

UNIVERSITY CITY, MISSOURI

BUDGET

Fiscal Year 2014

July 1, 2013 to June 30, 2014

6801 Delmar Blvd.
University City, Missouri
314.862.6767
www.ucitymo.org



Budget Fiscal Year 2014



Lehman Walker, City Manager

6801 Delmar Boulevard, University City, Missouri 63130, Phone: (314) 505-8534, Fax: (314) 863-9146

June 10, 2013

Honorable Mayor and City Council
City of University City, Missouri

Dear Honorable Mayor and Members of City Council:

This transmittal letter provides a general summary of the of the Fiscal Year 2014 Budget as adopted. The budget process this year included seven public meetings where residents were encouraged to provide budget input. Several City Council study session were held for reviewing individual department budgets and special topics of interest.

Budget Summary

The Fiscal Year 2013/2014 adopted budget includes the following:

- Revenues for all funds are budgeted at \$35,434,959 and expenditures are budgeted at \$35,377,071.
- Total General Fund revenues are estimated at \$26,614,586 and operating expenditures at \$26,477,386. The revenues are projected to increase by 1% while the expenditures are projected to decrease by 3%, over the previous year's budget.
- The combination of reduced expenses, improved revenues, and an increased reserve fund balance is allowing the City to reinvest in the infrastructure of the City in FY 2014.
- As a result of drawing down the fund reserves, General Fund's expenditures increased to \$30,267,386.

Other key highlights of the budget include:

- 1) No reduction in City services
- 2) No increase in real estate taxes for residential property
- 3) A decrease in real estate taxes for commercial property
- 4) No sales tax increases
- 5) A 2% cost of living adjustment (COLA) for all employees
- 6) An increase in funding for Police operations. This includes four new positions.
- 7) An increase in funding for Fire operations. This includes two new positions, a new ambulance and equipment for the Fire Department.
- 8) Funding for a Youth Employment Program for the third year
- 9) Increased funding for street and sidewalk repairs
- 10) Funding to build a new police station or extensively renovate the existing one
- 11) City Council approved a one-time transfer from the fund reserve to be used mainly on capital improvement projects.

Infrastructure and Capital Improvements

A priority for the City is to focus on capital improvements, specifically ensuring that the City's infrastructure is maintained to meet the needs of both current residents and future generations. Accordingly, the FY 2014 budget reflects this priority by using funds from the fund reserve.

City staff and City Council also recommended to seek a review of the interior of the Police Department facilities to ensure a comprehensive approach to the City's future facility planning. A budget item has been included in the FY 2014 budget to fund the review plan.

Equipment Replacement

In FY 2014, the Information Technology Division included in its budget request the cost to purchase various equipment and software required to bring the City's computer systems to the level necessary for increased operational efficiency and effectiveness.

General Fund Reserves

For the past few years, the City has been able to maintain the General Fund's unassigned fund balance at a level higher than the 17% of annual budgeted expenditures required as adopted by a Resolution in June of 2005. As a result of the City continuing to maintain responsible financial management, the projected unassigned fund balance of the General Fund will be at a level of nearly 50% of its expenditures at the end of Fiscal Year 2013/2014.

Respectfully submitted,



Lehman Walker
City Manager



Table of Contents

	Page Number
Transmittal Letter _____	i
Introduction	
Principal Officers_____	1
Organizational Chart_____	2
Budget Calendar_____	3
Budget Guidelines_____	4
Budget Process_____	5
Budget Summary_____	6
Fund Descriptions_____	8
Strategic Goals and Objectives_____	11
Financial Policies_____	12
Tax Rates_____	16
Revenue Sources	
Revenue Descriptions and Trends_____	19
All Fund Budget Summary	
All Fund Budget Summary Overview_____	31
All Fund Budget Summary_____	32
General Fund Budget Summary_____	33
City-Wide Operating Budget by Department_____	34
All Fund Budget Summary (Include Transfers from Fund Reserve)_____	35
General Fund Budget Summary (Include Transfers from Fund Reserve)_____	36
City-Wide Operating Budget by Department (Transfers from Fund Reserve)_____	37
Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance_____	38
Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance (Include Transfers from Fund Reserve)_____	40
Personnel Summary	
Full-Time Personnel by Department/Program_____	43
Part-Time Personnel by Department/Program_____	47
Full-Time Personnel Compensation by Position_____	49
Part-Time Personnel Compensation by Position_____	51
Expenditure Detail	
Legislative Services	
Legislative Services Program Overview_____	53



Table of Contents

	Page Number
Legislative Services Expenditure Details_____	56
General Administration	
General Administration Overview_____	58
City Manager's Office Program Overview_____	59
City Manager's Office Expenditure Details_____	60
Human Resources Program Overview_____	61
Human Resources Expenditure Details_____	62
Information Technology Program Overview_____	63
Information Technology Expenditure Details_____	67
Administrative Services	
Administrative Services Overview_____	70
Finance Program Overview_____	73
Finance Expenditure Details_____	76
Municipal Court Program Overview_____	77
Municipal Court Expenditure Details_____	78
CALOP Program Overview_____	79
CALOP Expenditure Details_____	81
Police Department	
Police Operations Program Overview_____	84
Police Operations Expenditure Details_____	90
Police Grants Program Overview_____	92
Police Grants Expenditure Details_____	93
Fire Department	
Fire Operations Program Overview_____	96
Fire Operations Expenditure Details_____	98
Fire Grants Program Overview_____	100
Fire Grants Programs Expenditure Details_____	101
Public Works and Parks Department	
Public Works and Parks Department Overview_____	104
Administration & Engineering Program Overview_____	107
Administration & Engineering Expenditure Details_____	110
Streets, Parks, and Forestry Program Overview_____	111



Table of Contents

	Page Number
Street Maintenance Expenditure Details_____	113
Parks and Forestry Expenditure Details_____	117
Golf Course Maintenance Program Overview_____	119
Golf Course Maintenance Expenditure Details_____	121
Public Works Capital Improvement and Capital Outlay_____	123
Public Works Capital Improvement and Capital Outlay Include Transfer from Fund Reserve_____	124
Fleet Maintenance Program Overview_____	125
Fleet Maintenance Expenditure Details_____	127
Solid Waste Program Overview_____	129
Solid Waste Administration Expenditure Details_____	131
Solid Waste Operations Expenditure Details_____	133
Leaf Collection_____	136
Sewer Lateral Program Overview_____	139
Sewer Lateral Expenditure Details_____	141
Public Works and Parks Grants Program Overview_____	142
Public Works and Parks Grants Expenditure Details_____	143
Community Development Department	
Community Development Department Overview_____	146
Administration Program Overview_____	150
Administration Expenditure Details_____	152
Construction Services and Facilities Maintenance Program Overview_____	154
Construction Services and Facilities Maintenance Expenditure Details_____	157
Recreation Program Overview_____	158
Golf Course Expenditure Details_____	159
Community Center Expenditure Details_____	161
Aquatics Expenditure Details_____	163
Centennial Commons_____	166
Planning, Zoning, and Economic Development Program Overview_____	169
Planning, Zoning, and Economic Development Sales Tax Expenditure Details_____	171
Public Parking Garage Program Overview_____	172
Public Parking Garage Expenditure Details_____	173



Table of Contents

	Page Number
Library	
Library Operations Program Overview_____	176
Library Operations Expenditure Details_____	181
Library Grants Program Overview_____	182
Library Grants Expenditure Details_____	183
Debt Service & Contingency	
Debt Service and Contingency Overview (General Fund)_____	185
General Debt Expenditure Details_____	186
Debt Service Overview (Debt Service Fund)_____	187
Debt Service Expenditure Details_____	188
Special Districts	
Loop Special Business District Overview_____	189
Loop Special Business District Expenditure Details_____	190
Parkview Gardens Special Business District Overview_____	191
Parkview Gardens Special Business District Expenditure Details_____	192
Pension (For Information Only)	
Police and Fire Pension Administration Overview_____	193
Police and Fire Pension Administration Expenditure Details_____	194
Police and Fire Pension Benefits Overview_____	195
Police and Fire Pension Benefits Expenditure Details_____	196
Non-Uniformed Employee Pension Administration Overview_____	197
Non-Uniformed Employee Pension Administration Expenditure Details_____	198
Non-Uniformed Employee Pension Benefits Overview_____	199
Non-Uniformed Employee Pension Benefits Expenditure Details_____	200
Appendix	
History of University City_____	201
Assessed Value and Estimated Actual Value of Taxable Property_____	202
Demographic and Economic Statistics_____	203
Principal Property Tax Payers_____	203
Principal Employers_____	204
Glossary_____	206
Acronyms_____	208



Principal Officers

Mayor

Shelley Welsch

City Council

Terry E. Crow
Ward One

Stephen Kraft
Ward One

L. Michael Glickert
Ward Two

Paulette Carr
Ward Two

Arthur Sharpe, Jr.
Ward Three

Byron Price
Ward Three

City Manager

Lehman Walker

Director of Finance

Tina Charumilind

Director of Public Works and Parks

Richard Wilson

Police Chief

Charles Adams

Director of Community Development

Andrea Riganti

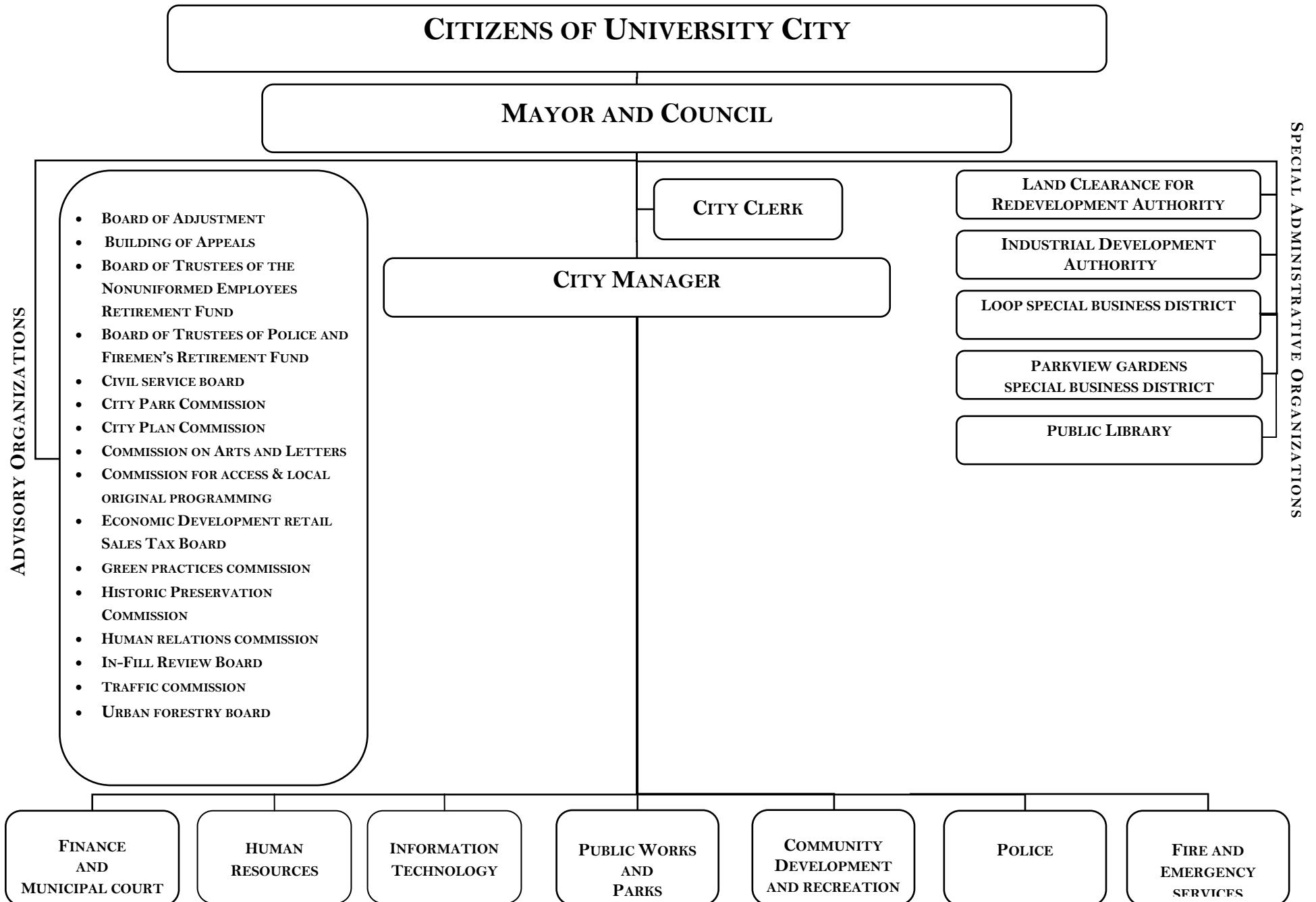
Fire & EMS Chief

Adam Long

City Clerk

Joyce Pumm

GOVERNMENT OF THE CITY OF UNIVERSITY CITY, MISSOURI



**BUDGET CALENDAR**

DATE	ACTION	PERFORMED BY
October 25, 2012	Hold public Budget Study Session for citizen input	City Council
November 29, 2012	Hold public Budget Study Session for citizen input	City Council
December 10, 2012	Hold Council Study Sessions on specific budget topics	City Manager Department Directors
December 10-14, 2012	Conduct departmental meeting with Director presenting proposed budget	City Manager Department Directors
December 14, 2012	Submit completed Capital Improvement Program (CIP) forms to Finance	Department Directors
December 20, 2012	Complete entering Department budgets and submit program indicators to Finance	Department Directors
December 27, 2012	Prepare preliminary summaries of revenue and expenditures for review by City Manager	Finance
January 10, 2013	Hold public Budget Study Session for citizen input	City Council
January 28, 2013	Hold Council Study Sessions on specific budget topics	City Manager Department Directors
January 26-February 6, 2013	Finalize draft budget	City Manager
February 8-22, 2013	Prepare draft budget for printing	Finance
February 25, 2013	Submit proposed budget to City Council	City Manager
March-April, 2013	Hold Council Budget Study Sessions	City Council
May 27, 2013 (Council Meeting)	Hold official public hearing on FY14 budget	City Council
June 10, 2013 (Council Meeting)	Adopt FY14 Budget and CIPs	City Council
July 1, 2013	Begin Fiscal Year 2014	All
July 26, 2013	Distribute final printed budget document	Finance



BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services the City of University City provides and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Budget Summaries

The budget summary offers an overview of the City's finances and examines the following areas:

- The budget components, process, and budget amendment policy
- Financial and operational summaries for all major funds
- Historical trends for revenues

Operating Budget

This section provides a closer look at the various functions of each department. Each department has provided a description of its core job functions, goals and objectives for the upcoming year, as well as recent accomplishments and other relevant statistics. The budget summaries include both historical and current year financial data for programs and services offered by the department. They also include a summary of the type of expenditures incurred by the department as well as trends on authorized staffing.

Appendix

This section includes the history of University City and some key City statistics regarding population, personal income, occupational distribution, school enrollment and much more.

Also included is a glossary of important financial and budgetary terms that are used throughout the budget document, which helps address many of the City's most important aspects.

Account Changes

Started in FY 11, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund).



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2013 to June 30, 2014 or as referred to in this document, Fiscal Year 2014 (FY 14).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Finance Director is responsible for preparation of revenue estimates. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

The City Council holds a public hearing prior to the finalization of the proposed budget to receive comments from the public on the formation of the budget. After receiving the draft budget, the City Council hold budget work sessions to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearings and meetings is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.ucitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.



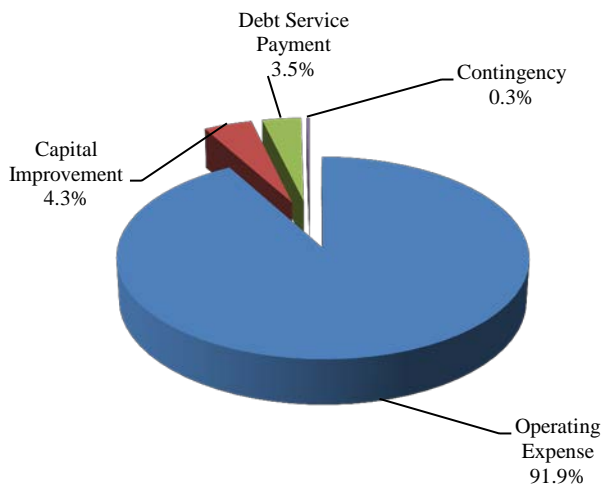
BUDGET SUMMARY

The annual budget for the City of University City is divided into four major components that include all appropriations for the City are explained below. The *operating budget* finances the day-to-day provision of City services totals \$35.4 million. The *capital improvement budget* funds the construction of city facilities, such as police/fire stations and libraries, in addition to the construction of roads, public amenities and other infrastructure throughout the City. This year is the second year the City prepares capital improvement budget documents separately from the operating budget for the second year. The program totals \$5.1 million, which includes \$0.7 million from grants and \$3.6 million from fund reserve. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$1.1 million. This total is a combined total expenditure from the General Fund, Debt Service Fund and Enterprise Fund (Public Parking Garage). The final component of the budget is the *contingency appropriation* at \$100,000; this amount is included in the operating expenditure in General Fund. This appropriation is made up of fund reserves and is available to cover emergency expenses, revenue shortages or capital project acceleration should they arise during the fiscal year.

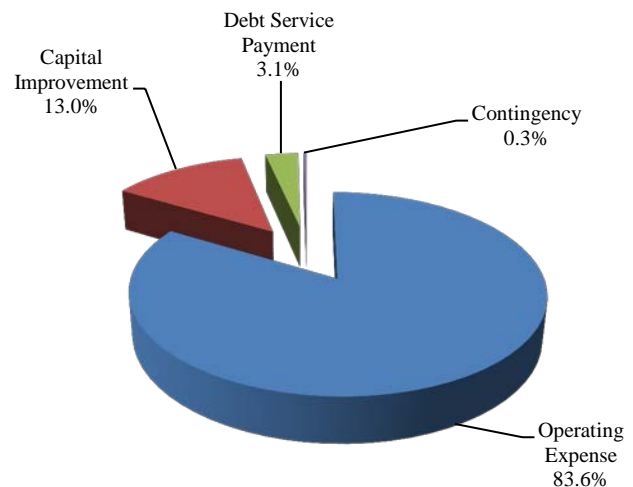
The total budget, including all four components, is \$35.4 million for FY 14. This represents a decrease of \$2.5 million or 6.7% from the FY 13 total budget of \$37.9 million. This decrease is primarily due to the less amount of grant revenue the City expected to be awarded.

As you can see from the pie chart below, the operating (91.9%) and capital improvement (4.3%) appropriations account for 96.2% of the total appropriations. As a result of transfer from fund reserve, the operating and capital improvement appropriation percentages have changed to 83.6% and 13.0%, respectively. Operating budget is discussed on the following page. The Capital Improvement Program has separate budget documents.

**City of University City
Total FY 2014 Appropriation**



**City of University City
Total FY 2014 Appropriation
(Include Transfer from Fund Reserve)**





Operating Budget

The development of University City's FY 14 budget was an open process designed to reflect the needs and desires of the community. Throughout the City Council and city staff obtained input from the community through meetings, citizen boards and commissions. The feedback from University City citizens received last year regarding proposed operating budget reductions via public hearings in three locations was used in developing the FY 14 operating budget by City Council.

In November, the Finance Department kicked off the budget input process for FY 14, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 14 budget was the economy and the impact it was having on the City's resources to fund services to the community. One effect was the possible change in the 1% countywide sales tax distribution, due to not only a reduction of University City population based upon the latest census figures, but also a methodology and formula calculation change to the distributed amount. FY 14 represents the fourth straight year that revenue resources have shrunk for the General Fund while demand for city services has remained steady or increased in some areas (e.g., construction of the new fire house), while City sales tax revenues have stabilized and are projected to have a slight decrease.

As part of the FY 14 budget development process, departments proposed reductions to their ongoing General Fund base operating budgets for non-salary related items. Each Department Director reviewed all the proposed reductions to ensure core services would continue to be provided, particularly those related to public safety, as defined by City Council strategic goals. The entire management team met in January and February to develop the City Manager's recommended budget. City Council reviewed the City Manager's surplus budget in late February.

Public Hearing on FY 14 Budget

Three public sessions were held on October 25 and November 29, 2012, and January 10, 2013 to discuss the pertinent issues surrounding the FY 14 operating, capital and debt service budgets. The proposed budget, as revised by City Council, became the preliminary budget. It was published and made available for further public review prior to the public hearing and formal adoption of the final budget June 10, 2013. See the *Budget Calendar* for more details about the timing of various steps in the budget development and adoption process.

Use of General Fund's Fund Reserves

General Fund's fund reserve is now at a level that allows City Council to use the reserves to meet large unexpected capital improvement expenditures. Transfer of approximately 20% of the existing fund reserves would still leave fund reserves at the required level. On June 10, 2013, the Council also approved transfers of \$3,555,000 from fund reserves to be used for capital improvement project and \$235,000 to be used for selected items for operating expenditures. With this additional fund from fund reserves, the General Fund budget will now ended with \$3,652,800 deficit. The summary of these expenditures are presented in schedule IV, V and VI in the All Fund Budget Summary section.

Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation of \$38.9 million for FY 14. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City's computerized financial system.



FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has seven (7) main categories of funds: General Fund, Special Revenue Fund, Debt Service Fund, Capital Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of thirteen (13) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental revenue, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, and miscellaneous revenue.

The largest single source of income to the General Fund is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax, capital improvements, fire services and parks. Approximately 33.5% of the total General Fund revenue is generated from all types of sales tax.

The next largest single source of revenue is Gross Receipts Tax, or Utility Tax, at 25.4%, followed by Property Tax at 13.5% and Intergovernmental at 7.8%.

The fund balance will be used to help balance operations as the impact of the recession continues to be felt. It was drawn down over FY 12, FY 13 and FY 14 as a cushion to the impact of the recession on this fund's primary revenue sources.

Special Revenue Fund Group:

Sewer Lateral (Fund 05)

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 14, this fund projects revenue and expenditures in the amount of \$586,000 and \$617,060, respectively.

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2012 are \$0.248 for residential, \$0.254 for commercial and \$0.280 for personal. The FY 14 projected revenue for the Library is \$1.80 million and projected expenditure is \$1.99 million (excluding the \$4,000 transfer out to the General Fund for administrative charges). With this projection, the Library will have a deficit budget for FY 14.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006 to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 14, the City anticipates the total awards from all sources in the amount of \$1.4 million.



Committee for Access and Local Origination Programming (CALOP) (Fund 17)

The City established this fund to account for revenues and expenditures for studies of the educational and cultural programming needs of the City and encouraging the development of programs to meet those needs.

University City Loop Special Business District (Fund 18)

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop.

Parkview Gardens Special Business District (Fund 19)

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of a SBD of the City.

Debt Service Fund

Bond financing is the primary source used to finance long-term capital projects and infrastructure. The City's debt management plan is an important tool for one of the main financing sources of the CIP. Outstanding debt, debt limitations, voter authorization and cash flow projections are reviewed as part of the capital budgeting process, while the annual debt service payments are incorporated into the debt service budget. Depending on the need and the type of project being financed, several different types of bonds are available to the City. Separate funds are used to track payments made on the City's outstanding debt obligations.

General Obligation (G.O.) Bond Debt (Fund 04):

G.O. bonds require voter authorization and are backed by the taxing authority of the City. These bonds finance projects that City Council select as part of the budget process every year. Missouri law limits the amount of G.O. bonds the City can have outstanding based on the secondary assessed valuation of both commercial and residential property located within the city limits. Financing for the following types of projects are limited to 10% of the City's assessed valuation: parks and recreation, open space and trails, flood control, water and sewer, streets and transportation, and public safety. The 2011 property tax rate for this purpose was set at \$.034 per \$100.00 of assessed value for residential, commercial and personal. The Finance Director will be reviewing property tax options with Council in the fall in order to ensure that future tax rates are set in accordance with required debt service obligations. During FY 14, this fund will pay principal and interest in the amount of \$225,000 and \$15,500, respectively.

Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03):

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from property tax levy at the rate of \$.0158, \$.0164 and \$.0195 for residential, commercial and personal, respectively.

Non-Uniformed Pension Fund (Fund 10):

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.

Enterprise Funds:

Solid Waste (Fund 08):

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through semi-annual charges paid by sanitation customers (both residents and businesses).

Parking Garage (Fund 27):

This fund provides operations and administration of the 120-space University City Parking Garage in the Loop Special Business District. Funds are also used to pay approximately 14% of the Certificates of Participation, Series 2012. In FY 14, the expenditure was projected to be \$61,700 for principal and \$4,500 for interest. The source of revenue comes from the rental of ground floor retail space, Commerce Bank ATM machine and parking revenues.

**Internal Service Fund:*****Fleet Management (Fund 02):***

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. City departments pay for these services on an actual usage basis. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks and other technology related equipment. In FY 14, this fund anticipates a total revenue and expenditure of \$1,734,000 and \$2,349,000, respectively. This expenditure includes \$724,000 that was planned to purchase police and Public Works & Parks vehicles.

STRATEGIC GOALS AND OBJECTIVES

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop. Assist with the formation of a Community Improvement District.
- Complete long-range planning efforts; implement where appropriate

2. Preserve and Stabilize Neighborhoods; Encourage Growth

- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
- Continue proactive efforts to ensure properties are well maintained.
- Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to “pay as you go”

4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.

5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century

- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.



FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year;
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
 - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.

Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.



Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e. measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.

Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) The major projects included in the FY 14 annual budget should have minimal impact on operating expenses. The purchase of software will have on-going maintenance and support costs, the equipment purchased will have normal maintenance and the maintenance of streets and bridges should prolong the life of the asset. The addition of decorative lighting and trees along Olive Blvd. and Delmar Blvd. will require additional maintenance.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.



Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 17% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.

The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i. e. inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e. grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e. encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

**Bonded Debt Schedule**

The City of University City's Long-term debt includes General Obligation Bonds, Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness.

The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds – These bonds are issued for public improvement projects and must be voter approved. These bonds are backed by the full faith and credit of the City. Limitations for bonding capacity are set by state statutes.

The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2007, this would allow the City to borrow approximately \$61.0 million. The City currently has \$455,000 of outstanding general obligation bonds as of FY 2013.

In June 2005, the City issued \$2.0 million of general obligation bonds, Series 2005, to fund the costs of renovations and improvements to City Hall. The one-half cents sales tax is used to fund the debt service payments. The bonds bear interest at rates from 2.95% to 4.25%.

Special Obligation Bonds - These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The current outstanding debt on these bonds is \$395,000.

Certificates of Participation – Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%.

For the Years Ended June	General Obligation		Special Obligation		Certificates of Participation		Total
	Principal	Interest	Principal	Interest	Principal	Interest	
2014	\$ 225,000	\$ 15,245	\$ 45,000	\$ 15,072	\$ 865,000	\$ 75,863	\$ 1,241,180
2015	230,000	7,820	45,000	13,498	875,000	70,240	1,241,558
2016	-	-	45,000	11,877	880,000	63,240	1,000,117
2017	-	-	50,000	10,213	895,000	54,880	1,010,093
2018-2020	-	-	210,000	18,937	2,680,000	99,315	3,008,252
Total	\$ 455,000	\$ 23,065	\$ 395,000	\$ 69,597	\$ 6,195,000	\$ 363,538	\$ 7,501,200

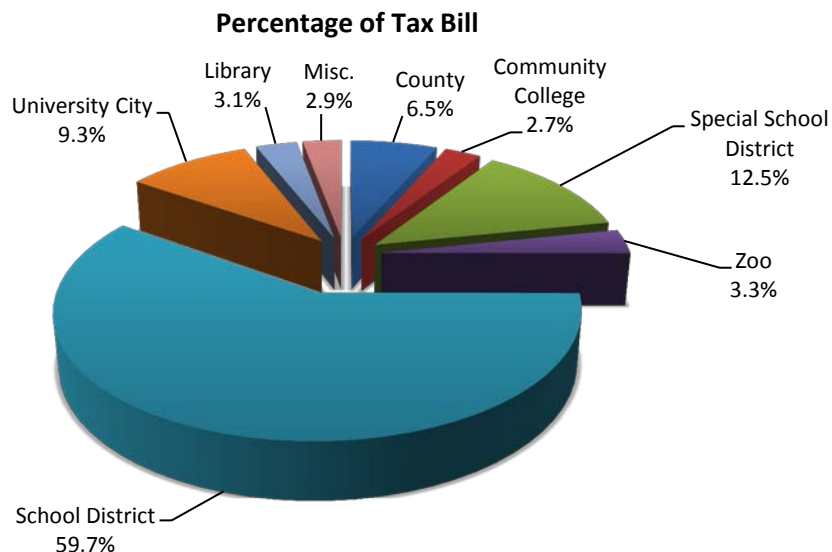


Residential Property Tax Rate - Tax Year 2012

Tax Category	Rate/\$100	% of Tax Bill
St. Louis County	\$0.5230	6.5%
Community College	\$0.2200	2.7%
Special School District	\$1.0123	12.5%
Metropolitan Zoo	\$0.2684	3.3%
University City School District	\$4.8154	59.7%
City of University City	\$0.7530	9.3%
Library	\$0.2480	3.1%
Miscellaneous	<u>\$0.2325</u>	<u>2.9%</u>
Total	\$8.0726	100%

University City Property Tax Rates-Tax Year 2012-Breakdown

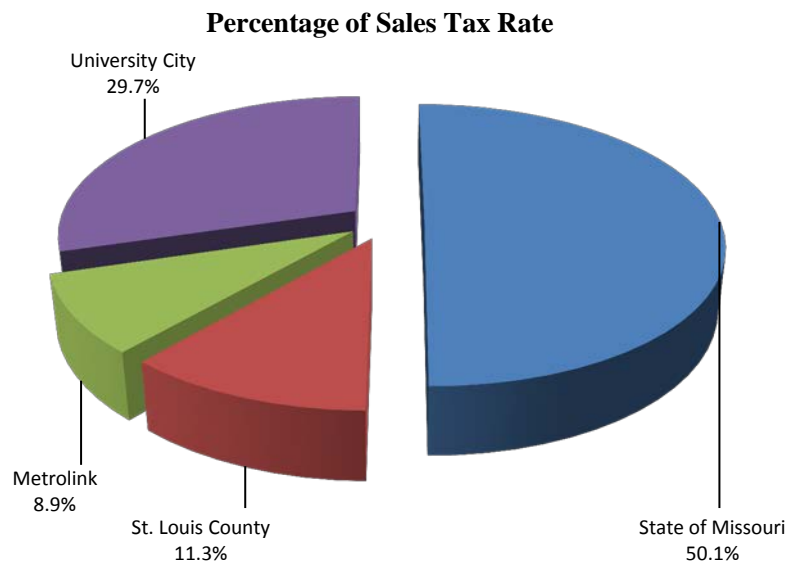
Tax Category	Residential	Commercial	Personal
General Revenue	0.561	0.578	0.680
Police and Firemen's Pension	0.158	0.164	0.195
Debt	0.034	0.034	0.034
Total City Levy	0.753	0.776	0.909
Library	0.248	0.254	0.280
Loop Business Special District	0.590	0.536	0.000
Parkview Gardens Special District	0.627	0.722	0.000





University City Sales Tax Rate

Category	% Rate
State of Missouri - General	3.000%
- Education	1.000%
- Conservation	0.125%
- Parks & Soil	0.100%
St. Louis County - Transportation	0.500%
- Metro Parks/Recreation	0.100%
- Children's Fund	0.250%
- E-911 Communication	0.100%
MetroLink	0.750%
University City - Countywide	1.000%
- Capital Improvement	0.500%
- Parks	0.500%
- Fire Service	0.250%
- Economic Development	<u>0.250%</u>
Total	8.425%



This page intentionally left blank.

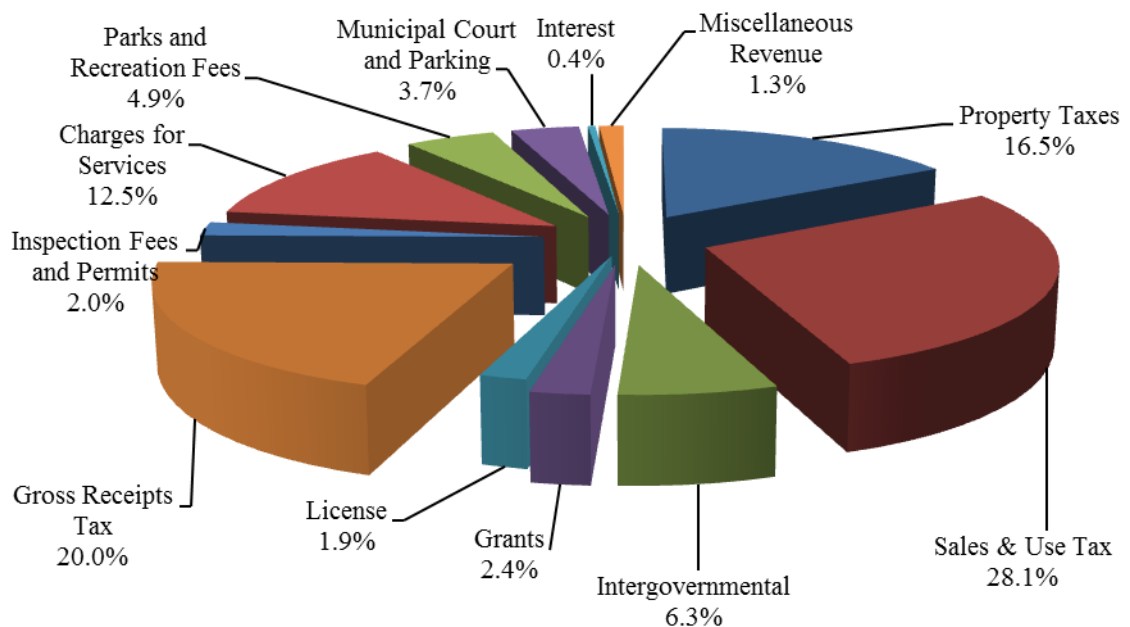


REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Internal Service Fund and the Fiduciary Funds are not included, because they do not represent resources received from outside sources.

Revenue by Type From All Funds	Amount	Percentage
Property Taxes	\$ 5,541,415	16.5%
Sales & Use Tax	9,480,272	28.1%
Intergovernmental	2,136,191	6.3%
Grants	809,566	2.4%
License	644,782	1.9%
Gross Receipts Tax	6,748,872	20.0%
Inspection Fees and Permits	689,166	2.0%
Charges for Services	4,210,377	12.5%
Parks and Recreation Fees	1,640,671	4.9%
Municipal Court and Parking	1,233,300	3.7%
Interest	134,588	0.4%
Miscellaneous Revenue	440,759	1.3%
Total Revenue	\$ 33,709,959	100.0%

Revenue by Type



The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 13 are based on estimates through the end of the fiscal year. Budgeted amounts for FY 14 are projections.



SALES TAX

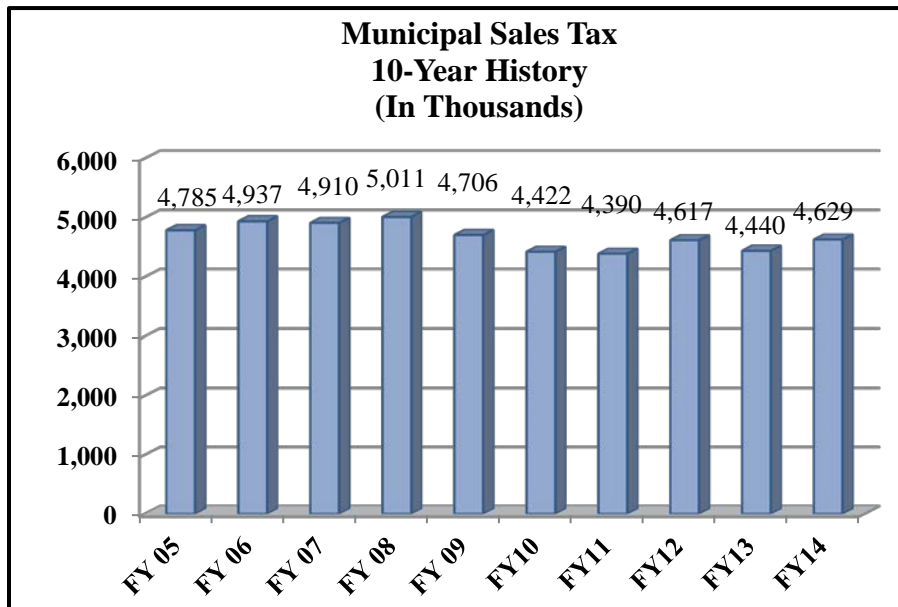
Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

The City of University City receives a share of a county-wide one-percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities in St. Louis County and the unincorporated

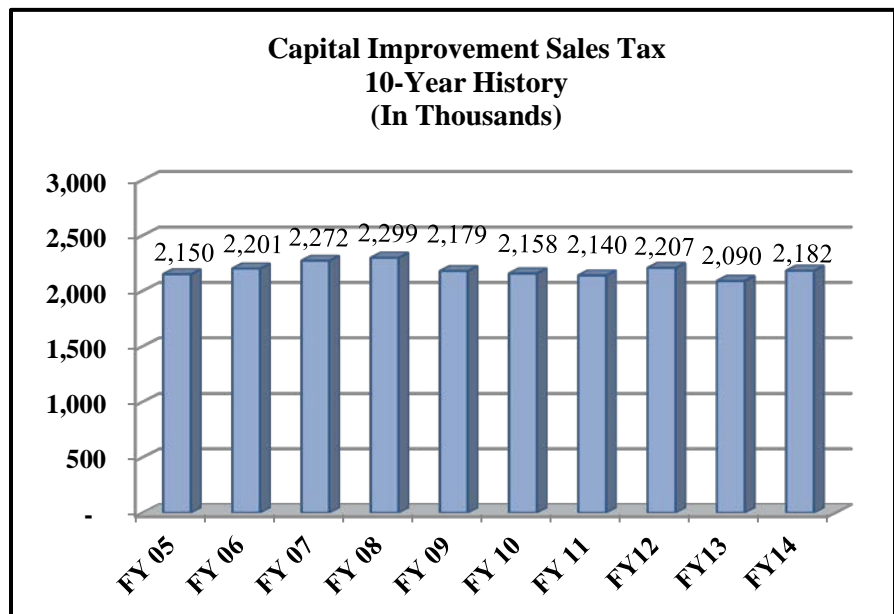
areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 12 and in FY 14 the City is projecting a 5.0% decrease in population from 37.4 million to 35.4 million based on the 2010 census.

FY 14 is projected to be flat with FY 12 actual amount due to the economy recovery.



Capital Improvement Sales Tax:

In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City keeps 85% of the generated revenue and shares 15% with all other pooled cities and St. Louis County. The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. The City's percentage share changes after each 10-year census. The 2010 census result shows University City had a 5.0% decrease in population, from 37.4 million to 35.4 million.

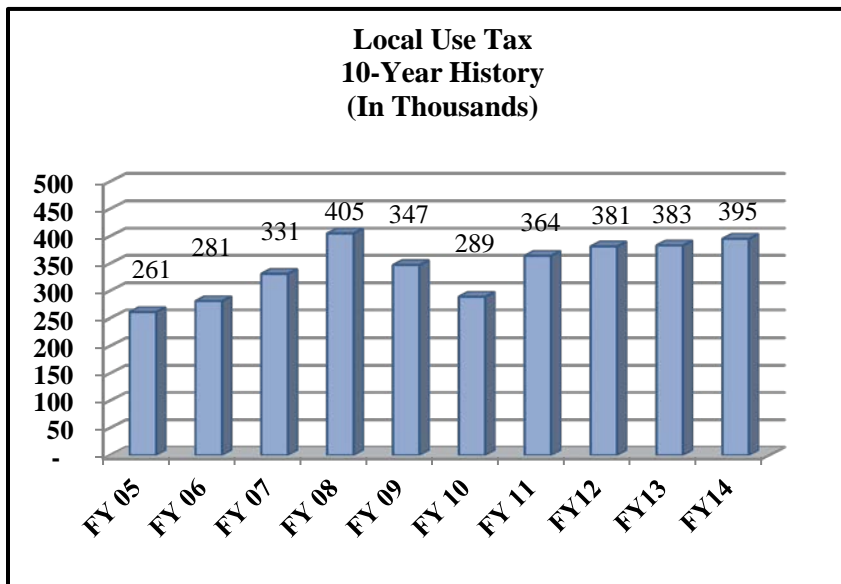




Growth in this revenue source had been small, but steady over the past few years, until the recent economic downturn which caused sales tax receipts to be less in FY 11. It is projected for a further 2.5% decrease in FY 13 and slightly increase in FY 14.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City. The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has designated this tax to be used for general operation purposes.

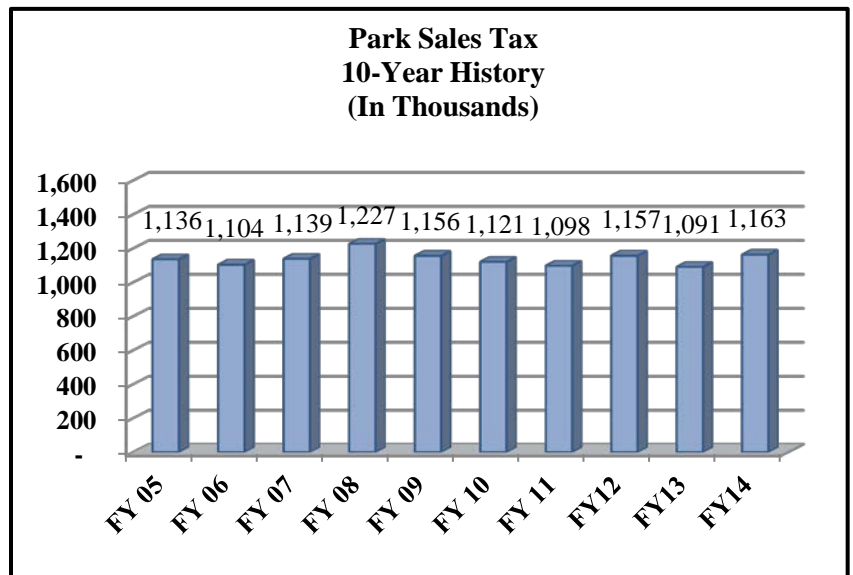


Growth in this revenue source has been steady, with slight fluctuations over the past few years. This revenue is projected to be increased approximately 1.0% in FY 14.

Park Sales Tax:

In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The City has designated this tax to be used solely for park improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

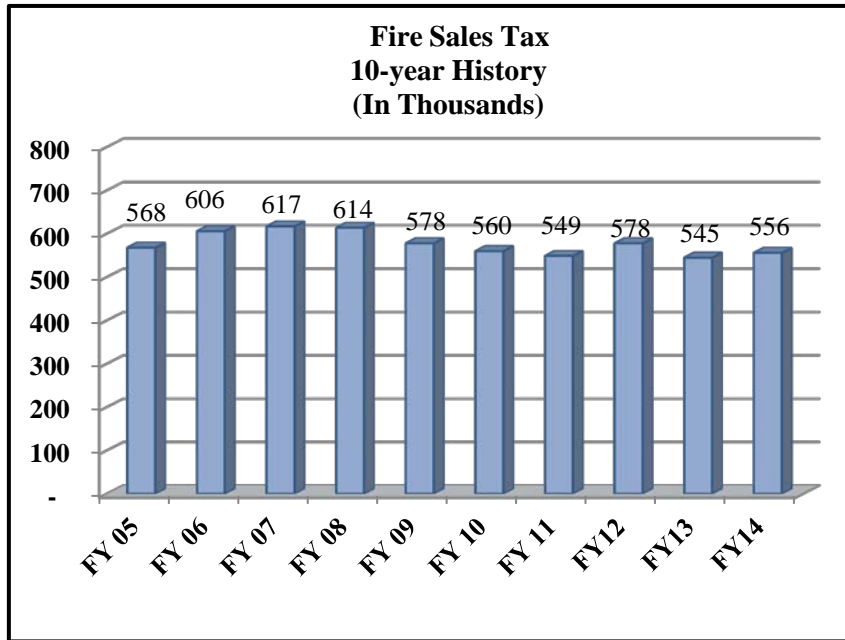
Growth in this revenue source has been steady, with slight fluctuations over the past few years. The recent economic downturn has caused sales tax receipts to be less in FY 13 but is projected to be 0.5% increase in FY 14.





Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

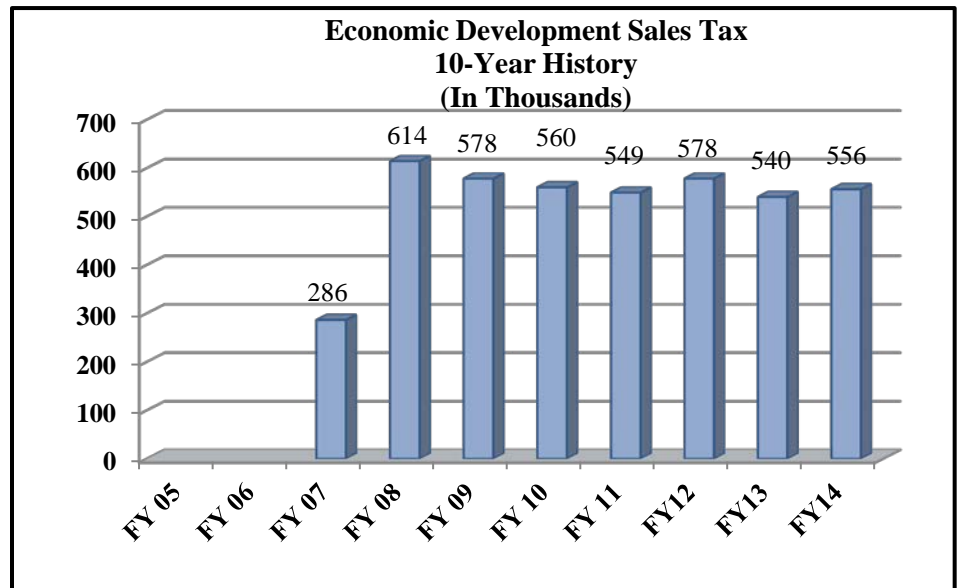


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic downturn has caused sales tax receipts to be less in FY 13 and is projected for about the average amount in FY 14.

Economic Development Sales Tax:

In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

This is a new revenue source with few years of history. The recent economic downturn has caused sales tax receipts to be less in FY 13, but is projected for the same amount in FY 2014.



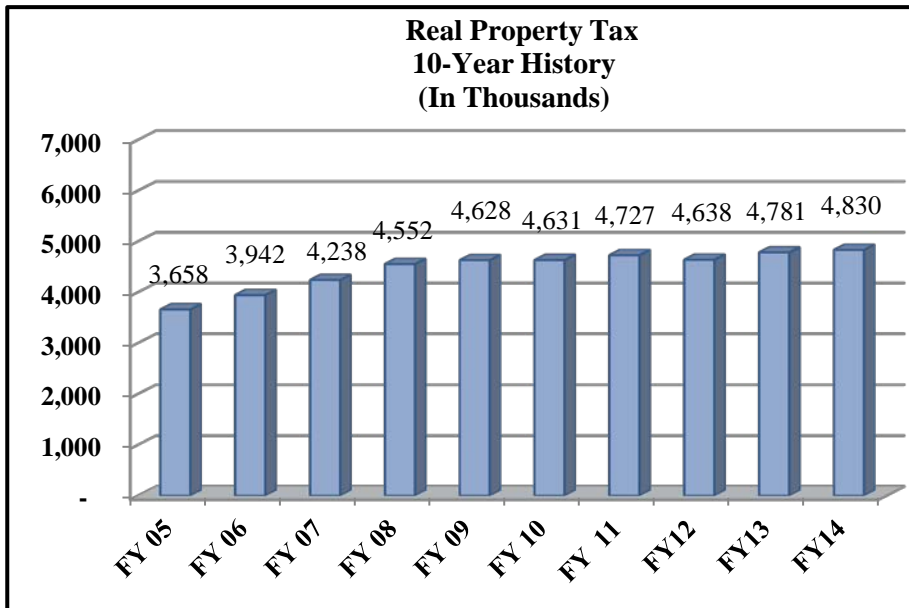


PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property. Taxes are collected by St. Louis County and

distributed to the City. Properties are reassessed in odd-numbered years. The 2012 levy for real property was \$1.001 for residential property and \$1.030 for commercial property.

