



Firehouse Station #1, 863 Westgate Avenue, University City, MO 63130



Heman Pool



Centennial Commons



Heman Park



UNIVERSITY CITY, MISSOURI

BUDGET

FISCAL YEAR 2015

July 1, 2014 to June 30, 2015

6801 Delmar Blvd.
University City, Missouri
314.862.6767
www.ucitymo.org



Budget Fiscal Year 2015



June 23, 2014

Honorable Mayor and City Council
City of University City, Missouri

Dear Honorable Mayor and Members of City Council:

In accordance with the Charter of the City of University City, it is my honor to present the final Budget for 2014-2015 (FY 2015). This budget recognizes the fiscal constraints faced by the City, while responding to the region's slow economic recovery following the recession. It is structurally a true surplus budget that does not use any non-recurring resources or reserves to fund ongoing expenditures.

Below is a summary of the FY 2015 Budget (dollars in thousands):

Fund	FY 2015 Revenues	FY 2015 Expenditures	Surplus (Deficit)	Beginning Fund Balance	Ending Fund Balance	% of Ending Fund Balance to Expenditures
General	26,664	26,604	60	13,686	13,746	52%
Grants	751	751	-	-	-	0%
Library	1,908	1,941	(33)	928	895	46%
Solid Waste	2,745	2,745	-	1,761	1,761	64%
Parking Garage	216	158	58	1,881	1,939	1227%
Debt Service	211	239	(28)	209	181	76%
Loop Business District	72	72	-	126	126	175%
Parkview Gardens Special District	90	90	-	95	95	106%
Economic Development Sales Tax	580	575	5	1,726	1,731	301%
CALOP	-	-	-	364	364	N/A
Sewer Lateral	568	568	-	1,148	1,148	202%
Total	\$ 33,805	\$ 33,743	\$ 62	\$ 21,924	\$ 21,986	65%

Economic Outlook

This is a time of unprecedented financial instability both regionally and globally. City revenue estimates for sales tax and other economic related activity continue to be either flat or less than in previous years which has a significant impact on the budget. The City is operating with a very moderate projection of revenue levels and long-term projections do not demonstrate an increase in revenue within the next five years.

The City assumed the properties from Olive Central Tax Increment Financing that was closed in FY 2012, and was able to sell some properties to the developers. The Plan Commission is developing a

Comprehensive Plan for the City. Some major developments have been completed in both Delmar Loop and Olive Boulevard.

Short-term Initiatives

The objectives of this budget are to maintain a high level of services with declining or flat revenues while making progress towards and implementing the City's long range plans. Significant assumptions include:

- Conservative, but realistic projection of revenues and expenditures. Conservative projections help ensure that adequate resources will be available to meet budgeted obligations.
- Decline in assessed value of the properties in the City has resulted in a decline in property tax revenues for FY 2015 and 2016.
- FY 2015 Surplus Budget will maintain the same level of fund reserves at approximately 50%.
- Salary adjustments for all employees are budgeted at 2% increase with the exception of employees who are members of Local 2665.
- Employee benefits continue to increase specifically for medical insurance and pension contributions.
- Major fees, penalties and interest on delinquent bills are reviewed and adjusted as needed.

Budget Overview

This budget includes projected revenues and expenditures for thirteen budgeted funds and two fiduciary funds for the pensions which are presented as financial plans and not as appropriations. Total revenues in all funds are estimated at \$33,805,000, and total expenditures are estimated at \$33,743,000. FY 2015 Budget is anticipated having a surplus of \$62,000.

Debt Service Fund is budgeted to be \$27,500 deficit solely due to the decline of assessed value of the property that has an impact to property taxes revenue. This revenue is the only source for debt payment. This amount is anticipated to be covered by a transfer of funds from General Fund.

Library Fund's main source of revenue is property taxes. Declining in assessed value of properties in University City has a direct impact on its revenue. Library projects a \$30,000 deficit for FY 2015 budget.

Commission for Access and Local Original Program (CALOP) Fund's funding resources ended in FY 2012. The fund has a fund reserve of \$364,000 as of the end of FY 14. The Commission continues to spend down its fund reserve.

Enterprise Funds, Solid Waste and Parking Garage Funds highlights include nearly \$200,000 for both private and public street sweeping. These funds anticipate maintaining a self-sustained position with the estimated expenditures of \$2,745,000 and \$158,000, respectively. The Solid Waste Fund projects a balanced budget while the Parking Garage projects a \$58,000 surplus in FY 15.

Budget highlights are outlined below:

- In the General Fund, the City's operating fund, revenues are estimated at \$26,664,000 which remain flat with the FY 14 adopted budget, and expenditures are estimated at \$26,604,000 which is 14% less than the amended budget in the previous year. The revenues exceed expenditures by \$60,000.

- Capital Improvement expenditures, including grants and Economic Development Sales Tax, are \$2,237,200.
- Capital Grants for FY 15 are \$718,200, due to the fire station grant and FEMA flood buy-out grant completed in FY 14. Operating Grants for Police over-time and a recycle program are \$32,500 each.
- The General Fund unassigned fund balance for FY 15 is projected to be \$13,722,000 or 52% of budgeted expenditures.

Other key highlights of the budget include:

- 1) No reduction in City services
- 2) No increase in real estate taxes for either residential or commercial property
- 3) Funding for a Youth Employment Program for the fourth year
- 4) Increased funding for street and sidewalk repairs

The City still has significant financial challenges ahead in continuing to provide the current quality of City services and significant improvements to the City's infrastructure which includes streets, curbs and sidewalks. The ongoing support of city residents, City Council and city staff will ensure that University City continues to enjoy a high level of municipal services.

Respectfully Submitted,



Lehman Walker
City Manager

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Principal Officers

Mayor

Shelley Welsch

City CouncilTerry E. Crow
Ward OneStephen Kraft
Ward OneL. Michael Glickert
Ward TwoPaulette Carr
Ward TwoArthur Sharpe, Jr.
Ward ThreeByron Price
Ward Three**City Manager**

Lehman Walker

Director of Finance

Tina Charumilind

Director of Public Works and Parks

Richard Wilson

Police Chief

Charles Adams

Director of Community Development

Andrea Riganti

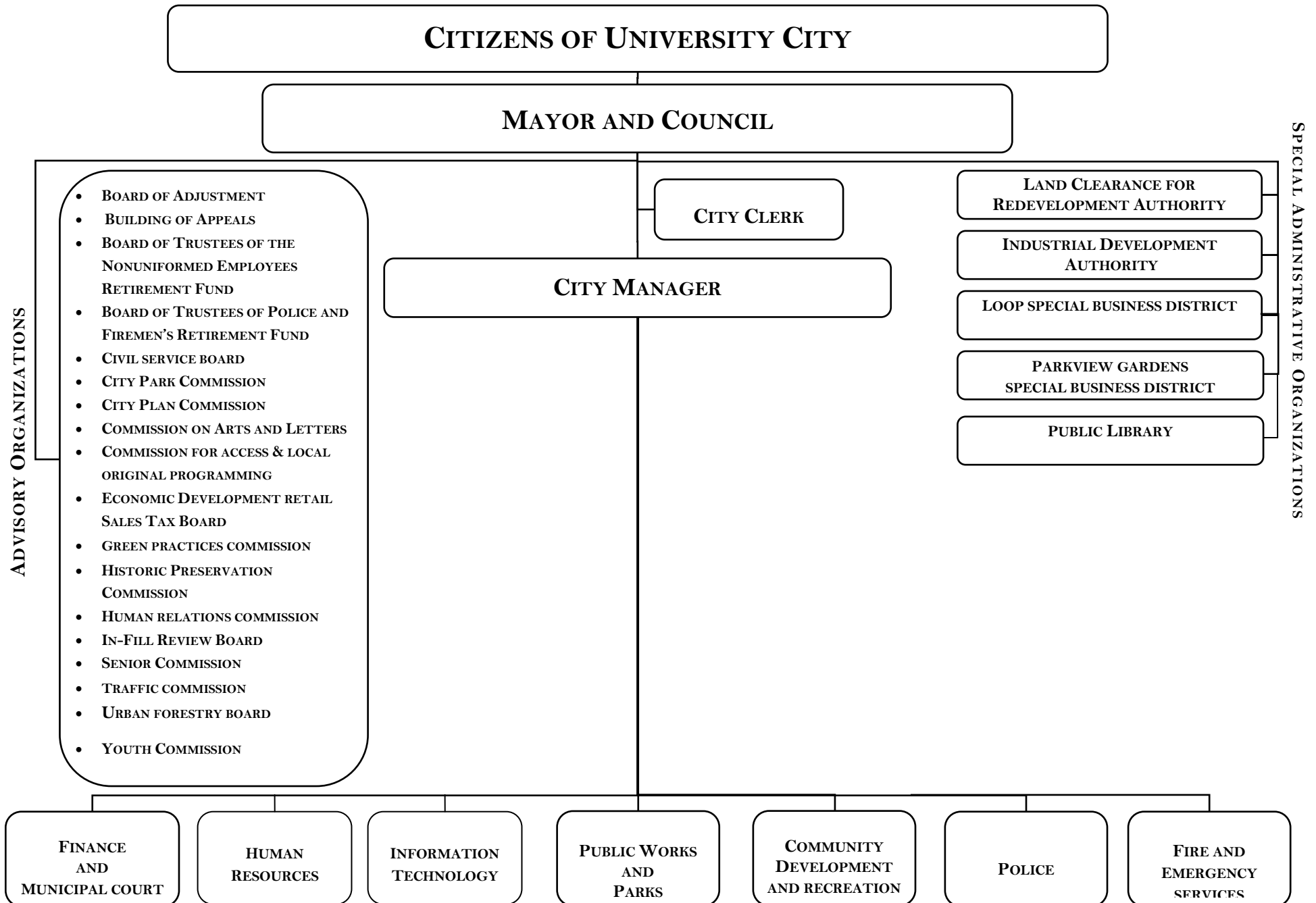
Fire Chief

Adam Long

City Clerk

Joyce Pumm

GOVERNMENT OF THE CITY OF UNIVERSITY CITY, MISSOURI





INTRODUCTION

BUDGET CALENDAR

DATE	ACTION	PERFORMED BY
October 24, 2013	Hold public Budget Meeting for citizen input	City Manager
November 21, 2013	Hold public Budget Meeting for citizen input	City Manager
November 25, 2013	Hold Capital Improvement Budget Study Session	Department Directors
December 10-12, 2013	Conduct Department meeting with Director presenting proposed budget	City Manager Department Directors
December 13, 2013	Submit completed Capital Improvement Program (CIP) forms to Finance	Department Directors
December 20, 2013	Complete entering Department budgets and submit program indicators to Finance	Department Directors
December 27, 2013	Prepare preliminary summaries of revenue and expenditures for review by City Manager	Finance
January 9, 2014	Hold public Budget Meeting for citizen input	City Manager
February 7-21, 2014	Prepare draft Proposed budget for printing	Finance
February 24, 2014	Submit Proposed Budget to City Council	City Manager
March - April, 2014	Hold Council Budget Study Sessions	City Council
May 27, 2014 (Council Meeting)	Hold official public hearing on FY 15 Budget	City Council
June 23, 2014 (Council Meeting)	Adopt FY 15 Budget and CIPs	City Council
July 1, 2014	Begin Fiscal Year 2015	All
July 30, 2014	Distribute final printed budget document	Finance



BUDGET GUIDELINES

This budget document serves two primary but distinct purposes. One purpose is to present the City Council and the public with a clear picture of the services the City of University City provides and of the policy alternatives that are available. The other purpose is to provide city management with a financial and operating plan that adheres to the City's financial policies. It also communicates the vision of the City Council and leadership team for the City of University City and presents the financial and organizational operations for each of the City's departments.

In an effort to assist users in navigating through this document, the following guide is provided. The document begins with the City Manager's message that provides an overview of the City's budget. The budget calendar and a description of the budget process will help the user understand the time and effort the City puts into developing a budget.

Budget Message

The City Manager's budget message articulates policy issues and priorities for the fiscal year. It also outlines key components of the upcoming budget.

Budget Summaries

The budget summary offers an overview of the City's finances and examines the following areas:

- The budget components, process, and budget amendment policy
- Financial and operational summaries for all governmental funds
- Historical trends for revenues

Operating Budget

This section provides a closer look at the various functions of each department. Each department has provided a description of its core job functions, goals and objectives for the upcoming year, as well as recent accomplishments and other relevant statistics. The budget summaries include both historical and current year financial data for programs and services offered by the department. They also include a summary of the type of expenditures incurred by the department as well as trends on authorized staffing.

Appendix

This section includes the history of University City and some key City statistics regarding population, personal income, occupational distribution, school enrollment and much more.

Also included is a glossary of important financial and budgetary terms that are used throughout the budget document, which helps address many of the City's most important aspects.

Account Changes

In FY 11, the City changed the accounting for the Solid Waste Fund from a Governmental Fund to an Enterprise Fund. This change resulted in a transfer of an approximately \$250,000 of depreciation expense that would traditionally be allocated to all other departments within the General Fund via the Internal Service Fund (Fleet Fund).

In FY 12, Tax Increment Financing Fund for Olive Central was dissolved. The properties were transferred to the City and were being held for resale to the developers. These properties are currently worth 1.4 million.



BUDGET PROCESS

The annual budget process is designed to meet the requirements of the Charter of the City of University City and the statutes of the State of Missouri. The City's fiscal year begins on July 1st and ends on June 30th of the following year. The proposed budget period will be from July 1, 2014 to June 30, 2015 or as referred to in this document, Fiscal Year 2015 (FY 15).

This process begins by the development of a budget calendar. This calendar outlines the process through budget adoption and implementation. The City Manager distributes the budget calendar and instructions to each department.

Each Department Director is responsible for the preparation of individualized program budget requests and some of the personnel services expenditures. The Finance Director is responsible for preparation of revenue estimates. Budget requests are submitted to the City Manager who may request additional information from the departments, if necessary. The City Manager meets with each department to review the budget requests. Based on these meetings the City Manager submits a proposed budget to the City Council.

The City Council holds a public hearing prior to the finalization of the proposed budget to receive comments from the public on the formation of the budget. After receiving the draft budget, the City Council will hold budget work sessions to review the entire proposed budget. In addition, a public hearing is held with the City Council to formally present the proposed budget and receive comments from the public. Notice of the public budget hearings and meetings is provided to the public. The City Council adopts the budget by resolution and final copies of the budget document are prepared. The budget is effective July 1 and is available in the Finance Department, in the City Clerk's Office, at the University City Municipal Library and on the City website at www.ucitymo.org.

After the budget is adopted, budget transfers may be approved by the City Manager up to and including \$25,000. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.

Please refer to the *Budget Calendar* for details on dates and actions taken to prepare this budget document.



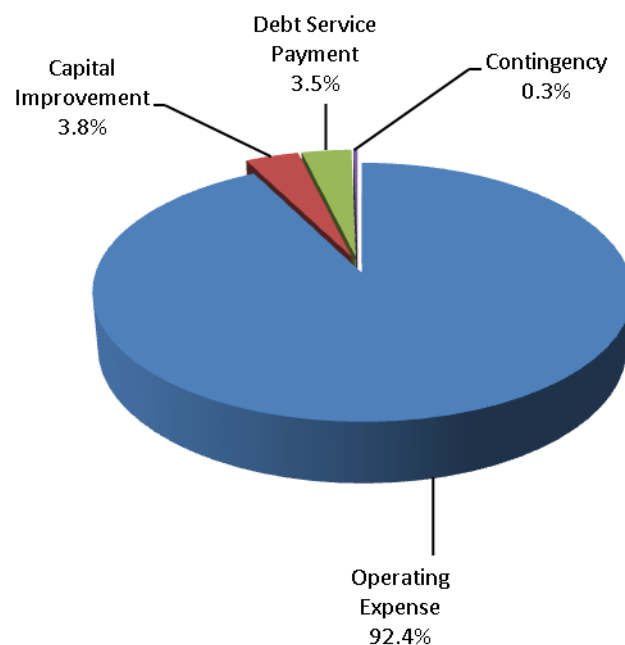
BUDGET SUMMARY

The annual budget for the City of University City is divided into four major components that include all appropriations for the City are explained below. The *operating budget* finances the day-to-day provision of City services totals \$33.7 million. The *capital improvement budget* funds the construction of city facilities, such as police/fire stations and libraries, in addition to the construction of roads, public amenities and other infrastructure throughout the City. The program totals \$2.2 million, which includes \$0.7 million from grants. The *debt service budget* is used to repay money borrowed by the City, primarily for capital improvements, and amounts to \$1.3 million. This total is a combined total expenditure from the General Fund, Debt Service Fund and Enterprise Fund (Public Parking Garage). The final component of the budget is the *contingency appropriation* at \$100,000; this amount is included in the operating expenditure in General Fund. This appropriation is made up of fund reserves and is available to cover emergency expenses, revenue shortages or capital project acceleration should they arise during the fiscal year.

The total budget, including all four components, is \$33.7 million for FY 15. This represents a decrease of \$1.7 million or 4.8% from the FY 14 total budget of \$35.4 million. This decrease is primarily due to the less amount of grant revenue the City expected to be awarded, and capital improvement program. In FY 14, the Council approved a transfer of \$3.5 million from fund reserve that was a one time transfer.

As you can see from the pie chart below, the operating (92.4%) and capital improvement (3.8%) appropriations account for 96.2% of the total appropriations. Operating budget is discussed on the following page. The Capital Improvement Program has separate budget documents.

City of University City Total FY 2015 Appropriation





Operating Budget

The development of University City's FY 15 budget was an open process designed to reflect the needs and desires of the community. The City Council and city staff obtained input from the community through meetings, citizen boards and commissions. The feedback from University City citizens received last year regarding proposed operating budget reductions via public hearings in three locations was used in developing the FY 15 operating budget by City Council.

In November, the Finance Department initiated the budget input process for FY 15, when all departments entered their projected expenditures into the financial management system. The City Manager met with each Department Director. The meetings provided an assessment of current economic trends, the revenue outlook for the upcoming fiscal year, and the City Manager's direction for the development of the budget.

The principal issue to address in developing the FY 15 budget was the economy and the impact it was having on the City's resources to fund services to the community. One effect was the possible change in the 1% countywide sales tax distribution, due to not only a reduction of University City population based upon the latest census figures, but also a methodology and formula calculation change to the distributed amount. FY 15 represents the fourth straight year that revenue resources have shrunk for the General Fund while demand for city services has remained steady or increased in some areas (e.g., construction of the new fire house), while City sales tax revenues have stabilized and are projected to have a slight decrease.

As part of the FY 15 budget development process, departments proposed reductions to their ongoing General Fund base operating budgets for non-salary related items. Each Department Director reviewed all the proposed reductions to ensure core services would continue to be provided, particularly those related to public safety, as defined by City Council strategic goals.

The entire management team met in January and February to develop the City Manager's recommended budget. City Council received the City Manager's surplus budget in late February.

Public Hearing on FY 15 Budget

Three public sessions were held on October 24 and November 28, 2013, and January 9, 2014 to discuss the pertinent issues surrounding the FY 15 operating, capital and debt service budgets. See the *Budget Calendar* for more details about the timing of various steps in the budget development and adoption process.

Short Term Factors and Budget Guidelines

The objectives of this budget are to preserve the current level of services with declining revenues while making progress towards and implementing the City's long range plans. Significant assumptions include:

- Conservative, but realistic projection of revenues and expenditures. Conservative projections help ensure that adequate resources will be available to meet budgeted obligations.
- Decline in assessed value of the properties in the City has resulted in a decline in property tax revenues for FY 2015 and 2016.
- FY 2015 Balanced Budget will maintain the same level of fund reserves at approximately 50%.
- Salary adjustments for all employees are budgeted at 2% increase with the exception of employees who are members of Union Local 2665.
- Employee benefits continue to increase specifically for medical insurance and pension contributions.
- Major fees are reviewed and adjusted as needed.



Amending the Budget

Once the City Council adopts the annual budget, total expenditures cannot exceed the final appropriation of \$33.7 million for FY 15. However, the City Manager may approve the transfer of any unencumbered appropriation balance or portion thereof from one classification of expenditures to another within a department and fund under \$25,000. At the request of the City Manager, the City Council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one department to another.

The City Charter gives the City Manager the authority to approve transfers of appropriations within the same fund without City Council approval. These types of budget transfer requests are typically reviewed by the relevant operating managers before being sent to executive management for final approval. Line item changes within the same department do not require such approvals. All administrative budget transfers are documented by management and tracked in the City's computerized financial system.



FUND DESCRIPTIONS

The City of University City uses fund accounting to track revenues and expenditures. Some funds, such as Pension Funds, are required by federal legislation. Others were adopted by the city to track and document revenues and expenditures related to specific operations. The City has six (6) main categories of funds: General Fund, Special Revenue Fund, Debt Service Fund, Trust Fund, Enterprise Fund, and Internal Service Fund. These categories are used to track the activity of thirteen (13) separate funds. For example, Enterprise Funds are expected to be self-supporting through revenue for the services provided. For these funds, the City charges a fee for a specific service, such as sanitation collection, and parking fees, just like any other business would do.

The City also has the following funds which are not budgeted at this time: Industrial Development Authority and Land Clearance Redevelopment Authority. The two pension funds, Police & Fire Pension and Non-Uniformed Employee Pension are provided in the budget for information only.

General (Fund 01)

The General Fund provides revenues to support general operations of the City. These revenues include property tax, sales tax, intergovernmental revenue, license fees, gross receipts tax, inspection fees, charges for City services, parks and recreation fees, municipal court and parking, and miscellaneous revenue.

The largest single source of income to the General Fund is the City's share of a county-wide one percent (1%) sales tax. The City's share of the sales tax is based on its per capita sales generated within a pool of certain cities in St. Louis County and unincorporated areas of the County. Other sales taxes received in the General Fund are for local use tax, capital improvements, fire services and parks. Approximately 34.5% of the total General Fund revenue is generated from all types of sales tax.

The next largest single source of revenue is Gross Receipts Tax, or Utility Tax, at 25.2%, followed by Property Tax at 12.9% and Intergovernmental at 7.6%.

Special Revenue Fund Group:

Sewer Lateral (Fund 05)

This fund provides assistance to residents experiencing sewer lateral repair and replacement costs. The source of revenue for this fund is a \$50.00 annual fee added to the property tax bill. For FY 15, this fund projects revenue and expenditures in the amount of \$568,000. With this projection, the Sewer Lateral Fund will have a balanced budget for FY 15.

Library (Fund 06)

This fund provides a municipal library to University City residents. The main source of revenue comes from a property tax levy for this purpose. The property tax rates for 2013 are \$0.266 for residential, \$0.254 for commercial and \$0.280 for personal. The FY 15 projected revenue for the Library is \$1.91 million and projected expenditure is \$1.94 million (excluding the \$4,000 transfer out to the General Fund for administrative charges). With this projection, the Library will have a deficit budget of \$30,000 for FY 15.

Economic Development and Sales Tax Fund (Fund 11)

University City voters approved a one-quarter cents sales tax on retail sales in University City on August 8, 2006 to increase opportunities for economic development. The sales tax increase does not increase property tax. Funds are used to support improvements along the Olive and Delmar business corridors in University City. The FY 15 projected revenue for this fund is \$580,000.

Grant Funds (Fund 22)

The City created this separate fund to track grants received from various federal, state and county sources. Individual funds allow the City to comply with the specific financial and reporting requirements of each grantor agency. For FY 15, the City anticipates the total awards from all sources in the amount of \$0.7 million.



Committee for Access and Local Origination Programming (CALOP) (Fund 17)

The City established this fund to account for revenues and expenditures for studies of the educational and cultural programming needs of the City and encouraging the development of programs to meet those needs. Currently, funding support for the CALOP commission has ended. Even though funding support has ended, the commission continues to explore all opportunities to create and find other funding sources. Going forward, the Commission plans to draw down its fund reserve for the operating expenditure in FY 15.

University City Loop Special Business District (Fund 18)

The City established this fund to account for revenues and expenditures related to promoting retail trade activities and enhancing the environment of a Special Business District (SBD) of the City, referred to as the Loop. The projected revenue for FY 15 is \$72,000. This is a combination of property taxes, business license fees and donations.

Parkview Gardens Special Business District (Fund 19)

The City established this fund in fiscal year 1997 to account for revenues and expenditures related to enhancing the environment of a SBD of the City. The projected revenue for FY 15 is \$90,000 which mainly from property taxes.

Debt Service Fund

Bond financing is the primary source used to finance long-term capital projects and infrastructure. The City's debt management plan is an important tool for one of the main financing sources of the CIP. Outstanding debt, debt limitations, voter authorization and cash flow projections are reviewed as part of the capital budgeting process, while the annual debt service payments are incorporated into the debt service budget. Depending on the need and the type of project being financed, several different types of bonds are available to the City. Separate funds are used to track payments made on the City's outstanding debt obligations.

General Obligation (G.O.) Bond Debt (Fund 04):

G.O. bonds require voter authorization and are backed by the taxing authority of the City. These bonds finance projects that City Council select as part of the budget process every year. Missouri law limits the amount of G.O. bonds the City can have outstanding based on the secondary assessed valuation of both commercial and residential property located within the city limits. Financing for the following types of projects are limited to 10% of the City's assessed valuation: parks and recreation, open space and trails, flood control, water and sewer, streets and transportation, and public safety. The 2013 property tax rate for this purpose was set at \$.034 per \$100.00 of assessed value for residential, commercial and personal. The Finance Director will be reviewing property tax options with Council in the fall in order to ensure that future tax rates are set in accordance with required debt service obligations. During FY 15, this fund will pay principal and interest in the amount of \$230,000 and \$8,000, respectively.

Fiduciary Funds (For information only):

Police and Fire Pension Fund (Fund 03):

The purpose of this fund is to provide future monies sufficient to pay for pension benefits to all Police & Fire retirees. The source of the revenue is from property tax levy at the rate of \$0.158, \$0.164 and \$0.195 for residential, commercial and personal, respectively.

Non-Uniformed Pension Fund (Fund 10):

The purpose of this fund is to provide future monies sufficient to pay all pension benefits to all non-uniformed retirees.

Enterprise Funds:

Solid Waste (Fund 08):

This fund provides for the billing and physical collection of trash collection, recycling and disposal services to homes and businesses in the City. It is supported through the fees paid by sanitation customers (both residents and businesses). The City implemented the five (5) cycled billing in FY 2013. Revenues are collected on specific months based on the route of services.



Parking Garage (Fund 27):

This fund provides operations and administration of the 98-space University City Parking Garage in the Loop Special Business District. Funds are also used to pay approximately 14% of the Certificates of Participation, Series 2012. In FY 15, the expenditure was projected to be \$66,000 for principal and \$3,900 for interest. The source of revenue comes from the rental of ground floor retail space, Commerce Bank ATM machine and parking revenues.

Internal Service Fund:

Fleet Management (Fund 02):

This fund is used to track income and expenses of the internal services provided to City departments. The fund specifically covers vehicle maintenance needs and fuel purchased for City vehicles. City departments pay for these services on an actual usage basis. The depreciation expense will be used as replacement funds to allow the city to accumulate the money needed to replace at regular intervals the City's fleet of cars, trucks and other technology related equipment. In FY 15, this fund anticipates a total revenue and expenditure of \$1,612,900 and \$1,608,900, respectively. The division also has planned to replace several vehicles and equipment for various departments in total of \$1,786,000.

STRATEGIC GOALS AND OBJECTIVES

1. Focus on Commercial and Retail Development

- Expand efforts and partnerships to encourage the physical and economic redevelopment of Olive Boulevard.
- Carryout work-plan activities for business retention, expansion and attraction in all commercial districts.
- Continue improvements to the Olive Boulevard and Delmar Boulevard streetscapes.
- Continue to support existing successful business districts, such as the Loop. Assist with the formation of a Community Improvement District.
- Complete long-range planning efforts; implement where appropriate

2. Preserve and Stabilize Neighborhoods; Encourage Growth

- Continue efforts to attract private developers to suitable residential infill sites. Ensure infill development is contextually sensitive to the neighborhood.
- Continue proactive efforts to ensure properties are well maintained.
- Enhance the physical environment of neighborhoods through infrastructure improvements (streets, sidewalks) and enhancements (bicycle facilities)
- Continue to partner with the University City School District in marketing the City to prospective residents

3. Financial Stability and Long Term Vitality

- Identification of options of service choices (levels and types of services)
- Identification of revenue generation options
- Education of the Council and Citizens on Choices for the Community
- Refocus the philosophy of the community to “pay as you go”
- Maintain the level of the General Fund fund reserve not only at the recommended level but also build up for the future spending if needed

4. Streamlined and Strengthened Municipal Operations

- Improve the efficiency and streamline City operations and functions.
- Promote coordination of services and expenditures across all departments.
- Promote expanded customer services approaches in all municipal operations.
- Expand support for infrastructure redevelopment and development.

5. Enhance elected official procedures to foster environment conducive to positive visionary leadership today and to the next century

- Improve the working operations and processes of the City Council.
- Maintain a dynamic and current strategic plan.



FINANCIAL POLICIES

The City of University City has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities and infrastructure.

The following financial policies are designed to establish guidelines for the fiscal stability of the City. In addition these policies perform the following functions:

- Demonstrate to the citizens of University City, the investment community, and the bond rating agencies that the City is committed to strong fiscal operations.
- Provide precedents for future policy makers and financial managers on common financial goals and strategies.
- Provide sound financial principles to guide the City Council and Administration in making decisions.
- Provide guidelines for evaluating both current activities and proposals for future programs.

Budget Policy

- 1) The budget is intended to present a complete financial plan for the coming budget year, and includes the following information:
 - a. A budget message describing the important features of the budget and major changes from the preceding year;
 - b. Estimated revenues to be received from all sources for the budget year with a comparative statement of actual or estimated revenues for the preceding two years, itemized by year, fund and source;
 - c. Proposed expenditures for each department, program or office for the budget year, together with a comparative statement of actual or estimated expenditures for the preceding two years, itemized by year, fund, activity and object of expenditure;
 - d. The amount required for the payment of interest, amortization, and debt service charges on any debt of the city;
 - e. A general budget summary.
- 2) Budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP), except that encumbered amounts are treated as expenditures for budgetary purposes.
- 3) Legal budgetary control is at the object level. Budget transfers up to and including \$25,000 are approved by the City Manager. Transfers between funds or departments, transfer of contingency funds, transfers incorporating a policy change and budget amendments require City Council approval.
- 4) The proposed budget and any revised budget must conform to the statutory requirement that the total proposed expenditures from any fund shall not exceed the estimated revenues to be received, including debt issuances, transfers from other funds, and advances from other funds plus any unencumbered balance or less any deficit estimated for the beginning of the budget year.
- 5) The City's fiscal year is July 1 through June 30.

Revenue Policy

- 1) The City will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- 2) All existing and potential revenue sources will be reviewed annually to ensure revenue trends are kept current.
- 3) The City will establish user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing services.
- 4) Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.



Accounting, Auditing and Reporting Policy

- 1) The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.
- 2) The City maintains its records and presents fund financial statements on the modified accrual basis of accounting: revenues are recorded when susceptible to accrual, i.e. measurable and available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.
- 3) An independent audit will be performed annually.
- 4) The City will produce annual financial reports in accordance with GAAP as outlined by the Governmental Accounting Standards Board.
- 5) Financial systems will be maintained to monitor revenues and expenditures/expenses on a monthly basis, with an analysis and adjustment of the annual budget at the appropriate times.

Operating Budget Policy

- 1) When necessary, the City will institute expenditure controls in an attempt to ensure that current operating expenditures/expenses will not exceed current operating revenues.
- 2) Monthly reports comparing actual to budgeted expenditures/expenses will be prepared by the Finance Department and presented for administrative review. Quarterly reports will be presented to the City Council for review.
- 3) The City will maintain a competitive pay and benefits structure for its employees, within budget constraints.
- 4) The City will aggressively seek regional, state and federal grants to support capital and special projects.
- 5) The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- 6) The City will support capital and operational investments which reduce future operating costs.
- 7) The City will strive to maintain a balanced budget in its operating funds.
- 8) The annual financial report and the annual budget will be submitted to the Government Finance Officers Association for the purpose of obtaining the awards presented in each category.

Capital Budget Policy

- 1) The City will prepare for the Council's annual adoption, a five-year Capital Improvement Program (CIP) which will detail each capital project, the estimated cost, the description, and funding source. Future operating costs associated with new capital improvements will be projected and included in the operating budget forecast. Items in the CIP are to consist of construction, installations or acquisitions having a long life expectancy, a fixed nature, and a unit value of \$25,000 or more.
- 2) The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plan and equipment from current revenues where possible.
- 3) The major projects included in the FY 14 annual budget should have minimal impact on operating expenses. The purchase of software will have on-going maintenance and support costs, the equipment purchased will have normal maintenance and the maintenance of streets and bridges should prolong the life of the asset. The addition of decorative lighting and trees along Olive Blvd. and Delmar Blvd. will require additional maintenance.

Cash Management and Investment Policies

- 1) The City will deposit all funds on the same day the funds are received.
- 2) The City will collect revenues aggressively, including past due bills of any type.
- 3) The City invests public funds in a manner that provides the highest investment return with the maximum security while meeting daily cash flow demands and conforming to all state and local statutes governing the investment of public funds.



Debt Policy

- 1) The City does not incur long-term debt to support current operations.
- 2) The City limits long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
- 3) Capital projects financed through bond proceeds shall be financed for a period not to exceed the useful life of the project.

Reserve Policy

The City will maintain an unreserved fund balance in the General Fund which represents 17% of annual expenditures.

Fund Balance Policy

This policy addresses GASB Statement No. 54 which redefines the classification of fund balance in the governmental funds. Statement No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions, was issued in March 2009 to enhance how fund balance information is reported, to improve its usefulness in the decision making process and to provide fund balance categories and classifications that will be more easily understood. Therefore, it is effective for the City of University City's June 30, 2011 financial statements and all subsequent annual financial statements until superseded.

The City of University City has enacted the following policy in an effort to ensure financial security through the maintenance of a healthy reserve fund that guides the creation, maintenance, and use of resources for financial stabilization purposes. The City's primary objective is to maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. The City of University City also seeks to maintain the highest possible credit ratings which are dependent, in part, on the City's maintenance of a healthy fund balance.

The classification of fund balance components are the following:

- 1) Fund balance - The excess of assets over liabilities in a governmental fund.
- 2) Non-spendable fund balance - The portion of a governmental fund's net assets that are not in a spendable form (i.e. inventory and prepaid) or are required to be maintained intact.
- 3) Restricted fund balance - The portion of a governmental fund's net assets that are subject to external enforceable legal restrictions (i.e. grant revenue).
- 4) Committed fund balance - The portion of a governmental fund's net assets with self-imposed constraints or limitations that have been placed by the City Council, the highest level of decision making (i.e. encumbrances).
- 5) Assigned fund balance - The portion of a governmental fund's net assets that the City intends to use for a specific purpose, intent expressed by a City Official to which the Council has designated authority.
- 6) Unassigned fund balance - Amounts that are available for any purpose, these amounts are reported only in the General Fund.

Bonded Debt Schedule

The City of University City's Long-term debt includes General Obligation Bonds, Special Obligation Bonds and Certificates of Participation. This overview describes each type of debt and provides a picture of the City's indebtedness.

The general obligation bonds are to be liquidated by the Debt Service Fund supported by a property tax levy, and the special obligation bonds and the certificates of participation are to be liquidated by the General Fund.

General Obligation Bonds – These bonds are issued for public improvement projects and must be voter approved. These bonds are backed by the full faith and credit of the City. Limitations for bonding capacity are set by state statutes.



INTRODUCTION

The Missouri Constitution authorizes cities to incur indebtedness in an amount up to 10% of the assessed value of taxable tangible property by citizen vote to issue general obligation debt. In 2007, this would allow the City to borrow approximately \$61.0 million. The City currently has \$230,000 of outstanding general obligation bonds as of FY 2014.

In June 2005, the City issued \$2.0 million of general obligation bonds, Series 2005, to fund the costs of renovations and improvements to City Hall. The one-half cents sales tax is used to fund the debt service payments. The bonds bear interest at rates from 2.95% to 4.25%.

Special Obligation Bonds - These bonds are issued for public improvements and are annually appropriated from the park sales tax. In July 2005, the City issued \$700,000 of special obligation bonds payable for completing the construction, renovation and improvement of recreational facilities in the City's Heman Park. The bonds bear interest at rates ranging from 3.5% to 4.5%. The current outstanding debt on these bonds is \$350,000.

Certificates of Participation – Certificates of Participation have been issued for public improvements and are limited obligations of the City and subject to annual appropriation. In 2003, the City issued \$6,345,000 to refund outstanding certificates related to the City's public parking garage and to provide for the construction, renovation and improvement of recreational facilities in the City's Heman Park, including improvements to the existing swimming pool, fitness center and related security and safety improvements. The certificates bear interest at rates ranging from 2% to 4.1%. In 2004, the City issued \$6,245,000 to renovate, improve, furnish and equip the City's police station, fire stations and City Hall and provide additional funds to complete the construction, renovation and improvement of recreational facilities in the City's Heman Park. The certificates bear interest at rates ranging from 2.5% to 4.6%. In 2012, the City issued \$7,020,000 to current refund outstanding certificates related to the City's public parking garage and advance refund outstanding certificates related to police and fire stations, and construction, renovation and improvement of City Hall and the recreational facilities. The certificates bear interest at rates ranging from 0.55% to 1.65%. The current outstanding debt is \$5,330,000.

