

Meeting Minutes for University City Sweatfree Purchasing Advisory Board

August 24, 2011

City Hall, 7 pm

Those present: Becca Gluckstein, Susan Armstrong, Jim Adams, Ann Marie Schutzius, and Danella Lang

- 1) Minutes - Advisory Board approved minutes from July 12, 2011 and July 20, 2011 Sweatfree Advisory Board meetings. Approved minutes shall be posted on Sweatfree's site on www.ucitymo.org
- 2) Responses to request for more information of the vendors – Danella Long shared the responses from the 2011 bids with the Advisory Board. Discussion followed on the components of compliance with the Affidavit from each vendor. The Sweatfree Advisory Board supported the selection of the Vendor.
- 3) Contact with Sweatfree Municipalities: Procurement Officer City of Madison - Susan Armstrong shall arrange for Procurement Officer of Madison, Wisconsin to discuss Sweatfree strategies and information.
- 4) Next Meeting - Tuesday, September 21, 2011 at 7 pm.