

CALOP Meeting Minutes  
Thursday, October 4, 2012  
University City City Hall, 2<sup>nd</sup> Floor Conference Room  
6:00 PM

**Members Present:** Eric Friedman, James Reeves, Rick Simoncelli, Dennis Riggs, Robert Wilcox, Joe Totherow, Mary Williams

**Members Absent:** Councilman Byron Price

Also Present: Courtney Gregory

**Call to Order**

The meeting was called to order by Mr. Friedman at 6:20 pm. A motion to approve the agenda was made by Mr. Reeves and seconded by Mr. Simoncelli. The motion carried unanimously.

**Approval of Minutes**

Mr. Friedman had a correction to the minutes from August 23, 2012.

Page 1 Mr. Friedman

Treasurer's Report end of first paragraph needed comma in front of word "which."

Mr. Wilcox motioned to approve the minutes as amended from August 23, 2012; seconded by Mr. Reeves, and the motion carried unanimously.

**Chairman's Report**

Mr. Friedman was able to find the files pertaining to the Oral History Project. Mr. Friedman would like to use the remaining funds from the Oral History project to catalog the interviews on DVDs.

A letter was sent to Flamingo Productions requesting the completed project or a refund funds granted. A return receipt was received from Flamingo Productions.

Mr. Friedman has worked on revising the contract so it is ready to be sent out the new grantees. The new changes will allow for the videos to be streamed live over the HEC-TV website. This has been resolved.

A letter will be drafted to Mr. Streeter requesting the money that he owes CALOP for St. Louis Brick City. The contract requires the grantees pays back 50% of the profits until the CALOP grant is paid off. Mr. Streeter decided to forgo his last grant payment so that he would not have to repay that amount back. Mr. Streeter has been showing the film, and some of the showings at the Tivoli were sold out. We will start sending this letter to all of the grantees in advance pointing out there is this provision in the contract and we would like to receive a quarterly payment. They should at least send a letter citing there is no quarterly payment due to no profit.

Mr. Friedman has been talking to James Reeves about his future on the commission. He advised Councilman Byron Price that he does not want to be reappointed. However, he will wind up the projects he already has.

Mr. Friedman sent a letter to Edie Bernard stating that she is a finalist and outlining the process that needs to be completed from here. Ms. Gregory stated the letter was sent out September 23, 2012, but the documents have not been signed and returned.

Mr. Friedman also pursued the issue of what the future of CALOP might be. He talked to members of the community to see if there would be any potential collaborators. He talked to Apple, President of Channel 9, the Beacon (obesity epidemic and the healthcare system), KDHX (documentary contest, 48 hour film program), and the Missouri Foundation for Health, Gateway for Giving, the Kaufman Foundation, the Food Trust, Deaconess Foundation, Ford Foundation, Sundance. The goal is to have collaborators and become self-sustaining. Also, it was decided to have one meeting for the sole purpose of discussing the future of CALOP.

Ms. Gregory has been setting up a digital drop box to make sure in the future there is never a problem knowing where the documents are, and the commissioners can always have access to them.

Mr. Friedman has also talked to a number of people about acquiring an intern to catalog the information on the hard drive.

### **Treasurer's Report**

Mr. Simoncelli briefed over all of the reports and explained what the spreadsheets are showing. He requested the Board to add \$7,000 to the budget for Accounting Services and \$400 to the Events and Services line. Mr. Friedman questioned whether anything could be added into the line item without Council approval. The Treasurer motioned to add the numbers to the FY13 budget from the FY12 budget that was approved by the Council, Mr. Reeves seconded the motion. With no further discussion, all those in favor signified by saying aye and the motion carried unanimously.

### **Administrative Report**

Ms. Gregory explained that the fund balances included revenues that were not being received. Mr. Friedman requested that names of who prepares the statements and looks at the bank statements sign off that it was verified.

Ms. Gregory explained the Google drop box she created. The Board has access to everything, but only she has the access to alter documents.

Mr. Simoncelli asked if he could pre-sign the request so that it is ready to go when the documentation comes in. Furthermore, when the checklist comes in from Mr. Spath, the pay request can be submitted.

### **Grant Round Updates**

The conversation regarding the changes of the CALOP grant contract was brought up again to go into more detail about adding HEC-TV as a broadcast facility that has rights to show the films. Mr. Reeves motioned and Mr. Totherow seconded to approve the contract and submit to HEC-TV. All those in favor signified by saying aye and the motion carried unanimously. It was determined to go ahead and get the contracts for the new grant projects out by Monday unless Dennis states otherwise. Mr. Friedman motioned authorization to make any small changes to contract, Mr. Totherow seconded. With no further discussion, all those in favor signified by saying aye and the motion carried unanimously.

### **Grant Liaisons**

A review of current grant projects:

Ms. Gregory stated that she has no contact information for Rick Rubellke. Mr. Friedman said to get Ms. Gregory the information. He also would like all of the pages of the application to be initialed from here on.

Brent Jaimes had a question about the agreement with Washington University in the contract. It was explained that it is used for educational purposes.

Mr. Totherow will meet with Sarah Paulson to discuss the progress of her project.

**Victim's Voices:** Mr. Reeves spoke with Edie Bernard. They are editing right now. It is his feeling that she should not begin the recycling project until she completes this film project. Mr. Friedman stated that he told her she cannot sign the contract for the recycling project until the film is completed. The date for completion of the film has been extended to October 1, 2012.

**Comic Geeks:** has been seen and approved. The film makers were given permission to show the film at the Tivoli.

**Jim Crow to Barak Obama:** Mr. Friedman discussed reassigning Jim Crow to Barak Obama.

Mr. Friedman asked Ms. Gregory to do an audit to find all of the contracts for the projects. He specifically asked for the contract for Mr. Streeter and St. Louis Brick City.

**A Show of Strength:** Mr. Wilcox said on Oros, it shows the original grant was \$8,800 and was granted an extra \$4,000. He believes the \$4,000 is still owed. Ms. Gregory explained that she believed it is paid in full. Whoever said they do not believe that the \$4,000 was included.

**Johnnie B Good:** Mr. Riggs and Mr. Friedman explained that Art Holliday is doing the Johnnie Johnson video and his editor died. The editor's brother took a hard drive with the original material on it and wants \$50,000 to get it back. They think the City Attorney should look at it because it is currently owned by CALOP. The brother is saying money is owed to the deceased person's estate by Art Holliday. Money in the amount of \$150,000 is needed to be raised for editing and music rights. Mr. Friedman is going to take assertive action by means of the City Attorney. Mr. Friedman asked to get the information for the City Attorney and to CC the City Manager making him aware of the situation.

**Other Items:**

-Mr. Friedman will inquire about getting an intern to help with the CALOP films

**Next Meeting Date (tentative):**

The next meeting is scheduled for October 25, 2012, at 6pm at City Hall.

Mr. Simoncelli moved to adjourn at 7:35 pm. The motion was seconded by Mr. Reeves and approved.