For the Years Ended June	General Obligation		Special Obligation		Certificates of Participation		Total
	Principal	Interest	Principal	Interest	Principal	Interest	
2015	\$ 230,000	\$ 7,820	\$ 45,000	\$13,498	\$ 875,000	\$ 70,240	\$ 1,241,558
2016	-	-	45,000	11,877	880,000	63,240	1,000,117
2017	-	-	50,000	10,213	895,000	54,880	1,010,093
2018	-	-	50,000	8,338	790,000	44,588	892,926
2019-2020	-	-	160,000	10,600	1,890,000	54,728	2,115,328
Total	\$ 230,000	\$ 7,820	\$350,000	\$54,526	\$ 5,330,000	\$ 287,676	\$ 6,260,022

Fraud Policy

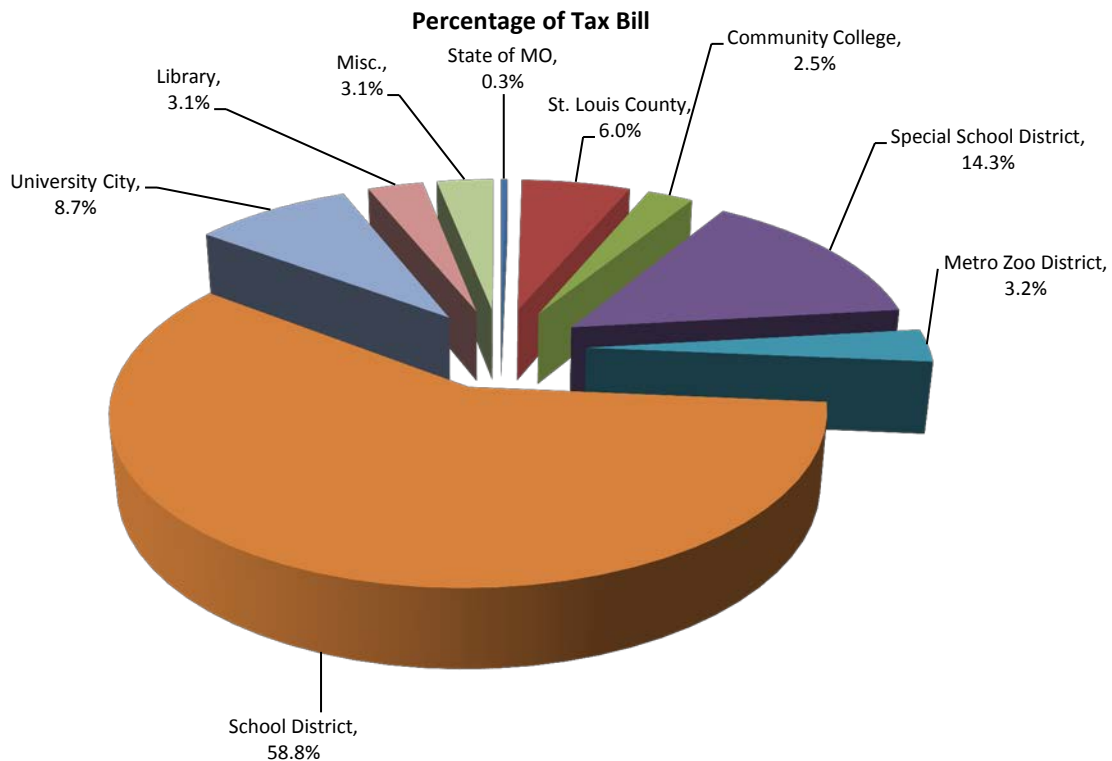
The City of University City is committed to protecting its revenues, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, intermediaries or its own employees, to gain by deceit, financial or other benefits. Examples of fraud and misuse of City assets include but are not limited to:

- 1) Embezzlement
- 2) Misappropriation, misapplication, destruction, removal, or concealment of City of University City property.
- 3) Alteration or falsification of documents (checks, time sheets, contractor agreements, purchase orders, other financial documents) or computer files
- 4) Misappropriation or misuse of City of University City resources, such as funds, supplies, or other assets such as inventory, furniture, fixtures, or equipment
- 5) Authorizing or receiving compensation for goods not received or services not performed.
- 6) Authorizing or receiving compensation for hours not worked.
- 7) Unauthorized use of City of University City logos and trademarks



Residential Property Tax Rate - Tax Year 2013

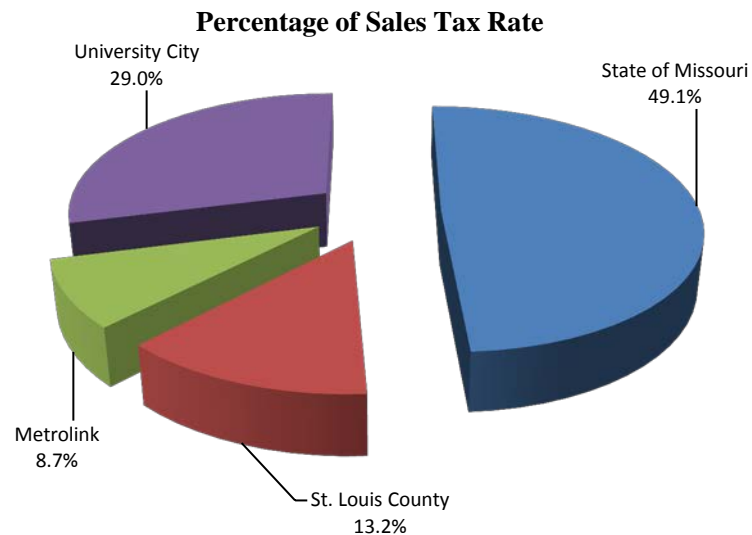
Tax Category	Rate/\$100	% of Tax Bill
State of Missouri	\$0.0300	0.3%
St. Louis County	\$0.5230	6.0%
St. Louis Community College	\$0.2200	2.5%
Special School District	\$1.2400	14.3%
Metropolitan Zoological Park and Museum District	\$0.2797	3.2%
University City School District	\$5.1107	58.8%
City of University City	\$0.7530	8.7%
University City Library	\$0.2660	3.1%
Miscellaneous	<u>\$0.2694</u>	<u>3.1%</u>
Total	\$8.6918	100%





University City Sales Tax Rate

Category	% Rate
State of Missouri - General	3.000%
- Education	1.000%
- Conservation	0.125%
- Parks & Soil	0.100%
St. Louis County - Transportation	0.500%
- Metro Parks/Recreation	0.100%
- Children's Fund	0.250%
- E-911 Communication	0.100%
- Metro Parks and Arch	0.188%
MetroLink	0.750%
University City - Countywide	1.000%
- Capital Improvement	0.500%
- Parks	0.500%
- Fire Service	0.250%
- Economic Development	0.250%
Total	8.613%
Loop Trolley TDD (Transportation Development District)	1.000%
Total	9.613%





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of University City
Missouri**

For the Fiscal Year Beginning

July 1, 2013

Executive Director

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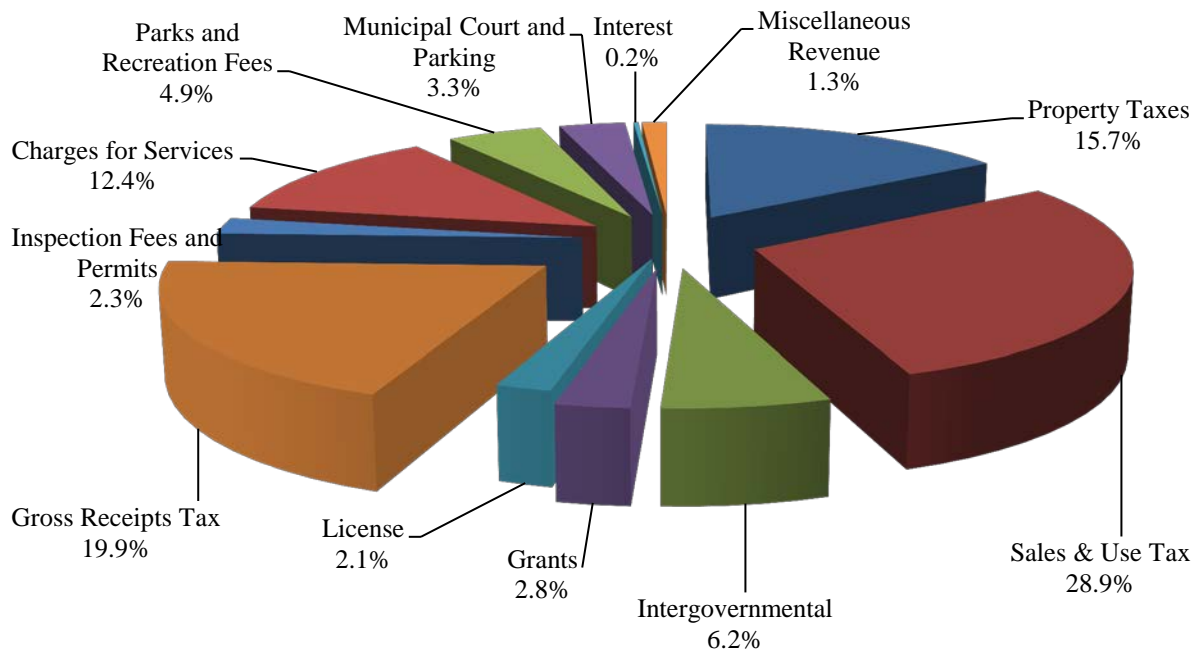
REVENUE SOURCES

REVENUES

This section provides a summary and detailed analysis of each major revenue source. Revenues from the Internal Service Fund and the Fiduciary Funds are not included, because they do not represent resources received from outside sources.

Revenue by Type From All Funds	Amount	Percentage
Property Taxes	\$ 5,311,000	15.7%
Sales & Use Tax	9,776,800	28.9%
Intergovernmental	2,110,000	6.2%
Grants	933,200	2.8%
License	708,000	2.1%
Gross Receipts Tax	6,722,000	19.9%
Inspection Fees and Permits	771,000	2.3%
Charges for Services	4,192,000	12.4%
Parks and Recreation Fees	1,640,000	4.9%
Municipal Court and Parking	1,132,000	3.3%
Interest	84,400	0.2%
Miscellaneous Revenue	424,100	1.3%
Total Revenue	\$ 33,804,500	100.0%

Revenue by Type



The revenue sources detailed in this section include over 80% of appropriated revenues. Projections and estimates are prepared by City staff and are based on historical trends, economic forecasts, regulatory decisions and weather. Amounts for FY 14 are based on estimates through the end of the fiscal year. Budgeted amounts for FY 15 are projections.



REVENUE SOURCES

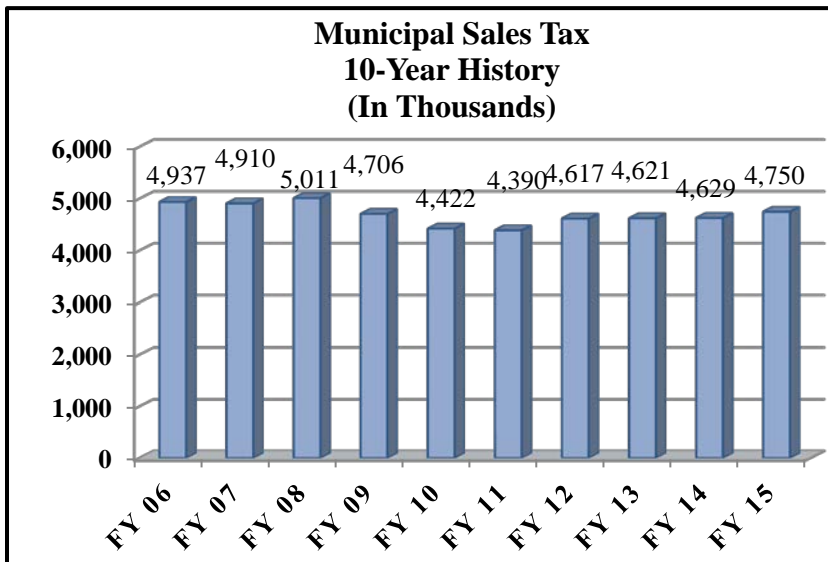
SALES TAX

Sales tax revenue in St. Louis County is distributed in two ways: point of sale or pooled. Cities have the option of choosing either method on some types of sales taxes, and on other types the method is set by state statute. University City has taxes that fall under both methods. The State of Missouri collects and administers all sales tax in the state. Businesses remit taxes on a monthly or quarterly basis in the period following the actual transaction. The state distributes the funds one month after they are collected, with pooled funds flowing to the county for distribution.

Municipal Sales Tax:

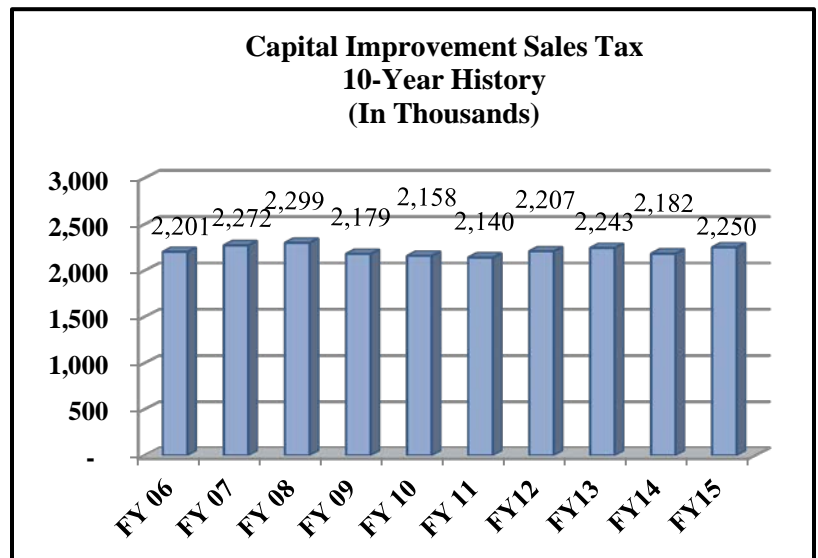
The City of University City receives a share of a county-wide one-percent (1%) sales tax on retail sales. The City's revenue is based on its per-capita share of sales tax generated within the pool of certain cities in St. Louis County and the unincorporated areas of the County. The City's percentage share changes after each 10-year census. This occurred for the first time in FY 12 and in FY 15 the City is projecting a 5.0% decrease in population from 37.4 thousand to 35.4 thousand based on the 2010 census.

FY 15 is projected to be increased by 3% from FY 14 due to the economy recovery.



Capital Improvement Sales Tax:

In April 1996, the City of University City levied a one-half (1/2) cent sales tax on retail sales specifically for capital improvements. Cities have an option as to how to receive the sales tax from the County. University City has chosen to pool the sales tax with other cities in the County. The City keeps 85% of the generated revenue and shares 15% with all other pooled cities and St. Louis County. The redistributed amount is also based on its per-capita share of sales tax generated in unincorporated areas of the county. The City's percentage share changes after each 10-year census. The 2010 census result shows University City had a 5.0% decrease in population, from 37.4 thousand to 35.4 thousand.





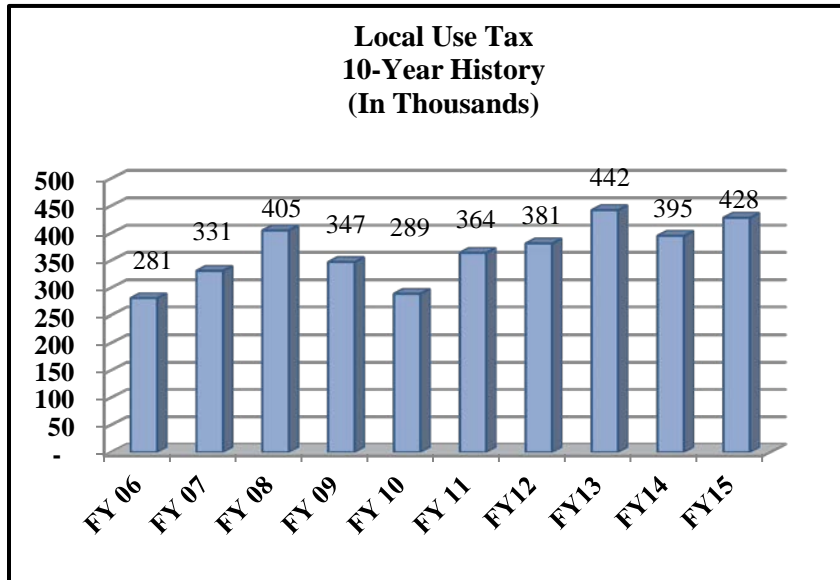
REVENUE SOURCES

Growth in this revenue source had been small, but steady over the past few years, until the recent economic downturn which caused sales tax receipts to be less in FY 11. In FY 2014 the economy seemed to grow at a modest pace, and this revenue has increased slightly. It is projected to further increase in FY 15.

Local Use Tax:

In April 1998, the City of University City imposed a local use tax at the rate of 5.725% (an additional of 1.5% to the State rate of 4.225%). This tax is imposed on the storage, use or consumption of tangible personal property in the City. The amount of use tax due on a transaction depends on the combined (local and state) use tax rate. This tax is in effect at University City where the tangible personal property is stored, used or consumed. The City has

designated this tax to be used for general operation purposes.

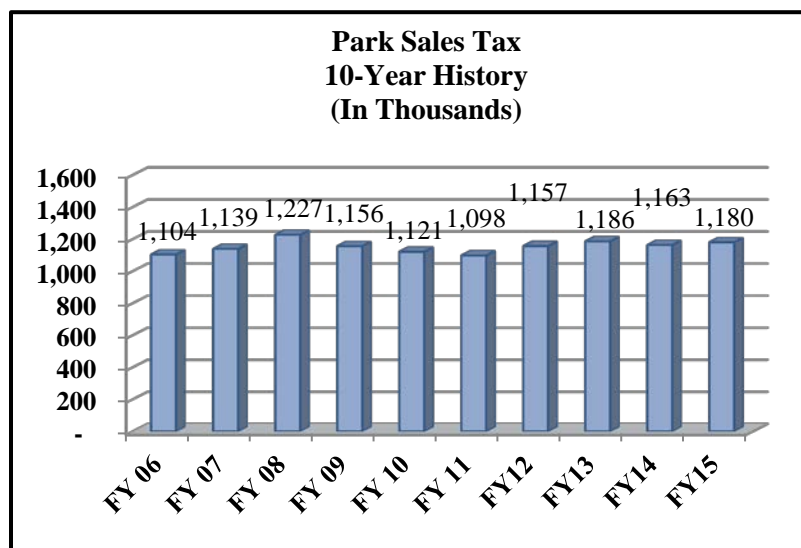


Growth in this revenue source has been steady, with slight fluctuations over the past few years. This revenue is projected to increase approximately 8.0% in FY 15, based on actual revenue received in FY 13.

Park Sales Tax:

In November 2001, the City of University City levied a one-half (1/2) percent sales tax on retail sales to be used for Park and Storm water purposes. The City has designated this tax to be used solely for park improvement purposes. The City's revenue is based on the amount of sales tax generated through point-of-sale within the City limits.

Growth in this revenue source has been steady, with slight fluctuations over the past few years. The recent economic growth has increased sales tax receipts to be higher than the original budget in FY 13. This revenue is projected to be a 0.5% increase in FY 14 and 1% increase in FY 15.

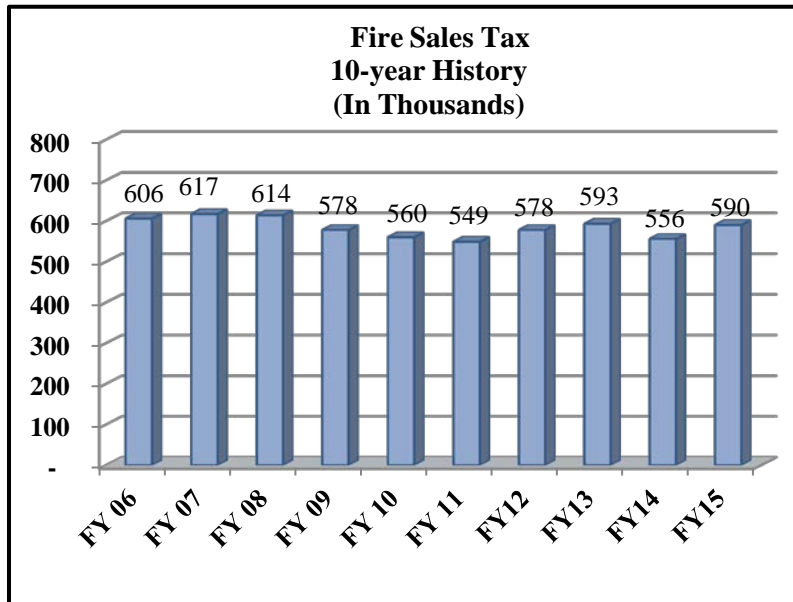




REVENUE SOURCES

Fire Service Sales Tax:

In November 2001, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for fire services. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

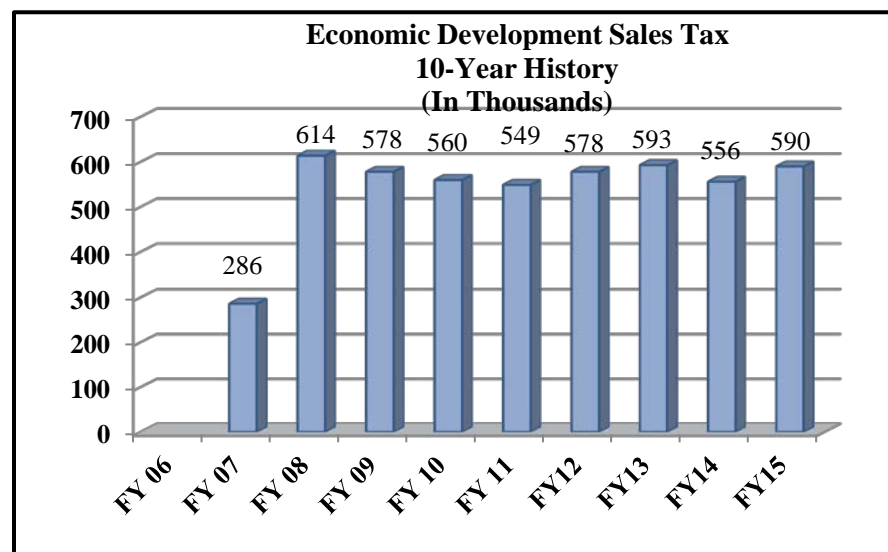


This revenue source has been steady, with slight fluctuations over the past few years. The recent economic recovery has increased sales tax receipts to be higher than the original budget in FY 13 and is projected to be increased by 6% in FY 14.

Economic Development Sales Tax:

In August 2006, the City of University City levied a one-quarter (1/4) percent sales tax on retail sales to be used for economic development purposes. The City's revenue is based on the amount of sales tax generated through point of sale within the City limits.

This is a new revenue source with few years of history. The recent economic downturn has caused sales tax receipts to decrease in FY 14, but is projected to increase by 6% in FY 15.



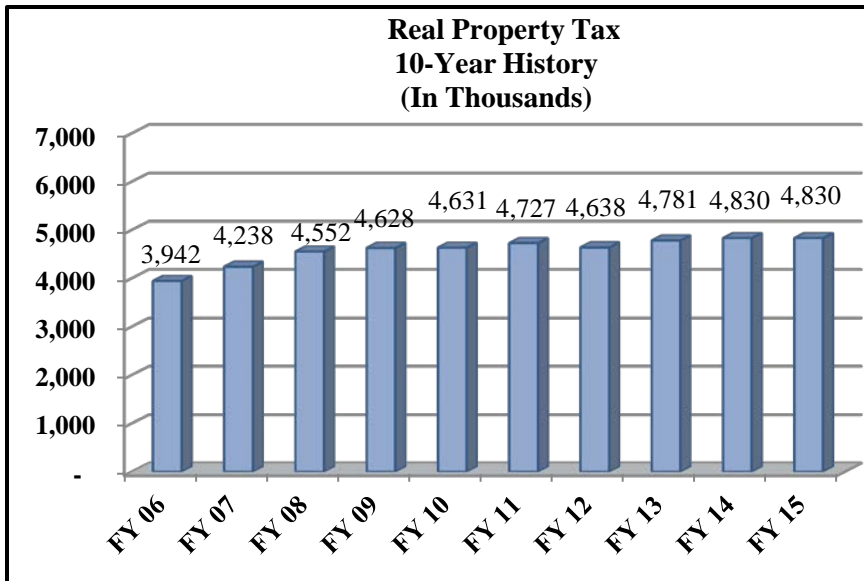


PROPERTY TAXES

Real Property Tax:

The City levies a tax on real property in accordance with Missouri statutes. This ad valorem tax is levied on all real property within the boundaries of the City. The tax is based on the assessed valuation of property as established by the St. Louis County Assessor. Residential property is assessed at 19% of its market value, commercial property at 32%, and agricultural property at 12%. The City has no agricultural property. Taxes are collected by St. Louis

County and distributed to the City. Properties are reassessed in odd-numbered years. The 2013 levy for real property was \$1.001 for residential property and \$1.030 for commercial property.



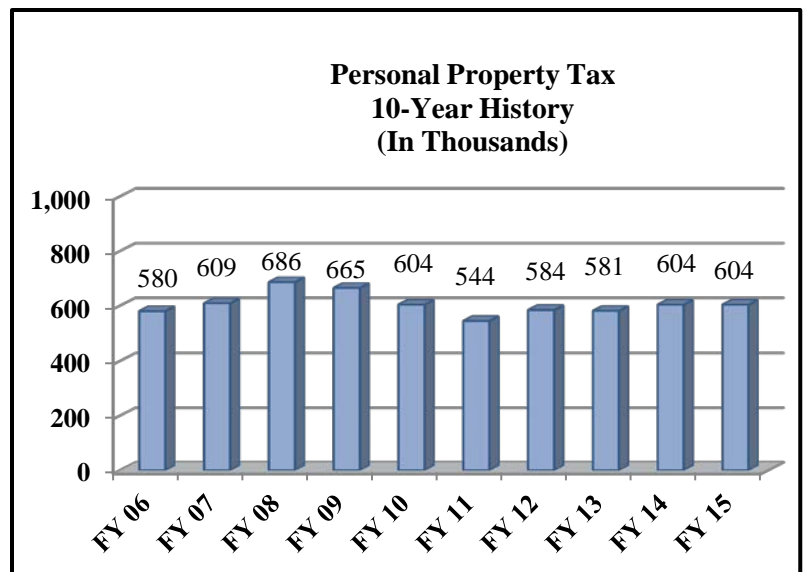
Real property tax revenues have increased at a steady pace. Cities in Missouri are required to rollback tax rates when properties are reassessed to a higher value. University City is only able to increase revenue by new construction and the percentage of the Consumer Price Index (CPI) increase. In FY 08 the City reinstituted the levy for the Police & Firefighter Retirement Plan. In 2013, the assessed value of the properties had

declined, the City chose to maintain the same rates. As a result, the property taxes for FY 15 are projected to be at the same level as prior year.

Personal Property Tax:

The City levies a tax on personal property in accordance with Missouri statutes. This tax is levied on all personal property within the boundaries of the City. The tax is assessed at 33.3% of the valuation of property as established by the St. Louis County Assessor. Taxes are collected by St. Louis County and distributed to the City. The 2013 levy for personal property was \$1.189.

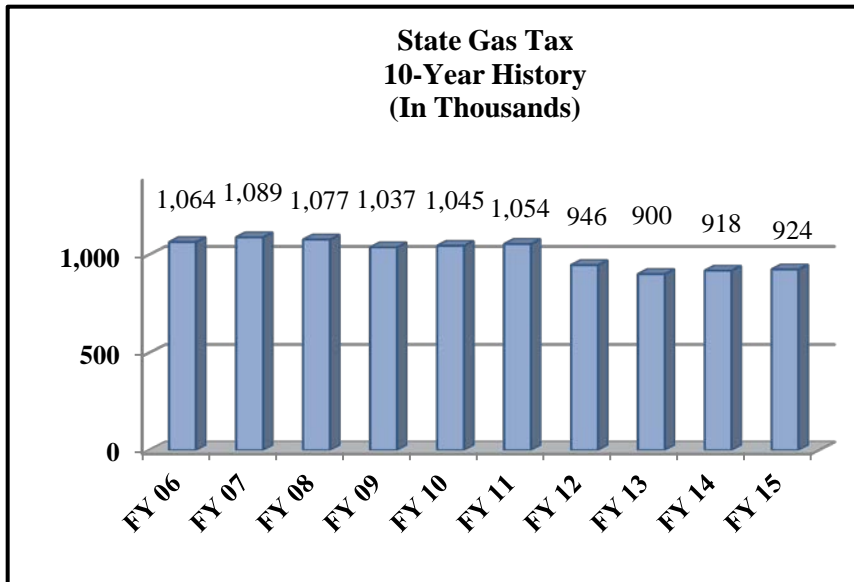
Personal Property tax revenue has risen steadily for several years. University City is only able to increase property tax revenue by the percentage of the CPI increase. While FY 13 had a slight decrease from previous year, in FY 15, this revenue is projected to be at the same level as FY 14.



INTERGOVERNMENTAL TRANSFERS AND GRANTS

State Gas Tax:

The State of Missouri imposes and collects a seventeen-cent (\$0.17) per gallon tax on motor fuel. The state distributes this tax according to a ratio of the City's population to the total state population.

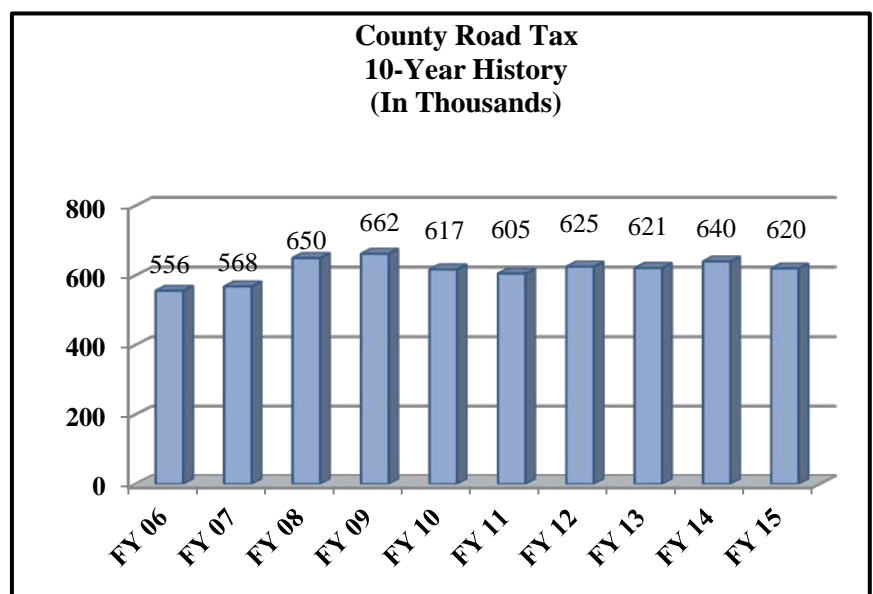


The tax is imposed on a per gallon rate, therefore usage alone, not price, determines the amount of state revenue to be distributed. The gas tax had been stable for many years, but began a slight decline based on less consumption due to higher motor fuel prices. Since this tax is also distributed based on population, the FY 14 and FY 15 revenues are estimated to have a small increase of 2.0%.

County Road Tax:

St. Louis County annually levies a Road and Bridge property tax on both real and personal property. The County allocates the proceeds to municipalities at \$0.105 per \$100 of assessed valuation. Taxes are collected by St. Louis County and distributed to the City based on assessed value. The tax must be used for road and bridge maintenance.

This tax revenue has had consistent growth through FY 09 until assessed valuations across the county fell during the economic downturn. The FY 14 revenue is estimated to be slightly higher than previous years. FY 15 revenue is projected to be flat with FY 13.

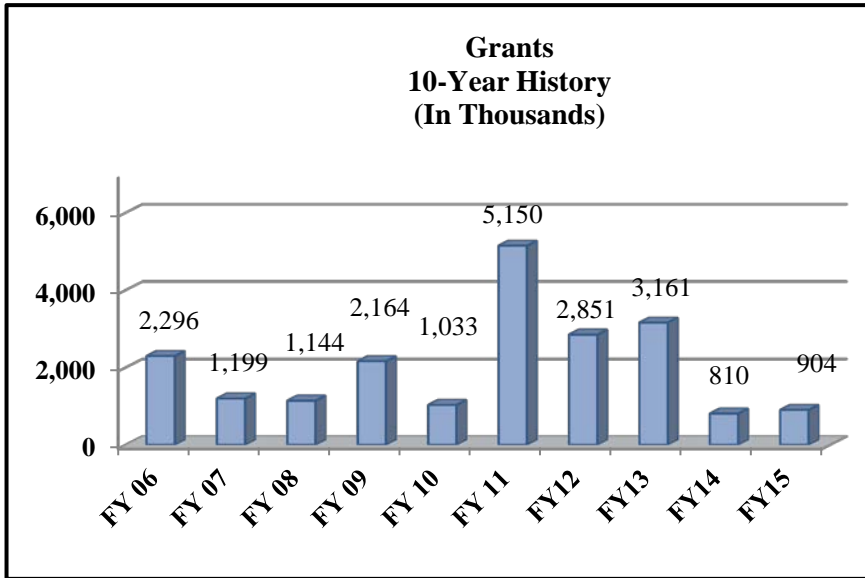




REVENUE SOURCES

Grants:

Grants represent intergovernmental funds from the Federal, State, or Local governments or affiliation of the governments, awarded to the City for specific purposes. The City has successfully received significant funds in the past to assist in street and bridge rehabilitation, park improvements, recycling and police activity.



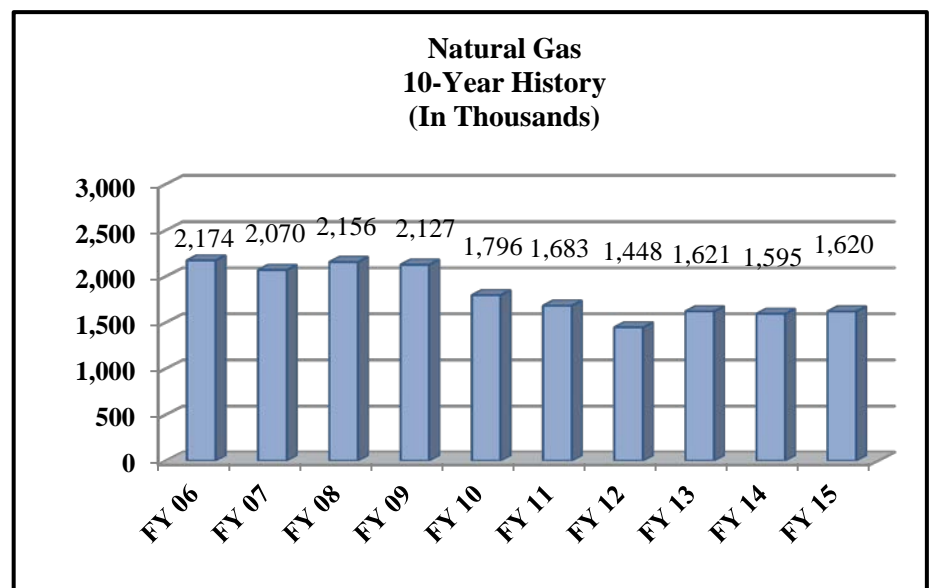
Grant revenue fluctuates each year based on the amount awarded and the construction schedule of the project. On most grants, the City is required to expend a local grant match of funds. The City had multiple large one-time projects which were grant-funded in FY 11, with significantly lesser grants for FY 12 for known grants at this time. In FY 13 the City had a couple of large projects, namely constructing the new fire house, and Flood buyout. In FY 14 and 15, all grants awarded are related to capital improvement projects and Police over-time.

GROSS RECEIPTS TAX (UTILITY TAX)

Natural Gas Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing natural gas services in the City. Laclede Gas provides the majority of gas utility services in the City, with a small amount being provided through a consortium. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of natural gas, as well as usage. The revenue fluctuates based on weather, business activity and rates. Revenue projections are based on a significant rate decrease which occurred in FY 10, and decreased even more for FY 11 and FY 12, with a slight increase projected for FY 15 to be flat with FY 13.





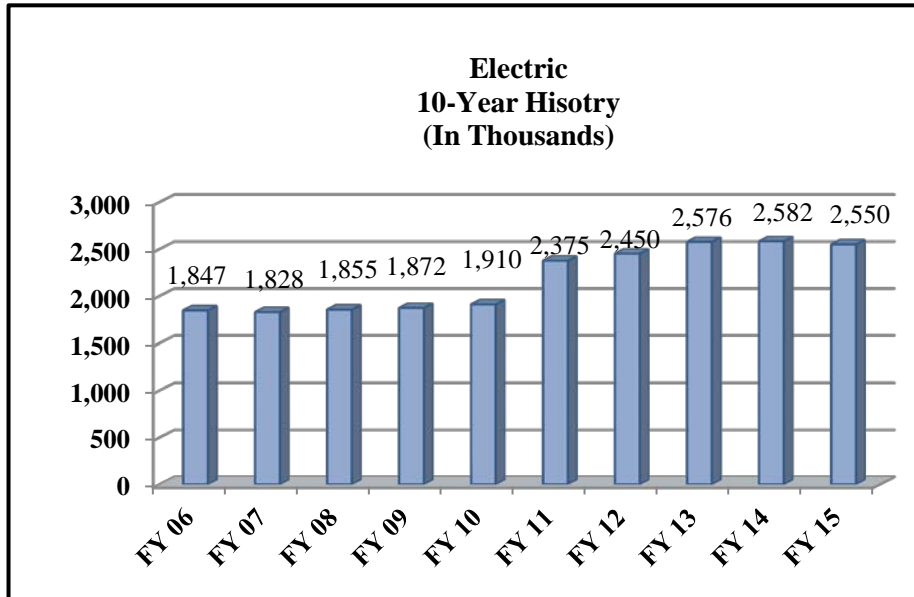
REVENUE SOURCES

Electric Gross Receipts:

The City levies a 9% gross receipts tax on utilities providing electric services in the City. AmerenUE provides the electric utility services in the City. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

This revenue is based on the price of electricity, as well as usage. The revenue fluctuates based on weather, business

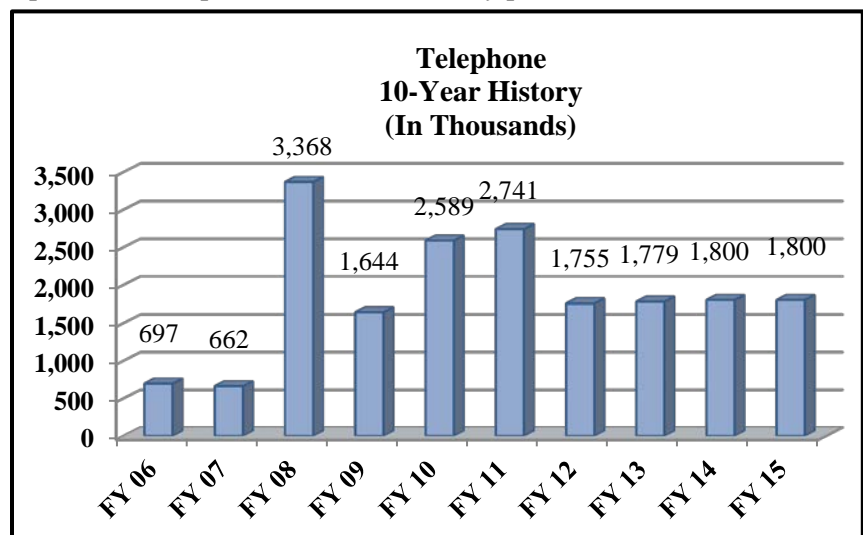
activity and rates. Revenue projections are based on 10% rate increases for FY 11 and an estimated rate increase again for FY 12, FY 13 and FY 14 due to the increase in price of electricity recently announced by Ameren Missouri. In FY 15, this revenue is projected to be at the same level as previous years.



