

Meeting minutes of the Board of Trustees for the University City Public Library for December 11, 2013

Attendance

Members Present: Luise Hoffman, Joy Lieberman, Susan Glassman, Harold Williams, Dorothy Davis, Carl Seltzer, Edmund Acosta, Deborah Arbogast

City Council Liaison:

Library Staff: Patrick Wall-Director, Christa Van Herreweghe

The meeting of the University City Public Library was called to order at 5:18 PM by Luise Hoffman

Minutes

The minutes from the October 2013 and November 2013 meetings were approved

Correspondence: Thank you from Operation Food Search; Thank you from St. Vincent's Home for Children for bobble-heads donation; Thank you from Home Care Services for meeting room; donations received.

Friends' Report

No Friend's report

Council Liaison

No council report this month

Librarian's Report

- Draft budget due in February, with possibly a meeting of the Budget Committee prior to that date.
- Public Library Standards-conflict of interest policy found in board by-laws
- Line item changes on the financial statement-line 4205-grant will be included; line 9950-grant expenditures begins MOREnet grant
- E-magazine service includes 75 magazines that may be checked out
- Lynda.com subscription service is available at a total cost of \$3345 and includes five site licenses and an administrator's license. This expense will be part of the grant money.

- The complete Librarian's Report is attached to the minutes

Action Items

- The board voted to approve the purchase of Lynda.com subscription license.
- The board voted to go into closed session to discuss personnel issues and subsequently adjourned from the closed session prior to adjournment.

President's Report

- Strategic planning for the future of the library will continue with active participation of all board members
- Trustee classes are available online and could be accomplished individually or as a group-times to be determined

Committee Reports

Adjournment

The meeting was adjourned at 5:56 PM.

Deborah Arbogast-Board Secretary