denial

Attachments:

A. Updated Site Plan

Applicant Request

The applicant, Rami Berner on behalf of Agudas Israel of St. Louis, is requesting a Conditional Use Permit (CUP) to authorize the following for the properties located at 8200 Delmar Boulevard and 558, 564, and 568 Maplevue Drive:

- 1) A reduction of up to 20% in the number of required off-street parking spaces, per 400.2700(D)(2).
- 2) A shared parking arrangement with the owners of 8220 Delmar Boulevard for the use of 12 parking spaces, per 400.2130(D).
- 3) An increase in the maximum site coverage from 70% to 71%, per 400.460(D).
- 4) A principal building which exceeds 3,500 square feet of gross floor area, which is considered a conditional use in the Limited Commercial District (LC), per 400.440(A).

The applicant is also simultaneously applying for a Map Amendment (rezoning) of 564 and 568 Mapleview Drive from Single Family Residential (SR) to Limited Commercial (LC), and a Major Subdivision to consolidate the four parcels of land. These three applications are related to the development of a new synagogue on the subject property.

Existing Property

The subject property consists of 1.10 acres across four parcels of land located at the corner of Delmar Boulevard and Old Bonhomme Road. At 8200-8206 Delmar, there is an existing commercial building which was originally built for retail uses but was adapted into a synagogue, its current use, by the applicant. The other three parcels (558, 564, and 568 Mapleview Drive), which are part of the proposed development, are currently vacant lots. The subject property is not within any historic district nor floodplain.

Analysis

Land Use and Zoning

The subject properties are currently zoned Limited Commercial (LC) and Single-Family Residential (SR). Below are summaries of the zoning and land use for the subject property (Table 1) and surrounding properties (Table 2). The proposed use is a synagogue (defined in the zoning code as a “place of worship”), which is a permitted use in both the LC and SR zoning districts. Additionally, the applicant has submitted a simultaneous Map Amendment (rezoning) application to rezone the two SR parcels to LC, and subsequently consolidate the four lots.

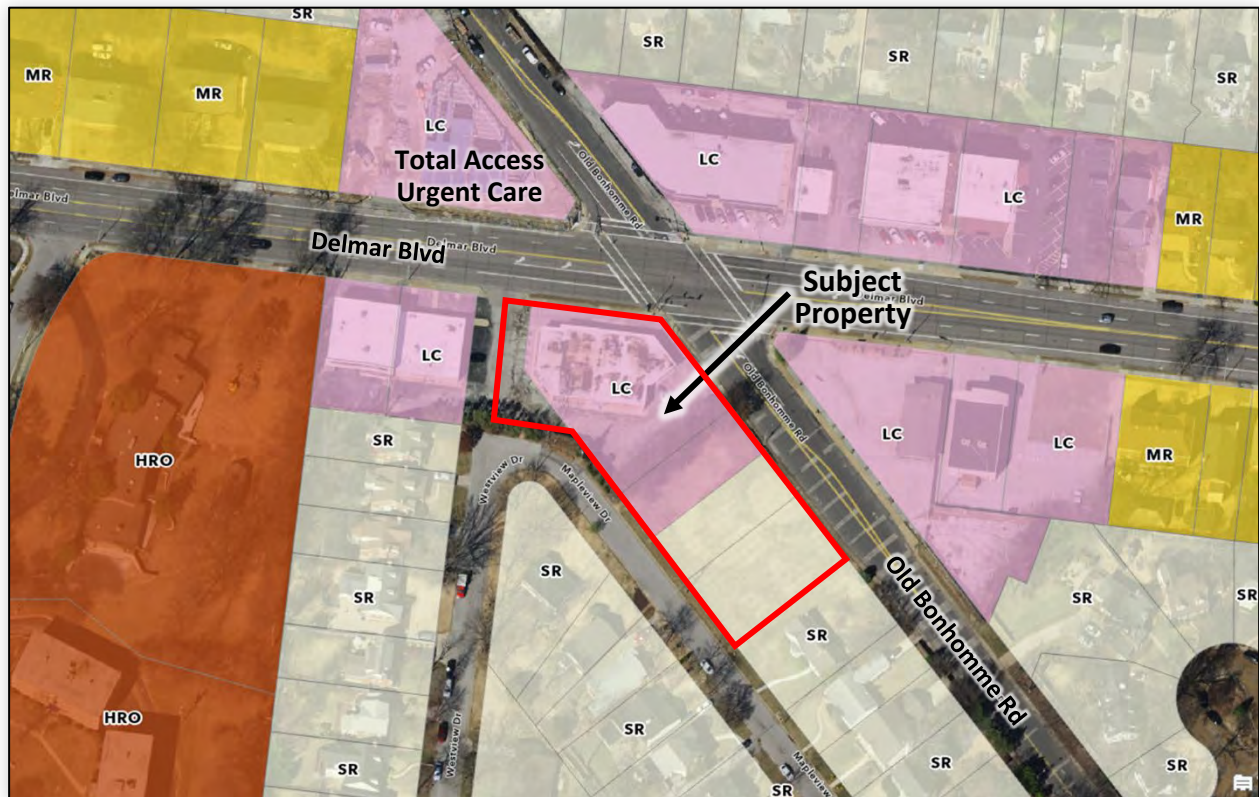
Table 1. Current and Proposed Zoning & Land Use

	<i>8200 Delmar</i>	<i>568 Mapleview</i>	<i>564 Mapleview</i>	<i>568 Mapleview</i>
Locator Number	18K531284	18K530348	18K530326	18K530294
Current Zoning	LC (Limited Commercial)	LC (Limited Commercial)	SR (Single Family Residential)	SR (Single Family Residential)
Current Land Use	Place of worship (synagogue)	Vacant lot	Vacant lot	Vacant lot
Proposed Zoning	No change	No change	LC (Limited Commercial)	LC (Limited Commercial)
Proposed Land Use	No change	Place of worship (synagogue)	Place of worship (synagogue)	Place of worship (synagogue)

Table 2. Surrounding Zoning & Land Use

North	Limited Commercial (LC); urgent care, retail, officed
East	Limited Commercial (LC); vacant garden nursery store
South	Single Family Residential (SR); single-family homes
West	Limited Commercial (GC); Auto repair shop, office

Map 1. Surrounding Zoning



The requested CUP has no bearing on the land use itself, place of worship, which is a permitted use in the current and proposed zoning districts. Rather, the requested CUP would authorize approval of four items related to parking, site coverage, and a land use exceeding 3,500 square feet. Below is analysis of the requested approvals.

Off-Street Parking and Loading Requirements

The proposed use, place of worship, requires off-street parking at a rate of 1 space for every 3.5 seats in the main assembly room. The applicants propose a main assembly area with 238 seats across 3,660 square feet of net seating area. According to the building code, the maximum occupant load for this space would be 244 seats. According to the zoning code, the required parking would be calculated based on the 238 seats. However, given that the assembly area will have tables and chairs that could be rearranged and the likelihood of the space being fully occupied, staff believes it would be most prudent to use the maximum occupant load of 244 seats to calculate the required parking.

Therefore, with 244 seats in the main assembly room, 70 off-street parking spaces are required per code. The code also includes provisions for exceptions to the parking requirements. The relevant exceptions which the proposed development would be eligible for, are described below:

❖ **400.2130(E) Exception For Uses Located Near Transit Stations And Stops**

For uses located within five hundred (500) feet of a public transit station or stop, the off-street parking requirements may be reduced by ten percent (10%). The Loop Trolley stops and stations shall not be included in this exception.

With this exception, the number of required parking spaces (70) can be reduced by 7.0 spaces.

**Please note: this exception does not require approval through the CUP procedure. It can be*

granted administratively. The subject property is within 500 feet of three (3) bus stops, so it is eligible for this exception.

❖ **400.2700(D)(2) Adjustments to Standards through the CUP Procedure.**

The City Council, in imposing conditions and restrictions, may adjust the standards set forth in this Chapter when it finds such adjustment will be more effective in achieving the spirit and intent of the Chapter. Such adjustments are permitted to be more restrictive or less restrictive, provided that no dimensional regulations or standard shall become less restrictive by a factor of more than twenty percent (20%).

With this exception, the number of required parking spaces (70) can be reduced by 14 spaces.

❖ **400.2130(D) Exception for Shared Parking Arrangements.**

Shared parking is an arrangement in which two (2) or more uses with different peak parking periods (hours of operation) use the same off-street parking spaces to meet their off-street parking requirements. Up to one hundred percent (100%) of the parking required for one (1) use may be supplied by the off-street parking spaces provided for another use.

1. By conditional use permit, a reduction in the number of parking spaces may be authorized. In issuing a conditional use permit, the City will consider whether the uses:
 - a. Are located within five hundred (500) feet, as the crow flies, of the shared parking as measured from the entrance of the use to the nearest point on the property;
 - b. Have no substantial conflict in the principal operating hours of the uses for which the sharing of parking is proposed (see shared parking table in Section 400.2130(D)(3) as a guide);
 - c. Do not adversely affect surrounding neighborhoods;
 - d. Do not adversely affect traffic congestion and circulation;
 - e. Have a positive effect on the economic viability or appearance of the project or on the environment; and
 - f. Relieved spaces or off-site shared parking spots cannot be located within the "SR," "LR," "MR" or "HR" Zoning Districts.
2. Application Requirements For Shared Parking. As a part of the application materials required for a conditional use permit, the applicant seeking shared parking shall submit to the Zoning Administrator the following information as a part of the conditional use permit application:
 - a. Proof that the uses of the shared spaces will reflect different peak hours of operation at different times of the day, week, month or year (see shared parking table below);
 - b. Proof of the size and types of proposed development or substantial changes, size and type of activities, composition of tenants, rate of turnover for parking spaces, and anticipated peak parking and traffic loads;
 - c. Proof that the route from required ADA-accessible spaces in the shared parking area to the nearest ADA-accessible entrance follows an accessible route as defined by the most recent ADA standards; and
 - d. An agreement providing for the shared use of parking areas, executed by the parties involved, including owners of record, that shall include provisions for maintenance, snow removal, ownership, liability and duration of the agreement, and must be filed with the Department of Planning and Development in a form approved by the Planning and Development Director.
3. Shared Parking Table. The following table shall be used to determine peak hours of operation for proposed shared parking. Parking requirements shall be the cumulative requirements of the uses sharing the parking, except where different categories of uses

(retail or service, employment, civic, or dwellings) are participating in the sharing agreement and are likely to generate distinctly different times of peak parking demand. Each use should provide a percentage of parking required by these regulations according to the shared parking table below. Whichever time period column requires the highest total parking spaces among the various uses should be the amount of parking provided subject to the shared parking agreement and Plan Commission review. Alternative parking allocations may be approved as a function of the conditional use permit based on industry data or other sufficient evidence and analysis of peak parking demands for specific uses.

Land Use	Percentage of Required Parking Spaces by Period				
	Monday through Thursday Day and Evening		Friday through Sunday Day and Evening		Nighttime 1:00 A.M. to 6:00 A.M.
	6:00 A.M. to 5:00 P.M.	5:00 P.M. to 1:00 A.M.	6:00 A.M. to 5:00 P.M.	5:00 P.M. to 1:00 A.M.	
Employment	100%	10%	5%	5%	5%
Retail or service	75%	75%	100%	90%	5%
Restaurant	50%	100%	75%	100%	25%
Entertainment and recreation	30%	100%	75%	100%	5%
Place of worship*	5%	25%	100%	50%	5%
School	100%	10%	10%	10%	5%
Dwelling	25%	90%	50%	90%	100%
Lodging	50%	90%	75%	100%	100%

* Place of worship parking needs will be considered on a case-by-case basis as different faiths gather at different days and times during the week.

4. **Duration Of Agreement.** Shared parking privileges will continue in effect only as long as the agreement, binding on all parties, remains in force. Agreements must guarantee long-term availability of the parking, commensurate with the use served by the parking.
5. **Recording Of Agreement.** The agreements must be recorded with the County Recorder. If the uses of either party changes, the CUP is no longer valid unless the Zoning Administrator authorizes the new uses and determines there is compliance with the shared parking table [Section 400. 2130(D)(3)]. If a shared parking agreement lapses or is no longer valid, then parking must be provided as otherwise required by this Article.
6. **Revocation Of Permits.** Failure to comply with the shared parking provisions of the shared parking plan shall constitute a violation of the Zoning Code and shall be cause for revocation of a certificate of zoning compliance and/or building permit.

The applicant has arranged to share 12 off-site parking spaces with 8220 Delmar Boulevard. This property is an office building for an insurance agency, which is open Monday through Friday, 8:00 am to 5:00 pm. In the attached application package, the applicant has provided evidence that there will be no substantial conflicts with the principal operating hours of either uses. The agreement allows Agudas Israel to use 12 parking spaces on this property when the business is not open. The peak parking demand for Agudas Israel is between Friday sundown and Saturday sundown (during observation of Sabbath). The applicants will be required to formalize this agreement with 8220 Delmar Boulevard by recording the document with the St. Louis County Recorder of Deeds.

With the above exceptions, the number of required off-street parking spaces can be reduced from 70 to 49 spaces. The proposed development provides 38 off-street parking spaces on the subject property. The remaining required spaces are satisfied with a shared parking arrangement with the owners of 8220

Delmar Boulevard for the use of 12 parking spaces. With the 38 spaces on-site and the 12 additional shared spaces, the applicant is providing 50 parking spaces. Therefore, the proposed plan complies with the parking space requirement, assuming the Plan Commission recommends, and City Council approves, the 20% reduction per §400.2700(D)(2) and the shared parking arrangement per §400.2130(D).

There is an active residential parking permit for the 500 block of Maplevue Dr, the 500 block of Westview Dr, and the 8100 block of Teasdale Ave, which are immediately to the south of the synagogue building. This parking permit restricts on-street parking to only residents and visitors of the homes on those blocks between the hours of 12pm – 9pm every day. Therefore, synagogue visitors will not be able to park on those streets in the event the synagogue's parking lot is full, unless of course they are also residents on one of those blocks.

To alleviate parking demand in the area, staff is working with St. Louis County, the applicant, and the Department of Public Works to evaluate adding striped on-street parking spaces on Old Bonhomme near the Delmar intersection. This concept would need to be studied in further detail. Currently, parking in this location is prohibited due to §355.020(A)(6) of the Traffic Code, which states that parking is prohibited within 250 feet of a signalized intersection, unless signage states otherwise. A more typical industry standard for the distance between on-street parking and signalized intersections is around 30-50 feet.

Since the May 22 Plan Commission meeting, bicycle parking was added to the site plan. The applicant has provided 8 bicycle parking racks (16 bicycle parking spaces), which complies with the requirements of §400.2145(A)(2). Because this requirement has now been satisfied, staff is recommending that the condition related to bicycle parking be removed.

Site Coverage

The applicant requests approval of a slight increase in maximum site coverage, from 70% to 71%. In the Limited Commercial (LC) zoning district, the maximum site coverage allowed is 70%. However, under the CUP procedure, site coverage may be increased by a factor of one to ten percent (1% — 10%) when special or outstanding landscape design and site planning features are provided, per §400.460(D). Below are the features that may be considered in determining whether additional site coverage may be approved.

1. *A landscape plan, designed by a professional landscape architect, which incorporates proper irrigation, intense planting, and retention of existing trees and other plants worthy of saving;*
2. *Use of low masonry walls of architectural quality (brick or textured and pigmented concrete), terraces, berms, and earth sculpting;*
3. *Special pedestrian facilities and features such as plazas, covered walkways, fountains, and seating areas.*

The balance of the site, not covered by buildings and structures, parking lots, vehicle circulation, and other accessory facilities, shall be devoted to landscaping, pedestrian circulation, plazas, and buffering. Any landscaped plazas on the roof or deck of a building or parking structure, which is publicly accessible from ground level, may be excluded from the calculation of site coverage, subject to conditional use permit approval.

It is staff's opinion that the first feature in the above list has been provided by the applicant and that increasing the site coverage by a factor of one percent (1%) is appropriate.

Principal Building Exceeding 3,500 Square Feet

In the Limited Commercial (LC) zoning district, any permitted land use or development, that contains a principal building which exceeds three thousand five hundred (3,500) square feet of gross floor area, shall be considered a conditional use, per §400.440(A). The proposed building contains 35,745 square feet of

gross floor area across three floors: basement/lower level (9,110 square feet), first floor (19,835 square feet), and second floor (6,800 square feet).

It is staff's opinion that the proposed building footprint and gross floor area are appropriate for a place of worship and are compatible with surrounding properties in the LC district.

Dimensional Regulations

The proposed development complies with the dimensional regulations (height, setback, minimum lot size) of the LC district, with one exception: the trash/recycling enclosure must be 5 feet from the side and rear property lines. Currently, the enclosure is shown within the required setback. The applicant has indicated that they will make this change.

Since the May 22 meeting, the applicant has revised the site plan so that the trash/recycling enclosure meets the minimum side and rear setbacks. Because this requirement has now been satisfied, staff is recommending that the condition related to the trash/recycling enclosure setback be removed.

Landscape and Screening Requirements

Landscaping and screening is required along the south and southeast property lines, where the proposed development is abutting and/or adjacent to residentially zoned property. The applicant has provided landscaping and privacy fencing along these property lines that satisfies the requirements. In addition, the applicant has met the requirements for landscaping of off-street parking areas.

Since the May 22 meeting, staff realized that the landscape buffer provided along the southwest property line along Maplevue Dr was placed within what is actually the City's right-of-way. The buffer is required to be on the subject property, owned and maintained by Agudas Israel. The applicant has revised this buffer so that it is only located on the Agudas Israel property. This led to some minor changes in the parking lot, but it did not impact the number of parking spaces, and the parking lot landscaping still complies with the required amount.

Circulation and Access

Currently, vehicular access to off-street parking areas for the existing synagogue is achieved from two curb-cuts: one off Delmar and one off Old Bonhomme. The proposed site plan consolidates parking in one location accessed via Old Bonhomme, which improves traffic safety by relocating the primary access point farther from the intersection. The other curb cut off Delmar, which also provides vehicular access to the adjacent property (8210 Delmar), will provide access to the loading and trash/recycling area.

Staff is working with the applicant and St. Louis County to improve the safety for pedestrians accessing to the site. Some possible solutions to improving the safety of the crosswalks are to increase walk time and paint high-visibility markings. Staff and the applicant will continue to work with the County and the City's Department of Public Works on such improvements.

There is an existing pedestrian "cut-thru" from Maplevue Drive through the subject property, which provides a more convenient and ADA-accessible connection to Delmar Boulevard from the neighborhood directly to the south. From staff's understanding, the current arrangement came about due to obstructions in the sidewalk along Old Bonhomme which impede ADA accessibility to Delmar Boulevard, where there are several bus stops. The applicant has expressed some concern about keeping the cut-thru with the new synagogue due to safety and security, and does not show the pedestrian cut-thru on the proposed site plan. Staff is continuing to work with the applicant and the Department of Public Works to ensure continued pedestrian accessibility to Delmar Boulevard.

Comprehensive Plan

The future character and land use map of the comprehensive plan identifies the subject property as “Activity Center”. The majority of this synagogue’s congregation lives within walking distance of the synagogue, and much of the congregation travels to services by foot. The intent of the Activity Center land use designation is to “promote infill development to create walkable activity centers,” “reduce and consolidate surface parking,” and “improve pedestrian and multi-modal activity.” It is staff’s opinion that the proposed development and the requested CUP closely align with the intent, goals, and objectives of the comprehensive plan.

Review Criteria

The applicant is in accordance with the Conditional Use Permit review criteria, as set forth in §400.2710 of the Zoning Code, and listed below:

1. The proposed use complies with the standards of this Chapter, including performance standards, and the standards for motor vehicle-oriented businesses, if applicable, as contained in Section 400.2730 of this Article.
2. The impact of projected vehicular traffic volumes and site access is not detrimental with regard to the surrounding traffic flow, pedestrian safety, and accessibility of emergency vehicles and equipment.
3. The proposed use will not cause undue impacts on the provision of public services such as police and fire protection, schools, and parks.
4. Adequate utility, drainage and other such necessary facilities have been or will be provided.
5. The proposed use is compatible with the surrounding area.
6. The proposed use will not adversely impact designated historic landmarks or districts.
7. Where a proposed use has the potential for adverse impacts, sufficient measures have been or will be taken by the applicant that would negate, or reduce to an acceptable level, such potentially adverse impacts. Such measures may include, but not necessarily be limited to:
 - a. Improvements to public streets, such as provision of turning lanes, traffic control islands, traffic control devices, etc.
 - b. Limiting vehicular access so as to avoid conflicting turning movements to/from the site and access points of adjacent properties, and to avoid an increase in vehicular traffic in nearby residential areas.
 - c. Provision of cross-access agreement(s) and paved connections between the applicant's property and adjacent property(ies) which would help mitigate traffic on adjacent streets;
 - d. Provision of additional screening and landscape buffers, above and beyond the minimum requirements of this Chapter;
 - e. Strategically locating accessory facilities, such as trash storage, loading areas, and drive-through facilities, so as to limit potentially adverse impacts on adjacent properties while maintaining appropriate access to such facilities and without impeding internal traffic circulation;
 - f. Limiting hours of operation of the use or certain operational activities of the use (e.g., deliveries); and
 - g. Any other site or building design techniques which would further enhance neighborhood compatibility.