Telephone Gross Receipts:

The City levies a 9% gross receipts tax on telephone services in the City. These services are provided by multiple providers with the largest being AT&T. This tax is passed on to customers by the utility company and remitted to the City each subsequent month.

Revenues had been declining substantially as land line services decreased and cell phone services increased. The telephone companies had not paid gross receipts tax on cell phone services. The City partnered with other cities in a lawsuit against the telecommunication companies to require the companies to pay gross receipts tax on cell phone services. An agreement was reached in FY 08 and a one-time settlement amount was paid at that time and another one was paid in FY 11. In FY 09 and succeeding years the companies will be paying gross receipts tax on cell phone services and a higher amount of revenue will be collected. Revenue for FY 10 included a one-time settlement amount for additional landline service with a small amount of additional on-going revenue. FY 15 will be the fourth year since FY 09 without any one-time settlements.

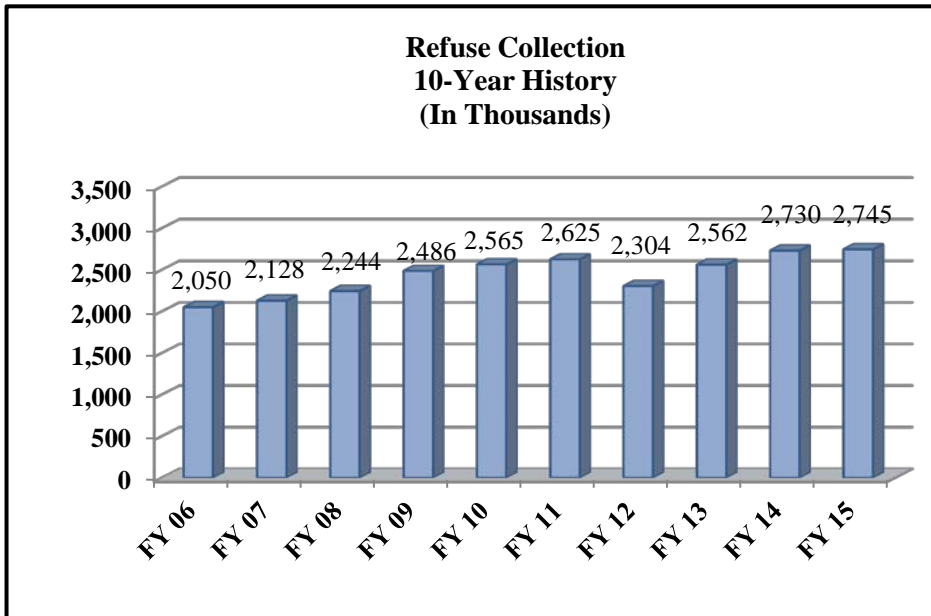




INSPECTION FEES AND CHARGES FOR CITY SERVICES

Refuse Collection Fees:

The City performs solid waste collection services for residents, including collection of trash, recycling, yard waste and bulk items. The City charges for these services using a semi-annual billing process.

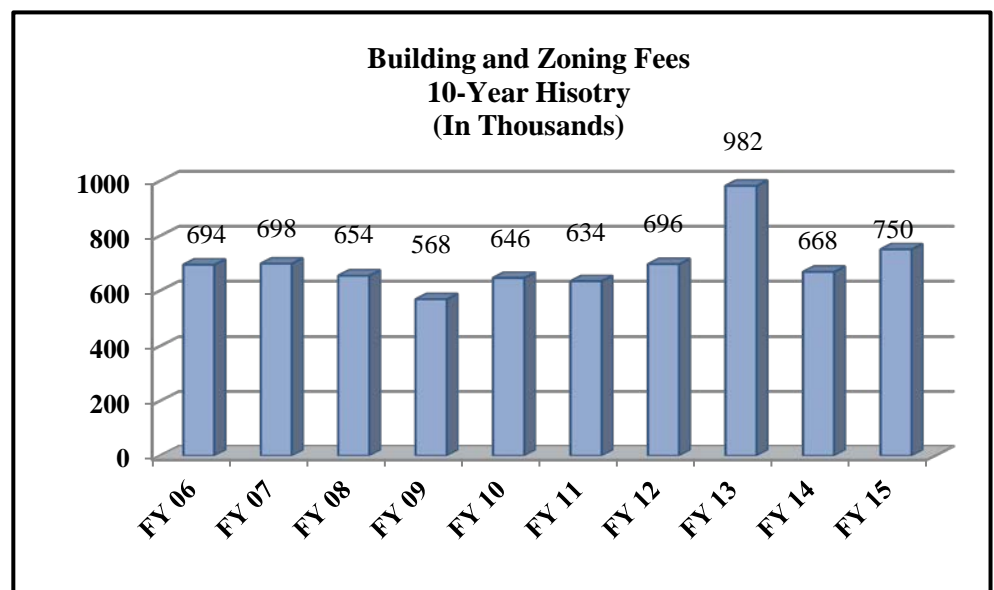


In the last few years, rates have increased on an annual basis. The City has also established a collection enhancement program to encourage past due accounts to become current. Additional revenue was received in FY 08 and FY 09 due to this program. Revenues are projected to flat in FY 15.

Building and Zoning Fees:

The City performs building, electrical, plumbing and mechanical inspections and issues permits for construction and remodeling of properties. Fees are calculated on a sliding scale based on the value of construction and are collected by the City at the time of application. Residential and commercial inspections are performed at a change in tenant, and occupancy permits are also issued at that time.

The majority of this revenue is stable with fluctuations related to any large, new developments. Due to the economic downturn the FY 09 revenue was lower. FY 13 was also an unusual year that Washington University in St. Louis had started the new residential life. FY 14, revenue was estimated to decrease, and increase again in FY 15.

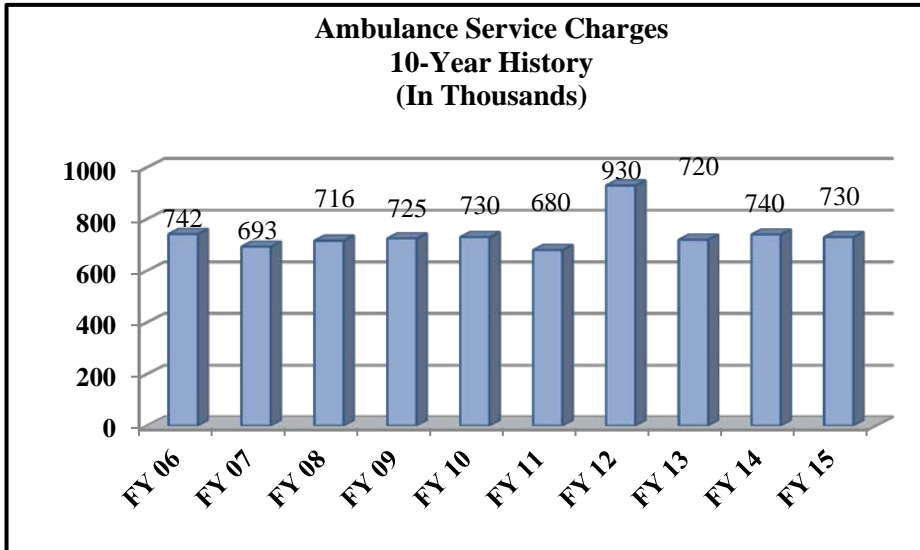




REVENUE SOURCES

Ambulance Service Charges:

The City's Fire Department provides basic and advanced life support at no cost to the patient. Upon transport to a medical facility, billing is issued and handled through Medicaid, a professional claims processor.

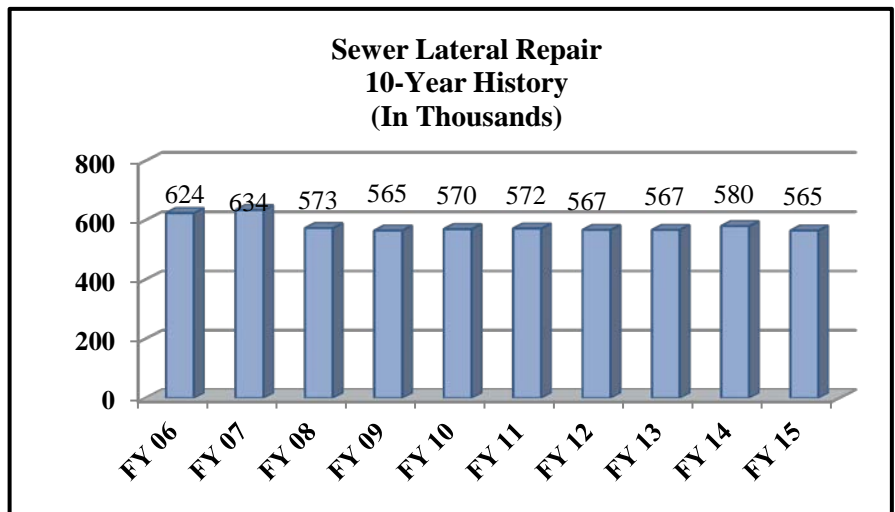


This revenue fluctuates slightly depending on usage and payment collection rates. The revenue for FY 15 is estimated to be flat with FY 14 due to additional revenue expected to be collected by a Collection Agency. The City has recently signed a contract with Account Resolution Corporation (ARC) to collect delinquent ambulance bills.

Sewer Lateral Repair Fund:

The City receives an annual fee of \$50 per residential property of six (6) units or less to fund a sewer lateral repair program. St. Louis County collects the fee from eligible property owners and distributes the fund to the City.

This fee was \$28 per unit until FY 05 when the fee was increased to \$50 per unit. This revenue is projected to slightly decrease in FY 15 since there are few changes to the number of properties paying the fees.

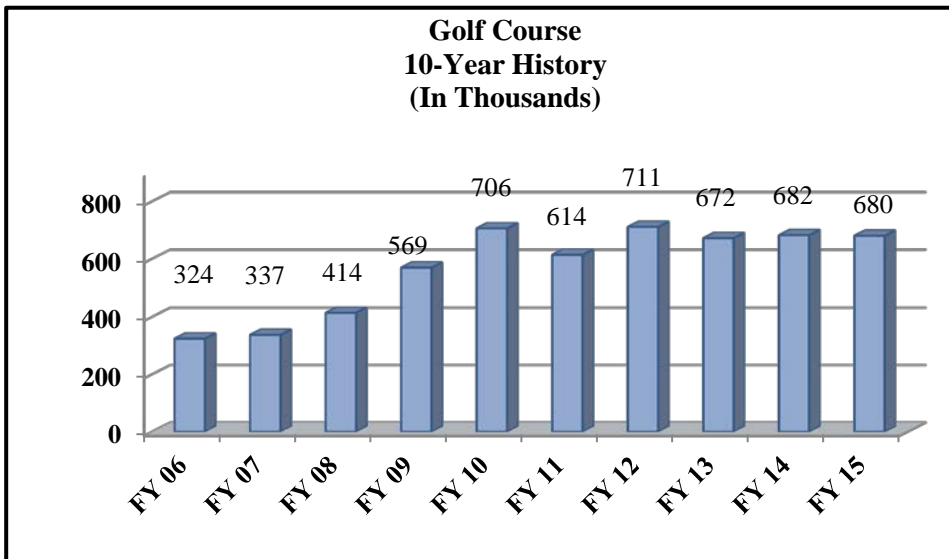


PARKS AND RECREATION FEES

Golf Course:

This revenue consists of fees for rounds of golf, cart rental, driving range use, merchandise, concessions and other miscellaneous revenue related to the course.

Prior to FY 08, the City had contracted for the management of the golf course. Beginning in FY 08 all of the revenue

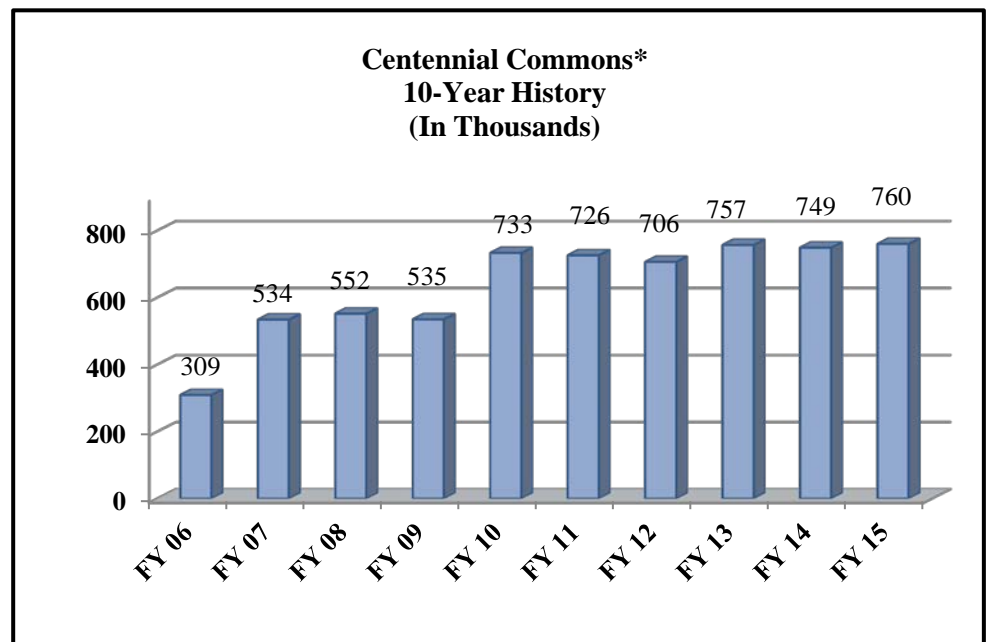


and expenditures of the course were now included in the City's general fund. This significantly increased revenue. A golf driving range was added at the course in mid-year in FY 09 and began operations which increased revenues for the year. FY 10 was the first full year of revenue for this added feature and FY 11 and FY 12 are forecasted with similar amounts. In FY 15, revenue is projected to be flat with FY 14.

Centennial Commons (Recreation Activities):

This revenue is comprised of various fees related to recreation opportunities at Centennial Commons, the City's recreation complex. These fees include the fitness center, recreation and athletic programs.

Centennial Commons opened in January 2005. Memberships and activities have grown to a stable level. The decrease in FY 09 revenue was caused by less membership renewals during the economic downturn. In FY 10, day camp revenue was moved to this program with no actual growth in revenue. Revenue in FY 15 is projected to be slightly higher than FY 14.



*In FY 10, the City combined day camp fees into recreation fees.

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ALL FUND SUMMARY

The following section displays three budget schedules:

- (I) All Fund Budget Summary
- (II) General Fund Budget by Department
- (III) City-Wide Operating Budget by Department reflecting all authorized funds

- (I) The All Fund Budget Summary provides an overview of all City revenues and expenditures for twelve (12) separate funds. They are listed below:
 - 1. General Fund (1)
 - 2. Special Revenue Fund (7)
 - 3. Debt Service Fund (1)
 - 4. Internal Service Fund (1)
 - 5. Enterprise Fund (2)
- (II) The General Fund Budget by Department shows operating expenditures supported by unrestricted revenues. All departments and divisions are listed below:
 - 1. Legislative Services
 - 2. General Administration
 - a. City Manager's Office
 - b. Human Resources
 - c. Information Technology
 - 3. Administrative Services
 - a. Finance
 - b. Municipal Court
 - 4. Police
 - 5. Fire
 - 6. Public Works and Parks
 - a. Administration and Engineering
 - b. Street Maintenance
 - c. Parks and Forestry Maintenance
 - d. Golf Course Maintenance
 - e. Fleet Maintenance
 - f. Solid Waste
 - i. Solid Waste Administration
 - ii. Solid Waste Operations
 - iii. Leaf Collection
 - g. Sewer Lateral Repair
 - 7. Community Development and Recreation
 - a. Community Development Administration
 - b. Construction Services and Facilities Maintenance
 - c. Recreation
 - i. Golf Course
 - ii. Community Center
 - iii. Aquatics
 - iv. Centennial Commons
 - d. Planning, Zoning, and Economic Development
 - e. Public Parking Garage



ALL FUND SUMMARY

- (III) The City-Wide Operating Budget displays the entire budget for each department. This includes all General Fund items, as well as any other Funds that are administered by each department (for example Solid Waste Fund is administered by Public Works and Parks; Economic Sales Tax Fund is administered by Community Development).



(I) All Funds Budget Summary

Revenues	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
General	26,718,250	26,640,375	26,614,586	26,614,586	26,615,000	26,664,000	0%
Grants	4,418,661	3,074,359	756,691	1,631,185	1,631,185	750,700	-1%
Library	1,719,721	1,721,650	1,816,600	1,816,600	1,816,600	1,908,000	5%
Fleet Maintenance	1,309,928	1,513,590	1,734,000	1,734,000	1,734,000	1,612,900	-7%
Solid Waste	2,484,693	2,624,559	2,770,875	2,770,875	2,770,875	2,744,500	-1%
Public Parking Garage	181,700	229,361	216,450	216,450	216,150	216,100	0%
Debt Service	195,508	203,992	224,500	224,500	224,000	211,000	-6%
Loop Business District	82,820	128,803	72,257	72,257	102,300	72,000	0%
Parkview Gardens Special District	128,400	88,935	85,500	85,500	85,500	90,200	5%
Economic Development Sales Tax	578,355	594,467	557,000	557,000	557,000	580,000	4%
CALOP	61,172	3,375	500	500	-	-	-100%
Sewer Lateral	574,775	567,624	586,000	586,000	586,000	568,000	-3%
Total	38,453,983	37,391,090	35,434,959	36,309,453	36,338,610	35,417,400	0%

Expenditures	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
General	24,786,926	25,816,820	26,457,386	30,908,880	29,997,971	26,604,000	1%
Grants	4,164,269	3,074,359	756,691	1,631,185	1,631,185	750,700	-1%
Library	1,669,711	1,752,649	2,043,652	2,043,652	2,031,244	1,941,500	-5%
Fleet Maintenance	1,340,443	1,542,474	1,625,000	1,625,000	1,610,600	1,608,900	-1%
Solid Waste	2,184,537	2,532,000	2,720,175	2,720,175	2,613,125	2,744,500	1%
Public Parking Garage	169,469	154,193	162,500	162,500	158,600	158,000	-3%
Debt Service	233,848	237,375	241,500	241,500	241,000	239,000	-1%
Loop Business District	53,494	99,856	72,257	72,257	72,257	72,000	0%
Parkview Gardens Special District	118,377	85,402	85,500	85,500	85,500	90,200	5%
Economic Development Sales Tax	200,477	456,779	557,000	635,630	635,630	575,000	3%
CALOP	6,539	6,093	81,500	81,500	81,500	-	-100%
Sewer Lateral	569,089	664,008	617,060	617,060	600,700	568,000	-8%
Total	35,497,179	36,422,008	35,420,221	40,824,839	39,759,312	35,351,800	0%



(II) General Fund Budget Summary

Revenues	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014 Amended
Property Taxes	3,501,520	3,417,334	3,605,558	3,405,558	3,405,600	3,453,000	1%
Sales & Use Tax	8,940,028	9,086,507	8,924,272	9,024,272	9,024,700	9,198,000	2%
Intergovernmental	2,056,471	1,992,462	2,066,191	2,066,191	2,066,200	2,037,000	-1%
Licenses	627,189	678,945	614,782	664,782	664,900	678,000	2%
Gross Receipts Tax	6,533,433	6,736,548	6,748,872	6,748,872	6,749,000	6,722,000	0%
Inspection Fees and Permits	716,970	1,004,472	689,166	739,166	739,000	771,000	4%
Service Charges	1,164,933	957,395	980,377	980,377	979,800	970,000	-1%
Parks & Recreation Fees	1,636,095	1,615,211	1,640,671	1,640,671	1,639,700	1,640,000	0%
Municipal Court and Parking	1,275,829	1,021,516	1,143,300	1,143,300	1,143,100	1,042,000	-9%
Interest	102,759	36,145	101,788	101,788	103,000	75,000	-26%
Miscellaneous Revenue	163,023	93,840	99,609	99,609	100,000	78,000	-22%
Total Revenue	26,718,250	26,640,375	26,614,586	26,614,586	26,615,000	26,664,000	0%

Expenditures	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014 Amended
Legislative	199,786	191,977	213,830	213,830	210,800	225,400	5%
City Manager's Office	616,713	515,195	722,300	722,300	685,300	685,700	-5%
Human Resources	125,923	113,837	139,600	139,600	136,000	140,200	0%
Information Technology	581,937	801,246	889,000	889,000	862,000	625,400	-30%
Finance	703,071	713,502	818,600	818,600	801,100	849,700	4%
Municipal Court	313,511	307,398	340,400	340,400	331,900	343,600	1%
Police	7,336,739	7,735,325	7,998,000	7,998,000	7,706,200	8,128,800	2%
Fire	4,057,523	4,150,003	4,638,630	4,638,630	4,631,800	4,477,600	-3%
Community Development	3,291,735	3,864,785	3,986,305	3,986,305	3,910,550	4,063,000	2%
Public Works	4,635,334	4,457,994	4,623,025	4,645,025	4,332,725	4,725,600	2%
Debt Service	1,710,109	889,360	1,028,344	1,028,344	1,040,300	1,039,000	1%
Capital Improvement/Outlay	1,214,545	2,076,198	1,059,352	5,488,846	5,349,296	1,300,000	-76%
Total	24,786,926	25,816,820	26,457,386	30,908,880	29,997,971	26,604,000	-14%



(III) City-Wide Operating Budget by Department

Revenues	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Property Taxes	5,306,695	5,238,956	5,541,415	5,341,415	5,341,500	5,311,000	-4%
Sales & Use Tax	9,518,383	9,679,724	9,480,272	9,580,272	9,580,700	9,776,800	3%
Intergovernmental	2,127,133	2,067,352	2,136,191	2,136,191	2,136,200	2,110,000	-1%
Grants	4,610,928	3,160,867	809,566	1,684,060	1,685,804	933,200	15%
Licenses	652,187	713,208	644,782	694,782	694,900	708,000	10%
Gross Receipts Tax	6,533,433	6,736,548	6,748,872	6,748,872	6,749,000	6,722,000	0%
Inspection Fees and Permits	716,970	1,004,472	689,166	739,166	739,000	771,000	12%
Service Charges	3,865,008	4,034,685	4,210,377	4,210,377	4,209,800	4,192,000	0%
Parks & Recreation Fees	1,636,095	1,615,211	1,640,671	1,640,671	1,639,700	1,640,000	0%
Municipal Court and Parking	1,360,173	1,124,613	1,233,300	1,233,300	1,233,100	1,132,000	-8%
Interest	128,849	45,287	125,288	125,288	125,500	84,400	-33%
Miscellaneous Revenue	688,201	456,577	441,059	441,059	471,150	424,100	-4%
Total Revenue	37,144,055	35,877,500	33,700,959	34,575,453	34,606,354	33,804,500	0%

Expenditures	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Legislative	199,786	191,977	213,830	213,830	210,800	225,400	5%
City Manager's Office	616,713	515,195	722,300	722,300	685,300	685,700	-5%
Human Resources	125,923	113,837	139,600	139,600	136,000	140,200	0%
Information Technology	581,937	801,246	889,000	889,000	862,000	625,400	-30%
Finance	709,610	719,595	900,100	900,100	882,600	849,700	-6%
Municipal Court	313,511	307,398	340,400	340,400	331,900	343,600	1%
Police	7,625,071	8,023,657	8,069,281	8,069,281	7,777,481	8,161,300	1%
Fire	4,070,754	6,117,965	4,638,630	5,513,124	5,506,294	4,477,600	-3%
Community Development	3,661,681	4,475,756	4,705,805	4,784,435	4,704,780	4,796,000	2%
Public Works	11,251,666	8,472,067	8,645,270	8,667,270	8,231,960	8,756,300	1%
Debt Service	1,943,957	1,126,735	1,270,244	1,270,244	1,281,300	1,278,000	1%
Component Units:							0%
Library	1,669,711	1,752,649	2,043,652	2,043,652	2,031,244	1,941,500	-5%
Loop Business District	53,494	99,856	72,257	72,257	72,257	72,000	0%
Parkview Gardens	118,377	85,402	85,500	85,500	85,500	90,200	5%
Capital Improvement	1,214,545	2,076,198	1,059,352	5,488,846	5,349,296	1,300,000	23%
Total	34,156,736	34,879,533	33,795,221	39,199,839	38,148,712	33,742,900	0%



Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	General	Debt Service	Sewer Lateral	Library	Economic Development Sales Tax
Revenues:					
Property Taxes	3,453,000	211,000	-	1,515,000	-
Sales Tax	9,198,000	-	-	-	578,800
Intergovernmental	2,037,000	-	-	73,000	-
Grants	-	-	-	150,000	-
Licenses	678,000	-	-	-	-
Gross Receipts Tax	6,722,000	-	-	-	-
Inspection Fees	771,000	-	-	-	-
Charges for City Services	970,000	-	565,000	-	-
Parks & Recreation Fees	1,640,000	-	-	-	-
Municipal Court & Parking	1,042,000	-	-	-	-
Interest	75,000	-	3,000	5,000	1,200
Miscellaneous Revenue	78,000	-	-	165,000	-
Total Revenues	26,664,000	211,000	568,000	1,908,000	580,000
Expenditures:					
Legislative	225,400	-	-	-	-
City Manager's Office	685,700	-	-	-	-
Human Resources	140,200	-	-	-	-
Information Technology	625,400	-	-	-	-
Finance	849,700	-	-	-	-
Municipal Court	343,600	-	-	-	-
Police	8,128,800	-	-	-	-
Fire	4,477,600	-	-	-	-
Community Development	4,063,000	-	-	-	-
Public Works	4,725,600	-	-	-	-
Debt Service	1,039,000	239,000	-	-	-
Other	-	-	568,000	1,937,500	575,000
Capital Improvement	1,300,000	-	-	-	-
Total Expenditures	26,604,000	239,000	568,000	1,937,500	575,000
Excess (deficiency) of revenues over (under) expenditures	60,000	(28,000)	-	(29,500)	5,000
Other Financing Sources (Uses):					
Operating transfer in (out)	(24,000)	-	-	(4,000)	-
Advances to (from) other funds	-	28,000	-	-	-
Changes in Fund Balance FY 15	36,000	-	-	(33,500)	5,000
Fund Balance July 1, 2014 (Estimated)	13,686,304	209,428	1,147,627	927,818	1,726,156
Fund Balance June 30, 2015	\$ 13,722,304	\$ 209,428	\$ 1,147,627	\$ 894,318	\$ 1,731,156



Governmental Funds
Combined Statement of Budgeted Revenues, Expenditures,
and Changes in Fund Balance

	CALOP	Loop Special Business	Parkview Garden	Grant	Total
Revenues:					
Property Taxes	-	42,000	90,000	-	5,311,000
Sales Tax	-	-	-	-	9,776,800
Intergovernmental	-	-	-	-	2,110,000
Grants	-	-	-	750,700	900,700
Licenses	-	30,000	-	-	708,000
Gross Receipts Tax	-	-	-	-	6,722,000
Inspection Fees	-	-	-	-	771,000
Charges for City Services	-	-	-	-	1,535,000
Parks & Recreation Fees	-	-	-	-	1,640,000
Municipal Court & Parking	-	-	-	-	1,042,000
Interest	-	-	-	-	84,200
Miscellaneous Revenue	-	-	-	-	243,000
Total Revenues	-	72,000	90,000	750,700	30,843,700
Expenditures:					
Legislative	-	-	-	-	225,400
City Manager's Office	-	-	-	-	685,700
Human Resources	-	-	-	-	140,200
Information Technology	-	-	-	-	625,400
Finance	-	-	-	-	849,700
Municipal Court	-	-	-	-	343,600
Police	-	-	-	-	8,128,800
Fire	-	-	-	-	4,477,600
Community Development	-	-	-	-	4,063,000
Public Works	-	-	-	-	4,725,600
Debt Service	-	-	-	-	1,278,000
Other	-	72,000	90,200	750,700	3,993,400
Capital Improvement	-	-	-	-	1,300,000
Total Expenditures	-	72,000	90,200	750,700	30,836,400
Excess (deficiency) of revenues over (under) expenditures	-	-	(200)	-	7,300
Other Financing Sources (Uses):					
Operating transfer in (out)	-	-	-	-	(28,000)
Advances to (from) other funds	-	-	-	-	28,000
Changes in Fund Balance FY 15	-	-	(200)	-	7,300
Fund Balance July 1, 2014 (Estimated)	364,250	126,339	94,702	(707,603)	17,575,021
Fund Balance June 30, 2015	\$ 364,250	\$ 126,339	\$ 94,502	\$ (707,603)	\$ 17,582,321

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PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0
General Administration			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	3.0	3.0	3.0
<i>Human Resources</i>			
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	1.0	1.0	1.0
General Administration Personnel Total	4.0	4.0	4.0
Administrative Services			
<i>Finance</i>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Financial Analyst	1.0	1.0	1.0
Budget Analyst	1.0	1.0	1.0
Accountant	1.0	1.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Customer Service	2.0	2.0	2.0
Print Shop Operator	1.0	1.0	1.0
<i>Finance Personnel Total</i>	10.0	10.0	10.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
Administrative Services Personnel Total	13.0	13.0	13.0
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Deputy Police Chief	1.0	-	-
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Police Officer	59.0	67.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Support Assistant	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst/Grant Writer	-	1.0	1.0
Victim Services Advocate	1.0	-	-
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	<u>94.0</u>	<u>98.0</u>	<u>98.0</u>
Police Personnel Total	<u>94.0</u>	<u>98.0</u>	<u>98.0</u>
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	-	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	9.0	9.0	9.0
Paramedic Firefighter	29.0	30.0	30.0
Firefighter	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Fire Personnel Total	<u>44.0</u>	<u>46.0</u>	<u>46.0</u>
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Assistant Director of Public Works and Parks/City Engineer	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<i>Streets, Parks, and Forestry Maintenance</i>			
Streets and Parks Operations Superintendent	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	5.0	5.0	5.0
General Maintenance Worker	2.0	2.0	3.0
Heavy Equipment Operator	5.0	5.0	4.0
Tree Trimmer	2.0	2.0	2.0
Equipment Operator	9.0	9.0	9.0
Advanced Clerk Typist	1.0	1.0	1.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Laborer/Light Equipment Operator	4.0	4.0	3.0
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	<u>30.0</u>	<u>30.0</u>	29.0
<i>Golf Course Maintenance</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance Personnel Total</i>	<u>2.0</u>	<u>2.0</u>	2.0
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	<u>6.0</u>	<u>6.0</u>	6.0
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	9.0	9.0	9.0
<i>Solid Waste Management Personnel Total</i>	<u>11.0</u>	<u>11.0</u>	11.0
Public Works and Park Department Personnel Total	<u>57.0</u>	<u>57.0</u>	56.0
Community Development			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Dir. of Construction & Facilities Maint./Building Comm.	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Dpty Bldg Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	1.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Operations Personnel Total</i>	<u>20.0</u>	<u>20.0</u>	20.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	5.0	5.0	5.0
General Maintenance Worker	1.0	1.0	1.0
<i>Facilities Maintenance Personnel Total</i>	<u>7.0</u>	<u>7.0</u>	7.0
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0



PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Recreation Supervisor II	1.0	1.0	2.0
Recreation Supervisor I	2.0	2.0	1.0
<i>Centennial Commons Personnel Total</i>	<u>5.0</u>	<u>5.0</u>	5.0
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	1.0
<i>Economic Development Personnel Total</i>	<u>1.0</u>	<u>1.0</u>	1.0
Community Development Personnel Total	<u>33.0</u>	<u>33.0</u>	33.0
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
MLC System Administrator	1.0	1.0	1.0
Librarian II	3.0	3.0	3.0
Librarian I	2.0	2.0	2.0
Paraprofessional Librarian	2.0	2.0	2.0
Library Assistant II	1.0	1.0	2.0
Library Assistant I	1.0	1.0	-
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
Library Personnel Total	<u>16.0</u>	<u>16.0</u>	16.0
All Personnel Full-Time Total	<u>262.0</u>	<u>268.0</u>	267.0



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Administrative Services			
<i>Municipal Court</i>			
Court Clerk	0.5	0.5	0.5
<i>Municipal Court Personnel Total</i>	0.5	0.5	0.5
Administrative Services Personnel Total	0.5	0.5	0.5
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0
Public Works and Parks Department			
<i>Administration & Engineering</i>			
Engineering Technician	-	0.6	0.7
<i>Administration & Engineering Personnel Total</i>	-	0.6	0.7
<i>Streets, Parks, and Forestry Maintenance</i>			
Parks Laborer	1.3	1.8	1.8
Streets Laborer	1.3	0.9	0.9
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	2.6	2.7	2.7
<i>Golf Course Maintenance</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	0.5	0.5	0.5
<i>Fleet Maintenance</i>			
Fleet Laborer	-	-	0.7
<i>Fleet Maintenance Personnel Total</i>	-	-	0.7
<i>Solid Waste Management</i>			
Laborer	1.8	1.8	1.8
<i>Solid Waste Management Personnel Total</i>	1.8	1.8	1.8
Public Works and Parks Department Personnel Total	4.9	5.6	6.4
Community Development			
<i>Community Development Operations</i>			
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	0.5	0.5
<i>Recreation</i>			
Custodian	0.8	0.8	0.8

Adopted Budget FY 15



PERSONNEL SUMMARY

Part-Time Personnel Summary by Department/Program	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	0.4	0.4
Assistant Pool Manager	0.5	0.5	0.5
Recreation Specialist III	1.4	1.4	1.4
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	6.7	6.7
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	4.5	4.5
Cashier	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	<u>28.5</u>	<u>28.5</u>	<u>28.5</u>
Community Development Personnel Total	<u>29.0</u>	<u>29.0</u>	<u>29.0</u>
All Personnel Part-Time Total	<u>38.4</u>	<u>38.4</u>	<u>39.1</u>



Full-Time Compensation Summary

Full-Time Position Title	Minimum Annual Salary	Maximum Annual Salary	Grade
Accountant	\$38,727	\$49,041	11
Accounts Payable Specialist	\$37,504	\$47,392	10
Administrative Analyst	\$44,621	\$56,419	14
Administrative Assistant	\$37,504	\$47,392	10
Administrative Assistant (Library)	\$33,109	\$38,403	L10
Administrative Support Assistant	\$44,621	\$56,419	14
Advanced Clerk Typist	\$31,274	\$39,565	6A
Assistant Director of Finance	\$59,851	\$75,176	20
Assistant Director of Library	\$52,724	\$63,136	L9
Assistant Director of Public Works and Parks/City Engineer	\$65,982	\$84,210	22
Assistant Fire Chief	\$85,359	\$94,585	24P
Battalion Chief	\$76,095	\$83,586	20F
Building Supervisor (Library)	\$28,839	\$35,732	L8
City Clerk	\$46,431	\$59,727	15
City Manager	\$135,252	\$135,252	
Court Administrator	\$40,676	\$51,388	12
Court Clerk II	\$31,274	\$39,565	6A
Crew Leader	\$39,726	\$50,663	11B
Custodian	\$28,079	\$35,420	4
Deputy Director of Construct. & Facilities Maint./Building Commissioner	\$65,982	\$84,210	22
Deputy Director of Economic & Community Development	\$59,851	\$75,176	20
Deputy Director of Recreation	\$59,851	\$75,176	20
Director of Community Development	\$78,782	\$100,253	25A
Director of Finance	\$89,841	\$115,085	27
Director of Public Works and Parks	\$89,841	\$115,085	27
Dispatcher	\$37,292	\$47,630	9D
Economic Development Manager	\$44,621	\$56,419	14
Equipment Operator	\$34,608	\$43,797	8A
Executive Secretary to Chief	\$34,444	\$47,392	10
Executive Secretary to Department Director	\$35,420	\$44,808	9
Facilities Maintenance Supervisor	\$44,621	\$56,419	14
Financial Analyst	\$52,112	\$65,221	17
Fire Chief	\$95,084	\$110,553	25F
Firefighter	\$47,773	\$56,475	11A
Fleet Manager	\$46,431	\$59,727	15
Forestry Supervisor	\$44,621	\$56,419	14
General Maintenance Worker	\$36,206	\$45,794	9A
Golf Manager	\$44,621	\$56,419	14
Golf Maintenance Superintendent	\$44,621	\$56,419	14
Heavy Equipment Operator	\$36,206	\$45,794	9A
Human Resources Manager	\$46,431	\$59,727	15
Inspector I	\$38,727	\$49,041	11
Inspector II	\$40,676	\$51,388	12
Laborer/Light Equipment Operator	\$30,825	\$39,015	6
Lead Mechanic	\$44,621	\$56,419	14
Librarian I	\$34,433	\$39,924	L4



Full-Time Compensation Summary

Full-Time Position Title	Minimum Annual Salary	Maximum Annual Salary	Grade
Librarian II	\$40,251	\$48,778	L5
Library Assistant II	\$26,068	\$30,238	L2
Library Director	\$77,331	\$89,678	L7
Mechanic	\$42,573	\$53,785	13
MLC System Administrator	\$59,327	\$70,839	L6
Multi-Discipline Inspector	\$42,623	\$54,397	12C
Paramedic Fire Captain	\$65,521	\$76,708	16M
Paramedic Firefighter	\$53,795	\$62,999	11M
Paraprofessional Librarian	\$30,488	\$35,370	L3
Parking Controller	\$27,154	\$34,283	3
Planner	\$42,623	\$54,397	12C
Police Captain	\$81,163	\$88,854	20P
Police Chief	\$92,900	\$117,781	27P
Police Lieutenant	\$71,962	\$78,879	18P
Police Officer	\$47,817	\$61,088	14P
Police Officer Trainee	\$44,883	\$56,718	13P
Police Sergeant	\$62,774	\$68,854	16P
Print Shop Operator	\$35,918	\$45,482	9B
Project Manager I	\$42,211	\$53,872	12B
Project Manager II	\$45,932	\$58,079	14A
Recreation Supervisor I	\$37,504	\$47,392	10
Recreation Supervisor II	\$42,211	\$53,872	12B
Sanitation Superintendent	\$54,409	\$68,342	18
Secretary to City Manager	\$37,504	\$47,392	10
Senior Plans Examiner/Deputy Building Commissioner	\$44,621	\$56,419	14
Senior Public Works Manager	\$55,670	\$69,927	18B
Streets and Parks Operations Superintendent	\$63,429	\$80,502	21
Supervisory Dispatcher	\$41,097	\$51,936	12D
Tree Trimmer	\$36,206	\$45,794	9A
Crime Analyst (formerly Victim Service Advocate)	\$35,020	\$44,721	8
Youth Services Librarian	\$54,184	\$65,071	L30

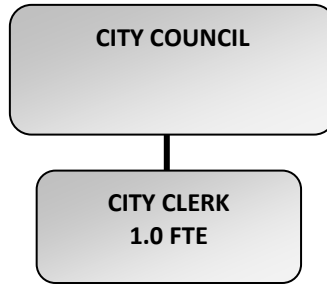


Part-Time Compensation Summary

Position Title	Minimum Hourly Rate	Maximum Hourly Rate	Grade
Administrative Secretary	\$11.97	\$13.15	P24
Advanced Clerk Typist	\$9.74	\$9.74	P19
Assistant Pool Manager	\$8.07	\$8.84	P11
Camp Manager	\$9.55	\$11.09	P12
Cashier	\$7.35	\$8.02	P04
Clerk Typist	\$8.15	\$8.15	P18
Court Clerk	\$12.76	\$12.76	P20
Custodian	\$9.47	\$11.52	P26
Dispatcher	\$15.35	\$18.73	P27
Laborer	\$9.47	\$11.52	P26
Lifeguard	\$7.76	\$8.53	P05
Park Attendent	\$7.35	\$8.02	P06
Parking Controller	\$12.19	\$12.19	P13
Pool Manager	\$9.55	\$11.09	P12
Recreation Program Supervisor	\$9.55	\$10.58	P17
Recreation Specialist I	\$7.35	\$8.02	P02
Recreation Specialist II	\$8.07	\$8.84	P07
Recreation Specialist III	\$8.84	\$9.61	P10
Traffic Escort	\$8.15	\$8.15	P16

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LEGISLATIVE SERVICES





LEGISLATIVE SERVICES

The City Council is the legislative and governing body of the City and consists of seven (7) members, six Councilmembers and the Mayor. The Council appoints the City Manager and City Clerk, and enacts legislation to protect the health, safety and general welfare of the citizens of University City.