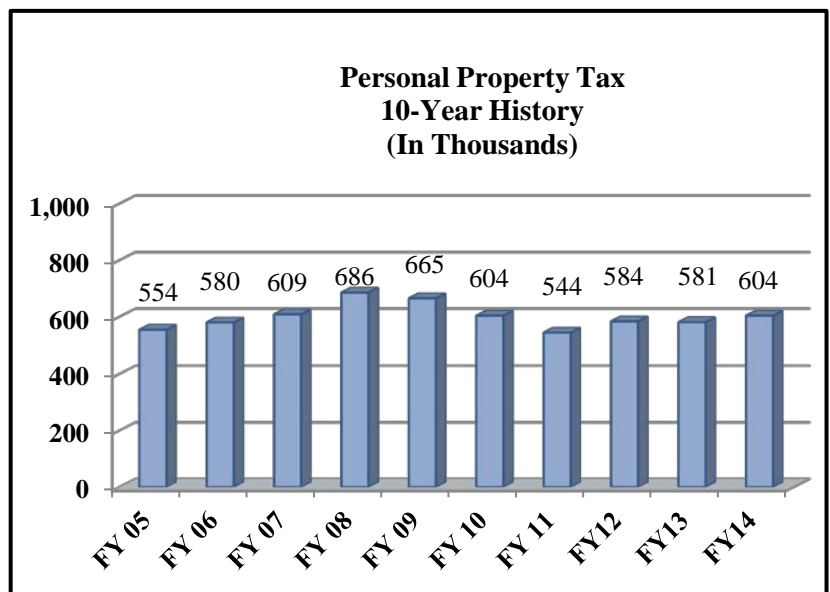


Real property tax revenues have increased at a steady pace. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and the percentage of the Consumer Price Index (CPI) increase. In FY 08 the City reinstituted the levy for the Police & Firefighter Retirement Plan. In FY 12, the CPI rate of growth was average and therefore property taxes were level. There is a small projected growth forecasted for FY 14.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2012 levy for personal property was \$1.189.

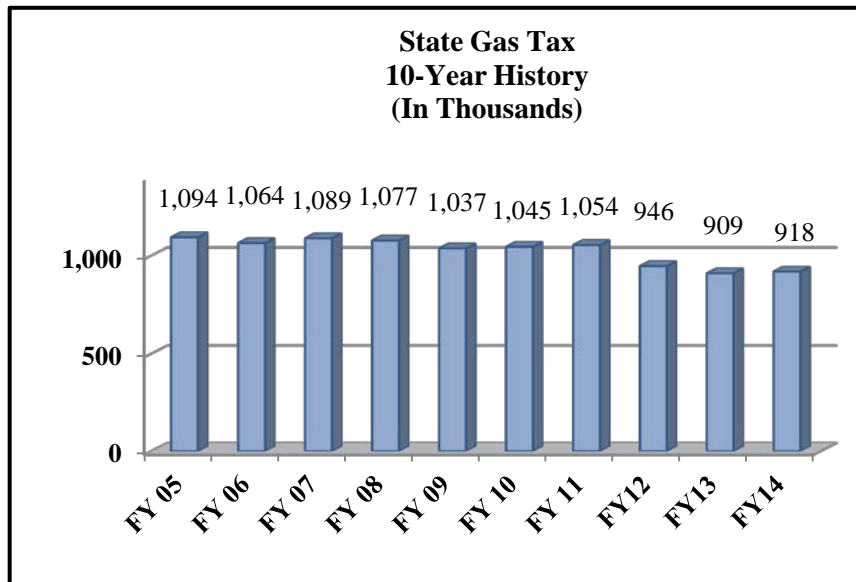
Personal Property tax revenue has risen steadily for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. For FY 13 a slight decrease in revenue is estimated and a 4.0% increase is forecasted for FY 13.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The state of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.

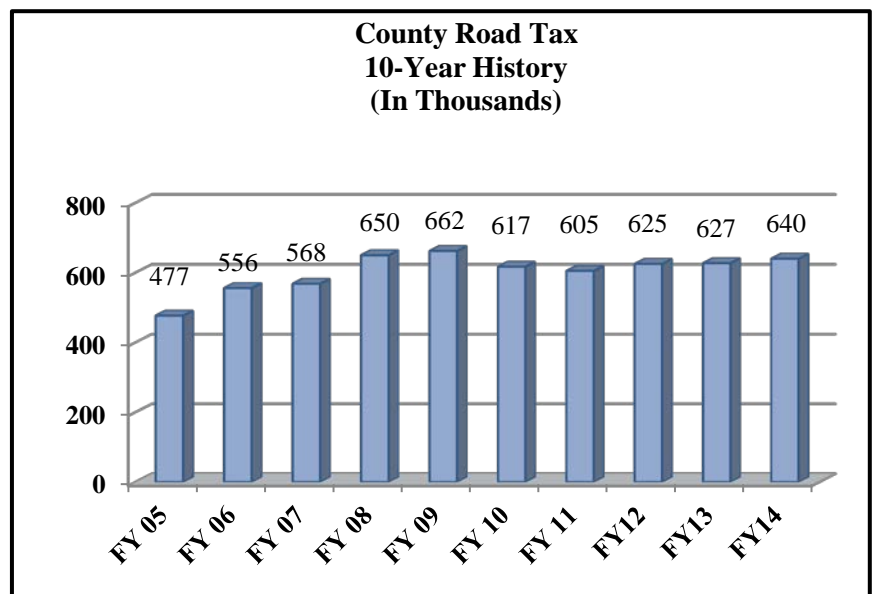


The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 13 revenue is estimated to decrease by 1.20%, but small increase forecasted for FY 14.

County Road Tax:

St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

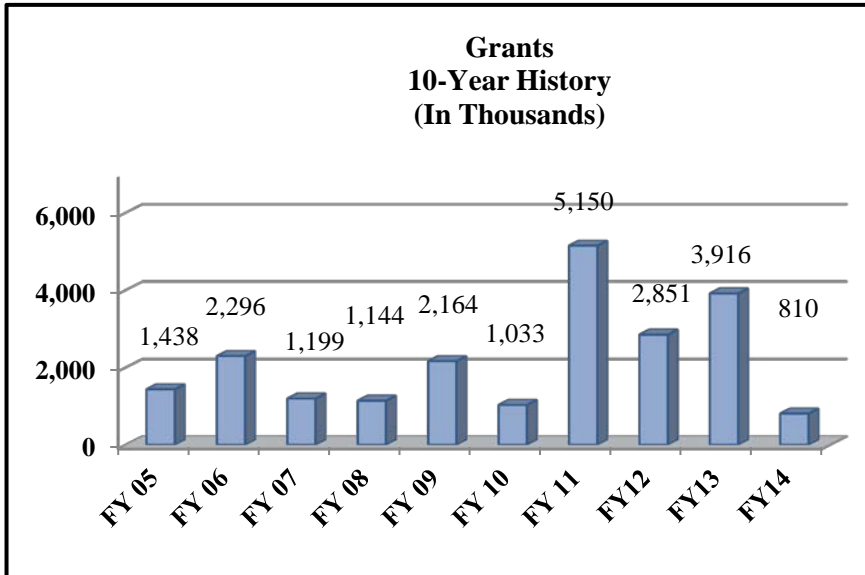
This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell due to the economic downturn. The FY 13 revenue is estimated to be slightly higher than previous years, with a small increase forecasted for FY 14.





Grants:

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



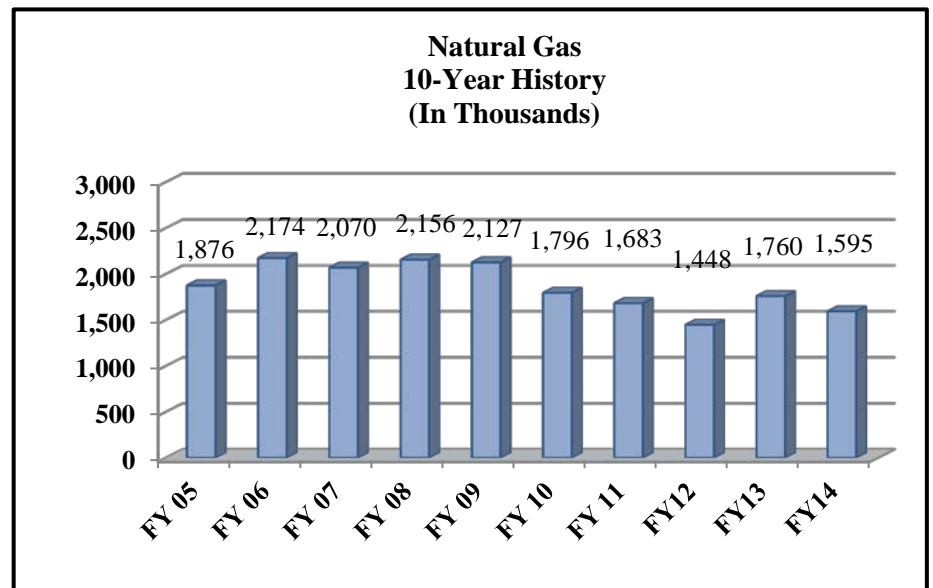
Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City has multiple large one-time projects which will be grant-funded in FY 11, with significantly lesser grants for FY 12 for known grants at this time. In FY 13 the City will have a couple of large projects, namely constructing the new fire house, and Flood buyout. All grants expected to be awarded in FY 14 are for Public Works and Parks and Fire Department.

GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Laclede Gas provides the majority of gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. Revenue projections are based on a significant rate decrease which occurred in FY 10, and decreased even more for FY 11 and FY 12, with a slight increase projected for FY 14.

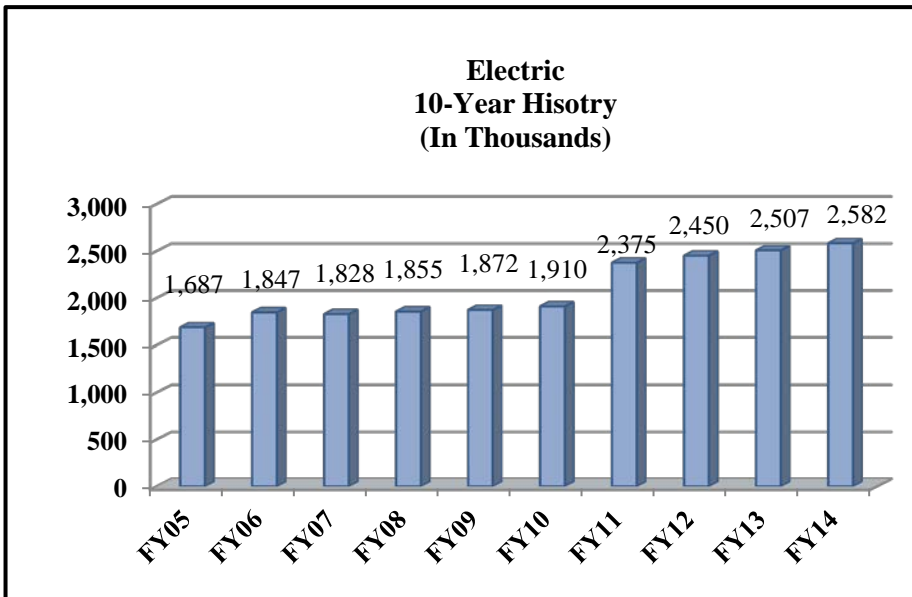


Electric Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business

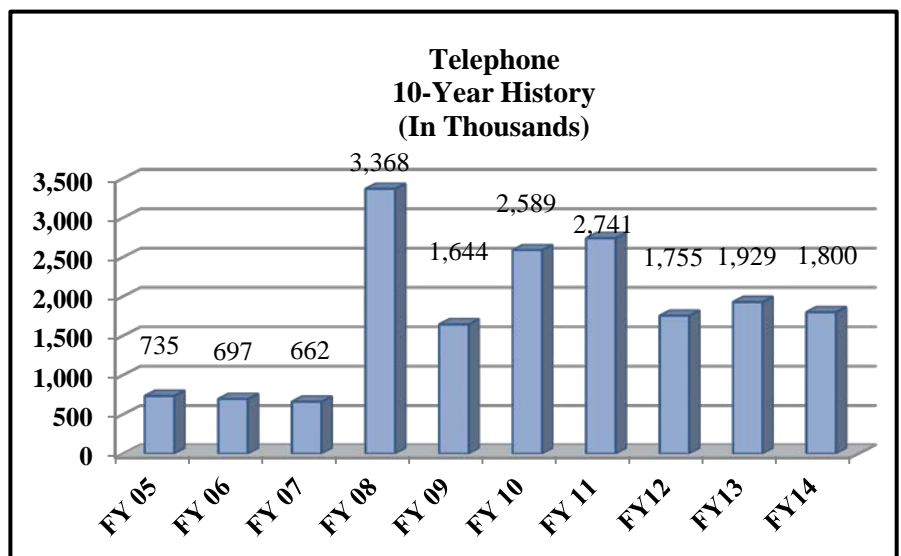
activity and rates. Revenue projections are based on 10% rate increases for FY 11 and an estimated rate increase again for FY 12, FY 13 and FY 14 due to the increase in price of electricity recently announced by Ameren Missouri.



Telephone Gross Receipts:

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 08 and a one-time settlement amount was paid at that time and another one was paid in FY 11. In FY 09 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 10 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. FY 14 will be the third year since FY 09 without any one-time settlements.

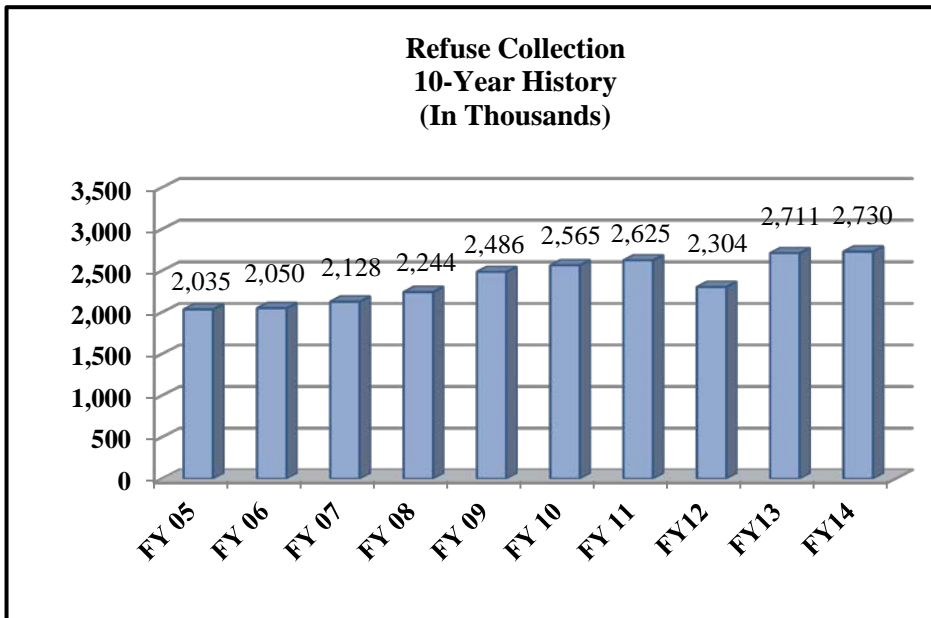




INSPECTION FEES AND CHARGES FOR CITY SERVICES

Refuse Collection Fees:

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.

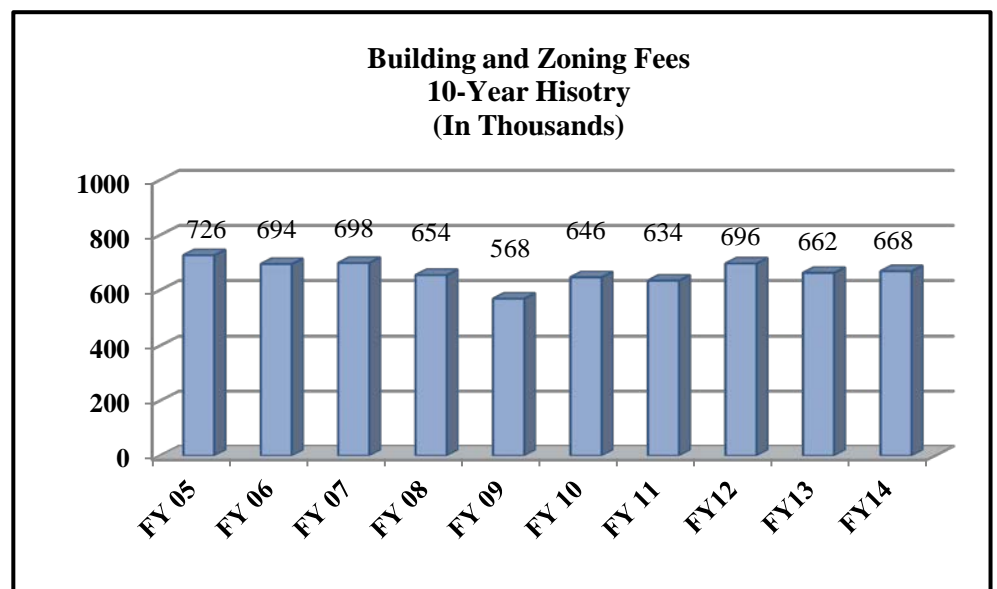


In the last few years, rates have increased on an annual basis. The City has also established a collection enhancement program to encourage past due accounts to become current. Additional revenue was received in FY 08 and FY 09 due to this program. Revenues are projected to flat in FY 14.

Building and Zoning Fees:

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

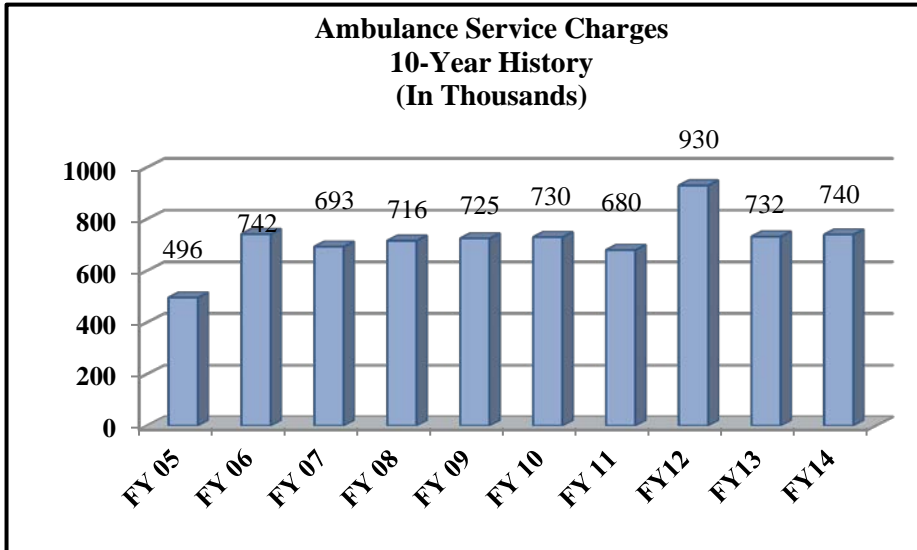
The majority of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY 09 revenue was lower. FY 13 is estimated to be a lower year for development, and remain the same for FY 14.





Ambulance Service Charges:

The City's fire department provides basic and advanced life support at no cost to the patient. Upon transport to a medical facility, billing is issued and handled through Mediclaims, a professional claims processor.

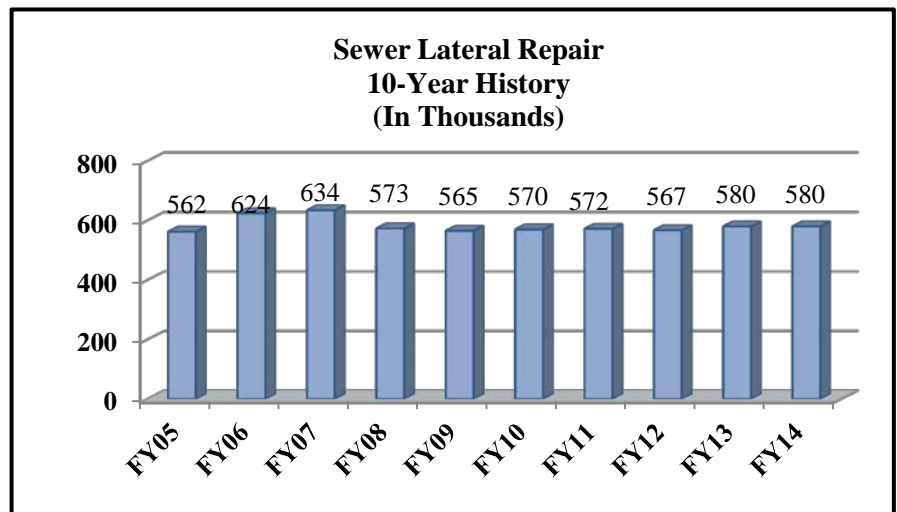


This revenue fluctuates slightly depending on usage and payment collection rates. The revenue for FY 14 is estimated to be slightly higher than FY 13 due to additional revenue expected to be collected by the Collection Agency.

Sewer Lateral Repair Fund:

The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes to the City.

This fee was \$28 per unit until FY 05 when the fee was increased to \$50 per unit. This revenue is projected to remain about level in FY 14 since there are few changes to the number of properties paying the fees.

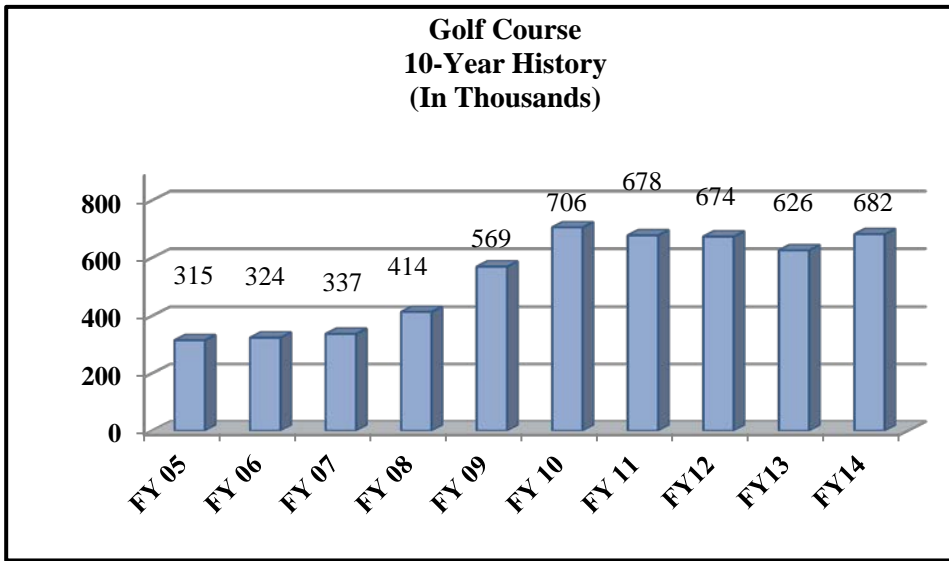


PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

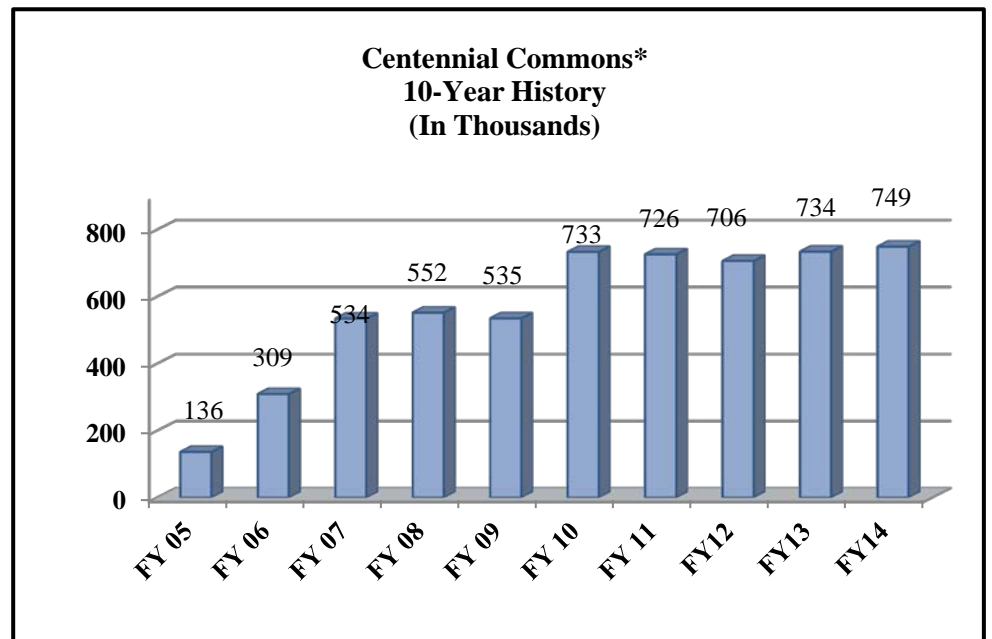
Prior to FY 08, the City had contracted for the management of the golf course. Beginning in FY 08 all of the revenue and expenditures of the course are now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year FY 09 and began operations which increased revenues for the year. FY 10 was the first full year of revenue for this added feature and FY 11 and FY 12 are forecasted with similar amounts. In FY 14, revenue is projected higher due to lighting issue at the golf driving range was resolved.



Centennial Commons (Recreation Activities):

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex. These fees include the fitness center, recreation and athletic programs.

Centennial Commons opened in January 2005 and memberships and activities have grown to a stable level. The decrease in FY 09 revenue is caused by less membership renewals during the economic downturn. In FY 10, day camp revenue was moved to this program with no actual growth in revenue. Revenue in FY 14 is projected to be slightly higher than FY 13.



*In FY 10, the City combined day camp fees into recreation fees.

This page intentionally left blank.



The following section displays three budget schedules:

- (I) All Fund Budget Summary
 - (II) General Fund Budget by Department
 - (III) City-Wide Operating Budget by Department reflecting all authorized funds
- *Schedule IV, V, and VI are the same as I-III with the transfers from Fund Reserves.

- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for twelve (12) separate funds. They are listed below:
 - 1. General Fund (1)
 - 2. Special Revenue Fund (7)
 - 3. Debt Service Fund (1)
 - 4. Internal Service Fund (1)
 - 5. Enterprise Fund (2)
- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
 - 1. Legislative Services
 - 2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - c. Information Technology
 - 3. Administrative Services
 - a. Finance
 - b. Municipal Court
 - 4. Police
 - 5. Fire
 - 6. Public Works and Parks
 - a. Administration and Engineering
 - b. Street Maintenance
 - c. Parks and Forestry Maintenance
 - d. Golf Course Maintenance
 - e. Fleet Maintenance
 - f. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - g. Sewer Lateral Repair
 - 7. Community Development and Recreation
 - a. Community Development Administration
 - b. Construction Services and Facilities Maintenance
 - c. Recreation
 - i. Golf Course
 - ii. Community Center
 - iii. Aquatics
 - iv. Centennial Commons
 - d. Planning, Zoning, and Economic Development
 - e. Public Parking Garage
- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Solid Waste Fund is administered by Public Works and Parks; Economic Sales Tax Fund is administered by Community Development).



(I) All Funds Budget Summary

Revenues	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
General	26,851,684	26,718,250	26,168,860	26,268,860	26,268,860	26,614,586	2%
Grants	1,266,294	4,621,739	3,938,621	4,079,331	4,495,440	797,566	-80%
Library	1,658,952	1,719,721	1,650,100	1,650,100	1,669,100	1,816,600	10%
Fleet Maintenance	1,584,572	1,309,928	1,765,000	1,765,000	1,532,000	1,734,000	-2%
Solid Waste	2,903,337	2,302,806	2,711,000	2,711,000	2,705,000	2,730,000	1%
Public Parking Garage	215,923	181,700	196,150	196,150	196,150	216,450	10%
Debt Service	320,420	195,508	223,500	223,500	223,500	224,500	0%
Loop Business District	88,400	82,820	90,000	90,000	90,000	72,257	-20%
Parkview Gardens Special District	86,428	128,400	90,500	90,500	90,500	85,500	-6%
Economic Development Sales Tax	548,451	578,355	541,000	541,000	541,000	557,000	3%
CALOP	83,935	61,172	-	-	-	500	100%
Sewer Lateral	586,999	574,775	585,000	585,000	582,500	586,000	0%
Total	36,195,395	38,475,174	37,959,731	38,200,441	38,394,050	35,434,959	-7%

Expenditures	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
General	23,895,476	24,786,926	25,785,885	27,504,385	25,739,979	26,477,386	3%
Grants	1,514,545	4,600,548	3,938,621	4,079,331	4,495,440	797,566	-80%
Library	1,676,248	1,669,711	1,751,210	1,751,210	1,732,000	2,031,652	16%
Fleet Maintenance	969,759	1,313,141	867,000	867,000	656,086	1,625,000	87%
Solid Waste	2,225,372	1,989,494	2,765,325	2,765,325	2,089,596	2,627,750	-5%
Public Parking Garage	173,832	169,469	176,120	176,120	156,703	162,500	-8%
Debt Service	234,998	233,848	238,500	238,500	238,700	241,900	1%
Loop Business District	70,586	53,494	56,400	56,400	56,400	72,257	28%
Parkview Gardens Special District	93,456	118,377	95,000	95,000	95,000	85,500	-10%
Economic Development Sales Tax	338,045	200,477	754,720	1,242,720	766,977	557,000	-26%
CALOP	46,359	6,539	20,000	20,000	20,000	81,500	308%
Sewer Lateral	519,529	569,089	564,775	564,775	551,431	617,060	9%
Total	31,758,205	35,711,113	37,013,556	39,360,766	36,598,312	35,377,071	-4%



(II) General Fund Budget Summary

Revenues	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013 Amended
Property Taxes	3,375,860	3,501,520	3,537,410	3,537,410	3,537,410	3,605,558	2%
Sales & Use Tax	8,774,314	8,940,028	8,449,450	8,549,450	8,549,450	8,924,272	4%
Intergovernmental	2,163,307	2,056,471	2,008,800	2,008,800	2,008,800	2,066,191	3%
Licenses	593,924	627,189	604,800	604,800	604,800	614,782	2%
Gross Receipts Tax	7,335,637	6,533,433	6,961,570	6,961,570	6,961,570	6,748,872	-3%
Inspection Fees and Permits	663,182	716,970	682,550	682,550	682,550	689,166	1%
Service Charges	1,032,240	1,164,933	1,032,650	1,032,650	1,032,650	980,377	-5%
Parks & Recreation Fees	1,604,928	1,636,095	1,567,650	1,567,650	1,567,650	1,640,671	5%
Municipal Court and Parking	1,168,027	1,275,829	1,124,300	1,124,300	1,124,300	1,143,300	2%
Interest	71,419	102,759	100,380	100,380	100,380	101,788	1%
Miscellaneous Revenue	68,846	163,023	99,300	99,300	99,300	99,609	0%
Total Revenue	26,851,684	26,718,250	26,168,860	26,268,860	26,268,860	26,614,586	1%

Expenditures	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013 Amended
Legislative	149,564	199,786	200,273	200,273	189,895	213,830	7%
City Manager's Office	498,351	616,713	744,250	744,250	650,498	722,300	-3%
Human Resources	171,664	125,923	160,635	160,635	122,332	139,600	-13%
Information Technology	575,370	581,937	672,200	787,200	712,200	889,000	13%
Finance	770,680	703,071	825,900	825,900	765,140	818,600	-1%
Municipal Court	334,174	313,511	340,600	340,600	323,592	340,400	0%
Police	6,967,742	7,336,739	7,635,784	7,635,784	7,497,784	7,998,000	5%
Fire	4,005,760	4,057,523	4,298,466	4,298,466	4,154,262	4,638,630	8%
Community Development	3,462,095	3,291,735	4,073,677	4,198,677	3,651,007	4,006,305	-5%
Public Works	4,558,158	4,635,334	5,024,034	5,094,034	4,367,303	4,623,025	-9%
Debt Service	1,069,982	1,710,109	884,000	884,000	971,400	1,028,344	16%
Capital Improvement/Outlay	1,331,936	1,214,545	926,066	2,334,566	2,334,566	1,059,352	-55%
Total	23,895,476	24,786,926	25,785,885	27,504,385	25,739,979	26,477,386	-4%



(III) City-Wide Operating Budget by Department

Revenues	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Property Taxes	5,273,294	5,306,695	5,351,510	5,351,510	5,351,510	5,541,415	4%
Sales & Use Tax	9,322,765	9,518,383	8,989,450	9,089,450	9,089,450	9,480,272	5%
Intergovernmental	2,232,811	2,127,133	2,076,800	2,076,800	2,076,800	2,136,191	3%
Grants	1,270,794	4,634,437	3,938,621	4,079,331	4,507,440	809,566	-79%
Licenses	619,029	652,187	629,800	629,800	629,800	644,782	2%
Gross Receipts Tax	7,335,637	6,533,433	6,961,570	6,961,570	6,961,570	6,748,872	-3%
Inspection Fees and Permits	663,182	716,970	682,550	682,550	682,550	689,166	1%
Service Charges	4,444,653	3,865,008	4,243,650	4,243,650	4,247,650	4,210,377	-1%
Parks & Recreation Fees	1,604,928	1,636,095	1,567,650	1,567,650	1,567,650	1,640,671	5%
Municipal Court and Parking	1,238,044	1,360,173	1,194,300	1,194,300	1,194,300	1,233,300	3%
Interest	84,784	129,278	112,380	112,380	116,880	134,588	20%
Miscellaneous Revenue	520,902	685,454	446,450	446,450	436,450	440,759	-1%
Total Revenue	34,610,823	37,165,246	36,194,731	36,435,441	36,862,050	33,709,959	-7%

Expenditures	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Legislative	149,564	199,786	200,273	200,273	189,895	213,830	7%
City Manager's Office	498,351	616,713	744,250	744,250	650,498	722,300	-3%
Human Resources	171,664	125,923	160,635	160,635	122,332	139,600	-13%
Information Technology	575,370	581,937	672,200	787,200	712,200	889,000	32%
Finance	817,039	709,610	845,900	845,900	785,140	900,100	6%
Municipal Court	334,174	313,511	340,600	340,600	323,592	340,400	0%
Police	7,286,303	7,625,071	7,707,065	7,707,065	7,596,741	8,069,281	5%
Fire	4,008,360	4,070,754	4,298,466	4,298,466	4,154,262	4,638,630	8%
Community Development	3,987,293	3,916,073	5,004,517	5,645,517	4,887,120	4,725,805	-6%
Public Works	9,208,067	12,468,695	9,770,877	9,465,587	8,577,162	10,219,120	5%
Debt Service	1,304,980	1,943,957	1,122,500	1,122,500	1,210,100	1,270,244	13%
Component Units							0%
Library	1,676,248	1,669,711	1,751,210	1,751,210	1,732,000	2,031,652	16%
Loop Business District	70,586	53,494	56,400	56,400	56,400	72,257	28%
Parkview Gardens	93,456	118,377	95,000	95,000	95,000	85,500	-10%
Capital Improvement	1,576,750	1,297,501	4,243,663	6,140,163	5,505,870	1,059,352	-75%
Total	31,758,205	35,711,113	37,013,556	39,360,766	36,598,312	35,377,071	-4%

Note: Total revenue excludes the revenue from Fleet Maintenance except \$9,000 from interest revenue, due to this revenue does not represent resources



(IV) All Fund Budget Summary (Include Transfer from Fund Reserve)

Revenues	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
General	26,851,684	26,718,250	26,168,860	26,268,860	26,268,860	26,614,586	2%
Grants	1,266,294	4,621,739	3,938,621	4,079,331	4,495,440	797,566	-80%
Library	1,658,952	1,719,721	1,650,100	1,650,100	1,669,100	1,816,600	10%
Fleet Maintenance	1,584,572	1,309,928	1,765,000	1,765,000	1,532,000	1,734,000	-2%
Solid Waste	2,903,337	2,302,806	2,711,000	2,711,000	2,705,000	2,730,000	1%
Public Parking Garage	215,923	181,700	196,150	196,150	196,150	216,450	10%
Debt Service	320,420	195,508	223,500	223,500	223,500	224,500	0%
Loop Business District	88,400	82,820	90,000	90,000	90,000	52,514	-42%
Parkview Gardens Special District	86,428	128,400	90,500	90,500	90,500	85,500	-6%
Economic Development Sales Tax	548,451	578,355	541,000	541,000	541,000	557,000	3%
CALOP	83,935	61,172	-	-	-	500	100%
Sewer Lateral	586,999	574,775	585,000	585,000	582,500	586,000	0%
Total	36,195,395	38,475,174	37,959,731	38,200,441	38,394,050	35,415,216	-7%

Expenditures	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
General	23,895,476	24,786,926	25,785,885	27,504,385	25,739,979	30,267,386	17%
Grants	334,482	555,955	2,683,478	2,711,478	3,023,587	797,566	-70%
Library	1,676,248	1,669,711	1,751,210	1,751,210	1,732,000	2,031,652	16%
Fleet Maintenance	969,759	1,313,141	867,000	867,000	656,086	1,625,000	87%
Solid Waste	2,225,372	1,989,494	2,765,325	2,765,325	2,089,596	2,627,750	-5%
Public Parking Garage	173,832	169,469	176,120	176,120	156,703	162,500	-8%
Debt Service	234,998	233,848	238,500	238,500	238,700	241,900	1%
Loop Business District	70,586	53,494	56,400	56,400	56,400	72,257	28%
Parkview Gardens Special District	93,456	118,377	95,000	95,000	95,000	85,500	-10%
Economic Development Sales Tax	338,045	200,477	754,720	1,242,720	766,977	557,000	-26%
CALOP	46,359	6,539	20,000	20,000	20,000	81,500	308%
Sewer Lateral	519,529	569,089	564,775	564,775	551,431	617,060	9%
Total	30,578,142	31,666,520	35,758,413	37,992,913	35,126,459	39,167,071	10%

Note: Total expenditures for General includes \$3,555,000 transfer from fund reserves to fund additional capital improvement program and \$235,000 to fund additional operating budget items.



(V) General Fund Budget Summary (Include Transfer from Fund Reserve)

Revenues	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013 Amended
Property Taxes	3,375,860	3,501,520	3,537,410	3,537,410	3,537,410	3,605,558	2%
Sales & Use Tax	8,774,314	8,940,028	8,449,450	8,549,450	8,549,450	8,924,272	4%
Intergovernmental	2,163,307	2,056,471	2,008,800	2,008,800	2,008,800	2,066,191	3%
Licenses	593,924	627,189	604,800	604,800	604,800	614,782	2%
Gross Receipts Tax	7,335,637	6,533,433	6,961,570	6,961,570	6,961,570	6,748,872	-3%
Inspection Fees and Permits	663,182	716,970	682,550	682,550	682,550	689,166	1%
Service Charges	1,032,240	1,164,933	1,032,650	1,032,650	1,032,650	980,377	-5%
Parks & Recreation Fees	1,604,928	1,636,095	1,567,650	1,567,650	1,567,650	1,640,671	5%
Municipal Court and Parking	1,168,027	1,275,829	1,124,300	1,124,300	1,124,300	1,143,300	2%
Interest	71,419	102,759	100,380	100,380	100,380	101,788	1%
Miscellaneous Revenue	68,846	163,023	99,300	99,300	99,300	99,609	0%
Total Revenue	26,851,684	26,718,250	26,168,860	26,268,860	26,268,860	26,614,586	1%

Expenditures	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013 Amended
Legislative	149,564	199,786	200,273	200,273	189,895	213,830	7%
City Manager's Office	498,351	616,713	744,250	744,250	650,498	722,300	-3%
Human Resources	171,664	125,923	160,635	160,635	122,332	139,600	-13%
Information Technology	575,370	581,937	672,200	787,200	712,200	889,000	13%
Finance	770,680	703,071	825,900	825,900	765,140	818,600	-1%
Municipal Court	334,174	313,511	340,600	340,600	323,592	340,400	0%
Police	6,967,742	7,336,739	7,635,784	7,635,784	7,497,784	7,998,000	5%
Fire	4,005,760	4,057,523	4,298,466	4,298,466	4,154,262	4,638,630	8%
Community Development	3,462,095	3,291,735	4,073,677	4,198,677	3,651,007	4,091,305	-3%
Public Works	4,558,158	4,635,334	5,024,034	5,094,034	4,367,303	4,773,025	-6%
Debt Service	1,069,982	1,710,109	884,000	884,000	971,400	1,028,344	16%
Capital Improvement/Outlay	1,331,936	1,214,545	926,066	2,334,566	2,334,566	4,614,352	98%
Total	23,895,476	24,786,926	25,785,885	27,504,385	25,739,979	30,267,386	10%



(VI) City-Wide Operating Budget by Department (Include Transfer from Fund Reserve)

Revenues	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Property Taxes	5,273,294	5,306,695	5,351,510	5,351,510	5,351,510	5,541,415	4%
Sales & Use Tax	9,322,765	9,518,383	8,989,450	9,089,450	9,089,450	9,480,272	5%
Intergovernmental	2,232,811	2,127,133	2,076,800	2,076,800	2,076,800	2,136,191	3%
Grants	1,270,794	4,634,437	3,938,621	4,079,331	4,507,440	809,566	-79%
Licenses	619,029	652,187	629,800	629,800	629,800	644,782	2%
Gross Receipts Tax	7,335,637	6,533,433	6,961,570	6,961,570	6,961,570	6,748,872	-3%
Inspection Fees and Permits	663,182	716,970	682,550	682,550	682,550	689,166	1%
Service Charges	4,444,653	3,865,008	4,243,650	4,243,650	4,247,650	4,210,377	-1%
Parks & Recreation Fees	1,604,928	1,636,095	1,567,650	1,567,650	1,567,650	1,640,671	5%
Municipal Court and Parking	1,238,044	1,360,173	1,194,300	1,194,300	1,194,300	1,233,300	3%
Interest	84,784	129,278	112,380	112,380	116,880	134,588	20%
Miscellaneous Revenue	520,902	685,454	446,450	446,450	436,450	440,759	-1%
Total Revenue	34,610,823	37,165,246	36,194,731	36,435,441	36,862,050	33,709,959	-7%

Expenditures	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Legislative	149,564	199,786	200,273	200,273	189,895	213,830	7%
City Manager's Office	498,351	616,713	744,250	744,250	650,498	722,300	-3%
Human Resources	171,664	125,923	160,635	160,635	122,332	139,600	-13%
Information Technology	575,370	581,937	672,200	787,200	712,200	889,000	32%
Finance	817,039	709,610	845,900	845,900	785,140	900,100	6%
Municipal Court	334,174	313,511	340,600	340,600	323,592	340,400	0%
Police	7,286,303	7,625,071	7,707,065	7,707,065	7,596,741	8,069,281	5%
Fire	4,008,360	4,070,754	4,298,466	4,298,466	4,154,262	4,638,630	8%
Community Development	3,987,293	3,916,073	5,004,517	5,645,517	4,887,120	4,810,805	-4%
Public Works	9,208,067	12,468,695	9,770,877	9,465,587	8,577,162	10,369,120	6%
Debt Service	1,304,980	1,943,957	1,122,500	1,122,500	1,210,100	1,270,244	13%
Component Units							
Library	1,676,248	1,669,711	1,751,210	1,751,210	1,732,000	2,031,652	16%
Loop Business District	70,586	53,494	56,400	56,400	56,400	72,257	28%
Parkview Gardens	93,456	118,377	95,000	95,000	95,000	85,500	-10%
Capital Improvement	1,576,750	1,297,501	4,243,663	6,140,163	5,505,870	4,614,352	9%
Total	31,758,205	35,711,113	37,013,556	39,360,766	36,598,312	39,167,071	6%



Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	General	Debt Service	Sewer Lateral	Library	Economic Development Sales Tax
Revenues:					
Property Taxes	3,605,558	224,000	-	1,584,600	-
Sales Tax	8,924,272	-	-	-	556,000
Intergovernmental	2,066,191	-	-	70,000	-
Grants	-	-	-	12,000	-
Licenses	614,782	-	-	-	-
Gross Receipts Tax	6,748,872	-	-	-	-
Inspection Fees	689,166	-	-	-	-
Charges for City Services	980,377	-	580,000	-	-
Parks & Recreation Fees	1,640,671	-	-	-	-
Municipal Court & Parking	1,143,300	-	-	-	-
Interest	101,788	500	6,000	15,000	1,000
Miscellaneous Revenue	99,609	-	-	135,000	-
Total Revenues	26,614,586	224,500	586,000	1,816,600	557,000
Expenditures:					
Legislative	213,830	-	-	-	-
City Manager's Office	722,300	-	-	-	-
Human Resources	139,600	-	-	-	-
Information Technology	889,000	-	-	-	-
Finance	818,600	-	-	-	-
Municipal Court	340,400	-	-	-	-
Police	7,998,000	-	-	-	-
Fire	4,638,630	-	-	-	-
Community Development	4,006,305	-	-	-	-
Public Works	4,623,025	-	-	-	-
Debt Service	1,028,344	241,900	-	-	-
Other	-	-	617,060	1,752,652	402,000
Capital Improvement	1,059,352	-	-	275,000	155,000
Total Expenditures	26,477,386	241,900	617,060	2,027,652	557,000
Excess (deficiency) of revenues over (under) expenditures	137,200	(17,400)	(31,060)	(211,052)	-
Other Financing Sources (Uses):					
Operating transfer in (out)	4,000	-	-	(4,000)	-
Advances to (from) other funds	-	-	-	-	-
Changes in Fund Balance FY 14	141,200	(17,400)	(31,060)	(215,052)	-
Fund Balance July 1, 2013	18,539,121	283,900	1,228,463	1,022,085	1,715,066
Fund Balance June 30, 2014	\$ 18,680,321	\$ 266,500	\$ 1,197,403	\$ 807,033	\$ 1,715,066



Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	CALOP	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	-	42,257	85,000	-	5,541,415
Sales Tax	-	-	-	-	9,480,272
Intergovernmental	-	-	-	-	2,136,191
Grants	-	-	-	797,566	809,566
Licenses	-	30,000	-	-	644,782
Gross Receipts Tax	-	-	-	-	6,748,872
Inspection Fees	-	-	-	-	689,166
Charges for City Services	-	-	-	-	1,560,377
Parks & Recreation Fees	-	-	-	-	1,640,671
Municipal Court & Parking	-	-	-	-	1,143,300
Interest	500	-	500	-	125,288
Miscellaneous Revenue	-	-	-	-	234,609
Total Revenues	500	72,257	85,500	797,566	30,754,509
Expenditures:					
Legislative	-	-	-	-	213,830
City Manager's Office	-	-	-	-	722,300
Human Resources	-	-	-	-	139,600
Information Technology	-	-	-	-	889,000
Finance	-	-	-	-	818,600
Municipal Court	-	-	-	-	340,400
Police	-	-	-	-	7,998,000
Fire	-	-	-	-	4,638,630
Community Development	-	-	-	-	4,006,305
Public Works	-	-	-	-	4,623,025
Debt Service	-	-	-	-	1,270,244
Other	81,500	72,257	85,500	797,566	3,808,535
Capital Improvement	-	-	-	-	1,489,352
Total Expenditures	81,500	72,257	85,500	797,566	30,957,821
Excess (deficiency) of revenues over (under) expenditures	(81,000)	-	-	-	(203,312)
Other Financing Sources (Uses):					
Operating transfer in (out)	-	-	-	-	-
Advances to (from) other funds	-	-	-	-	-
Changes in Fund Balance FY 14	(81,000)	-	-	-	(203,312)
Fund Balance July 1, 2013	399,355	101,665	76,646	-	23,366,301
Fund Balance June 30, 2014	\$ 318,355	\$ 101,665	\$ 76,646	\$ -	\$ 23,162,989



Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance (Include Transfer from Fund Reserve)

	General	Debt Service	Sewer Lateral	Library	Economic Development Sales Tax
Revenues:					
Property Taxes	3,605,558	224,000	-	1,584,600	-
Sales Tax	8,924,272	-	-	-	556,000
Intergovernmental	2,066,191	-	-	70,000	-
Grants	-	-	-	12,000	-
Licenses	614,782	-	-	-	-
Gross Receipts Tax	6,748,872	-	-	-	-
Inspection Fees	689,166	-	-	-	-
Charges for City Services	980,377	-	580,000	-	-
Parks & Recreation Fees	1,640,671	-	-	-	-
Municipal Court & Parking	1,143,300	-	-	-	-
Interest	101,788	500	6,000	15,000	1,000
Miscellaneous Revenue	99,609	-	-	135,000	-
Total Revenues	26,614,586	224,500	586,000	1,816,600	557,000
Expenditures:					
Legislative	213,830	-	-	-	-
City Manager's Office	722,300	-	-	-	-
Human Resources	139,600	-	-	-	-
Information Technology	889,000	-	-	-	-
Finance	818,600	-	-	-	-
Municipal Court	340,400	-	-	-	-
Police	7,998,000	-	-	-	-
Fire	4,638,630	-	-	-	-
Community Development	4,091,305	-	-	-	-
Public Works	4,773,025	-	-	-	-
Debt Service	1,028,344	241,900	-	-	-
Other	-	-	617,060	1,752,652	402,000
Capital Improvement	4,614,352	-	-	275,000	155,000
Total Expenditures	30,267,386	241,900	617,060	2,027,652	557,000
Excess (deficiency) of revenues over (under) expenditures	(3,652,800)	(17,400)	(31,060)	(211,052)	-
Other Financing Sources (Uses):					
Operating transfer in (out)	4,000	-	-	(4,000)	-
Advances to (from) other funds	-	-	-	-	-
Changes in Fund Balance FY 14	(3,648,800)	(17,400)	(31,060)	(215,052)	-
Fund Balance July 1, 2013	18,539,121	283,900	1,228,463	1,022,085	1,715,066
Fund Balance June 30, 2014	\$ 14,890,321	\$ 266,500	\$ 1,197,403	\$ 807,033	\$ 1,715,066



Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance (Include Transfer from Fund Reserve)

	CALOP	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	-	42,257	85,000	-	5,541,415
Sales Tax	-	-	-	-	9,480,272
Intergovernmental	-	-	-	-	2,136,191
Grants	-	-	-	797,566	809,566
Licenses	-	30,000	-	-	644,782
Gross Receipts Tax	-	-	-	-	6,748,872
Inspection Fees	-	-	-	-	689,166
Charges for City Services	-	-	-	-	1,560,377
Parks & Recreation Fees	-	-	-	-	1,640,671
Municipal Court & Parking	-	-	-	-	1,143,300
Interest	500	-	500	-	125,288
Miscellaneous Revenue	-	-	-	-	234,609
Total Revenues	500	72,257	85,500	797,566	30,754,509
Expenditures:					
Legislative	-	-	-	-	213,830
City Manager's Office	-	-	-	-	722,300
Human Resources	-	-	-	-	139,600
Information Technology	-	-	-	-	889,000
Finance	-	-	-	-	818,600
Municipal Court	-	-	-	-	340,400
Police	-	-	-	-	7,998,000
Fire	-	-	-	-	4,638,630
Community Development	-	-	-	-	4,091,305
Public Works	-	-	-	-	4,773,025
Debt Service	-	-	-	-	1,270,244
Other	81,500	72,257	85,500	797,566	3,808,535
Capital Improvement	-	-	-	-	5,044,352
Total Expenditures	81,500	72,257	85,500	797,566	34,747,821
Excess (deficiency) of revenues over (under) expenditures	(81,000)	-	-	-	(3,993,312)
Other Financing Sources (Uses):					
Operating transfer in (out)	-	-	-	-	-
Advances to (from) other funds	-	-	-	-	-
Changes in Fund Balance FY 14	(81,000)	-	-	-	(3,993,312)
Fund Balance July 1, 2013	399,355	101,665	76,646	-	23,366,301
Fund Balance June 30, 2014	\$ 318,355	\$ 101,665	\$ 76,646	\$ -	\$ 19,372,989

This page intentionally left blank.