Findings of Fact

According to §400.2720, the Plan Commission shall not recommend approval of a conditional use permit unless it shall, in each specific case, make specific written findings of fact based directly upon the particular evidence presented to it supporting the conclusion that the proposed conditional use:

1. Complies with all applicable provisions of this Chapter;
2. At the specific location will contribute to and promote the community welfare or convenience;
3. Will not cause substantial injury to the value of neighboring property;

4. Is consistent with the Comprehensive Plan, neighborhood development plan (if applicable), the Olive Boulevard Design Guidelines (if applicable), and any other official planning and development policies of the City; and
5. Will provide off-street parking and loading areas in accordance with the standards contained in Article VII of this Chapter.

Process – Required City Approvals

Plan Commission. Section 400.2700(C) of the Zoning Code requires that CUP applications be reviewed by Plan Commission. The Plan Commission shall make a recommendation to the City Council for their consideration. A public hearing is required at the Plan Commission meeting.

City Council. Section 400.2700(D) of the Zoning Code requires that CUP applications be reviewed by City Council for final decision, subsequent to a public hearing and recommendation from Plan Commission. In conducting its review, City Council shall consider the staff report, Plan Commission's recommendation, and application to determine if the proposed CUP application meets the requirements of the Zoning Code.

Staff Recommendation

Staff recommends approval of the Conditional Use Permit for the property located at 8200-8206 Delmar Boulevard and 558, 564, and 568 Mapleview Drive, with the following conditions:

1. The proposed land use of a place of worship exceeding 3,500 square feet of gross floor area is approved.
2. A reduction in the number of required off-street parking from 70 to 49 spaces is approved, per §400.2130(E) and §400.2700(D)(2).
3. A shared parking agreement for 12 off-street parking spaces, which are required to meet the minimum parking requirements, is approved per §400.2130(D). The shared parking agreement must be recorded with St. Louis County Recorder of Deeds prior to issuance of an occupancy permit.
4. An increase in the maximum site coverage, from 70% to 71% is approved, per §400.460(D).
- ~~5. Bicycle parking shall be provided, per §400.2145(A)(2).~~
6. A photometric plan illustrating illumination levels for the loading area shall be submitted to and approved by the Department of Planning & Development prior to issuance of any building permit.
- ~~7. The trash/recycling dumpster shall meet the required accessory structure setbacks of 5 feet from the rear and side property lines.~~
8. The cut-through that allows pedestrian access from the intersection of Mapleview Drive & Westview Drive to Delmar Boulevard be maintained. The Synagogue shall take reasonable security measures with respect to the cut through, including closing it off if necessary to protect the synagogue and its members.

With the attached revised site plans dated June 17, 2024, conditions 5 and 7 have been satisfied, so staff is recommending removal of those conditions.

Plan Commission

On May 22, the Plan Commission voted 6-0 to recommend to City Council approval of CUP-24-02, with the conditions in the staff report. The Commission conditioned this favorable recommendation on staff evaluating the shared parking arrangement on 8220 Delmar Blvd, prior to presentation of the CUP to the City Council, to ensure the arrangement would have no adverse impacts on the future use of 8220 Delmar Blvd.

On June 26, the Plan Commission voted 5-0 to recommend to City Council approval of the revised site plan for CUP-24-02, with conditions #5 and #7 in the original recommendation, and adding condition #8: “The cut-through that allows pedestrian access from the intersection of Mapleview Drive & Westview Drive to Delmar Boulevard be maintained.”

Staff analysis of shared parking impact on the future use of 8220 Delmar Boulevard

Staff used the shared parking table in 400.2130(D)(3) to determine which land uses would comply with the shared parking requirements given the number of parking spaces available between Agudas Israel (38) and the existing building at 8220 Delmar (16). Staff evaluated only uses which are permitted or conditional in the Limited Commercial (LC) zoning district and uses which require parking on a square footage basis (versus uses that are calculated differently, such as a school, which requires parking by number of students).

Currently, 8220 Delmar is used for an insurance agency office. Given the terms of the shared parking arrangement between Agudas Israel and 8220 Delmar, viable future uses for 8220 Delmar include office, recreational facilities, medical/dental offices, and possibly others. Uses that would not comply with the shared parking requirements are retail, restaurant, vet clinic, and convenience/grocery store. However, this analysis assumes the City’s parking requirements remain the same and the existing building at 8220 Delmar remains the same. If 8220 Delmar were redeveloped, there may be opportunity to provide additional parking to support other uses. At this time, however, staff is not aware of any plans to change the current use of 8220 Delmar. Additionally, the existing building has been used as an office building for as long as the City’s occupancy records go back. Finally, the provisions for shared parking analysis in the zoning code do not require that the parties involved in the agreement consider future uses, because the future uses are unpredictable, and the terms of the agreement depend on the specific uses involved. Staff is satisfied with the shared parking arrangement.



Department of Community Development

6801 Delmar Boulevard • University City, Missouri 63130 • 314-505-8500 • Fax: 314-862-3168

APPLICATION FOR CONDITIONAL USE PERMIT Under Article 11 of the Zoning Code of University City, Missouri

1. Address/Location of Site/Building: 8202 Delmar Blvd. University City MO 63124
2. Zoning District (check one):
☐ SR ☐ LR ☐ MR ☐ HR ☐ HRO ☐ GC ☒ LC ☐ CC ☐ IC ☐ PA ☐ PD
3. Applicant's Name, Corporate or DBA Name, Address and Daytime Telephone:
Rami Berner AIA, Berner Architecture
2488 Beachwood Blvd. Beachwood OH, 44122
216.200.6505
4. Applicant's Interest in the Property: ☐ Owner ☐ Owner Under Contract ☐ Tenant*
☐ Tenant Under Contract* ☒ Other* (explain):
Architect representing the Owner

* Please Note: Zoning Code Section 400.2680 requires that the application may only come from one (1) or more of the owners of record or owners under contract of a lot of record (or zoning lot), or their authorized representative. If you are applying as a tenant, tenant under contract or other, you must attach a letter from the owner stating you are an authorized representative of them and they give you permission to file this application for Conditional Use on their behalf.

5. Owner's Name, Corporate or DBA Name, Address and Daytime Telephone, if other than Applicant:
Agudas Israel of St. Louis
8202 Delmar Blvd. University City, MO 63124
T. 314.863.8978
6. Please state, as fully as possible, how each of the following standards are met or will be met by the proposed development or use for which this application is being made. Attach any additional information to this application form.
 - a) Complies with all applicable provisions of the University City Zoning Code (e.g. required yards and setbacks, screening and buffering, signs, etc.).
The proposed project complies with all sections of the zoning code including required setbacks, screening & buffering with the exception of parking for which we are utilizing the zoning code's provisions for shared parking, adjacency to transit and the Plan Commission's discretion to reduce the requirement by 20% based on the unique condition of this project.
 - b) At the specific location will contribute to and promote the community welfare or convenience.
This project is an expansion of the Agudas Israel synagogue which is currently at this location and serves over 170 households and over 750 residents in the adjacent University City neighborhood

c) Will not cause substantial injury to the value of neighboring property.

Typically the introduction of an Orthodox Synagogue increases property values significantly as the prohibition of using public or private transit on sabbath requires congregants to walk, and thus requires them to live within a short walking distance.

d) Is consistent with the Comprehensive Plan, neighborhood development plan (if applicable), and any other official planning and development policies of the City.

This location is identified in the Comprehensive Plan as an "Activity Node" in which a place of worship is a secondary use. The proposal puts the building close to the street edge re-enforcing the urban fabric and the sense of the node. Additionally parking is provided at its minimums to meet the plan's goal of less parking and more walkable neighborhoods

e) Will provide off-street parking and loading areas in accordance with the standards contained in Article 7 of the University City Zoning Code

This proposal calculates parking based on section 400.2140 - Place of Worship 1 space for every 3.5 spaces. A 10% reduction has been applied in accordance with 400.2130.E, and some parking space are accomodated in accordance with 400.2130.D. Lastly we are requesting a 20% reduction for our specific situation in accordance with Article 11 400.2700.D.2


**** Please Note:** You should also submit twelve (12) copies of a memo detailing the following information:

1) Description of the proposed Conditional Use, in narrative form. Please include historical information about the applicant, the company and/or the organization. Explain why this particular site was chosen for the proposal, state the number of employees that will be working at the site, state the hours of operation, explain other features unique to the proposed use and submit any other information that will help the Plan Commission and City Council in their decisions. 2) Estimated impact of the conditional use on the surrounding properties and adjacent streets, including, but not limited to, average daily and peak hour traffic generation, existing traffic volumes of adjacent streets, if available, use of outdoor intercoms, and any other operational characteristics of the proposed use that may have impacts on other adjacent or nearby properties. 3) Legal description of the property(s) proposed for the Conditional Use Permit, when the proposed use involves a substantial addition or new construction.

A Public Hearing before the Plan Commission is required by Ordinance. Notice of such Public Hearing must be published in a newspaper of general circulation at least fifteen (15) days in advance. Upon receipt of a Plan Commission Recommendation, the City Council must consider this application and supporting information before a Use Permit may be granted. A fee of \$250 must accompany this application.

4/8/2024

Date


Applicant's Signature and Title

Rami Berner AIA, Berner Architecture

Agudas Israel of St. Louis
Representing (if applicable)

FOR OFFICE USE ONLY

Application First Received.

Application Fee in the Amount of \$

Receipt #

Application returned for corrections, additional data.

Final complete application received.

File # created.



Agudas Israel

- - - OF ST. LOUIS - - -

אגודת ישראל דסט. לואיס

**RABBI MENACHEM
GREENBLATT**
Rav

April 9, 2024

MR. BRIAN GLAZER
President

Dear Sir/Madam:

N'Shei Agudah
Women's Organization

Youth Groups

Tehillim Cooperative

Avos U'banim
Father Son Learning

Free Loan Society

Shomer Shabbos
Burial Services

Yahrzeit Memorial
Program

Evening Beis
HaMedrash

Adult Education

Daf Yomi & Mishna
Yomis

Rabbi Zvi Magence
& Fishman Memorial
Library

Agudas Israel of St. Louis designates and authorizes Rami Berner and Berner Architecture Studio as our representative for matters relating to permits and applications required for the University City Conditional Use Permit process.

Sincerely,

Brian Glazer
President

conditional use permit memo

DATE:	17 April 2024	CLIENT NAME:	Agudas Israel of St. Louis
DESIGNED BY:	Rami Berner, BAS	PROJECT NAME:	New Building
ISSUED TO:	U City Plan Commission	PROJECT NUMBER:	2203

Background: *This memo is part of University City's Conditional Use Permit Application for the Agudas Israel of St. Louis.*

Owner's Agent

Name: Rami Berner, AIA Berner Architecture Studio
Phone: 216.502.6212

Property Owner

Name: Agudas Israel of St. Louis
Address: 8202 Delmar Blvd.
University City, MO 63124
Phone: 314.863.8978

Legal Description:

A PARCEL OF GROUND BEING A PART OF LOTS 4, 5, 6, & 7, IN BLOCK 2, OF UNIVERSITY VIEW SUBDIVISION, RECORDED IN PLAT BOOK 19 PAGE 45, OF THE ST. LOUIS COUNTY RECORDER'S OFFICE, PART OF THE FORMER MAPLEVIEW DRIVE AND FORMER WESTVIEW DRIVE, 50 FEET WIDE, VACATED BY ORDINANCE 7028, RECORDED IN BOOK 22821 PAGE 343, IN THE ST. LOUIS COUNTY RECORDER'S OFFICE, IN UNIVERSITY CITY, ST. LOUIS COUNTY, MISSOURI, MORE PARTICULARLY DESCRIBED AS FOLLOWS;

BEGINNING AT THE EASTERN LINE OF DELMAR BOULEVARD, 80.00 FEET WIDE WITH THE CENTERLINE OF SAID FORMER WESTVIEW DRIVE.

THENCE SOUTH 82 DEGREES 52 MINUTES 03 SECONDS EAST 148.5 FEET, ALONG THE EASTERN LINE OF SAID DELMAR BOULEVARD, TO THE SOUTHERN LINE OF OLD BONHOMME ROAD, IRREGULAR WIDTH, TO A POINT;

THENCE SOUTH 37 DEGREES 34 MINUTES 25 SECONDS EAST 279.73 FEET, ALONG THE SOUTHERN LINE OF SAID OLD BONHOMME ROAD, TO A POINT BEING 25.00 FEET EAST OF THE WESTERN LINE OF SAID LOT 4, TO A POINT;

THENCE SOUTH 52 DEGREES 25 MINUTES 35 SECONDS WEST 130.00 FEET, ALONG A LINE PARALLEL WITH THE WESTERN LINE OF SAID LOT 4, TO A POINT IN THE NORTHERN LINE OF MAPLEVIEW DRIVE, 50 FEET WIDE;

THENCE NORTH 37 DEGREES 34 MINUTES 25 SECONDS WEST 228.32 FEET, ALONG THE NORTHERN LINE OF SAID MAPLEVIEW DRIVE, TO THE WESTERN LINE OF WESTVIEW DRIVE, IRREGULAR WIDTH, TO A POINT;

THENCE NORTH 77 DEGREES 45 MINUTES 10 SECONDS WEST 92.64 FEET, ALONG THE WESTERN LINE OF SAID WESTVIEW DRIVE, TO THE CENTERLINE OF SAID FORMER WESTVIEW DRIVE, TO A POINT;

THENCE NORTH 07 DEGREES 07 MINUTES 57 SECONDS EAST 119.73 FEET, ALONG THE CENTERLINE OF SAID FORMER WESTVIEW DRIVE, TO THE EASTERN LINE OF SAID DELMAR BOULEVARD TO THE POINT OF BEGINNING AND CONTAINING 48,050 SQUARE FEET OR 1.10 ACRES AS PREPARED BY PITZMAN'S COMPANY.

Common Street Address:	8200-8206 Delmar Blvd.	25,300 SF (0.58 Acres)
	568 Mapleview Drive	6,500 SF (0.15 Acres)
	564 Mapleview Drive	6,500 SF (0.15 Acres)
	558 Mapleview Drive	9,750 SF (0.22 Acres)
	Total:	48,050 SF (1.10 Acres)

Description of Proposed Conditional Use:

Agudas Israel of St. Louis Synagogue was established in 1980. Since its initial membership of 10 families, it has grown to over 170 member families. From its initial location in a storefront just across Delmar, the Agudas Israel has been in its current location at 8202 Delmar since 1989. Over the last 35 years as the opportunity arose to fill more space in the current building the Agudas Israel has expanded. Today the Agudas Israel remains a vibrant and thriving congregation with almost all of its congregants, residents of University City and residing within a half mile radius. With the opportunity to purchase the empty lots to the south of the current location, Agudas Israel sees the potential to finally build a suitable space for its congregation designed to fit its needs, not compromised to fit into a renovated storefront. Unlike the current location, the proposed building will be able to support its integral programming for the men and women, boys and girls that it serves.

The program of this building will consist of the following primary spaces: Main Sanctuary, Small Chapel (for small weekday prayer services – see below), Social Hall for receptions following Sabbath morning services, and support spaces (offices, storage, classrooms etc.).

As an Orthodox Jewish Synagogue, a typical weekday at Agudas Israel consists of early morning study groups, several consecutive morning services to accommodate different work schedules, small study groups throughout the day, afternoon and evening services, and evening study groups. While the weekday occupancy of the building is relatively low, spread out throughout the day, and almost exclusively adult men, on Sabbath, specifically Saturday morning, men, women and children attend. What is unique is that at these peak occupancy times, driving is not allowed and all congregants without exception walk to synagogue. To illustrate this condition, we have included a log of a typical day's attendance at the end of this memo.

Employee/Staff that will regularly occupy the building is between 4-6 people.

Impact on the Community:

As Agudas Israel is currently at this location and this project primarily seeks to remedy challenging overlap of uses rather than expansion, there will be no impact to traffic in either volume or peak hours. Access to the site is proposed to be off of Old Bonhomme. This is designed to remedy the current situation where drive access is unusually close to the intersection on both Old Bonhomme and Delmar and dangerous to both pedestrians and vehicles. Additionally, the proposed entrance on Old Bonhomme is entrance only and the exit is exit only further down Old Bonhomme in order to allow for the maximum stacking length at the traffic light for those traveling north on Old Bonhomme, avoiding traffic blocking etc.

Typically the introduction of an Orthodox Synagogue increases property values significantly as the prohibition of using public or private transit on Sabbath requires congregants to walk, and thus requires them to live within a short walking distance. This condition makes housing close to the synagogue extremely desirable. Additionally, this location is identified in the Comprehensive Plan as an "Activity Node" in which a place of worship is a secondary use. The proposal seeks to reinforce Activity Node and puts the building close to the street edge re-enforcing the urban fabric and street experience.

Additional Information:

Parking Approach:

Place of worship 1 space for every 3.5 seats in primary assembly room

Primary assembly room = 3,660 sf

Occupancy type: Assembly - tables and chairs 15 net sf / occupant

3,660 sf / 15 = 244 seats

Initial Space Calc: 244/3.5 =	70 spaces
	10% reduction for transit
	20% reduction for cup process due to unique usage type
=	<u>49 spaces</u>

Spaces provided onsite =	38 spaces
Shared parking spaces =	<u>12 spaces (+ 12 additional possible)</u>
Total =	<u>50 spaces (+ 12 additional possible)</u>

Lot Coverage:

Lot Size: 48,050 SF

Building Footprint: 19,835 SF

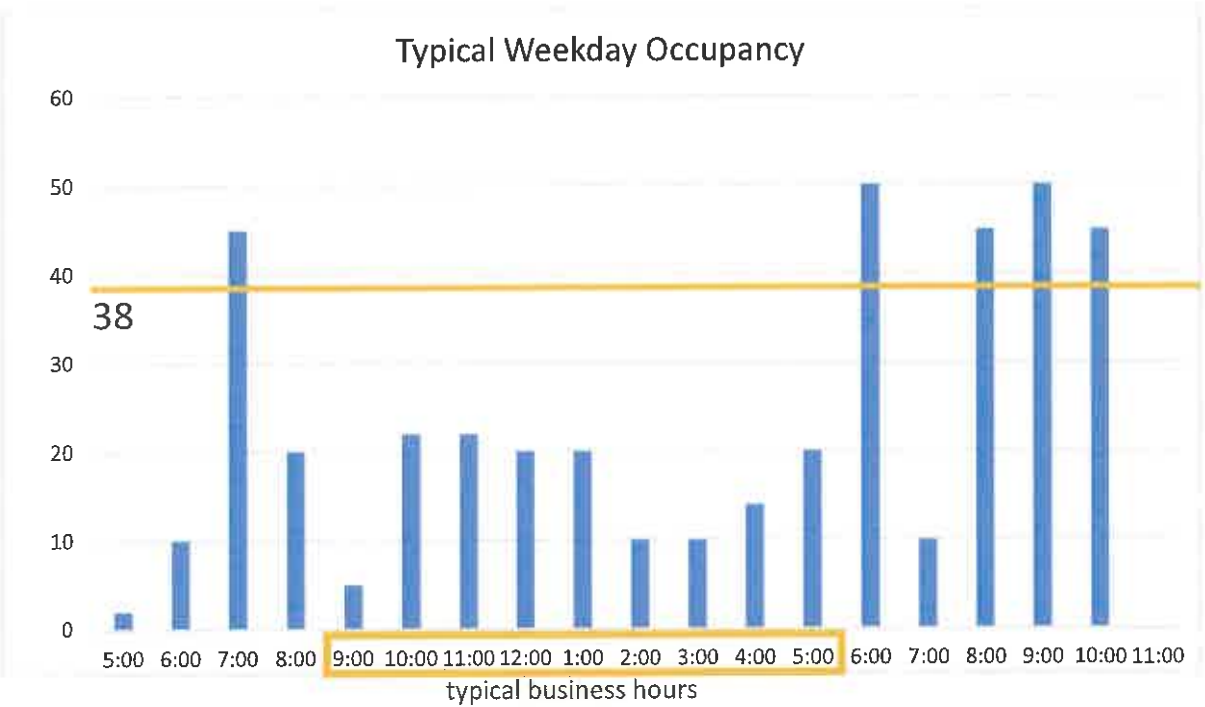
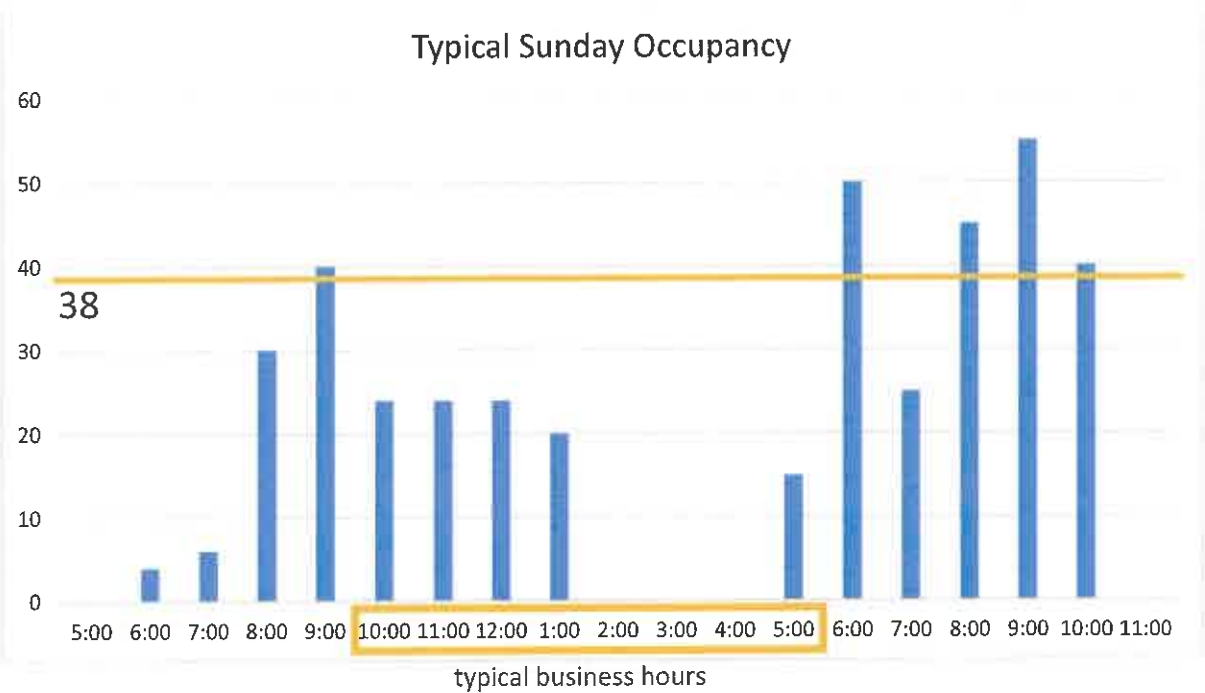
Parking: 14,343 SF