The City Clerk keeps the journal of City Council proceedings and authenticates and records all ordinances and resolutions passed by the City Council. All regular meetings of the City Council are transcribed. The City Clerk is responsible for the following duties:

- Coordinating all municipal elections with the St. Louis County Board of Election Commissioners
- Keeping records of official contracts and agreements
- Registering voters
- Notarizing documents
- Registering domestic partnerships
- Overseeing all boards and commissions
- Preparing Council agenda and postings
- Updating legislative news on website

PERSONNEL SUMMARY

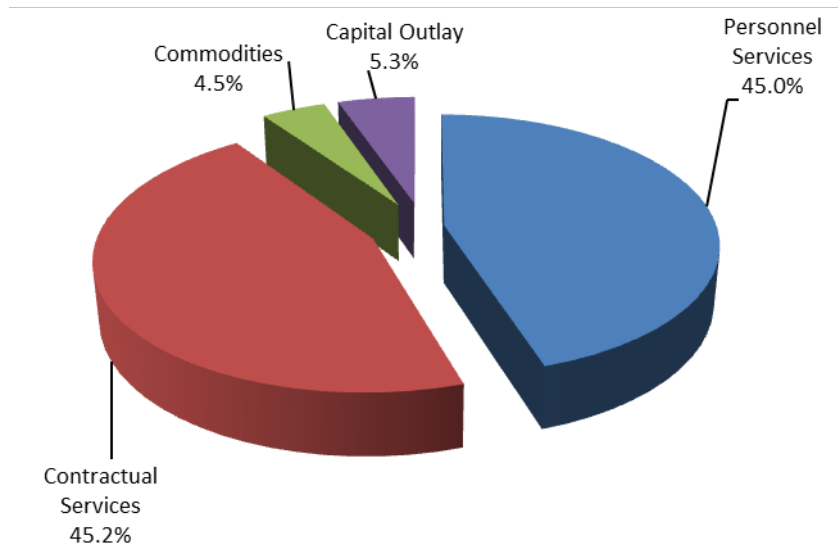
Full-Time			
	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Legislative Services			
<i>Legislative Services</i>			
City Clerk	1.0	1.0	1.0
Legislative Services Personnel Total	1.0	1.0	1.0

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	93,419	92,165	96,200	96,200	96,200	101,500	6%
Contractual Services	76,918	89,824	107,630	107,630	106,600	101,900	-5%
Commodities	29,449	4,988	10,000	10,000	8,000	10,000	0%
Capital Outlay	-	5,000	-	-	-	12,000	100%
Total	199,786	191,977	213,830	213,830	210,800	225,400	5%



Expenditure Pie Chart



GOALS

1. Work to make all City Council communications electronically.
2. Do necessary research to move towards live broadcasts of all Council meetings.
3. Work with staff members throughout City Hall to ensure that all agenda materials are submitted in sufficient time to be distributed for the first packet mailing, which occur ten (10) days before scheduled regular Council meetings.
4. Continue to streamline the Board of Commission appointment process.
5. Work with staff Board of Commission liaisons to ensure that Board and Commission minutes are posted on the Website in a timely fashion.
6. Continue to archive older public records in electronic media. Work with other staff to develop formal records retention policy.
7. Clarify the City's policy on the State of Missouri Sunshine Law.
8. Continue effort to streamline the search process on City website for ordinances, resolutions, etc.

SIGNIFICANT CHANGES SINCE FY 2014

1. Proposed a salary range change for City Clerk position to be comparable with other Cities with the same size and operation. The new range would be \$55,670 - \$69,927. The mid-range is \$62,100.
2. Professional Services – Decreases 33% (\$10,000), a large portion of recodification of City's Municipal Code was completed during FY 2014.
3. City Council Travel – Increase 33% (\$3,000), to budget enough funds for the new elected officials.

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Council Meetings	60	47	50	50
Ordinances & Resolutions Processed	51	40	40	40

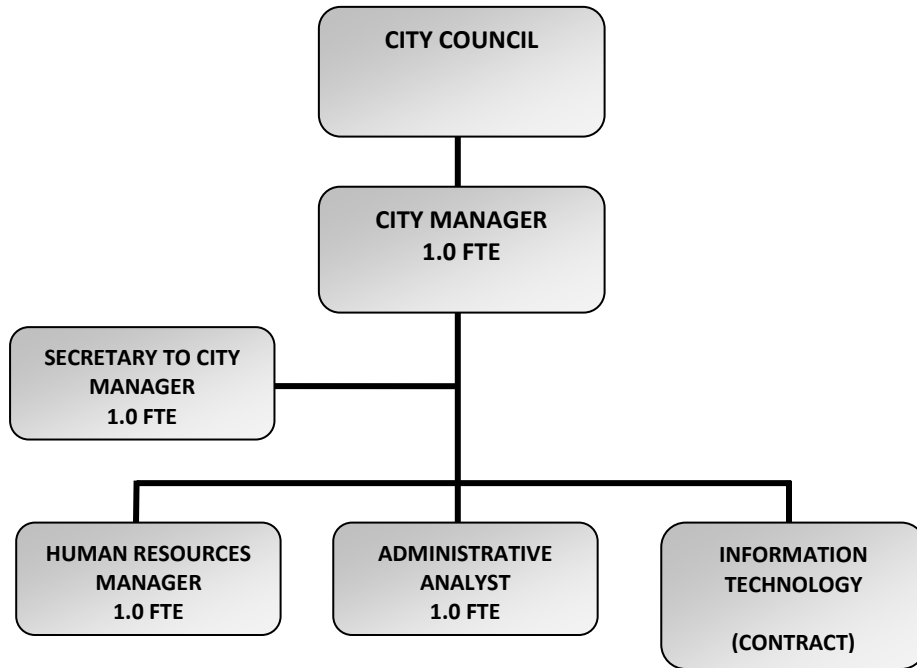


Department	Legislative Services
Program	Legislative Services

Fund	General
Account Number	01-10-02

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	59,966	57,408	58,600	58,600	58,600	62,100	6%
5340 Salaries - Part-Time & Temp	18,280	19,200	20,000	20,000	20,000	20,000	0%
5420 Workers Compensation	138	132	200	200	200	200	0%
5460 Medical Insurance	4,511	4,840	5,200	5,200	5,200	5,500	6%
5660 Social Security Contributions	4,779	4,742	5,000	5,000	5,000	5,200	4%
5740 Pension Contribution Nonunif.	4,572	4,495	6,000	6,000	6,000	7,300	22%
5900 Medicare	1,118	1,107	1,200	1,200	1,200	1,200	0%
Sub-Total Personnel Services	93,419	92,165	96,200	96,200	96,200	101,500	6%
Contractual Services							
6010 Professional Services	16,197	30,024	30,000	30,000	30,000	20,000	-33%
6040 Events & Receptions	221	-	500	500	500	500	0%
6110 Mileage Reimbursement	116	-	300	300	300	300	0%
6115 Mayor & City Council Travel	3,558	9,039	9,000	9,000	9,000	12,000	33%
6120 Professional Development	894	260	2,500	2,500	2,500	2,500	0%
6130 Advertising & Public Notices	188	255	500	500	500	500	0%
6170 Insurance - Liability	3,671	3,401	4,000	4,000	3,500	4,000	0%
6220 Insurance - Public Officials	25,890	29,315	30,000	30,000	30,000	30,000	0%
6400 Office Equipment Maintenance	2,635	3,271	3,000	3,000	3,000	3,300	10%
6610 Staff Training	1,348	298	2,000	2,000	1,500	1,500	-25%
6650 Membership & Certification	13,625	13,961	15,830	15,830	15,800	17,300	9%
6720 Election Costs	8,575	-	10,000	10,000	10,000	10,000	0%
Sub-Total Contractual Services	76,918	89,824	107,630	107,630	106,600	101,900	-5%
Commodities							
7001 Office Supplies	2,496	2,279	3,000	3,000	3,000	3,000	0%
7050 Publications	781	788	1,200	1,200	1,200	1,200	0%
7090 Office & Computer Equip.	25,920	1,255	5,000	5,000	3,000	5,000	0%
7335 Business Meeting	109	333	500	500	500	500	0%
7850 Awards & Gifts	143	-	300	300	300	300	0%
Sub-Total Commodities	29,449	4,988	10,000	10,000	8,000	10,000	0%
Capital Outlay							
8180 Office Furniture & Equip.	-	5,000	-	-	-	12,000	100%
Sub-Total Capital Outlay	-	5,000	-	-	-	12,000	100%
Total	199,786	191,977	213,830	213,830	210,800	225,400	5%

GENERAL ADMINISTRATION





GENERAL ADMINISTRATION

During Fiscal Year 2012, several administrative areas combined under General Administration. General Administration now consists of the City Manager's Office, Human Resources, and Information Technology which provide internal services to other City departments. This change was made to increase the efficiency and effectiveness of these program areas.

PERSONNEL SUMMARY

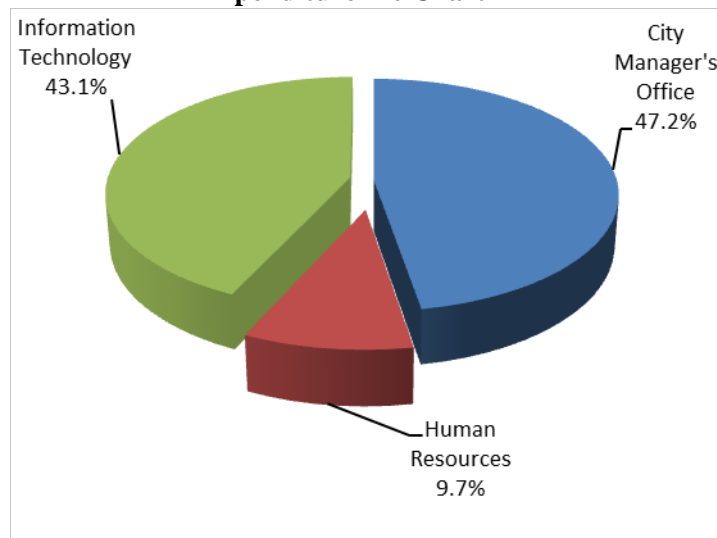
Full-Time

	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
General Administration Personnel			
<i>City Manager's Office</i>			
City Manager	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0
Secretary to City Manager	1.0	1.0	1.0
<i>City Manager's Office Personnel Total</i>	3.0	3.0	3.0
<i>Human Resources</i>			
Human Resources Manager	1.0	1.0	1.0
<i>Human Resources Personnel Total</i>	1.0	1.0	1.0
General Administration Personnel Total	4.0	4.0	4.0

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Capital	Total
City Manager's Office	353,900	324,100	7,700	-	685,700
Human Resources	95,200	34,500	10,500	-	140,200
Information Technology	-	351,400	43,000	231,000	625,400
Total	449,100	710,000	61,200	231,000	1,451,300

Expenditure Pie Chart





CITY MANAGER'S OFFICE

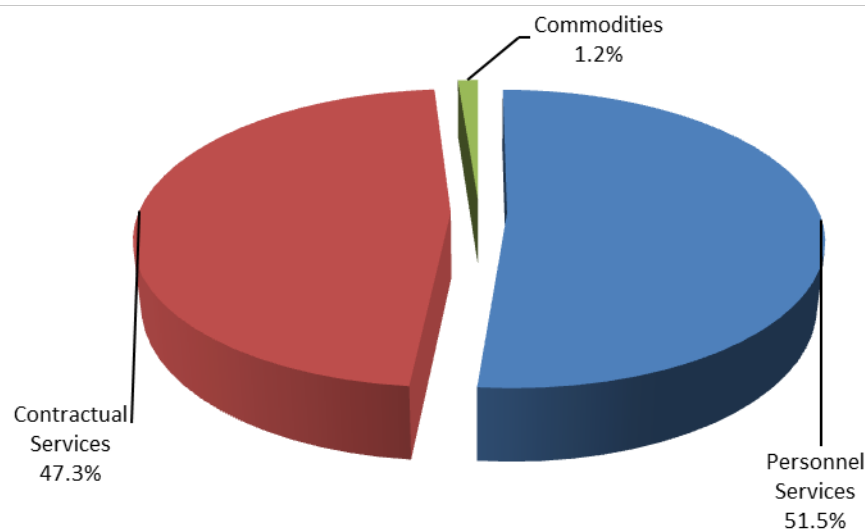
The City of University City uses the Council-Manager form government, under which elected City Council members hire the City Manager to carry out the following responsibilities:

- Ensure that the municipal code and policies approved by elected officials are implemented and equitably enforced throughout the city.
- Prepare the annual budget, submit it to elected officials for review and approval, and implement it once approved.
- Supervise department heads and other city employees.
- Submit policy proposals to elected officials and provides them with facts and advice on matters of policy as a basis for making decisions.
- Manage the day-to-day operations of the city.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	251,815	278,648	383,900	383,900	358,900	353,900	-8%
Contractual Services	356,333	233,266	332,400	332,400	320,900	324,100	-2%
Commodities	8,565	3,281	6,000	6,000	5,500	7,700	28%
Total	616,713	515,195	722,300	722,300	685,300	685,700	-5%

Expenditure Pie Chart





GOALS

- Continue to work toward maintaining University City as a place for people to enjoy the cultural activities.
- Ensure that University City is a welcoming place for people of all races and backgrounds.
- Continue to create partnership opportunities through the Chamber and other community organizations to ensure University City remains a community of distinction.
- Continue to ensure that our customers receive the highest level of service possible.
- Continue to communicate with the residents and businesses through the bi-monthly newsletters.
- Continue to provide the residents and businesses the City annual calendar.

SIGNIFICANT CHANGES SINCE FY 2014

1. Salaries Part-time – Decrease 25% (\$25,000) base on the previous years amounts spent for the Youth Program.
2. Temporary Help – Decrease 40% (\$2,000), the Secretary to the City Manager position has been filled.



Department	General Administrative
Program	City Manager's Office

Fund	General
Account Number	01-12-05

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	203,635	174,474	232,000	232,000	232,000	226,000	-3%
5340 Salaries - Part-Time & Temp	-	57,728	100,000	100,000	75,000	75,000	-25%
5420 Workers Compensation	547	498	700	700	700	700	0%
5460 Medical Insurance	11,504	8,893	10,400	10,400	10,400	11,000	6%
5660 Social Security Contributions	13,526	12,797	15,000	15,000	15,000	15,000	0%
5740 Pension Contribution Nonunif.	18,743	18,428	21,000	21,000	21,000	21,400	2%
5900 Medicare	3,484	3,306	4,800	4,800	4,800	4,800	0%
Sub-Total Personnel Services	251,815	278,648	383,900	383,900	358,900	353,900	-8%
Contractual Services							
6010 Professional Services	208,688	86,001	124,000	124,000	124,000	124,000	0%
6020 Legal Services	95,226	90,724	120,000	120,000	120,000	120,000	0%
6040 Events & Receptions	383	-	500	500	500	500	0%
6050 Maintenance Contracts	5,185	5,000	5,500	5,500	5,500	6,000	9%
6070 Temporary Labor	20,762	-	5,000	5,000	3,000	3,000	-40%
6090 Postage	3,504	11,862	21,500	21,500	17,000	20,900	-3%
6120 Professional Development	-	45	2,000	2,000	2,000	2,000	0%
6150 Printing Services	13,480	23,413	43,000	43,000	40,000	38,000	-12%
6170 Insurance - Liability	3,670	3,401	3,000	3,000	3,000	3,500	17%
6270 Telephone & Pagers	670	903	700	700	700	1,000	43%
6400 Office Equipment Maintenance	2,584	3,271	2,000	2,000	2,000	2,200	10%
6610 Staff Training	-	-	1,000	1,000	1,000	1,000	0%
6650 Membership & Certification	1,583	8,579	2,000	2,000	2,000	2,000	0%
Sub-Total Contractual Services	356,333	233,266	332,400	332,400	320,900	324,100	-2%
Commodities							
7001 Office Supplies	2,524	1,265	2,500	2,500	2,000	2,000	-20%
7050 Publications	377	91	500	500	500	500	0%
7090 Office & Computer Equip.	1,610	399	1,500	1,500	1,500	3,500	133%
7335 Business Meeting	945	1,526	1,500	1,500	1,500	1,700	13%
Sub-Total Commodities	8,565	3,281	6,000	6,000	5,500	7,700	28%
Total	616,713	515,195	722,300	722,300	685,300	685,700	-5%



HUMAN RESOURCES

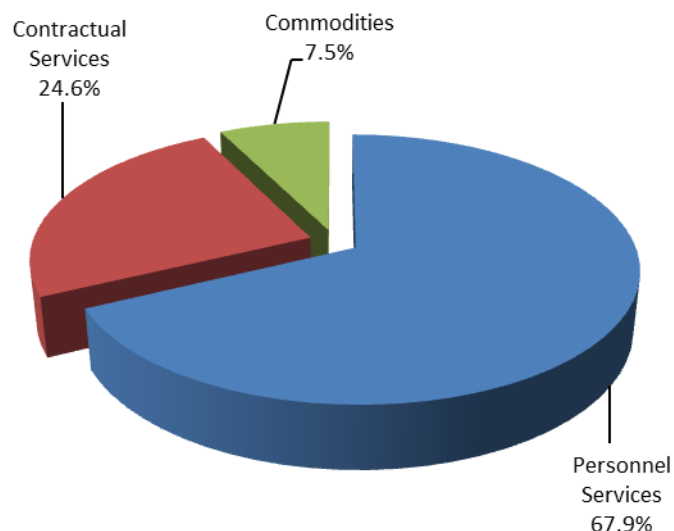
The Human Resources Office administers personnel policies of the City and the civil service rules and regulations. It is the goal of the city to provide exceptional internal and external human resource services with confidentiality and fairness. Day-to-day activities include:

- Recruitment and hiring of employees
- Maintenance of personnel records
- Administering employee benefits
- Evaluating employee training programs
- Maintenance of classification and compensation plan
- Labor relations
- Support for the City's two Pension Board
- Support for the Civil Service Board
- Support for the Human Relation Board

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	75,591	72,418	90,000	90,000	90,100	95,200	6%
Contractual Services	44,580	29,795	40,400	40,400	35,400	34,500	-15%
Commodities	5,752	11,624	9,200	9,200	10,500	10,500	14%
Total	125,923	113,837	139,600	139,600	136,000	140,200	0%

Expenditure Pie Chart





GOALS

1. Provide accurate and timely information to City Manager, contractors and employees on a large array of Human Resource questions.
2. To streamline policies and procedures that will improve relationships for all Departments and work practices.
3. Conduct internal audits that will improve space management and correct pertinent information in personnel and other required files.
4. Stay abreast on federal, local and other laws as it relates to the Public and City operations.
5. Maintain quality customer service to both internal and external customers.
6. Join a professional association to improve competency and productivity for the Department.
7. To foster relationships and communication among employees and Departments and handle all request with confidentiality and fairness.
8. Review and update the Administrative Regulations, Employee Handbook and assist with Civil Service Rule Updates.
9. Provide training opportunities that may align with performance management review, individual request, re-organization efforts, or supervisor observation.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

Human Resource provides support for City employees. Below is the accomplishment in FY 2014

- Diminished 32 boxes of unmarked records and created a database and files holding area to account and ensure proper control of permanent records
- Completed Sexual Harassment Training for all 249 employees
- Completed Department of Transportation (DOT) Training
- Re-established Department On-Line Training



Department	General Administration
Program	Human Resources

Fund	General
Account Number	01-14-07

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	49,537	52,664	58,000	58,000	58,000	59,700	3%
5340 Salaries - Part-Time & Temp	-	-	5,000	5,000	5,000	5,000	0%
5420 Workers Compensation	113	39	200	200	200	200	0%
5460 Medical Insurance	5,829	4,745	5,200	5,200	5,200	5,500	6%
5465 Medical Insurance - Retirees	454	-	5,000	5,000	5,000	5,000	0%
5540 EAP	7,053	6,961	7,500	7,500	7,500	8,000	7%
5660 Social Security Contributions	2,946	3,082	3,700	3,700	3,800	3,700	0%
5740 Pension Contribution Nonunif.	4,282	4,210	4,500	4,500	4,500	7,200	60%
5900 Medicare	669	717	900	900	900	900	0%
Sub-Total Personnel Services	75,591	72,418	90,000	90,000	90,100	95,200	6%
Contractual Services							
6010 Professional Services	12,891	4,517	6,000	6,000	6,000	6,000	0%
6030 Medical Service	4,001	4,007	6,000	6,000	6,000	4,000	-33%
6050 Maintenance Contracts	8,218	7,853	8,000	8,000	8,000	8,000	0%
6070 Temporary Labor	9,259	-	5,000	5,000	-	-	-100%
6120 Professional Development	295	-	1,000	1,000	1,000	1,000	0%
6130 Advertising & Public Notices	3,848	6,291	5,000	5,000	5,000	5,000	0%
6150 Printing Services	120	-	500	500	500	500	0%
6170 Insurance - Liability	3,670	3,401	3,000	3,000	3,000	3,500	17%
6400 Office Equipment Maintenance	2,053	3,131	2,400	2,400	2,400	2,500	4%
6600 Tuition Reimbursement	-	-	500	500	500	500	0%
6610 Staff Training	20	9	2,000	2,000	2,000	2,500	25%
6650 Membership & Certification	205	390	500	500	500	500	0%
6700 Misc. Operating Services	-	196	500	500	500	500	0%
Sub-Total Contractual Services	44,580	29,795	40,400	40,400	35,400	34,500	-15%
Commodities							
7001 Office Supplies	509	1,940	700	700	1,000	1,000	43%
7050 Publications	39	2,416	1,000	1,000	2,000	2,000	100%
7090 Office & Computer Equip.	-	1,191	1,000	1,000	1,000	1,000	0%
7330 Food	2,340	3,052	3,500	3,500	3,500	3,500	0%
7850 Awards & Gifts	2,864	3,025	3,000	3,000	3,000	3,000	0%
Sub-Total Commodities	5,752	11,624	9,200	9,200	10,500	10,500	14%
Total	125,923	113,837	139,600	139,600	136,000	140,200	0%



INFORMATION TECHNOLOGY (IT)

This program area is responsible for maintaining the City's centralized network, hardware and software support, telephone and telecommunications systems, administration of citywide applications and department-specific software and coordinates technology projects. This program also provides consulting on technology issues, communication, data and voice tools, software, and equipment to assist departments in providing efficient services to the public.

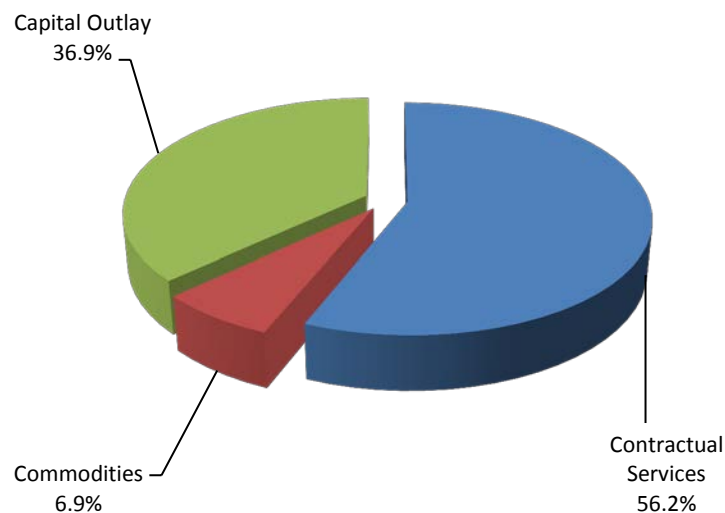
Goals are defined and developed by an Information Technology Core Committee (ITCC) composed of representatives from all City departments. The goals are translated into objectives by a member of the ITCC responsible for the management of IT. Execution of work to complete objectives and day-to-day support is accomplished by a contractual placement employee provided by Tech Electronics. Additional support is provided by Tech Electronics when circumstances require more assistance.

The IT program supports the City's network which has sixteen (16) physical servers, twenty-two (22) virtual servers, one hundred sixty (160) personal computers, eight (8) laptop computers, and other technology equipment. In addition, the program provides technical assistance and procurement for the Police Department.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services	509,677	474,008	488,000	488,000	434,000	351,400	-28%
Commodities	19,790	17,874	56,000	56,000	66,000	43,000	-23%
Capital Outlay	52,470	290,622	345,000	345,000	362,000	231,000	-33%
Total	581,937	782,504	889,000	889,000	862,000	625,400	-30%

Expenditure Pie Chart



GOALS

1. Improve network redundancy.
2. Expand access control to increase security at City buildings.
3. Expand implementation of VoIP phone system.
4. Expand wireless network to Firestation #2, Centennial Commons, and the Ruth Park Golf Course.
5. Install audio/video equipment in the City Council Chambers.
6. Replace the panic button system and install additional panic buttons.

SIGNIFICANT CHANGES SINCE FY 2014

For the 2015 fiscal year budget, technology expenditures for specific programs or departments were moved to the specific department/program budget from the IT budget. In this manner, the cost to operate that department or program is more evident in the budget. Technology utilized by the City as a whole remains in the IT budget.

SIGNIFICANT BUDGETARY ISSUES

Below are the proposed significant expenditures, a description of the item, the cost, and a brief description on how this purchase will affect future budgets:

- **Voice over VIP (VoIP) Phone Upgrades (\$10,000)** – IT will continue the transition to VoIP technology in FY2015 and will focus on upgrading police phones and other phones not previously updated. This changeover is ongoing since FY2012, improves the functionality of the phones, and reduces the cost associated with maintenance.
- **Expansion of Access Control (\$70,000)** – IT will expand the access control system to provide security access and accountability to additional areas that require secure access or are used regularly. Additional door locations will include Finance doors, Police evidence doors, server/radio room doors, main access doors to other facilities, etc.
- **Internet Upgrade (\$9,600)** – IT plans to convert from basic business Internet to dedicated fiber. With more City systems going to cloud-based solutions and staff members needing to access more resources on the Internet, a constant and more robust Internet connection is necessary.
- **Additional Fiber Connections and the Core Fiber Switch (\$15,000)** – This project will provide network redundancy for City buildings by providing additional connections between buildings.
- **Secondary Hub Switch (\$15,000)** – A secondary hub switch will provide network redundancy between City buildings by utilizing the proposed additional fiber connections in this budget.
- **Panic Button Upgrade (\$15,000)** – The existing panic button system is old and cannot be expanded. A new system that integrates with the door security system is proposed. Additional button locations will be included at other facilities and at critical City areas.
- **Additional Wireless Access Points (\$15,000)** – IT plans to install wireless access points at Fire Station #2 and the Golf Course to replace old equipment and provide a more secure connection. In the past two fiscal years, IT installed similar access points at the Heman Park Community Center, City Hall, Centennial Commons, and Fire Station #1.
- **Council Chamber Audio / Video (\$20,000)** – A permanent audio/video system is proposed for the City Council Chambers. The proposed system would not be detrimental to the historic aspect of the building and would provide modern technology for presentations.



FISCAL YEAR 2014 PERFORMANCE SUMMARY

IT provides support for multiple projects and long-term goals. Below is a list of accomplishments in fiscal year 2013:

- **Storage, Backup and Disaster Recovery of City Data (Not including Police Data)** – The storage available for City data was increased from 6 terabytes to 24 terabytes. This storage is being regularly backed up and a disaster recovery solution is utilized.
- **Computer Refresh** – Multiple computers were refreshed.
- **Phone Handset Replacement** – New handsets were installed to personnel in the City Hall building.
- **Surveillance Installation** – IT provided procurement and technical assistance on projects related to Police surveillance.
- **Access Control** – Phase 1 of access control was installed at City Hall, the City Hall Annex, and at the Heman Park Community Center. The City can now monitor and manage who has access to certain areas and can track who entered specific doors.
- **Wireless Access Points** – Wireless Access Points were installed at City Hall and Centennial Commons.
- **Fire Department Technology for Fire Station #1** – IT installed all new infrastructure for the new Fire Station #1 including phone system, Internet connection, wireless access points, and surveillance cameras.
- **Infrastructure Upgrade at Central Garage** – A new switch and infrastructure was replaced at the Central Garage.
- **Heman Park Community Center** – IT installed new audio / video equipment at the Heman Park Community Center for public meeting use.
- **Police Department Infrastructure Upgrade** – All switches in the Police Department were replaced.
- **Fire Department Laptop Refreshed** – All of the laptops in the Fire vehicles were replaced with new equipment.



GENERAL ADMINISTRATION

PERFORMANCE MEASUREMENTS

In the past, the quantity of equipment maintained and statistics regarding the City webpage were used as performance measures. Neither were proper indications of the work completed by IT. Beginning in fiscal year 2013, a more comprehensive measurement system is being utilized.