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0
General Administration			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	<i>3.0</i>	<i>3.0</i>	<i>3.0</i>
<i>Human Resources</i>			
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	<i>1.0</i>	<i>1.0</i>	<i>1.0</i>
General Administration Personnel Total	4.0	4.0	4.0
Administrative Services			
<i>Finance</i>			
Director of Finance	-	1.0	1.0
Deputy City Manager/Finance Director	1.0	-	-
Finance Officer	1.0	-	-
Assistant Director of Finance	-	1.0	1.0
Accounts Receivable Supervisor	1.0	-	-
Senior Accountant	1.0	1.0	1.0
Budget Analyst	-	1.0	1.0
Accountant	-	1.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Customer Service	-	2.0	2.0
Senior Account Clerk	2.0	-	-
Print Shop Operator	1.0	1.0	1.0
Account Clerk II	1.0	-	-
<i>Finance Personnel Total</i>	<i>10.0</i>	<i>10.0</i>	<i>10.0</i>
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	<i>3.0</i>	<i>3.0</i>	<i>3.0</i>
Administrative Services Personnel Total	13.0	13.0	13.0
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Deputy Police Chief	1.0	1.0	-



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	59.0	62.0	67.0
Supervisory Dispatcher	3.0	3.0	3.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst (formerly Victim Services Advocate)	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	<u>91.0</u>	<u>94.0</u>	<u>98.0</u>
<i>Police Grants</i>			
Police Officer	3.0	-	-
<i>Police Grants Personnel Total</i>	<u>3.0</u>	<u>-</u>	<u>-</u>
Police Personnel Total	<u>94.0</u>	<u>94.0</u>	<u>98.0</u>
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	-	-	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	9.0	9.0	9.0
Paramedic Firefighter	29.0	29.0	30.0
Firefighter	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Fire Personnel Total	<u>44.0</u>	<u>44.0</u>	<u>46.0</u>
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Assistant Director of Public Works and Parks/City Engineer	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<i>Streets, Parks, and Forestry Maintenance</i>			
Streets and Parks Operations Superintendent	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	5.0	5.0	5.0
General Maintenance Worker	2.0	2.0	2.0
Heavy Equipment Operator	5.0	5.0	5.0
Tree Trimmer	2.0	2.0	2.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Equipment Operator	9.0	9.0	9.0
Advanced Clerk Typist	1.0	1.0	1.0
Laborer/Light Equipment Operator	4.0	4.0	4.0
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	<u>30.0</u>	<u>30.0</u>	<u>30.0</u>
<i>Golf Course Maintenance</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance Personnel Total</i>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	9.0	9.0	9.0
<i>Solid Waste Management Personnel Total</i>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
Public Works and Park Department Personnel Total	<u>57.0</u>	<u>57.0</u>	<u>57.0</u>
Community Development			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Dir. of Construction & Facilities Maint./Building Comm.	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Dpty Bldg Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	1.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Operations Personnel Total</i>	<u>20.0</u>	<u>20.0</u>	<u>20.0</u>
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	5.0	5.0	5.0
General Maintenance Worker	1.0	1.0	1.0
<i>Facilities Maintenance Personnel Total</i>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Recreation Supervisor II	1.0	1.0	2.0
Recreation Supervisor I	2.0	2.0	1.0
<i>Centennial Commons Personnel Total</i>	<u>5.0</u>	<u>5.0</u>	5.0
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	1.0
<i>Economic Development Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	1.0
Community Development Personnel Total	<u>33.0</u>	<u>33.0</u>	33.0
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
MLC System Administrator	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	2.0	2.0
Library Assistant II	1.0	1.0	2.0
Library Assistant I	1.0	1.0	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
Library Personnel Total	<u>16.0</u>	<u>16.0</u>	16.0
All Personnel Full-Time Total	<u>262.0</u>	<u>262.0</u>	268.0



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Administrative Services			
<i>Municipal Court</i>			
Court Clerk	0.5	0.5	0.5
<i>Municipal Court Personnel Total</i>	0.5	0.5	0.5
Administrative Services Personnel Total	0.5	0.5	0.5
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0
Public Works and Parks Department			
<i>Administration & Engineering</i>			
Engineering Technician	-	-	0.6
<i>Administration & Engineering Personnel Total</i>	-	-	0.6
<i>Streets, Parks, and Forestry Maintenance</i>			
Parks Laborer	1.3	1.3	1.8
Streets Laborer	1.3	1.3	0.9
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	2.6	2.6	2.7
<i>Golf Course Maintenance</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	0.5	0.5	0.5
<i>Solid Waste Management</i>			
Laborer	1.8	1.8	1.8
<i>Solid Waste Management Personnel Total</i>	1.8	1.8	1.8
Public Works and Parks Department Personnel Total	4.9	4.9	5.6
Community Development			
<i>Community Development Operations</i>			
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	0.5	0.5
<i>Recreation</i>			
Custodian	0.8	0.8	0.8
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	0.4	0.4
Assistant Pool Manager	0.5	0.5	0.5
Recreation Specialist III	1.4	1.4	1.4



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	6.7	6.7
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	4.5	4.5
Cashier	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	<u>28.5</u>	<u>28.5</u>	<u>28.5</u>
Community Development Personnel Total	<u>29.0</u>	<u>29.0</u>	<u>29.0</u>
All Personnel Part-Time Total	<u>38.4</u>	<u>38.4</u>	<u>39.1</u>



PERSONNEL SUMMARY

Full-Time Position Title	Minimum Annual Salary	Maximum Annual Salary	Grade
Accountant	\$37,968	\$48,079	11
Accounts Payable Specialist	\$36,769	\$46,463	10
Administrative Analyst	\$43,746	\$55,313	14
Administrative Assistant	\$36,769	\$46,463	10
Administrative Assistant (Library)	\$33,117	\$38,408	L10
Advanced Clerk Typist	\$30,661	\$38,789	6A
Assistant Director of Finance	\$58,677	\$73,702	20
Assistant Director of Library	\$54,578	\$65,359	L9
Assistant Director of Public Works and Parks/City Engineer	\$64,688	\$82,559	22
Assistant Fire Chief	\$83,685	\$92,730	24P
Battalion Chief	\$74,603	\$81,947	20F
Building Supervisor (Library)	\$28,841	\$35,722	L8
City Clerk	\$45,521	\$58,556	15
City Manager	\$132,600	\$132,600	S03
Court Administrator	\$39,878	\$50,380	12
Court Clerk II	\$30,661	\$38,789	6A
Crew Leader	\$38,948	\$49,670	11B
Custodian	\$27,528	\$34,725	4
Deputy Director of Construct. & Facilities Maint./Building Commissioner	\$58,677	\$73,702	20
Deputy Director of Economic & Community Development	\$58,677	\$73,702	20
Deputy Director of Recreation	\$54,578	\$68,556	18B
Director of Community Development	\$77,234	\$98,287	25A
Director of Finance	\$88,709	\$112,828	27
Director of Public Works and Parks	\$88,709	\$112,828	27
Dispatcher	\$36,561	\$46,696	9D
Economic Development Manager	\$43,746	\$55,313	14
Equipment Operator	\$33,929	\$42,938	8A
Executive Secretary to Chief	\$36,769	\$46,463	10
Executive Secretary to Department Director	\$34,725	\$43,929	9
Facilities Maintenance Supervisor	\$43,746	\$55,313	14
Fire Chief	\$93,220	\$108,385	25F
Firefighter	\$47,773	\$56,475	11A
Fleet Manager	\$45,521	\$58,556	15
Forestry Supervisor	\$43,746	\$55,313	14
General Maintenance Worker	\$35,496	\$44,896	9A
Golf Manager	\$43,746	\$55,313	14
Golf Maintenance Superintendent	\$43,746	\$55,313	14
Heavy Equipment Operator	\$35,496	\$44,896	9A
Human Resources Manager	\$45,521	\$58,556	15
Inspector I	\$37,968	\$48,079	11
Inspector II	\$39,878	\$50,380	12
Laborer/Light Equipment Operator	\$30,221	\$38,250	6
Lead Mechanic	\$43,746	\$55,313	14



PERSONNEL SUMMARY

Full-Time Position Title	Minimum Annual Salary	Maximum Annual Salary	Grade
Librarian I	\$34,430	\$38,945	L4
Librarian II	\$40,257	\$48,770	L5
Library Assistant II	\$26,076	\$30,233	L2
Library Director	\$79,653	\$89,229	L7
Mechanic	\$41,738	\$52,730	13
MLC System Administrator	\$58,165	\$69,450	L6
Multi-Discipline Inspector	\$41,787	\$53,330	12C
Paramedic Fire Captain	\$65,521	\$76,708	16M
Paramedic Firefighter	\$53,795	\$62,999	11M
Paraprofessional Librarian	\$30,491	\$35,364	L3
Parking Controller	\$26,622	\$33,611	3
Planner	\$41,787	\$53,330	12C
Police Captain	\$79,572	\$87,112	20P
Police Chief	\$91,078	\$115,472	27P
Police Lieutenant	\$70,551	\$77,332	18P
Police Officer	\$46,879	\$59,890	14P
Police Officer Trainee	\$44,003	\$55,606	13P
Police Sergeant	\$61,543	\$67,504	16P
Print Shop Operator	\$35,214	\$44,590	9B
Project Manager I	\$41,383	\$52,816	12B
Project Manager II	\$45,031	\$56,940	14A
Recreation Supervisor I	\$36,769	\$46,463	10
Recreation Supervisor II	\$41,383	\$52,816	12B
Sanitation Superintendent	\$53,342	\$67,002	18
Secretary to City Manager	\$36,769	\$46,463	10
Senior Accountant	\$41,787	\$53,330	12C
Senior Plans Examiner/Deputy Building Commissioner	\$43,746	\$55,313	14
Senior Public Works Manager	\$54,578	\$68,556	18B
Streets and Parks Operations Superintendent	\$62,185	\$78,924	21
Supervisory Dispatcher	\$40,294	\$50,918	12D
Tree Trimmer	\$35,496	\$44,896	9A
Crime Analyst (formerly Victim Services Advocate)	\$34,333	\$43,844	8
Youth Services Librarian	\$54,180	\$65,080	L30

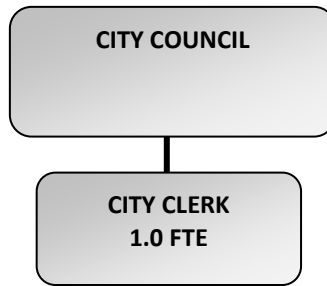


Part-Time Compensation Summary

Position Title	Minimum Hourly Rate	Maximum Hourly Rate	Grade
Administrative Secretary	\$11.97	\$13.15	P24
Advanced Clerk Typist	\$9.74	\$9.74	P19
Assistant Pool Manager	\$8.07	\$8.84	P11
Camp Manager	\$9.55	\$11.09	P12
Cashier	\$7.35	\$8.02	P04
Clerk Typist	\$8.15	\$8.15	P18
Court Clerk	\$12.76	\$12.76	P20
Custodian	\$9.47	\$11.52	P26
Dispatcher	\$15.35	\$18.73	P27
Laborer	\$9.47	\$11.52	P26
Lifeguard	\$7.76	\$8.53	P05
Park Attendent	\$7.35	\$8.02	P06
Parking Controller	\$12.19	\$12.19	P13
Pool Manager	\$9.55	\$11.09	P12
Recreation Program Supervisor	\$9.55	\$10.58	P17
Recreation Specialist I	\$7.35	\$8.02	P02
Recreation Specialist II	\$8.07	\$8.84	P07
Recreation Specialist III	\$8.84	\$9.61	P10
Traffic Escort	\$8.15	\$8.15	P16

This page intentionally left blank.

LEGISLATIVE SERVICES





The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Updating legislative news on website

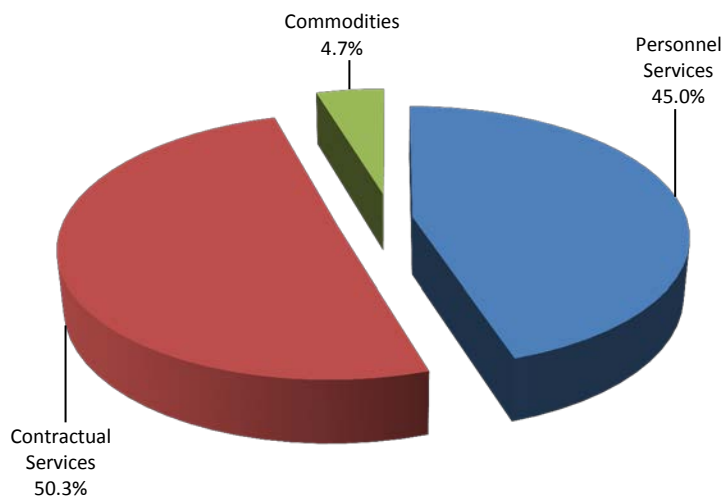
PERSONNEL SUMMARY

Full-Time			
	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	91,600	93,419	99,508	99,508	91,495	96,200	-3%
Contractual Services	53,307	76,918	92,385	92,385	90,200	107,630	17%
Commodities	4,657	29,449	8,380	8,380	8,200	10,000	19%
Total	149,564	199,786	200,273	200,273	189,895	213,830	7%

Expenditure Pie Chart



GOALS

1. Work to make all City Council communications electronically.
2. Do necessary research to move towards live broadcasts of all Council meetings.
3. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
4. Continue to streamline the Board of Commission appointment process.
5. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
6. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
7. Clarify the City's policy on the State of Missouri Sunshine Law.
8. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

SIGNIFICANT CHANGES IN FY 2013

1. Election Costs – Increases 100% (\$10,000) due to elections will be held in 2014.
2. Part-Time Salaries – Decreases 20% (\$5,000) reflect actual spending in recent years.
3. Professional Services – Increases 18% (\$4,500) due to recodification of City's Municipal Code.
4. Office and Computer Equipment - Increases 100% (\$2,500) due to fund necessary for computer upgrades.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Council Meetings	51	50	50	50
Ordinances & Resolutions Processed	42	40	40	40

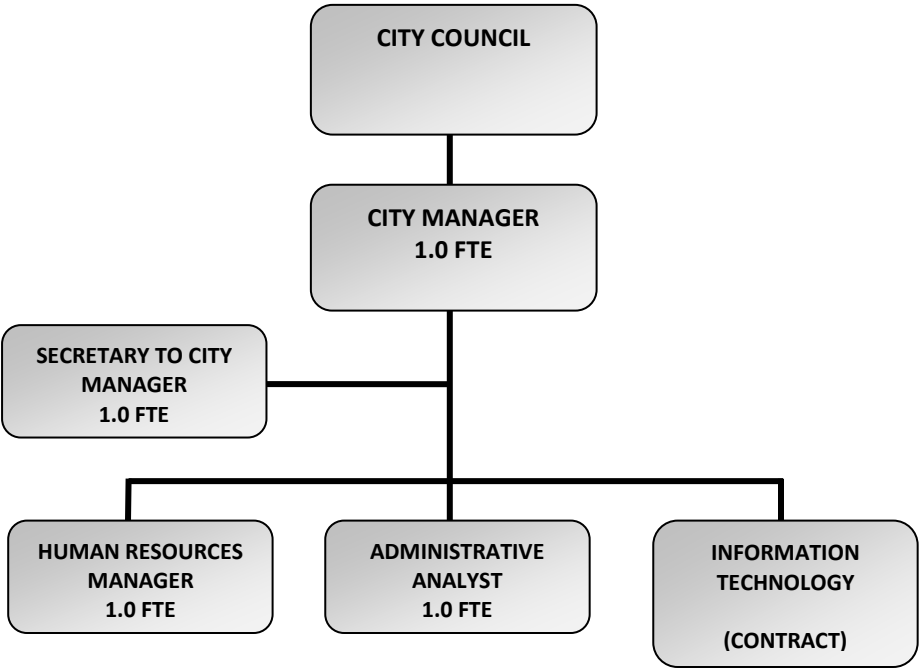


Department	Legislative Services
Program	Legislative Services

Fund	General
Account Number	01-10-02

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	57,629	59,966	57,408	57,408	56,000	58,600	2%
5340 Salaries - Part-Time & Temp	18,960	18,280	25,000	25,000	20,000	20,000	-20%
5420 Workers Compensation	139	138	200	200	150	200	0%
5460 Medical Insurance	4,216	4,511	5,100	5,100	4,900	5,200	2%
5660 Social Security Contributions	4,708	4,779	5,500	5,500	4,800	5,000	-9%
5740 Pension Contribution Nonunif.	4,710	4,572	5,000	5,000	4,495	6,000	20%
5860 Unemployment	137	55	-	-	-	-	0%
5900 Medicare	1,101	1,118	1,300	1,300	1,150	1,200	-8%
Sub-Total Personnel Services	91,600	93,419	99,508	99,508	91,495	96,200	-3%
Contractual Services							
6010 Professional Services	5,029	16,197	25,500	25,500	24,000	30,000	18%
6040 Events & Receptions	75	221	225	225	200	500	122%
6110 Mileage Reimbursement	33	116	500	500	200	300	-40%
6115 Mayor & City Council Travel	3,989	3,558	9,000	9,000	8,000	9,000	0%
6120 Professional Development	1,185	894	2,500	2,500	2,500	2,500	0%
6130 Advertising & Public Notices	-	188	600	600	400	500	-17%
6170 Insurance - Liability	3,369	3,671	3,900	3,900	3,900	4,000	3%
6220 Insurance - Public Officials	22,367	25,890	30,000	30,000	30,000	30,000	0%
6400 Office Equipment Maintenance	2,345	2,635	4,000	4,000	3,000	3,000	-25%
6610 Staff Training	843	1,348	800	800	500	2,000	150%
6650 Membership & Certification	14,072	13,625	15,360	15,360	17,500	15,830	3%
6720 Election Costs	-	8,575	-	-	-	10,000	100%
Sub-Total Contractual Services	53,307	76,918	92,385	92,385	90,200	107,630	17%
Commodities							
7001 Office Supplies	2,497	2,496	4,000	4,000	4,000	3,000	-25%
7050 Publications	474	781	1,130	1,130	1,000	1,200	6%
7090 Office & Computer Equip.	1,588	25,920	2,500	2,500	2,500	5,000	100%
7335 Business Meeting	98	109	500	500	500	500	0%
7855 Promotional Items	-	143	250	250	200	300	20%
Sub-Total Commodities	4,657	29,449	8,380	8,380	8,200	10,000	19%
Total	149,564	199,786	200,273	200,273	189,895	213,830	7%

GENERAL ADMINISTRATION





GENERAL ADMINISTRATION

During Fiscal Year 2012, several administrative areas combined under General Administration. General Administration now consists of the City Manager's Office, Human Resources, and Information Technology which provide internal services to other City departments. This change was made to increase the efficiency and effectiveness of these program areas.

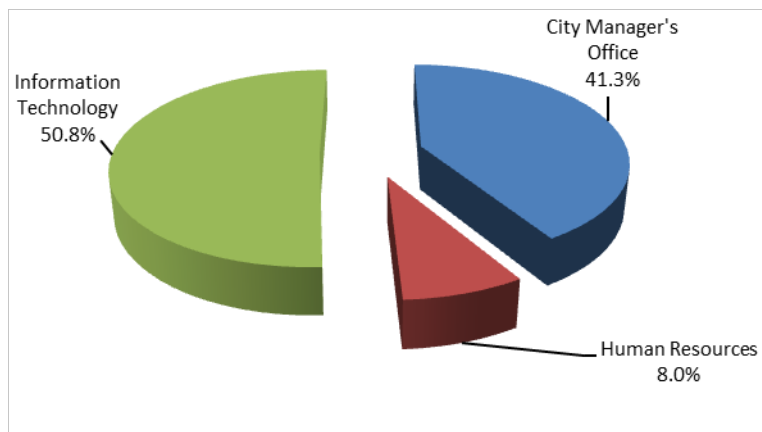
PERSONNEL SUMMARY

Full-Time

	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
General Administration Personnel			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	3.0	3.0	3.0
<i>Human Resources</i>			
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	1.0	1.0	1.0
General Administration Personnel Total	4.0	4.0	4.0

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Capital	Total
City Manager's Office	383,900	332,400	6,000	-	722,300
Human Resources	90,000	40,400	9,200	-	139,600
Information Technology	-	488,000	56,000	345,000	889,000
Total	473,900	860,800	71,200	345,000	1,750,900





CITY MANAGER'S OFFICE

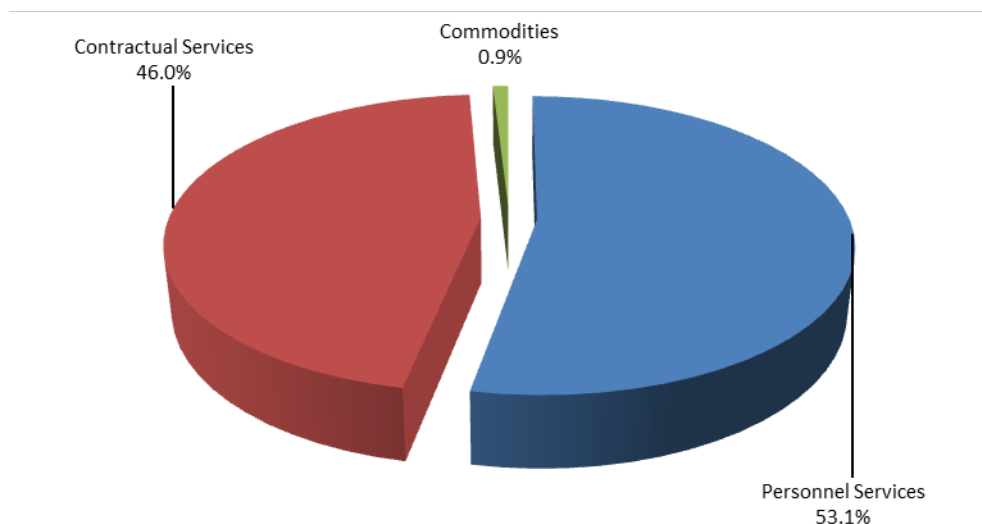
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	285,840	251,815	383,850	383,850	319,998	383,900	0%
Contractual Services	206,538	356,333	355,400	355,400	326,500	332,400	-6%
Commodities	5,973	8,565	5,000	5,000	4,000	6,000	20%
Total	498,351	616,713	744,250	744,250	650,498	722,300	-3%

Expenditure Pie Chart



Department	General Administrative
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2011 Actual	FY 2012 Actual	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services						
5001 Salaries - Full-Time	227,022	203,635	235,000	195,000	232,000	-1%
5340 Salaries - Part-Time & Temp	6,197	-	100,000	80,000	100,000	0%
5420 Workers Compensation	536	547	750	570	700	-7%
5460 Medical Insurance	8,201	11,504	10,500	9,750	10,400	-1%
5660 Social Security Contributions	13,879	13,526	14,000	12,350	15,000	7%
5740 Pension Contribution Nonunif.	18,417	18,743	18,800	18,428	21,000	12%
5900 Medicare	3,245	3,484	4,800	3,900	4,800	0%
Sub-Total Personnel Services	285,840	251,815	383,850	319,998	383,900	0%
Contractual Services						
6010 Professional Services	59,610	208,688	181,500	180,000	124,000	-32%
6020 Legal Services	114,791	95,226	120,000	100,000	120,000	0%
6040 Events & Receptions	-	383	500	500	500	0%
6050 Maintenance Contracts	-	5,185	5,000	5,000	5,500	10%
6070 Temporary Labor	7,490	20,762	10,000	5,000	5,000	-50%
6090 Postage	5,114	3,504	7,000	11,500	21,500	207%
6110 Mileage Reimbursement	10	-	-	-	-	0%
6120 Professional Development	382	-	4,000	2,000	2,000	-50%
6130 Advertising & Public Notices	37	111	200	200	200	0%
6150 Printing Services		13,480	13,000	13,000	43,000	231%
6170 Insurance - Liability	5,569	3,670	3,900	3,400	3,000	-23%
6270 Telephone & Pagers	1,162	670	1,000	600	700	-30%
6400 Office Equipment Maintenance	2,126	2,584	2,300	2,300	2,000	-13%
6610 Staff Training	231	-	1,000	-	1,000	0%
6650 Membership & Certification	5,856	1,583	3,000	2,000	2,000	-33%
6700 Misc. Operating Services	3,982	80	3,000	1,000	2,000	-33%
Sub-Total Contractual Services	206,538	356,333	355,400	326,500	332,400	-6%
Commodities						
7001 Office Supplies	3,180	2,524	2,500	1,000	2,500	0%
7050 Publications	1,248	377	500	500	500	0%
7090 Office & Computer Equip.	-	1,610	1,000	1,000	1,500	50%
7335 Business Meeting	1,545	945	1,000	1,500	1,500	50%
7855 Promotional Items	-	2,912	-	-	-	0%
Sub-Total Commodities	5,973	8,565	5,000	4,000	6,000	20%
Total	498,351	616,713	744,250	650,498	722,300	-3%



HUMAN RESOURCES

The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness.

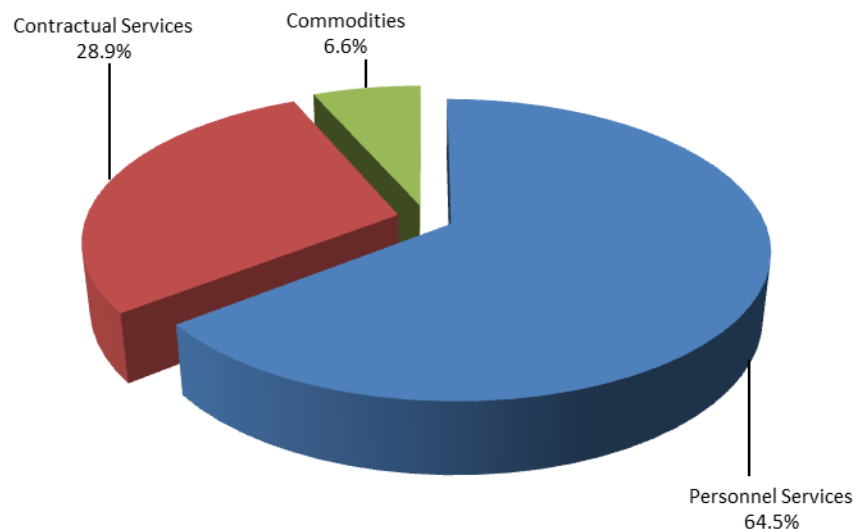
Day-to-day activities include:

- Recruitment and hiring of employees
- Maintenance of personnel records
- Administering employee benefits
- Evaluating employee training programs
- Maintenance of classification and compensation plan
- Labor relations
- Support for the City's two Pension Board
- Support for the Civil Service Board

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	94,692	75,591	101,400	101,400	79,032	90,000	-11%
Contractual Services	63,723	44,580	47,935	47,935	33,500	40,400	-16%
Commodities	13,249	5,752	11,300	11,300	9,800	9,200	-19%
Total	171,664	125,923	160,635	160,635	122,332	139,600	-13%

Expenditure Pie Chart





Department	General Administration
Program	Human Resources

Fund	General
Account Number	01-14-07

	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services					
5001 Salaries - Full-Time	57,500	57,500	53,760	58,000	1%
5340 Salaries - Part-Time & Temp	15,000	15,000	-	5,000	-67%
5420 Workers Compensation	200	200	110	200	0%
5460 Medical Insurance	5,100	5,100	5,100	5,200	2%
5465 Medical Insurance - Retirees	10,000	10,000	5,000	5,000	-50%
5540 EAP	5,000	5,000	7,052	7,500	50%
5660 Social Security Contributions	3,500	3,500	3,000	3,700	6%
5740 Pension Contribution Nonunif.	4,300	4,300	4,210	4,500	5%
5860 Unemployment	-	-	-	-	0%
5900 Medicare	800	800	800	900	13%
Sub-Total Personnel Services	101,400	101,400	79,032	90,000	-11%
Contractual Services					
6010 Professional Services	5,000	5,000	5,000	6,000	20%
6030 Medical Service	17,000	17,000	5,000	6,000	-65%
6050 Maintenance Contracts	7,835	7,835	7,800	8,000	2%
6070 Temporary Labor	-	-	-	5,000	100%
6120 Professional Development	1,000	1,000	1,000	1,000	0%
6130 Advertising & Public Notices	6,000	6,000	6,000	5,000	-17%
6150 Printing Services	1,000	1,000	500	500	-50%
6170 Insurance - Liability	3,900	3,900	3,000	3,000	-23%
6400 Office Equipment Maintenance	1,700	1,700	1,700	2,400	41%
6600 Tuition Reimbursement	500	500	500	500	0%
6610 Staff Training	3,000	3,000	2,000	2,000	-33%
6650 Membership & Certification	1,000	1,000	500	500	-50%
6700 Misc. Operating Services	-	-	500	500	100%
Sub-Total Contractual Services	47,935	47,935	33,500	40,400	-16%
Commodities					
7001 Office Supplies	800	800	600	700	-13%
7050 Publications	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	3,000	3,000	2,000	1,000	-67%
7330 Food	3,500	3,500	3,000	3,500	0%
7850 Awards & Gifts	3,000	3,000	3,200	3,000	0%
Sub-Total Commodities	11,300	11,300	9,800	9,200	-19%
Total	160,635	160,635	122,332	139,600	-13%

**INFORMATION TECHNOLOGY (IT)**

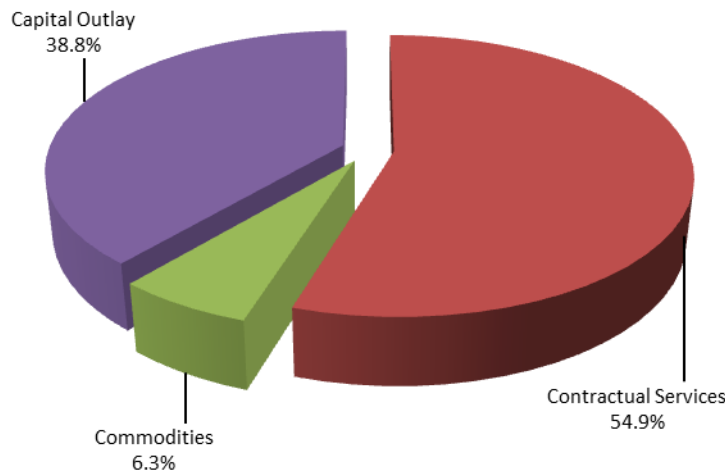
This program area is responsible for maintaining the City's centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

Goals are defined and developed by an Information Technology Core Committee (ITCC) composed of representatives from all City departments. The goals are translated into objectives by a member of the ITCC responsible for the management of IT. Execution of work to complete objectives and day-to-day support is accomplished by a contractual placement employee provided by Tech Electronics. Additional support is provided by Tech Electronics when circumstances require more assistance.

The IT program supports the City's network which has sixteen (16) physical servers, twenty-two (22) virtual servers, one hundred sixty (160) personal computers, eight (8) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	66,379	-	-	-	-	-	0%
Contractual Services	402,230	509,677	525,400	525,400	525,400	488,000	-7%
Commodities	60,980	19,790	66,300	66,300	66,300	56,000	-16%
Capital Outlay	45,781	52,470	80,500	80,500	80,500	345,000	329%
Total	575,370	581,937	672,200	672,200	672,200	889,000	32%

Expenditure Pie Chart

GOALS

1. Improve data backup and disaster recovery.
2. Improve network redundancy.
3. Expand access control to increase security at City buildings.
4. Expand implementation of VoIP phone system.
5. Install required technology at new Fire Station.
6. Ensure Police data and systems are secure, redundant, and reliable.
7. Install secure wireless access for wireless equipment including laptops, access doors, etc.
8. Implement a technology infrastructure replacement plan to decrease the threat of data loss or system failure.
9. Adopt a new document control program or upgrade the existing software.

SIGNIFICANT CHANGES SINCE FY 2013

Fiscal year 2014 budget submission provides a budget decrease in ongoing year-to-year expenditures and an increase in one-year capital projects. Due to the budget in past years, additional one-year capital expenditures are required to fortify the information technology infrastructure to ensure security and reliability.

SIGNIFICANT BUDGETARY ISSUES

Below are the proposed significant expenditures, a description of the item, the cost, and a brief description on how this purchase will affect future budgets:

- **Computer/Monitor refresh (\$15,000)**-This annual cost is less than last year due to extensive improvements completed by IT. Desktops must be regularly replaced in a 5-6 year cycle to ensure the systems can run the required software for employees to complete their duties. It is anticipated this will be an annual capital expenditure.
- **Voice over IP (VoIP) Phone Upgrades (\$10,000)** – With the addition of the new phone equipment in fiscal year 2012, the City will begin transitioning phones to VoIP. This transition will occur over the next six (6) years and will allow phone moves and changes to be done by on-site staff in lieu of paying for installation.
- **Expansion of Access Control (\$20,000)** – IT plans to install a security access control system in the spring of 2013. This additional funding will allow the City to expand the system to include additional doors that require secured access by authorized personnel only, such as the Finance doors, and each floor access to the elevator lobby.
- **New Firehouse #1 Technology (\$63,000)** – The new Firehouse being constructed on Westgate Ave requires technology infrastructure, phones, computers, audio/video, paging systems, and security equipment.
- **Trimbles for Public Works and Parks (\$18,000)** – The Americans with Disabilities Act (ADA) requires cities to provide an ADA Transition Plan outlining when the City will be compliant with the act. These devices will allow employees to quickly document non-compliant areas, thus reducing labor expense.
- **Police Department Toughbook refresh (\$10,000)** – Computers in vehicles must be regularly replaced. It is anticipated this will be an annual capital expenditure.
- **Fire Department Toughbook refresh (\$10,000)** – Computers in vehicles must be regularly replaced. It is anticipated this will be an annual capital expenditure.
- **Police Department Switch Replacement (\$10,000)** – This expenditure will replace a switch that is past its useful life and in danger of failing.
- **Police Department Storage/Backup (\$40,000)** – Currently, the Police Department data is not stored or backed-up in a reliable and redundant manner. Best practices include implementing a type of Storage Area Network (SAN) with backup to ensure data is not lost in a failure.
- **Wireless Access Points (\$10,000)** – Many new technology tools require wireless technology. Currently, City Hall is wired using consumer-grade Wi-Fi devices. The proposed access points would allow guest access to be monitored (for presentations), provide multi-user support for employees, and allow implementation of wireless security access control (also in the budget).



- **Police Department VMWare Licensing (\$32,000)** – The Police Department should never experience an outage because of a server room failure. VMWare licensing will provide the tools to create a virtual environment for the Police Department where the risk of data loss or interruption of service is drastically reduced.
- **Document Control Software (\$60,000)** – Currently, the City uses a document control software called Laserfiche. The vendor informs us they no longer support the current iteration of the software. Further, there would be an additional cost of \$60,000 to upgrade to the newest supported version. Based on the cost increase and concern about the abilities of the software, IT will investigate alternatives that could provide a better software and at a reduced price.
- **IT Infrastructure Replacement (\$72,000/year for 5 years)** – The useful life for the various equipment required to operate the City IT infrastructure such as switches, servers, etc. is five years. By creating a Capital Improvement Program (CIP) for this equipment, IT hopes to have money available for replacing this equipment when necessary.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2013:

- **Storage, Backup and Disaster Recovery of City Data (Not including Police Data)** – A Request for Proposal (RFP) was produced and proposals received. Nimble was selected as the solution and installed.
- **Computer Refresh** – Computers must regularly be updated to ensure that employees have the necessary equipment to complete their duties. All computers on the City network and most on the Police network were either replaced or updated. This effort will allow IT to implement a regular refresh cycle.
- **Upgrade Phone System** – The City phone system was updated to prevent outages, provide new features, and allow for VoIP technology.
- **Faxfinder Installation** – The City installed a faxfinder to replace the aging physical fax machines.
- **New Phone Service Contract** – The City signed a new phone service contract that will provide a significant ongoing savings.
- **Development of an IT Infrastructure Replacement Plan** – IT developed a replacement plan for IT infrastructure that will ensure financing for critical equipment when a failure occurs or upgrading is required.
- **Installed Server Room Environment Monitoring** – IT installed equipment to alert staff of significant environmental changes such as temperature and humidity changes that could damage equipment.
- **Upgraded E-mail Server** – IT upgraded the exchange server to the latest version.
- **Police Camera Installation** – IT provided procurement and technical assistance on projects related to Police surveillance.
- **Access Control** – IT produced a RFP for access control of secure doors, selected a proposal, and began installation.
- **Finance Server Virtualization and Online Payment** – IT virtualized the Finance server and installed a New World System component to allow citizens to pay trash bills online.
- **Police Call Logger** – IT produced a RFP for equipment to record 911 calls, radio traffic, and phone calls. A vendor was selected and the proposal implemented.

**PERFORMANCE MEASUREMENTS**

In the past, the quantity of equipment maintained and statistics regarding the City webpage were used as performance measures. Neither were proper indications of the work completed by IT. Beginning in fiscal year 2013, a more comprehensive measurement system is being utilized.

Category	January 1, 2012- June 30, 2012		July 1, 2012- December 31, 2012		FY2013 Projected	
	Quantity	%	Quantity	%	Quantity	%
A/V Request	14	3.2%	22	4.1%	40	4.0%
End User Support - Email Issues	55	12.5%	50	9.3%	100	9.9%
End User Support - File Recovery	6	1.4%	10	1.9%	20	2.0%
End User Support - Other	26	5.9%	28	5.2%	50	5.0%
End User Support - Password Reset	3	0.7%	5	0.9%	10	1.0%
End User Support - Account Issues	31	7.1%	19	3.6%	40	4.0%
Hardware Support - FaxFinder	0	0.0%	3	0.6%	30	3.0%
Hardware Support - Network Connectivity	16	3.6%	16	3.0%	30	3.0%
Hardware Support - Other	7	1.6%	20	3.7%	40	4.0%
Hardware Support - Phone	35	8.0%	35	6.5%	60	5.9%
Hardware Support - Printer	34	7.7%	62	11.6%	80	7.9%
Hardware Support - Workstation	39	8.9%	53	9.9%	100	9.9%
Project	62	14.1%	59	11.0%	100	9.9%
Software Support - New World	19	4.3%	27	5.0%	80	7.9%
Software Support - Other	51	11.6%	58	10.8%	110	10.9%
Software Support - Program Install	15	3.4%	21	3.9%	40	4.0%
Software Support - RecTrac	5	1.1%	5	0.9%	10	1.0%
Software Support - Updates	8	1.8%	24	4.5%	50	5.1%
Website	13	3.0%	18	3.4%	20	2.0%
TOTAL	439	100.0%	535	100.0%	1010	100.0%



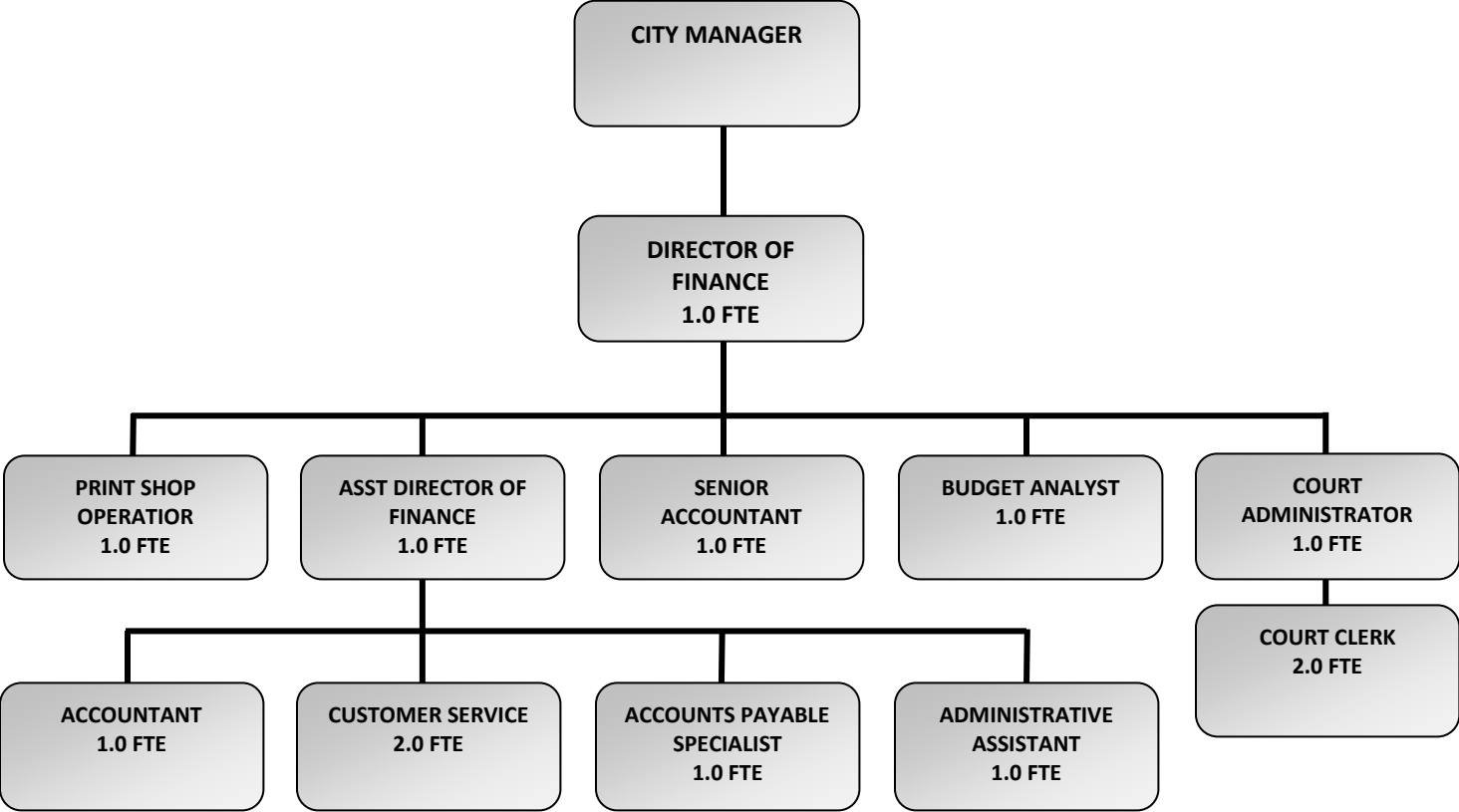
Department	General Administration
Program	Information Technology

Fund	General
Account Number	01-18-11

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	41,448	-	-	-	-	-	0%
5380 Overtime	71	-	-	-	-	-	0%
5420 Workers Compensation	107	-	-	-	-	-	0%
5460 Medical Insurance	3,281	-	-	-	-	-	0%
5660 Social Security Contributions	2,504	-	-	-	-	-	0%
5740 Pension Contribution Nonunif.	10,910	-	-	-	-	-	0%
5860 Unemployment	7,472	-	-	-	-	-	0%
5900 Medicare	586	-	-	-	-	-	0%
Sub-Total Personnel Services	66,379	-	-	-	-	-	0%
Contractual Services							
6010 Professional Services	90,571	137,478	145,000	145,000	145,000	145,000	0%
6050 Maintenance Contracts	113,475	150,355	159,000	159,000	159,000	176,000	11%
6070 Temporary Labor	4,224	348	-	-	-	-	0%
6130 Advertising & Public Notices	-	27	-	-	-	-	0%
6170 Insurance - Liability	3,369	3,670	3,900	3,900	3,900	4,000	3%
6270 Telephone & Pagers	130,355	147,503	130,000	130,000	130,000	95,000	-27%
6320 Internet Services	-	-	-	-	-	9,000	100%
6400 Office Equipment Maintenance	3,686	958	1,000	1,000	1,000	1,000	0%
6560 Technology Services	56,450	68,088	80,000	80,000	80,000	55,000	-31%
6610 Staff Training	100	1,200	5,000	5,000	5,000	2,000	-60%
6650 Membership & Certification	-	50	1,500	1,500	1,500	1,000	-33%
Sub-Total Contractual Services	402,230	509,677	525,400	525,400	525,400	488,000	-7%
Commodities							
7001 Office Supplies	-	-	-	-	-	1,000	100%
7090 Office & Computer Equip.	60,980	19,790	66,300	66,300	66,300	55,000	-17%
Sub-Total Commodities	60,980	19,790	66,300	66,300	66,300	56,000	-16%
Capital Outlay							
8120 Computer Equipment	13,076	28,253	55,500	55,500	55,500	253,000	356%
8140 Software Systems	32,705	24,217	25,000	25,000	25,000	92,000	268%
8180 Office Furniture & Equip.	-	-	-	40,000	40,000	-	0%
Sub-Total Capital Outlay	45,781	52,470	80,500	120,500	120,500	345,000	329%
Total	575,370	581,937	672,200	712,200	712,200	889,000	32%

This page intentionally left blank.

ADMINISTRATIVE SERVICES





The Administrative Services is comprised of the Finance Department and the Municipal Court Division. The department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

Cashiering and Collections Services

- Annually received over 31,164 payments by customers for City collection services, of which, 21,486 payments were from refuse collections
- Process annually over \$11.9 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for ambulance, weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$3.2 million
- Provide overall supervision of Cashiering and Collections staff

Fiscal Services

- Provide billing services for approximately 12,500 accounts for trash collection twice a year and miscellaneous billing throughout the year
- Manage the delivery of the Municipal Services billing statement
- Provide quality customer service to both internal and external customers
- Maintain approximately over 700 business license records and 60 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 500 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

Accounting Services

- Prepare the Comprehensive Annual Financial Report
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Maintain the general ledger and various reconciliations
- Process nearly 9,000 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 133,000 pieces of mail annually
- Process over 13,000 payroll advices and checks annually
- Produce and distribute approximately 500 W-2's , 160 of 1099R and 150 of 1099Misc annually
- Provide updates for New World user security and training to other departments
- Maintain and trouble shoot problems in New World Financial system



Budget Management Division

- Manage and co-ordinate the annual budget preparation process
- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

PERSONNEL SUMMARY

Full-Time			
	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Administrative Services			
<i>Finance</i>			
Director of Finance	-	1.0	1.0
Deputy City Manager/Finance Director	1.0	-	-
Finance Officer	1.0	-	-
Assistant Director of Finance	-	1.0	1.0
Accounts Receivable Supervisor	1.0	-	-
Senior Accountant	1.0	1.0	1.0
Budget Analyst	-	1.0	1.0
Accountant	-	1.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Customer Service	-	2.0	2.0
Senior Account Clerk	2.0	-	-
Print Shop Operator	1.0	1.0	1.0
Account Clerk II	1.0	-	-
<i>City Manager's Office Personnel Total</i>	10.0	10.0	10.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
Administrative Services Personnel Total	13.0	13.0	13.0



ADMINISTRATIVE SERVICES

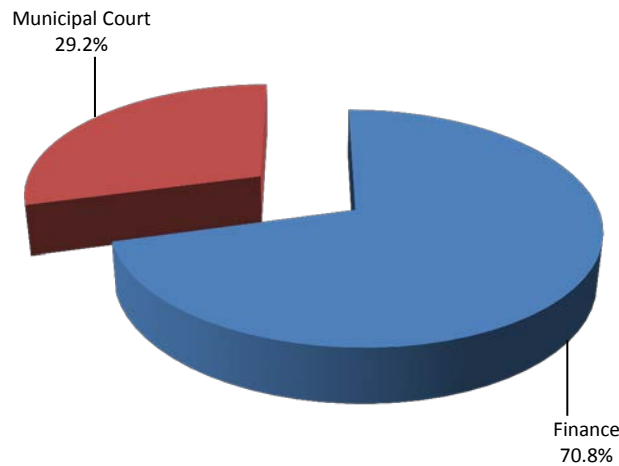
Part-Time

	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Administrative Services			
<i>Municipal Court</i>			
Court Clerk	0.5	0.5	0.5
Administrative Services Personnel Total	0.5	0.5	0.5

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Capital	Other	Total
Finance	652,000	136,400	30,200	-	-	818,600
Municipal Court	255,900	81,600	2,900	-	-	340,400
Total	907,900	218,000	33,100	-	-	1,159,000

Expenditure Pie Chart

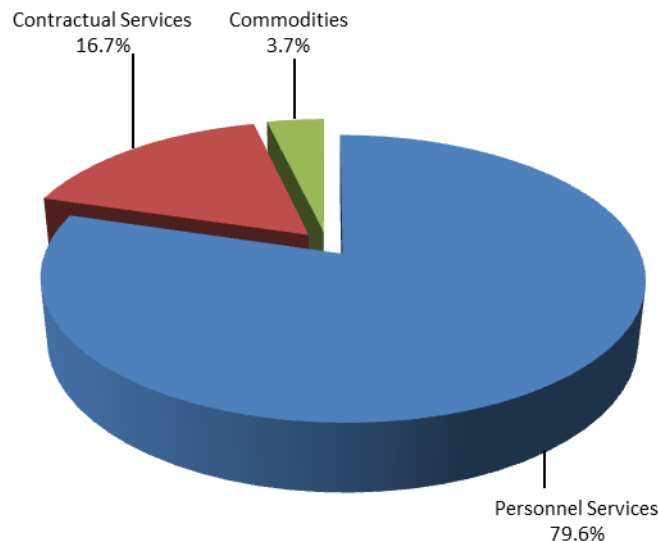


**FINANCE**

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; administering City insurance programs; risk management; fixed asset management; project accounting management; administering the public parking garage support contract; and coordinating Community Development Block Grant funds. The Finance Department also performs mail and printing services for City departments, and parking meter maintenance and collection. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	569,218	524,357	627,400	627,400	605,140	652,000	4%
Contractual Services	156,898	146,865	162,400	162,400	127,700	136,400	-16%
Commodities	44,564	31,849	36,100	36,100	32,300	30,200	-16%
Total	770,680	703,071	825,900	825,900	765,140	818,600	-1%

Expenditure Pie Chart**GOALS**

1. Provide accurate and timely financial reporting to City Manager, City Council and the public.
2. Continue to foster relations and communication with other Departments to enhance better working relationships.
3. Continue to improve workflow, timeliness and accuracy.
4. Continue to perform internal audits, as recommended by the independent external auditor on certain functions to assist in fraud assessment control.



5. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
6. Complete the FY13 Comprehensive Annual Financial Report by December 31, 2013 and apply for the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.
7. To maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue professional development of finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. To develop additional strategies for revenue collections on delinquent accounts.
11. To enhance teamwork within the Department.
12. To increase staff knowledge and understanding of various departmental functions.
13. The implementation of Intelligent Mail Bar Code (IMB). The IMB expands the ability to track individual mail pieces and provides customers with greater visibility into the mail stream.
14. Audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
15. Transition of refuse billing cycles from one (1) cycle every six (6) months to five (5) cycles every six (6) months. This transition will proportionately spread out the approximate 12,000 refuse bills that are scheduled to be mailed every six months. The expected result is a more efficient and effective billing system that will also allow the City staff more time to analyze the refuse accounts and provide better service to residents.

SIGNIFICANT CHANGES SINCE FY 2013

1. Auditing & Accounting – Decreases 16% (\$7,000) due to anticipation of no additional costs being applied.
2. Postage – Decreases 14% (\$5,000) due to anticipation of implementing Intelligent Mail Bar Code (IMB). The implementation of IMB will help reduce the volume of returned mail.
3. Advertising & Public Notices – Decreases 43% (\$1,500) due to decrease in advertising & public notices postings.
4. Printing Services – Decreases 67% (\$2,000) due to anticipation of having more printing functions in-house.
5. Office Equipment Maintenance – Decreases 27% (\$4,500) due to new copier machine contract which decreases the need to use certain printers/copy machines.
6. Lien Recording Fees – Increases 200% (\$800) due to increase in filing liens against customers who owe the City money.
7. Bank & Credit Card Fees – Increases 100% (\$5,000) due to increase in bank and credit card fees.
8. Office Supplies – Decreases 21% (\$4,000) due to making less bulk purchases and making more on as needed basis.
9. Parking Meter Parts – Decreases 42% (\$5,000) due to having updated parking meter parts.

**FISCAL YEAR 2013 PERFORMANCE SUMMARY**

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2011.
- Implemented the eUtilities (Refuse On-Line Bill Pay) as of the September 1, 2012 billing cycle for residents to receive and pay refuse bills on-line.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Continued to work with Client Services, Inc., a collection agency, to collect unpaid bills.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Prepared approximately 170 boxes of records to be destroyed based on the Secretary of State of Missouri Local Government Retention Schedule and created a database to monitor past records destroyed.
- Continued to convert paper records to electronic records.
- Began oversight of U City ROARS newsletter, which is distributed to all residents and businesses via USPS.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Checks Issued	8,542	7,644	8,000	7,800
Refuse unit bills generated	29,157	29,200	30,000	30,000
Purchase Orders	483	469	475	475
Invoices (processed and paid)	9,252	8,893	9,500	9,000
Business Licenses Issued	635	652	700	740
Dog Tags Issued	730	748	700	740
Outgoing Mail Handled	133,535	133,350	135,000	135,000



Department	Administrative Services
Program	Finance

Fund	General
Account Number	01-16-08

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	430,350	401,738	480,000	480,000	460,000	492,000	2%
5340 Salaries - Part-Time & Temp	2,351	1,770	5,000	5,000	5,000	5,000	0%
5380 Overtime	1,633	3,134	1,000	1,000	3,000	2,000	100%
5420 Workers Compensation	3,079	2,415	3,200	3,200	2,600	2,400	-25%
5460 Medical Insurance	48,362	37,697	60,000	60,000	55,000	60,000	0%
5660 Social Security Contributions	25,370	24,105	31,000	31,000	26,000	30,500	-2%
5740 Pension Contribution Nonunif.	40,953	38,179	38,200	38,200	37,540	48,000	26%
5860 Unemployment	11,126	9,681	2,000	2,000	10,000	5,000	150%
5900 Medicare	5,994	5,638	7,000	7,000	6,000	7,100	1%
Sub-Total Personnel Services	569,218	524,357	627,400	627,400	605,140	652,000	4%
Contractual Services							
6001 Auditing & Accounting	33,863	38,480	45,000	45,000	38,000	38,000	-16%
6010 Professional Services	31,996	6,696	10,000	10,000	5,000	10,000	0%
6050 Maintenance Contracts	10,108	4,980	12,000	12,000	12,000	11,200	-7%
6070 Temporary Labor	1,912	16,545	12,000	12,000	5,000	5,000	-58%
6090 Postage	30,575	33,574	35,000	35,000	30,000	30,000	-14%
6120 Professional Development	6,314	3,297	5,000	5,000	2,500	5,000	0%
6130 Advertising & Public Notices	3,822	3,701	3,500	3,500	2,000	2,000	-43%
6150 Printing Services	3,301	3,292	3,000	3,000	1,000	1,000	-67%
6170 Insurance - Liability	3,369	3,670	3,900	3,900	3,500	3,500	-10%
6190 Insurance - Miscellaneous	841	833	1,000	1,000	1,000	1,000	0%
6270 Telephone & Pagers	1,258	449	-	-	-	-	0%
6600 Office Equipment Maintenance	16,243	17,693	16,500	16,500	12,000	12,000	-27%
6610 Staff Training	392	314	6,500	6,500	3,000	5,000	-23%
6650 Membership & Certification	2,506	2,540	2,000	2,000	1,000	1,000	-50%
6660 Laundry Services	652	338	600	600	200	200	-67%
6700 Misc. Operating Services	21,748	(584)	1,000	1,000	1,000	1,000	0%
6730 Lien Recording Fees	324	105	400	400	500	500	25%
6770 Bank & Credit Card Fees	(12,327)	10,969	5,000	5,000	10,000	10,000	100%
Sub-Total Contractual Services	156,898	146,865	162,400	162,400	127,700	136,400	-16%
Commodities							
7001 Office Supplies	27,820	16,691	19,000	19,000	15,200	15,000	-21%
7050 Publications	159	-	400	400	400	500	25%
7090 Office & Computer Equip.	3,346	188	3,500	3,500	3,500	3,000	-14%
7410 License Plates & Badges	442	240	500	500	500	500	0%
7570 Hardware & Hand Tools	(8,053)	322	500	500	500	500	0%
7650 Parking Meter Parts	20,850	14,313	12,000	12,000	12,000	10,500	-13%
7770 Wearing Apparel	-	-	200	200	200	200	0%
Sub-Total Commodities	44,564	31,849	36,100	36,100	32,300	30,200	-16%
Total	770,680	703,071	825,900	825,900	765,140	818,600	-1%



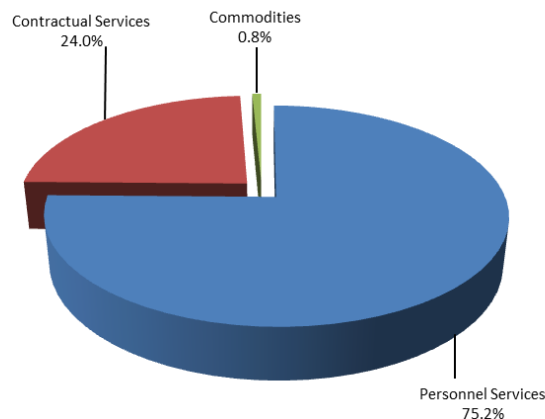
MUNICIPAL COURT

The Municipal Court staff processed violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	281,300	255,345	250,600	250,600	244,492	255,900	2%
Contractual Services	50,680	56,310	87,000	87,000	76,600	81,600	-6%
Commodities	2,194	1,856	3,000	3,000	2,500	2,900	-3%
Total	334,174	313,511	340,600	340,600	323,592	340,400	0%

Expenditure Pie Chart



PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Fines & Court costs	\$1,049,748	\$1,049,748	\$1,000,000	\$1,050,000
Parking Tickets issued	18,301	18,301	11,500	12,000
Moving violations (filed)	6,150	6,150	3,181	3,200
Housing & Environmental violations (filed)	2,033	2,033	1,280	1,300
Other violations (filed)	1,755	1,755	1,621	1,650
Total number of new court cases (filed)	28,239	28,239	17,582	18,150
Total number of trials set	420	420	380	380
Total number of trials heard	381	381	350	350

*Decrease in parking tickets issued for both FY13 and FY14 because there is currently only one parking controller on staff. Down from two.



Department	Administrative Services
Program	Municipal Court

Fund	General
Account Number	01-20-14

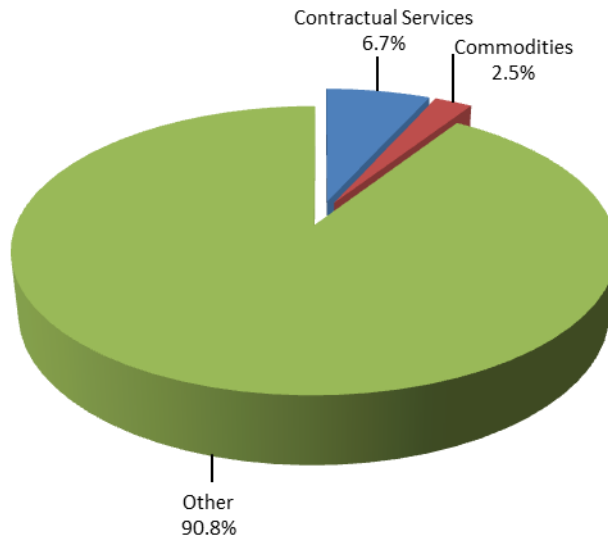
	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	128,529	130,463	133,000	133,000	133,000	135,000	2%
5340 Salaries - Part-Time & Temp	72,716	51,941	37,700	37,700	37,000	40,000	6%
5380 Overtime	3,551	3,259	5,000	5,000	3,000	3,000	-40%
5420 Workers Compensation	597	452	800	800	300	400	-50%
5460 Medical Insurance	51,272	46,384	48,700	48,700	48,700	50,000	3%
5660 Social Security Contributions	11,483	10,279	12,200	12,200	10,100	10,500	-14%
5740 Pension Contribution Nonunif.	10,466	10,163	10,200	10,200	9,992	14,500	42%
5900 Medicare	2,686	2,404	3,000	3,000	2,400	2,500	-17%
Sub-Total Personnel Services	281,300	255,345	250,600	250,600	244,492	255,900	2%
Contractual Services							
6010 Professional Services	450	21,530	33,500	33,500	31,000	32,000	-4%
6050 Maintenance Contracts	12,951	3,334	14,500	14,500	14,500	14,000	-3%
6120 Professional Development	-	-	2,000	2,000	1,000	2,000	0%
6150 Printing Services	3,488	4,482	4,500	4,500	2,000	3,000	-33%
6170 Insurance - Liability	3,369	3,670	3,900	3,900	3,000	3,000	-23%
6400 Office Equipment Maintenance	3,647	3,462	3,500	3,500	3,500	3,500	0%
6560 Technology Services	18,016	17,695	19,500	19,500	18,000	20,000	3%
6600 Tuition Reimbursement	475	-	500	500	500	500	0%
6650 Membership & Certification	100	100	100	100	100	100	0%
6700 Misc. Operating Services	3,607	(3,334)	500	500	500	500	0%
6770 Bank & Credit Card Fees	4,577	5,371	4,500	4,500	2,500	3,000	-33%
Sub-Total Contractual Services	50,680	56,310	87,000	87,000	76,600	81,600	-6%
Commodities							
7001 Office Supplies	2,194	1,856	2,500	2,500	2,500	2,500	0%
7090 Office & Computer Equip.	-	-	500	500	-	400	-20%
Sub-Total Commodities	2,194	1,856	3,000	3,000	2,500	2,900	-3%
Total	334,174	313,511	340,600	340,600	323,592	340,400	0%

**COMMISSION FOR ACCESS AND LOCAL ORIGINAL PROGRAMMING (CALOP)**

The Commission for Access and Local Original Programming (CALOP) awards grants to independent filmmakers to create educational and cultural programs to air on the public access cable television channel in University City. The Commission consists of seven voting members, appointed by City Council. At least one of the seven voting members is chosen from a group of three nominees submitted to the City Council through recommendations by either members of the City Council, City staff or any resident citizen of the City. Members should have a background or knowledge of at least one of three areas: telecasting/cable-casting, educational programs, or cultural activities. There are also four non-voting ex officio members: a member of the City Council, a member appointed by the franchisee, a member appointed by University City School District, and a representative of HEC-TV.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	43,659	4,739	20,000	20,000	20,000	5,500	-73%
Commodities	-	-	-	-	-	2,000	100%
Other	-	1,800	-	-	-	74,000	100%
Total	43,659	6,539	20,000	20,000	20,000	81,500	308%

Expenditure Pie Chart



GOALS

It is the intent of CALOP commission to provide funding and mentoring to enable the production of video programs to enhance the historical, cultural and artistic knowledge and experience of the citizens of the City of University City and of the Greater St. Louis Metropolitan Area and to enable the production of video programs to support the community and the economic development and health of our city.

1. To provide grant money to local video producers to create video programs concerning the cultural, historical, or artistic experience of the City of University City and Region, as well as programs that support the community and the economic development and health of our city, to be aired on cable networks, on the internet and other media.
2. To provide a method to archive and preserve CALOP produced films and original footage.
3. To expand CALOP's presence in the City of University City and the Greater St. Louis Region.
4. To provide guidance in creating with University City High School an on-going program to introduce and educate students in the video making process. The final goal is that a film capable of being aired by the cable channels will be produced on a yearly basis.
5. To be fiscally responsible to the citizens of University City and to seek other funding sources.

SIGNIFICANT BUDGETARY ISSUES

During fiscal year 2012, funding support for the CALOP commission ended. Even though funding support has ended, the commission continues to explore all opportunities to find other funding sources.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Number of grants awarded	5	0	5	5



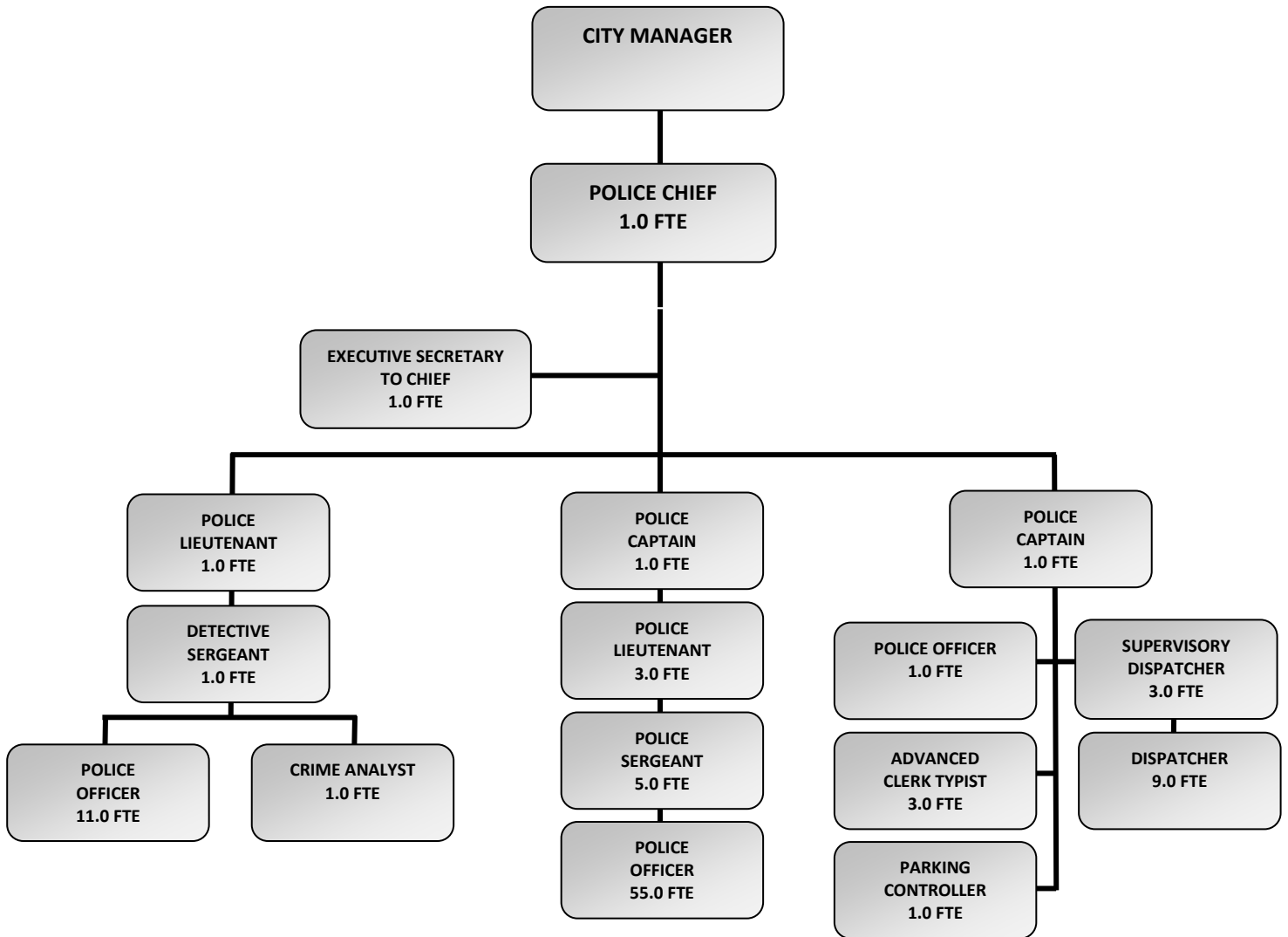
Department	CALOP
Program	CALOP

Fund	CALOP
Account Number	17-16-80

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6010 Professional Services	35	-	-	-	-	-	0%
6020 Legal Services	-	-	-	-	-	2,000	100%
6040 Events & Receptions	634	339	-	-	-	1,500	100%
6090 Postage	-	-	-	-	-	500	100%
6130 Advertising & Public Notices	1,000	-	1,000	1,000	1,000	1,000	0%
6150 Printing Services	-	-	-	-	-	500	100%
6185 Film Grants	44,690	4,400	19,000	19,000	19,000	-	-100%
Sub-Total Contractual Services	46,359	4,739	20,000	20,000	20,000	5,500	-73%
Commodity Services							
7001 Office Supplies	-	-	-	-	-	2,000	100%
Sub-Total Commodity Services	-	-	-	-	-	2,000	100%
Other							
9050 Contingency	-	-	-	-	-	5,000	100%
9850 Grant Allocation	-	1,800	-	-	-	69,000	100%
Sub-Total Other	-	1,800	-	-	-	74,000	100%
Total	46,359	6,539	20,000	20,000	20,000	81,500	308%

This page intentionally left blank.

POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Administration

The Chief of Police, as executive officer of the Department, is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a Civilian Executive Secretary assigned to his office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO)
- (2) Bureau of Investigation (BOI)
- (3) Bureau of Services (BOS)

Which are further subdivided into areas of expertise, manned by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners
- Enforce traffic ordinances and laws
- Investigate incidents, criminal and non-criminal, and make reports where necessary
- Preserve the public peace
- Prevent crime and arrest offenders
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances

The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of the patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel
- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations
- Control and coordinate the Department's disciplinary procedures
- Serve as the Department Safety Officer

The BFO is commanded by a Captain, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. (3) Lieutenants (Platoon Commanders)
2. (5) Sergeants (Platoon Supervisors)
3. (54) Patrol Officers
4. (1) K-9 Officer
5. (1) Crime Analyst/Grant Writer

The BFO is a 24-hour operation, divided into two twelve-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol



Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to the Bureau Commander.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Platoon Commanders.

Patrol Officers are responsible for patrolling an assigned area, and taking whatever enforcement actions necessary for the proper maintenance of order. They shall be responsible to their Patrol Supervisors/Platoon Commanders.

The K-9 Team (Officer and K-9) are available to provide assistance to other patrol units and agencies, responding to crime scenes where tracking, narcotics detection, building searches, or crowd control are required.

The crime analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the department by researching and writing grants that will assist the mission of the agency.

Bureau of Investigation (BOI):

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigations of offenses which require advanced skills and training
- Providing specialized, technical investigative services in specific areas of criminal activity
- Assisting with matters involving juveniles
- Identifying and investigating specific crimes, such as white collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents

The BOI is commanded by a Lieutenant, who reports directly to the Chief of Police. The Lieutenant shall have command over:

1. (1) Sergeant
2. (8) Detectives
3. (3) Resource/D.A.R.E Police Officers

The Detective Sergeant is responsible to the Lieutenant and supervises the activities of the Detectives. The Juvenile Division is responsible for both general and juvenile investigations. D.A.R.E/Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

Bureau of Services (BOS):

The Bureau of Services is under the direct command of a Captain. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service
- Maintain an efficient record system, providing security and effortless retrieval
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch accordingly
- Maintaining a secure storage space for property and evidence, and keeps records to assure the integrity and accessibility of the property and/or evidence



The BOS Commander shall have direct control over:

1. (3) Advanced Clerk Typists
2. (12) Dispatchers
3. (1) Police Officer
4. (1) Parking Controller

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens
- Processing and forwarding state-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics
- Providing professional and courteous service to all customers at the department information window

Dispatchers will be under the command Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Police Officer serves as the IT coordinator, evidence custodian and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Community Safety Awareness Coordinator. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings
- Assistance with safety concerns and crime statistics for neighborhoods and businesses
- Providing home and business security audits
- Attendance of monthly meetings of the City Neighborhood Watch Focus Group
- National Night Out Against Crime Coordination
- Citizen's Police Academy Coordination
- Providing crime statistics to Neighborhood Watch Units



PERSONNEL SUMMARY

Full-Time

	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Deputy Police Chief	1.0	1.0	-
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	59.0	62.0	67.0
Supervisory Dispatcher	3.0	3.0	3.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst (formerly Victim Service Advocate)	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	91.0	94.0	98.0
<i>Police Grants</i>			
Police Officer*	3.0	-	-
<i>Police Grants Personnel Total</i>	3.0	-	-
Police Personnel Total	94.0	94.0	98.0

*Police Officers hired under the COPS Hiring Recovery Program Grant were allocated to Police Operations in FY 13 because grant funds were depleted.

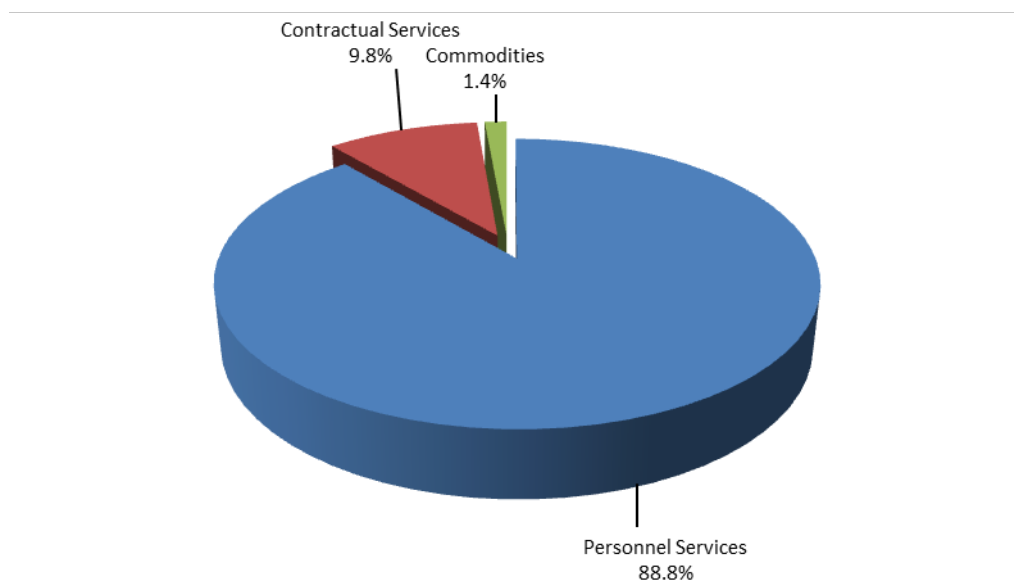
Part-Time

	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	6,257,935	6,590,271	6,743,200	6,743,200	6,605,200	7,099,000	5%
Contractual Services	633,940	666,860	778,354	778,354	778,354	786,000	1%
Commodities	75,867	79,608	114,230	114,230	114,230	113,000	-1%
Total	6,967,742	7,336,739	7,635,784	7,635,784	7,497,784	7,998,000	5%

Expenditure Pie Chart



GOALS

1. Hire and train six (6) qualified Police Officers to increase staffing. The additional officers will allow increased staffing of patrol and investigative sections. It will allow the department more flexibility in addressing issues that affect the quality of life and stability of the neighborhoods and business districts. Enable continued and more frequent usage of hot spot policing and the deployment of special patrol.
2. Develop and expand the knowledge, skills, and abilities of the department by continuing to concentrate on training and hiring quality applicants.
3. Ensure resources allocated for public safety and police services are used in an effective and efficient manner. The Department will continue to monitor and identify emerging crime trends and deploy resources to promote traffic safety, institute enforcement initiatives that target career criminals and habitual traffic offenders.
4. Foster collaborative partnerships with our citizenry, neighborhoods, various service providers, and other government agencies by promoting community oriented policing and problem solving activities and expanding outreach programs such as neighborhood watch programs, crime awareness forums, and focus group interactions.
5. Expect and promote compliance with the department's values, especially personal integrity, and ethical behavior by our members and the organization.
6. Hire and train six (6) qualified Police Officers to increase staffing. The additional officers will allow increased staffing of patrol and investigative sections. It will allow the department more flexibility in addressing issues that affect the quality of life and stability of the neighborhoods and business districts. Enable continued and more frequent usage of hot spot policing and the deployment of special patrol.



7. Complete Phase two of the Loop Camera Project which consists of additional cameras to the existing system; the conversions of the city hall complex current analog cameras to new digital cameras currently deployed.
8. Successfully complete the Federal Communications Commission (FCC) Radio and Telephone Requirement for the New E911 and Narrow-Banding Radio System approved and funded by the St. Louis County Emergency Communications Commission (ECC). This consists of a complete overhaul and replacement of the police/fire base radio stations and all hand held radios utilized by police with new interoperable equipment for communications with all first responders in the Metropolitan St. Louis areas.

SIGNIFICANT CHANGES SINCE FY 2013

1. Salaries-Full-Time – Increases 4% (\$215,000) due to the hiring of six new officers.
2. Salaries-Part-Time & Temp – Decreases -20% (\$15,000) reflects actual prior year spending.
3. Overtime – Increases 16% (\$35,000) reflects actual prior year spending.
4. Pension Contribution – Increases 50% (\$29,800) reflects for new officers.
5. Insurance-Liability – Decreases -33% (\$2,000) due to an anticipated decrease of insurance claims for police cars.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

- Added eight (8) new Neighborhood Watch Units to the existing thirty-five (35).
- Added new members to the University City Police Community Focus Group.
- Conducted security audits of residences and businesses.
- Conducted neighborhood forums on safety awareness.
- Worked with the school district on security program and training.
- Had the first successful City-Wide Joint School District Back to School Rally and National Night-Out Celebration. Provided uniformed police security for numerous special events which include: bike races, running races, and Loop Festivals.
- Continued the hiring effort to bring in qualified individuals as police officers and emergency dispatch operators.
- Completed transition of combining the dispatch services of the University City Fire and Ambulance with Police Dispatch.
- Completed Phase One of the Loop Camera Project which consists of pan-tilt-zoom and static surveillance cameras monitored by the Police Department.
- Continued training departmental personnel:
 1. Computer aided automated records and report writing system.
 2. Crisis Intervention Training (CIT), which equips them to provide better service to people who are in emotional and mental crisis.
 3. Prioritization of investigative cases to ensure thorough address as well as maintaining case management to ensure efficiency.
 4. Individual staff member training in conformance with state mandated training requirements.
 5. Update and maintain security requirements of staff mandated by state and federal authorizing agencies.



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

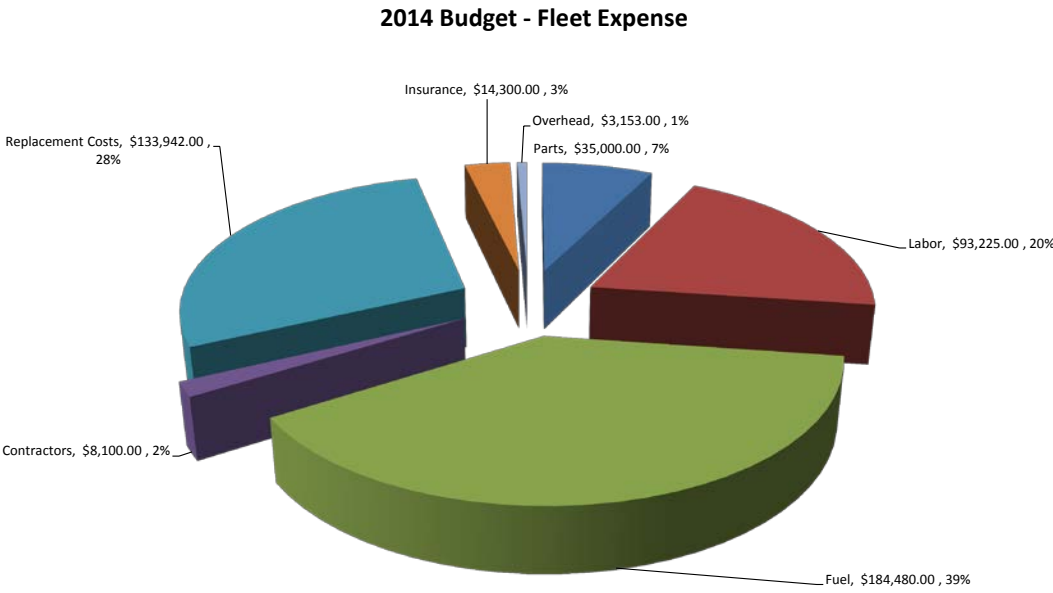
	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	4,910,656	5,166,550	5,350,000	5,350,000	5,241,000	5,565,000	4%
5340 Salaries - Part-Time & Temp	69,053	56,330	75,000	75,000	50,000	60,000	-20%
5380 Overtime	267,100	317,669	215,000	215,000	215,000	273,000	27%
5420 Workers Compensation	156,240	146,675	151,000	151,000	150,000	167,000	11%
5460 Medical Insurance	641,963	698,027	735,000	735,000	730,000	788,000	7%
5660 Social Security Contributions	50,032	51,179	55,000	55,000	52,000	53,000	-4%
5700 Clothing Allowance	7,072	6,638	7,000	7,000	7,000	7,000	0%
5740 Pension Contribution Nonunif.	61,447	60,131	60,200	60,200	60,200	90,000	50%
5780 Residency Allowance	21,161	16,332	20,000	20,000	20,000	20,000	0%
5860 Unemployment	3,289	4,323	-	-	3,000	-	0%
5900 Medicare	69,922	68,788	75,000	75,000	77,000	76,000	1%
Sub-Total Personnel Services	6,257,935	6,590,271	6,743,200	6,743,200	6,605,200	7,099,000	5%
Contractual Services							
6010 Professional Services	8,376	3,158	7,200	7,200	7,200	7,200	0%
6030 Medical Service	2,482	3,696	4,000	4,000	4,000	4,000	0%
6050 Maintenance Contracts	2,250	2,005	5,000	5,000	5,000	5,000	0%
6120 Professional Development	-	1,666	3,500	3,500	3,500	3,500	0%
6130 Advertising & Public Notices	-	-	500	500	500	500	0%
6150 Printing Services	6,947	5,170	8,600	8,600	8,600	8,600	0%
6170 Insurance - Liability	5,227	6,175	6,000	6,000	6,000	4,000	-33%
6190 Insurance - Miscellaneous	256	262	1,000	1,000	1,000	1,000	0%
6230 Insurance - Police Liability	15,963	17,946	20,000	20,000	20,000	20,000	0%
6270 Telephone & Pagers	15,461	12,970	16,000	16,000	16,000	16,000	0%
6380 Equipment Maintenance	17,364	26,710	25,000	25,000	25,000	25,000	0%
6400 Office Equipment Maintenance	28,375	25,134	43,000	43,000	43,000	43,000	0%
6530 Fleet Service & Replacement ¹	374,872	389,925	462,000	462,000	462,000	472,200	2%
6560 Technology Services	135,848	150,689	150,517	150,517	150,517	150,000	0%
6570 Miscellaneous Rentals	3,673	2,981	2,000	2,000	2,000	2,000	0%
6600 Tuition Reimbursement	1,480	1,085	-	-	-	-	0%
6610 Staff Training	11,798	12,839	17,550	17,550	17,550	17,500	0%
6650 Membership & Certification	2,292	2,070	2,487	2,487	2,487	2,500	1%
6700 Misc. Operating Services	1,276	2,379	1,000	1,000	1,000	1,000	0%
6780 Investigation Expenses	-	-	3,000	3,000	3,000	3,000	0%
Sub-Total Contractual Services	633,940	666,860	778,354	778,354	778,354	786,000	1%
Commodities							
7001 Office Supplies	15,651	18,034	19,000	19,000	19,000	19,000	0%
7050 Publications	986	1,408	1,500	1,500	1,500	1,500	0%
7090 Office & Computer Equip.	3,035	678	3,500	3,500	3,500	3,500	0%
7210 Chemicals	278	104	600	600	600	600	0%
7330 Food	11,075	12,129	12,900	12,900	12,900	12,900	0%
7370 Institutional Supplies	982	1,292	1,560	1,560	1,560	1,560	0%
7410 License Plates & Badges	1,306	1,050	2,000	2,000	2,000	2,000	0%
7450 Photographic Supplies	1,321	120	3,500	3,500	3,500	3,500	0%
7490 Building Materials	-	195	800	800	800	800	0%
7530 Medical Supplies	3,266	3,273	4,000	4,000	4,000	4,000	0%
7570 Hardware & Hand Tools	20,693	14,738	28,548	28,548	28,548	28,240	-1%
7770 Wearing Apparel	16,418	26,063	34,922	34,922	34,922	34,000	-3%
7810 Sign Supplies	622	125	400	400	400	400	0%
7850 Awards & Gifts	234	399	1,000	1,000	1,000	1,000	0%
Sub-Total Commodities	75,867	79,608	114,230	114,230	114,230	113,000	-1%
Total	6,967,742	7,336,739	7,635,784	7,635,784	7,497,784	7,998,000	5%



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Police Department's allocation for these services for the 2014 budget is \$472,200. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Police Department currently has 27 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Marked Parking Enforcement Vehicles: 2010 (1)	6
Marked Canine Vehicles: 2006 (1); 2011 (1)	5
Marked Traffic Vehicles: 2011 (1)	5
Patrol Vehicles: 2007 (1); 2010 (3); 2012 (9)	3
Unmarked Supervisor: 2012 (1)	6
Police Chief's Vehicle: 2006 (1)	6
Prisoner Wagon: 2006 (1)	10
Unmarked Investigation Vehicles: 2006 (7)	6



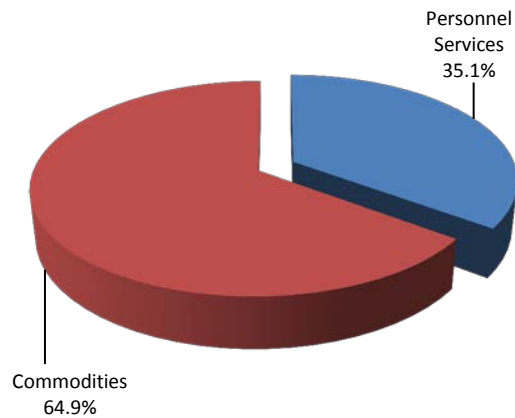
POLICE GRANTS

This program provides for various Police grants. The number and amount of grants will fluctuate from year to year.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	245,766	254,736	25,000	25,000	55,395	25,000	0%
Commodities	72,795	33,596	46,281	46,281	43,562	46,281	0%
Total	318,561	288,332	71,281	71,281	98,957	71,281	0%

Expenditure Pie Chart



Use of Funds

Community Development Block Grant (CDBG)*	\$25,000
Various Grants for Hardware & Hand Tools	\$46,281

*CDBG funds are used to compensate officers for providing additional patrol in CDBG qualified areas beyond what is funded city-wide.



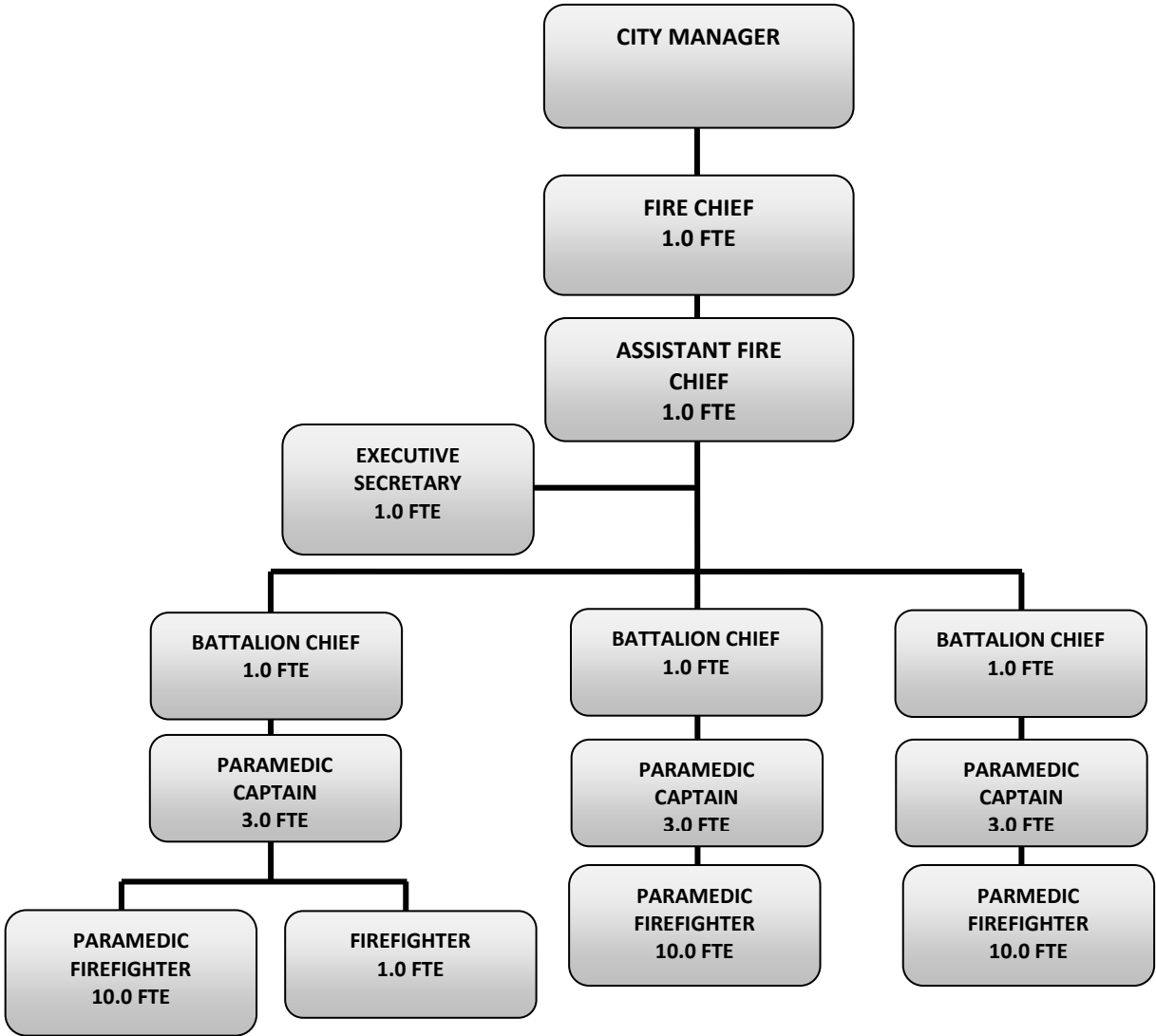
Department	Grants
Program	Police Grants

Fund	Grants
Account Number	22-30-95

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	202,894	192,818	-	-	52,615	-	0%
5380 Overtime	42,872	61,918	25,000	25,000	2,780	25,000	0%
Sub-Total Personnel Services	245,766	254,736	25,000	25,000	55,395	25,000	0%
Commodities							
7370 Institutional Supplies	-	2,269	-	-	-	-	0%
7570 Hardware & Hand Tools	72,795	31,327	46,281	46,281	43,562	46,281	0%
Sub-Total Commodities	72,795	33,596	46,281	46,281	43,562	46,281	0%
Total	318,561	288,332	71,281	71,281	98,957	71,281	0%

This page intentionally left blank.

FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve. The Fire Department protects the citizens and property of University City against the hazards of fire, natural or man-made disasters, and provides Emergency Medical Services and transportation. The Fire Department also plans, develops, and implements procedures, practices, and guidelines for the safety and welfare of the citizens. The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County area, as well as statewide if requested.

- Normally, the response time to any given point in the City is within three (3) minutes after receiving notification of the need for an emergency response.
- The Fire Department has the control of all motorized fire apparatus, life-saving vehicles and firefighting equipment of every kind belonging to the City.
- The Fire Department is a very progressive, proactive Fire Department, which strives for excellence each year by providing the most advanced emergency medical care and fire protection in St. Louis County.
- The Fire Department participates in numerous public relations events during the year including block parties, neighborhood watch programs, children's birthday parties and numerous other events in which the public meets the firefighters and views the tools and equipment used daily. In addition, the Fire Department has taught hundreds of school age children fire safety lessons.

Fire Prevention

The Fire Department conducts fire prevention activities throughout the year, in addition to safety and fire prevention talks at each school during *Fire Prevention Week*. The Department has held fire safety and fire extinguisher classes for several businesses and multi-resident buildings in the City. The Fire Department also provides and installs smoke detectors at no charge to any City resident in need.

Pre-Plan Summary

The Fire Department is in the first year of a three (3) year project to pre-plan all commercial, educational, and places of assembly for improving our firehouse database and to meet Insurance Services Office (ISO) criteria. These pre-plans will also improve efficiency of future commercial inspections and provide building and occupancy information in times of emergency operations.

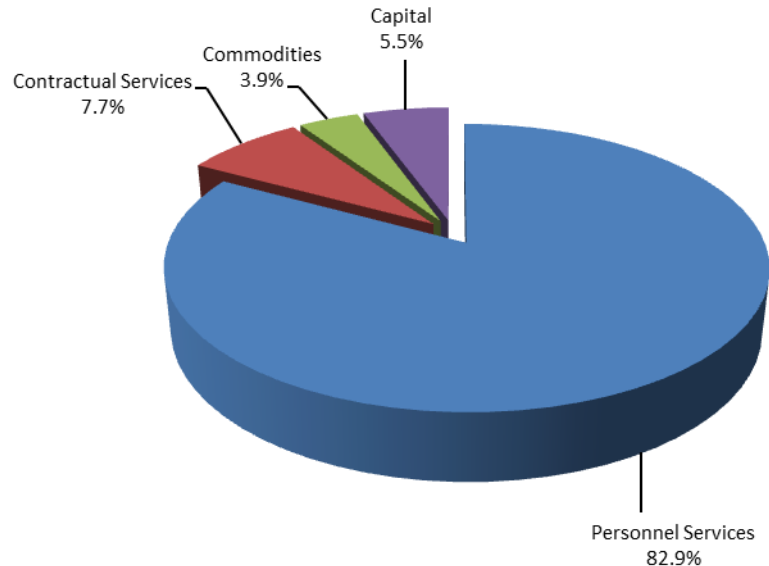
PERSONNEL SUMMARY

Full-Time			
	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	-	-	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	9.0	9.0	9.0
Paramedic Firefighter	29.0	29.0	30.0
Firefighter	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Fire Personnel Total	44.0	44.0	46.0

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	3,500,997	3,568,866	3,681,300	3,681,300	3,551,267	3,846,000	4%
Contractual Services	357,771	366,494	469,895	469,895	459,745	355,530	-24%
Commodities	138,992	115,413	140,271	140,271	136,250	180,400	29%
Capital Outlay	8,000	6,750	7,000	7,000	7,000	256,700	3567%
Total	4,005,760	4,057,523	4,298,466	4,298,466	4,154,262	4,638,630	8%

Expenditure Pie Chart



SIGNIFICANT CHANGES IN FY 2013

1. Vehicles & Equipment – Increases 3192% (\$223,450) to replace aging SCOTT (Self-Contained Breathing Apparatus) and purchase an ambulance cart for events and fairs.
2. Professional Services – Decreases -84% (\$106,300) for the first year of cost savings with the Police Dispatch serving the Fire Department.
3. Natural Gas – Increases 82% (\$4,500) due to the new fire house opening.
4. Electricity – Increases 89% (\$8,500) due to the new fire house opening.
5. Water – Increases 100% (\$900) due to new fire house opening.
6. Sewer – Increases 60% (\$900) due to new fire house opening.
7. Office & Equipment Maintenance – Increases 171% (\$3,280) due to new fire house opening.
8. Office & Computer Maintenance – Increases 167% (\$1,750) due to new fire house opening.
9. Hardware & Hand Tools – Increases 83% (\$23,548) due to new fire house opening.
10. Staff Training – Increases 21% (\$5,800) adding new training and to host “State Certification Fire Instructor 1” classes.