TOTAL: 34,178 = 71%

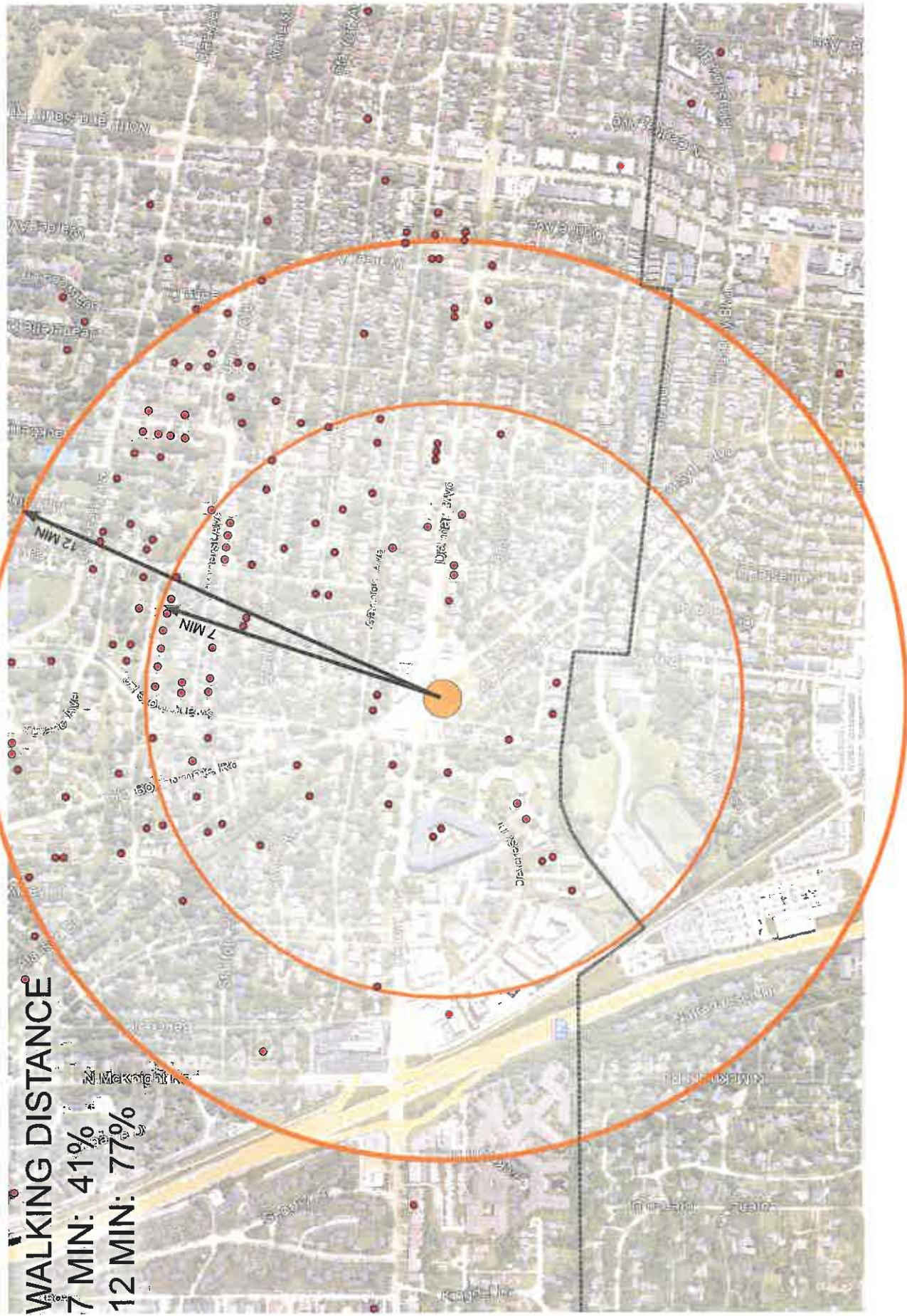
Sidewalks: 2,413 SF

Landscape: 11,459 SF

TOTAL: 13,872 = 29%



END OF MEMORANDUM



J. Spetner Investments, LLC
8220 Delmar Blvd.
St. Louis, MO 63124

March 29, 2024

Brian Glazer
President
Agudas Israel of St. Louis
8202 Delmar Blvd.
St. Louis, MO 63124

**RE: PERMISSION TO USE 12 PARKING SPOTS AT 8220 DELMAR
BLVD.**

Dear Mr. Glazer,

Per your recent request, J. Spetner Investments, LLC ("Spetner") agrees to allow Agudas Israel of St. Louis ("Agudas Israel") to use the Spetner parking lot, located at 8220 Delmar Blvd, St. Louis, MO 63124, with respect to the Parking Spaces, as defined below. This letter confirms the understanding between Spetner and Agudas Israel regarding this arrangement.


Parking Spaces: Agudas Israel will be provided a designated part of Spetner's parking lot when parking is needed and shall be limited to the use of 12 parking spaces (the "Parking Spaces") unless otherwise approved in advance and in writing by Spetner.

Parking: Spetner hereby grants Agudas Israel permission to use the Parking Spaces, on a non-exclusive basis, as necessary to accommodate parking for events held at Agudas Israel, subject to the terms of this letter.

Times: Agudas Israel is permitted to use the Parking Spaces outside of normal business hours, including Monday-Friday before 8:00am and after 5:00pm, all of Saturday, and all of Sunday. Agudas Israel will not be permitted to use the Parking Spaces during normal business hours, defined as Monday-Friday, 8:00am - 5:00pm, without written authorization from Spetner. Overnight parking is not permitted.

I understand this agreement will be recorded in St. Louis County, Missouri. To confirm you agree with the terms of this letter, please sign below.

Sincerely,



Jonathan Spetner
President
J. Spetner Investments, LLC

Date: 3/29/21

ACKNOWLEDGED AND ACCEPTED:

Agudas Israel of St. Louis

By: 

Name: Brian Glazer
Title: President

Date: 3/29/24



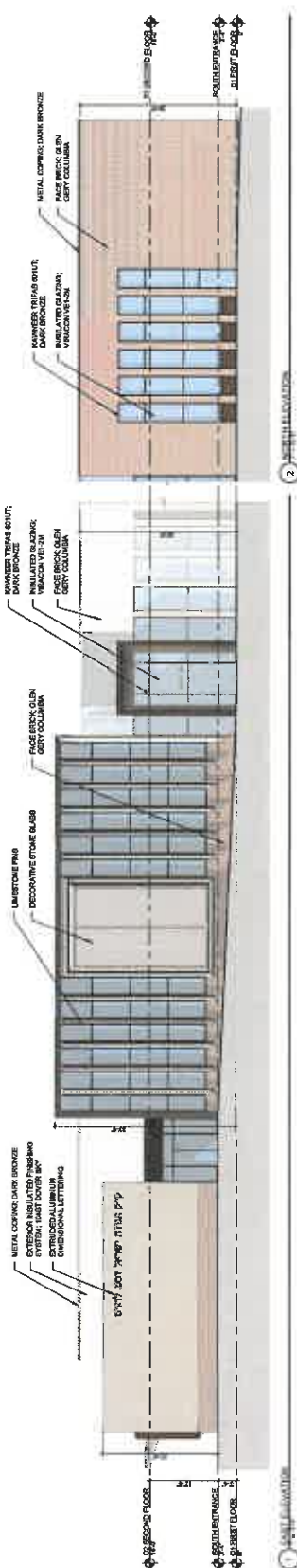
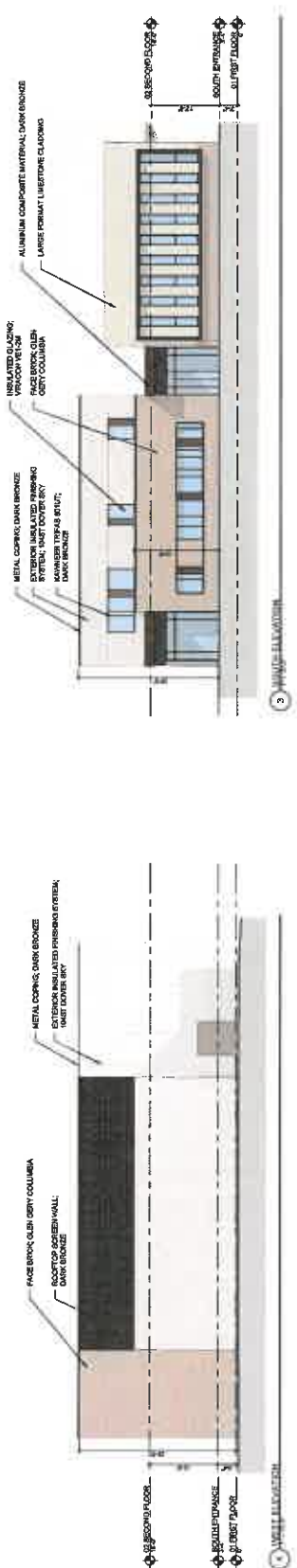
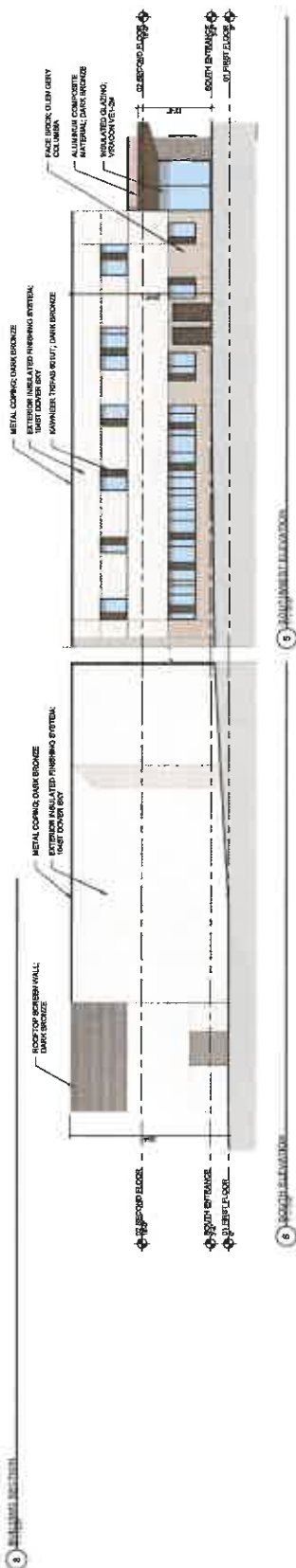
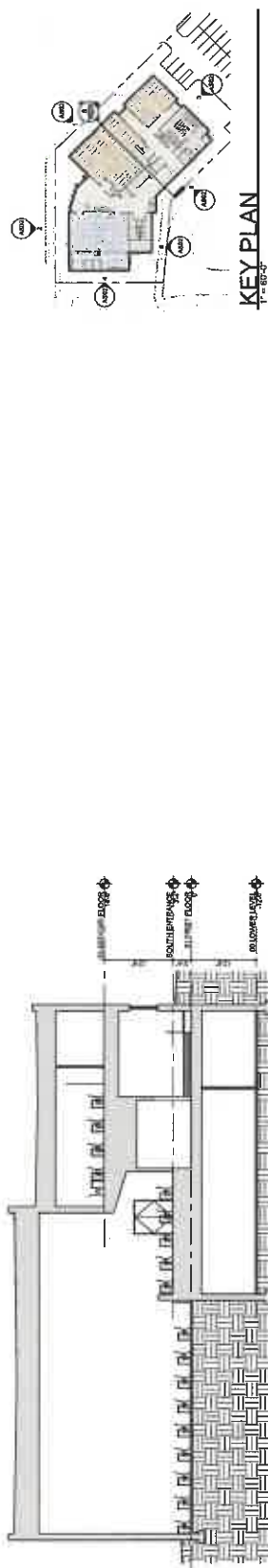
PROGRESS PRINTS
NOT FOR
CONSTRUCTION

AGUDAS ISRAEL
OF ST. LOUIS
NEW SYNAGOGUE
BUILDING

022021 Dahme Blvd., University City, MO 63124
L 314.953.6578

ARCHITECTURAL SITE
PLAN

SHEET NO. AS01



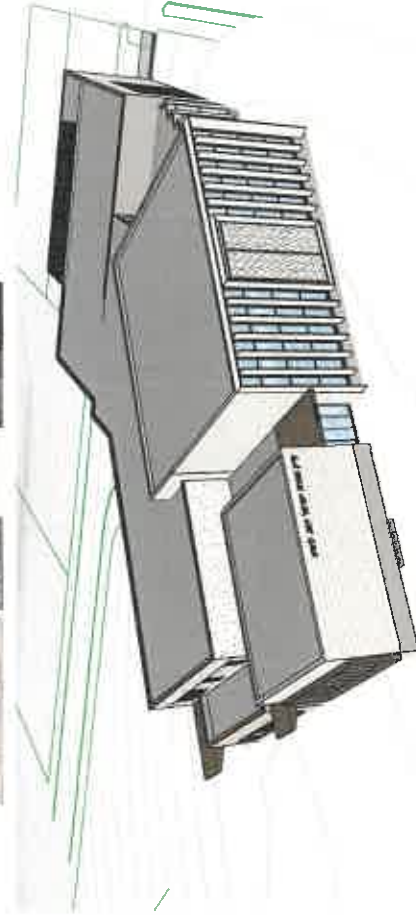
GENERAL NOTES

- Primary Elements**
- ① Stone: Jerusalem Limestone
 - ② Glass: Vitron VEL-2M
 - ③ Metal: Bronze Anodized



④
⑤

SHEET NOTES



AXONOMETRIC FROM WEST



APPROACH FROM DELAMR GOING WEST

SEAL
PROGRESS PRINTS
NOT FOR CONSTRUCTION

berner architecture
studio
2118 Broadway St. Suite 200, New York, NY 10011
718.261.1655 | bernerarch.com
PROJECT NO. 2203

AGUDAS ISRAEL
OF ST. LOUIS
NEW SYNAGOGUE
BUILDING

3000 Delmar Blvd., University City, MO 63104
1.314.680.8978
SCHEDULED FOR
PLAN COMMISSION DATE
17 APR 2024

REFERENCE IMAGES

SHEET NO. AS03



DIRECTOR OF TOP PROFESSIONAL EDUCATION
 LEADERSHIP INITIATIVE
berner architecture studio
 2020 Redwood Blvd., Redwood, CA 94062

2023 Palmer Blvd., University City, MO 63124
C. 314.863.8978

SDP2.0

38 = PARKING SPACES
2 = HANDICAP SPACES





berner | architecture
studio
2448 Brentwood Blvd., Brentwood, OH 44122
216.290.8506 bernerstudio.com
PROJECT NO. 2003

AGUDAS ISRAEL
OF ST. LOUIS
NEW SYNAGOGUE
BUILDING

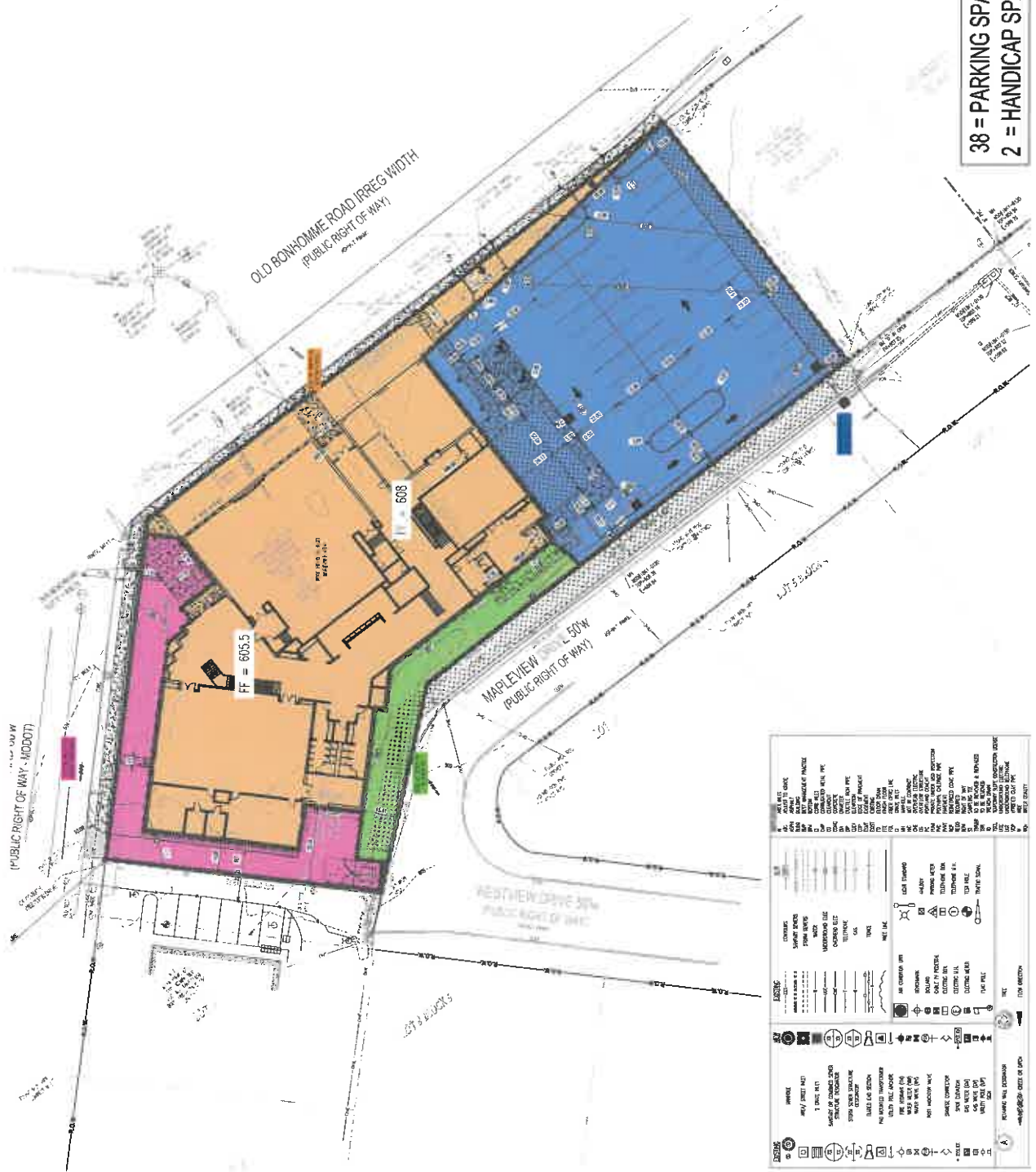
6202 Delmar Blvd., University City, MO 63124
t. 314.563.6978