Category	January 1, 2012 - June 30, 2012		July 1, 2012 - December 31, 2012		January 1, 2013 – June 30, 2013	
	Quantity	%	Quantity	%	Quantity	%
A/V Request	14	3.19%	22	4.11%	24	6.78%
End User Support - Email Issues	55	12.53%	50	9.35%	32	9.04%
End User Support - File Recovery	6	1.37%	10	1.87%	-	0.00%
End User Support - Other	26	5.92%	28	5.23%	41	11.58%
End User Support - Password Reset	3	0.68%	5	0.93%	-	0.00%
End User Support - Account Issues	31	7.06%	19	3.55%	12	3.39%
Hardware Support - FaxFinder	-	0.00%	3	0.56%	3	0.85%
Hardware Support - Network Connectivity	16	3.64%	16	2.99%	13	3.67%
Hardware Support - Other	7	1.59%	20	3.74%	25	7.06%
Hardware Support - Phone	35	7.97%	35	6.54%	17	4.80%
Hardware Support - Printer	34	7.74%	62	11.59%	33	9.32%
Hardware Support - Workstation	39	8.88%	53	9.91%	19	5.37%
Project	62	14.12%	59	11.03%	38	10.73%
Software Support - New World	19	4.33%	27	5.05%	17	4.80%
Software Support - Other	51	11.62%	58	10.84%	45	12.71%
Software Support - Program Install	15	3.42%	21	3.93%	18	5.08%
Software Support - RecTrac	5	1.14%	5	0.93%	3	0.85%
Software Support - Updates	8	1.82%	24	4.49%	7	1.98%
Website	13	2.96%	18	3.36%	18	5.08%
TOTAL	439	100%	535	100%	354	100%



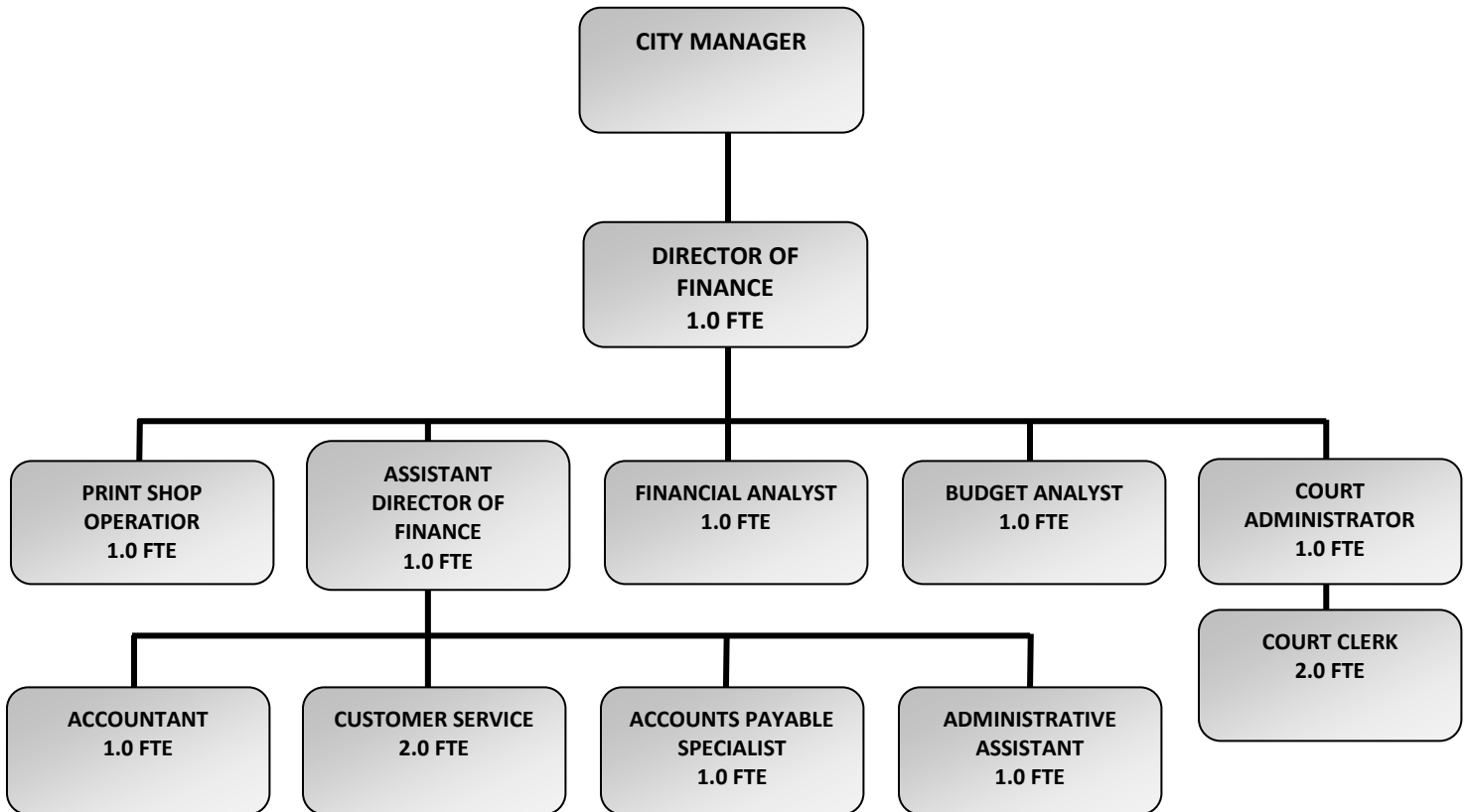
Department	General Administration
Program	Information Technology

Fund	General
Account Number	01-18-11

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services							
6010 Professional Services	137,478	152,766	145,000	145,000	150,000	159,500	10%
6050 Maintenance Contracts	150,355	143,651	176,000	176,000	176,000	70,000	-60%
6170 Insurance - Liability	3,670	3,401	4,000	4,000	4,000	4,500	13%
6270 Telephone & Pagers	147,503	120,334	95,000	95,000	40,000	45,000	-53%
6320 Internet Services	-	-	9,000	9,000	5,000	13,200	47%
6400 Office Equipment Maintenance	958	291	1,000	1,000	1,000	1,000	0%
6560 Technology Services	68,088	48,779	55,000	55,000	55,000	55,000	0%
6610 Staff Training	1,200	4,800	2,000	2,000	2,000	2,200	10%
6650 Membership & Certification	50	-	1,000	1,000	1,000	1,000	0%
Sub-Total Contractual Services	509,677	474,008	488,000	488,000	434,000	351,400	-28%
Commodities							
7001 Office Supplies	-	1,304	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	19,790	16,570	55,000	55,000	65,000	42,000	-24%
Sub-Total Commodities	19,790	17,874	56,000	56,000	66,000	43,000	-23%
Capital Outlay							
8120 Computer Equipment	28,253	243,498	253,000	253,000	270,000	211,000	-17%
8140 Software Systems	24,217	7,242	92,000	92,000	92,000	-	-100%
8180 Office Furniture & Equip.	-	39,882	-	-	-	20,000	100%
Sub-Total Capital Outlay	52,470	290,622	345,000	345,000	362,000	231,000	-33%
Total	581,937	782,504	889,000	889,000	862,000	625,400	-30%

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ADMINISTRATIVE SERVICES





ADMINISTRATIVE SERVICES

The Administrative Services is comprised of the Finance Department and the Municipal Court Division. The department, under the direction of the Director of Finance, is charged with administering all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Managing the finances of the City includes several components:

Cashiering and Collections Services

- Annually received over 34,000 payments by customers for City collection services, of which, 25,000 payments were from refuse collections
- Process annually over \$11.0 million of revenue for off-site locations including parking meters revenue, and deposit funds daily in the bank
- Process and collect miscellaneous receivables for ambulance, weeds, demolition/clean up, street improvements, and various other miscellaneous billings, and follow up on delinquent accounts, and answer payment questions
- Process payments for gross receipts taxes in the amount of approximately \$6.7 million
- Provide overall supervision of Cashiering and Collections staff

Fiscal Services

- Provide billing services for approximately 12,000 accounts for trash collection for five (5) route billing cycle and miscellaneous billing approximately over 500 throughout the year
- Manage the delivery of the Municipal Services billing statement
- Provide quality customer service to both internal and external customers
- Maintain over 800 business license records and 70 liquor license records
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations
- Process nearly 500 purchase requisitions within a seven-day turnaround period
- Manage on-going procurement programs including the lease programs

Administration

- Provide policy direction, vision, and leadership enabling the department to achieve its goals while complying with federal, state, local and other requirements
- Oversee and coordinate long-term financial plan
- Promote sound fiscal policies and protect local revenues
- Ensure competent use of financial, human, and material resources

Accounting Services

- Prepare the Comprehensive Annual Financial Report
- Prepare the Annual Schedule of Financial Accounting for compliance with Federal Single audit guidelines
- Maintain the general ledger and various reconciliations
- Process nearly 9,000 accounts payable invoices within thirty days (30) of receipt and achieve less than one percent of voided checks
- Maintain accounts payable records and respond to departmental and vendor inquiries
- Process supplemental retirement payments and subsidies according to the required timelines
- Process over 134,000 pieces of mail annually
- Process over 13,000 payroll advices and checks annually
- Produce and distribute approximately over 500 W-2's, 160 of 1099R and 150 of 1099Misc annually
- Provide updates for New World user security and training to other departments
- Maintain and trouble shoot problems in New World Financial system

Budget Management Division

- Manage and co-ordinate the annual budget preparation process



ADMINISTRATIVE SERVICES

- Maintain the budget manual and coordinate the budget development process with departments by preparing consolidated budget requests for review by the City Manager
- Conduct budgetary analysis as needed
- Assist departments with budget monitoring and control

PERSONNEL SUMMARY

Full-Time

	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Administrative Services Personnel			
<i>Finance</i>			
Director of Finance	1.0	1.0	1.0
Assistant Director of Finance	1.0	1.0	1.0
Financial Analyst	1.0	1.0	1.0
Budget Analyst	1.0	1.0	1.0
Accountant	1.0	1.0	1.0
Accounts Payable Specialist	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Customer Service	2.0	2.0	2.0
Print Shop Operator	1.0	1.0	1.0
<i>Finance Personnel Total</i>	10.0	10.0	10.0
<i>Municipal Court</i>			
Court Administrator	1.0	1.0	1.0
Court Clerk II	2.0	2.0	2.0
<i>Municipal Court Personnel Total</i>	3.0	3.0	3.0
Administrative Services Personnel Total	13.0	13.0	13.0

Part-Time

	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Administrative Services Personnel			
<i>Municipal Court</i>			
Court Clerk	.5	.5	.5
<i>Municipal Court Personnel Total</i>	.5	.5	.5
Administrative Services Personnel Total	.5	.5	.5

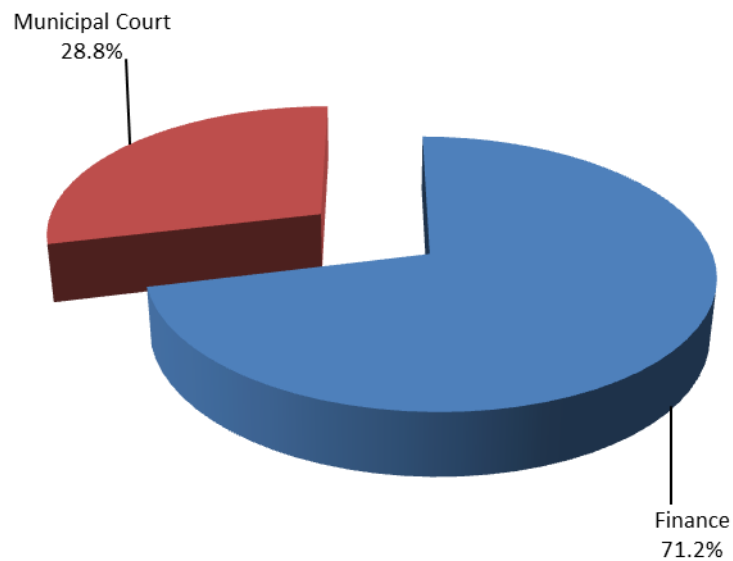


ADMINISTRATIVE SERVICES

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET

Program	Personnel	Contractual	Commodities	Total
Finance	660,300	166,200	23,200	849,700
Municipal Court	241,400	99,200	3,000	343,600
Total	901,700	3,000	26,200	1,193,300

Expenditure Pie Chart





ADMINISTRATIVE SERVICES

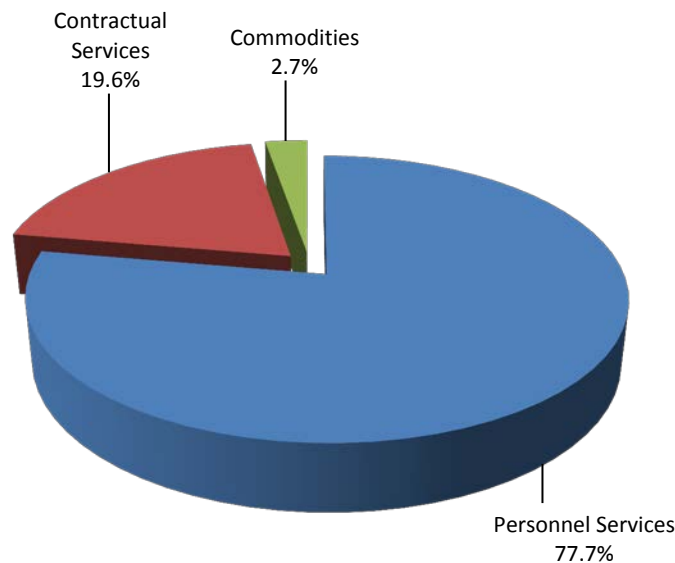
FINANCE

The Finance Department administers all financial affairs and resources of the City consistent with federal, state and municipal laws and regulations, and generally accepted accounting principles. Management of City finances includes several components: maintenance of the financial management system; budget preparation and control; fund investment; revenue collection; disbursement control; purchasing and contract administration; payroll; payment of pension benefits; internal controls; audit of records; financial reporting; administering City insurance programs; risk management; fixed asset management; project accounting management; administering the public parking garage support contract and parking meters; and coordinating Federal, State, Local, and Community Development Block Grants. The Finance Department also performs mail and printing services for City departments, and parking meter maintenance and collection. The Director of Finance, under the supervision of the City Manager, manages all functions of the Finance Department.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	524,357	554,141	652,000	652,000	646,500	660,300	1%
Contractual Services	146,865	137,201	136,400	136,400	124,400	166,200	22%
Commodities	31,849	22,160	30,200	30,200	30,200	23,200	-23%
Total	703,071	713,502	818,600	818,600	801,100	849,700	4%

Expenditure Pie Chart





GOALS

1. Provide accurate and timely financial reporting to City Manager, City Council and the public.
2. Continue to foster relations and communication with other Departments to enhance better working relationships.
3. Continue to improve workflow, timeliness and accuracy.
4. Continue to perform internal audits to assist in fraud assessment control.
5. Monitor government affairs at both state and federal levels for potential cost/benefit to City operations.
6. Complete the FY14 Comprehensive Annual Financial Report by December 31, 2014 and apply for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
7. To maintain quality customer service in all telephone and personal contact with individuals interacting with the Finance staff.
8. Continue to encourage professional development of Finance personnel by active participation in professional associations and training activities to increase productivity, performance and competency.
9. Continue to promote eUtilities (Refuse On-Line Bill Pay) and eBilling (paperless bills) to our residents. By signing up, this would help reduce both postage and printing expenses.
10. To develop additional strategies for revenue collections on delinquent accounts.
11. To enhance teamwork within the Department.
12. To increase staff knowledge and understanding of various departmental functions.
13. Continue to pursue delinquent refuse and miscellaneous billing accounts owed to the City.
14. Continue to audit and reconcile business licenses by ensuring the statuses of active businesses are current; and further, locating businesses operating without licenses for the purpose of licensing them properly and bringing them into compliance with City code.
15. Continue to review and analyze current policies and procedures, data, and performance indicators within the department in order to improve the efficiency and effectiveness of the department.

SIGNIFICANT CHANGES SINCE FY 14

- Salaries – Part-Time & Temp – Decreases 60% (\$3,000) due to fewer hours needed due to full-time staffing.
- Overtime – Decreases 25% (\$500) due to fewer hours needed to complete required projects.
- Professional Services – Decreases 30% (\$3,000) due to decrease in necessity of consulting services
- Maintenance Contracts – Increases 394% (\$44,100) due to transfer of software maintenance from Information Technology to Finance.
- Temporary Labor – Decreases 60% (\$3,000) due to fewer hours needed due to full-time staffing.
- Professional Development – Decreases 20% (\$1,000) due to assistance in scholarships and to monitor the opportunity for everyone to take advantage of professional development.
- Printing Services - Increases 100% (\$1,000) due to having additional printing functions in-house.
- Office Equipment Maintenance - Increases 25% (\$3,000) due to maintenance copier machine contract through Information Technology and unsure of number of copy history.
- Membership & Certification – Increases 20% (\$200) due to staff willingness to become active members in professional associations.
- Bank & Credit Card Fees – Decreases 90% (\$9,000) due to decrease in bank and credit card fees.
- Office Supplies – Decreases 20% (\$3,000) due to making less bulk purchases and making more on an as needed basis.
- Office & Computer Equip – Increases 17% (\$500) due to less anticipation of computer equipment purchases.
- Parking Meter Parts – Decreases 52% (\$5,500) due to having updated parking meter parts.



ADMINISTRATIVE SERVICES

FISCAL YEAR 2014 PERFORMANCE SUMMARY

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2012.
- Continued collecting delinquent refuse and miscellaneous bills owed to the City. Began to work with collection agencies Valley Collection Services, LLC and Account Resolution Corporation, to collect on unpaid refuse and ambulance bills.
- Began to coordinate a calendar basis delinquent refuse account shut-off cycle with the Public Works and Parks Department, Sanitation Division. The first shut-off cycle round has been encouraging, resulting in a nominal number of accounts paid in full as well as signing up for payment agreements.
- Continued to improve the budget document to ensure it is comprehensible to the public.
- Began oversight and coordination of the City's calendar.
- Continued to convert paper records to electronic records.
- Continued oversight of U City ROARS newsletter, which is distributed to all residents and businesses.

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Checks Issued	7,644	6,069	7,000	6,900
Refuse unit bills generated	29,200	30,287	30,000	30,000
Purchase Orders	469	450	475	460
Invoices (processed and paid)	8,893	8,998	9,000	9,000
Business Licenses Issued	652	825	800	800
Dog Tags Issued	745	619	630	680
Outgoing Mail Handled	133,350	134,125	135,000	136,000



Department	Administrative Services
Program	Finance

Fund	General
Account Number	01-16-08

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	401,738	412,634	492,000	492,000	490,000	499,000	1%
5340 Salaries - Part-Time & Temp	1,770	1,279	5,000	5,000	2,000	2,000	-60%
5380 Overtime	3,134	1,699	2,000	2,000	1,500	1,500	-25%
5420 Workers Compensation	2,415	2,325	2,400	2,400	2,400	2,400	0%
5460 Medical Insurance	37,697	56,493	60,000	60,000	60,000	65,000	8%
5660 Social Security Contributions	24,105	24,327	30,500	30,500	30,500	30,500	0%
5740 Pension Contribution Nonunif.	38,179	37,540	48,000	48,000	48,000	52,800	10%
5860 Unemployment	9,681	12,156	5,000	5,000	5,000	-	-100%
5900 Medicare	5,638	5,688	7,100	7,100	7,100	7,100	0%
Sub-Total Personnel Services	524,357	554,141	652,000	652,000	646,500	660,300	1%
Contractual Services							
6001 Auditing & Accounting	38,480	36,265	38,000	38,000	39,500	36,000	-5%
6010 Professional Services	6,696	7,080	10,000	10,000	5,000	7,000	-30%
6050 Maintenance Contracts	4,980	13,886	11,200	11,200	11,200	55,300	394%
6070 Temporary Labor	16,545	-	5,000	5,000	3,000	2,000	-60%
6090 Postage	33,574	36,915	30,000	30,000	30,000	30,000	0%
6120 Professional Development	3,297	3,886	5,000	5,000	4,000	4,000	-20%
6130 Advertising & Public Notices	3,701	1,575	2,000	2,000	2,000	2,000	0%
6150 Printing Services	3,292	3,095	1,000	1,000	1,000	2,000	100%
6170 Insurance - Liability	3,670	3,401	3,500	3,500	3,500	3,500	0%
6190 Insurance - Miscellaneous	833	937	1,000	1,000	1,000	1,000	0%
6600 Office Equipment Maintenance	17,693	17,145	12,000	12,000	12,000	15,000	25%
6610 Staff Training	314	4,882	5,000	5,000	5,000	5,000	0%
6650 Membership & Certification	2,540	1,185	1,000	1,000	1,000	1,200	20%
6660 Laundry Services	338	62	200	200	200	200	0%
6700 Misc. Operating Services	(584)	3,458	1,000	1,000	1,000	1,000	0%
6770 Bank & Credit Card Fees	10,969	3,430	10,000	10,000	5,000	1,000	-90%
Sub-Total Contractual Services	146,865	137,201	136,400	136,400	124,400	166,200	22%
Commodities							
7001 Office Supplies	16,691	18,352	15,000	15,000	15,000	12,000	-20%
7050 Publications	-	-	500	500	500	500	0%
7090 Office & Computer Equip.	188	2,973	3,000	3,000	3,000	3,500	17%
7410 License Plates & Badges	240	219	500	500	500	500	0%
7570 Hardware & Hand Tools	322	-	500	500	500	500	0%
7650 Parking Meter Parts	14,313	553	10,500	10,500	10,500	6,000	-43%
7770 Wearing Apparel	-	-	200	200	200	200	0%
Sub-Total Commodities	31,849	22,160	30,200	30,200	30,200	23,200	-23%
Total	703,071	713,502	818,600	818,600	801,100	849,700	4%



ADMINISTRATIVE SERVICES

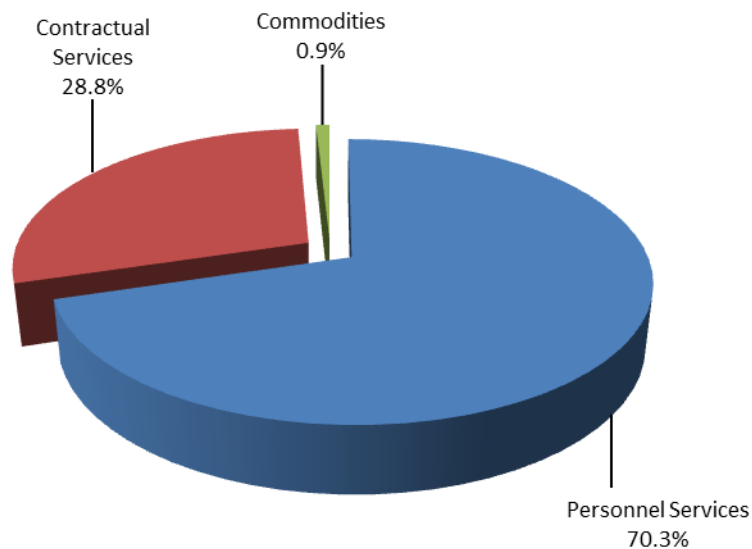
MUNICIPAL COURT

The Municipal Court staff processes violation complaints, collect fines, prepares the dockets for the court sessions, and prepares arrest warrants. Violations of the municipal code processed by this office include traffic and parking, housing, environmental, assault, trespassing and theft cases. Members of the staff also attend court sessions to collect fines and record disposition of the cases.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	255,345	233,538	255,900	255,900	250,900	241,400	-6%
Contractual Services	56,310	72,043	81,600	81,600	78,100	99,200	22%
Commodities	1,856	1,817	2,900	2,900	2,900	3,000	3%
Total	313,511	307,398	340,400	340,400	331,900	343,600	1%

Expenditure Pie Chart





ADMINISTRATIVE SERVICES

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Fines & Court costs	\$1,049,748	\$1,000,000	\$1,050,000	\$1,050,000
Parking Tickets issued	18,301	11,500	12,000	12,000
Moving violations (filed)	6,150	3,181	3,200	3,200
Housing & Environmental violations (filed)	2,033	1,280	1,300	1,300
Other violations (filed)	1,755	1,621	1,650	1,650
Total number of new court cases (filed)	28,239	17,582	18,150	18,150
Total number of trials set	420	380	380	380
Total number of trials heard	381	350	350	350



Department	Administrative Services
Program	Municipal Court

Fund	General
Account Number	01-20-14

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	130,463	127,811	135,000	135,000	135,000	138,000	2%
5340 Salaries - Part-Time & Temp	51,941	37,593	40,000	40,000	40,000	30,000	-25%
5380 Overtime	3,259	2,720	3,000	3,000	3,000	3,000	0%
5420 Workers Compensation	452	393	400	400	400	500	25%
5460 Medical Insurance	46,384	43,752	50,000	50,000	45,000	40,000	-20%
5660 Social Security Contributions	10,279	9,142	10,500	10,500	10,500	11,000	5%
5740 Pension Contribution Nonunif.	10,163	9,992	14,500	14,500	14,500	16,300	12%
5900 Medicare	2,404	2,135	2,500	2,500	2,500	2,600	4%
Sub-Total Personnel Services	255,345	233,538	255,900	255,900	250,900	241,400	-6%
Contractual Services							
6010 Professional Services	21,530	31,650	32,000	32,000	32,000	50,000	56%
6050 Maintenance Contracts	3,334	11,754	14,000	14,000	12,000	12,000	-14%
6120 Professional Development	-	-	2,000	2,000	2,000	1,600	-20%
6150 Printing Services	4,482	1,115	3,000	3,000	2,000	3,500	17%
6170 Insurance - Liability	3,670	3,401	3,000	3,000	3,000	3,500	17%
6400 Office Equipment Maintenance	3,462	3,175	3,500	3,500	3,000	3,500	0%
6560 Technology Services	17,695	16,134	20,000	20,000	20,000	20,500	2%
6600 Tuition Reimbursement	-	-	500	500	500	500	0%
6650 Membership & Certification	100	100	100	100	100	100	0%
6700 Misc. Operating Services	(3,334)	341	500	500	500	500	0%
6770 Bank & Credit Card Fees	5,371	4,309	3,000	3,000	3,000	3,500	17%
Sub-Total Contractual Services	56,310	72,043	81,600	81,600	78,100	99,200	22%
Commodities							
7001 Office Supplies	1,856	1,817	2,500	2,500	2,500	2,500	0%
7090 Office & Computer Equip.	-	-	400	400	400	500	25%
Sub-Total Commodities	1,856	1,817	2,900	2,900	2,900	3,000	3%
Total	313,511	307,398	340,400	340,400	331,900	343,600	1%



COMMISSION FOR ACCESS AND LOCAL ORIGINAL PROGRAMMING (CALOP)

The Commission for Access and Local Original Programming (CALOP) awards grants to independent filmmakers to create educational and cultural programs to air on the public access cable television channel in University City. The Commission consists of seven voting members, appointed by City Council. At least one of the seven voting members is chosen from a group of three nominees submitted to the City Council through recommendations by either members of the City Council, City staff or any resident citizen of the City. Members should have a background or knowledge of at least one of three areas: telecasting/cable-casting, educational programs, or cultural activities. There are also four non-voting ex officio members: a member of the City Council, a member appointed by the franchisee, a member appointed by University City School District, and a representative of HEC-TV.

GOALS

It is the intent of the CALOP commission to provide funding and mentoring to enable the production of video programs to enhance the historical, cultural and artistic knowledge and experience of the citizens of the City of University City and of the Greater St. Louis Metropolitan Area and to enable the production of video programs to support the community and the economic development and health of our city:

1. To provide grant money to local video producers to create video programs concerning the cultural, historical, or artistic experience of the City of University City and Region, as well as programs that support the community and the economic development and health of our city, to be aired on cable networks, on the internet and other media.
2. To provide a method to archive and preserve CALOP produced films and original footage.
3. To expand CALOP's presence in the City of University City and the Greater St. Louis Region.
4. To provide guidance in creating with University City High School an on-going program to introduce and educate students in the video making process. The final goal is that a film capable of being aired by the cable channels will be produced on a yearly basis.
5. To explore various options in collaboration with University City Library, University City Chamber of Commerce, Regional Arts Commission, Historic Commission, Business Districts, Loop Media Hub, Arts Institutions, and other groups as a way to bring access to state-of-the-art video technology and film education to the City of University City and Region.
6. To be fiscally responsible to the citizens of University City and to seek other funding sources.

SIGNIFICANT BUDGETARY ISSUES

During fiscal year 2012, funding support for the CALOP commission ended. Even though funding support has ended, the commission continues to explore all opportunities to find other funding sources. In the meantime, FY 15 budgeted expenditures will be offset from CALOP's Fund Reserves.

FUTURE OUTLOOK

During FY2012, CALOP's funding support ended. Since then, CALOP has had to temporarily end awarding grants that provide funding and mentoring to enable production of video programs that enhance the historical, cultural and artistic knowledge and experience of the citizens of the City of University City and of the Greater St. Louis Metropolitan Area.

During FY2014, CALOP has begun to work in collaboration with the University City Library, University City Chamber of Commerce, University City High School, and other organizations affiliated with arts and culture. Currently, CALOP is working on developing a long-term, low-cost video contest. The background of the contest is to find a way for CALOP to continue promoting art, culture, community and economic development in University City. The concept of the contest is a way for CALOP to create a sustainable program that fosters artistic projects without placing a heavy long-term financial burden on the Commission. A variety of opportunities are already in place or being developed in the community: the UCHS broadcasting club provides our students with access to top-notch video production tools—the high school's new



ADMINISTRATIVE SERVICES

library will include media centers to further expand these opportunities—and the Library’s transformation grant opens doors for bringing access to state-of-the-art video technology and film education to students, residents, and businesses alike. CALOP’s video contest brings this strong infrastructure together. It will encourage people to take advantage of these programs and resources, building a foundation for interest and engagement with the video contest and with CALOP’s work at large.

As collaboration with the Library and their transformation grant, one of CALOP’s goals for this project is to organize a group of stakeholders in the community that can be an ongoing support for the Library’s transformation grant. This project would also act as the beginning of a “Collective Impact,” bringing the stakeholders and community together with the outcome being education using the digital resources of the Library and community.

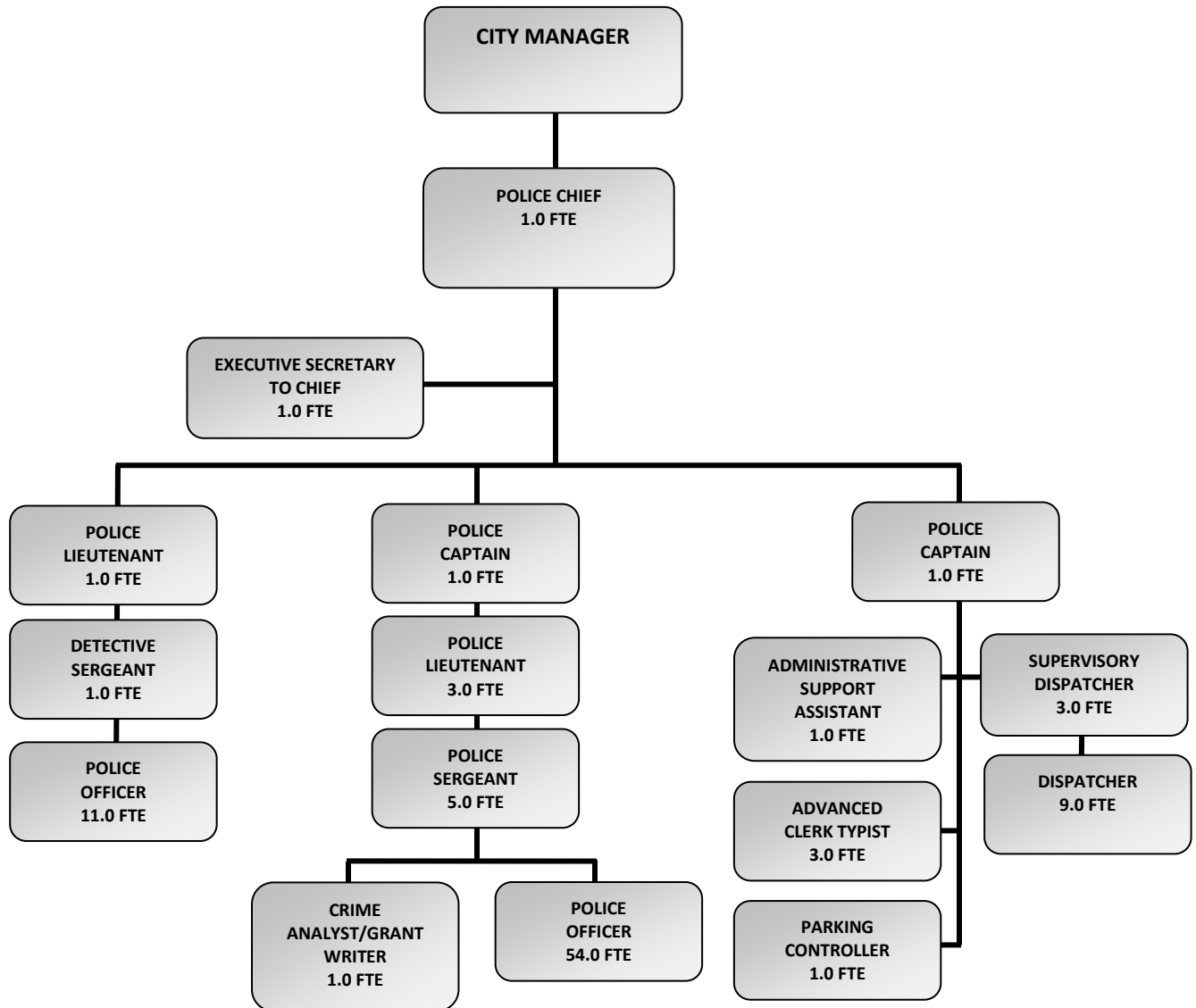
Currently, any expenditure incurred by CALOP for any collaboration projects would be offset by CALOP’s Fund Reserves.

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Number of grants awarded	0	2	0	0

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POLICE DEPARTMENT





The University City Police Department provides quality police services to the community 24 hours a day, seven days a week. This includes, but is not limited to, answering calls for service, community policing initiatives, crime prevention, enforcement of laws, and protecting persons and property within the City limits.

Administration

The Chief of Police, as executive officer of the Department, is responsible for all aspects of managing the Police Department in an efficient and effective manner and shall execute the policies established by the City Manager, pursuant to their statutory duties. The Chief shall be responsible for the observance and enforcement of all laws, ordinances, and regulations the Department has authority to execute, seeing that these rules are strictly observed and enforced.

The Chief of Police has a Civilian Executive Secretary assigned to his office.

The Police Department functions through three (3) bureaus which report directly to the Chief of Police:

- (1) Bureau of Field Operations (BFO)
- (2) Bureau of Investigation (BOI)
- (3) Bureau of Services (BOS)

Which are further subdivided into areas of expertise, manned by specially trained personnel.

Bureau of Field Operations (BFO):

The Bureau of Field Operations shall provide for the routine, systematic patrol of the City under such patrol plans as may be adopted by the Chief of Police and shall:

- Provide for the booking, custody and release of prisoners
- Enforce traffic ordinances and laws
- Investigate incidents, criminal and non-criminal, and make reports where necessary
- Preserve the public peace
- Prevent crime and arrest offenders
- Assist other governmental agencies when required; and
- Enforce all laws and ordinances

The Police Department does not currently support a dedicated Traffic Enforcement Unit. Traffic enforcement and traffic crash investigation are the responsibility of the patrol units. Patrol Units may be assigned to special traffic details when needed. The BFO Commander shall:

- Conduct investigations of a confidential nature into matters involving deficiencies of, and accusations made against, commissioned or civilian Department personnel
- Initiate investigations into areas of possible internal deficiencies in order to avoid or remedy adverse situations
- Control and coordinate the Department's disciplinary procedures
- Serve as the Department Safety Officer

The BFO is commanded by a Captain, who reports directly to the Chief of Police. The Patrol Section of this Bureau is staffed by:

1. (3) Lieutenants (Platoon Commanders)
2. (5) Sergeants (Platoon Supervisors)
3. (54) Patrol Officers
4. (1) K-9 Officer
5. (1) Crime Analyst/Grant Writer



The BFO is a 24-hour operation, divided into two twelve-hour shifts. Additional shifts may be created as needed to meet special demands. Personnel are divided equally among the two shifts, with one platoon working each shift. The Patrol Commander is responsible for the police work therein and shall have control over all personnel attached to his/her command.

Platoon Commanders (Lieutenants) are responsible for the operation of their platoon and the actions of their officers. They report directly to the Bureau Commander.

Patrol Supervisors (Sergeants) are responsible for the proper functioning of the patrol officers under his/her supervision. Patrol Supervisors are responsible to their Platoon Commanders.

Patrol Officers are responsible for patrolling an assigned area, and taking whatever enforcement actions necessary for the proper maintenance of order. They shall be responsible to their Patrol Supervisors/Platoon Commanders.

The K-9 Team (Officer and K-9) are available to provide assistance to other patrol units and agencies, responding to crime scenes where tracking, narcotics detection, building searches, or crowd control are required.

The crime analyst prepares weekly crime reports and alerts for patterns of crime. The Analyst also serves the department by researching and writing grants that will assist the mission of the agency.

Bureau of Investigation (BOI):

The Bureau of Investigation is responsible for the investigation of criminal activities including, but not limited to:

- Conducting such criminal investigations of offenses which require advanced skills and training
- Providing specialized, technical investigative services in specific areas of criminal activity
- Assisting with matters involving juveniles
- Identifying and investigating specific crimes, such as white collar crimes, gang crimes, narcotic crimes, organized criminal crimes, and/or related incidents

The BOI is commanded by a Lieutenant, who reports directly to the Chief of Police. The Lieutenant shall have command over:

1. (1) Sergeant
2. (8) Detectives
3. (3) Resource/D.A.R.E Police Officers

The Detective Sergeant is responsible to the Lieutenant and supervises the activities of the Detectives. The Juvenile Division is responsible for both general and juvenile investigations. D.A.R.E/Resource Officers are uniformed officers that help to provide safety and security to the school as well as teach the Drug Abuse Resistance Education programs, as well as other programs.

Bureau of Services (BOS):

The Bureau of Services is under the direct command of a Captain. The Commander of the BOS shall have the responsibility of providing support services to include:

- Maintenance and issuance of uniforms and equipment, stationery and other related items
- Emergency communications, records, facilities, supplies and materials as may be required by the various components to enable them to perform their duties
- Department vehicle maintenance, computer equipment, radio and telephone equipment and service



- Maintain an efficient record system, providing security and effortless retrieval
- Staff a communications system, which will receive information, assess it, then determine the need for police service based on that assessment and dispatch accordingly
- Maintaining a secure storage space for property and evidence, and keeps records to assure the integrity and accessibility of the property and/or evidence

The BOS Commander shall have direct control over:

1. (3) Advanced Clerk Typists
2. (12) Dispatchers
3. (1) Administrative Support Assistant
4. (1) Parking Controller

Advanced Clerk Typists are responsible for all Record Room activities. The Records Department serves as the central repository for all reports generated by other units of the Police Department and duties include, but are not limited to:

- Processing of all offense/accident/arrest reports and traffic citations
- Processing all requests for report information from other government and law enforcement agencies, insurance companies, and citizens
- Processing and forwarding state-mandated records, such as DWI and accident reports to the State's central records repository in Jefferson City, MO
- Monthly submission of the Uniform Crime Report (UCR) to the State of Missouri for contribution to Federal Bureau of Investigation (FBI) crime statistics
- Providing professional and courteous service to all customers at the department information window

Dispatchers will be under the command Supervisory Dispatchers, who shall be responsible for the proper operation of the Communications Section, and report to the Commander of the BOS. The Administrative Support assistant serves as the IT coordinator, evidence custodian and school crossing Traffic Escort coordinator. The Parking Controller provided parking enforcements in designated areas of the City and assist with school crossings.

The BOS Commander is also the City's Neighborhood Watch and Community Safety Awareness Coordinator. This position includes:

- Training of Neighborhood Watch Units and attendance at established Neighborhood Watch Meetings
- Assistance with safety concerns and crime statistics for neighborhoods and businesses
- Providing home and business security audits
- Attendance of monthly meetings of the City Neighborhood Watch Focus Group
- National Night Out Against Crime Coordination
- Citizen's Police Academy Coordination
- Providing crime statistics to Neighborhood Watch Units



PERSONNEL SUMMARY

Full-Time

	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Police			
<i>Police Operations</i>			
Police Chief	1.0	1.0	1.0
Deputy Police Chief	1.0	-	-
Police Captain	2.0	2.0	2.0
Police Lieutenant	4.0	4.0	4.0
Police Sergeant	6.0	6.0	6.0
Police Officer	62.0	67.0	66.0
Supervisory Dispatcher	3.0	3.0	3.0
Administrative Support Assistant	-	-	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Dispatcher	9.0	9.0	9.0
Crime Analyst/Grant Writer	-	1.0	1.0
Victim Service Advocate	1.0	-	-
Advanced Clerk Typist	3.0	3.0	3.0
Parking Controller	1.0	1.0	1.0
<i>Police Operations Personnel Total</i>	94.0	98.0	98.0
Police Personnel Total	94.0	98.0	98.0

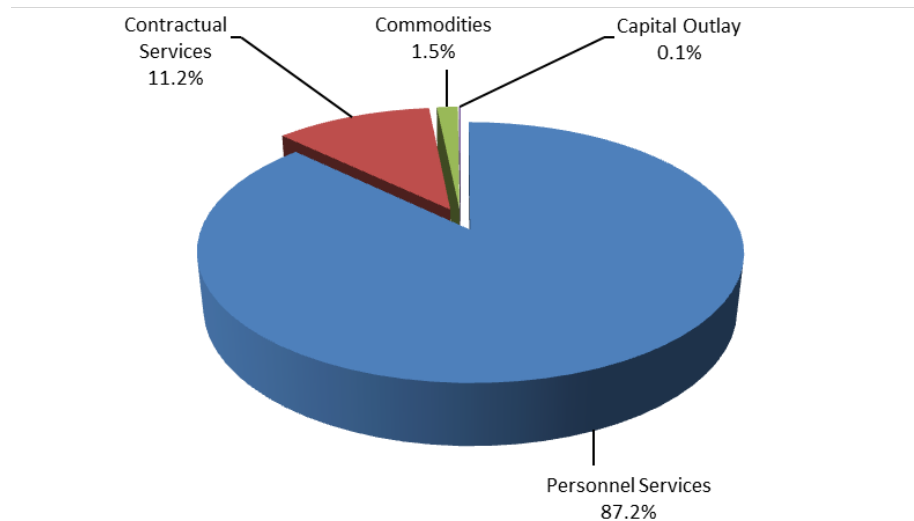
Part-Time

	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Police			
<i>Police Operations</i>			
Dispatcher	0.8	0.8	0.8
Parking Controller	1.6	1.6	1.6
Traffic Escort	1.6	1.6	1.6
<i>Police Operations Personnel Total</i>	4.0	4.0	4.0
Police Personnel Total	4.0	4.0	4.0

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	6,590,271	6,768,875	7,099,000	7,099,000	6,803,000	7,084,300	0%
Contractual Services	666,860	795,469	786,000	786,000	790,200	912,500	16%
Commodities	79,608	84,196	113,000	113,000	113,000	122,000	8%
Capital Outlay	-	86,785	-	-	-	10,000	100%
Total	7,336,739	7,735,325	7,998,000	7,998,000	7,706,200	8,128,800	2%

Expenditure Pie Chart



GOALS

1. Continue to develop the knowledge, skills, and abilities of our police department by hiring quality applicants and continued training of current members. Accomplish this goal through the following strategy:
 - a. Supervisory training and continued staff performance evaluation.
 - b. External training opportunities for police staff, both sworn and civilian, such as academy sponsored and training opportunities dedicated to management/supervisory training.
 - c. Promote employee career development and succession training.
 - d. Review and enhance new employee and new supervisory training programs.
2. Staff review and ensure proper allocation of resources for public safety and police services are used in an effective and efficient manner to promote reduced criminal activity, safe streets and neighborhoods, and the fear of crime. Accomplish this goal through the following strategy:
 - a. Research and identify emerging crime trends with directed and quick response.