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

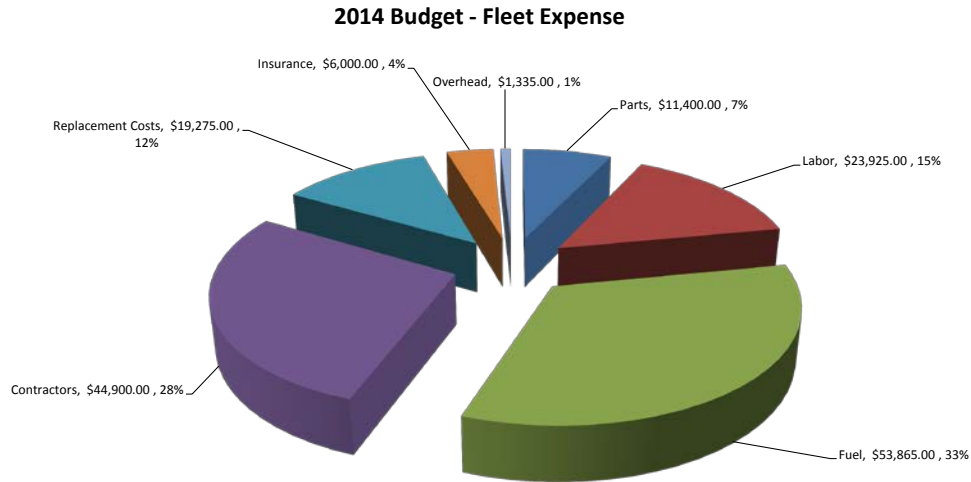
	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	2,828,446	2,859,154	2,950,000	2,950,000	2,850,000	3,080,000	4%
5380 Overtime	110,121	130,873	115,000	115,000	115,000	120,000	4%
5420 Workers Compensation	173,646	177,857	171,000	171,000	171,000	175,000	2%
5460 Medical Insurance	322,642	327,292	367,000	367,000	340,000	393,000	7%
5660 Social Security Contributions	4,086	6,965	4,200	4,200	2,900	3,000	-29%
5700 Clothing Allowance	21,600	25,700	26,400	26,400	25,800	26,000	-2%
5740 Pension Contribution Nonunif.	3,736	3,628	3,700	3,700	3,567	5,000	35%
5900 Medicare	36,720	37,397	44,000	44,000	43,000	44,000	0%
Sub-Total Personnel Services	3,500,997	3,568,866	3,681,300	3,681,300	3,551,267	3,846,000	4%
Contractual Services							
6010 Professional Services	77,000	97,500	127,000	127,000	125,000	20,700	-84%
6030 Medical Service	5,453	5,498	5,460	5,460	6,000	8,600	58%
6040 Events & Receptions	856	357	1,000	1,000	1,000	1,000	0%
6120 Professional Development	525	2,319	4,950	4,950	4,950	6,650	34%
6150 Printing Services	1,112	509	1,000	1,000	1,000	1,000	0%
6160 Insurance - Property & Auto	2,962	16,669	18,000	18,000	15,000	12,000	-33%
6170 Insurance - Liability	3,686	4,692	5,500	5,500	5,500	4,500	-18%
6210 Insurance - Flood	688	719	1,000	1,000	1,000	1,000	0%
6250 Natural Gas	3,388	2,269	5,500	5,500	5,500	10,000	82%
6260 Electricity	9,733	10,059	9,500	9,500	9,500	18,000	89%
6270 Telephone & Pagers	9,426	9,789	20,730	20,730	20,730	16,235	-22%
6280 Water	975	968	900	900	900	1,800	100%
6290 Sewer	573	601	1,500	1,500	1,500	2,400	60%
6360 Building Maintenance	4,559	6,113	6,500	6,500	6,500	9,000	38%
6380 Equipment Maintenance	20,340	29,664	27,790	27,790	25,000	29,000	4%
6400 Office Equipment Maintenance	1,017	986	1,920	1,920	1,920	5,200	171%
6530 Fleet Service & Replacement ¹	179,717	144,145	190,000	190,000	190,000	160,700	-15%
6600 Tuition Reimbursement	5,901	6,587	9,000	9,000	9,000	9,000	0%
6610 Staff Training	24,330	24,159	27,900	27,900	25,000	33,700	21%
6640 Exterminations	221	220	500	500	500	500	0%
6650 Membership & Certification	4,020	2,477	2,745	2,745	2,745	3,045	11%
6700 Misc. Operating Services	1,289	194	1,500	1,500	1,500	1,500	0%
Sub-Total Contractual Services	357,771	366,494	469,895	469,895	459,745	355,530	-24%
Commodities							
7001 Office Supplies	2,884	3,411	4,500	4,500	4,500	4,500	0%
7050 Publications	2,601	1,745	4,000	4,000	4,000	4,000	0%
7090 Office & Computer Equip.	666	543	1,050	1,050	1,050	2,800	167%
7210 Chemicals	9,885	6,804	7,800	7,800	7,800	7,800	0%
7330 Food	748	755	1,000	1,000	1,000	1,000	0%
7370 Institutional Supplies	8,002	3,666	8,400	8,400	8,400	8,400	0%
7410 License Plates & Badges	1,101	261	1,500	1,500	1,500	1,500	0%
7450 Photographic Supplies	382	952	1,000	1,000	1,000	1,000	0%
7530 Medical Supplies	43,708	46,055	50,000	50,000	50,000	63,600	27%
7570 Hardware & Hand Tools	32,096	21,778	28,252	28,252	25,000	51,800	83%
7770 Wearing Apparel	35,609	27,955	30,769	30,769	30,000	32,000	4%
7850 Awards & Gifts	1,310	1,488	2,000	2,000	2,000	2,000	0%
Sub-Total Commodities	138,992	115,413	140,271	140,271	136,250	180,400	29%
Capital Outlay							
8200 Vehicles & Equipment	8,000	6,750	7,000	7,000	7,000	256,700	3567%
Sub-Total Capital Outlay	8,000	6,750	7,000	7,000	7,000	256,700	3567%
Total	4,005,760	4,057,523	4,298,466	4,298,466	4,154,262	4,638,630	8%



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Fire Department's allocation for these services for the 2014 budget is \$160,700. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Fire Department currently has 11 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Crew Cab: 2004 (1)	8
Chevy Medtec Ambulance: 2009 (1)	8
Chevy Trailblazer/Tahoe: 2007 (2)	8
Chevy Trailblazer: 2008 (1)	8
E-One Rescue/Bronto Ladder: 2003 (1)	15
E-One Rescue/Bronto Ladder: 2004 (1)	15
International/Osage Ambulance: 2012 (1)	5
Medtec Freightliner: 2001 (1)	5
Saulsbury Rescue Pumper: 1999 (1)	10
Pierce Rescue Pumper: 2012 (1)	10

**FIRE GRANTS**

This program provides for various fire grants. The number and amount of grants will fluctuate from year to year.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Capital Outlay	2,600	13,231	2,612,197	2,612,197	2,612,197	-	-100%
Total	2,600	13,231	2,612,197	2,612,197	2,612,197	-	-100%



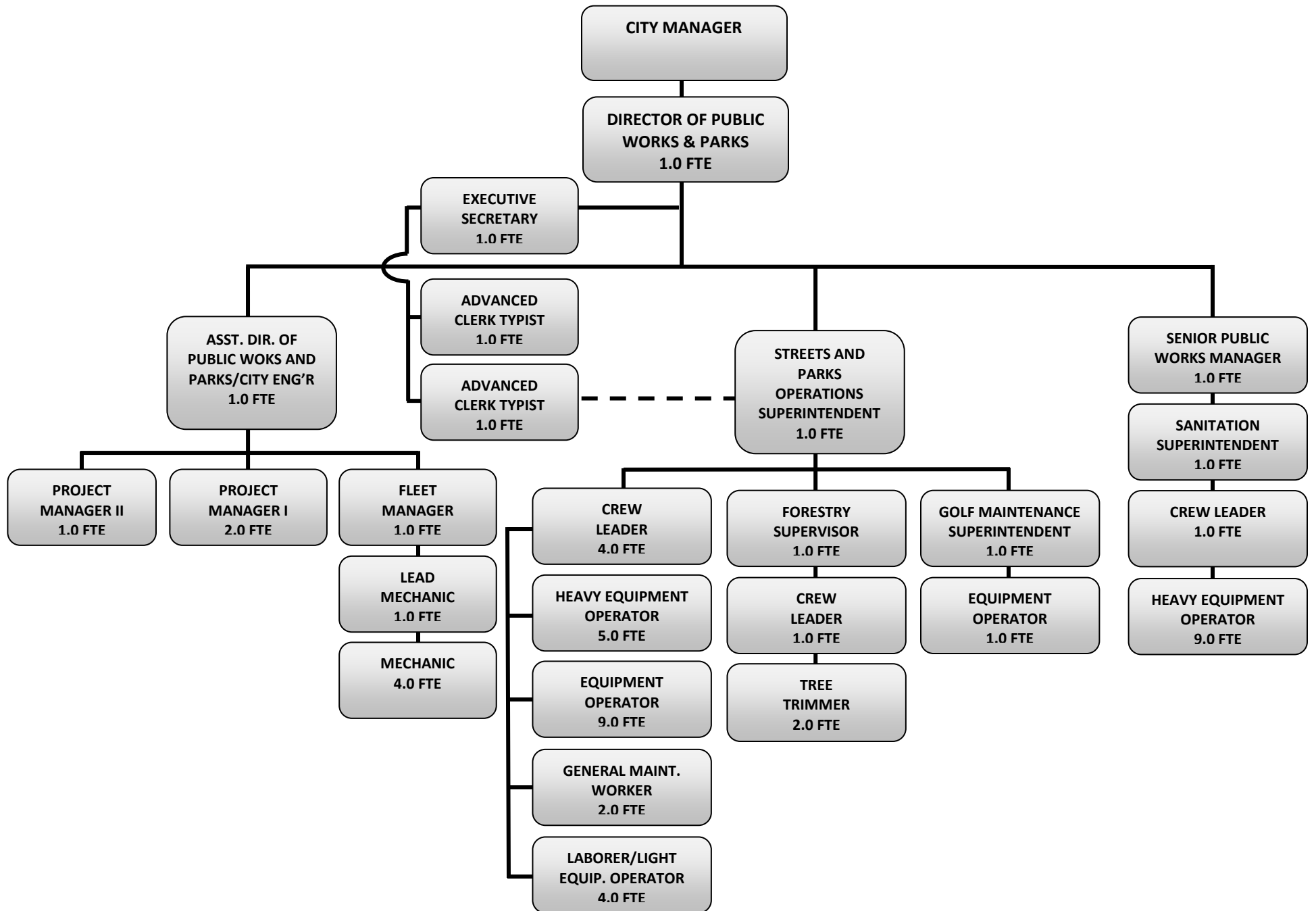
Department	Grants
Program	Fire Grants

Fund	Grants
Account Number	22-35-95

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Capital Outlay							
8001 Building Improvements	2,600	-	2,612,197	2,612,197	2,612,197	-	-100%
8260 Grant Expense	-	13,231	-	-	-	-	0%
Sub-Total Capital Outlay	2,600	13,231	2,612,197	2,612,197	2,612,197	-	-100%
Total	2,600	13,231	2,612,197	2,612,197	2,612,197	-	-100%

This page intentionally left blank.

PUBLIC WORKS and PARKS DEPARTMENT





The Public Works and Parks Department provides the physical facilities (infrastructure) and services that serve public needs.

The Department is organized into five divisions:

1. Administration & Engineering
2. Streets, Parks and Forestry Maintenance
3. Golf Course Maintenance
4. Solid Waste Management
5. Fleet Maintenance

Many traditional city services are provided by the Public Works and Parks Department. These services include: administration & engineering design, construction management, snow and ice control, leaf collection, street and bike trail maintenance, street lighting and traffic control, fleet service and maintenance, solid waste and recycling services, administration, and maintenance of City parks, including forestry services. The Department also represents the City on projects and issues with federal, state, local and community organizations.

The major infrastructure facilities and properties include:

- 81 centerline miles of street
- 7 miles of alley
- 24 bridges
- 4 parking lots
- 5 miles of bike trails
- 115 miles of sidewalk
- 160 vehicles
- 513 city-owned street lights
- 5,400 regulatory/street name signs
- 8 traffic signals
- 18 parks
- 129 boulevard strips
- 16 play equipment areas
- 14 ball diamonds
- 12 soccer and football fields
- 1 outdoor swimming pool
- 2 ponds
- 1 nine-hole golf course
- 1 community center
- 1 recreation facility
- 1 indoor soccer field
- Approximately 35,000 City-owned trees



PERSONNEL SUMMARY

Full-Time			
	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Asst Director of Public Works and Parks	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	8.0	8.0	8.0
<i>Streets, Parks, and Forestry Maintenance</i>			
Streets and Parks Operations Superintendent	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	5.0	5.0	5.0
General Maintenance Worker	2.0	2.0	2.0
Heavy Equipment Operator	5.0	5.0	5.0
Tree Trimmer	2.0	2.0	2.0
Equipment Operator	9.0	9.0	9.0
Advanced Clerk Typist	1.0	1.0	1.0
Laborer/Light Equipment Operator	4.0	4.0	4.0
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	30.0	30.0	30.0
<i>Golf Course Maintenance</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance Personnel Total</i>	2.0	2.0	2.0
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	6.0	6.0	6.0
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	9.0	9.0	9.0
<i>Solid Waste Management Personnel Total</i>	11.0	11.0	11.0
Public Works and Parks Personnel Total	57.0	57.0	57.0



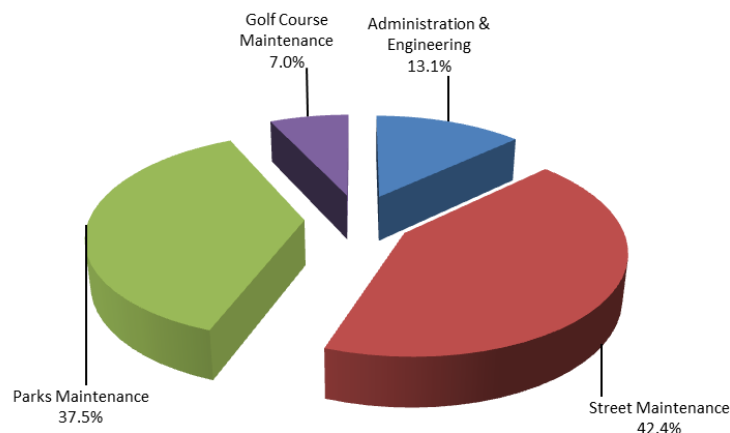
PUBLIC WORKS AND PARKS

Part-Time

	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Public Works and Parks			
<i>Administration & Engineering</i>			
Engineering Technician	-	-	0.6
<i>Administration & Engineering Personnel Total</i>	0.0	0.0	0.6
<i>Streets, Parks, and Forestry Maintenance</i>			
Parks Laborer	1.3	1.3	1.8
Streets Laborer	1.3	1.3	0.9
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	2.6	2.6	2.7
<i>Golf Course Maintenance</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	0.5	0.5	0.5
<i>Solid Waste Management</i>			
Laborer	1.8	1.8	1.8
<i>Solid Waste Management Personnel Total</i>	1.8	1.8	1.8
Public Works and Parks Personnel Total	4.9	4.9	5.6

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

Program	Personnel	Contractual	Commodities	Capital	Other	Total
Administration & Engineering	498,300	86,680	10,250	10,000	-	605,230
Street Maintenance	652,100	1,037,640	235,120	37,000	-	1,961,860
Parks Maintenance	1,129,000	516,660	66,350	20,000	-	1,732,010
Golf Course Maintenance	161,600	86,800	60,525	15,000	-	323,925
Total	2,441,000	1,727,780	372,245	82,000	-	4,623,025





ADMINISTRATION & ENGINEERING

The Administration/Engineering Division of the Public Works and Parks Department is divided into two areas: Administration and Engineering.

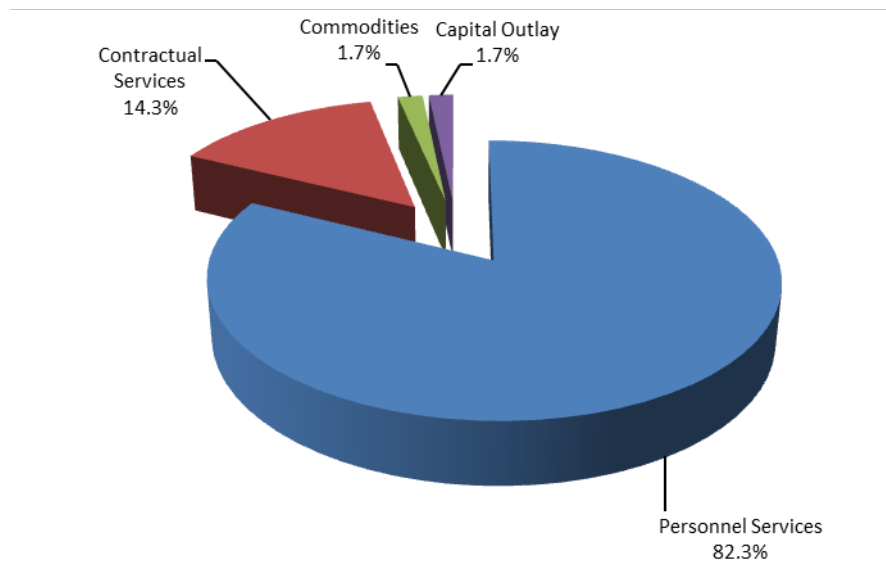
Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, and overall strategic planning. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and the City Council.

Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget
Personnel Services	518,357	495,554	569,500	569,500	496,439	498,300
Contractual Services	52,034	22,920	114,695	114,695	78,500	86,680
Commodities	7,230	9,135	15,580	15,580	9,600	10,250
Capital Outlay	-	-	-	-	-	10,000
Total	577,621	527,609	699,775	699,775	584,539	605,230

Expenditure Pie Chart



GOALS

1. Continue to explore opportunities with adjacent communities to jointly bid projects for street micro-surfacing, overlay, striping, etc.
2. Implement the Request Tracking module of MyGov for Public Works and Parks related functions.
3. Retrofit City owned lights with energy efficient bulbs.
4. Continue the process of developing an Americans with Disabilities Act Transition Plan for the public right-of-way.
5. Continue the street sign inventory and implement the new federal Manual on Uniform Traffic Control Devices (MUTCD) standards of the remaining 2/3 of the signs.
6. Continue to inventory other City owned assets within the right-of-way, including bridges, dumpsters, curb ramps, striping, etc.
7. Complete the Ferguson Bridge construction.
8. Construct the Jackson Pedestrian Signal.
9. Construct the sidewalk and curb ramp upgrades on Etzel, Kingsland, 82nd and Old Bonhomme.
10. Coordinate with other emergency first responders and train staff, as required.
11. Coordinate design and construction of the Annual Street, Sidewalk, and Curb Ramps (ADA – compliant) Maintenance Program.
12. Complete Bicycle Facilities design and construction.
13. Complete Chamberlain Bridge design.
14. Complete Olive – Westgate design and right-of-way.
15. Design and construct Millar Park Improvements per the approved Master Plan
16. Complete the construction of Transfer Station Structural Improvement.
17. Complete the construction of Center Drive Reconstruction project from Delmar to Teasdale.
18. Continue to analyze traffic requests and provide recommendations to Traffic Commission.
19. Continue to collect traffic count data on City streets.
20. Complete the bi-annual pavement rating to update the maintenance records for the condition of all streets, alleys, sidewalks and curbs city-wide.

SIGNIFICANT CHANGES SINCE FY 2013

1. Salaries Part-Time Temp – Increases 20% (\$3,000) due to additional hours required for project management.
2. Professional Services – Increases 8% (\$3,000) due to transfer of Professional Services from Street Maintenance to Engineering and additional consulting services required for special problems.
3. Professional Development – Increases 43% (\$860) due to attendance at one national event and City Engineer to attend one state event.
4. Office Equipment Maintenance – Increases 30% (\$1,600) due to new maintenance contract thru IT and unsure of number of copy history.
5. Hardware & Hand Tools – Increases 38% (\$1,150) due to purchase of new portable traffic counters
6. Vehicle & Equipment – Increases 100% (\$10,000) due to purchase of a new traffic counter (radar, counter, classifier)

SIGNIFICANT BUDGETARY ISSUES

1. Public demand for additional information (data).
2. MUTCD requires upgrade on all city signs.
3. Aging infrastructure requires additional work.

**FISCAL YEAR 2013 PERFORMANCE SUMMARY**

1. Completed the preliminary and final engineering of the sidewalk and curb ramp upgrades on Etzel, Kingsland, 82nd and Old Bonhomme.
2. Completed the final design of the Ferguson Bridge upgrade project.
3. Completed the final design of the Jackson Pedestrian Signal.
4. Completed the Heman Park Athletic Field Irrigation System Installation Project.
5. Completed design and construction of the Annual Park Maintenance Program.
6. Developed specifications, awarded the contract and completed construction of permeable paver project at parking lot #1 (next to the Tivoli Theatre).

7. Completed project coordination for the Great Rivers Greenway Centennial Trail from Shaw Park in Clayton to Olive Boulevard.
8. Completed the initial street sign inventory and analysis of approximately 1/3 of the signs.
9. Completed lighting upgrades in Wellesley Tunnel, Loop Parking Lot #3, Lot #4, Municipal Fueling Station, Pershing – Forest Park Parkway intersection. Delmar Loop Street Lights Pilot project, Library Parking Lot, Centennial Commons gym, and Central garage/parks building.
10. Completed the design of Transfer Station Structural Improvements.
11. Completed plan review for Loop Trolley project
12. Completed project coordination for St. Louis County Delmar Infrastructure Upgrades project.
13. Completed Asphalt Rejuvenators and Ultra-thin Bonded Asphalt Wearing Surface pilot projects.
14. Completed plan review and began project coordination for Washington University off-campus Undergraduate Student Housing project.
15. Completed the design of Center Drive Reconstruction project from Delmar to Teasdale.
16. Completed the safe routes to schools Grant application for Public Improvements Projects near schools.
17. Completed Wellesley tunnel renovation – Asbestos abatement and repainting with anti-graffiti paint.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Number of Permits Issued	285	357	275	300
Number of development plans reviewed	7	4	6	5
Number of MSD and utility work plans reviewed	8	4	4	4
Tons of asphalt repairs/improvements	1,975	1,667	2,405	2,500
Sq. ft. of concrete repairs/improvements	27,318	25,387	30,000	30,000
Linear feet of concrete curb repairs	729	854	1,200	1,200
Number of blocks of streets improved PASER ranking	23	18	79	30
Number of ADA Ramps made compliant	78	25	85	100
Number of traffic requests received/processed	25	39	40	40
Number of block traffic count data collected	NA	NA	10	40
Dollar amount of projects completed	\$1,653,000	\$785,000	\$2,668,000	\$3,456,000
Dollar amount of grants received	\$992,000	\$200,000	\$1,571,000	\$2,548,000



Department	Public Works and Parks
Program	Administration & Engineering

Fund	General
Account Number	01-40-30

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	381,429	362,486	400,000	400,000	368,000	340,500	-15%
5340 Salaries - Part-Time & Temp	13,193	-	15,000	15,000	5,000	18,000	20%
5380 Overtime	628	482	1,000	1,000	1,000	600	-40%
5420 Workers Compensation	8,243	8,710	13,500	13,500	10,000	10,000	-26%
5460 Medical Insurance	44,440	51,833	62,000	62,000	50,000	52,000	-16%
5660 Social Security Contributions	23,252	24,400	25,000	25,000	22,000	22,000	-12%
5740 Pension Contribution Nonunif.	41,416	35,536	43,200	43,200	34,939	50,000	16%
5860 Unemployment	-	6,400	3,800	3,800	-	-	-100%
5900 Medicare	5,756	5,707	6,000	6,000	5,500	5,200	-13%
Sub-Total Personnel Services	518,357	495,554	569,500	569,500	496,439	498,300	-13%
Contractual Services							
6010 Professional Services	7,000	(1,301)	38,000	38,000	38,000	41,000	8%
6040 Events & Receptions	-	39	200	200	200	200	0%
6050 Maintenance Contracts	530	-	2,000	2,000	1,000	1,000	-50%
6070 Temporary Labor	13,958	-	11,000	11,000	10,000	10,000	-9%
6090 Postage	112	30	2,460	2,460	500	500	-80%
6110 Mileage Reimbursement	3,053	2,117	7,810	7,810	2,000	2,000	-74%
6120 Professional Development	-	223	2,000	2,000	2,000	2,860	43%
6130 Advertising & Public Notices	7,237	4,756	12,200	12,200	6,000	6,150	-50%
6140 Photo - Blueprinting Services	109	139	3,000	3,000	1,000	2,150	-28%
6150 Printing Services	808	350	2,725	2,725	1,000	1,000	-63%
6170 Insurance - Liability	3,369	3,671	3,900	3,900	3,900	3,500	-10%
6260 Electricity	785	995	1,300	1,300	-	-	-100%
6270 Telephone & Pagers	2,745	2,401	4,200	4,200	3,000	3,440	-18%
6380 Equipment Maintenance	405	-	1,000	1,000	500	500	-50%
6400 Office Equipment Maintenance	3,565	5,721	5,400	5,400	5,400	7,000	30%
6560 Technology Services	5,950	-	11,000	11,000	-	-	-100%
6610 Staff Training	572	956	4,500	4,500	2,000	3,400	-24%
6650 Membership & Certification	1,836	2,823	2,000	2,000	2,000	1,980	-1%
Sub-Total Contractual Services	52,034	22,920	114,695	114,695	78,500	86,680	-24%
Commodities							
7001 Office Supplies	3,799	5,682	5,400	5,400	5,000	4,000	-26%
7050 Publications	368	115	1,650	1,650	1,500	1,000	-39%
7090 Office & Computer Equip.	1,892	1,664	2,500	2,500	-	-	-100%
7370 Institutional Supplies	-	76	500	500	500	500	0%
7450 Photographic Supplies	482	50	1,780	1,780	-	-	-100%
7530 Medical Supplies	-	68	200	200	200	200	0%
7570 Hardware & Hand Tools	-	1,161	3,000	3,000	2,000	4,150	38%
7770 Wearing Apparel	94	297	200	200	200	200	0%
7850 Awards & Gifts	595	22	350	350	200	200	-43%
Sub-Total Commodities	7,230	9,135	15,580	15,580	9,600	10,250	-34%
Capital Outlay							
8200 Vehicles & Equipment	-	-	-	-	-	10,000	100%
Sub-Total Capital Outlay	-	-	-	-	-	10,000	100%
Total	577,621	527,609	699,775	699,775	584,539	605,230	-14%



STREETS , PARKS AND FORESTRY MAINTENANCE

The Streets, Parks, and Forestry Maintenance Division focuses on public infrastructure, including streets, parks and trees throughout the City

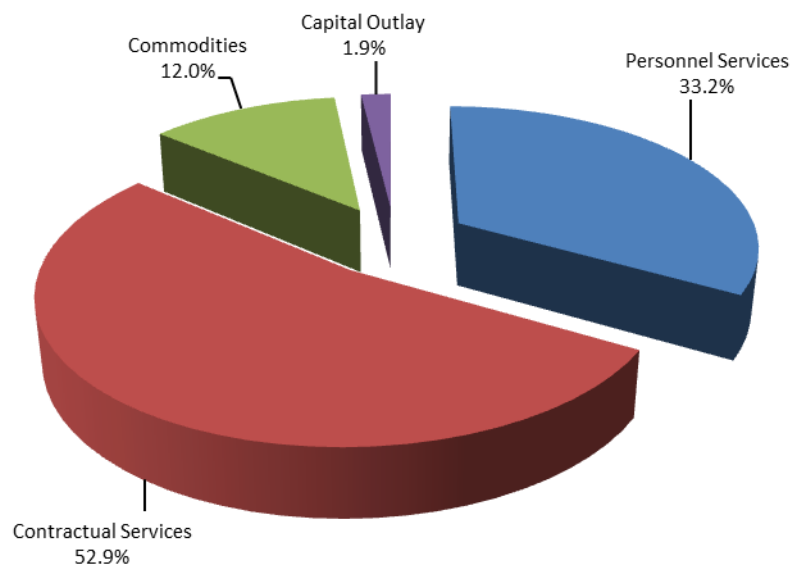
Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, streetlights, and bridges throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping, snow removal and the operation of the Ruth Woods composting facility.

Parks and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising almost 300 acres) which require grass trimming, snow removal, and trash collection on a routine basis. This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

BUDGET EXPENDITURES

Street Maintenance	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget
Personnel Services	833,500	721,220	766,450	766,450	647,584	652,100
Contractual Services	1,084,897	1,045,115	1,263,280	1,263,280	1,000,580	1,037,640
Commodities	158,463	154,798	183,220	183,220	174,200	235,120
Capital Outlay	(107,903)	(2,843)	-	-	-	37,000
Total	1,968,957	1,918,290	2,212,950	2,212,950	1,822,364	1,961,860

Expenditure Pie Chart





GOALS

1. Continue to conduct crack sealing, pothole patching, asphalt base repairs, and other maintenance operations to extend the life expectancy of the City's streets.
2. Continue the process of inventory and assessment of the City's current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
3. Increase in-house sign making goals for the year.

SIGNIFICANT CHANGES SINCE FY 2013

1. Salaries Part-Time & Temp – Increases 40% (\$10,000) due to providing additional help for street maintenance.
2. Maintenance Contracts – Increases 10% (\$700) due to estimate for electrical sub-work on lights.
3. Decorative Street Lights – Increases 80% (\$11,200) due to transfer electric bill from Engineering to Streets.
4. Public Utility Services – Increases 1,200% (\$6,000) due to money set aside for three (3) new Ameren poles.
5. Equipment Rental – Increases 57% (\$4,000) due to additional needs for rentals.
6. Miscellaneous Rentals – Increases 100% (\$4,800) due to separating rent for salt storage.
7. Waste Dumping Fees – Increases 100% (\$4,000) due to separating dumping fees.
8. Sign Supplies – Increases 215% (\$14,000) due to goal of replacing more signs.
9. Bridge Construction – Increases 100% (\$20,000) due to need to make repairs on bridges.
10. Miscellaneous Improvements – Increases 100% (\$17,000) due to money set aside for two (2) new decorative lights.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

1. Increased the amount of in-house crack sealing, pothole patching, and other maintenance operations to extend the life expectancy of the City's streets.
2. Began the inventory and assessment of the City's current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
3. Placed the new sign machine into service.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Number of pedestrian crosswalks striped	8	8	16	16
Cubic yards of leaves collected	28,371	18,805	23,000	23,000
Number of snow/ice removal emergency	2	3	6	6
Number of times residential streets are swept annually	3	3	3	3
Number of signs erected	490	495	510	625
Tons of salt spread	1,200	300	600	1,200
Tons of asphalt placed	450	450	475	500



Department	Public Works and Parks
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	540,150	472,275	500,000	500,000	418,400	398,000	-20%
5340 Salaries - Part-Time & Temp	38,831	32,320	25,000	25,000	25,000	35,000	40%
5380 Overtime	25,375	15,223	25,000	25,000	20,000	20,000	-20%
5420 Workers Compensation	41,659	31,950	30,000	30,000	30,000	34,000	13%
5460 Medical Insurance	88,543	76,399	77,000	77,000	70,000	72,000	-6%
5660 Social Security Contributions	35,556	30,893	41,400	41,400	30,000	28,000	-32%
5740 Pension Contribution Nonunif.	48,112	41,379	50,250	50,250	40,684	53,500	6%
5860 Unemployment	7,277	13,556	10,000	10,000	6,500	5,000	-50%
5900 Medicare	7,997	7,225	7,800	7,800	7,000	6,600	-15%
Sub-Total Personnel Services	833,500	721,220	766,450	766,450	647,584	652,100	-15%
Contractual Services							
6010 Professional Services	4,526	9,183	20,000	20,000	10,000	5,000	-75%
6050 Maintenance Contracts	40,820	36,032	7,300	7,300	15,000	8,000	10%
6070 Temporary Labor	28,162	41,453	50,000	50,000	30,000	45,000	-10%
6120 Professional Development	-	-	500	500	500	500	0%
6140 Photo & Blueprinting Services	-	-	300	300	100	100	-67%
6150 Printing Services	-	94	1,000	1,000	-	-	-100%
6170 Insurance - Liability	3,369	4,670	6,400	6,400	3,500	3,500	-45%
6250 Natural Gas	4,147	2,378	5,300	5,300	3,000	4,000	-25%
6260 Electricity	647,695	634,188	690,000	690,000	600,000	640,000	-7%
6270 Telephone & Pagers	816	1,401	1,080	1,080	1,080	1,080	0%
6290 Sewer	885	1,425	4,500	4,500	1,500	2,000	-56%
6330 Decorative Street Lights	7,180	11,874	14,000	14,000	14,000	25,200	80%
6340 Public Utility Services	-	-	500	500	500	6,500	1200%
6370 Street & Sidewalk Repairs	8,350	13,327	50,400	50,400	50,400	10,400	-79%
6380 Equipment Maintenance	8,600	5,875	6,000	6,000	5,000	6,000	0%
6410 Traffic Signal Maintenance	1,425	296	9,000	9,000	5,000	6,800	-24%
6530 Fleet Service & Replacement ¹	320,143	277,972	380,000	380,000	250,000	249,400	-34%
6540 Equipment Rental	361	295	7,000	7,000	7,000	11,000	57%
6570 Miscellaneous Rentals	-	-	-	-	-	4,800	100%
6610 Staff Training	1,115	(1,275)	2,500	2,500	1,500	2,000	-20%
6650 Membership & Certification	116	-	1,000	1,000	500	360	-64%
6660 Laundry Services	7,187	5,927	6,500	6,500	2,000	2,000	-69%
6710 Waste Dumping Fees	-	-	-	-	-	4,000	100%
Sub-Total Contractual Services	1,084,897	1,045,115	1,263,280	1,263,280	1,000,580	1,037,640	-18%
Commodities							
7001 Office Supplies	2,990	554	2,000	2,000	1,000	1,000	-50%
7130 Agriculture Supplies	745	473	1,000	1,000	1,000	1,000	0%
7170 Asphalt Products	23,615	40,022	36,760	36,760	35,000	36,760	0%
7210 Chemicals	96,664	67,553	82,750	82,750	80,000	81,150	-2%
7290 Concrete & Clay Products	8,493	6,303	12,150	12,150	12,000	12,150	0%
7370 Institutional Supplies	1,614	1,472	2,700	2,700	500	500	-81%
7490 Building Materials	3,254	2,853	6,510	6,510	5,000	6,510	0%
7530 Medical Supplies	60	-	800	800	200	200	-75%
7570 Hardware & Hand Tools	7,657	13,469	17,400	17,400	12,000	14,200	-18%
7730 Metal Supplies	227	52	2,750	2,750	2,500	2,750	0%
7770 Wearing Apparel	2,242	5,028	4,400	4,400	5,000	4,400	0%
7810 Sign Supplies	10,902	17,019	13,500	13,500	20,000	74,500	452%
7850 Awards & Gifts	-	-	500	500	-	-	-100%
Sub-Total Commodities	158,463	154,798	183,220	183,220	174,200	235,120	28%

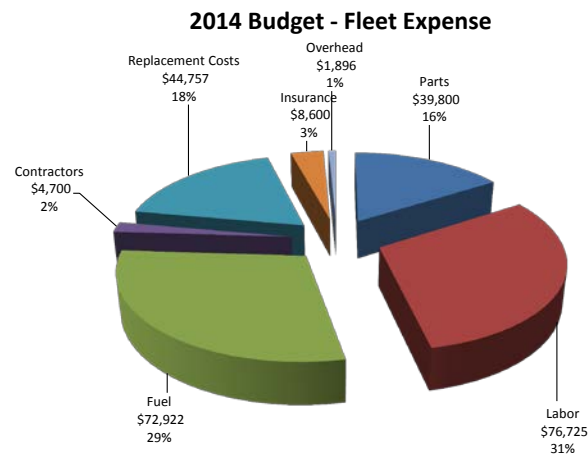


Department	Public Works and Parks
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Capital Outlay							
8040 Bridge Construction	-	-	-	-	-	20,000	100%
8060 Curbs, Sidewalk & Alleys	(90,227)	-	-	-	-	-	0%
8080 Street Construction	(31,514)	(495)	-	-	-	-	0%
8100 Misc. Improvements	12,439	(1,093)	-	-	-	17,000	100%
8200 Vehicles & Equipment	1,399	(1,255)	-	-	-	-	0%
Sub-Total Capital Outlay	(107,903)	(2,843)	-	-	-	37,000	100%
Total	1,968,957	1,918,290	2,212,950	2,212,950	1,822,364	1,961,860	-11%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Street Department's allocation for these services for the 2014 budget is \$249,400. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



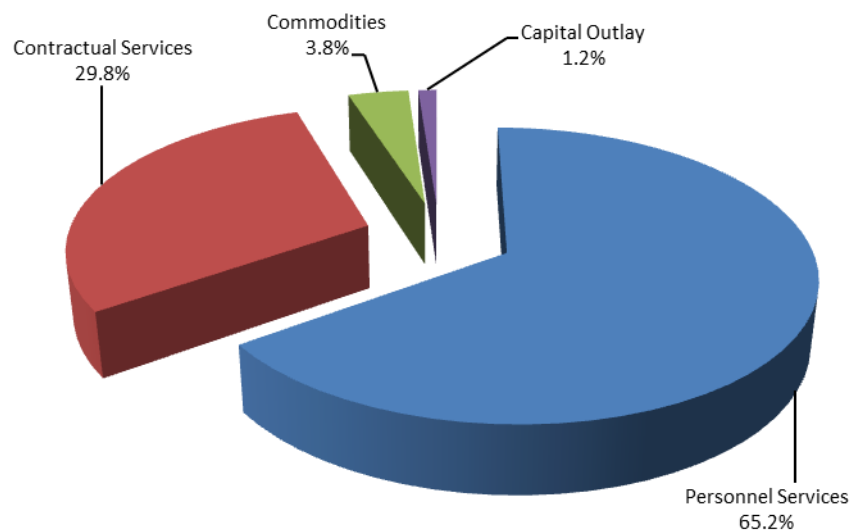
The Street Department currently has 20 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Bucket Truck: 2001 (1)	12
Chevy Silverado: 2006 (1)	10
Chevy Silverado Crew Cab: 2006 (3)	8
Chevy Silverado Pickup: 2002 (1)	10
Dump Truck: 2012 (1)	10
Dump Truck: 2011 (1)	10
Dump Truck: 2005 (4)	10
Dump Truck: 2003 (1)	10
Dump Truck: 2000 (1)	10
Elgin Sweeper: 1999 (1)	6
Elgin Sweeper: 2002 (2)	6
Elgin Sweeper: 2003 (1)	6
Elgin Sweeper: 2005 (1)	6
Pro Patch Truck w/Patcher: 1997 (1)	10

BUDGET EXPENDITURES

Parks & Forestry	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget
Personnel Services	1,212,258	1,288,366	1,125,100	1,125,100	1,084,580	1,129,000
Contractual Services	372,161	459,242	521,629	591,629	498,800	516,660
Commodities	52,322	54,692	82,585	82,585	51,650	66,350
Capital Outlay	(13,500)	(5,810)	20,000	20,000	20,000	20,000
Total	1,623,241	1,796,490	1,749,314	1,819,314	1,655,030	1,732,010

Expenditure Pie Chart



GOALS

1. Renovate the picnic pavilion and restroom facilities at Millar Park
2. Continue to cross train employees with traditional park maintenance backgrounds with street duties
3. Rebuild the tennis practice boards at the Heman Park Tennis Center
4. Increase the number of trees pruned

SIGNIFICANT CHANGES SINCE FY 2013

1. Salaries Part-Time and Temp – Increases 108% (\$13,000) due to additional help required.
2. Professional Services – Increases 100% (\$1,000) due to monies set aside for local match for grant.
3. Water – Increases 67% (\$12,000) due to increase in water usage.
4. Medical Supplies – Increases 40% (\$100) due to centralized location for Streets and Parks.
5. Sign Supplies – Increases 150% (\$600) due to demand to replace existing signs.



SIGNIFICANT BUDGETARY ISSUES

1. The Manual on Uniform Traffic Control Devices MUTCD is a national standard, mandatory by law, for all traffic control devices installed on any street, highway, or bicycle trail, whether public or private (such as private subdivisions, shopping centers or recreation facilities), that are open to public travel without access restrictions such as gated properties. The Department must implement a method to maintain sign retro reflectivity and pavement markings at or above minimum levels. This will impact the commodities budget of the Public Works and Parks Department and may also have an impact on staff time to perform other duties.
2. This budget includes the Department's share of the renovation costs of the pavilion and restroom in Millar Park. The total cost of the project is estimated at \$440,000; the department's match is \$140,000, and the St. Louis County Municipal Grant will pay the remaining \$300,000. University City Park Foundation is also contributing \$2,500 to the local match.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

1. The roof at the Maintenance Garage was replaced.
2. The tennis courts were resurfaced at Heman and Kaufman Parks.
3. The athletic fields in Heman Park were renovated and irrigation installed.
4. Acquired St. Louis County Municipal Grant for pavilion and restroom renovations at Millar Park.
5. Applied for Park Master Plan Grant for Lewis Park.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Acres maintained	220	220	220	220
Mowing cycles	18	18	18	18
Separate parcel under maintenance	144	144	144	144
Trees removed	350	293	300	300
Trees planted	100	282	250	250
Trees pruned	1,500	1,653	1,800	2,000



Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	863,299	943,777	773,000	773,000	753,000	758,000	-2%
5340 Salaries - Part-Time & Temp	11,308	19,449	12,000	12,000	14,000	25,000	108%
5380 Overtime	12,347	10,889	12,000	12,000	12,000	10,000	-17%
5420 Workers Compensation	38,749	29,525	35,000	35,000	28,000	33,000	-6%
5460 Medical Insurance	130,348	140,254	145,000	145,000	145,000	160,000	10%
5660 Social Security Contributions	50,651	54,895	49,200	49,200	48,000	49,000	0%
5740 Pension Contribution Nonunif.	85,068	75,854	88,900	88,900	74,580	82,000	-8%
5860 Unemployment	10,818	885	-	-	-	-	0%
5900 Medicare	9,670	12,838	10,000	10,000	10,000	12,000	20%
Sub-Total Personnel Services	1,212,258	1,288,366	1,125,100	1,125,100	1,084,580	1,129,000	0%
Contractual Services							
6010 Professional Services	-	12,276	-	-	-	1,000	100%
6050 Maintenance Contracts	99,538	118,393	121,500	191,500	191,000	255,000	110%
6090 Postage	-	14,118	-	-	-	-	0%
6110 Mileage Reimbursement	2,278	2,606	1,500	1,500	1,500	200	-87%
6120 Professional Development	-	155	2,000	2,000	1,000	1,000	-50%
6150 Printing Services	-	16,327	-	-	-	-	0%
6170 Insurance - Liability	6,182	6,345	7,360	7,360	7,300	3,500	-52%
6210 Insurance - Flood	6,442	6,747	6,800	6,800	6,800	7,000	3%
6250 Natural Gas	5,597	4,281	8,500	8,500	7,000	8,000	-6%
6260 Electricity	40,520	42,380	43,700	43,700	40,000	42,000	-4%
6270 Telephone & Pagers	3,870	1,570	4,664	4,664	1,500	2,000	-57%
6280 Water	23,015	28,118	18,000	18,000	50,000	30,000	67%
6290 Sewer	10,437	10,558	12,300	12,300	12,000	12,300	0%
6360 Building Maintenance	-	572	-	-	-	-	0%
6380 Equipment Maintenance	2,082	1,560	7,150	7,150	2,000	7,000	-2%
6430 Misc. Repairs & Maintenance	-	497	-	-	-	-	0%
6530 Fleet Service & Replacement ¹	144,776	141,215	260,000	260,000	153,000	121,400	-53%
6540 Equipment Rental	-	-	300	300	300	300	0%
6570 Miscellaneous Rentals	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	675	-	500	500	500	500	0%
6650 Membership & Certification	1,493	1,140	445	445	400	400	-10%
6660 Laundry Services	7,850	7,700	6,850	6,850	5,000	5,000	-27%
6680 Subdivision Fees & Taxes	17,428	17,682	17,560	17,560	17,000	17,560	0%
6700 Misc. Operating Services	-	712	-	-	-	-	0%
6710 Waste Dumping Fees	-	200	1,500	1,500	1,500	1,500	0%
Sub-Total Contractual Services	372,161	459,242	521,629	591,629	498,800	516,660	-1%
Commodities							
7001 Office Supplies	592	866	300	300	300	300	0%
7130 Agriculture Supplies	11,476	16,150	22,000	22,000	10,000	20,000	-9%
7210 Chemicals	1,456	1,678	3,600	3,600	2,000	3,000	-17%
7290 Concrete & Clay Products	3,980	3,129	5,800	5,800	5,000	5,800	0%
7370 Institutional Supplies	3,822	1,394	4,000	4,000	4,000	2,000	-50%
7490 Building Materials	6,373	5,597	8,000	8,000	5,000	8,000	0%
7530 Medical Supplies	363	370	250	250	250	350	40%
7570 Hardware & Hand Tools	14,039	18,080	17,035	17,035	15,000	15,000	-12%
7610 Fuel, Oil, and Lubricants	-	-	10,000	10,000	-	-	-100%
7690 Recreational Supplies	9,012	5,037	9,500	9,500	8,000	9,500	0%
7730 Metal Supplies	-	33	400	400	400	400	0%
7770 Wearing Apparel	1,209	2,358	1,300	1,300	1,300	1,000	-23%
7810 Sign Supplies	-	-	400	400	400	1,000	150%
Sub-Total Commodities	52,322	54,692	82,585	82,585	51,650	66,350	-20%

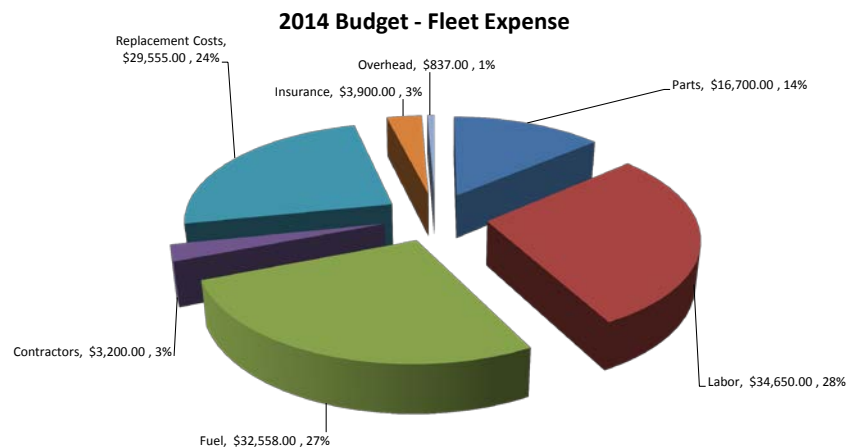


Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Capital Outlay							
8001 Building Improvements	-	(11,860)	-	-	-	-	0%
8090 Building Improvement	6,500	-	-	-	-	-	0%
8100 Misc. Improvements	(20,000)	-	20,000	20,000	20,000	20,000	0%
8200 Vehicles & Equipment	-	6,050	-	-	-	-	0%
Sub-Total Capital Outlay	(13,500)	(5,810)	20,000	20,000	20,000	20,000	0%
Total	1,623,241	1,796,490	1,749,314	1,819,314	1,655,030	1,732,010	-1%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Parks Department's allocation for these services for the 2014 budget comes to \$121,400. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Parks Department currently has 13 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
GMC Truck: 2000 (1)	10
Chevy Silverado: 2006 (3)	8
Chevy Silverado: 2005 (2)	8
Dump Truck: 2005 (3)	10
Dump Truck: 2003 (1)	10
Dump Truck: 2001 (1)	10
Chevy Silverado: 2002 (1)	10
Ford Escape Hybrid: 2008 (1)	10



GOLF COURSE MAINTENANCE

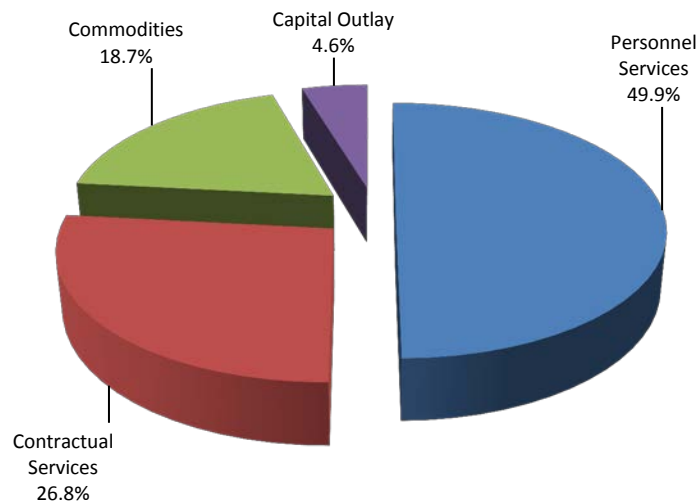
Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	200,425	168,641	200,100	200,100	154,245	161,600	-19%
Contractual Services	66,998	111,300	97,020	97,020	91,300	86,800	-11%
Commodities	95,459	90,497	57,875	57,875	49,825	60,525	5%
Capital Outlay	25,457	22,507	7,000	7,000	10,000	15,000	114%
Total	388,339	392,945	361,995	361,995	305,370	323,925	-11%

Expenditure Pie Chart



GOALS

1. Improve driving range landing area
2. Conduct control burn in native grass areas on fairways #3, 4 and 5
3. Construct forward tee on hole #7
4. Continue new tree plantings throughout the course
5. Improve Forestry maintenance
6. Repairs erosion on #2 fairway



SIGNIFICANT CHANGES SINCE FY 2013

1. Telephone & Pagers – Increases 100% (\$350) due to not budgeted in the past.
2. Recreational Supplies – Increases 424% (\$8,900) due to need to purchase new benches etc., when advertising in golf course was eliminated.
3. Vehicles & Equipment – Increases 114% (\$8,000) due to purchase of top dresser equipment.

