

## Meeting Minutes for University City Sweatfree Purchasing Advisory Board

June 5, 2012

City Hall, 7 pm

*Those present: Jerald A. Hochshtein (Chair), Ann Marie Schutzius, Susan Armstrong, and Danella Long*

- 1) Responses to Invitation To Bid for Apparel and Laundry Contractors – Danella Long provided the Advisory Board with copies of 2012 bids for their review. Discussion followed. One company replied that they were “unable to provide” answers to the Affidavit that accompanied the Invitation To Bid. Jerry will work with Danella Long to draft a letter to the out of state company explaining about the Sweatfree Affidavit; why University City participates; and our expectations for future bids.
- 2) Old Business – Jerry reported that the Purchasing Agent for City of St. Louis expressed interest in the Sweatfree Consortium. And he’s been in contact with Bjorn Claeson and reported that the database of apparel factories, manufacturers, and vendors, <http://buysweatfree.org/linkup>, is better organized.
- 3) Open Discussion –
  - a. Ann Marie discussed that vendor who pass our approval process are also eligible to be listed on the Sweatfree Consortium database and qualified to bid on work for other Sweatfree municipalities.
  - b. Susan Armstrong suggested that as more municipalities in the greater St. Louis area become Sweatfree - a seminar, similar to the Madison’s, could be conducted to explain the Sweatfree process to the potential vendors.
  - c. Danella Long updated the Board members on the personnel changes within University City.
- 4) Next Meeting - Wednesday, June 27, 2012 at 7 pm.