- b. Identify where high numbers of traffic crashes occur and deploy resources to promote traffic safety.
 - c. Institute enforcement initiatives that target career criminals and habitual traffic offenders.
 - d. Continuous monitoring and evaluating department's programs for fiscal effectiveness.
 - e. Active analysis of personnel staffing levels, deployment, and resource allocation to ensure effectiveness.
3. Encourage collaboration and partnerships with citizens and neighborhoods fostering problem solving and crime mitigation. Accomplish this goal through the following strategy:
 - a. Promote engagement and participations of citizens in active crime prevention and conflict resolution through neighborhood meetings and monthly exchanges.
 - b. Expand and enhance outreach programs which will strengthen partnerships with the community through neighborhood watch program and focus groups.
4. Expect and promote compliance with the department's values, especially personal integrity and ethical behavior by our members and the organization. Accomplish this goal through the following strategy:
 - a. Investigate, review, and finalize all complaints alleging unacceptable or unethical behavior in a timely manner.
 - b. Bi-annually evaluate all personnel for performance.
 - c. Ensure values-based behavior by regular review of department processes and effectiveness.
 - d. Promote teamwork and address conflicts that negatively affect cooperation.
 - e. Constantly reinforce vision, values, and mission of the department.

SIGNIFICANT CHANGES SINCE FY 14

1. Salaries – Full-Time – Increases 2% (\$111,300) due to cost of living increase.
2. Salaries – Part-Time & Temp – Decreases -50% (\$30,000) reflects actual prior year spending.
3. Pension Contribution – Decreases 37% (\$33,000) reflects actual year of services for non-uniformed employees.
4. Insurance-Police Liability – Decreases -18% (\$3,500) due to an anticipated decrease of insurance claims for police cars.
5. Increases to the following accounts due to expenditures (previously or new) Informational Intelligence acquisitions:
 - Maintenance Contracts - Increase \$45,100
 - Office Equipment Maintenance - Increase - \$9,700
 - Office & Computer Equipment –Increase - \$7,000

FISCAL YEAR 2014 PERFORMANCE SUMMARY

- Added three (3) new Neighborhood Watch Units to the existing thirty-five (35).
- Added eight (8) new members to the University City Police Community Focus Group.
- Conducted eleven (11) security audits of residences and businesses.
- Conducted five (5) neighborhood forums on safety awareness and crime prevention.
- Implemented “hot spot” policing strategies in neighborhoods experiencing pattern crimes to reduce occurrences and apprehend offenders.
- Worked with the University City School District on security program and training.



- Had the second successful City-Wide Joint School District Back to School Rally and National Night-Out Celebration. Provided uniform police security for numerous special events to include: bike races, running races, and Loop Festivals.
- Provided police security for the multi-day Fair U-City and maintained safe secure fairgrounds for citizens who attended.
- Continued the hiring effort to bring in qualified individuals as police officers and emergency dispatch operators. Hired six (6) new Probationary Police Officers, four (4) Police Dispatchers, and one (1) Parking Controller.
- Purchased seventeen (17) Laptop Computers for patrol vehicles, thereby giving officers the capability to complete police reports and access the criminal justice network.
- Conducted two (2) Workplace Violence and five (5) training sessions to city businesses/Library employees. Two (2) Identity Theft/Fraud/Safety training sessions to senior citizen establishments; and (1) Crime Prevention Safety Training Session to Washington University students and professors.
- Crime Prevention material is/was provided to the following:
 1. All safety meetings, training sessions, and security audits.
 2. Attendees of the annual National Crime Night Out Against Crime/Back to School Rally Event, Fair U. City, and Washington University in St. Louis Student Information packets.
 3. Focus Group Meetings.
 4. Residents of University City.
- Completing transition of dispatch services to county-wide interoperability radio plan.
- Continuing implementation of security camera project.
- Continuing training of departmental personnel:
 1. Computer aided automated records and report writing system.
 2. Crisis Intervention Training (CIT), which equips them to provide better service to people who are in emotional and mental crisis.
 3. Prioritization of investigative cases to ensure thorough address as well as maintaining case management to ensure efficiency.
 4. Individual staff member training in conformance with state mandated continual training requirements.
 5. Update and maintain security requirements of staff mandated by state and federal authorizing agencies.
 6. Obtained Evidence and Property Room Certification for the Department Evidence Custodian.
 7. All Department employees completed the new Missouri Uniform Law Enforcement Certification required by the Missouri State Highway Patrol.
 8. The Police Department successfully passed two record security and procedural audits conducted by the Missouri State Highway Patrol and FBI Criminal Justice Information Systems (CJIS) Inspectors for Record Keeping, Crime Reporting, Records Maintenance, Security Procedures, REJIS and MULES Certifications, etc.



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

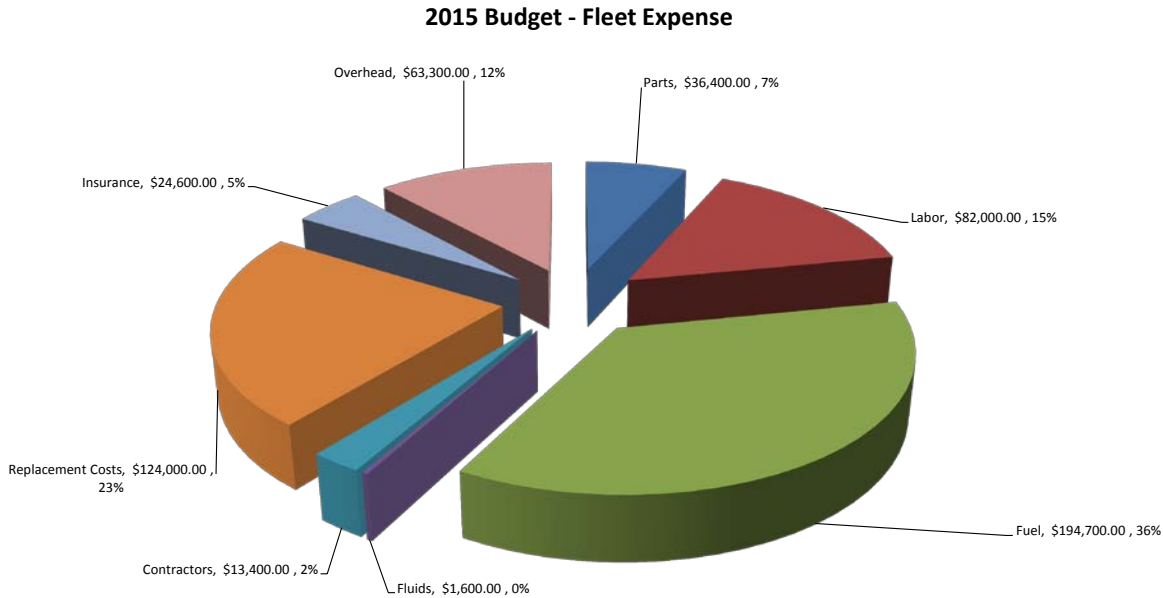
	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	5,166,550	5,196,831	5,565,000	5,565,000	5,360,000	5,676,300	2%
5340 Salaries - Part-Time & Temp	56,330	30,261	60,000	60,000	50,000	30,000	-50%
5380 Overtime	317,669	442,119	273,000	273,000	273,000	250,000	-8%
5420 Workers Compensation	146,675	159,657	167,000	167,000	160,000	160,000	-4%
5460 Medical Insurance	698,027	730,379	788,000	788,000	740,000	750,000	-5%
5660 Social Security Contributions	51,179	49,586	53,000	53,000	53,000	54,000	2%
5700 Clothing Allowance	6,638	6,416	7,000	7,000	7,000	7,000	0%
5740 Pension Contribution Nonunif.	60,131	59,121	90,000	90,000	65,000	57,000	-37%
5780 Residency Allowance	16,332	21,155	20,000	20,000	20,000	20,000	0%
5900 Medicare	68,788	73,482	76,000	76,000	75,000	80,000	5%
Sub-Total Personnel Services	6,590,271	6,768,875	7,099,000	7,099,000	6,803,000	7,084,300	0%
Contractual Services							
6010 Professional Services	3,158	5,762	7,200	7,200	7,200	7,200	0%
6030 Medical Service	3,696	3,957	4,000	4,000	4,000	4,000	0%
6050 Maintenance Contracts	2,005	2,230	5,000	5,000	5,000	50,100	902%
6120 Professional Development	1,666	-	3,500	3,500	3,500	3,500	0%
6130 Advertising & Public Notices	-	465	500	500	500	500	0%
6150 Printing Services	5,170	5,378	8,600	8,600	8,600	8,600	0%
6170 Insurance - Liability	6,175	4,066	4,000	4,000	4,000	4,000	0%
6190 Insurance - Miscellaneous	262	260	1,000	1,000	1,000	1,000	0%
6230 Insurance - Police Liability	17,946	16,244	20,000	20,000	20,000	16,500	-18%
6270 Telephone & Pagers	12,970	16,843	16,000	16,000	20,200	20,800	30%
6380 Equipment Maintenance	26,710	10,147	25,000	25,000	25,000	25,000	0%
6400 Office Equipment Maintenance	25,134	39,016	43,000	43,000	43,000	52,700	23%
6530 Fleet Service & Replacement ¹	389,925	532,655	472,200	472,200	472,200	540,000	14%
6560 Technology Services	150,689	143,560	150,000	150,000	150,000	152,500	2%
6570 Miscellaneous Rentals	2,981	1,049	2,000	2,000	2,000	2,000	0%
6600 Tuition Reimbursement	1,085	3,000	-	-	-	-	0%
6610 Staff Training	12,839	8,062	17,500	17,500	17,500	17,600	1%
6650 Membership & Certification	2,070	1,735	2,500	2,500	2,500	2,500	0%
6700 Misc. Operating Services	2,379	1,040	1,000	1,000	1,000	1,000	0%
6780 Investigation Expenses	-	-	3,000	3,000	3,000	3,000	0%
Sub-Total Contractual Services	666,860	795,469	786,000	786,000	790,200	912,500	16%
Commodities							
7001 Office Supplies	18,034	13,224	19,000	19,000	19,000	19,300	2%
7050 Publications	1,408	1,332	1,500	1,500	1,500	1,500	0%
7090 Office & Computer Equip.	678	4,682	3,500	3,500	3,500	10,500	200%
7210 Chemicals	104	88	600	600	600	600	0%
7330 Food	12,129	13,115	12,900	12,900	12,900	12,900	0%
7370 Institutional Supplies	1,292	(346)	1,560	1,560	1,560	1,500	-4%
7410 License Plates & Badges	1,050	661	2,000	2,000	2,000	2,000	0%
7450 Photographic Supplies	120	1,512	3,500	3,500	3,500	3,500	0%
7490 Building Materials	195	-	800	800	800	800	0%
7530 Medical Supplies	3,273	2,667	4,000	4,000	4,000	2,500	-38%
7570 Hardware & Hand Tools	14,738	20,466	28,240	28,240	28,240	30,500	8%
7770 Wearing Apparel	26,063	26,579	34,000	34,000	34,000	35,000	3%
7810 Sign Supplies	125	-	400	400	400	400	0%
7850 Awards & Gifts	399	216	1,000	1,000	1,000	1,000	0%
Sub-Total Commodities	79,608	84,196	113,000	113,000	113,000	122,000	8%
Capital Outlay							
8120 Computer Equipment	-	86,785	-	-	-	10,000	100%
Sub-Total Capital Outlay	-	86,785	-	-	-	10,000	100%
Total	7,336,739	7,735,325	7,998,000	7,998,000	7,706,200	8,128,800	2%



Department	Police
Program	Police Operations

Fund	General
Account Number	01-30-20

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Police Department's allocation for these services for the 2014 budget is \$540,000. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Police Department currently has 31 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Marked Parking Enforcement Vehicles: 2010 (1)	6
Marked Canine Vehicles: 2006 (1); 2011 (1)	5
Marked Traffic Vehicles: 2011 (1)	5
Patrol Vehicles: 2006 (6); 2012 (5); 2013 (5)	3
Unmarked Supervisor: 2012 (1)	6
Police Chief's Vehicle: 2012 (1)	6
Prisoner Wagon: 2006 (1)	10
Unmarked Investigation Vehicles: 2006 (7); 2011 (1)	6



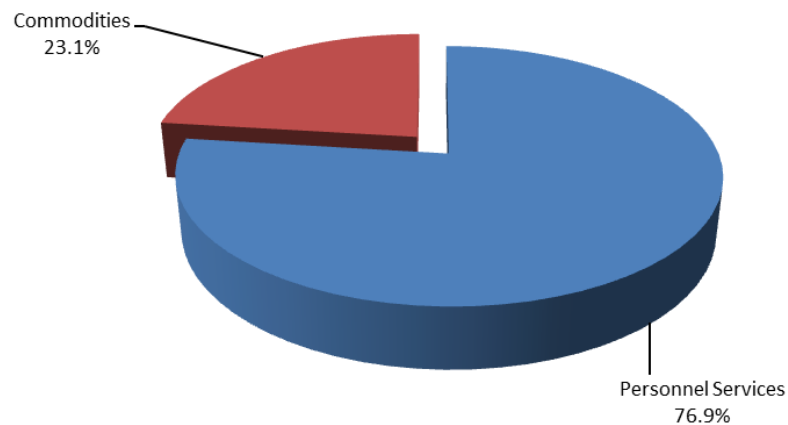
POLICE GRANTS

This program provides for various Police grants. The number and amount of grants will fluctuate from year to year.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	254,736	59,777	25,000	25,000	25,000	25,000	0%
Commodities	33,596	22,420	46,281	46,281	46,281	7,500	-84%
Total	288,332	82,197	71,281	71,281	71,281	32,500	-54%

Expenditure Pie Chart



Use of Funds

Community Development Block Grant (CDBG)*	25,000
Various Grants for Hardware and Hand Tools	7,500

*CDBG funds are used to compensate officers for providing additional patrol in CDBG qualified areas beyond what is funded city-wide.

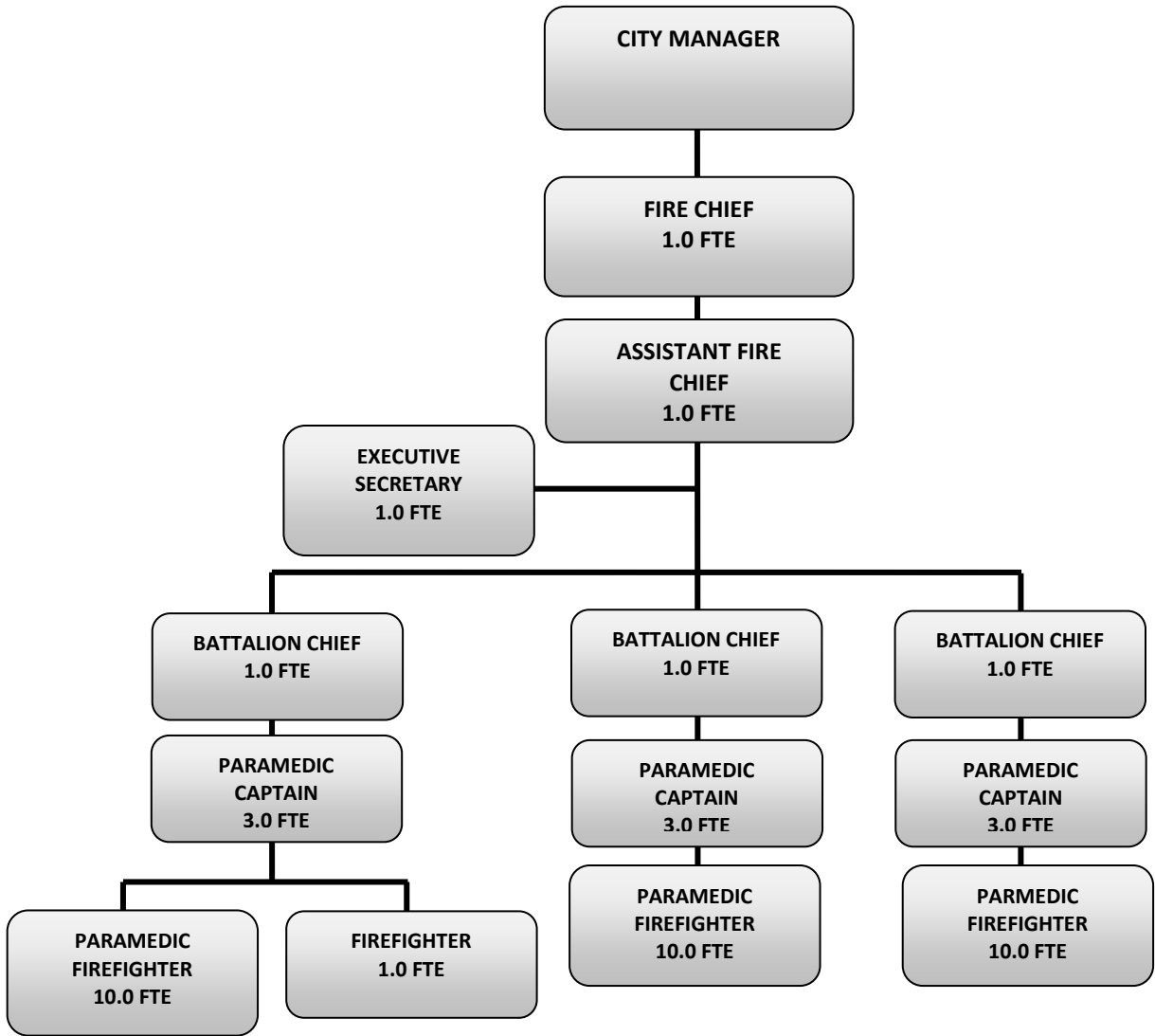


Department	Grants
Program	Police Grants

Fund	Grants
Account Number	22-30-95

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	192,818	33,124	-	-	-	-	0%
5380 Overtime	61,918	26,653	25,000	25,000	25,000	25,000	0%
Sub-Total Personnel Services	254,736	59,777	25,000	25,000	25,000	25,000	0%
Commodities							
7370 Institutional Supplies	2,269	-	-	-	-	-	0%
7570 Hardware & Hand Tools	31,327	22,420	46,281	46,281	46,281	7,500	-84%
Sub-Total Commodities	33,596	22,420	46,281	46,281	46,281	7,500	-84%
Total	288,332	82,197	71,281	71,281	71,281	32,500	-54%

FIRE DEPARTMENT





The University City Fire Department provides emergency services, emergency medical care, fire prevention guidance, and safety education in a professional, progressive, and economical manner to the citizens we serve.

The Fire Department protects the citizens and property of University City against the hazards of fire, natural or man-made disasters, and provides Emergency Medical Services and transportation. The Fire Department also plans, develops, and implements procedures, practices, and guidelines for the safety and welfare of the citizens.

The City of University City, under the statewide mutual aid agreement, operates as a mutual aid partner with all municipalities and/or fire districts in St. Louis County, St. Louis City, Franklin, and St. Charles County areas, as well as statewide if requested.

- Normally, the response time to any given point in the City is within three (3) minutes after receiving notification of the need for an emergency response.
- The Fire Department has the control of all motorized fire apparatus, life-saving vehicles and firefighting equipment of every kind belonging to the City.
- The Fire Department is a very progressive, proactive Fire Department, which strives for excellence each year by providing the most advanced emergency medical care and fire protection in St. Louis County.
- The Fire Department participates in numerous public relations events during the year including block parties, neighborhood watch programs, children's birthday parties and numerous other events in which the public meets the firefighters and views the tools and equipment used daily. In addition, the Fire Department has taught hundreds of school age children fire safety lessons.

Fire Prevention

The Fire Department conducts fire prevention activities throughout the year, in addition to the safety and fire prevention talks at each school during *Fire Prevention Week*. The Department has held fire safety and fire extinguisher classes for several businesses and multi-resident buildings in the City. The Fire Department also provides and installs smoke detectors and replacement batteries at no charge to any City resident in need.

Pre-Plan Summary

The Fire Department is in the second year of a three (3) year project to pre-plan all commercial, educational, and places of assembly for improving our firehouse database and to meet Insurance Services Office (ISO) criteria. These pre-plans will also improve efficiency of future commercial inspections and provide building and occupancy information in times of emergency operations.

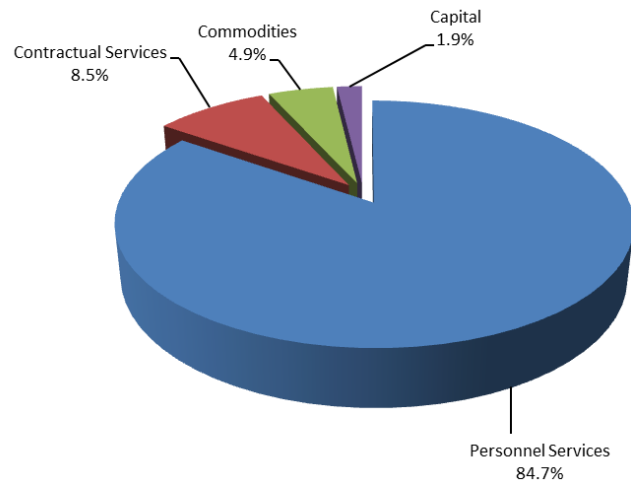
PERSONNEL SUMMARY

Full-Time			
	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Fire			
<i>Fire Operations</i>			
Fire Chief	1.0	1.0	1.0
Assistant Fire Chief	-	1.0	1.0
Battalion Chief	3.0	3.0	3.0
Paramedic Fire Captain	9.0	9.0	9.0
Paramedic Firefighter	29.0	30.0	30.0
Firefighter	1.0	1.0	1.0
Executive Secretary to Chief	1.0	1.0	1.0
Fire Personnel Total	44.0	46.0	46.0

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	3,568,866	3,570,726	3,846,000	3,846,000	3,842,800	3,791,200	-1%
Contractual Services	366,494	380,201	355,530	355,530	355,500	382,100	7%
Commodities	115,413	157,108	180,400	180,400	176,800	219,300	22%
Capital Outlay	6,750	4,931	256,700	256,700	256,700	85,000	-67%
Total	4,057,523	4,112,966	4,638,630	4,638,630	4,631,800	4,477,600	-3%

Expenditure Pie Chart



SIGNIFICANT CHANGES IN FY 2014

1. Overtime - Decreases 22% (\$26,000) lowering call-in overtime hours.
2. Professional Development – Increases 49% (\$7,300) additional conference for the Fire Chief and Assistant Fire Chief to attend.
3. Maintenance Contracts – Increases 100% (\$7,800) is a new account for us. IT has reassigned expenses to individual departments.
4. Office Equipment Maintenance – Increases 58% (\$3,000) addition of the color copier needed at the new firehouse.
5. Publications – Increases 155% (\$6,200) providing multi-language pamphlets at Public Relation's events.
6. Office & Computer Equipment – Increases 336% (\$9,400) allowing for IT to replace/upgrade laptops.
7. Medical Supplies – Decreases 14% (\$8,600) purchased new Automated External Defibrillator (AEDs) for various locations in city buildings in FY 2014.
8. Hardware & Hand Tools – Increases 38% (\$19,800) purchasing "Swift Water Rescue" equipment for upcoming training.
9. Uniforms & Safety Gear – Increases 37% (\$11,900) allotting for multiple new crew members being added or replaced.



PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Fires:				
Fire/Explosion	29	17	10	19
Structure fire	52	57	46	52
Outside of structure fire	8	5	4	6
Vehicle fire	33	19	18	23
Trees, brush, and grass fire	26	23	8	19
Refuse fire	32	21	22	25
Outside spill	1	0	0	0
Fire/Explosion (not classified)	2	0	0	1
Chimney fire	3	1	0	1
Cooking fire	36	50	80	55
Confined to container	6	4	0	3
Total Fires	228	197	188	204
Classification of All Fire Calls:				
Fire/Explosion	228	197	188	204
Over-pressure rupture	2	24	5	10
Rescue call and EMS	1,113	479	263	618
Hazardous Condition	193	165	69	142
False call	342	269	110	240
Service call	97	135	52	95
Good intent	423	312	142	292
Other situations	3	6	2	4
Total Classification of All Fire Calls	2,401	1,587	831	1,605
Fire and Ambulance Calls:				
Fire call each year	2,401	1,587	831	1,605
Assist to other Fire Departments	126	122	108	119
Assist from other Fire Departments	300	81	114	165
Ambulance call each year	4,244	3,845	3,318	3,802
Assist to other Departments (ambulance service)	16	11	16	14
Assist from other Departments (ambulance service)	93	95	98	95
Total Fire and Ambulance Calls	7,180	5,741	4,485	5,800

**MOBILE EQUIPMENT**

Quantity	Year	Make	Model	Description
1	2007	Chevrolet	Tahoe	Command Car
1	2012	Pierce	1500 GPM Pumper	Diesel Powered
1	1999	Saulsbury	1500 GPM Pumper	Diesel Powered
1	2003	100' Bronto		Sky Lift Ladder Truck
1	2012	International	Med Tech	Ambulance
1	2001	Freightliner	Med Tech	Ambulance
1	2009	Chevrolet	Med Tech	Ambulance
1	2004	Chevrolet	Pickup Truck	Reserve Command Car
1	2014	Chevrolet	Tahoe	Fire Chief Command Car
1	2008	Chevrolet	Trailblazer	Assistant Fire Chief Command Car

* All vehicles (except reserves) are equipped with two-way radios, cell phone and laptops.



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

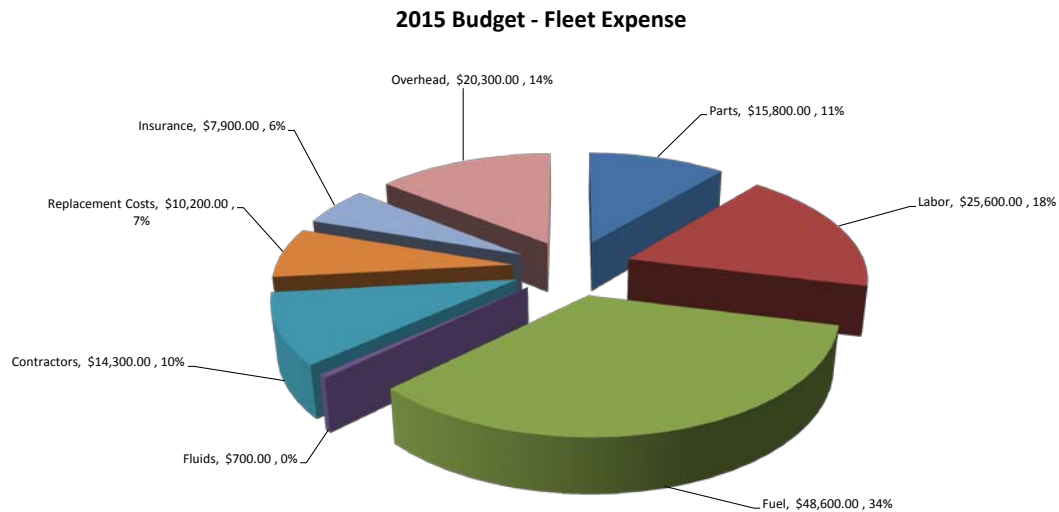
	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	2,859,154	2,839,296	3,080,000	3,080,000	3,080,000	3,070,300	0%
5380 Overtime	130,873	128,610	120,000	120,000	120,000	94,000	-22%
5420 Workers Compensation	177,857	191,246	175,000	175,000	175,000	180,000	3%
5460 Medical Insurance	327,292	341,812	393,000	393,000	390,000	367,000	-7%
5660 Social Security Contributions	6,965	2,652	3,000	3,000	3,000	3,000	0%
5700 Clothing Allowance	25,700	25,250	26,000	26,000	25,800	26,000	0%
5740 Pension Contribution Nonunif.	3,628	3,567	5,000	5,000	5,000	4,900	-2%
5900 Medicare	37,397	38,293	44,000	44,000	44,000	46,000	5%
Sub-Total Personnel Services	3,568,866	3,570,726	3,846,000	3,846,000	3,842,800	3,791,200	-1%
Contractual Services							
6010 Professional Services	97,500	105,980	20,700	20,700	20,700	28,000	35%
6030 Medical Service	5,498	6,622	8,600	8,600	8,600	9,700	13%
6040 Events & Receptions	357	1,474	1,000	1,000	1,000	1,000	0%
6050 Maintenance Contract	-	-	-	-	-	7,800	100%
6120 Professional Development	2,319	3,401	6,650	6,650	6,650	8,900	34%
6150 Printing Services	509	648	1,000	1,000	1,000	1,000	0%
6160 Insurance - Property & Auto	16,669	6,214	12,000	12,000	12,000	28,000	133%
6170 Insurance - Liability	4,692	3,401	4,500	4,500	4,500	5,500	22%
6210 Insurance - Flood	719	766	1,000	1,000	1,000	1,000	0%
6250 Natural Gas	2,269	2,738	10,000	10,000	10,000	10,000	0%
6260 Electricity	10,059	10,381	18,000	18,000	18,000	18,000	0%
6270 Telephone & Pagers	9,789	9,445	16,235	16,235	16,200	16,300	0%
6280 Water	968	1,168	1,800	1,800	1,800	2,100	17%
6290 Sewer	601	708	2,400	2,400	2,400	2,400	0%
6360 Building Maintenance	6,113	1,642	9,000	9,000	9,000	9,000	0%
6380 Equipment Maintenance	29,664	22,664	29,000	29,000	29,000	29,000	0%
6400 Office Equipment Maintenance	986	5,787	5,200	5,200	5,200	8,200	58%
6530 Fleet Service & Replacement ¹	144,145	160,507	160,700	160,700	160,700	143,400	-11%
6600 Tuition Reimbursement	6,587	4,093	9,000	9,000	9,000	9,000	0%
6610 Staff Training	24,159	28,793	33,700	33,700	33,700	38,700	15%
6640 Exterminations	220	284	500	500	500	500	0%
6650 Membership & Certification	2,477	2,105	3,045	3,045	3,050	3,100	2%
6700 Misc. Operating Services	194	1,380	1,500	1,500	1,500	1,500	0%
Sub-Total Contractual Services	366,494	380,201	355,530	355,530	355,500	382,100	7%
Commodities							
7001 Office Supplies	3,411	3,356	4,500	4,500	4,500	4,500	0%
7050 Publications	1,745	3,806	4,000	4,000	400	10,200	155%
7090 Office & Computer Equip.	543	21,826	2,800	2,800	2,800	12,200	336%
7210 Chemicals	6,804	12,168	7,800	7,800	7,800	8,000	3%
7330 Food	755	650	1,000	1,000	1,000	1,000	0%
7370 Institutional Supplies	3,666	8,617	8,400	8,400	8,400	8,400	0%
7410 License Plates & Badges	261	1,381	1,500	1,500	1,500	1,500	0%
7450 Photographic Supplies	952	636	1,000	1,000	1,000	1,000	0%
7530 Medical Supplies	46,055	45,067	63,600	63,600	63,600	55,000	-14%
7570 Hardware & Hand Tools	21,778	26,489	51,800	51,800	51,800	71,600	38%
7770 Wearing Apparel	27,955	31,626	32,000	32,000	32,000	43,900	37%
7850 Awards & Gifts	1,488	1,486	2,000	2,000	2,000	2,000	0%
Sub-Total Commodities	115,413	157,108	180,400	180,400	176,800	219,300	22%
Capital Outlay							
8140 Software Systems	-	4,931	-	-	-	-	0%
8120 Computer Equipment	-	-	-	-	-	5,000	100%
8200 Vehicles & Equipment	6,750	-	256,700	256,700	256,700	80,000	-69%
Sub-Total Capital Outlay	6,750	4,931	256,700	256,700	256,700	85,000	-67%
Total	4,057,523	4,112,966	4,638,630	4,638,630	4,631,800	4,477,600	-3%



Department	Fire
Program	Fire Operations

Fund	General
Account Number	01-35-25

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Fire Department's allocation for these services for the 2015 budget is \$143,400. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

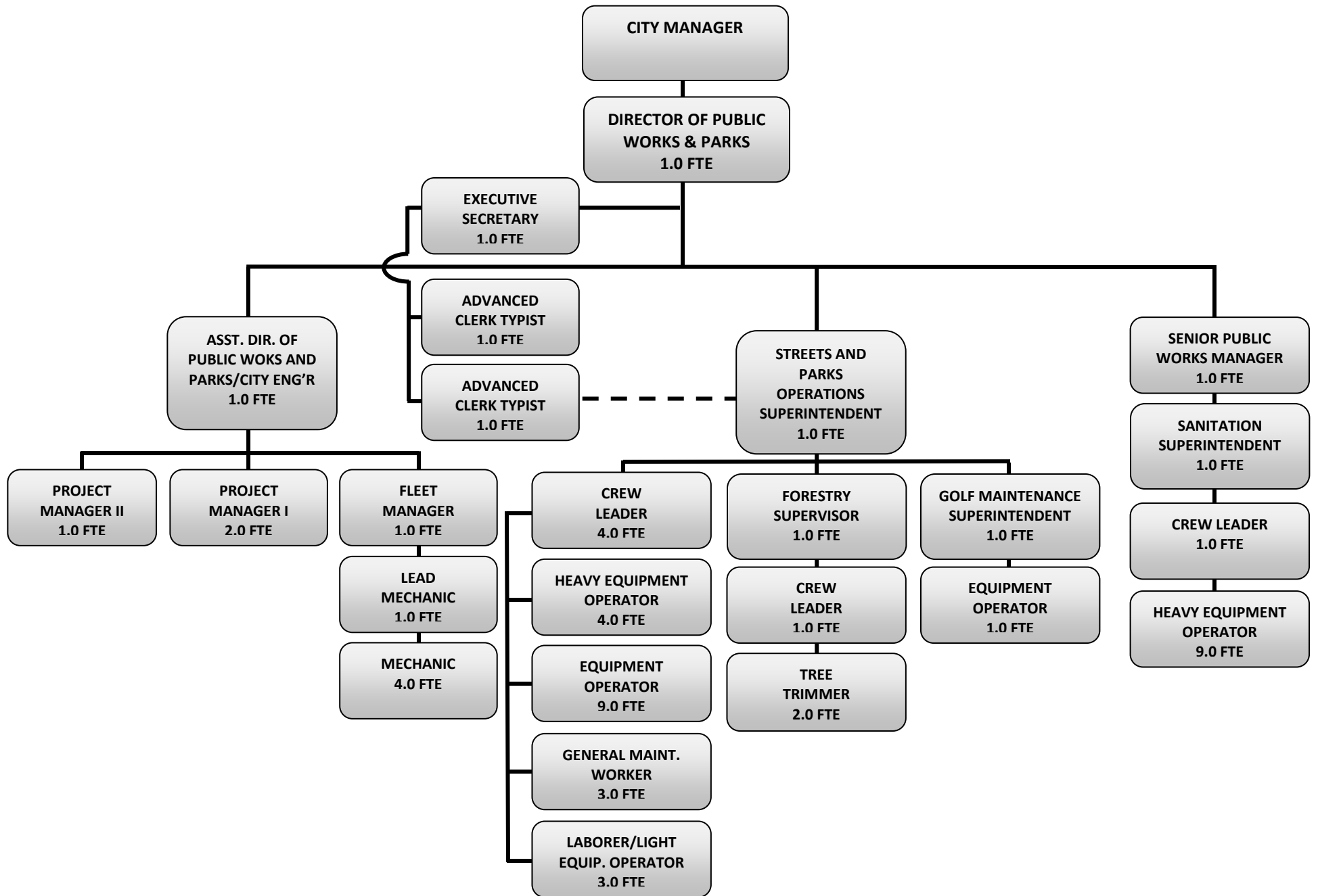


The Fire Department currently has 10 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Crew Cab: 2004 (1)	8
Chevy Medtec Ambulance: 2009 (1)	8
Chevy Trailblazer/Tahoe: 2007 (2)	8
Chevy Trailblazer: 2008 (1)	8
E-One Rescue/Bronto Ladder: 2004 (1)	15
International/Osage Ambulance: 2012 (1)	5
Medtec Ambulance: 2001 (1)	5
Saulsbury Rescue Pumper: 1999 (1)	10
Pierce Rescue Pumper: 2012 (1)	10

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PUBLIC WORKS and PARKS DEPARTMENT





PUBLIC WORKS AND PARKS

The Public Works and Parks Department provides the physical facilities (infrastructure) and services that serve public needs.

The Department is organized into five divisions:

1. Administration & Engineering
2. Streets, Parks and Forestry Maintenance
3. Golf Course Maintenance
4. Solid Waste Management
5. Fleet Maintenance

Many traditional city services are provided by the Public Works and Parks Department. These services include: administration & engineering design, construction management, snow and ice control, leaf collection, street and bike trail maintenance, street lighting and traffic control, fleet service and maintenance, solid waste and recycling services, administration, and maintenance of City parks, including forestry services. The Department also represents the City on projects and issues with federal, state, local and community organizations.