SIGNIFICANT BUDGETARY ISSUES

1. Due to the roughness of the driving range, the equipment maintenance cost has risen and the hand-labor to pick-up balls has also risen.
2. Due to discontinuing the contract with allowing advertising on the golf course, benches and other appurtenances will be required to be purchased new this year.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

1. Completed new tee box installation on golf holes #1 and #8
2. Completed concrete cart path throughout course
3. Graded and sodded green surround on rear of hole #8
4. Performed Bermuda grass eradication in #7 fairway
5. Installed irrigation on #8 auxiliary tee box
6. Constructed forward tee on hole #2



Department	Public Works and Parks
Program	Golf Course Maintenance

Fund	General
Account Number	01-40-47

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	95,826	68,600	98,000	98,000	98,000	104,000	6%
5340 Salaries - Part-Time & Temp	54,947	61,853	50,000	50,000	10,000	10,000	-80%
5380 Overtime	5,549	3,689	5,000	5,000	5,000	5,000	0%
5420 Workers Compensation	5,281	1,818	5,000	5,000	3,500	3,800	-24%
5460 Medical Insurance	12,988	11,526	17,900	17,900	17,900	15,300	-15%
5660 Social Security Contributions	8,522	7,193	9,000	9,000	6,700	6,900	-23%
5740 Pension Contribution Nonunif.	12,156	11,844	12,700	12,700	11,645	15,000	18%
5860 Unemployment	2,727	-	-	-	-	-	0%
5900 Medicare	2,429	2,118	2,500	2,500	1,500	1,600	-36%
Sub-Total Personnel Services	200,425	168,641	200,100	200,100	154,245	161,600	-19%
Contractual Services							
6050 Maintenance Contracts	2,556	2,415	2,050	2,050	2,000	2,050	0%
6120 Professional Development	195	495	1,900	1,900	1,000	1,000	-47%
6170 Insurance - Liability	2,880	4,170	4,400	4,400	3,500	3,500	-20%
6190 Insurance - Miscellaneous	422	446	-	-	-	-	0%
6250 Natural Gas	2,843	2,485	5,000	5,000	2,000	5,000	0%
6260 Electricity	9,112	8,358	11,495	11,495	11,000	11,500	0%
6270 Telephone & Pagers	-	-	-	-	300	350	100%
6280 Water	15,024	26,059	29,000	29,000	45,000	29,000	0%
6290 Sewer	844	790	2,500	2,500	1,000	1,500	-40%
6370 Street & Sidewalk Repairs	646	1,695	1,500	1,500	-	-	-100%
6380 Equipment Maintenance	7,658	13,485	12,000	12,000	5,000	11,000	-8%
6430 Misc. Repairs & Maintenance	5,066	2,862	2,500	2,500	1,000	2,000	-20%
6530 Fleet Service & Replacement ¹	7,166	13,957	18,000	18,000	15,000	14,900	-17%
6540 Equipment Rental	19,502	18,108	2,000	2,000	2,000	2,000	0%
6560 Technology Services	-	818	-	-	-	-	0%
6570 Miscellaneous Rentals	1,047	923	1,400	1,400	1,000	1,400	0%
6610 Staff Training	365	445	300	300	300	300	0%
6650 Membership & Certification	1,129	1,284	475	475	200	200	-58%
6660 Laundry Services	749	773	700	700	500	500	-29%
6670 Cashier's Over/Under	(105)	244	-	-	-	-	0%
6700 Misc. Operating Services	(10,368)	11,420	1,000	1,000	-	-	-100%
6710 Waste Dumping Fees	120	-	800	800	500	600	-25%
Sub-Total Contractual Services	66,998	111,300	97,020	97,020	91,300	86,800	-11%
Commodities							
7130 Agriculture Supplies	20,809	23,587	25,000	25,000	20,000	25,000	0%
7170 Asphalt Products	-	-	550	550	-	-	-100%
7210 Chemicals	8,177	7,028	9,000	9,000	9,000	9,000	0%
7290 Concrete & Clay Products	1,636	1,401	2,000	2,000	2,000	2,000	0%
7370 Institutional Supplies	1,919	-	500	500	700	500	0%
7490 Building Materials	1,292	1,657	2,000	2,000	2,000	2,000	0%
7530 Medical Supplies	64	98	125	125	125	125	0%
7570 Hardware & Hand Tools	5,507	2,909	5,700	5,700	5,000	5,000	-12%
7610 Fuel, Oil, and Lubricants	8,487	9,421	10,000	10,000	8,000	5,000	-50%
7690 Recreational Supplies	46,402	44,062	2,100	2,100	2,100	11,000	424%
7730 Metal Supplies	-	-	200	200	200	200	0%
7770 Wearing Apparel	1,166	334	200	200	200	200	0%
7810 Sign Supplies	-	-	500	500	500	500	0%
Sub-Total Commodities	95,459	90,497	57,875	57,875	49,825	60,525	5%

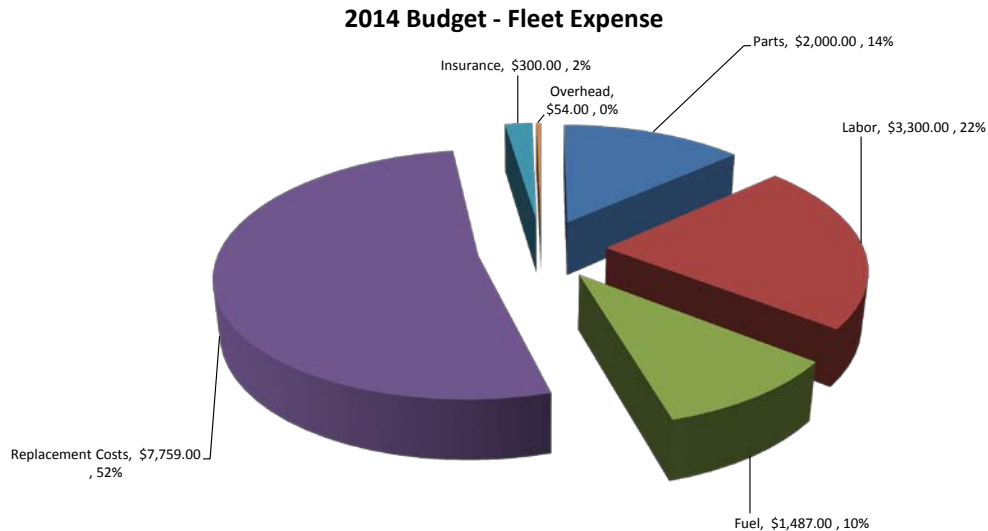


Department	Public Works and Parks
Program	Golf Course Maintenance

Fund	General
Account Number	01-40-47

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Capital Outlay							
8100 Misc. Improvements	25,457	-	-	-	-	-	0%
8200 Vehicles & Equipment	-	22,507	7,000	7,000	10,000	15,000	114%
Sub-Total Capital Outlay	25,457	22,507	7,000	7,000	10,000	15,000	114%
Total	388,339	392,945	361,995	361,995	305,370	323,925	-11%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all othe departments' actual expense. The Golf Course Department's allocation for these services for the 2014 budget comes to \$14,900. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Golf Course Department currently has 1 vehicle in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Silverado: 2006 (1)	8



Department	Public Works
Program	Public Works Capital Outlay

Fund	General Fund
Account Number	01-40-90

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Capital Improvement							
8001 Building Improvements	-	-	-	100,000	100,000	-	0%
8010 Parks Improvements	-	-	-	-	-	-	0%
8020 Golf Improvements	-	-	-	-	-	20,000	100%
8030 Traffic Signal	-	-	-	-	-	2,200	100%
8040 Bridge Construction	11,801	-	76,416	76,416	76,416	111,152	45%
8060 Curbs, Sidewalk & Alleys	172,140	265,052	235,150	560,150	560,150	185,000	-21%
8080 Street Construction	382,589	356,775	350,000	1,225,000	1,225,000	500,000	43%
8100 Misc. Improvements	-	48,088	264,500	294,000	294,000	-	-100%
8110 Bicycle Facilities Improvement	-	-	-	-	-	36,000	100%
8200 Vehicles & Equipment	5,068	-	-	-	-	-	0%
Sub-Total Capital Improvement	571,598	669,915	926,066	2,255,566	2,255,566	854,352	-8%
Total	571,598	669,915	926,066	2,255,566	2,255,566	854,352	-8%



Department	Public Works
Program	Public Works Capital Outlay

Fund	General Fund
Account Number	01-40-90

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Capital Improvement							
8001 Building Improvements	-	-	-	100,000	100,000	-	0%
8010 Parks Improvements	-	-	-	-	-	180,000	100%
8020 Golf Improvements	-	-	-	-	-	20,000	100%
8030 Traffic Signal	-	-	-	-	-	2,200	100%
8040 Bridge Construction	11,801	-	76,416	76,416	76,416	136,152	78%
8060 Curbs, Sidewalk & Alleys	172,140	265,052	235,150	560,150	560,150	965,000	310%
8080 Street Construction	382,589	356,775	350,000	1,225,000	1,225,000	1,730,000	394%
8100 Misc. Improvements	-	48,088	264,500	294,000	294,000	-	-100%
8110 Bicycle Facilities Improvement	-	-	-	-	-	36,000	100%
8200 Vehicles & Equipment	5,068	-	-	-	-	-	0%
Sub-Total Capital Improvement	571,598	669,915	926,066	2,255,566	2,255,566	3,069,352	231%
Total	571,598	669,915	926,066	2,255,566	2,255,566	3,069,352	231%

The following items are funded by General Fund fund reserve:

1	Parks Improvement	\$ 180,000
2	Bridge Construction	25,000
3	Curbs, Sidewalk & Alleys	780,000
4	Street Construction	1,230,000
		<u>2,215,000</u>

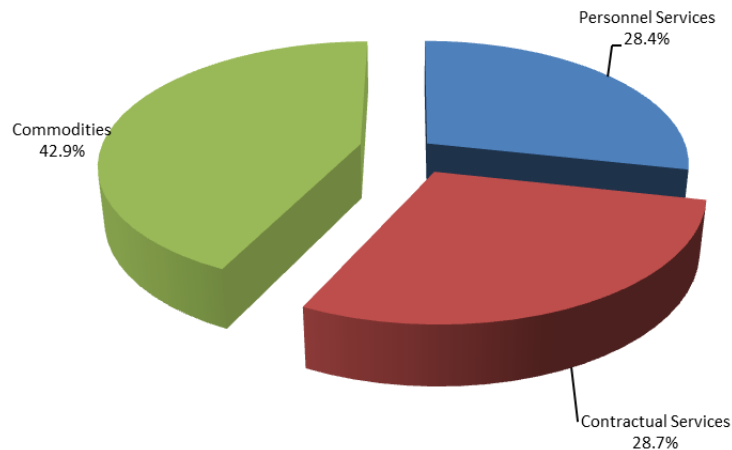
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on a revolving fund basis.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	424,526	437,155	448,600	448,600	427,724	461,800	3%
Contractual Services	442,501	414,450	575,300	575,300	452,377	466,200	-19%
Commodities	717,545	475,187	723,100	723,100	655,985	697,000	-4%
Total	1,584,572	1,326,792	1,747,000	1,747,000	1,536,086	1,625,000	-7%

Expenditure Pie Chart



GOALS

1. Stay current through ongoing training and education for computer systems and components on new generations of vehicle systems as they are released from the manufacturers.
2. Upgrade the snow removal equipment storage area.

SIGNIFICANT CHANGES SINCE FY 2013

1. Temporary Labor – Increases 100% (\$1,000) due to additional help needed for clean-up.
2. Insurance -Property & Auto – Increases 250% (\$50,000) due to under budgeted in the past.
3. Insurance-Flood – Increases 13% (\$1,000) due to increase in premium.
4. Water – Increases 17% (\$200) due to increase in water charges.
5. Sewer – Increases 20% (\$200) due to under budgeted in the past.
6. Misc. Operating Services – Increases 20% (\$1,000) due to under budgeted in the past.



SIGNIFICANT BUDGETARY ISSUES

1. Review the composition of the fleet and recommend changes to meet current workloads and increase operational efficiency. This includes capital purchasing and short-term rentals for specialty equipment.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

1. Integrated and refined the inventory, fuel and asset management systems to track maintenance and repairs, fuel and equipment usage and schedule vehicle service.
2. High efficiency lighting was installed in the Central Garage facility and at the fueling island canopy.
3. Maintained, repaired and disposed of vehicles in a manner that brought the highest possible return on investment.
4. Obtained competitive prices for all garage operations.
5. Since 2011, seven large diesel vehicles have been replaced with ultra-low emissions vehicles.
6. Continued to offer more professional development opportunities for fleet mechanics. The Garage received an "Excellence in Training" from A/C Delco in 2012.
7. Pro-actively reduced equipment downtime by analyzing repair and road call information and regular inspections to identify trouble prone components.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Vehicles/Equipment	164	160	160	160
Units serviced	2,850	2,462	2,500	2,500
Preventive maintenance	340	319	350	350
Tire replacement	260	281	260	260
Service calls	140	93	120	120



Department	Public Works and Parks
Program	Fleet Operations

Fund	Internal Service
Account Number	02-40-62

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	300,510	313,989	310,000	310,000	301,000	316,000	2%
5380 Overtime	4,665	3,076	5,000	5,000	3,200	5,000	0%
5420 Workers Compensation	9,195	8,729	10,000	10,000	9,100	9,400	-6%
5460 Medical Insurance	63,756	64,928	75,000	75,000	67,200	72,000	-4%
5660 Social Security Contributions	17,577	17,938	19,600	19,600	18,900	20,100	3%
5740 Pension Contribution Nonunif.	24,712	24,333	24,400	24,400	23,924	34,600	42%
5900 Medicare	4,111	4,162	4,600	4,600	4,400	4,700	2%
Sub-Total Personnel Services	424,526	437,155	448,600	448,600	427,724	461,800	3%
Contractual Services							
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%
6070 Temporary Labor	609	72	-	-	-	1,000	100%
6120 Professional Development	770	-	500	500	200	200	-60%
6160 Insurance - Property & Auto	52,554	46,578	20,000	20,000	35,000	35,000	75%
6170 Insurance - Liability	4,042	3,671	3,900	3,900	3,400	3,500	-10%
6210 Insurance - Flood	7,509	7,893	8,000	8,000	8,627	9,000	13%
6250 Natural Gas	20,033	15,429	20,000	20,000	20,000	20,000	0%
6260 Electricity	14,446	13,947	20,000	20,000	15,000	15,000	-25%
6270 Telephone & Pagers	285	370	500	500	500	500	0%
6280 Water	1,147	1,565	1,200	1,200	1,650	1,400	17%
6290 Sewer	1,007	1,311	1,000	1,000	1,400	1,200	20%
6360 Building Maintenance	10,068	648	16,500	16,500	10,000	11,500	-30%
6380 Equipment Maintenance	8,070	10,566	9,100	9,100	6,000	9,100	0%
6400 Office Equipment Maintenance	523	400	500	500	500	500	0%
6430 Misc. Repairs & Maintenance	2,830	775	7,000	7,000	5,000	5,000	-29%
6460 Vehicle Maintenance	66,503	97,135	85,000	85,000	85,000	85,000	0%
6490 Depreciation - Rental Equipment	218,535	188,348	350,000	350,000	245,000	252,000	-28%
6500 Depreciation - Transfer Station	12,487	6,853	10,400	10,400	-	-	-100%
6520 Depreciation - Shop Equip	3,816	-	3,800	3,800	-	-	-100%
6600 Tuition Reimbursement	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	1,690	-	1,500	1,500	1,000	800	-47%
6650 Membership & Certification	1,401	594	1,000	1,000	600	1,000	0%
6660 Laundry Services	6,234	7,048	6,900	6,900	5,000	5,000	-28%
6700 Misc. Operating Services	5,442	8,747	5,000	5,000	5,000	6,000	20%
Sub-Total Contractual Services	442,501	414,450	575,300	575,300	452,377	466,200	-19%
Commodities							
7001 Office Supplies	1,085	332	1,000	1,000	1,000	500	-50%
7050 Publications	-	-	100	100	385	100	0%
7090 Office & Computer Equip.	-	-	500	500	-	-	-100%
7210 Chemicals	4,800	5,192	4,500	4,500	4,500	4,500	0%
7370 Institutional Supplies	1,058	325	3,500	3,500	2,500	4,500	29%
7490 Building Materials	-	33	4,500	4,500	1,000	4,500	0%
7530 Medical Supplies	84	146	400	400	100	400	0%
7570 Hardware & Hand Tools	3,315	11,247	11,000	11,000	10,000	11,000	0%
7610 Fuel, Oil, and Lubricants	492,484	364,364	470,000	470,000	470,000	500,000	6%
7770 Wearing Apparel	282	1,598	2,100	2,100	1,000	1,000	-52%
7850 Awards & Gifts	-	-	500	500	500	500	0%
7930 Vehicle Parts	214,437	91,950	225,000	225,000	165,000	170,000	-24%
Sub-Total Commodities	717,545	475,187	723,100	723,100	655,985	697,000	-4%
Total	1,584,572	1,326,792	1,747,000	1,747,000	1,536,086	1,625,000	-7%



The Fleet Department currently has 5 vehicles in service consisting of vehicles that are directly used by Fleet and Pool. The expenses for these vehicles are allocated out to the Parks, Sanitation, & Street Departments. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

<u>Category</u>	<u>Replacement Cycle in Years</u>
E-Z Go Golf Cart: (1)	5
Chevy Silverado: 2006 (2)	10
Chevy Impala Black: 2006 (1)	5
Chevy Monte Carlo: 2001 (1)	5



SOLID WASTE FUND

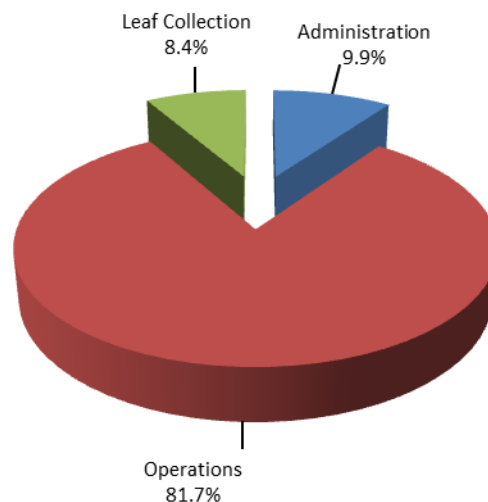
The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulky items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- Completion of payroll, requisitions and bill payments;
- City wide leaf collection twice per year;
- City wide Christmas tree pick-up.

BUDGET EXPENDITURES

Program	Personnel	Contractual	Commodities	Capital	Other	Total
Administration	198,900	54,550	6,000	-	-	259,450
Operations	824,200	1,123,265	200,585	-	-	2,148,050
Leaf Collection	102,200	200,585	200	-	-	220,250
Total	1,125,300	1,378,400	206,785	-	-	2,627,750

Expenditure Pie Chart

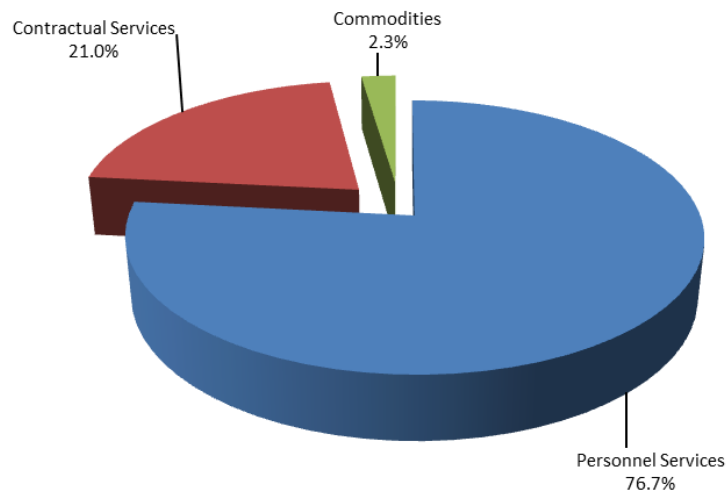




BUDGET EXPENDITURES

Adminstration	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	195,925	184,706	168,800	168,800	163,407	198,900	18%
Contractual Services	50,371	33,848	70,725	70,725	38,458	54,550	-23%
Commodities	2,906	-	6,000	6,000	-	6,000	0%
Total	249,202	218,554	245,525	245,525	201,865	259,450	6%

Expenditure Pie Chart



SIGNIFICANT CHANGES SINCE FY 2013

1. Salaries – Full-Time – Increases 23% (\$30,000) due to reallocation of manpower.
2. Collection Fees – Increases 100% (\$2,000) due to not budgeted in previous year.
3. Postage – Increases 10% (\$1,900) due to additional mailings due to shift in billing cycle.
4. Advertising & Public Notices – Increases 100% (\$2,400) due to not budgeted in previous year.
5. Memberships & Certification – Increases 100% (\$350) due to not budgeted in previous year.
6. Lien Recording Fees – Increases 25% (\$1,000) due to increases in demand on collecting past due bill.



Department	Public Works and Parks
Program	Solid Waste Administration

Fund	Solid Waste
Account Number	08-40-64

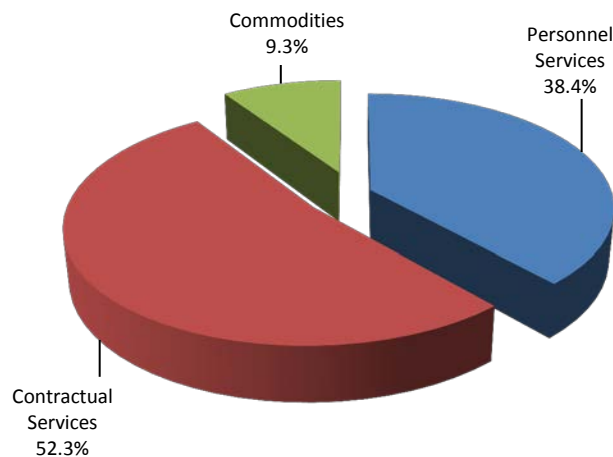
	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	148,244	145,374	128,000	128,000	128,000	158,000	23%
5340 Salaries - Part-Time & Temp	772	-	-	-	-	-	0%
5380 Overtime	679	1,282	500	500	1,296	-	-100%
5420 Workers Compensation	346	235	300	300	221	400	33%
5460 Medical Insurance	22,825	18,471	20,000	20,000	12,783	16,000	-20%
5660 Social Security Contributions	7,304	6,504	7,000	7,000	7,936	10,000	43%
5740 Pension Contribution Nonunif.	14,044	11,376	11,400	11,400	12,000	12,000	5%
5900 Medicare	1,711	1,464	1,600	1,600	1,171	2,500	56%
Sub-Total Personnel Services	195,925	184,706	168,800	168,800	163,407	198,900	18%
Contractual Services							
6001 Auditing & Accounting	2,000	2,500	2,500	2,500	2,500	2,500	0%
6005 Collection Fees	-	1,751	-	-	1,503	2,000	100%
6010 Professional Services	10,051	-	10,000	10,000	10,000	10,000	0%
6040 Events and Receptions	180	-	-	-	-	-	0%
6050 Maintenance Contracts	10,257	10,879	10,000	10,000	3,137	-	-100%
6070 Temporary Labor	900	-	-	-	-	-	0%
6090 Postage	14,151	13,238	20,000	20,000	8,931	21,900	10%
6130 Advertising & Public Notices	-	-	-	-	-	2,400	100%
6150 Printing Services	3,337	1,460	8,725	8,725	2,705	5,000	-43%
6170 Insurance - Liability	1,996	-	-	-	1,682	-	0%
6650 Memberships & Certifications	-	-	-	-	-	750	100%
6730 Lien Recording Fees	837	54	4,000	4,000	3,000	5,000	25%
6770 Bank & Credit Card Fees	6,662	3,966	15,500	15,500	5,000	5,000	-68%
Sub-Total Contractual Services	50,371	33,848	70,725	70,725	38,458	54,550	-23%
Commodities							
7001 Office Supplies	-	-	3,000	3,000	-	3,000	0%
7090 Office & Computer Equip.	2,906	-	3,000	3,000	-	3,000	0%
Sub-Total Commodities	2,906	-	6,000	6,000	-	6,000	0%
Total	249,202	218,554	245,525	245,525	201,865	259,450	6%



BUDGET EXPENDITURES

Operations	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	779,550	764,720	827,500	827,500	749,869	824,200	0%
Contractual Services	1,011,031	909,904	1,166,200	1,166,200	854,651	1,123,265	-4%
Commodities	94,656	79,251	208,400	208,400	102,733	200,585	-4%
Capital Outlay	-	(26,852)	30,000	30,000	30,000	-	-100%
Total	1,885,237	1,727,023	2,232,100	2,232,100	1,737,253	2,148,050	-4%

Expenditure Pie Chart



SIGNIFICANT CHANGES SINCE FY 2013

1. Salaries – Part-Time Temp – Increases 100% (\$20,000) due to additional part-time laborers.
2. Electricity – Increases 100% (\$4,000) due to not budgeted in previous year.
3. Equipment Maintenance – Increases 100% (\$5,000) due to additional maintenance expected.
4. Membership & Certification – Increases 13% (\$175) due to membership fee increases.
5. Misc. Operating Services – Increases 140% (\$4,550) due to actual rental cost for storage services.
6. Building Materials – Increases 88% (\$1,400) due to additional repairs required after structural work.
7. Hardware & Hand Tools – Increases 36% (\$2,875) due to increase in replacement of tools.



Department	Public Works and Parks
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

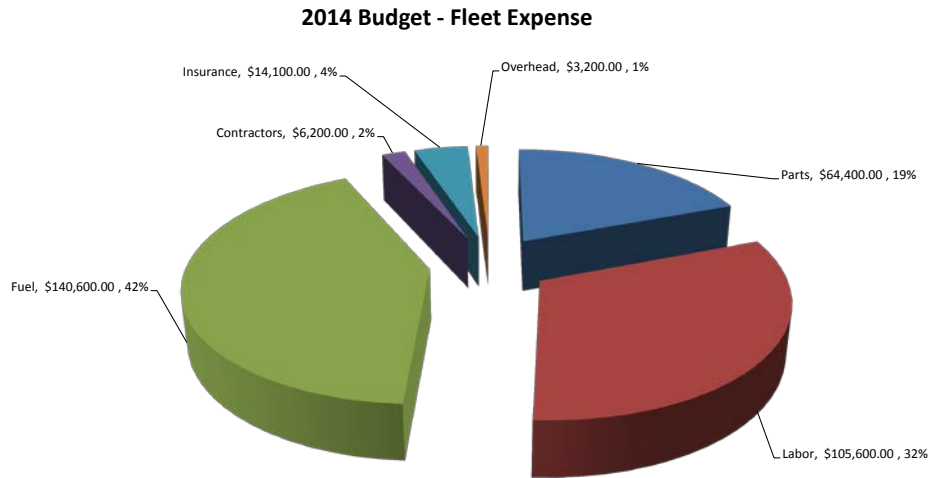
	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	495,921	503,722	560,000	560,000	505,000	520,000	-7%
5340 Salaries - Part-Time & Temp	19,605	26,201	20,000	20,000	22,449	40,000	100%
5380 Overtime	45,224	32,865	30,000	30,000	24,019	30,000	0%
5420 Workers Compensation	45,171	42,324	46,000	46,000	38,938	41,000	-11%
5460 Medical Insurance	86,211	79,455	85,000	85,000	80,000	89,000	5%
5660 Social Security Contributions	35,329	32,993	38,000	38,000	25,971	36,600	-4%
5740 Pension Contribution Nonunif.	39,856	39,444	39,500	39,500	39,500	59,000	49%
5860 Unemployment	3,971	-	-	-	7,536	-	0%
5900 Medicare	8,262	7,716	9,000	9,000	6,456	8,600	-4%
Sub-Total Personnel Services	779,550	764,720	827,500	827,500	749,869	824,200	0%
Contractual Services							
6010 Professional Services	-	29,318	10,000	10,000	6,897	10,000	0%
6070 Temporary Labor	82,410	86,178	75,300	75,300	53,380	80,080	6%
6090 Postage	-	-	6,000	6,000	6,000	4,000	-33%
6120 Professional Development	-	320	1,500	1,500	1,000	1,500	0%
6150 Printing Services	4,283	6,806	6,320	6,320	5,378	6,520	3%
6160 Insurance - Property & Auto	-	17,513	37,000	37,000	35,000	35,000	-5%
6170 Insurance - Liability	5,217	5,170	7,380	7,380	2,801	-	-100%
6260 Electricity	-	-	-	-	-	4,000	100%
6270 Telephone & Pagers	445	1,391	2,300	2,300	717	1,440	-37%
6360 Building Maintenance	30,939	19,454	20,000	20,000	8,016	14,000	-30%
6380 Equipment Maintenance	8,579	10,209	5,000	5,000	6,628	10,000	100%
6400 Office Equipment Maintenance	309	432	750	750	435	750	0%
6490 Depreciation - Rental Equipment	-	-	250,000	250,000	150,000	200,000	-20%
6530 Fleet Service & Replacement ¹	440,973	314,966	340,000	340,000	264,553	334,100	-2%
6610 Staff Training	400	450	3,500	3,500	-	2,500	-29%
6650 Membership & Certification	1,433	1,568	1,400	1,400	1,009	1,575	13%
6660 Laundry Services	7,179	6,691	6,500	6,500	1,285	5,000	-23%
6700 Misc. Operating Services	4,244	3,335	3,250	3,250	1,725	7,800	140%
6710 Waste Dumping Fees	424,620	406,103	390,000	390,000	309,827	405,000	4%
Sub-Total Contractual Services	1,011,031	909,904	1,166,200	1,166,200	854,651	1,123,265	-4%
Commodities							
7001 Office Supplies	752	1,426	4,500	4,500	61	2,500	-44%
7210 Chemicals	2,923	5,538	5,000	5,000	6,873	2,600	-48%
7250 Solid Waste Supplies	75,741	54,331	183,600	183,600	80,997	175,910	-4%
7490 Building Materials	-	2,610	1,600	1,600	1,795	3,000	88%
7530 Medical Supplies	202	328	900	900	734	900	0%
7570 Hardware & Hand Tools	12,026	10,964	8,000	8,000	8,726	10,875	36%
7770 Wearing Apparel	3,012	4,054	4,800	4,800	3,547	4,800	0%
Sub-Total Commodities	94,656	79,251	208,400	208,400	102,733	200,585	-4%
Capital Outlay							
8001 Building Improvements	-	(26,852)	-	-	-	-	0%
8200 Vehicles & Equipment	-	-	30,000	30,000	30,000	-	-100%
Sub-Total Capital Outlay	-	(26,852)	30,000	30,000	30,000	-	-100%
Total	1,885,237	1,727,023	2,232,100	2,232,100	1,737,253	2,148,050	-4%



Department	Public Works and Parks
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Solid Waste Department's allocation for these services for the 2014 budget is \$334,100. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Solid Waste Department currently has 22 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Pickup: 2004 (1)	10
Chevy Pickup: 2005 (1)	10
Refuse Rear Load: 2000 (1)	8
Refuse Side Load: 2002 (1)	8
Refuse Side Load: 2003 (1)	8
Refuse Side Load: 2004 (3)	8
Refuse Side Load: 2005 (1)	8
Refuse Side Load: 2007 (2)	8
Refuse Side Load: 2010 (1)	8
Refuse Side Load: 2012 (2)	8
Refuse Truck/Trailer: 1996 (2)	10
Refuse Truck/Trailer: 2005 (2)	10
Flatbed Truck: 1998 (1)	10
Truck: 2001 (1)	15
Truck: 2003 (1)	10
Truck: 2006 (1)	15

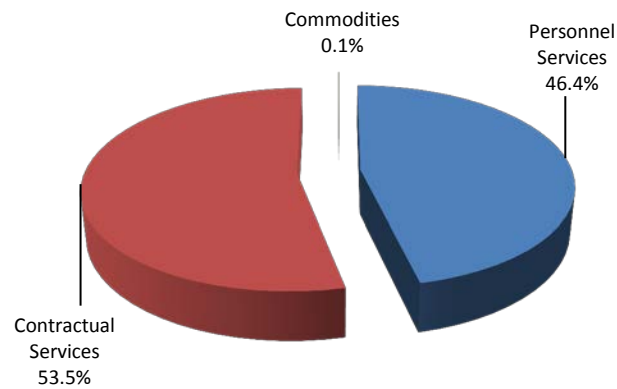


PUBLIC WORKS AND PARKS

BUDGET EXPENDITURES

Leaf Collection	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	834	10,467	13,850	13,850	-	102,200	638%
Contractual Services	90,099	44,189	117,850	117,850	140,771	117,850	0%
Commodities	-	-	-	-	-	200	100%
Capital Outlay	-	2,417	-	-	-	-	0%
Total	90,933	57,073	131,700	131,700	140,771	220,250	67%

Expenditure Pie Chart





Department	Public Works and Parks
Program	Leaf Collection

Fund	Solid Waste
Account Number	08-40-68

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries	-	-	-	-	-	80,000	100%
5380 Overtime	-	9,203	12,000	12,000	-	12,000	0%
5420 Workers Compensation	834	594	900	900	-	4,000	344%
5660 Social Security Contributions	-	543	750	750	-	5,000	567%
5900 Medicare	-	127	200	200	-	1,200	500%
Sub-Total Personnel Services	834	10,467	13,850	13,850	-	102,200	638%
Contractual Services							
6050 Maintenance Contracts	19,175	115	25,000	25,000	32,598	25,000	0%
6070 Temporary Labor	70,800	43,945	92,700	92,700	108,065	92,700	0%
6260 Electricity	124	129	150	150	108	150	0%
Sub-Total Contractual Services	90,099	44,189	117,850	117,850	140,771	117,850	0%
Commodities							
7570 Hardware & Hand Tools	-	-	-	-	-	200	100%
Sub-Total Commodities	-	-	-	-	-	200	100%
Capital Outlay							
8100 Misc. Improvements	-	2,417	-	-	-	-	0%
Sub-Total Capital Outlay	-	2,417	-	-	-	-	0%
Total	90,933	57,073	131,700	131,700	140,771	220,250	67%

GOALS

1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Explore opportunities to work with adjacent communities and organization to provide public education about community solid waste programs/services and resources to properly dispose and recycle hard to manage materials.
4. Develop a direct mail recycling education program.
5. Continue "Park Recycling Program" in Fogerty, Millar and Heman Parks.

SIGNIFICANT CHANGES SINCE FY 2013

1. Salaries – Increases 100% (\$80,000) due to transfer of labor hours from streets to leaf collection.
2. Hardware & Hand Tools – Increases 100% (\$200) due to need for additional hand rakes.

SIGNIFICANT BUDGETARY ISSUES

1. A 2008 inspection for the Transfer Station elevated platform deck resulted in a rating of "poor condition and in need of repairs". The estimated cost of repairs was \$156,000, which includes \$18,000 for another structural inspection, but after further review, an additional \$100,000 worth of repairs was required.
2. Leaf Collection man-hours from the Street Division have been transferred to Solid Waste budget.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

1. Increased single stream recycling participation by approximately 2.5% from 80% to 82%.
2. Achieved an average recycling rate of 33%
3. Generated \$66,590 in revenue for recycling materials and programs.
4. Generated \$80,951 in yard waste sticker revenue and \$15,611 in mulch/compost sales.
5. Generated \$16,175 in revenue for special trash collection programs.
6. Generated \$29,369 in revenue for transfer station service to local agencies.
7. Generated \$28,424 in revenue for mulch/compost sales.
8. Recycled 9,723 tons of recyclable materials, including 55 tons of bulk household items, 2,392 tons of residential single stream materials, 6 tons of tires, 35 tons of consumer electronics and compact fluorescent bulbs, mobile phone and rechargeable batteries, 147 tons of cardboard, 21 tons of metal, 13 tons of textiles, 2,686 tons of yard waste, 4,354 tons of leaves and 14 tons of miscellaneous materials collected from city facilities, recycling drop-off center and commercial properties.
9. Received a St. Louis County Municipal Grant for \$30,000 from St. Louis County to implement a "Recycling Becomes Me" education campaign. No match is required.
10. Received a \$30,000 recycling education grant to implement an education program with the City of Pagedale and Wellston on how to properly dispose of recycle hard-to-manage items, such as appliances, electronics, and household items. A 10% city match is required.
11. Received a \$13,710 recycling grant to implement a Park Recycling Program with an educational component. A 10% City match is required.
12. Applied for a \$26,000 recycling education grant to implement a direct mail recycling education program. A 10% City match is required.



PUBLIC WORKS AND PARKS

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
No. of new single recycling carts	542	500	550	525
No. of new trash carts delivered	317	809	800	800
No. of trash carts repaired/replaced	765	677	700	700
No. of recycling carts repaired/replaced	17	20	50	50
No. of alley dumpsters repaired/recycled	82	130	100	100
No. of special bulk item collection requests	34	86	80	80
No. of special trash cart rentals	47	84	80	80
No. of special trash dumpster rentals	136	140	150	150
No. of special roll-off trash container rentals	45	63	60	80
No. of trash and recycling cart returned/replaced to restored accounts	72	39	30	20



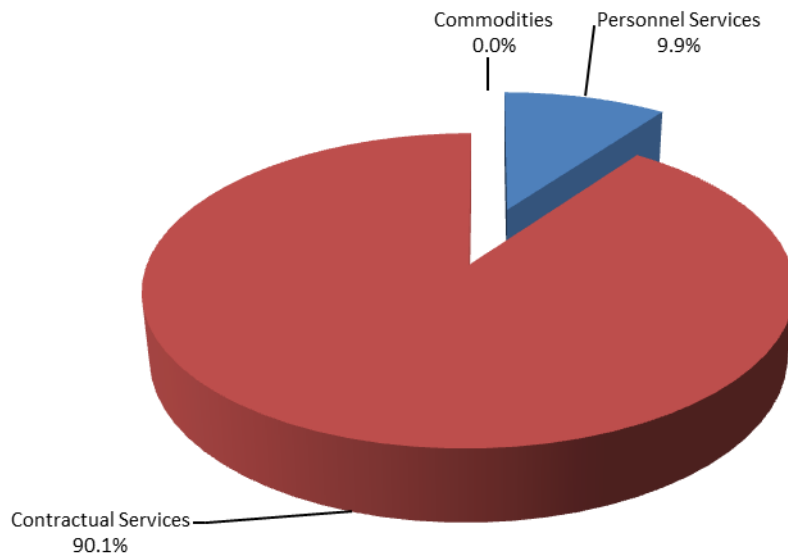
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	61,060	41,045	56,800	56,800	48,037	60,700	7%
Contractual Services	458,469	528,044	506,900	506,900	503,394	556,160	10%
Commodities	-	-	1,075	1,075	-	200	-81%
Total	519,529	569,089	564,775	564,775	551,431	617,060	9%

Expenditure Pie Chart



GOALS

1. Provide quicker turnaround time on repairs.
2. Repair more sinkholes associated with lateral defects.
3. Replace more old clay traps with new cleanout while replacing laterals.
4. Perform more pipe lining on repairs that are able to be lined.
5. Implement yearly contract with a minimum of three (3) contractors.



SIGNIFICANT CHANGES SINCE FY 2013

1. Salaries (Full-Time) – Increases 22% (\$8,000) due to more time allocated to repairs.
2. Telephone & Pagers – Increases 92% (\$460) due to use of tablet (internet service) in the field.
3. Sewer Lateral Expenses – Increases 10% (\$50,000) due to increase in number of repairs.
4. Wearing Apparel – Increases 33% (\$25) due to cost of safety items.

SIGNIFICANT BUDGETARY ISSUES

1. Due to aging infrastructure, the number of repairs continues to increase.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

1. Program performed its first perma-liner with minimal excavation. Saved the program thousands of dollars for the repair.
2. Programs mailed twenty (20) notification letters to residents with defective laterals.
3. Program received two-hundred (200) new applications.
4. Program approved one hundred ninety (190) new applications.
5. Program denied ten (10) applications due to either tree roots, defect was under the house, or property had more than six (6) units.
6. Program had sixteen (16) additional work orders from repairs that were found to be more defective than originally scoped.
7. MSD notified the City of twenty (20) defects positive to lateral defects.



Department	Public Works and Parks
Program	Sewer Lateral Repair

Fund	Sewer Lateral Repair
Account Number	05-40-82

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	41,561	27,810	37,000	37,000	37,000	45,000	22%
5420 Workers Compensation	2,870	1,093	2,900	2,900	1,152	1,800	-38%
5460 Medical Insurance	9,864	7,073	10,000	10,000	5,294	7,000	-30%
5660 Social Security Contributions	2,577	1,725	2,500	2,500	1,289	2,700	8%
5740 Pension Contribution Nonunif.	3,585	2,941	3,800	3,800	3,000	3,500	-8%
5900 Medicare	603	403	600	600	302	700	17%
Sub-Total Personnel Services	61,060	41,045	56,800	56,800	48,037	60,700	7%
Contractual Services							
6090 Postage	-	-	500	500	-	300	-40%
6110 Mileage Reimbursement	481	211	1,000	1,000	500	500	-50%
6150 Printing Services	-	-	1,000	1,000	-	400	-60%
6170 Insurance - Liability	3,368	3,670	3,900	3,900	2,796	3,500	-10%
6270 Telephone & Pagers	-	-	500	500	98	960	92%
6450 Sewer Lateral Expenses	454,620	524,163	500,000	500,000	500,000	550,000	10%
6610 Staff Training	-	-	-	-	-	500	100%
Sub-Total Contractual Services	458,469	528,044	506,900	506,900	503,394	556,160	10%
Commodities							
7001 Office Supplies	-	-	1,000	1,000	-	100	-90%
7770 Wearing Apparel	-	-	75	75	-	100	33%
Sub-Total Commodities	-	-	1,075	1,075	-	200	-81%
Total	519,529	569,089	564,775	564,775	551,431	617,060	9%



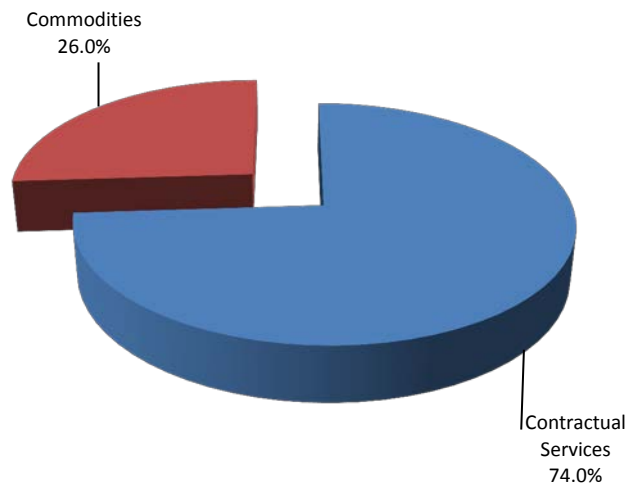
PUBLIC WORKS AND PARKS GRANTS

This program provides for various Public Works and Parks Grants. The number and amount of grants will fluctuate from year to year.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	23,023	125,725	29,500	34,160	34,160	30,245	3%
Commodities	177	56,162	97,500	106,550	106,550	10,630	-89%
Total	23,200	181,887	127,000	140,710	140,710	40,875	-68%

Expenditure Pie Chart



Grant Name/Amount Received:

Missouri Highways and Transportation Commission-STP-5402(609) Bicycle Facilities Improvements	\$144,000
Missouri Highways and Transportation Commission-STP-5402(611) Westgate Ave/Olive Blvd Intersection Realignment Project	\$8,800
Missouri Highways and Transportation Commission-STP-5402(610) Chamberlain Ave Bridge Replacement	\$444,610
Millar Park Improvement	\$75,000
Sidewalk and Curb Maintenance	\$13,000
2013 Recycling Education Grant	\$24,665
Recycling in U City Parks F14	\$12,210
St. Louis Municipal Park Grant Commission-Master Park Design	\$4,000



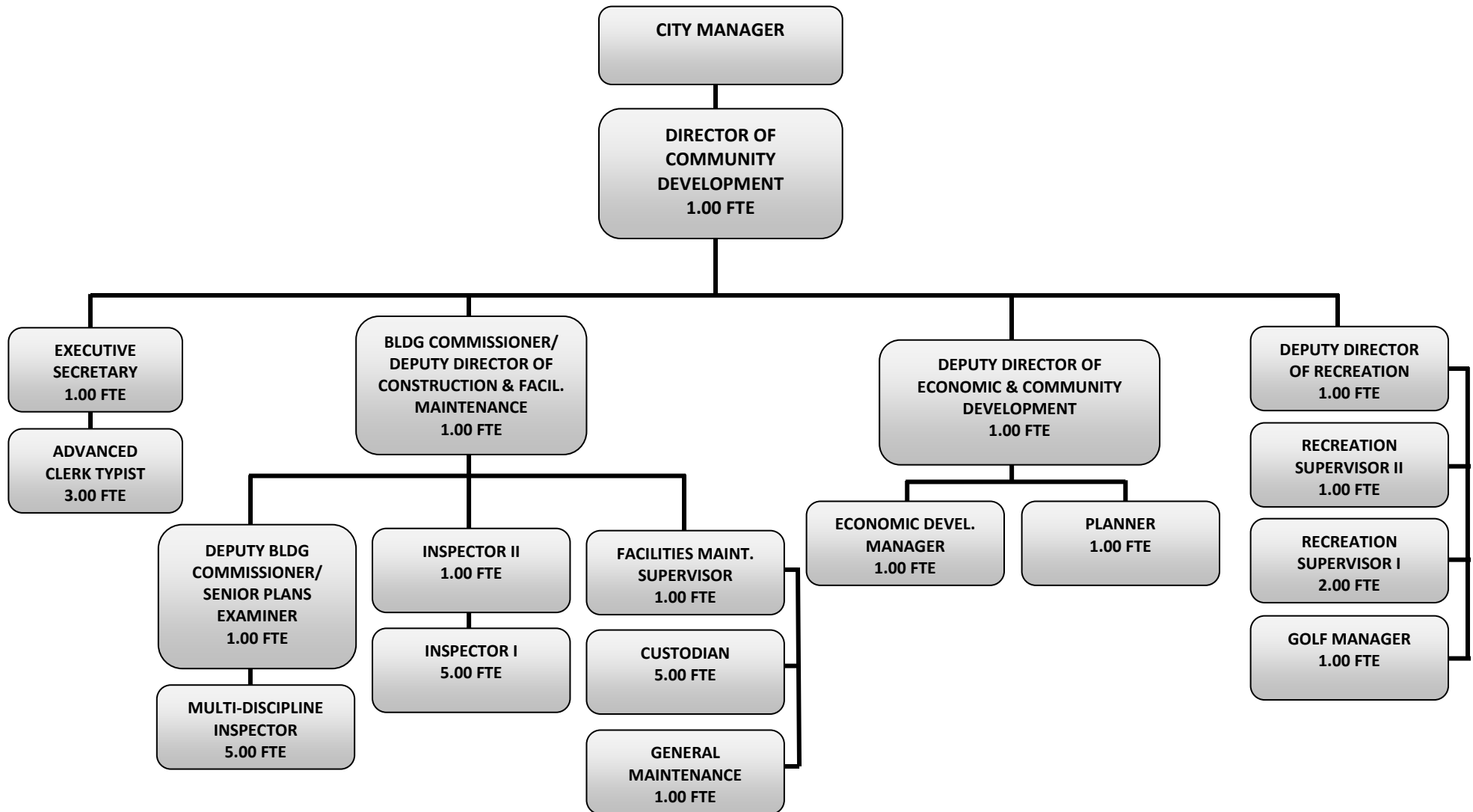
Department	Grants
Program	Public Works Grants

Fund	Grants
Account Number	22-40-95

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6010 Professional Services	23,023	115,391	23,000	24,600	24,600	9,150	-60%
6070 Temporary Labor	-	-	-	1,560	1,560	1,560	100%
6090 Postage	-	-	4,000	4,000	4,000	13,500	238%
6110 Mileage Reimbursement	-	368	500	500	500	-	-100%
6130 Advertising & Public Notices	-	2,522	-	-	-	-	0%
6150 Printing Services	-	7,444	2,000	3,500	3,500	6,035	202%
Sub-Total Contractual Services	23,023	125,725	29,500	34,160	34,160	30,245	3%
Commodities							
7090 Office & Computer Equip.	177	48	-	-	-	-	0%
7250 Solid Waste Supplies	-	12,717	90,500	99,550	99,550	9,480	-90%
7570 Hardware & Hand Tools	-	43,397	7,000	7,000	7,000	1,150	-84%
Sub-Total Commodities	177	56,162	97,500	106,550	106,550	10,630	-89%
Capital Improvement							
8010 Parks Improvement	-	-	80,000	80,000	304,000	75,000	-6%
8030 Traffic Signal	-	-	120,000	120,000	-	8,800	-93%
8040 Bridge Construction	98,216	-	496,743	595,743	595,743	444,610	-10%
8060 Curbs, Sidewalk & Alleys	-	51,417	253,600	253,600	253,600	13,000	-95%
8080 Street Construction	-	-	-	-	-	-	0%
8100 Misc. Improvements	1,058,647	3,811,289	161,800	161,800	161,800	144,000	-11%
8110 Bicycle Facilities Improvement	-	-	16,000	16,000	16,000	-	-100%
Sub-Total Capital Improvement	1,156,863	3,862,706	1,128,143	1,227,143	1,331,143	685,410	-39%
Total	1,180,063	4,044,593	1,255,143	1,367,853	1,471,853	726,285	-42%

This page intentionally left blank.

COMMUNITY DEVELOPMENT DEPARTMENT





The Community Development Department enforces the following codes: property maintenance, building, mechanical, plumbing, electrical, environmental, animal enforcement, and zoning; coordinates economic development activities and is responsible for performing research, preparing planning studies and Geographic Information Systems (GIS) maps, and advising on all matters affecting the physical development of the City. The Department also oversees the maintenance and operations of various City-owned buildings.