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PROPOSED DRAINAGE AREA
MAP

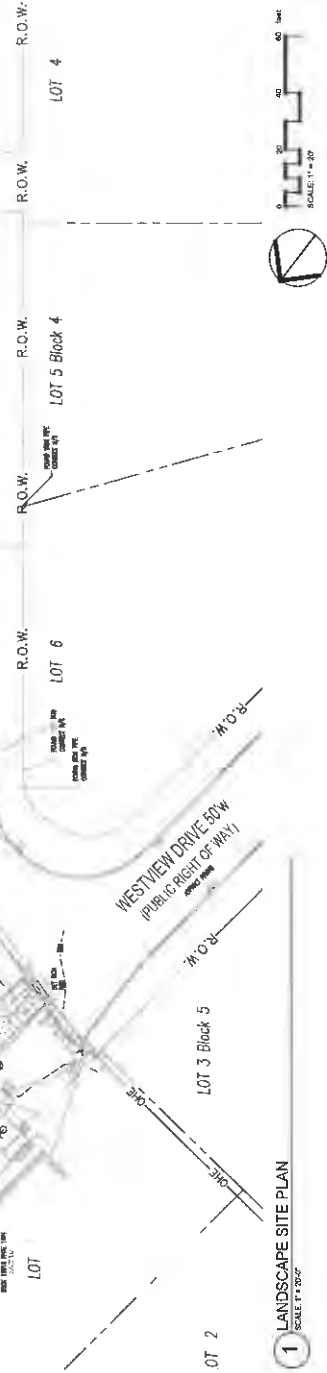
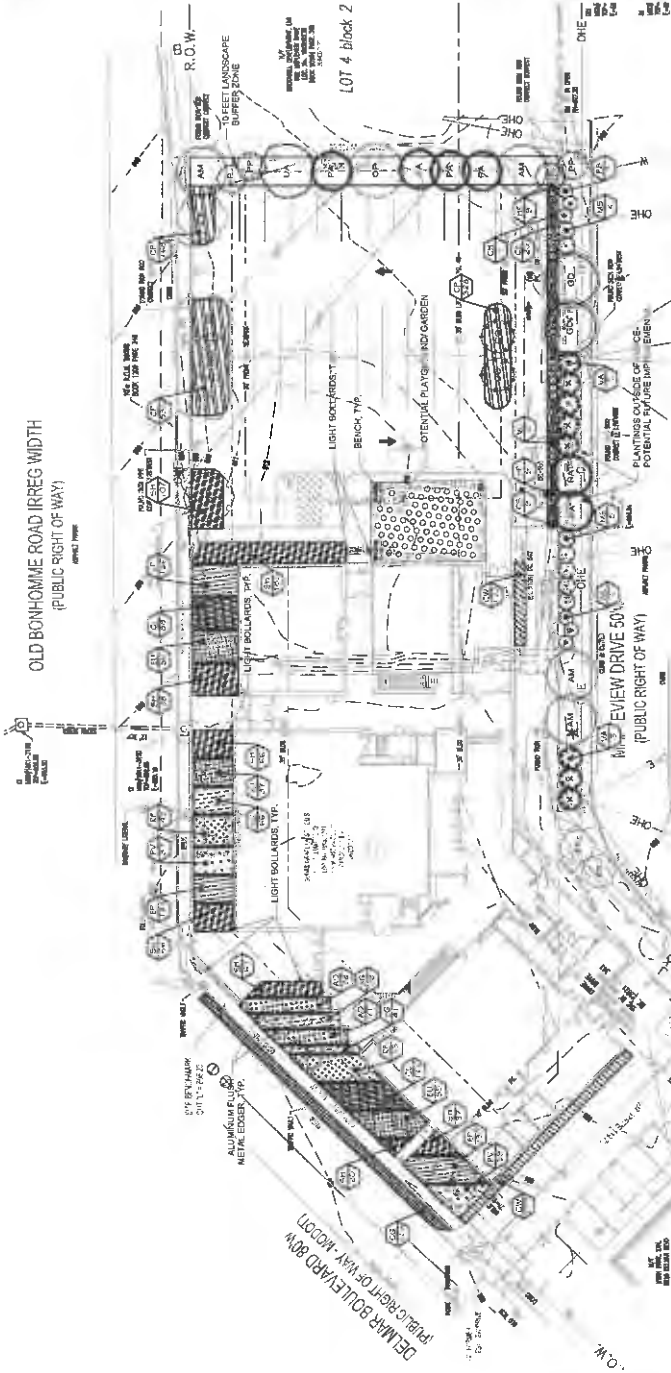
SDP2.1

38 = PARKING SPACES
2 = HANDICAP SPACES



GENERAL NOTES

PLAN SYMBOL	DESCRIPTION	QTY	UNIT	AMOUNT
1	1" X 6" SPRUCE PILING	200	LINEAL FEET	200
2	2" X 4" SPRUCE PILING	100	LINEAL FEET	100
3	4" X 6" SPRUCE PILING	50	LINEAL FEET	50
4	6" X 8" SPRUCE PILING	25	LINEAL FEET	25
5	8" X 10" SPRUCE PILING	10	LINEAL FEET	10
6	10" X 12" SPRUCE PILING	5	LINEAL FEET	5
7	12" X 14" SPRUCE PILING	2	LINEAL FEET	2
8	14" X 16" SPRUCE PILING	1	LINEAL FEET	1
9	16" X 18" SPRUCE PILING	1	LINEAL FEET	1
10	18" X 20" SPRUCE PILING	1	LINEAL FEET	1
11	20" X 22" SPRUCE PILING	1	LINEAL FEET	1
12	22" X 24" SPRUCE PILING	1	LINEAL FEET	1
13	24" X 26" SPRUCE PILING	1	LINEAL FEET	1
14	26" X 28" SPRUCE PILING	1	LINEAL FEET	1
15	28" X 30" SPRUCE PILING	1	LINEAL FEET	1
16	30" X 32" SPRUCE PILING	1	LINEAL FEET	1
17	32" X 34" SPRUCE PILING	1	LINEAL FEET	1
18	34" X 36" SPRUCE PILING	1	LINEAL FEET	1
19	36" X 38" SPRUCE PILING	1	LINEAL FEET	1
20	38" X 40" SPRUCE PILING	1	LINEAL FEET	1
21	40" X 42" SPRUCE PILING	1	LINEAL FEET	1
22	42" X 44" SPRUCE PILING	1	LINEAL FEET	1
23	44" X 46" SPRUCE PILING	1	LINEAL FEET	1
24	46" X 48" SPRUCE PILING	1	LINEAL FEET	1
25	48" X 50" SPRUCE PILING	1	LINEAL FEET	1
26	50" X 52" SPRUCE PILING	1	LINEAL FEET	1
27	52" X 54" SPRUCE PILING	1	LINEAL FEET	1
28	54" X 56" SPRUCE PILING	1	LINEAL FEET	1
29	56" X 58" SPRUCE PILING	1	LINEAL FEET	1
30	58" X 60" SPRUCE PILING	1	LINEAL FEET	1
31	60" X 62" SPRUCE PILING	1	LINEAL FEET	1
32	62" X 64" SPRUCE PILING	1	LINEAL FEET	1
33	64" X 66" SPRUCE PILING	1	LINEAL FEET	1
34	66" X 68" SPRUCE PILING	1	LINEAL FEET	1
35	68" X 70" SPRUCE PILING	1	LINEAL FEET	1
36	70" X 72" SPRUCE PILING	1	LINEAL FEET	1
37	72" X 74" SPRUCE PILING	1	LINEAL FEET	1
38	74" X 76" SPRUCE PILING	1	LINEAL FEET	1
39	76" X 78" SPRUCE PILING	1	LINEAL FEET	1
40	78" X 80" SPRUCE PILING	1	LINEAL FEET	1
41	80" X 82" SPRUCE PILING	1	LINEAL FEET	1
42	82" X 84" SPRUCE PILING	1	LINEAL FEET	1
43	84" X 86" SPRUCE PILING	1	LINEAL FEET	1
44	86" X 88" SPRUCE PILING	1	LINEAL FEET	1
45	88" X 90" SPRUCE PILING	1	LINEAL FEET	1
46	90" X 92" SPRUCE PILING	1	LINEAL FEET	1
47	92" X 94" SPRUCE PILING	1	LINEAL FEET	1
48	94" X 96" SPRUCE PILING	1	LINEAL FEET	1
49	96" X 98" SPRUCE PILING	1	LINEAL FEET	1
50	98" X 100" SPRUCE PILING	1	LINEAL FEET	1



PROGRESS PRINTS
CONSTRUCTION

berner architecture
2115 Broadway Blvd. Suite 200
St. Louis, MO 63103
PROJECT NO. 2001

AGUDAS ISRAEL
OF ST. LOUIS
NEW SYNAGOGUE
BUILDING

2021 Cedar Blvd., University City, MO 63103
1.311.663.6678

DATE: 17 APR 2024
ISSUED FOR: PLAN COMMISSION

LANDSCAPE SITE PLAN

SHEET NO. L100



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	CM20250623-03
---	----------------------

SUBJECT/TITLE:

Liquor License for City Mini Mart - 8159 Olive Blvd. 63130

PREPARED BY:

Keith Cole - Director of Finance

DEPARTMENT / WARD

Finance / All

AGENDA SECTION:

City Manager's Report

CAN ITEM BE RESCHEDULED?

Yes

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

City Manager recommends the approval of the Liquor License

FISCAL IMPACT:

Liquor License fee - \$375

AMOUNT:

N/A

ACCOUNT No.:

N/A

FROM FUND:

N/A

TO FUND:

N/A

EXPLANATION:

City Mini Mart has applied for Intoxicating Liquor Not More Than 22%, by the Package, Retail liquor license, including Sunday Liquor License.

STAFF COMMENTS AND BACKGROUND INFORMATION:

The Applicant / Managing Officer is Najeh Ahmed. A background check / investigation by the Police Department revealed no disqualifying information. Department Approval has been granted from all necessary departments. Since the application is by the package, retail, the five recommendations from University City citizens are not required. Petition from business owners within a radius of 200 feet is not required due to applying by package, retail. A current Certificate of No Sales Tax Due issued by the Missouri Department of Revenue was received relative to the business. 2024 personal property tax record for the applicant indicates payment of taxes. Current voter registration documentation for the applicant was provided.

CIP No.

RELATED ITEMS / ATTACHMENTS:

1. Application for Liquor License
2. Inter-Office Memorandum Report from the Police Department

LIST CITY COUNCIL GOALS (S):

Prudent Fiscal Management

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

June 23, 2025

#37



CITY OF UNIVERSITY CITY
APPLICATION FOR LIQUOR LICENSE
University City Municipal Code, Chapter 600 Section 600.06C

INSTRUCTIONS: Read each question carefully. Make certain that each question is answered completely and correctly before you submit this application. If you need additional space, use the additional sheet provided at the end of this application. If a question does not apply to you, write N/A in the space, do not leave any blank fields. Submit all documents as requested. **PLEASE PRINT CLEARLY.**

Please note that this application may only be completed and filed by a sole proprietor, corporate officer, managing partner, or managing officer of the business applying for this license.

AN APPLICANT IS NOT PERMITTED TO OPERATE UNTIL LICENSE IS ISSUED ◊

Applications must be accompanied by a non-refundable application filing fee of \$25.00

Type of license requested- separate license shall be obtained for each of the following classes of sales:
(Please check each classification that applies)

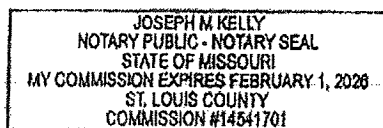
- | | | | |
|-------------------------------------|-----|---|----------|
| <input type="checkbox"/> | 2- | All kinds of intoxicating liquor, by the drink, retail | \$450.00 |
| <input type="checkbox"/> | 4- | CLUB: All kinds of intoxicating liquor, by the drink, retail | 200.00 |
| <input type="checkbox"/> | 5- | Malt liquor not in excess of 5% alcohol wholesaler to wholesaler | 75.00 |
| <input type="checkbox"/> | 6- | Intoxicating liquor not in excess of 22% alcohol wholesaler to wholesaler | 150.00 |
| <input type="checkbox"/> | 7- | Malt liquor not in excess of 5% alcohol wholesaler to retailer | 150.00 |
| <input type="checkbox"/> | 8- | Intoxicating liquor not in excess of 22% alcohol wholesaler to retailer | 300.00 |
| <input type="checkbox"/> | 9- | Malt liquor in excess of 3.2% and not in excess of 5% alcohol, by the package, retail | 75.00 |
| <input type="checkbox"/> | 10- | Malt liquor in excess of 3.2% and not in excess of 5% alcohol, by the drink, retail | 75.00 |
| <input type="checkbox"/> | 11- | Malt liquor not in excess of 5% beer and 14% wine, by the drink, retail | 75.00 |
| <input checked="" type="checkbox"/> | 12- | Intoxicating liquor not more than 22%, by the package, retail | 75.00 |
| <input type="checkbox"/> | 13- | Intoxicating liquor of all kinds, wholesaler to wholesaler | 375.00 |
| <input type="checkbox"/> | 14- | Intoxicating liquor of all kinds, wholesaler to retailer | 750.00 |
| <input type="checkbox"/> | 15- | Intoxicating liquor of all kinds; by the package, retail | 150.00 |
| <input checked="" type="checkbox"/> | | Sunday Liquor License | 300.00 |

I. BUSINESS APPLYING FOR LICENSE:		
A. BUSINESS NAME AND TYPE <div style="text-align: center;">City Mini Mart</div>		<input type="checkbox"/> Sole Owner <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Limited Liability Company
B. DESCRIPTION OF PREMISES AND ADDRESS: DESCRIPTION: <u>Convenience Store</u> ADDRESS: <u>8159 Olive Blvd, University City, MO 63130</u> HOURS OF OPERATION: <u>7 AM - 12 AM</u>		C. PHONE: <div style="text-align: center;">314-448-3416</div>
II. MANAGING OFFICER:		
A. NAME: (LAST) (FIRST) (MIDDLE INITIAL) <div style="text-align: center;">Ahmed Najeh</div>		C. PHONE: <div style="text-align: center;">314-448-3416</div>
B. ADDRESS, CITY & ZIP CODE: <u>76 Brook Hollow Ct, O'Fallon, MO 63366</u>		F. BUSINESS PHONE: (IF DIFFERENT FROM ABOVE)
D. DATE OF BIRTH:		G. PREVIOUS ADDRESS: (IF NOT AT PRESENT ADDRESS FOR 5 YEARS OR MORE) <div style="text-align: center;">Same</div>
H. IF FOREIGN BORN, PLEASE STATE COUNTRY, PLACE AND STATE OF NATURALIZATION: <div style="text-align: center;">Palestine</div>		
I. MISSOURI RESIDENT SINCE: (MONTH & YR) <div style="text-align: center;">2009</div>	K. TOWNSHIP: <div style="text-align: center;">O'Fallon</div>	L. COUNTY: <div style="text-align: center;">St. Charles County</div>
M. CURRENT BUSINESS OR OCCUPATION OF APPLICANT: <div style="text-align: center;">Owner of Elite Market 1403 Union Blvd St. Louis, MO 63113</div>		
N. NAME OF CORPORATION, PARTNERSHIP OR CLUB: (IF APPLICABLE) <div style="text-align: center;">N/A</div>		
FOR PARTNERSHIP OR LIMITED PARTNERSHIP		NUMBER OF MEMBERS:
A2. STATE NAMES, ADDRESSES, PHONE NUMBERS AND DATES OF BIRTH OF ALL PARTNERS. (USE PAGE 7 IF NECESSARY) <div style="text-align: center;">N/A</div>		
FOR CORPORATION OR LIMITED LIABILITY COMPANY		NUMBER OF MEMBERS: 1
A3. STATE NAMES, ADDRESSES, PHONE NUMBERS AND DATES OF BIRTH OF ALL OFFICERS, DIRECTORS AND STOCKHOLDERS OWNING 1% OR MORE INTEREST IN THE CORPORATION OR MEMBERS OF A LIMITED LIABILITY COMPANY. (USE PAGE 7 IF NECESSARY) <div style="text-align: center;">Najeh Ahmed 100%</div>		
OTHER PERSONS		NUMBER OF MEMBERS:
A4. LIST NAMES, ADDRESSES, PHONE NUMBERS AND DATES OF BIRTH FOR ALL OTHER PERSONS WHO HAVE AN INTEREST IN THE BUSINESS FOR WHICH LICENSE IS REQUESTED. (USE PAGE 7 IF NECESSARY) <div style="text-align: center;">N/A</div>		
B4. IN WHAT TYPE OF BUSINESS IS EACH OF THE ABOVE PERSONS ENGAGED? (USE PAGE 7 IF NECESSARY) <div style="text-align: center;">Najeh Ahmed - owner</div>		

III. OTHER INFORMATION			
A. IS APPLICANT A QUALIFIED VOTER IN THE STATE OF MISSOURI? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		B. IS APPLICANT AN ASSESSED, TAX PAYING CITIZEN IN THE STATE OF MISSOURI? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
C. HAS APPLICANT PREVIOUSLY HELD A LIQUOR LICENSE OF ANY TYPE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (IF YES, EXPLAIN, SEE ITEM D)		D. EXPLAIN (WHEN, WHERE?) <u>See attached list</u>	
E. HAS APPLICANT, OR ANY EMPLOYEE, OR PROPOSED EMPLOYEES, EVER BEEN DENIED A LIQUOR LICENSE, OR HAD A LICENSE TO SELL LIQUOR REVOKED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, EXPLAIN, SEE ITEM F)		F. EXPLAIN (WHEN, WHERE?) <u>N/A</u>	
G. HAS APPLICANT EVER BEEN EMPLOYED IN ANY CAPACITY BY A BUSINESS WITH A BEER, WINE OR LIQUOR LICENSE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (IF YES, EXPLAIN, SEE ITEM H)		H. EXPLAIN (WHEN, WHERE?) <u>See attached list</u>	
I. HAS THE APPLICANT, EMPLOYEE, OR PROPOSED EMPLOYEE EVER BEEN CONVICTED OF A VIOLATION OF ANY LAW REGULATING, CONTROLLING, OR PROHIBITING THE SALES OR MANUFACTURING OF INTOXICATING LIQUOR? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, EXPLAIN, USE PAGE 7 IF NECESSARY)			
J. HAS ANY DISTILLER, WHOLESALER, WINE MAKER, BREWER OR ANY EMPLOYEE, OR AGENT THEREOF, HAVE OR PROPOSE TO HAVE, ANY FINANCIAL INTEREST IN THE BUSINESS TO WHICH THIS APPLICATION APPLIES? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, EXPLAIN, USE PAGE 7 IF NECESSARY)			
K. INDICATE THE TYPE OF BUSINESS, IF ANY, APPLICANT PROPOSES TO CONDUCT ON PREMISES IN ADDITION TO SALE OF INTOXICATING LIQUOR: <input type="checkbox"/> RESTAURANT <input type="checkbox"/> ROOM <input checked="" type="checkbox"/> OTHER (PLEASE EXPLAIN) <u>Convenience store</u>			
L. STATE ESTIMATE OF ANNUAL SALES VALUE: FOOD \$ <u>810,000.00</u> OTHER (INCLUDING LIQUOR) \$ <u>990,000.00</u>			
M. IS THERE A SCHOOL, CHURCH, SYNAGOGUE, PUBLIC PARK OR PLAYGROUND WITHIN ONE HUNDRED FIFTY (150) FEET OF THE PROPOSED BUSINESS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (IF YES, STATE THE NAME AND APPROXIMATE DISTANCES):			
N. IS THE APPLICANT INDEBTED TO ANY PERSON FOR MONEY OR PROPERTY, TO BE USED IN THE LICENSED BUSINESS? (IF YES, STATE AMOUNT OF INDEBTEDNESS AND TO WHOM IT IS OWED.) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		AMOUNT OWED: \$ <u>N/A</u> NAME: _____ ADDRESS, CITY, STATE, & ZIP: _____ PHONE: _____ OCCUPATION: _____	

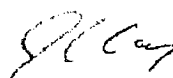
STATE OF MISSOURI)
) SS.
COUNTY OF ST. LOUIS)

Comes now Najeh Ahmed of lawful age, being first duly sworn upon oath, deposes and says that he or she: (1) is the sole proprietor, corporate officer, managing partner, or managing officer of the business applying for this license, (2) is authorized to make this application, (3) has read this application and understands same, (4) knows the contents of this application, (5) swears that the answers and statements contained in this application are true and correct, and (6) on behalf of the applicant, agrees to comply with all laws of the City of University City and the State of Missouri relevant to the applicant's business.



X 
SIGNATURE OF APPLICANT/MANAGING OFFICER

SUBSCRIBED AND SWORN TO BEFORE ME ON THIS DAY 23 of October 2024


NOTARY PUBLIC

MY COMMISSION EXPIRES:

THIS SECTION FOR CITY USE ONLY

APPROVALS:

Police Chief	Date: _____
Comments: _____	
Community Development	Date: _____
Comments: _____	
City Manager	Date: _____
Comments: _____	

IV. SUNDAY LIQUOR LICENSE

If application is for Sunday liquor license, complete the following section:

Under the provisions of Chapter 600, Section 600.260 of the Municipal code of the City of University City, application is hereby made for a license to sell intoxicating liquor between the hours of 9.00 A.M. and midnight on Sundays.

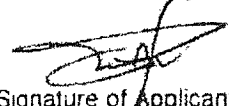
A APPLICANT NAME (LAST)	(FIRST)	(MIDDLE INITIAL)
Ahmed	Najeh	

B BUSINESS NAME	PHONE NUMBER
City Mini Mart LLC dba City Mini Mart	314-448-3416

Type of Liquor License held or applied for:

- 1-2 All kinds of intoxicating liquor, by the drink, retail
- ☐ 9 Malt liquor in excess of 3.2% not in excess 5% alcohol, by the package, retail
- ☐ 10 Malt liquor in excess of 3.2% not in excess 5% alcohol, by the drink, retail
- ☐ 11 Malt liquor not in excess of 5% beer and 14% wine, by the drink, retail
- ☐ 12 Intoxicating liquor not more than 22%, by the package, retail
- ☒ 15 Intoxicating liquor of all kinds, by the package, retail

For the purpose of obtaining said Sunday Liquor license, applicant states that at least fifty percent (50%) of the gross income of the restaurant bar at the above location is derived from the sale of prepared meals or food consumed on the premises, or which has an annual gross income of at least two hundred seventy-five thousand dollars (\$275,000.00) from the sale of prepared meals or food.

X 
Signature of Applicant

Najeh Ahmed

Title of Applicant

Owner

Date

09/27/2024

Other Liquor Licenses:

LICENSE	NAME	STREET NUMBER	STREET	CITY	STATE	ZIP CODE
MARSHALL	ELITE MARKET & GRILL	1800	UNION BLVD	ST LOUIS	MO	63112
BLISS MARSHALL	ELITE MARKET & GRILL	8100	W. A. DOWNS BLVD	ST LOUIS	MO	63126-1400
ZARD LLC	ROYAL MART & SPIRITS	2900	UNION BLVD	SANIT LOUIS	MO	63113

V. RECOMMENDATIONS- COMPLETE IF APPLYING FOR LICENSE TYPE 2, 10, OR 11

Five recommendations are required for Applicants petitioning for a license to sell intoxicating liquor by the drink at retail under section 600.060 of University City Municipal Code.

