

CALOP Meeting Minutes  
Thursday, July 26, 2012  
University City City Hall, 2<sup>nd</sup> Floor  
6:00 PM

Members Present: James Reeves, Rick Simoncelli, Robert Wilcox, Joe Totherow, Dennis Riggs

Members Absent: Eric Friedman, Mary Williams, Councilman Byron Price

Also Present: Keith Cole, Kacie Galbraith

Call to Order

The meeting was called to order by Mr. Reeves at 6:12 p.m.

Approval of Minutes

No minutes were approved because April 18<sup>th</sup> meeting minutes are missing, due to former staff liaison Genise Lay's departure. Finance staff members were unable to locate the document, but will continue looking for it.

Chairman's Report

This was skipped because Mr. Friedman was unable to attend the meeting.

Treasurer's Report

Due to transition- new staff liaison, and new Assistant Director of Finance who prepared financial report- all members agreed that they would like more time to review the financial statements. Motion to defer the treasurer's report was made by Mr. Simoncelli and seconded by Mr. Wilcox. The motion was approved.

Mr. Cole, Assistant Director of Finance, described the financial documents provided in the meeting packet. He explained that the beginning fund balance that was used on previous statements was incorrect. The actual beginning fund balance is higher than what was previously reported. He determined this by analyzing the CALOP section in the City's Audit Report. He also explained that revenue is lower this fiscal year than last fiscal year because CALOP no longer receives funds from AT&T and Charter.

Review of Outcome of Grant Interviews

Mr. Reeves reviewed that 3 people were selected for interview for the current grant round; Paul Crane did not attend his last scheduled interview so he was removed from the running. Additional information provided by Sarah Paulsen on her project had been received and approved for the full amount. Members were unsure whether she has already received the contract; Mr. Totherow volunteered to reach out to her to find out.

Mr. Totherow followed up with applicant Angela Antkowiak, she submitted additional information. A motion to vote on funding her project was made by Mr. Totherow and seconded by Mr. Simoncelli. After discussion, a vote was taken: Mr. Totherow voted yes; Mr. Reeves, Mr. Wilcox, and Mr. Simoncelli voted no.

Paul Crane did not attend his last scheduled interview. After discussion, Mr. Simoncelli moved to reject funding for his proposal, and the motion was seconded by Mr. Wilcox. A vote to reject funding was unanimous.

Sarah Paulsen has been approved to receive a grant, but members were unsure if she has received her contract from CALOP yet. Mr. Totherow volunteered to contact Ms. Paulsen to find out the status.

Richard Rubbelke submitted additional information and a full outline of his project to CALOP. Mr. Wilcox moved to fund the project, Mr. Totherow seconded. The motion was approved. A vote in favor of funding

was unanimous. In a vote on the amount to fund, Mr. Wilcox moved to fund \$10,000. This was seconded by Mr. Totherow. A vote on the amount of \$10,000 was approved unanimously.

Mr. Wilcox offered to be the Project Liaison for Richard Rubbelke's film.

There was discussion about Paul Crane's project. Mr. Simoncelli moved to reject funding for this project; Mr. Wilcox seconded the motion. A vote was made, and all four voting members agreed to refrain from funding this project.

#### Review of Outstanding Projects

There was nothing to report on Archives, Oral History Tapes, or Documentary Doctor.

A review of current grant projects:

1. Victims Voices: Mr. Reeves has not heard from Edie Barnard lately on the status, but he said he will contact her to find out.
2. Penrose Velodrome: Mr. Wilcox will follow up with Jaimes; he believes the project is close to finished. It was granted an extension from 4/18/2012 to the end of June, so Mr. Wilcox will ensure that the project is wrapping up.
3. A Show of Strength: Mr. Wilcox reported that it is on target for completion at the end of September.
4. Comic Geeks: An extension was made to June 30, 2012; Mr. Simoncelli reported that the project is basically done, and has asked Mr. Spath for the DVD. This project was given permission by CALOP to be shown at a recent film festival.
5. Jim Crow to Barack Obama: Mr. Lanius was the liaison for this project, but he has recently resigned from CALOP. Mr. Reeves volunteered to be the new liaison.
6. Sustainable St. Louis: This project is believed to be finished. It is unclear whether CALOP received the last check. Kacie Galbraith (U City staff liaison) will look into this matter.
7. There's No Place Like It: Members believe that a letter was drafted asking for the funds to be returned; need to ask Mr. Friedman about the status of this action.
8. Johnnie Be Good: Mr. Riggs will follow up with Holliday and tell him that the project must be completed as soon as possible.

#### Fundraising Opportunities

Meeting participants decided to waive discussion on this topic for this meeting; there was no disagreement.

#### Other Items

No other items were added.

#### Next Meeting Date (tentative)

The next meeting is scheduled for August 23, 2012 at 6pm at City Hall.

Mr. Simoncelli moved to adjourn. The motion was seconded by Mr. Wilcox and approved. The meeting adjourned at 7:05 pm.

Respectfully Submitted,

Joe Totherow  
Secretary

Prepared by Kacie Galbraith