The Department reviews and makes recommendations regarding proposed City Council action relating to land use, economic development, building codes, property maintenance codes, and the implementation of planning recommendations.

The Department includes the administration and operation of all City recreation programs, Heman Park Community Center, Centennial Commons Recreation Facility, and the nine-hole Ruth Park Golf Course.

The Department is organized into four divisions:

- (1) Administration
- (2) Construction Services and Facilities Maintenance
- (3) Recreation
 - a. Golf Course
 - b. Community Center
 - c. Aquatics
 - d. Centennial Commons
- (4) Planning & Zoning, and Economic Development.

The Department is also responsible for the Municipal-owned Parking Garage located in the Loop.

The Department provides staff support for eleven (11) boards, commissions, and authorities, including: the City Plan Commission, the Historic Preservation Commission, the Land Clearance Redevelopment Authority, the Industrial Development Authority, the Tax Increment Financing Commission, the Board of Adjustment, the Infill Review Board, the Board of Appeals, the Economic Development Retail Sales Tax Board, the Parks Commission, and the Municipal Commission on Arts and Letters.

The Community Development Director supervises the day-to-day activities of the department, and reports to the City Manager.



PERSONNEL SUMMARY

Full-Time			
	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Community Development			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Director of Construct & Facilities Maintenance	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	1.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Personnel Total</i>	20.0	20.0	20.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	5.0	5.0	5.0
General Maintenance Worker	1.0	1.0	1.0
<i>Facilities Maintenance Personnel Total</i>	7.0	7.0	7.0
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Recreation Supervisor II	1.0	1.0	1.0
Recreation Supervisor I	2.0	2.0	2.0
<i>Recreation Personnel Total</i>	5.0	5.0	5.0
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	1.0
<i>Economic Development Personnel Total</i>	1.0	1.0	1.0
Community Development Personnel Total	33.0	33.0	33.0



COMMUNITY DEVELOPMENT

Part-Time

	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Community Development			
<i>Community Development Operations</i>			
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	0.5	0.5
 <i>Recreation</i>			
Custodian	0.8	0.8	0.8
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	0.4	0.4
Assistant Pool Manager	0.5	0.5	0.5
Recreation Specialist III	1.4	1.4	1.4
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	6.7	6.7
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	4.5	4.5
Cashier	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	28.5	28.5	28.5
Community Development Personnel Total	29.0	29.0	29.0

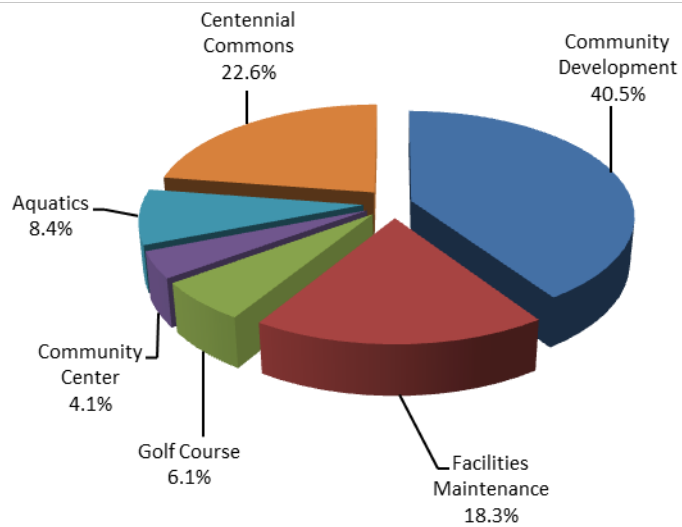


COMMUNITY DEVELOPMENT

PROGRAM AS A PERCENTAGE OF DEPARTMENT OF BUDGET

Program	Personnel	Contractual	Commodities	Capital	Total
Community Development	1,396,000	217,200	11,700	-	1,624,900
Facilities Maintenance	288,800	347,800	20,600	75,000	732,200
Golf Course	116,750	58,100	69,400	-	244,250
Community Center	119,645	30,100	4,850	9,000	163,595
Aquatics	189,000	90,160	38,100	20,000	337,260
Centennial Commons	554,600	278,200	49,300	22,000	904,100
Total	2,664,795	1,021,560	193,950	126,000	4,006,305

Expenditure Pie Chart





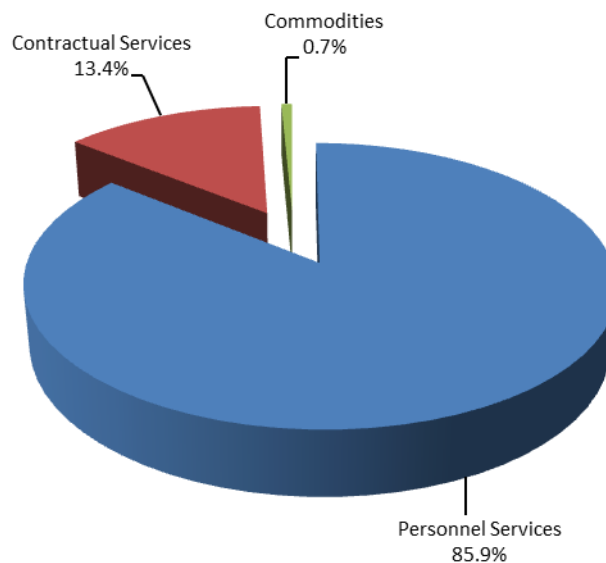
ADMINISTRATION

The services performed by this division include administrative and managerial tasks required to support department operations, including processing all department permits, customer service activities, and general clerical and office management work. The Community Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget
Personnel Services	1,208,137	1,278,150	1,334,000	1,334,000	1,324,324	1,396,000
Contractual Services	101,541	117,551	244,900	244,900	185,600	217,200
Commodities	13,292	10,871	182,000	182,000	12,100	11,700
Total	1,322,970	1,406,572	1,760,900	1,760,900	1,522,024	1,624,900

Expenditure Pie Chart



GOALS

1. To continue to build a strong, effective Department through the retention of quality employees. Provide additional opportunities for professional development and staff training.
2. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.
3. To maintain expedient permit processing and inspection scheduling time.



4. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.
5. To continue to improve reporting systems for finance and inspections.
6. To continue to improve facility scheduling for City Hall events.
7. To improve clerical support for professional staff.

SIGNIFICANT CHANGES SINCE FY 2013

- The postage budget has increased to reflect additional mailings, which include newsletter publications, certified mailings (for zoning cases), and violation letters.
- The printing budget increased to reflect the printing costs for the next Comprehensive Plan Update.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

- Over the past year, the Administrative Division has completely transitioned to a new online permitting software program. Staff has improved processes associated with this system, and helped to educate contractors, other departments, and the general public about the use of the system.
- Staff continues to improve response time to incoming telephone calls, which includes the Department's main line and the City's switchboard. The main switchboard continues to be the responsibility of the administrative staff of the Department of Community Development.
- The Division has added to the number of clerical staff with notary certifications, providing an added convenience for City Hall patrons and staff.
- Staff improved several interdepartmental procedures, including City Hall scheduling, payroll processing, clerical support for professional staff, administrative regulations and procedures and more.



Department	Community Development
Program	Community Development

Fund	General
Account Number	01-45-40

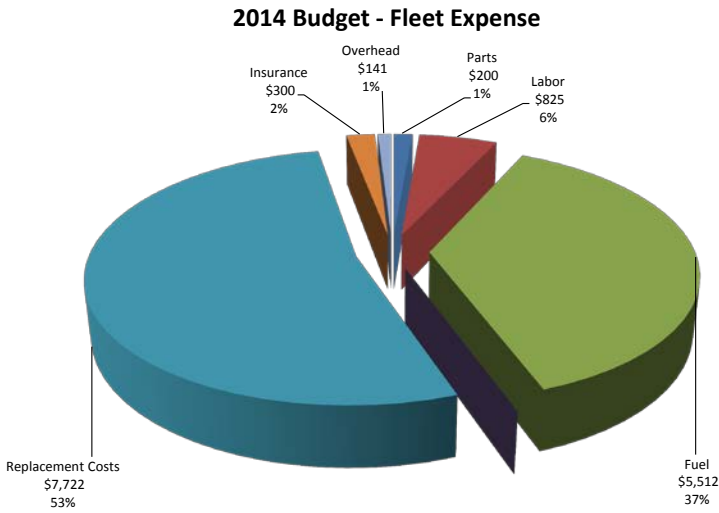
	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	864,965	956,840	970,000	970,000	983,000	1,003,500	3%
5380 Overtime	4,102	3,052	5,000	5,000	4,000	4,000	-20%
5420 Workers Compensation	40,361	35,084	39,000	39,000	35,000	35,000	-10%
5460 Medical Insurance	135,413	140,488	155,000	155,000	155,000	159,000	3%
5660 Social Security Contributions	50,728	53,679	61,000	61,000	61,000	65,000	7%
5740 Pension Contribution Nonunif.	89,984	73,255	89,000	89,000	72,024	114,300	28%
5860 Unemployment	10,720	3,200	-	-	-	-	0%
5900 Medicare	11,864	12,552	15,000	15,000	14,300	15,200	1%
Sub-Total Personnel Services	1,208,137	1,278,150	1,334,000	1,334,000	1,324,324	1,396,000	5%
Contractual Services							
6010 Professional Services	16,847	4,450	100,000	100,000	80,000	85,000	-15%
6020 Legal Services	-	5,020	3,000	3,000	5,000	5,000	67%
6050 Maintenance Contracts	1,440	16,434	9,000	9,000	15,000	15,000	67%
6070 Temporary Labor	5,423	9,516	8,000	8,000	8,000	8,000	0%
6090 Postage	7	-	1,000	1,000	700	4,000	300%
6110 Mileage Reimbursement	18,079	18,828	20,000	20,000	18,000	20,000	0%
6120 Professional Development	1,462	3,028	6,600	6,600	5,500	5,500	-17%
6130 Advertising & Public Notices	2,470	1,006	2,500	2,500	1,000	2,500	0%
6140 Photo & Blueprinting Services	-	38	-	-	200	200	100%
6150 Printing Services	2,434	3,923	7,000	7,000	4,300	13,000	86%
6170 Insurance - Liability	3,369	3,670	3,900	3,900	3,500	3,500	-10%
6270 Telephone & Pagers	12,313	14,107	12,000	12,000	12,000	12,000	0%
6400 Office Equipment Maintenance	5,719	8,685	4,500	4,500	6,100	11,000	144%
6530 Fleet Service & Replacement ¹	13,051	8,146	24,000	24,000	11,000	14,700	-39%
6560 Technology Services	-	-	7,200	7,200	-	-	-100%
6610 Staff Training	3,585	5,932	12,200	12,200	5,000	6,500	-47%
6650 Membership & Certification	1,837	3,777	6,000	6,000	4,000	5,000	-17%
6670 Cashier's Over/Under	-	21	-	-	300	300	100%
6680 Subdivision Fees & Taxes	-	724	-	-	-	-	0%
6700 Misc. Operating Services	2,446	3,600	8,000	8,000	5,000	5,000	-38%
6730 Lien Recording Fees	-	27	-	-	-	-	0%
6770 Bank & Credit Card Fees	11,059	6,619	10,000	10,000	1,000	1,000	-90%
Sub-Total Contractual Services	101,541	117,551	244,900	244,900	185,600	217,200	-11%
Commodities							
7001 Office Supplies	7,886	6,109	11,000	11,000	5,000	6,500	-41%
7050 Publications	2,375	2,063	3,000	3,000	3,000	1,000	-67%
7090 Office & Computer Equip.	1,156	189	4,000	4,000	1,000	1,000	-75%
7330 Food	41	115	-	-	300	300	100%
7450 Photographic Supplies	299	99	500	500	-	500	0%
7570 Hardware & Hand Tools	971	1,138	2,000	2,000	1,300	1,200	-40%
7770 Wearing Apparel	564	1,158	1,500	1,500	1,500	1,200	-20%
7851 Home Rehabilitation Grants	-	-	160,000	160,000	-	-	-100%
Sub-Total Commodities	13,292	10,871	182,000	182,000	12,100	11,700	-94%
Total	1,322,970	1,406,572	1,760,900	1,760,900	1,522,024	1,624,900	-8%



Department	Community Development
Program	Community Development

Fund	General
Account Number	01-45-40

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Community Development Department's allocation for these services for the 2014 budget is \$14,700. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Community Department currently has 3 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy 3500 Dog Catcher Body: 2000 (1)	12
Silverado Pickup: 2005 (1)	10
Chevy Silver Sedan: 2005 (1)	5

**CONSTRUCTION SERVICES AND FACILITIES MAINTENANCE****Construction Services**

The services performed by this division include administration and enforcement of the building, mechanical, plumbing, and electrical code. This division is charged with the plan review and permitting associated with the various construction codes. It is also responsible for conducting inspections associated with permits.

Property Maintenance

This division includes the administration and enforcement of the property maintenance code. Services include identifying, investigating and responding to complaints concerning violations to the property maintenance related codes. In addition, this division conducts inspections to ensure that all buildings are in compliance with the occupancy code.

Environmental Services

Services performed by this division include the administration and enforcement of the environmental code and animal control code. This division identifies, investigates, and responds to complaints concerning various property nuisances (weeds, derelict vehicles, etc.). It is also responsible for animal control functions for the City.

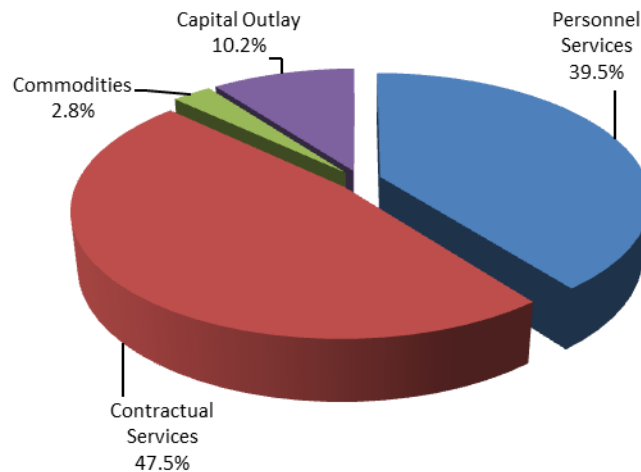
Facilities Maintenance

Program services include the ongoing maintenance of various City-owned buildings and facilities, such as City Hall and the parking garage. This division identifies, investigates, and responds to complaints concerning the building. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget
Personnel Services	217,369	234,168	265,900	265,900	263,887	288,800
Contractual Services	291,053	322,771	315,850	315,850	305,600	347,800
Commodities	16,403	22,148	29,000	29,000	20,600	20,600
Capital Outlay	24,246	17,813	40,000	40,000	25,000	75,000
Total	549,071	596,900	650,750	650,750	615,087	732,200

Expenditure Pie Chart



GOALS

1. To continue to preserve the safety and quality of residential and commercial neighborhoods through consistent and sound code enforcement.
2. To continue to improve inspection scheduling and convenience options for the public and contractors.
3. To increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to educate the public about property maintenance issues, environmental nuisances and animal control.
5. To reduce the number of open/outstanding construction permits. Continue to review aging private construction projects to ensure proper closeout.
6. To continue to review historical inspections to determine if permit fees should be reviewed/adjusted for cost-recovery.
7. To continue to be proactive with facility repair and improvements to City-owned buildings.
8. To improve the aesthetics of Heman Park Community Center as a result of increased City-sponsored meeting use.
9. To evaluate the Housing Court process; consider relocation of court to Heman Park Community Center.
10. To improve safety and security of City-owned buildings, including secure access.

SIGNIFICANT CHANGES SINCE FY 2013

- Significant improvements are needed to City Hall, including a fire escape repair, painting of the rotunda, upgrade lighting and historic statue repairs. These improvements are reflected in a 200% increase in Capital Outlay from FY13 to FY14.
- The existing Police Department space in City Hall is deteriorating, does not meet modern conveniences, and in disrepair. A cost estimate revealed the cost of the repairs is roughly equal to the cost of constructing a new facility.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

- Over the past year, staff completely transitioned to a new internet-based inspection and permitting system. Staff continues to train contractors and the public on the software use.
- An internet-based complaint mechanism “Action Center” associated with the inspection and permitting system was launched.
- Staff continues to improve reporting mechanisms for violation notices.



- A significant number of open construction permits were closed as a result of improved contact.
- A number of inspection staff received certifications; continued in-house training opportunities.
- Staff responded to significant repair work, such as the Centennial Commons gymnasium.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Property Maintenance Inspections¹				
Inspections and Re-inspections	8,242	12,909	13,000	13,000
Commercial inspections	112	150	150	150
Inspection of building exteriors	590	1,200	1,200	1,000
Construction inspections	8,474	12,900	13,000	13,000
Building and Occupancy Permits²				
Building/Plumbing/Mechanical Permits	3,199	3,825	3,850	4,000
Electrical permits issued	1,171	1,210	1,250	1,500
Residential occupancy permits/amendments	3,570	4,225	4,225	4,225
Commercial occupancy permits issued	129	110	110	130
Vacant building registrations	155	115	115	120
Environmental inspections	1,343	9,080	9,000	9,000
Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical)	4,500	4,500	4,500	4,500

¹ The reporting mechanism was changed mid-year with the installation of new permitting and inspection software. The change may skew reporting data for FY 11.

² Community Development enforced the requirements of the municipal code, when violations were not corrected court action followed. Please note that revenue generated by courts, as the result of construction and property maintenance violations is not attributed to revenue generated by the Community Development Department. It is included in the Municipal Court revenue.



Department	Community Development
Program	Facilities Maintenance

Fund	General
Account Number	01-45-36

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	163,518	176,044	203,000	203,000	203,000	206,000	1%
5380 Overtime	822	761	2,500	2,500	2,500	2,000	-20%
5420 Workers Compensation	5,379	5,759	5,600	5,600	5,600	7,800	39%
5460 Medical Insurance	23,005	26,249	28,900	28,900	28,000	34,000	18%
5660 Social Security Contributions	9,458	10,407	10,000	10,000	10,000	13,000	30%
5740 Pension Contribution Nonunif.	12,975	12,599	13,500	13,500	12,387	23,000	70%
5900 Medicare	2,212	2,349	2,400	2,400	2,400	3,000	25%
Sub-Total Personnel Services	217,369	234,168	265,900	265,900	263,887	288,800	9%
Contractual Services							
6010 Professional Services	7,556	-	30,000	30,000	30,000	100,000	233%
6050 Maintenance Contracts	28,803	70,962	30,000	30,000	32,000	30,000	0%
6160 Insurance - Property & Auto	61,882	52,210	55,000	55,000	50,000	70,600	28%
6170 Insurance - Liability	3,369	3,670	3,900	3,900	3,900	3,500	-10%
6250 Natural Gas	26,454	21,154	31,000	31,000	25,000	25,000	-19%
6260 Electricity	76,274	76,494	76,000	76,000	73,000	73,000	-4%
6270 Telephone & Pagers	101	-	200	200	200	200	0%
6280 Water	25,431	29,733	25,000	25,000	30,000	30,000	20%
6290 Sewer	21,685	25,383	21,500	21,500	17,000	17,000	-21%
6360 Building Maintenance	12,399	13,994	15,000	15,000	21,000	15,000	0%
6380 Equipment Maintenance	24,288	26,280	25,000	25,000	20,000	40,000	60%
6610 Staff Training	-	130	500	500	1,000	1,000	100%
6640 Exterminations	-	-	100	100	-	-	-100%
6650 Membership & Certification	116	-	150	150	-	-	-100%
6660 Laundry Services	2,695	2,761	2,500	2,500	2,500	2,500	0%
Sub-Total Contractual Services	291,053	322,771	315,850	315,850	305,600	407,800	29%
Commodities							
7001 Office Supplies	51	120	100	100	100	100	0%
7210 Chemicals	2,142	1,831	2,000	2,000	2,000	2,000	0%
7370 Institutional Supplies	7,720	12,883	16,300	16,300	11,000	11,000	-33%
7490 Building Materials	820	1,803	2,300	2,300	2,000	2,000	-13%
7530 Medical Supplies	85	-	100	100	-	-	-100%
7570 Hardware & Hand Tools	4,370	4,232	5,000	5,000	4,000	4,000	-20%
7610 Fuel, Oil, & Lubricants	-	224	700	700	500	500	-29%
7810 Sign Supplies	1,215	1,055	2,500	2,500	1,000	1,000	-60%
Sub-Total Commodities	16,403	22,148	29,000	29,000	20,600	20,600	-29%
Capital Outlay							
8001 Building Improvements	18,900	12,443	20,000	20,000	15,000	75,000	275%
8100 Misc. Improvements	5,346	5,370	20,000	20,000	10,000	25,000	25%
Sub-Total Capital Outlay	24,246	17,813	40,000	40,000	25,000	100,000	150%
Total	549,071	596,900	650,750	650,750	615,087	817,200	26%

¹ 6010 Professional Services: \$60,000 is transferred from Fund Reserve for Annex Building, interior consultant

² 8001 Building Improvements: \$25,000 is transferred from Fund Reserve for Sound System at Heman Park Community Center



RECREATION

The Recreation Division includes:

- (1) Ruth Park Golf Course
- (2) Heman Park Community Center
- (3) Aquatics programs
- (4) Centennial Commons Recreational Center.

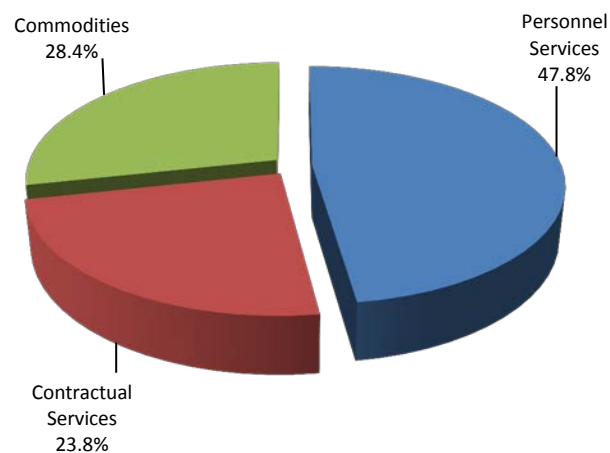
Golf Course

Ruth Park is a 9-hole, 70 acre, public golf course that serves both residents and non-residents. Operation and management of the Golf Course are functionally located in the Department of Community Development; maintenance of the Golf Course is functionally located in the Department of Public Works and Parks.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	62,600	62,600	62,600	62,600	97,900	116,750	87%
Contractual Services	34,620	36,398	56,190	56,190	42,000	58,100	3%
Commodities	23,873	24,495	55,900	55,900	63,900	69,400	24%
Total	121,093	123,493	174,690	174,690	203,800	244,250	40%

Expenditure Pie Chart



GOALS

1. To increase food and beverage sales.
2. To increase number of golf rounds by 10%.
3. To improve marketing and promotion efforts, through new website, additional outreach efforts.
4. To increase rounds of golf played by non-residents – reciprocal agreements.



Department	Community Development
Program	Golf Course

Fund	General
Account Number	01-45-47

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	52,000	52,000	52,000	52,000	52,000	53,000	2%
5340 Salaries - Part-Time & Temp	-	-	-	-	35,000	50,000	100%
5380 Overtime	-	-	-	-	300	300	100%
5420 Workers Compensation	1,000	1,000	1,000	1,000	1,000	2,000	100%
5460 Medical Insurance	5,100	5,100	5,100	5,100	5,100	5,200	2%
5660 Social Security Contributions	4,000	4,000	4,000	4,000	4,000	5,600	40%
5900 Medicare	500	500	500	500	500	650	30%
Sub-Total Personnel Services	62,600	62,600	62,600	62,600	97,900	116,750	87%
Contractual Services							
6050 Maintenance Contracts	-	-	-	-	500	500	100%
6060 Instructors & Sports Officials	13,732	12,835	17,600	17,600	13,000	13,000	-26%
6090 Postage	13	194	-	-	-	-	0%
6110 Mileage Reimbursement	1,132	1,448	1,200	1,200	1,300	1,300	8%
6130 Advertising & Public Notices	19,489	21,227	18,000	18,000	14,000	14,000	-22%
6150 Printing Services	-	-	500	500	100	200	-60%
6170 Insurance - Liability	-	-	-	-	3,500	3,500	100%
6270 Telephone & Pagers	254	561	500	500	200	200	-60%
6380 Equipment Maintenance	-	-	2,000	2,000	7,000	5,000	150%
6430 Misc. Repairs & Maintenance	-	-	-	-	-	18,000	100%
6540 Equipment Rental	-	-	15,000	15,000	2,100	2,100	-86%
6650 Membership & Certification	-	-	1,390	1,390	100	100	-93%
6670 Cashier's Over/Under	-	133	-	-	200	200	100%
Sub-Total Contractual Services	34,620	36,398	56,190	56,190	42,000	58,100	3%
Commodities							
7001 Office Supplies	880	958	1,000	1,000	1,000	1,000	0%
7330 Food	22,993	24,569	25,000	25,000	25,000	25,500	2%
7370 Institutional Supplies	-	-	1,000	1,000	3,500	3,500	250%
7530 Medical Supplies	-	-	-	-	100	100	100%
7610 Fuel, Oil & Lubricants	-	-	-	-	-	5,000	100%
7690 Recreational Supplies	-	-	28,100	28,100	34,000	34,000	21%
7770 Wearing Apparel	-	-	800	800	300	300	-63%
Sub-Total Commodities	23,873	24,495	55,900	55,900	63,900	69,400	24%
Total	121,093	123,493	174,690	174,690	203,800	244,250	40%



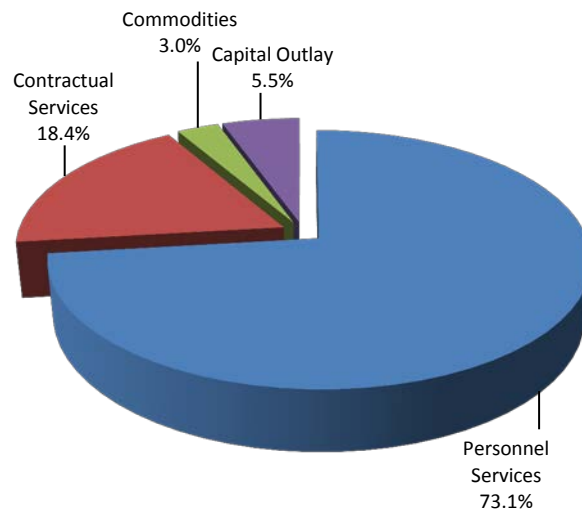
Community Center

The Heman Park Community Center provides space for meetings and activities of various agencies, organizations, and private groups on a rental basis. Weekend rentals are primarily used for special occasions such as birthday, graduation, retirement, and anniversary parties, and wedding receptions. Rental of the community center is available to both residents and non-residents.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	107,526	112,353	106,500	106,500	105,440	119,645	12%
Contractual Services	36,618	31,700	27,970	27,970	25,001	30,100	8%
Commodities	2,790	3,213	2,500	2,500	1,463	4,850	94%
Capital Outlay	-	-	-	-	-	9,000	100%
Total	146,934	147,266	136,970	136,970	131,904	163,595	19%

Expenditure Pie Chart



GOALS

1. To increase paid rentals by 10%.
2. To increase marketing and promotion efforts.
3. To improve the physical appearance of the facility; improve maintenance.
4. To develop a plan for the long-term use of the facility.



Department	Community Development
Program	Community Center

Fund	General
Account Number	01-45-49

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	61,675	66,026	66,000	66,000	54,482	68,000	3%
5340 Salaries - Part-Time & Temp	16,179	20,216	15,000	15,000	26,574	26,000	73%
5380 Overtime	51	547	1,000	1,000	3,089	3,500	250%
5420 Workers Compensation	3,048	2,910	3,000	3,000	3,142	1,300	-57%
5460 Medical Insurance	16,060	13,374	10,000	10,000	12,009	9,600	-4%
5660 Social Security Contributions	4,519	5,003	5,100	5,100	4,921	6,045	19%
5740 Pension Contribution Nonunif.	4,937	3,107	5,200	5,200	-	3,800	-27%
5900 Medicare	1,057	1,170	1,200	1,200	1,223	1,400	17%
Sub-Total Personnel Services	107,526	112,353	106,500	106,500	105,440	119,645	12%
Contractual Services							
6050 Maintenance Contracts	3,246	3,641	3,700	3,700	831	1,000	-73%
6170 Insurance - Liability	2,676	3,670	3,900	3,900	2,794	3,000	-23%
6210 Insurance - Flood	2,926	3,206	3,500	3,500	-	-	-100%
6250 Natural Gas	6,568	5,106	2,000	2,000	3,318	2,500	25%
6260 Electricity	13,852	12,518	7,000	7,000	10,352	12,000	71%
6270 Telephone & Pagers	178	172	120	120	141	200	67%
6280 Water	854	1,425	900	900	2,152	2,500	178%
6290 Sewer	1,553	1,545	750	750	1,468	1,400	87%
6360 Building Maintenance	355	515	5,000	5,000	866	1,500	-70%
6380 Equipment Maintenance	4,325	(98)	1,000	1,000	2,807	4,000	300%
6430 Misc. Repairs & Maintenance	85	-	100	100	272	2,000	1900%
Sub-Total Contractual Services	36,618	31,700	27,970	27,970	25,001	30,100	8%
Commodities							
7370 Institutional Supplies	2,618	3,053	1,000	1,000	941	3,200	220%
7490 Building Materials	149	70	1,300	1,300	282	350	-73%
7570 Hardware & Hand Tools	23	90	200	200	240	300	50%
7810 Sign Supplies	-	-	-	-	-	1,000	100%
Sub-Total Commodities	2,790	3,213	2,500	2,500	1,463	4,850	94%
Capital Outlay							
8001 Building Improvements	-	-	-	-	-	9,000	100%
Sub-Total Capital Outlay	-	-	-	-	-	9,000	100%
Total	146,934	147,266	136,970	136,970	131,904	163,595	19%



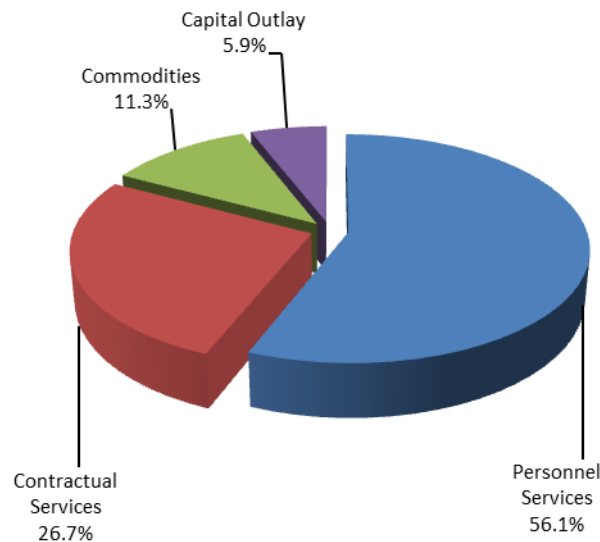
Aquatics

The Recreation division operates the Heman Park municipal swimming pool during the summer months, and the public swimming program offered at the University City High School Natatorium throughout the fall and winter. Heman Park municipal pool offers public swim, group and private swim instruction, lifeguard training, morning lap swim, concessions, and other aquatic recreational programs.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	151,961	160,463	174,200	174,200	167,421	189,000	8%
Contractual Services	72,646	87,918	73,810	73,810	113,910	90,160	22%
Commodities	37,407	46,102	43,059	43,059	37,100	38,100	-12%
Capital Outlay	-	-	20,000	20,000	-	20,000	0%
Total	262,014	294,483	311,069	311,069	318,431	337,260	8%

Expenditure Pie Chart



GOALS

1. To increase the year-round programs offered.
2. To increase attendance at the Natatorium and Heman Park pool by 10%.
3. To continue to implement task force recommendations, where appropriate, for the physical needs of the Natatorium and the Heman Park pool.
4. To increase marketing and promotion efforts.



Department	Community Development
Program	Aquatics

Fund	General
Account Number	01-45-51

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	10,126	757	3,000	3,000	-	-	-100%
5340 Salaries - Part-Time & Temp	126,165	143,573	150,000	150,000	143,149	165,200	10%
5380 Overtime	192	1,666	2,500	2,500	7,873	5,000	100%
5420 Workers Compensation	3,935	2,781	4,000	4,000	4,271	5,800	45%
5460 Medical Insurance	30	77	-	-	-	-	0%
5660 Social Security Contributions	8,441	8,847	11,000	11,000	9,448	10,500	-5%
5740 Pension Contribution Nonunif.	1,104	693	1,200	1,200	-	-	-100%
5900 Medicare	1,968	2,069	2,500	2,500	2,680	2,500	0%
Sub-Total Personnel Services	151,961	160,463	174,200	174,200	167,421	189,000	8%
Contractual Services							
6050 Maintenance Contracts	2,490	840	3,200	3,200	-	-	-100%
6060 Instructors & Sports Officials	805	160	700	700	550	600	-14%
6120 Professional Development	1,137	-	960	960	960	1,560	63%
6170 Insurance - Liability	2,676	3,671	3,900	3,900	3,400	3,500	-10%
6250 Natural Gas	568	671	700	700	600	600	-14%
6260 Electricity	27,538	27,995	28,000	28,000	30,000	30,000	7%
6270 Telephone & Pagers	49	2	50	50	-	-	-100%
6280 Water	18,862	25,245	15,000	15,000	45,000	20,000	33%
6290 Sewer	15,973	19,303	13,000	13,000	25,000	25,000	92%
6360 Building Maintenance	-	2,613	1,500	1,500	1,500	1,500	0%
6380 Equipment Maintenance	1,137	5,526	4,800	4,800	4,800	4,800	0%
6400 Office Equipment Maintenance	-	-	-	-	100	100	100%
6430 Misc. Repairs & Maintenance	-	632	-	-	-	500	100%
6610 Staff Training	1,411	1,260	2,000	2,000	2,000	2,000	0%
Sub-Total Contractual Services	72,646	87,918	73,810	73,810	113,910	90,160	22%
Commodities							
7001 Office Supplies	129	272	250	250	-	-	-100%
7090 Office & Computer Equip.	36	-	300	300	-	-	-100%
7210 Chemicals	10,361	17,683	15,000	15,000	15,000	15,000	0%
7330 Food	7,655	12,642	10,200	10,200	10,500	10,500	3%
7370 Institutional Supplies	4,151	4,553	5,500	5,500	2,000	2,500	-55%
7490 Building Materials	8,321	5,422	3,700	3,700	700	700	-81%
7530 Medical Supplies	-	20	25	25	100	100	300%
7570 Hardware & Hand Tools	670	236	1,800	1,800	300	300	-83%
7690 Recreational Supplies	3,190	2,997	3,720	3,720	6,000	6,000	61%
7770 Wearing Apparel	2,894	2,258	2,564	2,564	2,500	3,000	17%
7810 Sign Supplies	-	19	-	-	-	-	0%
Sub-Total Commodities	37,407	46,102	43,059	43,059	37,100	38,100	-12%
Capital Outlay							
8100 Misc. Improvements	-	-	20,000	20,000	-	20,000	0%
Sub-Total Capital Outlay	-	-	20,000	20,000	-	20,000	0%
Total	262,014	294,483	311,069	311,069	318,431	337,260	8%



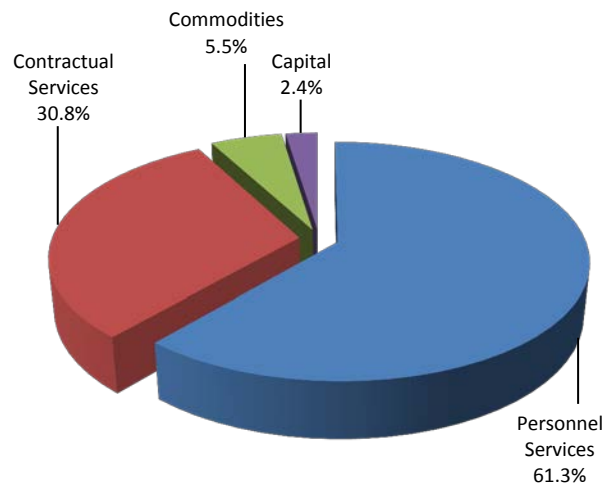
Centennial Commons

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weights area, two full size gymnasiums, meeting rooms, an indoor track, and a child care area with an indoor playground. During weekday mornings, portions of the facility are utilized by the Mid-East Area on Aging (MEAA), which provides lunch and activities for our area's older adult population. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage. The Division coordinates facility usage and programming with the University City Sports Association and the University City Soccer Club to provide youth athletic opportunities for football, baseball, tee ball and soccer. The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties and special events, and other recreational programs.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	505,919	433,605	603,100	603,100	525,693	554,600	-8%
Contractual Services	260,214	243,811	290,280	290,280	264,768	278,200	-4%
Commodities	53,239	43,613	62,427	62,427	49,300	49,300	-21%
Capital Outlay	7,729	-	24,500	24,500	20,000	22,000	-10%
Total	827,101	721,029	980,307	980,307	859,761	904,100	-8%

Expenditure Pie Chart



GOALS

1. To increase membership at Centennial Commons by 10%.
2. To increase facility rental rates by 10%.
3. To expand programs and course offerings, including special events.
4. To increase marketing and promotion efforts. To continue the Centennial Commons newsletter.



5. To complete the upgrade of fitness and cardio equipment.
6. To continue to meet the needs of the Mid-West Area Agency on Aging participants.
7. To increase offerings for the senior citizen population.
8. To continue to provide staff support for special events, such as 'Make a Difference Day', 'National Kids to Parks' and others.
9. To increase summer camp attendance and offerings.



Department	Community Development
Program	Centennial Commons

Fund	General
Account Number	01-45-53

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	189,562	124,878	250,000	250,000	205,000	213,000	-15%
5340 Salaries - Part-Time & Temp	223,335	232,051	230,000	230,000	220,000	220,000	-4%
5380 Overtime	1,842	3,274	5,000	5,000	5,000	5,000	0%
5420 Workers Compensation	13,832	8,923	12,000	12,000	14,600	15,000	25%
5460 Medical Insurance	27,027	23,511	45,000	45,000	35,000	45,000	0%
5660 Social Security Contributions	25,138	21,678	31,800	31,800	27,000	27,200	-14%
5740 Pension Contribution Nonunif.	18,915	13,113	19,800	19,800	12,893	23,000	16%
5860 Unemployment	389	1,107	-	-	-	-	0%
5900 Medicare	5,879	5,070	9,500	9,500	6,200	6,400	-33%
Sub-Total Personnel Services	505,919	433,605	603,100	603,100	525,693	554,600	-8%
Contractual Services							
6010 Professional Services	24,109	13,517	28,425	28,425	25,000	25,000	-12%
6040 Events & Receptions	5,951	7,348	8,420	8,420	5,000	5,000	-41%
6050 Maintenance Contracts	15,959	11,068	15,685	15,685	15,000	15,000	-4%
6060 Instructors & Sports Officials	90,740	91,706	71,760	71,760	88,000	88,000	23%
6110 Mileage Reimbursement	57	-	600	600	-	-	-100%
6120 Professional Development	265	290	800	800	600	600	-25%
6130 Advertising & Public Notices	9,303	5,968	15,000	15,000	1,000	1,000	-93%
6150 Printing Services	75	-	27,590	27,590	15,000	18,000	-35%
6170 Insurance - Liability	2,676	3,670	3,900	3,900	3,400	3,500	-10%
6210 Insurance - Flood	8,213	8,670	9,000	9,000	9,000	9,000	0%
6250 Natural Gas	10,147	7,042	10,000	10,000	2,928	5,000	-50%
6260 Electricity	64,255	65,323	64,000	64,000	66,000	66,000	3%
6270 Telephone & Pagers	662	273	600	600	500	500	-17%
6290 Sewer	508	-	-	-	-	-	0%
6360 Building Maintenance	13,329	12,922	14,000	14,000	12,000	21,000	50%
6380 Equipment Maintenance	6,096	6,089	12,000	12,000	12,000	12,000	0%
6400 Office Equipment Maintenance	5,021	4,545	4,500	4,500	4,500	4,500	0%
6430 Misc. Repairs & Maintenance	-	-	-	-	200	200	100%
6540 Equipment Rental	563	-	500	500	-	-	-100%
6560 Technology Services	-	778	800	800	700	-	-100%
6610 Staff Training	205	-	1,000	1,000	500	500	-50%
6650 Membership & Certification	760	1,141	700	700	1,000	1,000	43%
6700 Misc. Operating Services	1,304	2,936	1,000	1,000	2,400	2,400	140%
6770 Bank & Credit Card Fees	16	-	-	-	-	-	0%
Sub-Total Contractual Services	260,214	243,286	290,280	290,280	264,768	278,200	-4%
Commodities							
7001 Office Supplies	5,336	4,585	8,200	8,200	6,000	6,000	-27%
7050 Publications	272	283	400	400	500	500	25%
7090 Office & Computer Equip.	2,141	461	1,700	1,700	1,000	1,000	-41%
7130 Agriculture Supplies	42	25	-	-	100	100	100%
7330 Food	2,840	3,741	5,100	5,100	5,000	5,000	-2%
7370 Institutional Supplies	5,599	15,811	3,800	3,800	5,800	5,800	53%
7490 Building Materials	2,060	5,659	8,000	8,000	5,000	5,000	-38%
7530 Medical Supplies	506	282	400	400	300	300	-25%
7570 Hardware & Hand Tools	2,670	2,052	3,500	3,500	300	300	-91%
7610 Fuel, Oil & Lubricants	56	217	100	100	300	300	200%
7690 Recreational Supplies	25,162	5,025	20,900	20,900	20,000	20,000	-4%
7770 Wearing Apparel	6,118	4,396	8,427	8,427	5,000	5,000	-41%
7810 Sign Supplies	437	1,076	1,900	1,900	-	-	-100%
Sub-Total Commodities	53,239	43,613	62,427	62,427	49,300	49,300	-21%



Department	Community Development
Program	Centennial Commons

Fund	General
Account Number	01-45-53

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Capital Outlay							
8001 Building Improvements	-	-	-	-	-	7,000	100%
8100 Misc. Improvements	7,729	525	24,500	24,500	20,000	15,000	-39%
Sub-Total Capital Outlay	7,729	525	24,500	24,500	20,000	22,000	-10%
Total	827,101	721,029	980,307	980,307	859,761	904,100	-8%

**SIGNIFICANT CHANGES SINCE FY 2013**

- Increases to part-time staff due to increased programming (instructor fees).
- Slight increases to water, sewer and electricity are anticipated.
- Facility improvements needed to recreation buildings and amenities, including:
 - Heman Park Community Center - painting, new blinds, kitchen/ac repair
 - Centennial Commons - refinishing the gym floor, lighting improvements, roof repair, HVAC repair
 - Ruth Park Golf Course Pro Shop - pavilion roof, Pro Shop carpeting, asphalt golf cart storage, Pro Shop roof
 - Heman Park Pool – new changing room facility

SIGNIFICANT BUDGETARY ISSUES

- The Heman Park Community Center has experienced significant increased usage over the past year, and this trend is expected to continue. The primary reason for more frequent use is the relocation of all City-sponsored Board and Commission meetings from City Hall EOC room to Heman Park Community Center. With increased usage comes increased wear and tear on an already aged facility. The facility may require significant funds to provide modern meeting conveniences, such as technology upgrades, and to improve the aesthetic appearance.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

- Staff coordinated ‘Make a Difference Day’, the National Day of serving; Kids to Park National event and several other local and national special events.
- Staff increased marketing efforts; worked with Brighton, the golf Course subcommittee of the Parks Commission, and others to coordinate these efforts.
- Staff improved offerings for senior citizens, including Silver Sneakers and Silver n Fit.
- Staff improved other recreation program offerings in response to participant demands, including expanded swimming pool hours, additional recreation classes,
- Staff increased the number of the use of various facilities including Heman Park Community Center.
- Staff obtained a reciprocal agreement for the golf course use with the City of Creve Coeur.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Community Center bookings	194	190	150	200
Citizens attending community center activities	33,370	33,000	25,000	30,000
Rounds of Golf played:				
Resident	6,284	8,125	10,000	11,000
Non-resident	19,878	21,000	18,000	19,000
Attendance at Heman Park pool	51,696	52,000	52,200	53,000
Attendance at Natatorium	1,171	1,200	1,200	1,400
Attendance at Centennial Commons	154,957	160,000	160,000	162,000
Hours of field rentals	1,319	1,400	1,400	1,500
Daily users	11,642	12,000	12,000	12,500
Day camp attendance	6,723	6,800	6,500	6,600



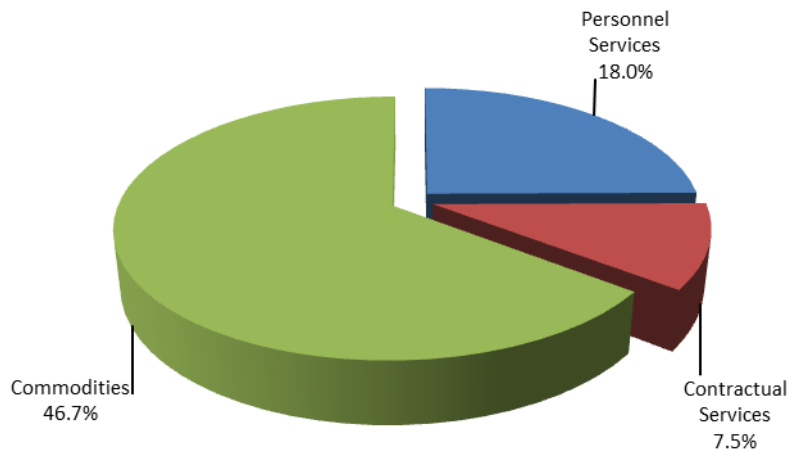
PLANNING, ZONING, AND ECONOMIC DEVELOPMENT

The services performed by this division include the administration and enforcement of the zoning code. This division prepares and implements the City's Comprehensive Plan, which outlines the City's policy on land use and economic development activities. It is responsible for planning and implementing economic development activities. This division provides staff support for nine boards or commissions.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget
Personnel Services	40,000	72,488	81,500	81,500	59,800	100,000
Contractual Services	1,568	28,607	18,500	18,500	52,457	42,000
Commodities	46,299	(1,124)	-	-	-	260,000
Capital Outlay	5,364	4,394	105,320	105,320	105,320	155,000
Total	93,231	104,365	205,320	205,320	217,577	557,000

Expenditure Pie Chart



GOALS

1. To initiate minor adjustments to the Zoning Code to address the most pressing issues.
2. To initiate an update to the comprehensive plan.
3. To implement the Economic Development Work-plan, which includes business retention, attraction and expansion efforts. Focus efforts on revitalization of Olive Boulevard.
4. To partner with Habitat for Humanity Saint Louis on the development of five vacant lots.
5. To continue to support and provide staff for various boards, commissions, and task forces.
6. To continue to administer federal grants; seek additional grant opportunities where appropriate.
7. To continue to streamline regulations to improve the City's systems and business climate.
8. To continue to partner with various economic development agencies such as the University City Chamber of Commerce, the Regional Commerce and Growth Association and the St. Louis County Economic Council to increase the City's economic development profile.
9. To review the City's development subsidy policy.
10. To improve the City's economic development marketing materials.