The major infrastructure facilities and properties include:

- 81 centerline miles of street
- 7 miles of alley
- 24 bridges
- 4 parking lots
- 5 miles of bike trails
- 115 miles of sidewalk
- 160 vehicles
- 513 city-owned street lights
- 5,400 regulatory/street name signs
- 8 traffic signals
- 18 parks
- 129 boulevard strips
- 16 play equipment areas
- 14 ball diamonds
- 12 soccer and football fields
- 1 outdoor swimming pool
- 2 ponds
- 1 nine-hole golf course
- 1 community center
- 1 recreation facility
- 1 indoor soccer field
- Approximately 35,000 City-owned trees



PUBLIC WORKS AND PARKS

PERSONNEL SUMMARY

Full-Time Personnel Summary by Department/Program	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Public Works and Parks			
<i>Administration & Engineering</i>			
Director of Public Works and Parks	1.0	1.0	1.0
Assistant Director of Public Works and Parks/City Engineer	1.0	1.0	1.0
Senior Public Works Manager	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0
Project Manager I	2.0	2.0	2.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	1.0	1.0	1.0
<i>Administration & Engineering Personnel Total</i>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
<i>Streets, Parks, and Forestry Maintenance</i>			
Streets and Parks Operations Superintendent	1.0	1.0	1.0
Forestry Supervisor	1.0	1.0	1.0
Crew Leader	5.0	5.0	5.0
General Maintenance Worker	2.0	2.0	3.0
Heavy Equipment Operator	5.0	5.0	4.0
Tree Trimmer	2.0	2.0	2.0
Equipment Operator	9.0	9.0	9.0
Advanced Clerk Typist	1.0	1.0	1.0
Laborer/Light Equipment Operator	4.0	4.0	3.0
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	<u>30.0</u>	<u>30.0</u>	<u>29.0</u>
<i>Golf Course Maintenance</i>			
Golf Maintenance Superintendent	1.0	1.0	1.0
Equipment Operator	1.0	1.0	1.0
<i>Golf Course Maintenance Personnel Total</i>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
<i>Fleet Maintenance</i>			
Fleet Manager	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0
Mechanic	4.0	4.0	4.0
<i>Fleet Maintenance Personnel Total</i>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
<i>Solid Waste Management</i>			
Sanitation Superintendent	1.0	1.0	1.0
Crew Leader	1.0	1.0	1.0
Heavy Equipment Operator	9.0	9.0	9.0
<i>Solid Waste Management Personnel Total</i>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
Public Works and Park Department Personnel Total	<u><u>57.0</u></u>	<u><u>57.0</u></u>	<u><u>56.0</u></u>



PUBLIC WORKS AND PARKS

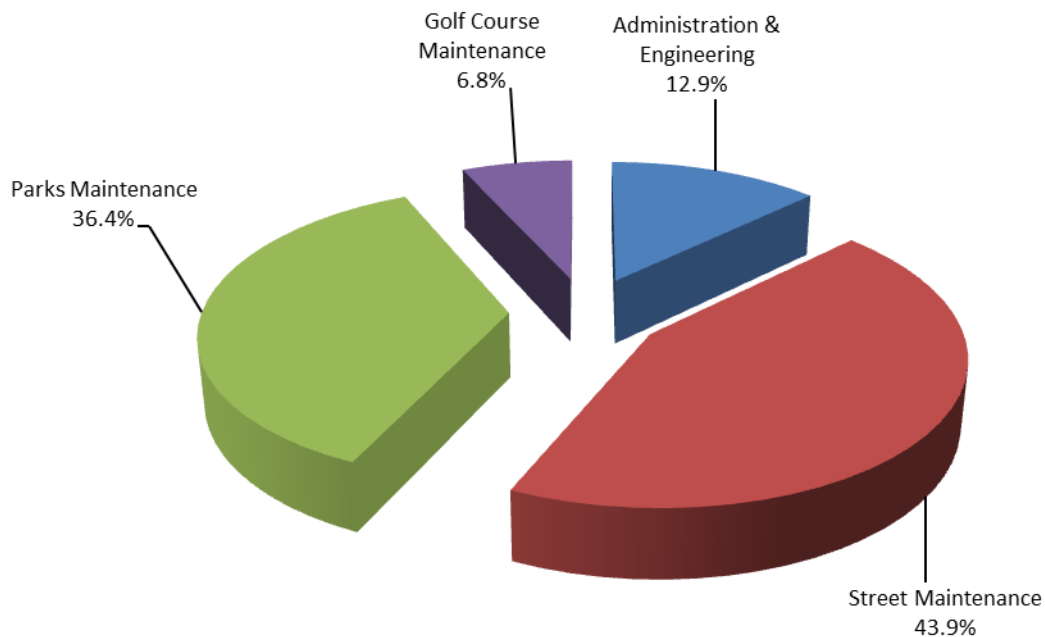
Part-Time Personnel Summary by Department/Program	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Public Works and Parks Department			
<i>Administration & Engineering</i>			
Engineering Technician	-	0.6	0.7
<i>Administration & Engineering Personnel Total</i>	-	0.6	0.7
<i>Streets, Parks, and Forestry Maintenance</i>			
Parks Laborer	1.3	1.8	1.8
Streets Laborer	1.3	0.9	0.9
<i>Streets, Parks, and Forestry Maintenance Personnel Total</i>	2.6	2.7	2.7
<i>Golf Course Maintenance</i>			
Golf Laborer	0.5	0.5	0.5
<i>Golf Course Maintenance Personnel Total</i>	0.5	0.5	0.5
<i>Fleet Maintenance</i>			
Fleet Laborer	-	-	0.7
<i>Fleet Maintenance Personnel Total</i>	-	-	0.7
<i>Solid Waste Management</i>			
Laborer	1.8	1.8	1.8
<i>Solid Waste Management Personnel Total</i>	1.8	1.8	1.8
Public Works and Parks Department Personnel Total	4.9	5.6	6.4



PUBLIC WORKS AND PARKS

PROGRAM AS A PERCENTAGE OF DEPARTMENT BUDGET (General Fund)

Program	Personnel	Contractual	Commodities	Capital	Total
Administration & Engineering	507,900	87,200	13,500	-	608,600
Street Maintenance	588,000	1,246,500	215,800	25,000	2,075,300
Parks Maintenance	1,171,000	460,800	60,600	30,000	1,722,400
Golf Course Maintenance	149,000	78,200	57,100	35,000	319,300
Total	2,415,900	1,872,700	347,000	90,000	4,725,600





ADMINISTRATION & ENGINEERING

The Administration/Engineering Division of the Public Works and Parks Department is divided into two areas: Administration and Engineering.

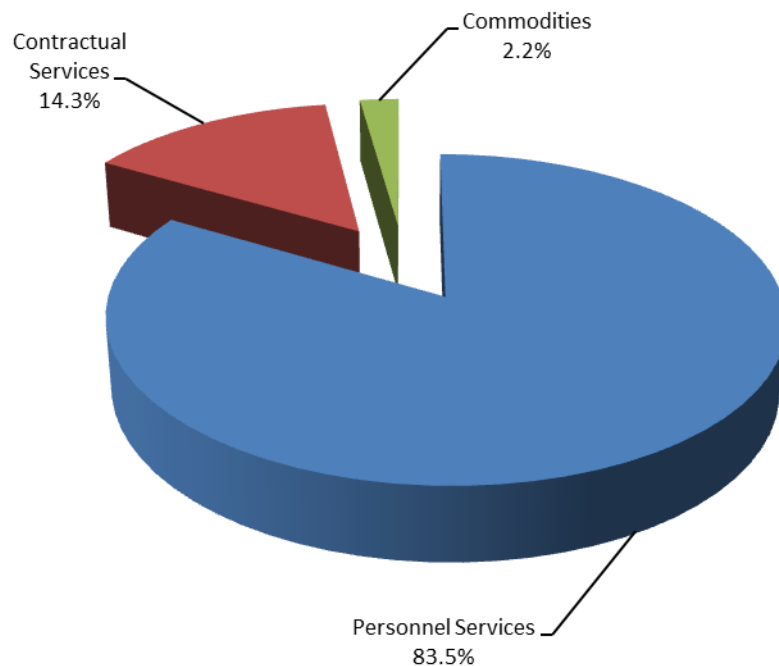
Administration manages functions such as human resources, approval of purchases and procurements, priority of work, annual goal setting, and overall strategic planning. Administration interprets existing city policies and guides the development of new policies to effectively implement the directions of the City Manager and City Council.

Engineering includes management, design, construction, and review of all projects containing public infrastructure and involving City right-of-way. Engineering oversees long-range planning of infrastructure improvements, plan review for development projects, and coordination with utilities and negotiation of easements.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	495,554	492,127	498,300	498,300	499,600	507,900	2%
Contractual Services	22,920	122,495	86,680	108,680	102,680	87,200	-20%
Commodities	9,135	4,275	10,250	10,250	8,000	13,500	32%
Capital Outlay	-	-	10,000	10,000	-	-	-100%
Total	527,609	618,897	605,230	627,230	610,280	608,600	-3%

Expenditure Pie Chart





GOALS

1. Continue to explore opportunities with adjacent communities or cross-jurisdictional agencies to jointly bid projects for street micro-surfacing, overlay, striping, streetscape improvements, or grant opportunities.
2. Implement the Request Tracking module of MyGov for Public Works and Parks related functions.
3. Continue the process of developing an Americans with Disabilities Act Transition Plan for the public right-of-way.
4. Continue street sign replacement to meet the new federal Manual on Uniform Traffic Control Devices (MUTCD) standards.
5. Continue to inventory other City owned assets within the right-of-way, including bridges, dumpsters, curb ramps, striping, etc.
6. Complete Jackson Ave. – Balson Ave. Pedestrian Improvements design.
7. Coordinate with other emergency first responders and train staff, as required.
8. Coordinate design and construction of the Annual Street, Sidewalk, and Curb Ramps (ADA – compliant) Maintenance Program.
9. Complete Olive – Westgate Intersection Improvements construction.
10. Design and construct Heman Park Improvements per the approved Master Plan and subsequent phases of Lewis Park Improvements.
11. Continue to analyze traffic requests and provide recommendations to Traffic Commission.
12. Continue to collect traffic count data on City streets.

SIGNIFICANT CHANGES SINCE FY 2014 BUDGET

- Salaries Part-Time Temp – Increases 33% (\$6,000) due to additional hours required for project management.
- Maintenance Contracts – Increases 300% (\$3,000) due to transfer of GIS Maintenance Contract from IT to Engineering.
- Professional Development – Increases 22% (\$640) due to attendance at one national event and City Engineer to attend one state event.
- Advertising & Public Notices – Increases 30% (\$1,850) due to increase in number of bidding projects and need to meet minority requirements.
- Staff Training – Increases 35% (\$1,200) due to additional requirements and needs for staff expertise.
- Office and Computer Equipment – Increases 100% (\$3,600) due to three (3) computers being upgraded.

SIGNIFICANT BUDGETARY ISSUES

1. Public demand for additional information (data).
2. Manual on Uniform Traffic Control Devices (MUTCD) requires upgrade on all city signs.
3. Aging infrastructure requires additional work and upgrading of sidewalk facilities to mandatory compliance with Americans with Disabilities Act.
4. Clean Water Act and Metropolitan St. Louis Sewer District Stormwater Phase II permit compliance costs more money in terms of additional monitoring and regulating duties, and requires municipal operations and maintenance upgrades.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

1. Completed the construction of the sidewalk and curb ramp upgrades on Etzel, Kingsland, 82nd and Old Bonhomme.
2. Completed the construction of the Ferguson Bridge upgrade project.
3. Completed the installation of the Jackson Pedestrian Signal.



PUBLIC WORKS AND PARKS

4. Implemented a mock roundabout at Delmar-Trinity intersection in Civic Plaza.
5. Completed the design and construction of Bicycle Striping on Canton, Old Bonhomme & Jackson project.
6. Completed the design and right-of-way acquisition for Olive-Westgate Intersection Improvements project.
7. Completed the design of Chamberlain Bridge Replacement project and began construction.
8. Completed two Community Development Block Grant improvement projects.
9. Completed maintenance and grow-in program for the Heman Park Athletic Field Irrigation System Installation Project.
10. Completed design and construction of the Annual Park and Street Maintenance Program.
11. Completed bi-annual pavement ratings to update the maintenance records for public streets and sidewalks/curbs.
12. Completed project coordination for the Great Rivers Greenway Centennial Trail from Shaw Park in Clayton to Olive Boulevard.
13. Completed the street sign inventory and analysis and initiated organized sign replacement effort.
14. Completed the construction of Transfer Station Structural Improvements.
15. Continued plan review and permitting coordination for Loop Trolley project.
16. Completed project coordination for St. Louis County Midland Infrastructure Upgrades project.
17. Initiated annual routine implementation of Asphalt Rejuvenators and Ultra-thin Bonded Asphalt Wearing Surface projects.
18. Continued project coordination for Washington University Loop Student Living Initiative project.
19. Completed Appleton Pedestrian Bridge access sidewalk replacement project.
20. Completed the design of Ackert Walkway at Melville Plaza improvements and began construction.
21. Completed and closed out Wilson Avenue Flood Buyout program.
22. Completed Teasdale Sidewalk Connection project.
23. Completed George St. Rehabilitation project.

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Number of Permits Issued	357	372	367	350
Number of development plans reviewed	4	4,175	5,850	5,000
Number of MSD and utility work plans reviewed	4	5	12	7
Tons of asphalt repairs/improvements	1,667	8,201	9,600	4,000
Sq. ft. of concrete repairs/improvements	25,387	82,100	55,250	33,200
Linear feet of concrete curb repairs	854	6,260	6,415	3,750
Number of blocks of streets improved PASER ranking	18	47	44	20
Number of ADA Ramps made compliant	25	156	94	61
Number of traffic requests received/processed	39	34	43	40
Number of blocks traffic count data collected	NA	11	50	50
Dollar amount of projects completed	\$785,000	\$2,563,000	\$3,344,000	\$2,152,000
Dollar amount of grants received	\$200,000	\$1,367,000	\$808,000	\$747,000



Department	Public Works and Parks
Program	Administration & Engineering

Fund	General
Account Number	01-40-30

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	362,486	372,605	340,500	340,500	340,500	356,000	5%
5340 Salaries - Part-Time & Temp	-	601	18,000	18,000	20,400	24,000	33%
5380 Overtime	482	101	600	600	500	500	-17%
5420 Workers Compensation	8,710	7,888	10,000	10,000	9,000	9,000	-10%
5460 Medical Insurance	51,833	47,857	52,000	52,000	52,000	52,000	0%
5660 Social Security Contributions	24,400	22,792	22,000	22,000	22,000	24,000	9%
5740 Pension Contribution Nonunif.	35,536	34,939	50,000	50,000	50,000	36,900	-26%
5900 Medicare	5,707	5,344	5,200	5,200	5,200	5,500	6%
Sub-Total Personnel Services	495,554	492,127	498,300	498,300	499,600	507,900	2%
Contractual Services							
6010 Professional Services	(1,301)	63,787	41,000	63,000	63,000	39,000	-5%
6040 Events & Receptions	39	140	200	200	200	200	0%
6050 Maintenance Contracts	-	50	1,000	1,000	1,000	4,000	300%
6070 Temporary Labor	-	16,415	10,000	10,000	5,000	10,000	0%
6090 Postage	30	4	500	500	300	400	-20%
6110 Mileage Reimbursement	2,117	2,576	2,000	2,000	1,000	1,000	-50%
6120 Professional Development	223	1,206	2,860	2,860	2,860	3,500	22%
6130 Advertising & Public Notices	4,756	5,769	6,150	6,150	9,000	8,000	30%
6140 Photo - Blueprinting Services	139	60	2,150	2,150	1,000	1,000	-53%
6150 Printing Services	350	542	1,000	1,000	500	500	-50%
6170 Insurance - Liability	3,671	3,401	3,500	3,500	3,500	3,500	0%
6260 Electricity	995	1,109	-	-	-	-	0%
6270 Telephone & Pagers	2,401	2,733	3,440	3,440	3,440	3,400	-1%
6380 Equipment Maintenance	-	5	500	500	500	500	0%
6400 Office Equipment Maintenance	5,721	8,905	7,000	7,000	6,000	6,000	-14%
6560 Technology Services	-	11,000	-	-	-	-	0%
6610 Staff Training	956	1,226	3,400	3,400	3,400	4,600	35%
6650 Membership & Certification	2,823	3,567	1,980	1,980	1,980	1,600	-19%
Sub-Total Contractual Services	22,920	122,495	86,680	108,680	102,680	87,200	1%
Commodities							
7001 Office Supplies	5,682	3,403	4,000	4,000	4,000	4,000	0%
7050 Publications	115	49	1,000	1,000	1,000	1,000	0%
7090 Office & Computer Equip.	1,664	210	-	-	-	3,600	100%
7370 Institutional Supplies	76	53	500	500	500	500	0%
7530 Medical Supplies	68	184	200	200	100	100	-50%
7570 Hardware & Hand Tools	1,161	295	4,150	4,150	2,000	4,100	-1%
7770 Wearing Apparel	297	-	200	200	200	200	0%
7850 Awards & Gifts	22	81	200	200	200	-	-100%
Sub-Total Commodities	9,135	4,275	10,250	10,250	8,000	13,500	32%
Capital Outlay							
8200 Vehicles & Equipment	-	-	10,000	10,000	-	-	-100%
Sub-Total Capital Outlay	-	-	10,000	10,000	-	-	-100%
Total	527,609	618,897	605,230	627,230	610,280	608,600	1%



STREETS, PARKS AND FORESTRY MAINTENANCE

The Streets, Parks, and Forestry Maintenance Division focuses on public infrastructure, including streets, parks and trees throughout the City

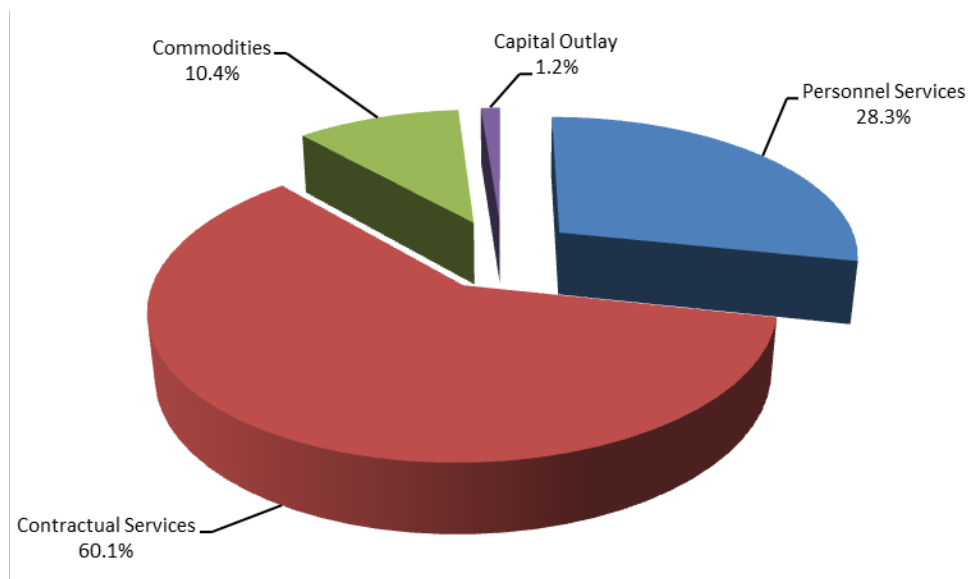
Streets' major emphasis is on street maintenance and the preservation of streets, sidewalks, streetlights, and bridges throughout the City. Street Personnel is also responsible for spring and fall curbside Leaf Collection, residential street sweeping, snow removal and the operation of the Ruth Woods composting facility.

Parks and Forestry is responsible for the development and maintenance of the parks and greenways of the City. There are approximately 150 City-owned parcels (comprising almost 300 acres) which require grass trimming, snow removal, and trash collection on a routine basis. This Division is also responsible for the care and maintenance of all trees on public property and for the enforcement of the City's ordinance governing hazardous trees on private property. This includes removal and replacement of dead and diseased trees, pruning, storm damage cleanup, regular watering of new trees, and stump removal.

BUDGET EXPENDITURES

	FY 2012	FY 2013	FY 2014	FY 2014	FY 2014	FY 2015	% over
Street Maintenance	Actual	Actual	Original	Amended	Estimated	Budget	FY 2014
Personnel Services	721,220	664,261	652,100	652,100	645,100	588,000	-10%
Contractual Services	1,045,115	1,110,036	1,037,640	994,860	994,860	1,246,500	25%
Commodities	154,798	118,528	235,120	235,120	163,950	215,800	-8%
Capital Outlay	(2,843)	-	37,000	37,000	-	25,000	-32%
Total	1,918,290	1,892,825	1,961,860	1,919,080	1,803,910	2,075,300	8%

Expenditure Pie Chart



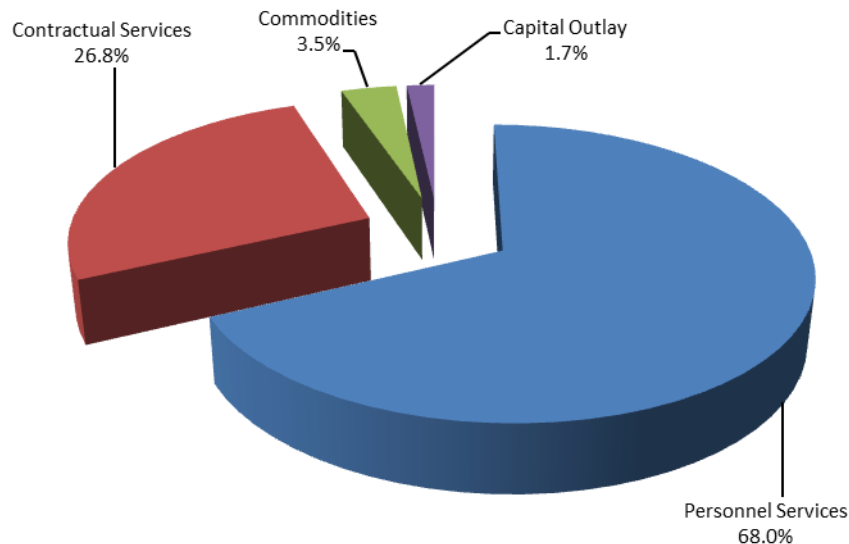


PUBLIC WORKS AND PARKS

BUDGET EXPENDITURES

Parks & Forestry	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	1,288,366	1,158,696	1,129,000	1,129,000	1,121,000	1,171,000	4%
Contractual Services	459,242	512,843	516,660	516,660	449,360	460,800	-11%
Commodities	54,692	45,396	66,350	66,350	57,850	60,600	-9%
Capital Outlay	-	11,405	20,000	20,000	-	30,000	50%
Total	1,802,300	1,728,340	1,732,010	1,732,010	1,628,210	1,722,400	-1%

Expenditure Pie Chart



GOALS

Streets

1. Continue to conduct crack sealing, pothole patching, asphalt base repairs, and other maintenance operations to extend the life expectancy of the City's streets.
2. Continue the process of inventory and assessment of the City's current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
3. Increase the number of sidewalk grindings in an effort to lessen total sidewalk slab replacements.

Parks and Forestry

1. Complete renovations at Lewis Park.
2. Replace deteriorating tie wall at the Park Maintenance shop.
3. Improve turf quality at Heman Park Soccer Field #3.
4. Drainage improvements (Laser Leveling) for Jack Buck infield.



SIGNIFICANT CHANGES SINCE FY 14

Streets

- Maintenance Contract – Increases 2,438% (\$195,000) due to transfer of Maintenance Contracts to Streets from Capital Improvements.
- Equipment Maintenance – Increases 67% (\$4,000) due to increased maintenance and repairs of existing equipment.
- Traffic Signal Maintenance – Increases 29% (\$2,000) due to increase in number of traffic signals.
- Foods – Increases 100% (\$300) due to ice for coolers listed separately.
- Institutional Supplies – Increases 300% (\$1,500) due to transfer of Facilities Expenditures to Street Division.
- Street Construction – Increases 100% (\$10,000) due to major street repair required on Forest Green Ct.
- Vehicles & Equipment – Increases 100% (\$10,000) due to purchase of concrete sidewalk grinder.

Parks and Forestry

- Professional Services – Increases 100% (\$1,000) due to need for additional consultant services.
- Office and Computer Equipment – Increases 100% (\$1,200) due to need to upgrade one (1) computer.
- Recreational Supplies – Increases 26% (\$2,500) due to adding manufactured trash receptacles to upgraded parks.
- Uniform & Safety Gear – Increases 50% (\$500) due to need for additional safety equipment.
- Misc. Improvements – Increase 50% (\$10,000) due to re-construction of Maintenance Building retaining wall.

SIGNIFICANT BUDGETARY ISSUES

1. The MUTCD is a national standard, mandatory by law, for all traffic control devices installed on any street, highway, or bicycle trail, whether public or private. The Department must implement a method to maintain sign retro reflectivity and pavement markings at or above minimum levels. This will impact the commodities budget of the Public Works and Parks Department and may also have an impact on staff time to perform other duties.
2. A recent assessment of our parks and playgrounds published by Mid-County Region indicate numerous suggestions to become compliant to meet Americans with Disabilities Act Guidelines.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

Streets

1. Continued to increase the amount of in-house crack sealing, pothole patching, and other maintenance operations to extend the life expectancy of the City's streets.
2. Continue the inventory and assessment of the City's current street signs in accordance with the Manual on Uniform Traffic Control Devices (MUTCD).
3. Assisted contractor with installation of mock roundabout installation.

Parks and Forestry

1. Acquired St. Louis County Municipal Grant for pond and park renovations at Lewis Park.
2. Acquired St. Louis County Municipal Grant for Park Master Plan Grant for Heman Park.
3. Replacement of pavilion and restroom at Millar Park.



PUBLIC WORKS AND PARKS

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Streets				
Number of pedestrian crosswalks striped	8	20	16	16
Cubic yards of leaves collected	18,805	23,000	24,000	23,000
Number of snow/ice removal emergency	3	8	9	8
Number of times residential streets are swept annually	3	3	3	3
Number of signs erected	495	411	750	750
Tons of salt spread	300	500	1,200	1,200
Tons of asphalt placed	450	475	500	500
Number of sidewalk grindings	0	0	0	40
Parks and Forestry				
Acres maintained	220	220	220	220
Mowing cycles	18	18	18	18
Separate parcel under maintenance	144	144	144	144
Trees removed	293	190	200	200
Trees planted	282	282	200	200
Trees prunes	1,653	2,393	1,700	1,700



Department	Public Works and Parks
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	472,275	444,012	398,000	398,000	398,000	350,000	-12%
5340 Salaries - Part-Time & Temp	32,320	16,126	35,000	35,000	35,000	35,000	0%
5380 Overtime	15,223	19,906	20,000	20,000	20,000	20,000	0%
5420 Workers Compensation	31,950	32,268	34,000	34,000	32,000	32,000	-6%
5460 Medical Insurance	76,399	73,580	72,000	72,000	72,000	75,000	4%
5660 Social Security Contributions	30,893	27,967	28,000	28,000	28,000	25,000	-11%
5740 Pension Contribution Nonunif.	41,379	40,684	53,500	53,500	53,500	45,000	-16%
5860 Unemployment	13,556	3,200	5,000	5,000	-	-	-100%
5900 Medicare	7,225	6,518	6,600	6,600	6,600	6,000	-9%
Sub-Total Personnel Services	721,220	664,261	652,100	652,100	645,100	588,000	-10%
Contractual Services							
6010 Professional Services	9,183	16,715	5,000	5,000	2,000	3,000	-40%
6050 Maintenance Contracts	36,032	50,081	8,000	8,000	11,000	203,000	2438%
6070 Temporary Labor	41,453	46,606	45,000	45,000	45,000	45,000	0%
6120 Professional Development	-	-	500	500	500	500	0%
6140 Photo & Blueprinting Services	-	26	100	100	-	-	-100%
6170 Insurance - Liability	4,670	3,401	3,500	3,500	3,500	3,500	0%
6250 Natural Gas	2,378	2,621	4,000	4,000	2,000	3,000	-25%
6260 Electricity	634,188	625,767	640,000	640,000	640,000	640,800	0%
6270 Telephone & Pagers	1,401	1,517	1,080	1,080	1,300	1,300	20%
6290 Sewer	1,425	697	2,000	2,000	400	1,200	-40%
6330 Decorative Street Lights	11,874	3,619	25,200	25,200	5,000	25,200	0%
6370 Street & Sidewalk Repairs	13,327	19,661	10,400	10,400	10,400	10,400	0%
6380 Equipment Maintenance	5,875	6,765	6,000	6,000	6,000	10,000	67%
6410 Traffic Signal Maintenance	296	5,124	6,800	6,800	5,000	8,800	29%
6530 Fleet Service & Replacement ¹	277,972	326,006	249,400	249,400	249,400	267,600	7%
6540 Equipment Rental	295	248	11,000	11,000	9,000	11,000	0%
6570 Miscellaneous Rentals	-	-	4,800	4,800	-	4,800	0%
6610 Staff Training	(1,275)	369	2,000	2,000	2,000	1,000	-50%
6650 Membership & Certification	-	-	360	360	360	400	11%
6660 Laundry Services	5,927	454	2,000	2,000	2,000	2,000	0%
6710 Waste Dumping Fees	-	-	4,000	4,000	-	4,000	0%
Sub-Total Contractual Services	1,045,115	1,110,036	1,037,640	1,037,640	994,860	1,246,500	20%
Commodities							
7001 Office Supplies	554	2,257	1,000	1,000	1,000	1,000	0%
7090 Office and Computer Equipment	-	-	-	-	-	1,200	
7130 Agriculture Supplies	473	796	1,000	1,000	1,000	1,000	0%
7170 Asphalt Products	40,022	23,848	36,760	36,760	25,000	36,700	0%
7210 Chemicals	67,553	32,829	81,150	81,150	60,000	80,800	0%
7290 Concrete & Clay Products	6,303	3,657	12,150	12,150	5,000	12,100	0%
7330 Foods	-	-	-	-	-	300	100%
7370 Institutional Supplies	1,472	2,286	500	500	2,000	2,000	300%
7490 Building Materials	2,853	2,969	6,510	6,510	4,000	6,500	0%
7530 Medical Supplies	-	238	200	200	200	200	0%
7570 Hardware & Hand Tools	13,469	12,311	14,200	14,200	10,000	14,200	0%
7730 Metal Supplies	52	1,105	2,750	2,750	2,750	2,700	-2%
7770 Wearing Apparel	5,028	1,505	4,400	4,400	3,000	2,400	-45%
7810 Sign Supplies	17,019	34,727	74,500	74,500	50,000	54,700	-27%
Sub-Total Commodities	154,798	118,528	235,120	235,120	163,950	215,800	-8%



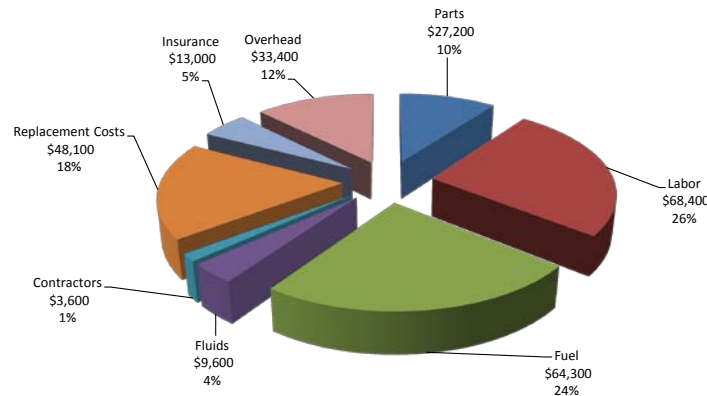
Department	Public Works and Parks
Program	Street Maintenance

Fund	General
Account Number	01-40-32

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Capital Outlay							
8040 Bridge Construction	-	-	20,000	20,000	-	5,000	-75%
8080 Street Construction	(495)	-	-	-	-	10,000	100%
8100 Misc. Improvements	(1,093)	-	17,000	17,000	-	-	-100%
8200 Vehicles & Equipment	(1,255)	-	-	-	-	10,000	100%
Sub-Total Capital Outlay	(2,843)	-	37,000	37,000	-	25,000	-32%
Total	1,918,290	1,892,825	1,961,860	1,961,860	1,803,910	2,075,300	6%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Street Department's allocation for these services for the 2015 budget is \$267,600. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2015 Budget - Fleet Expense



The Street Department currently has 20 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Bucket Truck: 2001 (1)	12
Chevy Silverado: 2006 (1)	10
Chevy Silverado Crew Cab: 2006 (1)	8
Chevy Silverado Pickup: 2001 (1)	10
1 Ton Dump Truck: 2013 (1)	10
Dump Truck: 2012 (1)	10
Dump Truck: 2005 (5)	10
Dump Truck: 2003 (2)	10
Dump Truck: 2000 (1)	10
Elgin Sweeper: 1998 (1)	6
Elgin Sweeper: 2002 (1)	6
Elgin Sweeper: 2003 (2)	6
Elgin Sweeper: 2005 (1)	6
Pro Patch Truck w/Patcher: 1997 (1)	10



Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	943,777	812,838	758,000	758,000	750,000	810,000	7%
5340 Salaries - Part-Time & Temp	19,449	15,188	25,000	25,000	25,000	25,000	0%
5380 Overtime	10,889	13,913	10,000	10,000	10,000	10,000	0%
5420 Workers Compensation	29,525	27,431	33,000	33,000	33,000	30,000	-9%
5460 Medical Insurance	140,254	147,934	160,000	160,000	160,000	150,000	-6%
5660 Social Security Contributions	54,895	48,881	49,000	49,000	49,000	50,000	2%
5740 Pension Contribution Nonunif.	75,854	74,580	82,000	82,000	82,000	84,000	2%
5900 Medicare	12,838	11,531	12,000	12,000	12,000	12,000	0%
Sub-Total Personnel Services	1,288,366	1,158,696	1,129,000	1,129,000	1,121,000	1,171,000	4%
Contractual Services							
6010 Professional Services	12,276	-	1,000	1,000	-	2,000	100%
6050 Maintenance Contracts	118,393	193,719	255,000	255,000	200,000	180,000	-29%
6090 Postage	14,118	-	-	-	-	-	0%
6110 Mileage Reimbursement	2,606	2,980	200	200	2,400	200	0%
6120 Professional Development	155	550	1,000	1,000	500	500	-50%
6150 Printing Services	16,327	-	-	-	-	-	0%
6170 Insurance - Liability	6,345	4,901	3,500	3,500	3,500	3,500	0%
6210 Insurance - Flood	6,747	7,328	7,000	7,000	7,000	7,500	7%
6250 Natural Gas	4,281	5,480	8,000	8,000	2,000	4,000	-50%
6260 Electricity	42,380	38,664	42,000	42,000	35,000	30,000	-29%
6270 Telephone & Pagers	1,570	696	2,000	2,000	1,000	1,000	-50%
6280 Water	28,118	31,961	30,000	30,000	40,000	35,000	17%
6290 Sewer	10,558	10,491	12,300	12,300	9,000	9,000	-27%
6380 Equipment Maintenance	1,560	9,372	7,000	7,000	7,000	7,000	0%
6530 Fleet Service & Replacement ¹	141,215	185,632	121,400	121,400	121,400	158,900	31%
6540 Equipment Rental	-	25	300	300	300	300	0%
6570 Miscellaneous Rentals	-	-	1,000	1,000	500	1,000	0%
6610 Staff Training	-	-	500	500	500	500	0%
6650 Membership & Certification	1,140	175	400	400	400	400	0%
6660 Laundry Services	7,700	2,933	5,000	5,000	1,000	2,000	-60%
6680 Subdivision Fees & Taxes	17,682	17,936	17,560	17,560	17,560	17,500	0%
6710 Waste Dumping Fees	200	-	1,500	1,500	300	500	-67%
Sub-Total Contractual Services	459,242	512,843	516,660	516,660	449,360	460,800	-11%
Commodities							
7001 Office Supplies	866	384	300	300	300	300	0%
7090 Office & Computer Equip.	-	-	-	-	-	1,200	100%
7130 Agriculture Supplies	16,150	9,547	20,000	20,000	10,000	10,000	-50%
7210 Chemicals	1,678	2,476	3,000	3,000	3,000	3,000	0%
7290 Concrete & Clay Products	3,129	3,074	5,800	5,800	5,800	5,800	0%
7370 Institutional Supplies	1,394	3,484	2,000	2,000	2,000	2,000	0%
7490 Building Materials	5,597	3,302	8,000	8,000	8,000	8,000	0%
7530 Medical Supplies	370	67	350	350	350	400	14%
7570 Hardware & Hand Tools	18,080	15,771	15,000	15,000	15,000	15,000	0%
7690 Recreational Supplies	5,037	5,662	9,500	9,500	9,500	12,000	26%
7730 Metal Supplies	33	479	400	400	400	400	0%
7770 Uniform & Safety Gear	2,358	670	1,000	1,000	3,000	1,500	50%
7810 Sign Supplies	-	480	1,000	1,000	500	1,000	0%
Sub-Total Commodities	54,692	45,396	66,350	66,350	57,850	60,600	-9%

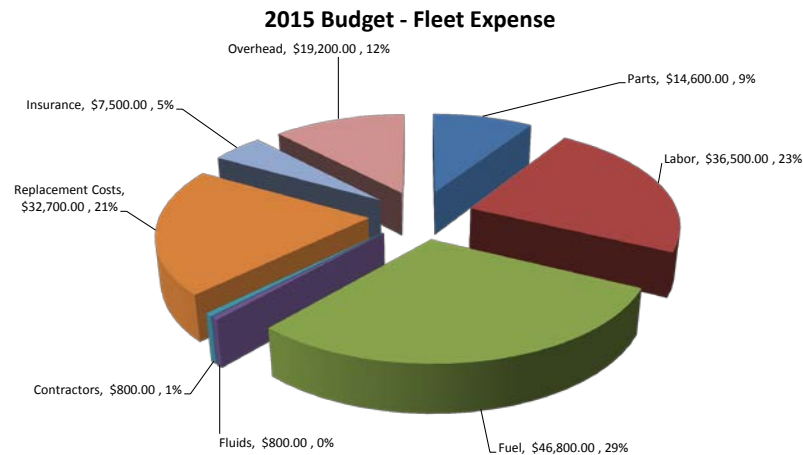


Department	Public Works and Parks
Program	Park Maintenance

Fund	General
Account Number	01-40-45

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Capital Outlay							
8100 Misc. Improvements	-	11,405	20,000	20,000	-	30,000	50%
Sub-Total Capital Outlay	-	11,405	20,000	20,000	-	30,000	50%
Total	1,802,300	1,728,340	1,732,010	1,732,010	1,628,210	1,722,400	-1%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Parks Department's allocation for these services for the 2015 budget comes to \$158,900. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Parks Department currently has 14 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Silverado: 2006 (5)	8
Chevy Silverado: 2005 (2)	8
1 Ton Dump Truck: 2013 (1)	10
Dump Truck: 2005 (2)	10
Dump Truck: 2003 (1)	10
Chevy Silverado: 2002 (2)	10
Ford Escape Hybrid: 2008 (1)	10



GOLF COURSE MAINTENANCE

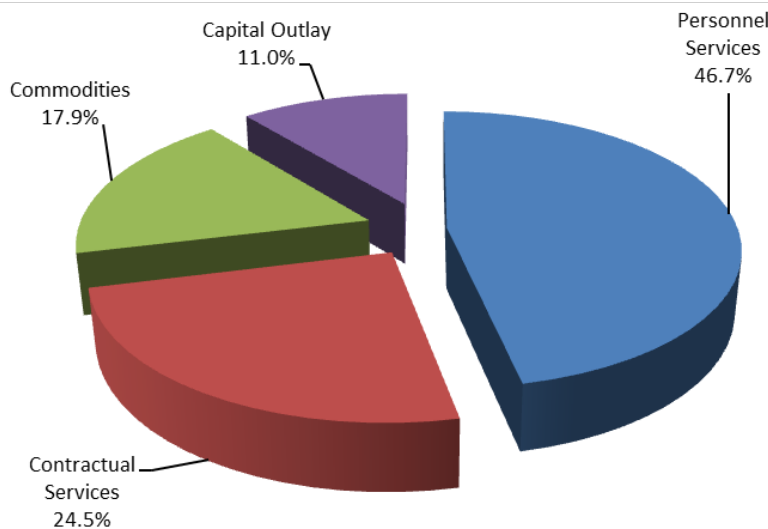
Ruth Park is a nine-hole golf course that covers nearly 70 acres and serves the University City golfing public and is open to non-residents as well. The course includes a 25 hitting station driving range.