Each of the following recommendations is to be filled in and signed by a credible resident citizen of University City, vouching for the character of the applicant.

1) Date: 5-21-2025 Na me: Angela Robinson *owner*
Location of University City real property taxed in your name: 1250 Vaughan 63130
How long have you known applicant? 2 years Are you related? NO
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation? Yes
Phone Number: 314-479-6701 Signature: A. Robinson

2) Date: 5-21-2025 Na me: Beverly Bonds *owner*
Location of University City real property taxed in your name: 1281 Vaughan Dr 63130
How long have you known applicant? 2 yrs Are you related? NO
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation? Yes
Phone Number: 314-~~479~~-915-4449 Signature: Beverly Bonds

3) Date: 5-21-2025 Na me: Carmen Creath
Location of University City real property taxed in your name: 1246 Vaughan 63130
How long have you known applicant? 2 1/2 Are you related? NO
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation? Yes
Phone Number: 314-993-9354 Signature: Carmen Creath

4) Date: 5/23/2025 Na me: Regina Brooks
Location of University City real property taxed in your name: 1256 Vaughan 63130
How long have you known applicant? 2 1/2 Are you related? NO
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation? Yes
Phone Number: 314-599-7874 Signature: Regina Brooks

5) Date: _____ Na me: _____
Location of University City real property taxed in your name: _____
How long have you known applicant? _____ Are you related? _____
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? _____
Do you vouch for applicant's moral character and reputation? _____
Phone Number: _____ Signature: _____

V. RECOMMENDATIONS- COMPLETE IF APPLYING FOR LICENSE TYPE 2, 10, OR 11

Five recommendations are required for Applicants petitioning for a license to sell intoxicating liquor by the drink at retail under section 600.060 of University City Municipal Code.

Each of the following recommendations is to be filled in and signed by a credible resident citizen of University City, vouching for the character of the applicant.

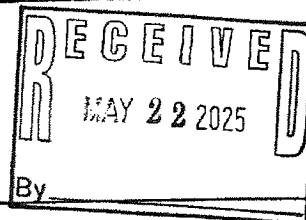
1) Date: 5/22/25 Na me: X Donovan Williams ^{owner}
 Location of University City real property taxed in your name: 1221 82nd
 How long have you known applicant? 1 yr Are you related? NO
 Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
 Do you vouch for applicant's moral character and reputation?
 Phone Number: 314-625-2159 Signature: X Donovan Williams

2) Date: 5/22/25 Na me: MARY MILLS ^{owner}
 Location of University City real property taxed in your name: 1285 Vaughan ^{occupancy permit needed}
 How long have you known applicant? NO Are you related? NO
 Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
 Do you vouch for applicant's moral character and reputation?
 Phone Number: 314-319-7623 Signature: X Mary Mills

3) Date: 5/22/25 Na me: X ALICE M. BESS ^{not owner}
 Location of University City real property taxed in your name: X 1281 LAUGHON JR
 How long have you known applicant? 0 yr Are you related? NO
 Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
 Do you vouch for applicant's moral character and reputation?
 Phone Number: X (618) 792-5204 Signature: X Alice M. Bess

4) Date: _____ Na me: _____
 Location of University City real property taxed in your name: _____
 How long have you known applicant? _____ Are you related? _____
 Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? _____
 Do you vouch for applicant's moral character and reputation? _____
 Phone Number: _____ Signature: _____

5) Date: _____ Na me: _____
 Location of University City real property taxed in your name: _____
 How long have you known applicant? _____ Are you related? _____
 Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? _____
 Do you vouch for applicant's moral character and reputation? _____
 Phone Number: _____ Signature: _____



HFW

V. RECOMMENDATIONS- COMPLETE IF APPLYING FOR LICENSE TYPE 2, 10, OR 11

Five recommendations are required for Applicants petitioning for a license to sell intoxicating liquor by the drink at retail under section 600.060 of University City Municipal Code.

Each of the following recommendations is to be filled in and signed by a credible resident citizen of University City, vouching for the character of the applicant.

1) Date: 12/8/24 Name: Jessica Egoes ^{owner} OK
Location of University City real property taxed in your name: 6908 Bartmer
How long have you known applicant? 1 yr Are you related? no
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? no
Do you vouch for applicant's moral character and reputation?
Phone Number: 314-448-3373 Signature: [Signature]

2) Date: 12/8/24 Name: KOREY ESTES
Location of University City real property taxed in your name: 6908 BARTMER
How long have you known applicant? 1 yr Are you related? NO
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation?
Phone Number: 314 662 0861 Signature: [Signature]

3) Date: 12/8/24 Name: Sharon Grooming ^{owner} NO occupancy permit
Location of University City real property taxed in your name: 6909 Bartmer
How long have you known applicant? 1 yr Are you related? NO
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? NO
Do you vouch for applicant's moral character and reputation?
Phone Number: 314 991-1555 Signature: [Signature]

4) Date: _____ Name: _____
Location of University City real property taxed in your name: _____
How long have you known applicant? _____ Are you related? _____
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? _____
Do you vouch for applicant's moral character and reputation? _____
Phone Number: _____ Signature: _____

5) Date: _____ Name: _____
Location of University City real property taxed in your name: _____
How long have you known applicant? _____ Are you related? _____
Are you aware of any reason to refuse applicant a license to sell intoxicating liquor? _____
Do you vouch for applicant's moral character and reputation? _____
Phone Number: _____ Signature: _____



6801 Delmar Blvd University City, MO 63130

Tel: (314) 505-8544

Fax: (314) 863-0921

VI. PETITION- COMPLETE IF APPLYING FOR LICENSE TYPE 2, 10, OR 11

Under Chapter 600, Section 600.080, a petition must be submitted in favor of the license. **Please Note:** In the absence of valid petitions, the city council must have a five-sevenths vote to approve the license.

The undersigned taxpaying citizens, record owners of property within a radius of 200 feet of the primary public entrance of the premises in which the applicant proposes to sell intoxicating liquor, and owners occupying or conducting a business on the main or surface floor of buildings within such radius, hereby approve the foregoing application, and consent to the issuance to the applicant of a license to sell intoxicating liquor by the drink, to be consumed on the premises where sold:

NAME

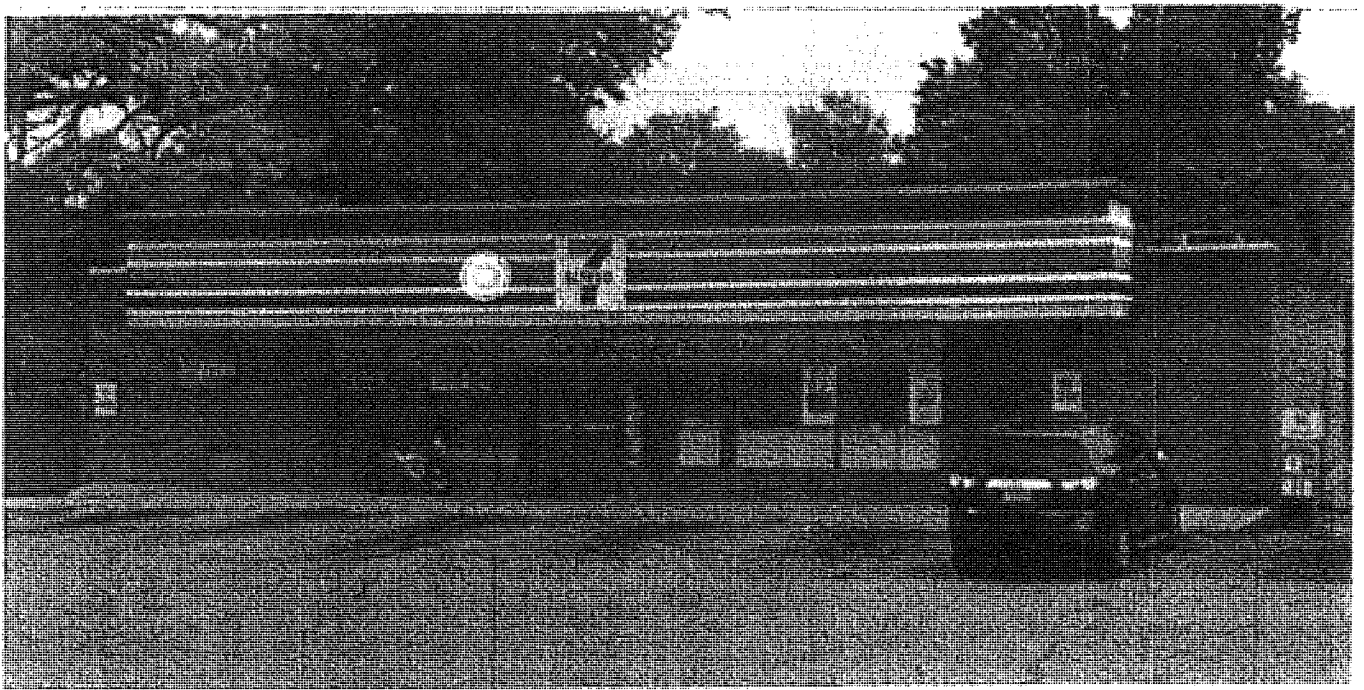
ADDRESS

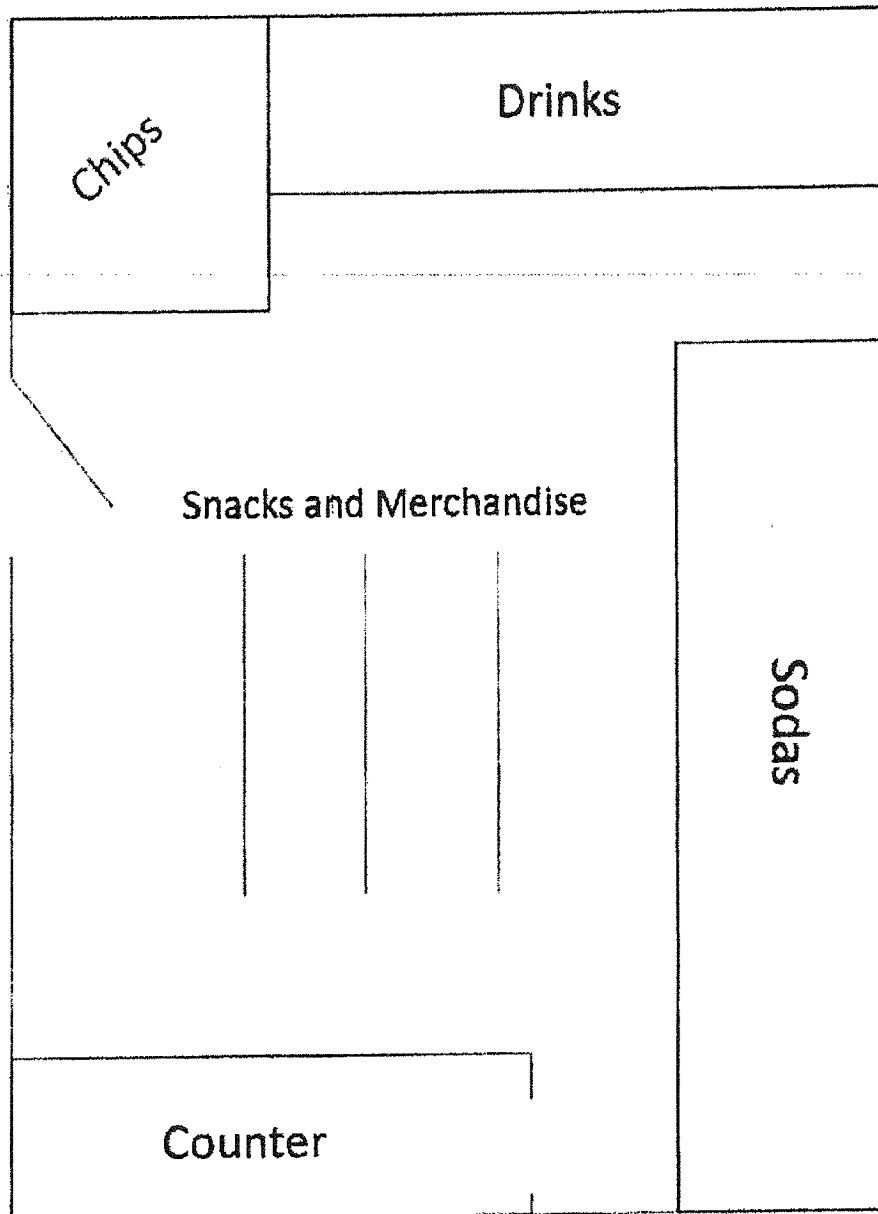
(Attach additional sheet if necessary)

VII. ADDITIONAL INFORMATION

USE THIS SHEET FOR ANY ADDITIONAL INFORMATION. LIST PAGE, SECTION, AND LETTER TO WHICH THE INFORMATION APPLIES.

[illegible]





Current Voter Registration Information

HAJEH AHMED
76 BROOK HOLLOW CT
O FALLON, MO 63368

If any of the voter information is not accurate, you will need to update your voter registration.

NOTICE: Polling location information is provided and updated by local election authorities. It is recommended you confirm your polling place with your county clerk or board of election. Contact information for your local election authority may be found in the box on the right.

Election Resources

Your county's election is not available at this time. Please try again later or contact your Local Election Authority.

Jurisdiction Information

County: St. Charles
Precinct: 415.01
Spill: 01



MISSOURI

Have Questions?

Contact your Local Election Authority:

St. Charles County Election Authority
397 Turner Blvd
St. Peters, MO 65376

Phone: 636-949-7555
Fax: 636-949-7552

Email:
election@scce.org

Website:
www.scce.org

Need to update your registration?

Visit the [Missouri Secretary of State's website](#) for more information.

TAXATION DIVISION
PO BOX 3666
JEFFERSON CITY, MO 65105-3666



Missouri
DEPARTMENT OF REVENUE

Telephone: 573-751-3268
Fax: 573-522-1265
E-mail: taxclearance@dor.mo.gov

CITY MINI MART LLC
76 BROOK HOLLOW CT
O FALLON, MO 63366-4168

DATE: 05/06/2025
VALID THROUGH: 08/04/2025
ST LOUIS COUNTY

CERTIFICATE OF NO TAX DUE

MISSOURI ID: 29702372
Notice Number 2055545306

To Whom It May Concern: The Department of Revenue, State of Missouri, certifies the above listed taxpayer has filed all required returns and paid all sales or withholding tax due, including penalties and interest, and does not owe any sales and withholding tax, as of May 5, 2025. This review does not include returns that are not required to be filed as of this date or that have been filed but not yet processed by the Department.

This statement only applies to sales and withholding tax due and is not to be construed as limiting the authority of the Director of Revenue to assess, or pursue collection of liabilities resulting from final litigation, default in payment of any installment agreement entered into with the Director of Revenue, any successor liability that may become due in the future, or audits or reviews of the taxpayer's records as provided by law.

THIS CERTIFICATE REMAINS VALID FOR 90 DAYS FROM THE ISSUANCE DATE.

TAXATION DIVISION



University City Police Department

Inter-office Memo



Date: 06/16/2025

TO: Colonel Hampton, Chief of Police DSN 391
FROM: Lieutenant Shawn Whitley DSN 372
SUBJECT: 8159 Olive Blvd (Liquor License Application)
CC: Major Lemons DSN 450

Business

City Mini Mart
8159 Olive Blvd
University City MO. 63130

Applicant/Owner/Manager

Applicant: Najeh Ahmed
Home Address: 7 Brook Hollow Ct.
O'Fallon MO. 63366

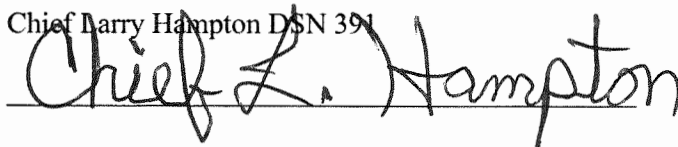
D.O.B.
SSN: N/A
Phone: 314-448-3416

Sir,

I have reviewed the findings of the investigation completed by Detective Nodari concerning the liquor license application submitted by, **Najeh Ahmed, located at 8159 Olive Blvd, University City, MO 63130.** Det. Nodari's investigation was thorough and revealed no cause for a denial for a City of University Liquor License as applied for by Najeh Ahmed of "City Mini Mart".

Respectfully Submitted,


Lieutenant Shawn Whitley DSN 372

Chief Larry Hampton DSN 391


**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**



NUMBER: <i>For City Clerk Use</i>	UB2025-623-01
---	----------------------

SUBJECT/TITLE:

Compensation Ordinance Adjustments

PREPARED BY:

Amy Williams

DEPARTMENT / WARD

Human Resources

AGENDA SECTION:

Unfin Bus - Bill 9572

CAN ITEM BE RESCHEDULED?

no

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

City Manager recommends updating the Pay Ordinance with a 1.5% Cost of Living Adjustment (COLA) for the new fiscal year.

FISCAL IMPACT:

\$282,840

AMOUNT:

\$282,840

ACCOUNT No.:

NA

FROM FUND:

General Fund – 01

TO FUND:

General Fund – 01

EXPLANATION:

The proposed ordinance seeks to adjust the salaries to account for a 1.5% Cost of Living Adjustment on the first full pay period of the 25-26 fiscal year. The categories to be adjusted include all full-time employees (both uniform and non-uniform) as well as part-time regular employees

STAFF COMMENTS AND BACKGROUND INFORMATION:

The inflation for 2025-2026 is anywhere from approximately 2.1% to 3% depending on which source is utilized.

CIP No.

RELATED ITEMS / ATTACHMENTS:

Draft Bill 9572

LIST CITY COUNCIL GOALS (S):

Employees

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

6/23/2025

INTRODUCED BY: Councilmember Stacy Clay

DATE: June 9, 2025

BILL NO. 9572

ORDINANCE NO: 7384

AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO CITY OFFICIALS AND EMPLOYEES AS ENUMERATED HEREIN FROM AND AFTER JULY 1, 2025, AND REPEALING ORDINANCE NO. 7376.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY CITY, MISSOURI, AS FOLLOWS:

Section 1. From and after July 1, 2025, City employees within the classified service of the City, hereinafter designated, shall receive as compensation for their services such amounts as may be fixed by the City Manager in accordance with Schedule A (Base Pay), included herein, with a salary not less than the lowest amount and not greater than the highest amount set forth in Schedule A, and shall additionally receive as compensation for their services such benefits generally provided in the Administrative Regulations and Civil Service Rules now in effect, all of which are hereby adopted, approved, and incorporated herein by this reference.