**SIGNIFICANT CHANGES SINCE FY 2013**

- Additional funds for professional services are being requested to help fund the Comprehensive Plan Update. Funds from FY13 have not been expended, and should be transferred to FY14.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

- Staff continued to assist with various long range planning efforts, including, but not limited to: the Parkview Gardens Neighborhood Sustainable Planning project; the University City/Olivette Joint Redevelopment Task Force (JRTF) / Implementation Committee (JRIC); the comprehensive plan.
- Staff established a partnership with Habitat for Humanity St. Louis for the redevelopment of five vacant City owned lots into LEED certified homes. Construction was completed and the homes are fully occupied.
- Staff continued to administer the City's Home Improvement Loan program and assist with the administration of St. Louis County Home Improvement Program.
- Staff marketed available properties for appropriate uses and tenants, including City-owned properties.
- Staff administered a survey of Olive Boulevard businesses. The results were compiled and actions for follow-up identified. Staff is coordinating with other departments on follow-up.
- Staff continued to provide economic development materials to prospective businesses and developers. Staff developed and distributed the Lion Pages, a newsletter to the business community.
- Staff provided technical assistance for the Loop Special Business District and University City Chamber of Commerce. Staff assisted the developers with the Kingsland Walk project, Walgreens development, the Delmar/Delcrest Community Improvement District and Delcrest apartment complex.
- Staff provided support for the Economic Development Retail Sales Tax Board and administration of sales tax funds. Projects initiated with EDRST funds include streetscape improvements, parking lot reconstruction, Loop Security cameras, signage, brochures, U City in Bloom partnership and others.
- Staff provided technical assistance for two tax abatement requests to the Land Clearance Redevelopment Authority.
- Staff continued to seek grant opportunities and make applications when appropriate.
- Staff provided support and assistance to the Mayor's Task Force on Seniors & Youth, the Brittany Woods Elev8 Committee, Loop Media Hub Stakeholder Group and the University City Focus Group.
- Staff provided organization and technical assistance for the Missouri State Historic Preservation Conference held in University City in October 2012.
- Staff hosted the U.S. Environmental Protection Agency Building Blocks Technical Assistance Program.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Zoning and Land Use Permits				
Site-plan review	6	5	5	5
Conditional use permit	5	10	10	10
Variance appeal	4	6	6	5
Rezoning	2	4	4	2
Subdivision	2	2	2	2



Department	Community Development
Program	Economic Development Operations

Fund	Econ Dev Sales Tax
Account Number	11-45-78

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	34,072	63,375	66,200	66,200	46,000	82,500	25%
5420 Workers Compensation	97	-	200	200	200	500	150%
5460 Medical Insurance	3,225	4,850	5,000	5,000	5,000	5,000	0%
5660 Social Security Contributions	2,112	3,454	4,100	4,100	2,900	5,500	34%
5740 Pension Contribution Nonunif.	-	-	5,000	5,000	5,000	5,000	0%
5900 Medicare	494	809	1,000	1,000	700	1,500	50%
Sub-Total Personnel Services	40,000	72,488	81,500	81,500	59,800	100,000	23%
Contractual Services							
6010 Professional Services	1,568	28,607	18,500	18,500	52,457	42,000	127%
Sub-Total Contractual Services	1,568	28,607	18,500	18,500	52,457	42,000	127%
Commodities							
7810 Sign Supplies	46,299	(1,124)	-	-	-	260,000	100%
Sub-Total Commodities	46,299	(1,124)	-	-	-	260,000	100%
Capital Outlay							
8100 Misc. Improvements	5,364	4,394	105,320	105,320	105,320	155,000	47%
Sub-Total Capital Outlay	5,364	4,394	105,320	105,320	105,320	155,000	47%
Total	93,231	104,365	205,320	205,320	217,577	557,000	171%



PUBLIC PARKING GARAGE FUND

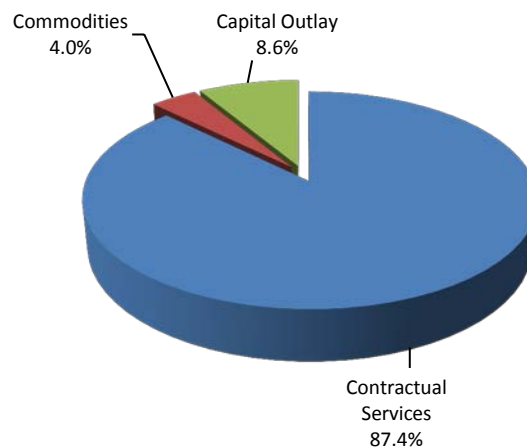
The City operates a three-level, 120 space parking garage at 6319 Delmar Boulevard. The City issued debt of \$1,415,000 in Certificates of Participation, Series 1997. The proceeds of the Certificates were used to pay a portion of the construction cost and to equip the municipal parking facility (together with retail space constructed on the ground floor of the parking facility), to fund a debt service reserve fund for the Certificates, and to pay the cost of issuing the Certificates.

Parking permits and meter revenue, along with leased rental space on the ground floor of the parking facility, pay the debt service on the certificates.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	145,068	130,684	144,900	144,900	142,703	142,000	-2%
Commodities	2,347	8,911	3,500	3,500	4,000	6,500	86%
Capital Outlay	26,417	29,874	27,720	27,720	10,000	14,000	-49%
Total	173,832	169,469	176,120	176,120	156,703	162,500	-8%

Expenditure Pie Chart





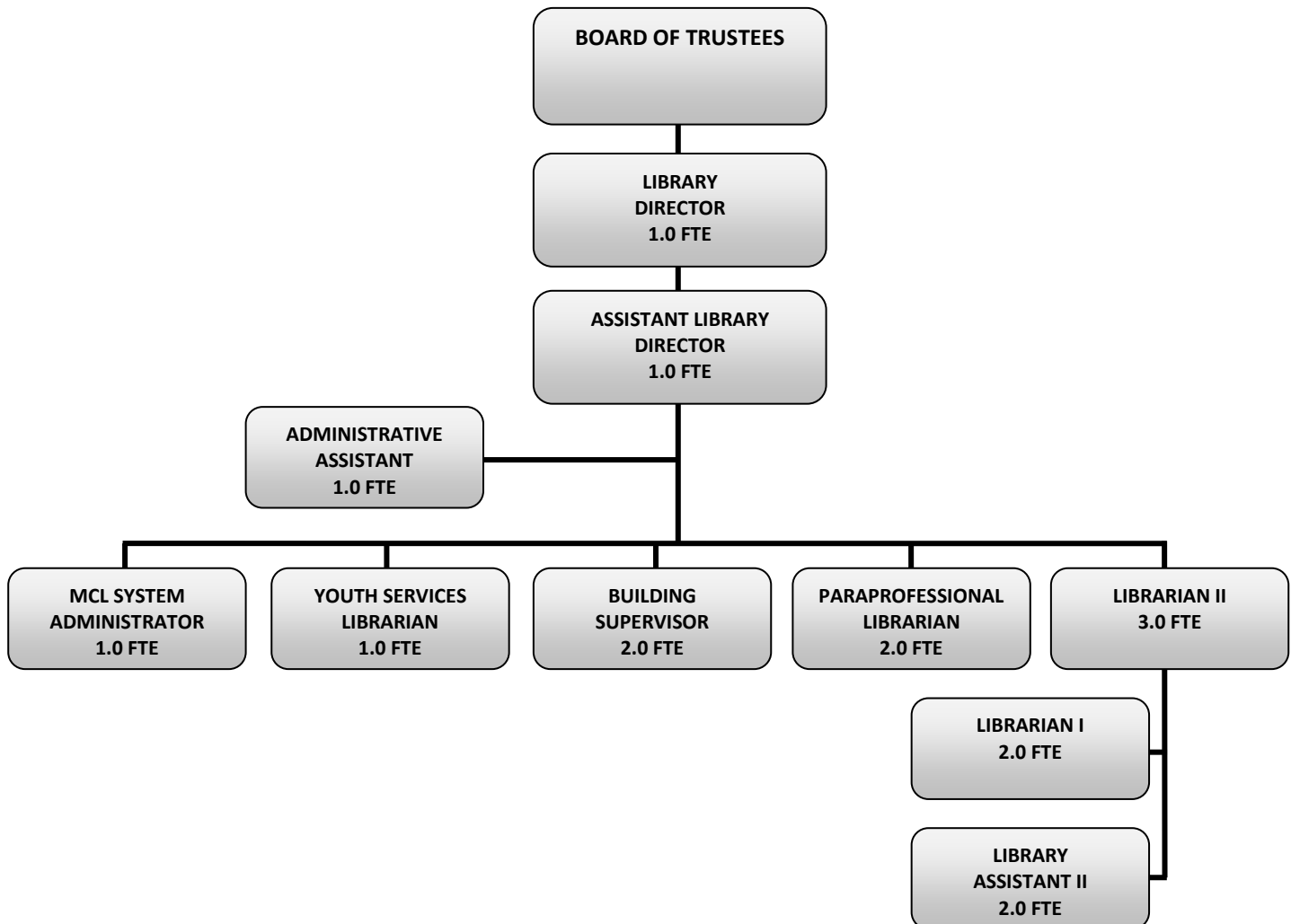
Department	Community Development
Program	Public Parking Garage

Fund	Public Parking Garage
Account Number	27-70-81

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6001 Auditing & Accounting	600	1,060	1,000	1,000	1,000	1,000	0%
6010 Professional Services	1,300	200	3,000	3,000	3,000	3,000	0%
6050 Maintenance Contracts	28,770	25,547	30,000	30,000	30,000	25,000	-17%
6080 Accounting Fees	5,910	6,000	6,000	6,000	6,000	6,000	0%
6160 Insurance - Property & Auto	6,875	8,244	9,000	9,000	11,500	12,000	33%
6170 Insurance - Liability	3,152	5,412	3,900	3,900	4,200	5,000	28%
6270 Telephone & Pagers	2,550	2,530	2,500	2,500	2,500	2,500	0%
6310 Utilities	11,135	11,224	12,000	12,000	12,000	12,000	0%
6430 Misc. Repairs & Maintenance	3,031	25	3,000	3,000	3,000	3,000	0%
6440 Maintenance & Repairs	27,937	14,400	20,000	20,000	15,000	15,000	-25%
6490 Depreciation - Rental Equip	46,347	45,844	47,000	47,000	47,000	48,000	2%
6670 Cashier's Over/Under	14	9	-	-	3	-	0%
6700 Misc. Operating Services	635	623	1,000	1,000	1,000	1,000	0%
6740 Payroll Taxes	2,158	2,202	2,000	2,000	2,000	2,500	25%
6810 Lot Cleaning	4,654	7,364	4,500	4,500	4,500	6,000	33%
Sub-Total Contractual Services	145,068	130,684	144,900	144,900	142,703	142,000	-2%
Commodities							
7001 Office Supplies	1,620	8,911	3,000	3,000	3,500	6,000	100%
7810 Sign Supplies	727	-	500	500	500	500	0%
Sub-Total Commodities	2,347	8,911	3,500	3,500	4,000	6,500	86%
Other							
9200 Debt Service - Interest	17,224	29,874	18,520	18,520	5,000	5,000	-73%
9250 Amortization Expenses	9,193	-	9,200	9,200	5,000	9,000	-2%
Sub-Total Other	26,417	29,874	27,720	27,720	10,000	14,000	-49%
Total	173,832	169,469	176,120	176,120	156,703	162,500	-8%

This page intentionally left blank.

LIBRARY





The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference Staff provides information that is quick and accurate, utilizing print and electronic resources most effectively, and delivers the information in the format preferred by the patron. They offer a wide variety of computer-related and ereader classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They and the rest of the professional staff keep abreast of new technology and ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including Storytimes, the Summer Reading Program.

The Home Services staff along with volunteers, provide library materials to University City Residents who are not able to come to the Library in person.

The Building Supervisors maintain the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage partnerships with other community groups and organizations.



PERSONNEL SUMMARY

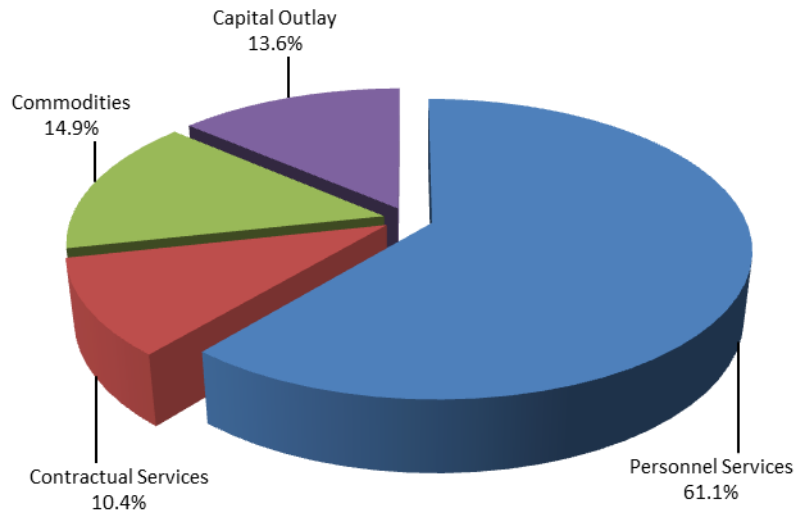
Full-Time			
	FY 2012 Authorized	FY 2013 Authorized	FY 2014 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
MLC System Administrator	1.0	1.0	1.0
Librarian II	1.0	3.0	3.0
Librarian I	3.0	2.0	2.0
Paraprofessional	3.0	2.0	2.0
Library Assistant II	1.0	2.0	2.0
Library Assistant I	1.0	-	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
Library Personnel Total	16.0	16.0	16.0

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services	1,194,972	1,168,311	1,210,600	1,210,600	1,195,000	1,241,522	3%
Contractual Services	202,727	196,201	202,810	202,810	199,300	211,730	4%
Commodities	267,640	290,819	283,800	283,800	283,700	299,400	5%
Capital Outlay	-	-	50,000	50,000	50,000	275,000	450%
Other	4,000	4,000	4,000	4,000	4,000	4,000	0%
Total	1,669,339	1,659,331	1,751,210	1,751,210	1,732,000	2,031,652	16%

*Capital Outlay expenditures will come from reserves

Expenditure Pie Chart



GOALS

1. Overall
 - Continue to gather data from residents and library users through surveys and focus groups
 - Formulate the Library's strategic plan
 - Implement the initial objectives of the strategic plan
2. Building and Grounds
 - Continue to improve and modernize the appearance of the Library so that it remains an inviting destination for our residents
 - Replace HVAC components which have reached end-of-life
 - Repair and replace lounge chairs in the public area
 - Replace auditorium tables
 - Improve after-hours options for material returns by patrons by installing free-standing book and media returns or through other appropriate methods
 - Improve parking lot lighting
 - Continue to improve interior lighting
 - Continue to improve attractiveness of building interior
3. Community Relations and Marketing
 - Develop and implement a comprehensive communications plan (including social media) to promote library collections, programs, and services
4. Technology
 - Explore providing preloaded eReaders to UCPL patrons for checkout
 - Implement the lending of notebook computers for in-library use
 - Explore implementation of patron mediated computer work station checkout
 - Enhance the technology available in our public meeting spaces



5. Customer Service
 - Through increased and more effective staff training, increase our patrons' satisfaction with the Library
 - Emphasize through all we do that our patrons are the Library's first priority
6. Programming
 - Continue to offer excellent programs for children and young adults
 - Increase the number of programs that promote lifelong learning
 - Offer programs that advance the library's function as a community center
7. Resource Sharing
 - Continue to work with the Municipal Library Consortium and other Library organizations to offer the widest array of library materials possible to our residents and library users

SIGNIFICANT CHANGES SINCE FY 2013

In the past fiscal year the University City Public Library has made the following improvements:

- With the help of MOREnet, we doubled our internet bandwidth, increasing the speed of our patrons' internet connections on our computer workstations and with our wireless service
- An LSTA grant allowed us to replace the laptop computers used in our training lab
- We upgraded and backed-up our servers to increase ease of access to and integrity of our stored data
- UCPL upgraded the Wi-Fi access for staff and patrons throughout the Library
- Patched and resealed the Library parking lot
- Painted the gallery, the auditorium, both rooms, and staff work areas

SIGNIFICANT BUDGETARY ISSUES

- The Library has budgeted \$50,000 from its reserve funds for furniture replacement in the 2012-2013 fiscal year.
- The Library has budgeted \$250,000 from its reserve funds for HVAC replacement and repair in the 2013-2014 fiscal year.

FISCAL YEAR 2013 PERFORMANCE SUMMARY

In the 2011-2012 fiscal year the Library loaned 470,214 traditional materials, and 7,468 ebooks and downloadable audio, for a total of 477,682 circulations. Over 2,200 meetings were held in the library's meeting rooms and large auditorium, and 11,422 children and young adults attended 403 programs sponsored by the library. Adult programs such as book clubs, author events, gallery openings, and discussions were attended by 1,401 people. As of June 30, 2012, there were 39,550 cardholders. The library provided 1,497 items to other libraries through interlibrary loan and borrowed 451 items from other libraries outside of our Consortium for our patrons. In addition, 37,211 items were received from other Consortium libraries for our patrons and 38,185 of our items were loaned to other consortium libraries. These requested materials are delivered by van five days a week, often arriving within a day of the patron's placing the hold.

As always, the Summer Reading Program kept the Youth Services staff on the go during much of June and July. 778 children enjoyed weekly special programs while working toward their reading goals, and 474 children finished with at least 12 hours read. The staff was assisted by 120 teen volunteers. During the school year, frequent story times, after-school movies, and other activities engaged youngsters. The Friends of the Library continued to present programs for adults featuring several well-received readings and book signings by local authors. They also make an annual financial contribution to the library at their April Annual meeting. This year, they gave the library \$7,000 to support this past year's *Dream Big, Read!* summer reading program for younger children and the *Own the Night!* program for teens and young



adults. The library also presented a wide variety of programs for adults, including our second annual summer reading program for adults, the *Les Misérables*, book discussion series; our *Urban Thoughts* and *History* book groups; movie nights; the regular book club meetings; our monthly Story Time for Grown Ups; and several cooperative programs with Washington University.

The library continues to receive donations from patrons to help support its materials budget. These gifts, often in memory or in honor of someone, add many new titles to our collection. The library also supplements its income by applying for competitive grants and through participation in the annual University City Memorial Day Run. The library cooperates with the University City Children's Center, The Green Center, and U. City in Bloom to coordinate this popular annual event, which netted \$7,213 for the library this past May. We received a grant of \$1,500 from the Regional Arts Commission of St. Louis to help support art exhibits in the library's gallery space. Over the past 15 years, the library has received over \$715,000 in grant income.

Additionally the Library continues to be grateful to Health Protection and Education Services (HPES) for all of their hard work and dedication in hosting monthly health screenings at the Library.

PERFORMANCE MEASUREMENTS

	FY2011 Actual	FY2012 Actual	FY2013 Projected	FY2014 Budget
Circulation	502,953	477,682	485,000	485,000
Total volumes and audio-visual material in stock	223,558	220,000	215,000	210,000
Registered borrowers	39,306	39,550	39,500	39,500
Library visits	330,233	277,000	310,000	315,000
Children/Adult programs	415	475	475	475
Children/Adult in attendance at programs	11,838	12,823	12,750	12,750
Interlibrary loans sent to consortium libraries	33,278	38,185	38,000	38,000
Interlibrary loans provided to other libraries	1,497	1,200	1,100	1,100
Loans received from other consortium libraries	36,422	37,211	38,000	38,000
Interlibrary loans received from other libraries	491	500	500	500
Public access internet computer sessions	53,301	51,902	52,000	52,000
e-audiobooks and e-books downloaded	4,443	7,468	7,500	7,500
Meetings held in board room and auditorium	2,248	2,215	2,200	2,200



Department	Library
Program	Library

Fund	Library
Account Number	06-65-60

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Personnel Services							
5001 Salaries - Full-Time	661,822	648,934	647,000	647,000	647,000	677,700	5%
5340 Salaries - Part-Time & Temp	281,068	271,337	290,000	290,000	275,000	277,040	-4%
5380 Overtime	33,900	28,248	30,600	30,600	30,000	31,212	2%
5420 Workers Compensation	6,827	4,293	5,000	5,000	5,000	5,000	0%
5460 Medical Insurance	66,160	76,338	84,000	84,000	84,000	85,680	2%
5540 EAP	455	455	500	500	500	500	0%
5660 Social Security Contributions	57,694	55,415	59,000	59,000	59,000	60,180	2%
5740 Pension Contribution Nonunif.	61,851	59,921	67,000	67,000	67,000	76,170	14%
5820 Defined Contribution Plan	11,624	10,398	12,000	12,000	12,000	12,250	2%
5860 Unemployment	-	-	1,000	1,000	1,000	1,000	0%
5900 Medicare	13,571	12,972	14,500	14,500	14,500	14,790	2%
Sub-Total Personnel Services	1,194,972	1,168,311	1,210,600	1,210,600	1,195,000	1,241,522	3%
Contractual Services							
6001 Auditing & Accounting	1,600	1,600	2,000	2,000	1,600	2,000	0%
6010 Professional Services	30,531	15,830	20,000	20,000	20,000	15,830	-21%
6040 Events & Receptions	550	495	-	-	-	-	0%
6050 Maintenance Contracts	34,514	33,776	35,000	35,000	35,000	35,000	0%
6090 Postage	865	4,733	5,000	5,000	5,000	5,000	0%
6120 Professional Development	4,305	11,047	7,500	7,500	7,500	7,500	0%
6130 Advertising & Public Notices	-	-	-	-	-	300	100%
6150 Printing Services	1,920	2,317	2,600	2,600	2,500	2,600	0%
6160 Insurance - Property & Auto	8,392	8,244	9,000	9,000	9,000	11,500	28%
6170 Insurance - Liability	4,500	3,670	3,900	3,900	3,900	3,900	0%
6250 Natural Gas	11,566	4,465	10,000	10,000	10,000	10,000	0%
6260 Electricity	40,794	38,742	42,000	42,000	40,000	42,000	0%
6270 Telephone & Pagers	3,364	3,819	3,240	3,240	3,200	5,000	54%
6280 Water	2,645	3,179	2,700	2,700	2,700	3,400	26%
6290 Sewer	1,473	1,570	2,570	2,570	2,500	2,570	0%
6360 Building Maintenance	28,321	30,846	29,600	29,600	29,000	30,000	1%
6400 Office Equipment Maintenance	593	-	-	-	-	-	0%
6420 MLC Repairs & Maintenance	16,210	21,421	16,300	16,300	16,000	23,230	43%
6550 Off	7,561	8,263	8,500	8,500	8,500	8,500	0%
6600 Tuition Reimbursement	-	-	700	700	700	1,000	43%
6610 Staff Training	-	-	400	400	400	600	50%
6640 Exterminations	-	320	400	400	400	400	0%
6650 Membership & Certification	3,016	1,864	1,400	1,400	1,400	1,400	0%
Sub-Total Contractual Services	202,727	196,201	202,810	202,810	199,300	211,730	4%
Commodities							
7001 Office Supplies	21,344	21,726	20,000	20,000	20,000	20,000	0%
7050 Publications	226,216	249,015	245,000	245,000	245,000	245,000	0%
7090 Office & Computer Equip.	4,558	4,720	4,600	4,600	4,500	10,000	117%
7130 Agriculture Supplies	4,000	4,578	4,500	4,500	4,500	4,700	4%
7330 Food	3,266	1,074	1,200	1,200	1,200	1,200	0%
7370 Institutional Supplies	6,072	6,136	6,500	6,500	6,500	6,500	0%
7570 Hardware & Hand Tools	2,184	3,570	2,000	2,000	2,000	12,000	500%
Sub-Total Commodities	267,640	290,819	283,800	283,800	283,700	299,400	5%
Capital Outlay							
8001 Building Improvements	-	-	50,000	50,000	50,000	275,000	450%
Sub-Total Capital Outlay	-	-	50,000	50,000	50,000	275,000	450%
Other							
9950 Operating Transfer Out	4,000	4,000	4,000	4,000	4,000	4,000	0%
Sub-Total Other	4,000	4,000	4,000	4,000	4,000	4,000	0%
Total	1,669,339	1,659,331	1,751,210	1,751,210	1,732,000	2,031,652	16%



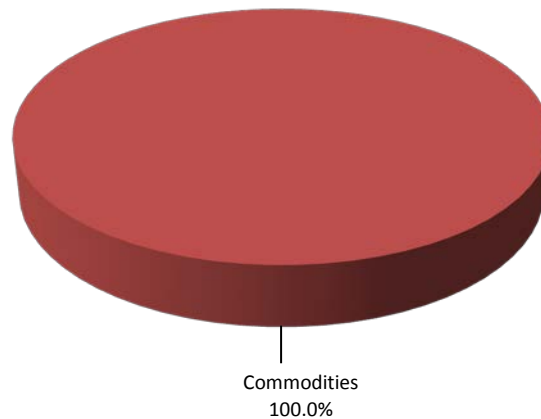
LIBRARY GRANTS

This program provides for various Library grants. The number of grants will fluctuate from year to year. The Library will continue to seek Library Services and Technology Act (LSTA) grants through the Missouri State Library, programming grants from the American Library Association (ALA) and the Regional Arts Commission (RAC), and grants from the Missouri Humanities Council.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	-	2,856	-	-	-	-	0%
Commodities	6,909	7,524	-	-	-	12,000	100%
Total	6,909	10,380	-	-	-	12,000	100%

Expenditure Pie Chart



In FY 13 the Library was awarded and/or completed the following grants:

- Regional Arts Commission Grant \$1,750
- LSTA Technology Mini-Grant/Wireless \$2,763
- LSTA Technology Mini-Grant/Scanner and Fax \$5,317
- ALA / NEH Muslim Bookshelf Grant
- LSTA Technology Mini-Grant/eReader Exploration Grant \$2,704
- LSTA Technology Mini-Grant/Chromebooks \$5,084
- LSTA Summer Reading Program \$10,580



Department	Library
Program	Library Grants

Fund	Grants
Account Number	06-65-95

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6010 Professional Services	-	2,856	-	-	-	-	0%
Sub-Total Contractual Services	-	2,856	-	-	-	-	0%
Commodities							
7090 Office & Computer Equip.	6,909	7,388	-	-	-	12,000	100%
7130 Agriculture Supplies	-	136	-	-	-	-	0%
Sub-Total Commodities	6,909	7,524	-	-	-	12,000	100%
Total	6,909	10,380	-	-	-	12,000	100%

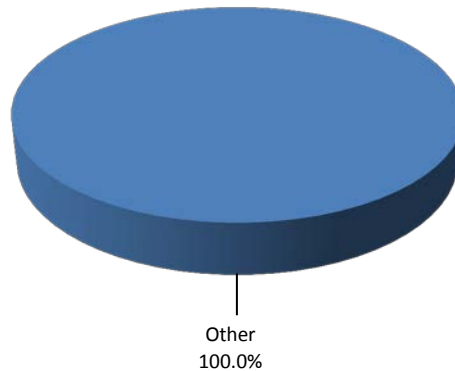
This page intentionally left blank.

**DEBT SERVICE AND CONTINGENCY (General Fund)**

In accordance with provisions from the City Manager, this account provides for the repayment of debt from Certificates of Participation and Special Obligation Bonds. It also provides for a contingency for emergency expenditures. See the introduction section of this document for debt schedule.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Other	1,069,982	1,710,109	884,000	884,000	971,400	1,028,344	16%
Total	1,069,982	1,710,109	884,000	884,000	971,400	1,028,344	16%

Expenditure Pie Chart



Department	Debt Service & Contingency
Program	General Debt

Fund	General
Account Number	01-60-98

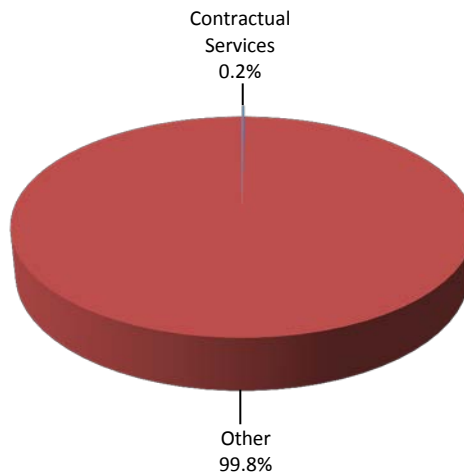
	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Other							
9050 Contingency	73,453	-	100,000	100,000	100,000	100,000	0%
9100 Debt Service - Expense	4,200	126,761	9,000	9,000	5,000	5,000	-44%
9150 Debt Service - Principal	645,000	926,940	700,000	700,000	794,700	848,300	21%
9200 Debt Service - Interest	347,329	656,408	75,000	75,000	71,700	75,044	0%
Sub-Total Other	1,069,982	1,710,109	884,000	884,000	971,400	1,028,344	16%
Total	1,069,982	1,710,109	884,000	884,000	971,400	1,028,344	16%

**DEBT SERVICE (Debt Service Fund)**

In accordance with City Council directions, this account provides for the repayment of principal and interest on general obligation bonds approved by voters and supported by a property tax levy.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	-	-	-	-	350	400	100%
Other	234,998	233,848	238,500	238,500	238,350	241,500	1%
Total	234,998	233,848	238,500	238,500	238,700	241,900	1%

Expenditure Pie Chart



Department	Debt Service
Program	Debt Service

Fund	Debt Service
Account Number	04-60-96

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6130 Advertising & Public Notices	-	-	-	-	350	400	100%
Sub-Total Contractual Services	-	-	-	-	350	400	100%
Other							
9100 Debt Service - Expense	-	50	1,000	1,000	1,000	1,000	0%
9150 Debt Service - Principal	200,000	205,000	215,000	215,000	215,000	225,000	5%
9200 Debt Service - Interest	34,998	28,798	22,500	22,500	22,350	15,500	-31%
Sub-Total Other	234,998	233,848	238,500	238,500	238,350	241,500	1%
Total	234,998	233,848	238,500	238,500	238,700	241,900	1%

**LOOP SPECIAL BUSINESS DISTRICT**

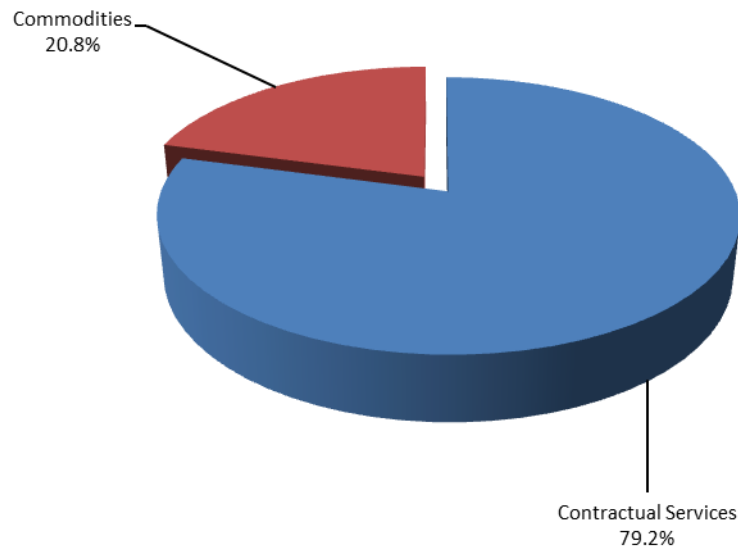
The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	69,034	52,122	49,900	49,900	49,900	57,197	15%
Commodities	1,552	1,372	6,500	6,500	6,500	15,060	132%
Total	70,586	53,494	56,400	56,400	56,400	72,257	28%

Expenditure Pie Chart



Department	Non-Departmental
Program	Loop Special Business District

Fund	Loop Business District
Account Number	18-70-74

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6001 Auditing & Accounting	575	550	1,000	1,000	1,000	550	-45%
6010 Professional Services	22,025	26,290	-	-	-	16,320	100%
6040 Events & Receptions	35,727	10,570	20,000	20,000	20,000	24,400	22%
6050 Maintenance Contracts	-	5,226	6,500	6,500	6,500	2,760	-58%
6090 Postage	153	434	1,000	1,000	1,000	600	-40%
6130 Advertising & Public Notices	1,923	3,582	3,500	3,500	3,500	5,000	43%
6150 Printing Services	2,662	3,287	10,000	10,000	10,000	300	-97%
6260 Electricity	-	-	3,000	3,000	3,000	2,000	-33%
6270 Telephone & Pagers	1,783	919	1,800	1,800	1,800	1,152	-36%
6320 Internet Services	342	(15)	350	350	350	3,000	757%
6650 Membership & Certification	676	-	750	750	750	1,115	49%
6700 Misc. Operating Services	3,168	1,279	2,000	2,000	2,000	-	-100%
Sub-Total Contractual Services	69,034	52,122	49,900	49,900	49,900	57,197	15%
Commodities							
7001 Office Supplies	1,029	541	1,000	1,000	1,000	500	-50%
7690 Recreational Supplies	-	-	5,000	5,000	5,000	7,000	40%
7850 Awards & Gifts	523	731	500	500	500	100	-80%
7890 Miscellaneous	-	100	-	-	-	7,460	100%
Sub-Total Commodities	1,552	1,372	6,500	6,500	6,500	15,060	132%
Total	70,586	53,494	56,400	56,400	56,400	72,257	28%

**PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT**

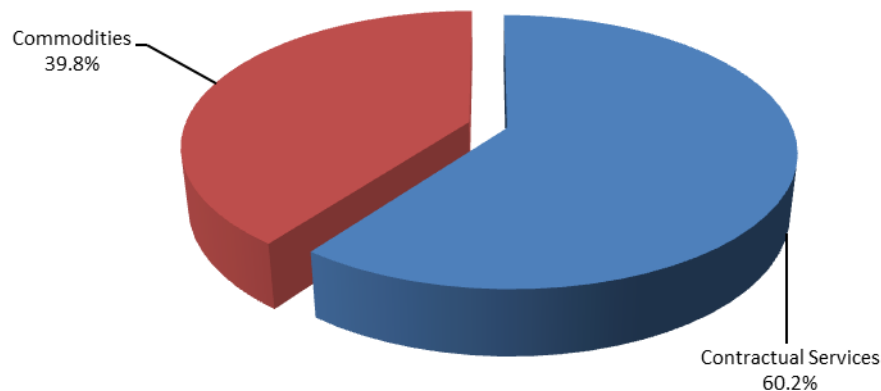
The Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	57,349	69,570	59,000	59,000	59,000	51,500	-13%
Commodities	36,107	48,807	36,000	36,000	36,000	34,000	-6%
Total	93,456	118,377	95,000	95,000	95,000	85,500	-10%

Expenditure Pie Chart



Department	Non-Departmental
Program	Parkview Gardens Special Business District

Fund	Parkview Gardens
Account Number	19-70-76

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6001 Auditing & Accounting	575	550	1,000	1,000	1,000	1,000	0%
6010 Professional Services	19,980	38,320	20,000	20,000	20,000	15,500	-23%
6050 Maintenance Contracts	16,850	12,143	15,000	15,000	15,000	15,000	0%
6090 Postage	-	3,224	-	-	-	-	0%
6130 Advertising & Public Notices	16,702	11,204	20,000	20,000	20,000	20,000	0%
6150 Printing Services	3,180	4,129	3,000	3,000	3,000	-	-100%
6770 Bank & Credit Card Fees	62	-	-	-	-	-	0%
Sub-Total Contractual Services	57,349	69,570	59,000	59,000	59,000	51,500	-13%
Commodities							
7850 Awards & Gifts	36,107	48,807	36,000	36,000	36,000	34,000	-6%
Sub-Total Commodities	36,107	48,807	36,000	36,000	36,000	34,000	-6%
Total	93,456	118,377	95,000	95,000	95,000	85,500	-10%



POLICE AND FIRE PENSION

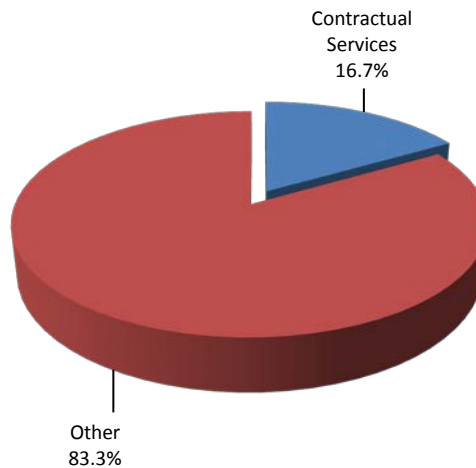
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	68,970	82,498	83,600	83,600	82,200	90,100	8%
Other	436,196	1,492,392	312,000	312,000	312,000	450,000	44%
Total	505,166	1,574,890	395,600	395,600	394,200	540,100	37%

Expenditure Pie Chart





Department	Pension
Program	Pension Administration

Fund	Police & Fire Pension
Account Number	03-73-85

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6001 Auditing & Accounting	2,025	650	1,000	1,000	2,500	2,500	150%
6010 Professional Services	25,674	14,220	10,000	10,000	15,000	16,000	60%
6020 Legal Services	-	1,447	-	-	3,500	2,500	100%
6130 Advertising & Public Notices	-	-	-	-	600	600	100%
6240 Insurance - Disability	31,313	34,385	33,000	33,000	31,000	35,000	6%
6245 Group Life	7,056	28,879	26,000	26,000	26,000	30,000	15%
6580 Insurance - Fiduciary	2,902	2,917	3,600	3,600	3,600	3,500	-3%
6770 Bank & Credit Card Fees	-	-	10,000	10,000	-	-	-100%
Sub-Total Contractual Services	68,970	82,498	83,600	83,600	82,200	90,100	8%
Other							
9500 Administrative Expenses	10,243	31,319	12,000	12,000	12,000	50,000	317%
9550 Margin Cost	57,078	1,046,621	-	-	-	-	0%
9650 Loss on Sales of Securities	-	63,695	-	-	-	-	0%
9750 10-Year City Contribution	368,875	350,757	300,000	300,000	300,000	400,000	33%
Sub-Total Other	436,196	1,492,392	312,000	312,000	312,000	450,000	44%
Total	505,166	1,574,890	395,600	395,600	394,200	540,100	37%



PENSION (For Information Only)

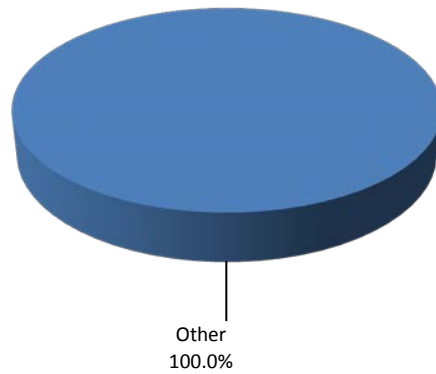
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Other	1,890,423	1,913,240	1,997,000	1,997,000	1,987,000	2,092,000	5%
Total	1,890,423	1,913,240	1,997,000	1,997,000	1,987,000	2,092,000	5%

Expenditure Pie Chart





Department	Pension
Program	Pension Benefits

Fund	Police & Fire Pension
Account Number	03-73-86

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Other							
9300 Retirement Benefits	1,614,301	1,632,648	1,700,000	1,700,000	1,700,000	1,800,000	6%
9350 Disability Benefits	120,533	120,532	122,000	122,000	122,000	122,000	0%
9400 Survivor's Benefits	145,541	139,530	160,000	160,000	150,000	150,000	-6%
9450 Death Benefits	10,048	20,530	15,000	15,000	15,000	20,000	33%
Sub-Total Other	1,890,423	1,913,240	1,997,000	1,997,000	1,987,000	2,092,000	5%
Total	1,890,423	1,913,240	1,997,000	1,997,000	1,987,000	2,092,000	5%



NON-UNIFORMED EMPLOYEE PENSION

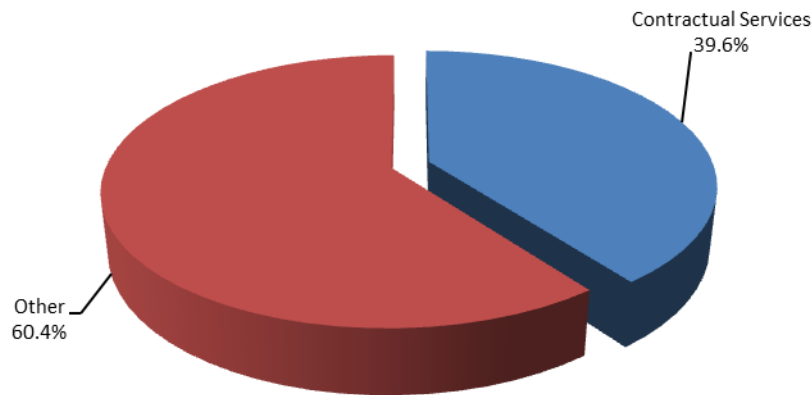
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services	83,575	75,133	79,500	79,500	74,500	98,500	24%
Other	165,289	859,959	60,000	60,000	92,129	150,000	150%
Total	248,864	935,092	139,500	139,500	166,629	248,500	78%

Expenditure Pie Chart





Department	Pension
Program	Pension Administration

Fund	Non-Uniformed Pension
Account Number	10-74-85

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Contractual Services							
6001 Auditing & Accounting	600	650	1,000	1,000	2,500	2,500	150%
6010 Professional Services	25,391	14,491	25,000	25,000	25,000	25,000	0%
6020 Legal Services	-	1,447	-	-	3,500	2,500	100%
6240 Insurance - Disability	29,349	29,571	30,000	30,000	30,000	35,000	17%
6245 Group Life	25,333	26,057	10,000	10,000	10,000	30,000	200%
6580 Insurance - Fiduciary	2,902	2,917	3,500	3,500	3,500	3,500	0%
6770 Bank & Credit Card Fees	-	-	10,000	10,000	-	-	-100%
Sub-Total Contractual Services	83,575	75,133	79,500	79,500	74,500	98,500	24%
Other							
9500 Administrative Expenses	8,988	23,118	10,000	10,000	17,957	50,000	400%
9550 Margin Cost	36,665	710,169	-	-	-	-	0%
9600 Refund of Contributions	119,636	80,683	50,000	50,000	74,172	100,000	100%
9650 Loss on Sales of Securities	-	45,989	-	-	-	-	0%
Sub-Total Other	165,289	859,959	60,000	60,000	92,129	150,000	150%
Total	248,864	935,092	139,500	139,500	166,629	248,500	78%



PENSION (For Information Only)

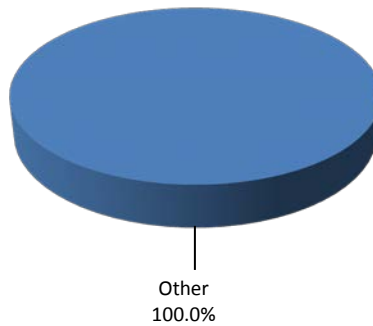
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

BUDGET EXPENDITURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Other	1,022,641	1,049,397	1,023,500	1,023,500	1,016,000	1,116,000	9%
Total	1,022,641	1,049,397	1,023,500	1,023,500	1,016,000	1,116,000	9%

Expenditure Pie Chart





Department	Pension
Program	Pension Benefits

Fund	Non-Uniformed Pension
Account Number	10-74-86

	FY 2011 Actual	FY 2012 Actual	FY 2013 Original	FY 2013 Amended	FY 2013 Estimated	FY 2014 Budget	% over FY 2013
Other							
9300 Retirement Benefits	860,278	906,433	850,000	850,000	850,000	950,000	12%
9350 Disability Benefits	5,952	5,952	6,000	6,000	6,000	6,000	0%
9400 Survivor's Benefits	156,411	137,012	160,000	160,000	160,000	160,000	0%
9450 Death Benefits	-	-	7,500	7,500	-	-	-100%
Sub-Total Other	1,022,641	1,049,397	1,023,500	1,023,500	1,016,000	1,116,000	9%
Total	1,022,641	1,049,397	1,023,500	1,023,500	1,016,000	1,116,000	9%



History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to Legacy of the Lions wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...

Sources

Tim Fox, editor, Where We Live: A Guide to St. Louis Communities (Missouri Historical Society Press, 1995) 162-164.
NiNi Harris. Legacy of Lions. The Historical Society of University City, University City, Missouri, 1981.
The Historical Society of University City, University City, Missouri. University City, Missouri: History in



**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years (amounts expressed in thousands)**

Fiscal Year Ended June 30	Real Property¹	Personal Property	Railroad and Utilities²	Total Taxable Assessed Value	Total Direct Tax Rate³	Estimated Actual Taxable Value	Assessed Value as a Percentage of Estimated Actual Taxable Value
2003	361,891	65,648	7,523	435,062	0.963	2,124,730	20.48%
2004	386,345	63,992	7,122	457,459	(see table below)	2,166,855	21.11%
2005	387,731	60,800	7,609	456,140	(see table below)	2,167,365	21.05%
2006	468,756	63,352	7,881	539,989	(see table below)	2,594,407	20.81%
2007	474,395	64,458	7,969	546,822	(see table below)	2,627,047	20.82%
2008	560,796	65,229	8,078	634,103	(see table below)	3,054,891	20.76%
2009	534,918	60,788	8,324	604,030	(see table below)	3,059,619	19.74%
2010	537,172	52,639	8,474	598,285	(see table below)	2,911,594	20.55%
2011	537,029	53,033	8,474	598,536	(see table below)	2,885,607	20.74%
2012	532,495	53,577	9,129	595,201	(see table below)	2,886,720	20.62%

Total Direct Tax Rate

Fiscal Year Ended June 30	Residential	Commercial	Personal Property	Agricultural
2004	0.929	0.944	0.985	0.000
2005	0.958	1.029	1.002	0.000
2006	0.845	0.950	1.015	0.000
2007	0.906	1.014	1.077	0.000
2008	0.927	1.033	1.236	0.000
2009	0.922	1.069	1.229	0.000
2010	0.987	1.114	1.211	0.000
2011	0.761	0.866	0.923	0.000
2012	0.753	0.892	0.909	0.000

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

³ All property taxes prior to 1983 are collected by the Director of Finance of University City. All property taxes levied in 1983 and after and taxes on railroads and other utilities are payable at the office of the St. Louis County Director of Revenue.

Sources:

St. Louis County Department of Revenue

www.revenue.stlouisco.com/pdfs

www.revenue.stlouisco.com/collection/yourtaxrates.aspx



Demographic And Economic Statistics-Last Ten Years

Fiscal Year	Population ¹	Personal Income ¹	Per Capita Personal Income ¹	Median Age ¹	Education Level % Bachelor's Degree or Higher Age 25+ ¹	Public School Enrollment ²	Unemployment Rate ³
2003	37,428	1,006,850,628	26,901	35.4	87.4%	4,184	6.2%
2004	37,428	1,006,850,628	26,901	35.4	87.4%	3,981	6.2%
2005	37,428	1,006,850,628	26,901	35.4	87.4%	3,608	5.7%
2006	37,428	1,006,850,628	26,901	35.4	87.4%	3,515	5.2%
2007	37,428	1,006,850,628	26,901	35.4	87.4%	3,495	5.3%
2008	37,428	1,006,850,628	26,901	35.4	87.4%	3,262	5.3%
2009	37,428	1,006,850,628	26,901	35.4	87.4%	3,135	7.6%
2010	37,428	1,006,850,628	26,901	35.4	87.4%	3,141	7.6%
2011	35,371	1,234,306,416	34,594	36.3	91.0%	3,160	8.6%
2012	35,371	1,234,306,416	34,594	36.3	91.0%	3,160	7.2%

Sources:

¹U.S. Census Bureau 2010

²City of University City School District, 2011-2012

³Missouri Economic Research and Information Center, Missouri Department of Economic Development

Principal Property Tax Payers - Fiscal Year 2012

Rank	Taxpayer	Type of Business	Taxable Assessed Value (in thousands)	Percentage of Total Taxable Assessed Value
1	McKnight Place Partnership I LLP	Apartments	\$ 6,263	1.05%
2	Wyncrest Holdings, Inc.	Apartments	4,706	0.79%
3	McKnight Place Partnership II LLP	Apartments	1,938	0.33%
4	MCW RD University City Square LLC	Retail Outlet	1,890	0.32%
5	U City Lions LLC A Missouri Liability	Retail/Office Space	1,657	0.28%
6	Six Fortune LLC	Management Consultants	1,447	0.24%
7	McKnight Place Extended Care LLC	Apartments	1,278	0.21%
8	Mansions on the Plaza LP	Apartments	1,235	0.21%
9	Deutsch Family Investments LLC	Property Investment	1,175	0.20%
10	POE Delmar F Jr Trustee	Property Investment	1,128	0.19%
Total			\$ 22,717	3.82%

Sources:

St. Louis County Department of Revenue Collection Division



Principal Employers

Employer	Employees¹	Type of Business	Percentage of Total City Employment²
City of University City ³	473	Local Government	8.45%
University City School District	420	School District	7.50%
Gatesworth Community	230	Retirement/Independent Living/Nursing Community	4.11%
Winco Window Company Inc	150	Manufacturer-Commercial Aluminum Windows	2.68%
McKnight Place Extended Care	125	Retirement/Independent Living/Nursing Community	2.23%
Schnucks Supermarket	109	Supermarket/Grocer	1.95%
Wiese Planning & Engineering	100	Industrial Truck Sales & Leasing	1.79%
U City Forest Manor LLC	92	Nursing Facility	1.64%
Fitz's Restaurant/Bottling Company	80	Restaurant	1.43%
Blueberry Hill	79	Restaurant	1.41%
McKnight Place Assisted Living	76	Retirement/Independent Living/Nursing Community	1.36%
McDonald's	73	Fast Food Restaurant	1.30%
Cicero's	69	Restaurant	1.23%
Walgreens	64	Convenience Store/Pharmacy	1.14%
Good Sheperd	62	Child Welfare Agency	1.11%

Sources:

¹Results of survey conducted by University City staff, June 2012²Total City Employment: 9,028³City of University City total represents full-time, part-time and seasonal staff employed at fiscal year end June 30, 2012

Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Bonds: A written promise to pay a specified sum of money, including periodic interest at a specified rate, at a specified date in the future.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.

Capital Outlay: Capital Outlay accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year, that adds a fixed asset to a business or increase the value of an existing fixed asset.

Certificates of Participation: A form of financing in which investors purchase a share of a lease agreement made by the city.

Commodities: Supplies and products purchased by the City.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.



Glossary (continued)

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: The equity of a fund.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.



Glossary (continued)

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Increment Financing District Fund (TIF): A fund created for the purpose of increasing real property values through the physical improvement of a specific redevelopment area as authorized by Missouri Statute.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Undesignated Fund Balance: The portion of fund balance that is not reserved or designated. It represents financial resources that are and can be used for any purpose of the fund in which they are reported.

**Acronyms**

CALOP	Commission for Access and Local Original Programming
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
EAP	Employee Assistance Program
EMS	Emergency Management Services
FED	Federal
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
HEO	Heavy Equipment Operator
LSBD	University City Loop Special Business District
LSV	Life Saving Vehicle
MLC	Municipal Library Consortium of St. Louis County
MSD	Metropolitan St. Louis Sewer District
NID	Neighborhood Improvement District
PGSD	Parkview Gardens Special District
SBD	Special Business District
SEMA	State Emergency Management Agency
SLAIT	St. Louis Area Insurance Trust Pool
TIF	Tax Increment Financing District
U CITY	University City