

CALOP Meeting Minutes
Thursday, January 24, 2013
University City, City Hall, 2nd Floor Conference Room
6:00 PM

Members in Attendance: Eric Friedman, Robert Wilcox, Cindy Thierry, Joe Totherow, Laura Hamlett, Dennis Riggs

Members Absent: Rick Simoncelli, Bernetta Smith-Campbell, Mary Williams, Councilmember Byron Price

Others in Attendance: Keith Cole, Patrick McKeehan

Call to Order

The meeting was called to order by Mr. Friedman at 6:16 pm. A motion to approve the agenda was made by Mr. Wilcox and seconded by Mr. Totherow. The motion carried unanimously.

Approval of Minutes

December 06, 2012: A motion was moved by Mr. Wilcox to make corrections to the December 6th meeting minutes. Changes were made to the Special Guest and Nomination of the Vice Chair topics. The motion was approved and carried unanimously.

Chairman's Report

Mr. Friedman and Mr. Cole have discussed the submittal of the revised FY13 budget. The FY13 budget should have replicated the FY12 budget, except to not report any revenues. During the meeting, the budget was amended as follows:

Amounts remained at zero balance: Auditing & Accounting Services, Professional Services, Accounting Fees, Memberships & Certifications, Misc. Operating Services, and Disability Project

Amounts added: Legal Services \$2,000, Grant Allocations \$50,000 (Recycle Project), Events and Receptions \$1,500, Postage \$500, Printing Services \$500, Office Supplies \$2,000, and Contingency \$5,000

Amounts remained the same: Advertising/Marketing \$1,000 and Film Grants \$19,000

A motion was moved by Mr. Totherow to have the amended budget resubmitted to City Council next Monday for approval. The motion was approved and carried unanimously.

A motion was moved and approved unanimously to accept the "proposed" FY14 budget as follows:

2014 "Proposed" Budget Submission:

Legal Services: \$2,000

Events & Receptions: \$1,500

Postage: \$500
Advertising/Marketing: \$1,000
Printing: \$500
Grant Allocation: \$69,000
Office Supplies: \$2,000
Contingency: \$5,000

Mr. Friedman and Ms. Thierry will set up a meeting with the principal at University City High School to talk about future projects.

Mr. Friedman has also met with the Regional Arts Commission's executive officer, Mr. Joe McGuire and Roseanne Weiss in reference to collaborating with CALOP. The Regional Arts Commission (RAC) will announce a grant program for artists on March 4, 2013. RAC will give approximately 10 artists independent grants in the amount of \$20,000. Discussions of a potential collaboration with RAC will continue.

Mr. Friedman distributed publications for new members from the Lawyers and Accountants for the Arts. The Lawyers and Accountants for the Arts is an organization that CALOP works with to support the grantees with legal and business matters such as understanding contracts and copyrights etc.

Treasurer's Report

Mr. Cole guided the members through the financial report. Mr. Friedman requested the term "Due to CALOP", used on the financial report, be reworded to read "Remaining balance due to grantee". A motion to approve the financial report was made by Mr. Wilcox and seconded by Mr. Totherow. The motion carried unanimously.

Administrative Report

Mr. Bill Streeter (St. Louis Brick City) has made contact with Mr. Cole in reference to his outstanding balance with CALOP. Mr. Streeter is willing to pay back the entire amount granted for his project in order to avoid legal actions.

Mr. Friedman is searching for an intern for the commission. There are funds allocated for hiring an intern for approximately eight months. One of the projects that the intern will work on is transferring the Oral History Project to DVDs.

Mr. Friedman will get in contact with Mr. Simoncelli about sending a letter pursuing legal action for the return of grant funds from Flamingo Productions.

Mr. Brian Spath has requested permission from the commission to showcase his film Comic Geeks at the Emerald City Comicon (Seattle, Washington) March 1st, 2nd, 3rd of 2013. A motion to approve Mr. Spath's request was made by Mr. Wilcox and was seconded by Ms. Hamlett. The motion carried unanimously.

Liaison Report

The Fred Wehrenberg Story: Mr. Wilcox reported that Mr. Rubbelke is progressing with his project. He currently has a shoot booked in the studio.

Jim Crow to Barack Obama: Ms. Brown has reported that she is very far along on her film and is in the final editing stages.

Victim's Voices: Mr. Friedman has taken over as liaison of this project and will be contacting Ms. Bernard for an update.

Johnnie Be Good: Mr. Riggs reported that Mr. Holiday is still pursuing the stolen property.

Elegy to Connie: Mr. Totherow had a few questions from Ms. Paulsen in reference to obtaining other grants. Permission is not needed to apply for other grants. CALOP encourages grantees to apply for other grants, so long as the terms and conditions of other funds do not prohibit the progress of the CALOP project.

Other Items:

An email request for grant funds from Martise Hill has been submitted. Mr. Friedman will notify Mr. Hill in writing explaining the commission is currently not accepting any grant proposals until further notice. This is because AT&T and Charter are no longer billing and collecting from University City subscribers for CALOP, based on a change in Federal legislation. Mr. Wilcox moved to approve this recommendation and seconded by Mr. Totherow. The motion carried unanimously.

****A motion was made to go into a closed executive session and was moved by Mr. Wilcox and seconded by Mr. Totherow. The motion carried unanimously.**

*****A motion to end the closed executive session and go into an open session was moved by Mr. Wilcox and seconded by Mr. Totherow. The motion carried unanimously.**

Next Meeting Date (Tentative):

The next meeting is scheduled for February 21, 2013, at 6pm at City Hall. Note: February 21st date was in error, and should have been noted for February 28th.

Mr. Wilcox moved to adjourn the meeting. The motion was approved.