			Schedule A - Base Pay Steps for Classified Employees											
Grade	Position Title	Pay Frequency	A	B	C	D	E	F	G	H	I	J		
1		Annually	\$29,850.8600	\$31,343.4030	\$32,910.5732	\$34,556.1018	\$36,283.9069	\$38,098.1023	\$40,003.0074	\$42,003.1577	\$44,103.3156	\$46,308.4814		
		Monthly	\$2,487.5716	\$2,611.9502	\$2,742.5477	\$2,879.6751	\$3,023.6589	\$3,174.8418	\$3,333.5839	\$3,500.2631	\$3,675.2763	\$3,859.0401		
		Bi-Weekly	\$1,148.1100	\$1,205.5155	\$1,265.7913	\$1,329.0809	\$1,395.5349	\$1,465.3117	\$1,538.5773	\$1,615.5061	\$1,696.2814	\$1,781.0955		
		Hourly	\$14.3514	\$15.0690	\$15.8224	\$16.6135	\$17.4442	\$18.3164	\$19.2322	\$20.1938	\$21.2035	\$22.2637		
2		Annually	\$31,343.4721	\$32,910.6457	\$34,556.1780	\$36,283.9869	\$38,098.1863	\$40,003.0956	\$42,003.2504	\$44,103.4129	\$46,308.5835	\$48,624.0127		
		Monthly	\$2,611.9560	\$2,742.5538	\$2,879.6815	\$3,023.6656	\$3,174.8489	\$3,333.5913	\$3,500.2709	\$3,675.2844	\$3,859.0487	\$4,052.0011		
		Bi-Weekly	\$1,205.5181	\$1,265.7940	\$1,329.0837	\$1,395.5379	\$1,465.3148	\$1,538.5806	\$1,615.5096	\$1,696.2851	\$1,781.0993	\$1,870.1543		
		Hourly	\$15.0690	\$15.8224	\$16.6136	\$17.4442	\$18.3165	\$19.2323	\$20.1939	\$21.2036	\$22.2638	\$23.3770		
3		Annually	\$32,910.7683	\$34,556.3068	\$36,284.1221	\$38,098.3282	\$40,003.2446	\$42,003.4068	\$44,103.5772	\$46,308.7560	\$48,624.1938	\$51,055.4035		
		Monthly	\$2,742.5640	\$2,879.6922	\$3,023.6768	\$3,174.8607	\$3,333.6037	\$3,500.2839	\$3,675.2981	\$3,859.0630	\$4,052.0161	\$4,254.6169		
		Bi-Weekly	\$1,265.7988	\$1,329.0887	\$1,395.5432	\$1,465.3203	\$1,538.5863	\$1,615.5157	\$1,696.2914	\$1,781.1060	\$1,870.1613	\$1,963.6694		
		Hourly	\$15.8225	\$16.6137	\$17.4443	\$18.3166	\$19.2324	\$20.1940	\$21.2037	\$22.2639	\$23.3771	\$24.5459		
4	Parking Attendant	Annually	\$34,556.3179	\$36,284.1338	\$38,098.3405	\$40,003.2575	\$42,003.4204	\$44,103.5914	\$46,308.7710	\$48,624.2095	\$51,055.4200	\$53,608.1910		
	Police/Fire Cadet	Monthly	\$2,879.6931	\$3,023.6778	\$3,174.8617	\$3,333.6048	\$3,500.2850	\$3,675.2993	\$3,859.0642	\$4,052.0174	\$4,254.6183	\$4,467.3492		
	Clerk Typist	Bi-Weekly	\$1,329.0891	\$1,395.5436	\$1,465.3207	\$1,538.5868	\$1,615.5161	\$1,696.2919	\$1,781.1065	\$1,870.1618	\$1,963.6699	\$2,061.8534		
		Hourly	\$16.6136	\$17.4443	\$18.3165	\$19.2323	\$20.1940	\$21.2037	\$22.2638	\$23.3770	\$24.5459	\$25.7732		
5														
	Custodian	Annually	\$36,284.1338	\$38,098.3405	\$40,003.2575	\$42,003.4204	\$44,103.5914	\$46,308.7710	\$48,624.2096	\$51,055.4200	\$53,608.1910	\$56,288.6006		
		Monthly	\$3,023.6778	\$3,174.8617	\$3,333.6048	\$3,500.2850	\$3,675.2993	\$3,859.0642	\$4,052.0174	\$4,254.6183	\$4,467.3492	\$4,690.7167		
		Bi-Weekly	\$1,395.5436	\$1,465.3208	\$1,538.5868	\$1,615.5162	\$1,696.2920	\$1,781.1066	\$1,870.1619	\$1,963.6700	\$2,061.8535	\$2,164.9462		
		Hourly	\$17.4443	\$18.3165	\$19.2323	\$20.1940	\$21.2037	\$22.2638	\$23.3770	\$24.5459	\$25.7732	\$27.0618		
6														
	Laborer	Annually	\$38,098.3406	\$40,003.2576	\$42,003.4205	\$44,103.5915	\$46,308.7711	\$48,624.2096	\$51,055.4201	\$53,608.1911	\$56,288.6007	\$59,103.0307		
	Compliance Officer	Monthly	\$3,174.8617	\$3,333.6048	\$3,500.2851	\$3,675.2993	\$3,859.0643	\$4,052.0175	\$4,254.6184	\$4,467.3493	\$4,690.7168	\$4,925.2526		
		Bi-Weekly	\$1,465.3208	\$1,538.5868	\$1,615.5162	\$1,696.2920	\$1,781.1066	\$1,870.1619	\$1,963.6700	\$2,061.8535	\$2,164.9462	\$2,273.1935		
		Hourly	\$18.3165	\$19.2323	\$20.1939	\$21.2036	\$22.2638	\$23.3770	\$24.5458	\$25.7731	\$27.0618	\$28.4149		

Schedule A - Base Pay Steps for Classified Employees

Grade	Position Title	Pay Frequency	A	B	C	D	E	F	G	H	I	J
7	Advanced Clerk Typist	Annually	\$40,003.0625	\$42,003.2156	\$44,103.3764	\$46,308.5452	\$48,623.9724	\$51,055.1711	\$53,607.9296	\$56,288.3261	\$59,102.7424	\$62,057.8795
	Laborer-Light Equipment Operator	Monthly	\$3,333.5886	\$3,500.2680	\$3,675.2814	\$3,859.0455	\$4,051.9977	\$4,254.5976	\$4,467.3275	\$4,690.6939	\$4,925.2286	\$5,171.4900
		Bi-Weekly	\$154.1193	\$161.8253	\$169.9166	\$178.4124	\$187.3330	\$196.6997	\$206.5346	\$216.8614	\$227.7044	\$239.0897
		Hourly	\$19.2322	\$20.1938	\$21.2035	\$22.2637	\$23.3769	\$24.5457	\$25.7730	\$27.0617	\$28.4147	\$29.8355
8	Administrative Secretary	Annually	\$42,403.2774	\$44,523.4413	\$46,749.6134	\$49,087.0940	\$51,541.4487	\$54,118.5212	\$56,824.4472	\$59,665.6696	\$62,648.9531	\$65,781.4007
	Assistant to the Prosecutor	Monthly	\$3,533.6065	\$3,710.2868	\$3,895.8012	\$4,090.5912	\$4,295.1208	\$4,509.8768	\$4,735.3706	\$4,972.1392	\$5,220.7461	\$5,481.7834
	Court Clerk II	Bi-Weekly	\$1,630.8953	\$1,712.4401	\$1,798.0621	\$1,887.9652	\$1,982.3634	\$2,081.4816	\$2,185.5557	\$2,294.8335	\$2,409.5751	\$2,530.0539
	Equipment Operator	Hourly	\$20.3862	\$21.4055	\$22.4758	\$23.5995	\$24.7795	\$26.0185	\$27.3194	\$28.6854	\$30.1197	\$31.6256
9	Account Clerk II											
	Administrative Assistant	Annually	\$46,689.4630	\$49,023.9361	\$51,475.1329	\$54,048.8896	\$56,751.3340	\$59,588.9007	\$62,568.3458	\$65,696.7631	\$68,981.6012	\$73,662.0029
	Accounts Payable Specialist	Monthly	\$3,890.7885	\$4,085.3280	\$4,289.5944	\$4,504.0741	\$4,729.2778	\$4,965.7417	\$5,214.0288	\$5,474.7302	\$5,748.4667	\$6,138.5002
	Dispatcher	Bi-Weekly	\$1,795.7486	\$1,885.5360	\$1,979.8128	\$2,078.8034	\$2,182.7436	\$2,291.8808	\$2,406.4748	\$2,526.7986	\$2,653.1385	\$2,833.1539
	Executive Secretary to the Director	Hourly	\$22.4468	\$23.5692	\$24.7476	\$25.9850	\$27.2843	\$28.6485	\$30.0809	\$31.5849	\$33.1642	\$35.4144
	Executive Secretary to the Police Chief											
	General Maintenance Worker											
	Heavy Equipment Operator											
	Inspector I											
	Mechanic I											
	Print Shop Operator											
	Recreation Supervisor I											
	Tree Trimmer											

Schedule A - Base Pay Steps for Classified Employees

Grade	Position Title	Pay Frequency	A	B	C	D	E	F	G	H	I	J
10	Accountant	Annually	\$52,292.1985	\$54,906.8084	\$57,652.1489	\$60,334.7563	\$63,561.4941	\$66,739.5688	\$70,076.5473	\$73,580.3746	\$77,259.3934	\$82,501.4432
	Administrative Analyst	Monthly	\$4,357.6833	\$4,575.5674	\$4,804.3458	\$5,044.5631	\$5,296.7912	\$5,561.6308	\$5,839.7123	\$6,131.6980	\$6,438.2829	\$6,875.1203
	Budget Analyst-Purchasing Specialist	Bi-Weekly	\$2,011.2384	\$2,111.8004	\$2,217.3904	\$2,328.2599	\$2,444.6729	\$2,566.9065	\$2,695.2519	\$2,830.0145	\$2,971.5152	\$3,173.1325
	Crew Leader	Hourly	\$25.1404	\$26.3975	\$27.7173	\$29.1032	\$30.5584	\$32.0863	\$33.6906	\$35.3751	\$37.1439	\$39.6641
	Crime Analyst											
	Human Resources Generalist											
	Information Technology Specialist											
	Lead Dispatcher - Supervisor											
	Lead Inspector											
	Mechanic II											
11	Planner											
	Public Works Parks Inspector											
	Recreation Supervisor II											
	Court Administrator	Annually	\$58,567.2623	\$61,495.6255	\$64,570.4067	\$67,798.9271	\$71,188.8734	\$74,748.3171	\$78,485.7330	\$82,410.0196	\$86,530.5206	\$92,401.6164
	Facilities Manager	Monthly	\$4,880.6052	\$5,124.6354	\$5,380.8672	\$5,649.9106	\$5,932.4061	\$6,229.0264	\$6,540.4777	\$6,867.5016	\$7,210.8767	\$7,700.1347
	Fleet Manager	Bi-Weekly	\$2,252.5871	\$2,365.2164	\$2,483.4772	\$2,607.6511	\$2,738.0337	\$2,874.9353	\$3,018.6821	\$3,169.6162	\$3,328.0970	\$3,553.9084
	Financial Analyst	Hourly	\$28.1573	\$29.5652	\$31.0434	\$32.5956	\$34.2254	\$35.9367	\$37.7335	\$39.6202	\$41.6012	\$44.4238
	Forestry Supervisor											
	Golf Manager											
	Golf Superintendent											
	Multi-Discipline Inspector											
	Parks Supervisor											
	Project Manager I											
	Senior Accountant											
	Street Supervisor											
	Third Ward Coordinator											

			Schedule A - Base Pay Steps for Classified Employees												
Grade	Position Title	Pay Frequency	A	B	C	D	E	F	G	H	I	J			
12	Communications Manager	Annually	\$66,181.0065	\$69,490.0569	\$72,964.5597	\$76,612.7877	\$80,443.4271	\$84,465.5984	\$88,688.8783	\$93,123.3223	\$97,779.4884	\$104,413.8267			
	Economic Development Specialist	Monthly	\$5,515.0839	\$5,790.8381	\$6,080.3800	\$6,384.3990	\$6,703.6190	\$7,038.7999	\$7,390.7399	\$7,760.2769	\$8,148.2907	\$8,701.1523			
	Economic Development Business Retention Specialist	Bi-Weekly	\$2,545.4233	\$2,672.6945	\$2,806.3292	\$2,946.6456	\$3,093.9779	\$3,248.6768	\$3,411.1107	\$3,581.6662	\$3,760.7495	\$3,948.7870			
	Human Resources Manager	Hourly	\$31.8178	\$33.4087	\$35.0791	\$36.8331	\$38.6748	\$40.6085	\$42.6389	\$44.7709	\$47.0094	\$50.1990			
	Information Technology Manager														
	Public Safety IT Manager														
	Purchasing Manager														
	Planning- Zoning Administrator														
	Project Manager II														
	Sanitation Superintendent														
13	Senior Planner														
	Senior Public Works Manager														
	Senior Building Inspector-Plan Reviewer														
	Deputy Director of Recreation	Annually	\$74,784.5373	\$78,523.7642	\$82,449.9524	\$86,572.4500	\$90,901.0725	\$95,446.1261	\$100,218.4324	\$105,229.3541	\$110,490.8218	\$117,987.6240			
	Maintenance	Monthly	\$6,232.0448	\$6,543.6470	\$6,870.8294	\$7,214.3708	\$7,575.0894	\$7,953.8439	\$8,351.5360	\$8,769.1128	\$9,207.5685	\$9,832.3020			
	Commissioner	Bi-Weekly	\$2,876.3283	\$3,020.1447	\$3,171.1520	\$3,329.7096	\$3,496.1950	\$3,671.0048	\$3,854.5550	\$4,047.2828	\$4,249.6469	\$4,537.9855			
	Assistant Director of Public Works	Hourly	\$35.9536	\$37.7513	\$39.6389	\$41.6208	\$43.7018	\$45.8869	\$48.1813	\$50.5903	\$53.1199	\$56.7240			
	Econmic Development Manager														
14	Assistant Director of Finance	Annually	\$86,002.2179	\$90,302.3288	\$94,817.4453	\$99,558.3175	\$104,536.2334	\$109,763.0451	\$115,251.1973	\$121,013.7572	\$127,064.4451	\$135,685.7677			
		Monthly	\$7,166.8515	\$7,525.1940	\$7,901.4537	\$8,296.5264	\$8,711.3527	\$9,146.9204	\$9,604.2664	\$10,084.4797	\$10,588.7037	\$11,307.1473			
		Bi-Weekly	\$3,307.7776	\$3,473.1665	\$3,646.8248	\$3,829.1661	\$4,020.6244	\$4,221.6556	\$4,432.7384	\$4,654.3753	\$4,887.0940	\$5,218.6834			
		Hourly	\$41.3472	\$43.4146	\$45.5853	\$47.8646	\$50.2578	\$52.7707	\$55.4093	\$58.1797	\$61.0887	\$65.2336			

SCHEDULE A - BASE PAY STEPS FOR UNIFORMED POLICE EMPLOYEES

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>
P-1	Police Officer Trainee	Annually	\$56,953.61	\$59,801.29	\$62,791.35	\$65,930.92	\$69,227.47	\$73,924.55
		Monthly	\$4,746.13	\$4,983.44	\$5,232.61	\$5,494.24	\$5,768.96	\$6,160.38
		Bi-Weekly	\$2,190.52	\$2,300.05	\$2,415.05	\$2,535.80	\$2,662.59	\$2,843.25
		Hourly	\$27.3816	\$28.7506	\$30.1882	\$31.6976	\$33.2824	\$35.5407
P-2	Police Officer	Annually	\$65,784.50	\$69,073.73	\$72,527.42	\$76,153.79	\$79,961.48	\$85,386.86
		Monthly	\$5,482.04	\$5,756.14	\$6,043.95	\$6,346.15	\$6,663.46	\$7,115.57
		Bi-Weekly	\$2,530.17	\$2,656.68	\$2,789.52	\$2,928.99	\$3,075.44	\$3,284.11
		Hourly	\$31.6272	\$33.2086	\$34.8690	\$36.6124	\$38.4431	\$41.0514
P-3	Police Sergeant	Annually	\$80,871.06	\$84,914.61	\$89,160.34	\$93,618.36	\$98,299.28	\$104,968.88
		Monthly	\$6,739.25	\$7,076.22	\$7,430.03	\$7,801.53	\$8,191.61	\$8,747.41
		Bi-Weekly	\$3,110.43	\$3,265.95	\$3,429.24	\$3,600.71	\$3,780.74	\$4,037.26
		Hourly	\$38.8803	\$40.8243	\$42.8655	\$45.0088	\$47.2592	\$50.4658
P-4	Police Lieutenant	Annually	\$93,291.21	\$97,955.77	\$102,853.56	\$107,996.23	\$115,323.78	\$0.00
		Monthly	\$7,774.27	\$8,162.98	\$8,571.13	\$8,999.69	\$9,610.31	\$0.00
		Bi-Weekly	\$3,588.12	\$3,767.53	\$3,955.91	\$4,153.70	\$4,435.53	\$0.00
		Hourly	\$44.8515	\$47.0941	\$49.4488	\$51.9213	\$55.4441	\$0.0000
P-5	Police Captain	Annually	\$103,870.04	\$109,063.54	\$114,516.71	\$120,242.55	\$128,401.01	\$0.00
		Monthly	\$8,655.84	\$9,088.63	\$9,543.06	\$10,020.21	\$10,700.08	\$0.00
		Bi-Weekly	\$3,995.00	\$4,194.75	\$4,404.49	\$4,624.71	\$4,938.50	\$0.00
		Hourly	\$49.9375	\$52.4344	\$55.0561	\$57.8089	\$61.7312	\$0.0000
P-6	Deputy Police Chief Major	Annually	\$113,166.83	\$118,825.17	\$124,766.43	\$131,004.75	\$139,893.42	\$0.00
		Monthly	\$9,430.65	\$9,902.19	\$10,397.30	\$10,917.16	\$11,657.89	\$0.00
		Bi-Weekly	\$4,352.61	\$4,570.24	\$4,798.75	\$5,038.69	\$5,380.56	\$0.00
		Hourly	\$54.4077	\$57.1280	\$59.9844	\$62.9837	\$67.2571	\$0.0000

SCHEDULE A - BASE PAY FOR CLASSIFIED UNIFORMED FIRE EMPLOYEES								
<i>Grade</i>	<i>Position</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>
F-1	Paramedic Firefighter	Annually	\$69,114.49	\$72,570.21	\$76,198.72	\$80,008.66	\$84,009.09	\$89,709.11
		Monthly	\$5,759.54	\$6,047.52	\$6,349.89	\$6,667.39	\$7,000.76	\$7,475.76
		Bi-weekly	\$2,658.25	\$2,791.16	\$2,930.72	\$3,077.26	\$3,231.12	\$3,450.35
		Hourly	\$23.7344	\$24.9211	\$26.1671	\$27.4755	\$28.8493	\$30.8067
F-2	Paramedic Fire Captain	Annually	\$80,991.91	\$85,254.52	\$89,741.46	\$94,464.55	\$99,436.22	\$106,182.97
		Monthly	\$6,749.33	\$7,104.54	\$7,478.46	\$7,872.05	\$8,286.35	\$8,848.58
		Bi-weekly	\$3,115.07	\$3,279.02	\$3,451.59	\$3,633.25	\$3,824.47	\$4,083.96
		Hourly	\$27.8131	\$29.2769	\$30.8178	\$32.4397	\$34.1470	\$36.4639
F-3	Batallion Chief	Annually	\$95,313.81	\$100,330.18	\$105,610.55	\$111,168.84	\$119,010.69	\$0.00
		Monthly	\$7,942.82	\$8,360.85	\$8,800.88	\$9,264.07	\$9,917.56	\$0.00
		Bi-weekly	\$3,665.92	\$3,858.85	\$4,061.94	\$4,275.72	\$4,577.33	\$0.00
		Hourly	\$32.7314	\$34.4541	\$36.2674	\$38.1761	\$40.8691	\$0.0000
F-5	Deputy Fire Chief	Annually	\$107,705.39	\$113,373.92	\$119,340.79	\$125,621.70	\$134,481.80	\$0.00
		Monthly	\$8,975.45	\$9,447.83	\$9,945.07	\$10,468.47	\$11,019.43	\$0.00
		Bi-weekly	\$4,142.51	\$4,360.54	\$4,590.03	\$4,831.60	\$5,085.89	\$0.00
		Hourly	\$51.7815	\$54.5068	\$57.3755	\$60.3952	\$63.5738	\$0.0000

Section 2. From and after July 1, 2025, seasonal and regular part-time employees of the City may be employed at an hourly rate in accordance with the following Schedules B1 and B2 (hourly pay rates for regular part-time employees and seasonal employees, respectively).

