



## Commission on Senior Issues

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 862-6767

### Meeting Minutes – University City Commission on Senior Issues August 18, 2014

Location: Heman Park Community Center

Attendees Present: Abbie Carter, Sue Slater, Margaret Diekemper, Mary Hart, Eleanor Mullin, Arthur Sharpe Jr. (Council Liaison) and LaRette Reese (staff Liaison)

Excused: William Thomas

Absent: Evelyn Hollowell

Ms. Margie Diekemper called the meeting to order at 6:08 p.m.

Roll Call was done by Ms. LaRette Reese

#### Approval of Minutes:

Ms. Abbie Carter moved to approve the meeting minutes from the July 21<sup>st</sup> meeting; it was seconded by Ms. Sue Slater. The motion passed.

Council Liason Arthur Sharpe Jr. provided a high level review of items covered at the last Council meeting on August 11<sup>th</sup>. Mr. Sharpe shared that the budget was approved and may be viewed by the public at the U City Library. The City is on solid ground, the Loop is still doing well. Mr. Sharpe also stated that concerns around the alumni picnic and the events that followed were a topic during the last Council meeting.

#### Unfinished Business

- Invitation for a representative from the Crowne Center to come to join a meeting to share information about their facility and services. - Ms. Hollowell is working with Carmen on a date.
- Mary Hart reviewed the updated flyer for content and format. Members discussed making a few minor changes. Members would like to include flyer with the August refuse bill if the updates and copies can be ready in time to meet the submission deadline.
- Margie Diekemper provided an update on the creation of a senior's web page on the City's website. Members discussed the kind of information they want to see on the web page. All members agreed the web page should be very simple and include helpful links to other websites. Some ideas were shared on where and how to get training, mainly to assist this commission as well as the City to improve the overall appearance and functionality of the City's website. The library, Score (Wash U), maybe a summer intern or even a high school student were all suggested. Mr. Sharpe offered to research this topic and provide an update at a further meeting.
- Margie Diekemper will continue working to get the representative from CORP to join a meeting.

### New Business

- A dedicated phone extension has been setup for the Seniors Commission. This is a voicemail only phone line. Members discussed what should be included on the message and how to manage retrieving and responding to the caller's request.
- Members decided to wait awhile before submitting additional articles to the ROARS newsletter.
- Discussions about members visiting other senior community groups and bringing ideas or suggestion back to this team was suggested. Members agreed that it would be better to extend invitations for representatives to join and share information at our meeting. This will ensure that everyone receives the same information and has the opportunity to ask questions.

### Actions / Follow-Up Items:

- Ms. Hollowell will continue working on getting Carman from the Crowne Center to attend a meeting.
- Ms. Hart and LaRette will make final changes to flyer
- All members will review the Florissant Website and come to next meeting with ideas for our page.
- Mr. Sharpe will research website assistance
- LaRette will record voice mailbox message
- Members will decide on the process for retrieving and responded to voicemail messages

**Next Meeting: Monday September 15 at 6:00 PM. – Heman Park Community Center**

Meeting Adjourned at 6:45p.m.