SCHEDULE B1 - HOURLY PAY RATES FOR PART-TIME REGULAR EMPLOYEES

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>
PR01		Hourly	\$15.7630	\$16.5511	\$17.3787	\$18.2476	\$19.1600	\$20.1180
PR02	Cashier	Hourly	\$16.2879	\$17.1023	\$17.9574	\$18.8553	\$19.7981	\$20.7880
	Control Desk Associate							
	Facility Attendant							
	Child Care Assistant							
	Camp Counselor							
	Golf Course Attendant							
	Park Attendant							
	Youth Job Corps Worker							
PR03	Lifeguard	Hourly	\$16.5558	\$17.3836	\$18.2527	\$19.1654	\$20.1236	\$21.1298
	Recreation Program Leader							
	Traffic Escort							
PR04	Inclusion Counselor	Hourly	\$17.0811	\$17.9352	\$18.8319	\$19.7735	\$20.7622	\$21.8003
	Facility Attendant II							
PR05	Pool Technician	Hourly	\$17.3387	\$18.2057	\$19.1160	\$20.0718	\$21.0753	\$22.1291
PR06	Head Lifeguard	Hourly	\$17.8641	\$18.7573	\$19.6952	\$20.6799	\$21.7139	\$22.7996
	Swim Instructor							
PR07	Assistant Pool Manager	Hourly	\$19.4713	\$20.4448	\$21.4671	\$22.5404	\$23.6674	\$24.8508
	Assistant Camp Director							
	Facility Monitor							
	Intern							
PR08	Camp Director	Hourly	\$20.8105	\$21.8511	\$22.9436	\$24.0908	\$25.2953	\$26.5601
	Pool Manager							
	Golf Shop Supervisor							
	Recreation Program Supervisor							

SCHEDULE B2 - HOURLY PAY RATES FOR PART-TIME SEASONAL EMPLOYEES

Grade	Position Title	Pay Frequency	A	B	C	D	E	F	G	H	I	J
PR20		Hourly	\$15.5152	\$16.2909	\$17.1055	\$17.9608	\$18.8588	\$19.8017	\$20.7918	\$21.8314	\$22.9230	\$24.0691
PR21	PT Clerk Typist	Hourly	\$16.2879	\$17.1023	\$17.9574	\$18.8553	\$19.7981	\$20.7880	\$21.8274	\$22.9187	\$24.0647	\$25.2679
	PT Court Clerk											
	PT Paarking Controller											
	PT Police/Fire Cadet											
PR22	PT Custodian	Hourly	\$17.1121	\$17.9677	\$18.8661	\$19.8094	\$20.7998	\$21.8398	\$22.9318	\$24.0784	\$25.2823	\$26.5465
PR23	PT Laborer	Hourly	\$17.9569	\$18.8547	\$19.7975	\$20.7873	\$21.8267	\$22.9180	\$24.0639	\$25.2671	\$26.5305	\$27.8570
PR24	PT Advanced Clerk Typist	Hourly	\$18.8531	\$19.7958	\$20.7856	\$21.8248	\$22.9161	\$24.0619	\$25.2650	\$26.5282	\$27.8546	\$29.2474
PR25	PT Administrative Secretary	Hourly	\$19.9864	\$20.9857	\$22.0350	\$23.1367	\$24.2936	\$25.5082	\$26.7836	\$28.1228	\$29.5290	\$31.0054
PR26	PT Dispatcher	Hourly	\$22.0056	\$23.1059	\$24.2612	\$25.4742	\$26.7480	\$28.0853	\$29.4896	\$30.9641	\$32.5123	\$34.1379
	PT Crime Analyst											
	PT Senior Services Coordinator											
PR27	PT Paramedic Firefighter	Hourly	\$23.2625	\$24.4256	\$25.6469	\$26.9292	\$28.2757	\$29.6895				
PR28	PT Inspector	Hourly	\$24.6544	\$25.8871	\$27.1814	\$28.5405	\$29.9675	\$31.4659	\$33.0392	\$34.6911	\$36.4257	\$38.2470

SCHEDULE B2 - HOURLY PAY RATES FOR PART-TIME SEASONAL EMPLOYEES

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>
PS01		Hourly	\$15.2250	\$15.9863	\$16.7856	\$17.6248	\$18.5061	\$19.4314
PS02	Cashier Control Desk Associate Facility Attendant Child Care Assistant Camp Counselor Golf Course Attendant Park Attendant Youth Job Corps Worker	Hourly	\$15.7325	\$16.5191	\$17.3451	\$18.2123	\$19.1230	\$20.0791
PS03	Lifeguard Recreation Program Leader Traffic Escort	Hourly	\$15.9863	\$16.7856	\$17.6248	\$18.5061	\$19.4314	\$20.4030
PS04	Inclusion Counselor Facility Attendant II	Hourly	\$16.4938	\$17.3184	\$18.1844	\$19.0936	\$20.0483	\$21.0507
PS05	Pool Technician	Hourly	\$16.7475	\$17.5849	\$18.4641	\$19.3873	\$20.3567	\$21.3745
PS06	Head Lifeguard Swim Instructor	Hourly	\$17.2550	\$18.1178	\$19.0236	\$19.9748	\$20.9736	\$22.0222
PS07	Assttiant Pool Manager Assistant Camp Director Facility Monitor Intern	Hourly	\$18.4629	\$19.3860	\$20.3553	\$21.3731	\$22.4417	\$23.5638
PS08	Camp Director Pool Manager Golf Shop Supervisor Recreation Program Supervisor	Hourly	\$19.4677	\$20.4411	\$21.4631	\$22.5363	\$23.6631	\$24.8463

SCHEDULE B2 - HOURLY PAY RATES FOR PART-TIME SEASONAL EMPLOYEES

<i>Grade</i>	<i>Position Title</i>	<i>Pay Frequency</i>	A	B	C	D	E	F	G	H	I	J
PS20		Hourly	\$14.9814	\$15.7305	\$16.5170	\$17.3428	\$18.2100	\$19.1205	\$20.0765	\$21.0803	\$22.1344	\$23.2411
PS21	PT Clerk Typist	Hourly	\$15.7325	\$16.5191	\$17.3451	\$18.2123	\$19.1230	\$20.0791	\$21.0831	\$22.1372	\$23.2441	\$24.4063
	PT Court Clerk											
	PT Parking Controller											
	PT Police/Fire Cadet											
PS22	PT Custodian	Hourly	\$16.5242	\$17.3504	\$18.2179	\$19.1288	\$20.0853	\$21.0895	\$22.1440	\$23.2512	\$24.4138	\$25.6345
PS23	PT Laborer	Hourly	\$17.3464	\$18.2137	\$19.1244	\$20.0806	\$21.0846	\$22.1388	\$23.2458	\$24.4081	\$25.6285	\$26.9099
PS24	PT Advanced Clerk Typist	Hourly	\$18.2091	\$19.1196	\$20.0755	\$21.0793	\$22.1333	\$23.2399	\$24.4019	\$25.6220	\$26.9031	\$28.2483
PS25	PT Administrative Secretary	Hourly	\$19.3053	\$20.2706	\$21.2841	\$22.3483	\$23.4657	\$24.6390	\$25.8709	\$27.1645	\$28.5227	\$29.9489
PS26	PT Dispatcher	Hourly	\$21.2541	\$22.3168	\$23.4326	\$24.6043	\$25.8345	\$27.1262	\$28.4825	\$29.9067	\$31.4020	\$32.9721
	PT Crime Analyst											
	PT Senior Services Coordinator											
PS27	PT Paramedic Firefighter	Hourly	\$22.4721	\$23.5957	\$24.7755	\$26.0143	\$27.3150	\$28.6807				
PS28	PT Inspector	Hourly	\$23.8119	\$25.0025	\$26.2526	\$27.5653	\$28.9435	\$30.3907	\$31.9102	\$33.5057	\$35.1810	\$36.9401

Section 3. From and after on July 1, 2025, City employees in the unclassified service of the City, except as otherwise noted, shall receive as compensation for their services the amounts hereinafter set forth, or where a grade in salary is specified, such amounts as may be fixed by the City Manager within the specified grade in accordance with the following Schedule C (base pay rates for unclassified full-time, part-time, temporary or grant-funded employees) and shall additionally receive as compensation for their services such benefits generally provided in the Administrative Regulations now in effect, all of which are hereby adopted, approved, and incorporated herein by this reference.

SCHEDULE C - BASE PAY RATES FOR UNCLASSIFIED FULL-TIME, PART-TIME, TEMPORARY OR GRANT-FUNDED EMPLOYEES

SCHEDULE C - BASE PAY RATES FPR UNCLASSIFIED FULL-TIME, PART-TIME, TEMPORARY, OR GRANT-FUNDED EMPLOYEES						
Grade	Position Title	Pay Frequency	A	B	C	D
C01	Judge of City Court (Substitute)	Per Session	\$285.6515			
C02	Judge of City Court	Monthly	\$2,704.8532	\$2,847.1285	\$2,996.8874	\$3,208.9472
C03	Prosecuting City Attorney (Subs)	Per Session	\$549.3282			
C04	Prosecuting City Attorney	Monthly	\$4,003.4544	\$4,214.4364	\$4,436.5372	\$4,749.3131

Grade	Position Title	Pay Frequency	A	B	C	D	E	F	G	H	I	J
9	Secretary to the City Manager	Annually	\$46,689.4673	\$49,023.9407	\$51,475.1377	\$54,048.8946	\$56,751.3393	\$59,588.9063	\$62,568.3516	\$65,696.7692	\$68,981.6077	\$73,662.0098
		Monthly	\$3,890.7889	\$4,085.3284	\$4,289.5948	\$4,504.0746	\$4,729.2783	\$4,965.7422	\$5,214.0293	\$5,474.7308	\$5,748.4673	\$6,138.5008
		Bi-Weekly	\$1,795.7488	\$1,885.5362	\$1,979.8130	\$2,078.8037	\$2,182.7438	\$2,291.8810	\$2,406.4751	\$2,526.7988	\$2,653.1388	\$2,833.1542
		Hourly	\$22.4468	\$23.5692	\$24.7476	\$25.9850	\$27.2843	\$28.6485	\$30.0809	\$31.5849	\$33.1642	\$35.4144
13	City Clerk	Annually	\$74,784.5376	\$78,523.7645	\$82,449.9527	\$86,572.45	\$90,901.07	\$95,446.13	\$100,218.43	\$105,229.35	\$110,490.82	\$117,987.62
		Monthly	\$6,232.0448	\$6,543.6470	\$6,870.8294	\$7,214.37	\$7,575.09	\$7,953.84	\$8,351.54	\$8,769.11	\$9,207.57	\$9,832.30
		Bi-Weekly	\$2,876.3284	\$3,020.1448	\$3,171.1521	\$3,329.71	\$3,496.20	\$3,671.00	\$3,854.56	\$4,047.28	\$4,249.65	\$4,537.99
		Hourly	\$35.9541	\$37.7518	\$39.6394	\$41.6214	\$43.7025	\$45.8876	\$48.1820	\$50.5911	\$53.1206	\$56.7249

Grade	Position Title	Pay Frequency	Minimum	Midpoint	Maximum
E-1	Director of Sanitation	Annually	\$87,294.8173	\$106,936.3454	\$128,729.6942
		Monthly	\$7,274.5681	\$8,911.3621	\$10,727.4745
		Bi-weekly	\$3,357.4930	\$4,112.9364	\$4,951.1421
		Hourly	\$41.9686	\$51.4117	\$61.8893
E-2	Director of Human Resources Director of Parks, Recreation, and Public Area Maintenance Director of Planning & Development Director of Public Works	Annually	\$104,754.4422	\$128,323.6103	\$154,474.9654
		Monthly	\$8,729.5368	\$10,693.6342	\$12,872.9138
		Bi-weekly	\$4,029.0170	\$4,935.5235	\$5,941.3448
		Hourly	\$50.3627	\$61.6940	\$74.2668
E-3	Deputy City Manager Director of Finance Fire Chief Police Chief City Attorney	Annually	\$114,400.5213	\$144,345.1132	\$168,700.6728
		Monthly	\$9,533.3770	\$12,028.7594	\$14,058.3895
		Bi-weekly	\$4,400.0200	\$5,551.7351	\$6,488.4874
		Hourly	\$55.0002	\$69.3967	\$81.1061
E-4	City Manager	Annually	\$140,140.6105	\$180,431.1134	\$213,784.4932
		Monthly	\$11,678.3833	\$15,137.4261	\$17,815.3744
		Bi-weekly	\$5,390.0544	\$6,939.6582	\$8,222.4805
		Hourly	\$67.3753	\$86.7458	\$102.7810

Section 4. From and after July 1, 2025, all full-time non-executive, non-administrative or non-professional employees shall be subject to the work week or work cycle and regulations relating to overtime work, except as noted. A listing of executive, administrative, and professionally designated employees or positions shall be issued by the City Manager.

1. Department directors shall not be paid overtime nor receive compensatory time for hours worked in excess of 40 per week.
2. Department directors may grant compensatory time on a straight time basis to their designated executive, administrative, or professional employees for hours worked in excess of 40 hours per week. Such employees are exempt from Fair Labor Standards Act provisions.
3. The normal work week for full-time office, field, maintenance, and non-commissioned police personnel, and for police and fire executive and administrative employees, is set at 40 hours per week.
4. Hours worked in excess of 40 hours per week, when authorized in advance by department directors, may be paid at the rate of time and one-half or in lieu thereof, department directors in their discretion may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
5. Hours worked in excess of 160 hours in a 28-day period by commissioned police personnel who are not exempt from Fair Labor Standards Act maximum hours provisions, when authorized in advance by the Police Chief, may be paid at the rate of time and one-half or in lieu thereof, in the Police Chief's discretion, the Police Chief may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
6. Hours worked in excess of 212 hours in a 28-day period by uniformed fire personnel who are not exempt from Fair Labor Standards Act maximum hours provisions, when authorized in advance by the Fire Chief, may be paid at the rate of time and one-half or in lieu thereof, in the Fire Chief's discretion, the Fire Chief may grant compensatory time off also at the rate of time and one-half up to an accumulation allowable under Fair Labor Standards Act provisions.
7. The average work week of Battalion Chiefs shall be 56 hours. They shall not be compensated for any hours in excess of 56 hours.

Section 5.

- A. From and after July 1, 2025, the commissioned police personnel, in the pay grades shown, shall receive compensation for five years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from the sixth (6th) year through the seventh (7th) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-3	Police Sergeant	\$63
P-4	Police Lieutenant	67
P-5	Police Captain	71

- B. From and after July 1, 2025, the commissioned police personnel, in the pay grades shown, shall receive compensation for seven years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the eighth (8th) year through the tenth (10th) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$49
P-3	Police Sergeant	123
P-4	Police Lieutenant	132
P-4	Police Captain	142

- C. From and after on July 1, 2025, the commissioned police personnel, in the pay grade shown, shall receive compensation for ten years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the eleventh (11th) year through the fourteenth (14th) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$80

- D. From and after on July 1, 2025, the commissioned police personnel, in the pay grade shown, shall receive compensation for fourteen years consecutive City service, with the exception of military leave of absence, in their present classification in the following amounts, from and after the fifteenth (15th) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
P-2	Police Officer	\$92

- E. From and after July 1, 2025, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for seven (7) years consecutive City service, excepting military leave of absence, in their present classification in the following amounts, from the eighth (8th) year through the tenth (10th) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
F-1	Paramedic Firefighters	\$77
F-2	Paramedic Fire Captains	86

- F. From and after on July 1, 2025, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for ten (10) years consecutive City service, excepting military leave of absence, in their present classification in the following amounts, from the eleventh (11th) year through the twentieth (20th) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
F-1	Paramedic Firefighters	\$133
F-2	Paramedic Fire Captains	133

G. From and after on July 1, 2025, Paramedic Firefighters and Paramedic Fire Captains, in the pay grades shown, shall receive compensation for twenty (20) years consecutive City service, excepting military leave of absence, in their present classification in the following amount, from the twenty-first (21st) year:

<u>In Pay Grade</u>		<u>Monthly Amount</u>
F-1	Paramedic Firefighters	\$168
F-2	Paramedic Fire Captains	168

For the purpose of calculating consecutive service in this section, time served in the classifications of Firefighter and Paramedic Firefighter is combined for the same person.

Section 6. From and after July 1, 2025, all full-time employees shall have their hourly rate computed as follows:

1. The hourly rate for all full-time employees, who, according to Section 4, have a set or average work week of 40 hours, shall have their hourly rate computed by multiplying the monthly rate by 12, dividing that product by 2,080.
- 2 The hourly rate for full-time Paramedic Firefighters, Paramedic Fire Captains and Battalion Chiefs of the Fire Department, shall have their hourly rate computed by multiplying the monthly rate by 12, dividing that product by 2,912.

Section 7. Ordinance No. 7376 and all ordinances in conflict herewith are repealed.

Section 8. This ordinance shall take effect and be in force from its passage as provided by law.

PASSED and ADOPTED this 23rd day of June, 2025.

Mayor

ATTEST:

City Clerk

CERTIFIED TO BE CORRECT AS TO FORM:

City Attorney



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	NB202550623-01
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SUBJECT/TITLE:

Committed Fund Reserves for Various Funds

PREPARED BY:

Keith Cole, Director of Finance

DEPARTMENT / WARD

Finance / All

AGENDA SECTION:

New Business - Res 2025-07

CAN ITEM BE RESCHEDULED?

No

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

The City Manager recommends approval of the Committed Fund Reserves

FISCAL IMPACT:

See attached.

AMOUNT:

See attached

ACCOUNT No.:

N/A

FROM FUND:

N/A

TO FUND:

N/A

EXPLANATION:

Various programs and projects were earmarked or in progress at the end of FY2025. These programs / projects were budgeted in FY2025 and previous years; however, the funds were not spent completely. Funds were budgeted in the General Fund, Parks and Stormwater Sales Tax Fund, Capital Improvement Sales Tax Fund, and Sewer Lateral Fund. Therefore, these funds are needed to be committed to cover all expenditures incurred in FY2026 when the continued programs / projects are completed.

STAFF COMMENTS AND BACKGROUND INFORMATION:

This resolution approves the Committed Fund Reserves.

CIP No.**RELATED ITEMS / ATTACHMENTS:**

1. Resolution 2025 - 07

LIST CITY COUNCIL GOALS (S):

Prudent Fiscal Management

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

June 23, 2025

Resolution 2025 - 07

A Resolution Approving the Committed Fund Reserves

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of University City, Missouri, that the City Council directs the fund reserves to be committed to and applied to items previously budgeted in FY 2025 and previous years but were not spent.

BE IT FURTHER RESOLVED that the City Council directs the fund reserves to be committed to and applied to the following items:

Committed:

General Fund:

Zoning Ordinance Update (FY25)	\$ 40,000
	<hr/>
	\$ 40,000

Parks and Stormwater Sales Tax Fund:

3/4 Ton Pickup - Replacement PW (FY25)	\$ 60,000
	<hr/>
	\$ 60,000

Capital Improvement Sales Tax Fund

Bridge Maintenance (FY25)	\$ 75,000
Curb & Sidewalk Replacement (FY25)	\$ 900,000
Street Maintenance Program (FY25)	\$ 100,000
	<hr/>
	\$ 1,075,000

Sewer Lateral Fund

Sewer Lateral Expenses (FY25)	\$ 100,000
	<hr/>
	\$ 100,000

Adopted this 23rd day of June 2025.

Terry Crow, Mayor

Attest:

LaRette Reese, City Clerk



**CITY OF UNIVERSITY CITY COUNCIL MEETING
AGENDA ITEM**

NUMBER: <i>For City Clerk Use</i>	NB20250623-02
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SUBJECT/TITLE:

Fiscal Year 2025-2026 (FY26) Proposed Budget and FY2026-2030 Capital Improvement Program

PREPARED BY:

Keith Cole, Director of Finance

DEPARTMENT / WARD

Finance / All

AGENDA SECTION:

New Business - Resolution 2025-08

CAN ITEM BE RESCHEDULED?

No

CITY MANAGER'S RECOMMENDATION OR RECOMMENDED MOTION:

The City Manager recommends approval of the Proposed Fiscal Year 2025-2026 Annual Operating Budget and the Proposed Fiscal Year 2026-2030 Capital Improvement Program with the following amendments as outlined in the attached FY2026 Recommended Budget Amendments document.

FISCAL IMPACT:

See attached.

AMOUNT:

See attached

ACCOUNT No.:

N/A

FROM FUND:

See attached

TO FUND:

See attached

EXPLANATION:

The attached resolution approves the Fiscal Year 2025-2026 (FY26) All Funds Budget, and Fiscal Year 2026-2030 Capital Improvement Program, except for the Library Fund. However, please see the attached draft copy of the FY2026 Library Fund budget. The Library Board will approve the Library Fund FY2026 Budget.

STAFF COMMENTS AND BACKGROUND INFORMATION:

Included in the proposed Fiscal Year 2025-2026 (FY26) Budget, the property tax rates for General Fund is being recommended to assume reduced tax rates as compared to FY2025. The current property tax rates are as follows:

Residential - \$0.4150

Commercial - \$0.5100

Personal Property - \$0.6800

CIP No.

N/A

RELATED ITEMS / ATTACHMENTS:

1. FY2026 Final Proposed Budget Amendments
2. All Fund Budget Summaries
3. CIP 2026-2030
4. Resolution 2025 - 08

LIST CITY COUNCIL GOALS (S):

Prudent Fiscal Management

RESPECTFULLY SUBMITTED:

City Manager, Gregory Rose

MEETING DATE:

June 23, 2025

FY2026 Final Proposed Budget Amendments

6/23/25

Expenditure Adjustments

General Fund:	Increase Parks and Recreation Starlight Concert Budget	\$5,000
General Fund:	Decrease Solid Waste leaf blower electric	(\$1,800)
General Fund:	Decrease Police Overtime	(\$20,000)
General Fund:	Increase Police Budget Electricity	\$20,000
General Fund:	Eliminate Assistant City Clerk	0
Third Ward Fund:	Add revitalization Coordinator and Equipment	(\$128,442)



The table below summarizes the total revenues and expenditures for All Funds, **except the Library Fund**

(I) All Funds Budget Summary

Revenues	FY 2023 Actual	FY 2024 Actual	FY 2025 Original	FY 2025 Amended	FY 2025 Estimated	FY 2026 Budget	% over FY 2025
General	34,796,219	31,742,622	30,576,536	30,576,536	30,576,536	32,346,305	6%
Capital Improvement	2,760,272	2,936,999	2,940,200	2,940,200	2,940,200	3,053,320	4%
Park and Stormwater	1,994,721	1,959,672	2,100,200	2,100,200	2,100,200	2,200,100	5%
Public Safety	2,237,172	2,323,732	2,400,200	2,400,200	2,400,200	2,500,100	4%
Fire Service	-	-	1,050,000	1,050,000	1,050,000	1,150,000	10%
Grants	458,696	648,549	653,000	653,000	653,000	578,000	-11%
Golf Course	1,136,292	1,437,351	1,000,000	1,000,000	1,000,000	1,100,000	10%
Library	4,570,717	3,397,309	3,219,775	3,219,775	3,219,775	-	-100%
Fleet Maintenance	1,884,217	2,328,043	1,700,000	1,700,000	1,700,000	1,928,951	13%
Solid Waste	5,067,835	3,093,122	3,560,200	3,560,200	3,560,200	4,632,700	30%
Public Parking Garage	181,921	165,162	169,000	169,000	169,000	181,000	7%
Debt Service	900,000	-	1,000,000	1,000,000	1,000,000	1,808,757	81%
Loop Business District	246,040	375,347	78,020	78,020	78,020	79,050	1%
Parkview Gardens Special District	149,917	109,063	95,800	95,800	95,800	97,800	2%
Economic Development Sales Tax	943,223	1,123,056	1,200,300	1,200,300	1,200,300	1,300,100	8%
American Rescue Plan	3,502,975	-	-	-	-	-	0%
Olive I-170 TIF	106,147,214	4,466,615	-	-	-	-	0%
CALOP	-	-	-	-	-	-	0%
Third Ward Revitalization	371,332	309,108	304,000	304,000	304,000	304,000	0%
Equipment Replacement	-	100,000	-	-	-	-	0%
Sewer Lateral	566,428	562,052	570,000	570,000	570,000	570,000	0%
Total	167,915,191	57,077,802	52,617,231	52,617,231	52,617,231	53,830,183	2%
Revenues include Transfers In							

Expenditures	FY 2023 Actual	FY 2024 Actual	FY 2025 Original	FY 2025 Amended	FY 2025 Estimated	FY 2026 Budget	% over FY 2025
General	34,953,632	32,030,201	32,876,371	32,876,371	32,876,371	33,950,059	3%
Capital Improvement	2,298,546	6,483,857	4,199,958	4,199,958	4,199,958	3,971,919	-5%
Park and Stormwater	1,822,536	3,043,480	2,654,353	2,654,353	2,654,353	2,362,690	-11%
Public Safety	2,007,249	4,840,447	2,030,847	2,030,847	2,030,847	2,264,184	11%
Fire Service	-	-	1,050,000	1,050,000	1,050,000	1,150,000	10%
Grants	556,967	1,033,852	653,000	653,000	653,000	578,000	-11%
Golf Course	1,019,395	1,050,736	1,240,506	1,240,506	1,240,506	1,457,994	18%
Library	3,389,854	3,901,960	3,219,775	3,219,775	3,219,775	-	-100%
Fleet Maintenance	1,922,457	2,445,574	1,690,757	1,690,757	1,690,757	1,938,239	15%
Solid Waste	3,765,499	4,576,142	3,863,627	3,863,627	3,863,627	4,633,161	20%
Public Parking Garage	212,041	185,209	272,990	272,990	272,990	343,142	26%
Debt Service	-	12	-	-	-	1,808,750	100%
Loop Business District	296,853	369,954	75,600	75,600	75,600	90,601	20%
Parkview Gardens Special District	88,065	123,174	95,800	95,800	95,800	97,800	2%
Economic Development Sales Tax	631,707	1,205,323	882,915	882,915	882,915	979,700	11%
American Rescue Plan	3,502,975	-	-	-	-	-	0%
Olive I-170 TIF	100,688,431	4,789,433	-	-	-	-	0%
CALOP	10,000	-	-	-	-	-	0%
Third Ward Revitalization	745,659	220,325	-	-	-	-	0%
Equipment Replacement	-	-	-	-	-	100,000	100%
Sewer Lateral	327,911	340,664	546,255	546,255	546,255	619,615	13%
Total	158,239,777	66,640,344	55,352,754	55,352,754	55,352,754	56,345,854	2%
Expenditures include Transfers Out							

Note: the Library Fund budget is not included in this budget. The Library Board will approve the Library budget during a June meeting



(II) General Fund Budget Summary

Revenues	FY 2023 Actual	FY 2024 Actual	FY 2025 Original	FY 2025 Amended	FY 2025 Estimated	FY 2026 Budget	% over FY 2025
Property Taxes	3,904,911	4,222,522	4,029,500	4,029,500	4,029,500	4,350,000	8%
Sales & Use Tax	8,050,700	8,601,059	7,600,000	7,600,000	7,600,000	7,775,000	2%
Intergovernmental	2,581,905	2,678,198	2,615,000	2,615,000	2,615,000	2,705,000	3%
Grants	828,473	958,123	-	-	-	-	0%
Licenses	641,337	857,064	707,300	707,300	707,300	872,800	23%
Gross Receipts Tax	7,070,920	6,337,479	6,130,000	6,130,000	6,130,000	6,370,000	4%
Inspection Fees and Permits	1,626,173	1,092,160	1,329,450	1,329,450	1,329,450	1,018,450	-23%
Service Charges	1,493,789	1,659,445	1,558,000	1,558,000	1,558,000	1,658,000	6%
Parks & Recreation Fees	84,641	215,771	445,000	445,000	445,000	545,000	22%
Municipal Court and Parking	450,516	621,124	663,500	663,500	663,500	784,700	18%
Interest	69,387	386,897	36,000	36,000	36,000	121,000	236%
Miscellaneous Revenue	749,174	287,236	277,000	277,000	277,000	314,000	13%
Transfer-In	7,244,292	3,825,544	5,185,786	5,185,786	5,185,786	5,832,355	12%
Total Revenues include Transfers In	34,796,219	31,742,622	30,576,536	30,576,536	30,576,536	32,346,305	6%

Expenditures	FY 2023 Actual	FY 2024 Actual	FY 2025 Original	FY 2025 Amended	FY 2025 Estimated	FY 2026 Budget	% over FY 2025
Legislative	188,747	206,422	233,710	233,710	233,710	241,660	3%
City Manager's Office	705,570	1,101,438	755,377	755,377	755,377	919,120	22%
Communications	323,205	325,116	423,480	423,480	423,480	518,864	23%
Human Resources	293,610	367,238	377,707	377,707	377,707	379,759	1%
Information Technology	475,859	559,299	493,898	493,898	493,898	541,630	10%
Facilities Maintenance	906,090	1,086,131	990,952	990,952	990,952	1,126,695	14%
Finance	862,739	902,747	1,106,400	1,106,400	1,106,400	1,150,110	4%
Municipal Court	406,772	415,886	466,445	466,445	466,445	499,262	7%
Police	9,504,883	9,548,693	10,944,654	10,944,654	10,944,654	11,143,761	2%
Fire	6,721,337	6,856,985	7,104,218	7,104,218	7,104,218	7,203,134	1%
Planning & Zoning	1,812,185	1,959,618	2,151,925	2,151,925	2,151,925	1,996,185	-7%
Parks Recreation & Public Area Maintenance	5,798,011	4,265,499	3,669,713	3,669,713	3,669,713	5,662,265	54%
Public Works	2,952,790	2,295,130	1,849,892	1,849,892	1,849,892	306,695	-83%
Transfer-Out	4,001,834	2,140,000	2,308,000	2,308,000	2,308,000	2,260,919	-2%
Total Expenditures include Transfers Out	34,953,632	32,030,201	32,876,371	32,876,371	32,876,371	33,950,059	3%

The table below summarizes all funds revenues by Type and expenditures by Department, **except the Library Fund**



(III) City-Wide Operating Budget by Department

Revenues	FY 2023 Actual	FY 2024 Actual	FY 2025 Original	FY 2025 Amended	FY 2025 Estimated	FY 2026 Budget	% over FY 2025
Property Taxes	8,586,185	11,648,931	7,239,275	7,239,275	7,239,275	4,499,000	-38%
Sales & Use Tax	15,672,198	16,850,282	17,290,000	17,290,000	17,290,000	17,925,000	4%
Intergovernmental	2,638,245	2,736,448	2,667,500	2,667,500	2,667,500	2,705,000	1%
Grants	1,672,980	1,818,529	838,000	838,000	838,000	578,000	-31%
Licenses	667,559	884,988	732,300	732,300	732,300	898,800	23%
Gross Receipts Tax	7,070,920	6,337,479	6,130,000	6,130,000	6,130,000	6,370,000	4%
Inspection Fees and Permits	1,626,173	1,092,160	1,329,450	1,329,450	1,329,450	1,018,450	-23%
Service Charges	5,129,016	5,279,203	5,528,000	5,528,000	5,528,000	6,822,500	23%
Parks & Recreation Fees	1,220,933	1,652,841	1,445,000	1,445,000	1,445,000	1,645,000	14%
Municipal Court and Parking	556,897	732,991	778,500	778,500	778,500	911,700	17%
Interest	124,040	808,382	38,220	38,220	38,220	122,250	220%
Miscellaneous	4,925,231	655,864	503,200	503,200	503,200	499,200	-1%
Transfer In	118,024,814	6,579,704	8,097,786	8,097,786	8,097,786	9,835,283	21%
Total Revenues include Transfers In	167,915,191	57,077,802	52,617,231	52,617,231	52,617,231	53,830,183	2%

Expenditures	FY 2023 Actual	FY 2024 Actual	FY 2025 Original	FY 2025 Amended	FY 2025 Estimated	FY 2026 Budget	% over FY 2025
Legislative	188,747	206,422	233,710	233,710	233,710	241,660	3%
City Manager's Office	102,152,635	6,111,208	755,377	755,377	755,377	919,120	22%
Communications	323,205	325,116	423,480	423,480	423,480	428,864	1%
Economic Development	591,707	1,155,323	882,915	882,915	882,915	979,700	11%
Human Resources	362,807	436,617	453,021	453,021	453,021	466,094	3%
Information Technology	475,859	559,299	493,898	493,898	493,898	541,630	10%
Facilities Maintenance	906,090	1,086,131	990,952	990,952	990,952	1,071,695	8%
Finance	862,739	902,747	1,106,400	1,106,400	1,106,400	1,150,110	4%
Municipal Court	406,772	415,886	466,445	466,445	466,445	499,262	7%
Police	9,991,073	12,698,700	10,944,654	10,944,654	10,944,654	11,143,761	2%
Fire	8,946,712	9,394,550	8,794,975	8,794,975	8,794,975	9,141,373	4%
Planning & Development	1,812,185	1,959,618	2,151,925	2,151,925	2,151,925	1,996,185	-7%
Park Recreation & Forestry	8,300,775	6,741,157	6,369,655	6,369,655	6,369,655	7,020,039	10%
Public Works	8,919,037	13,148,395	9,251,151	9,251,151	9,251,151	8,402,692	-9%
Debt Service	114,411	114,411	-	-	-	1,808,750	100%
Transfer Out	10,110,249	6,989,677	8,643,021	8,643,021	8,643,021	10,346,518	20%
Component Units:							
Library	3,389,854	3,901,960	3,219,775	3,219,775	3,219,775	-	-100%
Loop Business District	296,853	369,954	75,600	75,600	75,600	90,601	20%
Parkview Gardens	88,065	123,174	95,800	95,800	95,800	97,800	2%
Total Expenditures include Transfers Out	158,239,777	66,640,344	55,352,754	55,352,754	55,352,754	56,345,854	2%

Note: the Library Fund budget is not included in this budget. The Library Board will approve the Library budget during a June meeting

The table below summarizes the Proposed Capital Improvement Program by Fund. The FY26 total program cost of \$3,248,000 is funded by the Equipment Replacement Fund, Capital Improvement Sales Tax Fund, General Fund, Golf Course Fund, Grant Fund, Park & Stormwater Sales Tax Fund, and Solid Waste Fund.

City of
University
City

Summary of Capital Improvement Program By Fund		Project #	Priority	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
EQUIPMENT REPLACEMENT FUND									
Transfer Station Truck & Trailer - 2026-01 (Equip Fd \$100,000)	PWSW26-01	1		100,000	-	-	-	-	100,000
Total EQUIPMENT REPLACEMENT Fund				100,000	-	-	-	-	100,000
CAPITAL IMPROVEMENT SALES TAX FUND									
Agrimetal 4000		1		-	50,000	-	-	-	50,000
Groundsmaster 5900 Series		1		-	150,000	-	-	-	150,000
Park Dump Truck Replacement		2		-	210,000	-	-	-	210,000
Curb and sidewalk replacement	PW26/30-03	2		400,000	-	-	-	-	400,000
Street Maintenance Program	PW26	1		300,000	-	-	-	-	300,000
Federal SF-424 Electrical Vehicle (EV) Charging Stations	PW26-01	1		130,000	-	-	-	-	130,000
Sidewalk Program Concrete Jobs - In house or contract		3		-	50,000	50,000	50,000	50,000	200,000
Police Vehicle Fleet & Equip Replace	PD#002	1		150,000	-	-	-	-	150,000
Police Duty Weapons & Equipment	PD#004	1		200,000	-	-	-	-	200,000
Communications radio replacement	FIRE 2026-01	1		20,000	50,000	50,000	50,000	-	170,000
Fire House 2 Kitchen Cabinets	FIRE 2026-02	2		30,000	-	-	-	-	30,000
Total Capital Improvement Sales Tax Fund				1,230,000	510,000	100,000	100,000	50,000	1,990,000
GENERAL FUND									
Automated Parking Service (Flow bird) - Communications		1		90,000	-	-	-	-	90,000
Fire Escape - Sandblasting & Repainting - Facilities		1		55,000	-	-	-	-	55,000
Total General Fund				145,000	-	-	-	-	145,000
GOLF COURSE FUND									
#1 Tee & Green Construction	GLF26-01	1		75,000	-	-	-	-	75,000
Driving Range Reconstruction	GLF26-02	1		200,000	-	-	-	-	200,000
Spray Boom - Replacement		4		-	-	45,000	-	-	45,000
Retention Pond Reconstruction		4		-	100,000	-	-	-	100,000
Wide Area Mower Replacement		1		-	150,000	-	-	-	150,000
Total Golf Course Fund				275,000	250,000	45,000	-	-	570,000
GRANT FUND									
Curb and sidewalk replacement	PW26/30-03	2		78,000	-	-	-	-	78,000
Federal SF-424 Electrical Vehicle (EV) Charging Stations	PW26-01	1		500,000	-	-	-	-	500,000
Heman Park - Jack Buck Field Lights		1		-	-	300,000	-	-	300,000
Total Grant Fund				578,000	-	300,000	-	-	878,000

The table below summarizes the Proposed Capital Improvement Program by Fund. The FY26 total program cost of \$3,248,000 is funded by the Equipment Replacement Fund, Capital Improvement Sales Tax Fund, General Fund, Golf Course Fund, Grant Fund, Park & Stormwater Sales Tax Fund, and Solid Waste Fund.

City of
University
City

Summary of Capital Improvement Program By Fund		Project #	Priority	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total
PARK AND STORM WATER SALES TAX FUND									
Heman Park Pavillion Roof Replacement		3		-	50,000	-	-	-	50,000
Annual Tree Trimming Program	PRF26/30-04	1		200,000	200,000	200,000	200,000	200,000	1,000,000
Dead and or Hazardous Tree Removal and Replacement Program	PRF26/30-02	1		50,000	160,000	170,000	180,000	190,000	750,000
EAB Tree Replacement Program	PRFOR26/30-02	1		50,000	75,000	75,000	75,000	75,000	350,000
Tree Replacement Program for Ferguson & Pershing Avenue	PRFOR26/30-03	1		100,000	-	-	-	-	100,000
Heman Park Pool - Filter Room Improvement	PRF-HEM26-11	1		100,000	-	-	-	-	100,000
Cent Commons Generator		1		-	200,000	-	-	-	200,000
Street: Two (2) Dump Truck Replacement		1		-	213,000	220,000	220,000	-	653,000
Heman Park Jack Buck Field Improvement: Grass Warning Track and Irrigation		3		-	35,000	-	-	-	35,000
Lewis Park Playground Improvements		3		-	-	65,000	-	-	65,000
Message Board Trailer		2		-	25,000	-	-	-	25,000
Metcalfe Park Site Improvements		1		-	45,000	-	-	-	45,000
Eastgate Park Basketball Court Improvements		1		-	30,000	-	-	-	30,000
Heman Park Jack Buck Field Solar Scoreboard		1		-	30,000	-	-	-	30,000
Heman Park Pool - Pool Painting		1		-	100,000	-	-	-	100,000
Heman Park Tennis Court Surface		1		-	120,000	-	-	-	120,000
Millar Park Solar/Electric Scoreboard		1		-	25,000	-	-	-	25,000
Mona Trail Restoration		1		-	575,000	-	-	-	575,000
Park Security & Ballfield Light		2		-	20,000	20,000	-	-	40,000
Forestry: Aerial Lift/Bucket Truck		1		-	450,000	-	-	-	450,050
Forestry Truck with Water Tank		1		-	100,000	-	-	-	100,000
Front End Loader		1		-	275,000	-	-	-	275,000
Heman Park Community Center Generator		2		-	100,000	-	-	-	100,000
Mobile Stage Replacement		2		-	-	350,000	-	-	350,000
Parks 3/4 Ton Truck Replacement Program (3 truck for 5 years)		2		-	195,000	195,000	195,000	195,000	780,000
Heman Park Pool - Aqua Zipline		4		-	-	35,000	-	-	35,000
Heman Park Pool - Climbing Wall		1		-	75,000	-	-	-	75,000
Total Park and Storm Water Sales Tax Fund				500,000	3,098,000	1,330,000	870,000	660,000	6,458,050
SOLID WASTE FUND									
Transfer Station - Concrete Trash Ramp Project	PWSW26-02	1		150,000	-	-	-	-	150,000
Dumpster Replacement (2cu / 3cu / 4cu yard)	PWSW26-05	1		40,000	-	-	-	-	40,000
Recycling Carts Replacement	PWSW26-04	1		40,000	-	-	-	-	40,000
Roll-Off Containers	PWSW26-06	1		40,000	-	-	-	-	40,000
Trash Carts	PWSW26-03	1		40,000	-	-	-	-	40,000
Transfer Station Truck & Trailer - 2026-01 (Equip Fd \$100,000)	PWSW26-01	1		110,000	-	-	-	-	110,000
Total Solid Waste Fund				420,000	-	-	-	-	420,000
GRAND TOTAL OF CIP PROGRAM				\$ 3,248,000	\$ 3,858,000	\$ 1,775,000	\$ 970,000	\$ 710,000	\$ 10,561,050

University City Public Library 2025-2026 Draft Budget

Account	Account Description	2025-2026 amount	
Fund Type			
Fund	06 - Library Fund		
REVENUE			
4001	Real Property - Current	\$	2,586,624.00
4005	Real Property - Delinquent	\$	37,000.00
4010	Personal Property - Current	\$	379,151.00
4015	Personal Property - Delinquent	\$	26,000.00
4020	Intangible Property	\$	-
4025	Railroad & Other Utilities	\$	27,000.00
4030	Interest & Penalties on Del. Tax	\$	1,200.00
4035	Payment in Lieu of Taxes (PILOT)	\$	-
4170	State of Missouri - State Aid	\$	39,000.00
4175	Local Governments - Misc.	\$	-
4205	Grant Revenue	\$	-
4804	Misc. Operating Revenue	\$	10,000.00
4805	Insurance Recoveries	\$	-
4811	Memorial Day Run	\$	10,000.00
4831	Book Fines	\$	3,000.00
4834	Donations	\$	30,000.00
4852	Interest / Dividend - Investments	\$	40,000.00
REVENUE TOTALS		\$	3,188,975.00

University City Public Library 2025-2026 Draft Budget

Account	Account Description	2025-2026 amount
EXPENSE		
Department 65 - Library		
Program 60 - Library Operations		
5001	Salaries-Full-Time	\$ 1,014,435.53
5340	Salaries-Part-time & Temp	\$ 410,668.76
5380	Overtime	\$ 32,088.34
5420	Workers Compensation	\$ 5,500.00
5460	Medical Insurance	\$ 125,668.20
5540	EAP	\$ 600.00
5660	Social Security Contributions	\$ 90,345.94
5740	Pension Contribution Nonunif	\$ 151,000.00
5820	Defined Contribution Plan	\$ 15,000.00
5860	Unemployment	\$ 1,000.00
2	Medicare	\$ 21,129.29
6001	Auditing & Accounting	\$ 7,700.00
6010	Professional Services	\$ 65,000.00
6020	Legal Services	\$ 5,000.00
6040	Events & Receptions	\$ 20,000.00
6050	Maintenance Contracts	\$ 30,000.00
6090	Postage	\$ 1,000.00
6120	Professional Development	\$ 7,000.00
6130	Advertising & Public Notices	\$ 1,000.00
6150	Printing Services	\$ 4,000.00
6160	Insurance-Property & Auto	\$ 78,910.00
6170	Insurance-Liability	\$ 23,605.00
6250	Natural Gas	\$ 12,000.00
6260	Electricity	\$ 49,000.00
6270	Telephone & Mobile Devices	\$ 7,500.00
6280	Water	\$ 4,000.00
6290	Sewer	\$ 2,700.00
6320	Internet Services	\$ 15,000.00
6360	Building Maintenance	\$ 17,000.00
6380	Equipment Maintenance	\$ -
6420	MLC Repairs & Maintenance	\$ 18,355.00
6550	Office Equipment Rental	\$ 6,500.00
6560	Technology Services	\$ 35,000.00
6610	Staff Training	\$ 1,200.00
6640	Exterminations	\$ 1,100.00
6650	Memberships & Certifications	\$ 2,000.00
6770	Bank & Credit Card Fees	\$ 1,200.00
7001	Office Supplies	\$ 16,000.00
7050	Publications	\$ 360,000.00
7090	Office & Computer Equip.	\$ 25,000.00

University City Public Library 2025-2026 Draft Budget

Account	Account Description	2025-2026 amount	
7130	Agricultural Supplies	\$	8,900.00
7330	Food	\$	2,500.00
7370	Institutional Supplies	\$	8,400.00
7570	Hardware & Hand Tools	\$	4,000.00
7850	Awards & Gifts	\$	1,500.00
8001	Building Improvements	\$	75,000.00
Program 60 - Library Operations Totals		\$	2,784,506.06
Program 90 - Capital Improvement			
8130	Flood & FEMA Expenses	\$	-
9150	Debt Service - Principal	\$	235,000.00
9200	Debt Service - Interest	\$	169,450.00
Program 90 - Capital Improvement Totals		\$	404,450.00
		\$	3,188,956.06
		\$	3,188,975.00

Resolution 2025 - 08

A Resolution Approving the Fiscal Year 2025-2026 (FY 2026) budget for the City of University City and Appropriating Said Amounts, for All Funds, FY 26-30 Capital Improvement Program, and Recommended FY2026 Budget Amendments.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of University City, Missouri, that the Annual Budget for the fiscal year beginning July 1, 2025, as prepared by the City Manager and presented to the City Council on June 23, 2025, after the required public hearing thereof, including any revisions as of this date, is hereby adopted.

BE IT FURTHER RESOLVED, that in accordance with the City Charter, the several amounts stated in the budget as presented, are herewith appropriated to the several objects, and purposed named.

Adopted this 23rd day of June, 2025

Terry Crow, Mayor

Attest:

LaRette Reese, City Clerk