The golf course maintenance division is responsible for the development, and maintenance of the golf course grounds. The maintenance crew carries out a comprehensive maintenance program which includes: mowing, fertilizing, aerification, top-dressing, weed control, disease control, insect control, water management, seeding, sodding, irrigation system maintenance, equipment maintenance, tree planting/pruning, erosion control, drainage, and snow removal.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	168,641	94,079	161,600	161,600	150,600	149,000	-8%
Contractual Services	111,300	45,396	86,800	86,800	82,550	78,200	-10%
Commodities	90,497	45,765	60,525	60,525	57,175	57,100	-6%
Capital Outlay	22,507	8,949	15,000	15,000	-	35,000	133%
Total	392,945	194,189	323,925	323,925	290,325	319,300	-1%

Expenditure Pie Chart



GOALS

1. Construct forward tee on hole #7.
2. Improve Forestry maintenance.
3. Repairs erosion on #2 fairway.
4. Install pond algae control, and other renovations at #8 hole.
5. Update aeration equipment to improve health of bent grass greens.



SIGNIFICANT CHANGES SINCE FY 2014

1. Office & Computer Equipment – Increases 100% (\$1,200) due to an upgrade to one (1) computer.
2. Agricultural Supplies – Increases 12% (\$3,000.00) additional zoysia sod for course improvements.
3. Concrete & Clay Products - Increases 50% (\$1,000.00) additional top dressing sand to improve the health of course greens.

SIGNIFICANT BUDGETARY ISSUES

1. Future improvements necessary to the driving range because of erosion and poor condition.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

1. New benches, tee signs, and ball washers were installed on course.
2. Installed forward tee on hole #2.
3. Installed root barrier behind greens #3, and #7 to improve health of the turf.
4. Provided protective fencing behind greens 3, 4 and 6.



Department	Public Works and Parks
Program	Golf Course Maintenance

Fund	General
Account Number	01-40-47

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	68,600	63,716	104,000	104,000	95,000	105,000	1%
5340 Salaries - Part-Time & Temp	61,853	4,026	10,000	10,000	5,000	10,000	0%
5380 Overtime	3,689	1,428	5,000	5,000	8,000	5,000	0%
5420 Workers Compensation	1,818	841	3,800	3,800	3,800	1,000	-74%
5460 Medical Insurance	11,526	7,941	15,300	15,300	15,300	8,000	-48%
5660 Social Security Contributions	7,193	3,619	6,900	6,900	6,900	7,500	9%
5740 Pension Contribution Nonunif.	11,844	11,645	15,000	15,000	15,000	10,700	-29%
5900 Medicare	2,118	863	1,600	1,600	1,600	1,800	13%
Sub-Total Personnel Services	168,641	94,079	161,600	161,600	150,600	149,000	-8%
Contractual Services							
6050 Maintenance Contracts	2,415	1,514	2,050	2,050	2,000	2,000	-2%
6120 Professional Development	495	605	1,000	1,000	500	500	-50%
6170 Insurance - Liability	4,170	-	3,500	3,500	3,500	3,500	0%
6250 Natural Gas	2,485	2,841	5,000	5,000	3,000	4,000	-20%
6260 Electricity	8,358	10,540	11,500	11,500	11,500	11,500	0%
6270 Telephone & Pagers	-	335	350	350	350	300	-14%
6280 Water	26,059	29,943	29,000	29,000	29,000	29,000	0%
6290 Sewer	790	1,727	1,500	1,500	1,500	1,500	0%
6380 Equipment Maintenance	13,485	4,544	11,000	11,000	11,000	10,000	-9%
6430 Misc. Repairs & Maintenance	2,862	347	2,000	2,000	2,000	2,000	0%
6530 Fleet Service & Replacement ¹	13,957	14,291	14,900	14,900	14,900	9,200	-38%
6540 Equipment Rental	18,108	(7)	2,000	2,000	1,000	2,000	0%
6570 Miscellaneous Rentals	923	1,308	1,400	1,400	1,000	1,200	-14%
6610 Staff Training	445	150	300	300	300	300	0%
6650 Membership & Certification	1,284	585	200	200	200	200	0%
6660 Laundry Services	773	148	500	500	500	500	0%
6710 Waste Dumping Fees	-	-	600	600	300	500	-17%
Sub-Total Contractual Services	111,300	69,139	86,800	86,800	82,550	78,200	-10%
Commodities							
7090 Office & Computer Equip	-	-	-	-	-	1,200	100%
7130 Agriculture Supplies	23,587	15,457	25,000	25,000	25,000	28,000	12%
7210 Chemicals	7,028	10,708	9,000	9,000	9,000	9,000	0%
7290 Concrete & Clay Products	1,401	1,761	2,000	2,000	1,000	3,000	50%
7370 Institutional Supplies	-	385	500	500	300	400	-20%
7490 Building Materials	1,657	1,302	2,000	2,000	1,000	1,500	-25%
7530 Medical Supplies	98	51	125	125	125	100	-20%
7570 Hardware & Hand Tools	2,909	4,183	5,000	5,000	5,000	5,000	0%
7610 Fuel, Oil, and Lubricants	9,421	9,269	5,000	5,000	5,000	5,000	0%
7690 Recreational Supplies	44,062	1,827	11,000	11,000	10,000	3,000	-73%
7730 Metal Supplies	-	-	200	200	200	200	0%
7770 Wearing Apparel	334	-	200	200	350	300	50%
7810 Sign Supplies	-	-	500	500	200	400	-20%
Sub-Total Commodities	90,497	45,765	60,525	60,525	57,175	57,100	-6%

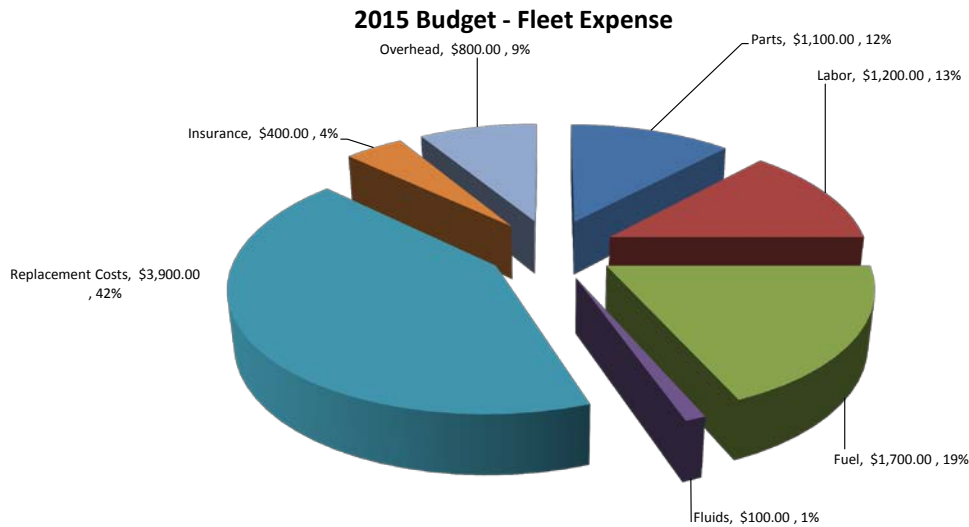


Department	Public Works and Parks
Program	Golf Course Maintenance

Fund	General
Account Number	01-40-47

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Capital Outlay							
8100 Misc. Improvements	-	-	-	-	-	12,000	100%
8200 Vehicles & Equipment	22,507	8,949	15,000	15,000	-	23,000	53%
Sub-Total Capital Outlay	22,507	8,949	15,000	15,000	-	35,000	133%
Total	392,945	217,932	323,925	323,925	290,325	319,300	-1%

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated out of the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Golf Course Department's allocation for these services for the 2015 budget comes to \$9,200. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Golf Course Department currently has 1 vehicle in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Silverado: 2006 (1)	8



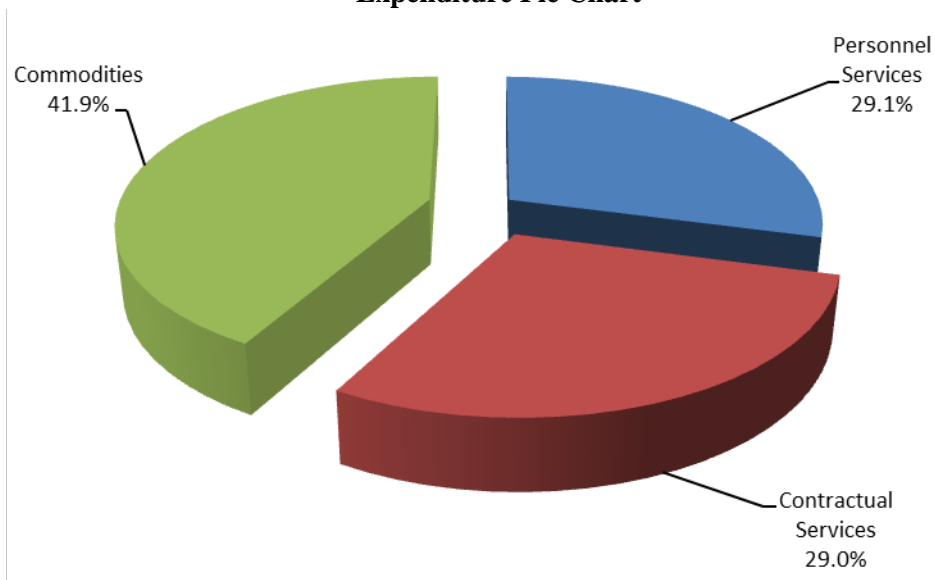
FLEET MAINTENANCE

The objective of the Fleet Maintenance Division is to provide vehicles, equipment, fuel, and maintenance for City operational needs. Fleet Maintenance charges all operating departments a rental fee that recovers all cost of operations on a revolving fund basis.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	437,155	431,992	461,800	461,800	463,200	468,400	1%
Contractual Services	414,450	429,787	466,200	466,200	455,900	467,200	0%
Commodities	475,187	680,695	697,000	697,000	691,500	673,300	-3%
Total	1,326,792	1,542,474	1,625,000	1,625,000	1,610,600	1,608,900	-1%

Expenditure Pie Chart



GOALS

1. Stay current through ongoing training and education for computer systems and components on new generations of vehicle systems as they are released from the manufacturers.
2. Upgrade and add outdoor electrical outlets to enable vehicles with engine block heaters to be plugged in during cold weather.
3. Add part-time employee to provide everyday non-mechanic activities including clean-up and part inventory.



SIGNIFICANT CHANGES SINCE FY 14

- Maintenance Contract – Increases 100% (\$4,000) due to transfer of University City Software Contract from IT to Fleet.
- Advertising and Public Notices – Increases 100% (\$2,500) due to under budgeted in the past.
- Insurance-Property and Auto – Increases 86% (\$30,000) due to increase in premium.
- Water – Increases 86% (\$1,200) due to increase in water charges.
- Building Maintenance – Increases 9% (\$1,000) due to fueling system upgrade.
- Office and Computer Equipment – Increases 100% (\$1,800) due to one (1) computer upgrade.

SIGNIFICANT BUDGETARY ISSUES

1. Review the composition of the fleet and recommend changes to meet current workloads and increase operational efficiency. This includes capital purchasing and short-term rentals for specialty equipment.
2. The environmental Protection Agency's (EPA) final set of emissions targets (Interim and Final Tier 4 Clean Diesel Emissions requirements) increase the initial cost of vehicle acquisition (2014 and 2015 model years, respectively). The maintenance of complex filtration systems on these newer engines require higher expenditures in consumables and parts. There is also a resulting increase in the need for mechanics/operators training in order to stay up-to-date with the maintenance and operation of vehicles with the newer engines.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

1. Maintained, repaired and disposed of vehicles in a manner that brought the highest possible return on investment.
2. Obtained competitive prices for all garage operations.
3. Continued to offer more professional development opportunities for fleet mechanics.
4. Pro-actively reduced equipment downtime by analyzing repair and road call information and regular inspections to identify trouble prone components.
5. Standardize units as replaced to increase operator and technician familiarization and reduce on hand parts inventory.

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Vehicles/Equipment	160	164	160	160
Units serviced	2,462	2,260	2,500	2,500
Preventive maintenance	319	307	350	350
Tire replacement	281	243	260	260
Service calls	93	111	120	120



Department	Public Works and Parks
Program	Fleet Operations

Fund	Internal Service
Account Number	02-40-62

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	313,989	306,021	316,000	316,000	316,000	323,000	2%
5340 Salaries - Part-Time & Temp	-	-	-	-	3,500	6,000	100%
5380 Overtime	3,076	3,731	5,000	5,000	3,000	5,000	0%
5420 Workers Compensation	8,729	9,072	9,400	9,400	9,400	9,000	-4%
5460 Medical Insurance	64,928	67,474	72,000	72,000	72,000	65,000	-10%
5660 Social Security Contributions	17,938	17,646	20,100	20,100	20,000	21,000	4%
5740 Pension Contribution Nonunif.	24,333	23,924	34,600	34,600	34,600	34,400	-1%
5900 Medicare	4,162	4,124	4,700	4,700	4,700	5,000	6%
Sub-Total Personnel Services	437,155	431,992	461,800	461,800	463,200	468,400	1%
Contractual Services							
6001 Auditing & Accounting	2,500	-	2,500	2,500	2,500	2,500	0%
6050 Maintenance Contract	-	-	-	-	-	4,000	100%
6070 Temporary Labor	72	-	1,000	1,000	-	1,000	0%
6120 Professional Development	-	-	200	200	200	200	0%
6130 Advertising & Public Notices	-	-	-	-	-	2,500	100%
6160 Insurance - Property & Auto	46,578	67,638	35,000	35,000	35,000	65,000	86%
6170 Insurance - Liability	3,671	1,665	3,500	3,500	3,500	3,500	0%
6210 Insurance - Flood	7,893	8,627	9,000	9,000	9,000	9,000	0%
6250 Natural Gas	15,429	15,579	20,000	20,000	17,000	17,000	-15%
6260 Electricity	13,947	11,853	15,000	15,000	13,000	13,000	-13%
6270 Telephone & Pagers	370	286	500	500	400	400	-20%
6280 Water	1,565	2,101	1,400	1,400	2,600	2,600	86%
6290 Sewer	1,311	1,383	1,200	1,200	1,200	1,200	0%
6360 Building Maintenance	648	7,861	11,500	11,500	10,000	12,500	9%
6380 Equipment Maintenance	10,566	11,694	9,100	9,100	8,000	8,000	-12%
6400 Office Equipment Maintenance	400	1,077	500	500	500	500	0%
6430 Misc. Repairs & Maintenance	775	-	5,000	5,000	3,000	5,000	0%
6460 Vehicle Maintenance	97,135	60,683	85,000	85,000	85,000	65,000	-24%
6490 Depreciation - Rental Equipment	188,348	223,226	252,000	252,000	252,000	241,300	-4%
6600 Tuition Reimbursement	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	-	-	800	800	500	500	-38%
6650 Membership & Certification	594	892	1,000	1,000	500	500	-50%
6660 Laundry Services	7,048	4,437	5,000	5,000	5,000	5,000	0%
6700 Misc. Operating Services	8,747	5,930	6,000	6,000	6,000	6,000	0%
Sub-Total Contractual Services	414,450	429,787	466,200	466,200	455,900	467,200	0%
Commodities							
7001 Office Supplies	332	454	500	500	500	500	0%
7050 Publications	-	385	100	100	100	100	0%
7090 Office & Computer Equip.	-	-	-	-	-	1,800	100%
7210 Chemicals	5,192	6,065	4,500	4,500	4,500	4,500	0%
7370 Institutional Supplies	325	1,112	4,500	4,500	1,000	1,000	-78%
7490 Building Materials	33	(18)	4,500	4,500	4,000	4,000	-11%
7530 Medical Supplies	146	121	400	400	400	400	0%
7570 Hardware & Hand Tools	11,247	6,550	11,000	11,000	10,000	10,000	-9%
7610 Fuel, Oil, and Lubricants	364,364	515,509	500,000	500,000	500,000	500,000	0%
7770 Wearing Apparel	1,598	138	1,000	1,000	1,000	1,000	0%
7850 Awards & Gifts	-	-	500	500	-	-	-100%
7930 Vehicle Parts	91,950	150,379	170,000	170,000	170,000	150,000	-12%
Sub-Total Commodities	475,187	680,695	697,000	697,000	691,500	673,300	-3%
Total	1,340,443	1,542,474	1,625,000	1,625,000	1,610,600	1,608,900	-1%



Department	Public Works and Parks
Program	Fleet Operations

Fund	Internal Service
Account Number	02-40-62

The Fleet Department currently has 5 vehicles in service consisting of vehicles that are directly used by Fleet and Pool. The expenses for these vehicles are allocated out to the Parks, Sanitation, & Street Departments. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
E-Z Go Golf Cart: (1)	5
Chevy Silverado: 2006 (2)	10
Chevy Monte Carlo: 2001 (1)	5
Chevy Equinox: 2013 (1)	5



SOLID WASTE FUND

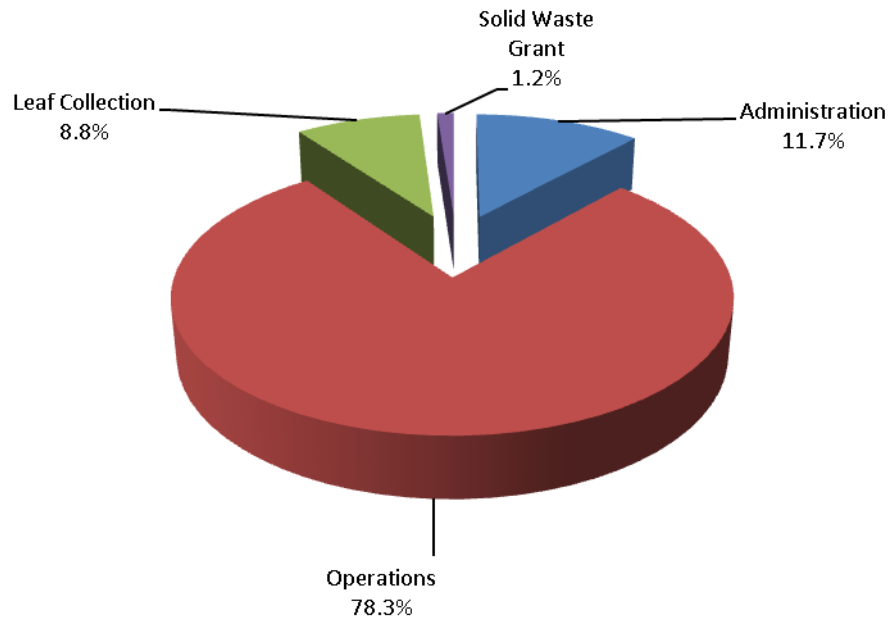
The City provides residential solid waste, recycling collection and disposal services to residents and non-residential properties. The Division collects, recycles, and disposes of trash, recyclables, and yard waste from approximately 11,000 residential and commercial accounts, including city facilities each week. Bulky items such as furniture and appliances are collected twice annually. Other services include:

- Operation and maintenance of the transfer station and recycling drop-off center;
- Transportation of solid waste to the landfill or recycling vendors;
- Maintenance and repair of solid waste equipment, including trash/recycling collection containers (carts), dumpsters and roll-offs;
- Coordination of special trash collection programs for neighborhood events, block parties, and special trash collection requests by delivering and removing trash/recycling containers;
- Provision of special back door trash collection for 80 residential accounts with qualifying medical conditions;
- Coordination with the Finance Department and removal and replacement of trash and recycling containers for shut-off accounts as a part of the Delinquent Trash Program;
- Tracking and reporting of trash volume and recycling materials to regulating agencies;
- Preparation of invoice and revenue reports for transfer station and special trash/recycling programs;
- Completion of payroll, requisitions and bill payments;
- City wide leaf collection twice per year;
- City wide residential street sweeping three times per year.
- City wide alley sweeping twice per year.
- City wide Christmas tree pick-up.

BUDGET EXPENDITURES

Program	Personnel	Contractual	Commodities	Capital	Total
Administration	217,100	53,900	50,000	-	321,000
Operations	842,500	1,161,400	123,600	21,500	2,149,000
Leaf Collection	166,000	75,500	500	-	242,000
Solid Waste Grant	13,600	18,900	-	-	32,500
Total	1,239,200	1,309,700	174,100	21,500	2,744,500

Expenditure Pie Chart



GOALS

1. Efficiently operate and maintain the Transfer Station and Recycling Drop-off Center. Keep the areas clean of litter, debris and foul odors. Ensure that the City passes the monthly St. Louis County Department of Health Facility Inspections.
2. Track and report solid waste volume including trash, recycling, yard waste and bulk household items, as required by St. Louis County Department of Health.
3. Explore opportunities to work with adjacent communities and organization to provide public education about community solid waste programs/services and resources to properly dispose and recycle hard to manage materials.
4. Complete the direct mail recycling education program.
5. Make improvements to the outdoor Recycling Drop-off Center.



PUBLIC WORKS AND PARKS

SIGNIFICANT CHANGES SINCE FY 14

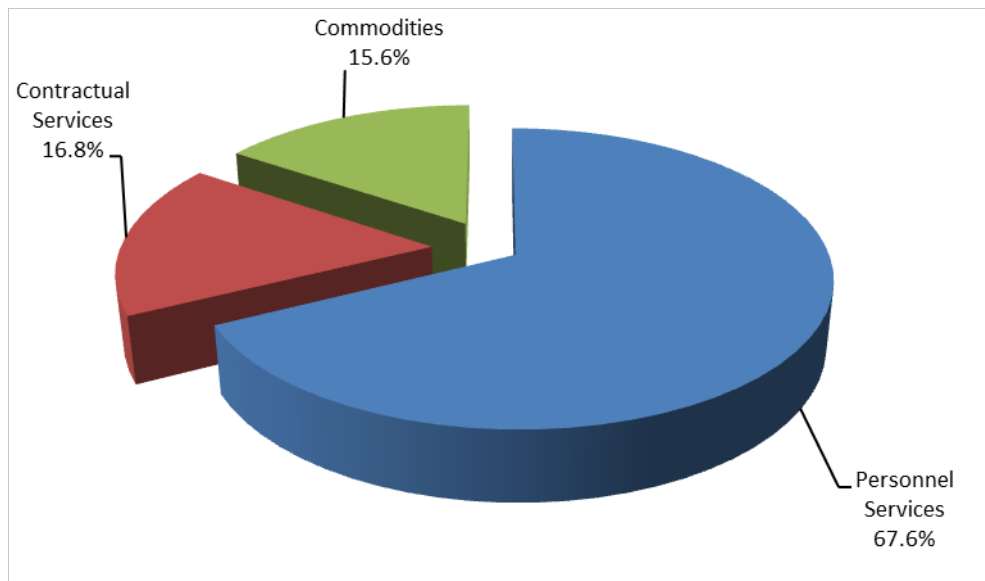
Solid Waste Administration

1. Lien Recording Fees – Increases 100% (\$5,000) due to increases in demand on collecting past due bill.

BUDGET EXPENDITURES

Adminstration	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	184,706	131,776	198,900	198,900	199,400	217,100	9%
Contractual Services	33,848	48,566	54,550	54,550	199,400	53,900	-1%
Commodities	-	48,622	57,550	57,550	40,500	50,000	-13%
Total	218,554	228,964	311,000	311,000	439,300	321,000	3%

Expenditure Pie Chart





Department	Public Works and Parks
Program	Solid Waste Administration

Fund	Solid Waste
Account Number	08-40-64

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	145,374	97,555	158,000	158,000	158,000	178,000	13%
5380 Overtime	1,282	1,135	-	-	500	1,200	100%
5420 Workers Compensation	235	264	400	400	400	300	-25%
5460 Medical Insurance	18,471	14,523	16,000	16,000	16,000	16,000	0%
5660 Social Security Contributions	6,504	5,753	10,000	10,000	10,000	11,000	10%
5740 Pension Contribution Nonunif.	11,376	11,185	12,000	12,000	12,000	8,000	-33%
5900 Medicare	1,464	1,361	2,500	2,500	2,500	2,600	4%
Sub-Total Personnel Services	184,706	131,776	198,900	198,900	199,400	217,100	9%
Contractual Services							
6001 Auditing & Accounting	2,500	2,500	2,500	2,500	2,500	2,500	0%
6005 Collection Fees	1,751	11,062	2,000	2,000	2,000	2,000	0%
6010 Professional Services	-	1,853	10,000	10,000	5,000	4,200	-58%
6040 Events and Receptions	-	-	-	-	-	-	0%
6050 Maintenance Contracts	10,879	1,865	-	-	-	-	0%
6090 Postage	13,238	11,479	21,900	21,900	10,000	21,000	-4%
6130 Advertising & Public Notices	-	-	2,400	2,400	1,000	-	-100%
6150 Printing Services	1,460	5,583	5,000	5,000	1,000	5,000	0%
6170 Insurance - Liability	-	1,500	-	-	1,500	1,500	100%
6650 Memberships & Certifications	-	-	750	750	500	700	-7%
6730 Lien Recording Fees	54	3,836	5,000	5,000	10,000	10,000	100%
6770 Bank & Credit Card Fees	3,966	8,888	5,000	5,000	7,000	7,000	40%
Sub-Total Contractual Services	33,848	48,566	54,550	54,550	40,500	53,900	-1%
Commodities							
7001 Office Supplies	-	48,622	54,550	54,550	40,500	50,000	-8%
7090 Office & Computer Equip.	-	-	3,000	3,000	-	-	-100%
Sub-Total Commodities	-	48,622	57,550	57,550	40,500	50,000	-13%
Total	218,554	228,964	311,000	311,000	280,400	321,000	3%



PUBLIC WORKS AND PARKS

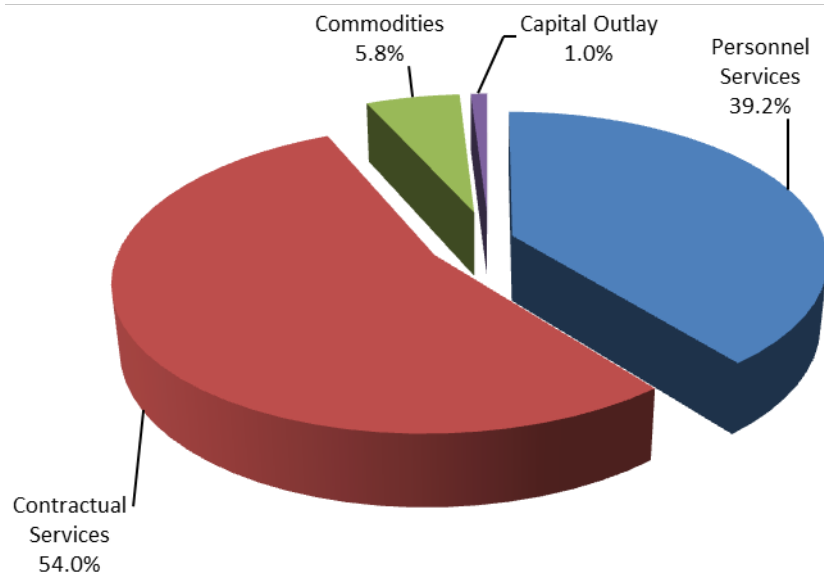
Solid Waste Operations

1. Salaries – Increase 8% (\$40,000) due to transfer of labor hours from Street Division for street sweeping.
2. Temporary Labor – Decrease 25% (\$20,000) due to hiring additional part-time employees.
3. Membership & Certification – Increases 27% (\$425) due to membership fee increases.
4. Office & Computer Equipment – Increases 100% (\$2,500) due to purchase of new chairs and file cabinets.
5. Institutional Supplies – Increases 100% (\$2,000) due to transfer of supplies from facilities to Solid Waste.
6. Building Improvements – Increases 100% (\$14,000) due to improvements needed in restrooms.
7. Misc. Improvements – Increases 100% (7,500) due to improvements at the Recycle Center.

BUDGET EXPENDITURES

Operations	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	764,720	780,345	824,200	824,200	800,200	842,500	2%
Contractual Services	909,904	1,258,226	1,123,265	1,123,265	1,075,850	1,161,400	3%
Commodities	79,251	104,364	200,585	200,585	194,300	123,600	-38%
Capital Outlay	-	-	-	-	-	21,500	100%
Total	1,753,875	2,142,935	2,148,050	2,148,050	2,070,350	2,149,000	0%

Expenditure Pie Chart





Department	Public Works and Parks
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	503,722	523,285	520,000	520,000	520,000	560,000	8%
5340 Salaries - Part-Time & Temp	26,201	17,363	40,000	40,000	40,000	20,000	-50%
5380 Overtime	32,865	32,033	30,000	30,000	25,000	20,000	-33%
5420 Workers Compensation	42,324	46,895	41,000	41,000	41,000	45,000	10%
5460 Medical Insurance	79,455	76,773	89,000	89,000	89,000	90,000	1%
5660 Social Security Contributions	32,993	33,021	36,600	36,600	36,600	38,000	4%
5740 Pension Contribution Nonunif.	39,444	38,782	59,000	59,000	40,000	60,500	3%
5860 Unemployment	-	4,480	-	-	-	-	0%
5900 Medicare	7,716	7,713	8,600	8,600	8,600	9,000	5%
Sub-Total Personnel Services	764,720	780,345	824,200	824,200	800,200	842,500	2%
Contractual Services							
6010 Professional Services	29,318	5,245	10,000	10,000	5,000	8,000	-20%
6070 Temporary Labor	86,178	80,980	80,080	80,080	65,000	60,000	-25%
6090 Postage	-	39	4,000	4,000	4,000	4,000	0%
6120 Professional Development	320	5	1,500	1,500	1,000	1,500	0%
6150 Printing Services	6,806	6,074	6,520	6,520	4,000	6,200	-5%
6160 Insurance - Property & Auto	17,513	-	35,000	35,000	35,000	20,000	-43%
6170 Insurance - Liability	5,170	3,416	-	-	3,400	3,500	100%
6260 Electricity	-	2,059	4,000	4,000	3,000	3,000	-25%
6270 Telephone & Pagers	1,391	1,234	1,440	1,440	1,000	1,000	-31%
6360 Building Maintenance	19,454	13,052	14,000	14,000	20,000	14,000	0%
6380 Equipment Maintenance	10,209	15,190	10,000	10,000	10,000	10,000	0%
6400 Office Equipment Maintenance	432	1,122	750	750	750	700	-7%
6490 Depreciation - Rental Equipment	-	153,155	200,000	200,000	200,000	150,000	-25%
6530 Fleet Service & Replacement ¹	314,966	540,400	334,100	334,100	334,100	469,700	41%
6610 Staff Training	450	290	2,500	2,500	1,000	1,500	-40%
6650 Membership & Certification	1,568	1,419	1,575	1,575	1,800	2,000	27%
6660 Laundry Services	6,691	2,935	5,000	5,000	4,000	3,300	-34%
6700 Misc. Operating Services	3,335	2,753	7,800	7,800	7,800	3,000	-62%
6710 Waste Dumping Fees	406,103	428,858	405,000	405,000	375,000	400,000	-1%
Sub-Total Contractual Services	909,904	1,258,226	1,123,265	1,123,265	1,075,850	1,161,400	3%
Commodities							
7001 Office Supplies	1,426	2,810	2,500	2,500	500	2,000	-20%
7090 Office & Computer Equipment	-	-	-	-	3,500	2,500	100%
7210 Chemicals	5,538	5,111	2,600	2,600	2,600	3,400	31%
7250 Solid Waste Supplies	54,331	84,725	175,910	175,910	175,000	100,000	-43%
7370 Institutional Supplies	-	-	-	-	-	2,000	100%
7490 Building Materials	2,610	1,421	3,000	3,000	2,000	2,000	-33%
7530 Medical Supplies	328	648	900	900	900	900	0%
7570 Hardware & Hand Tools	10,964	6,231	10,875	10,875	5,000	6,000	-45%
7770 Wearing Apparel	4,054	3,418	4,800	4,800	4,800	4,800	0%
Sub-Total Commodities	79,251	104,364	200,585	200,585	194,300	123,600	-38%
Capital Outlay							
8001 Building Improvements	(26,852)	-	-	-	-	14,000	100%
8100 Misc. Improvement	-	-	-	-	-	7,500	100%
Sub-Total Capital Outlay	(26,852)	-	-	-	-	21,500	100%
Total	1,727,023	2,142,935	2,148,050	2,148,050	2,070,350	2,149,000	0%

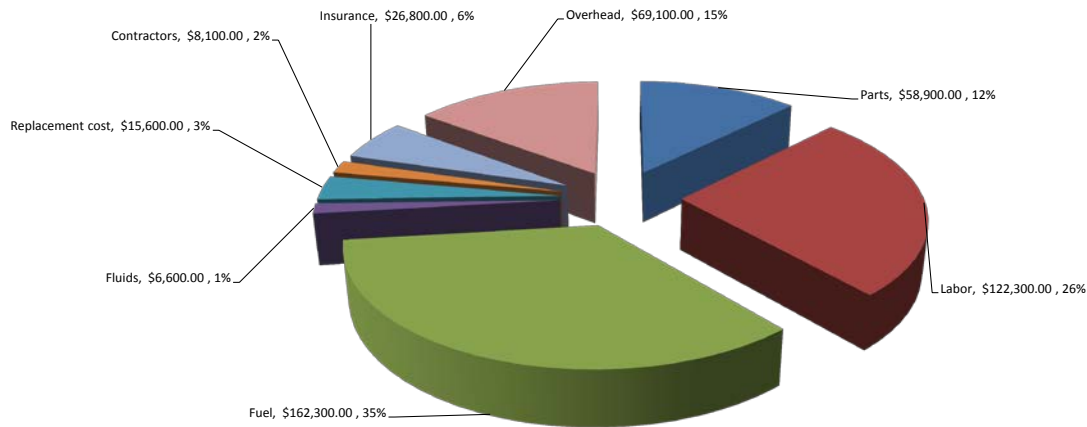


Department	Public Works and Parks
Program	Solid Waste Operations

Fund	Solid Waste
Account Number	08-40-66

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Solid Waste Department's allocation for these services for the 2015 budget is \$469,700. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.

2015 Budget - Fleet Expense



The Solid Waste Department currently has 21 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy Pickup: 2004 (1)	10
Chevy Pickup: 2005 (1)	10
Chevy 1 Ton Dump Truck: 2013 (1)	10
Refuse Side Load: 2002 (1)	8
Refuse Side Load: 2003 (1)	8
Refuse Side Load: 2004 (3)	8
Refuse Side Load: 2005 (1)	8
Refuse Side Load: 2007 (2)	8
Refuse Side Load: 2010 (1)	8
Refuse Side Load: 2012 (2)	8
Refuse Truck/Trailer: 1996 (2)	10
Refuse Truck/Trailer: 2005 (2)	10
Truck: 2001 (1)	15
Truck: 2003 (1)	10
Truck: 2006 (1)	15



PUBLIC WORKS AND PARKS

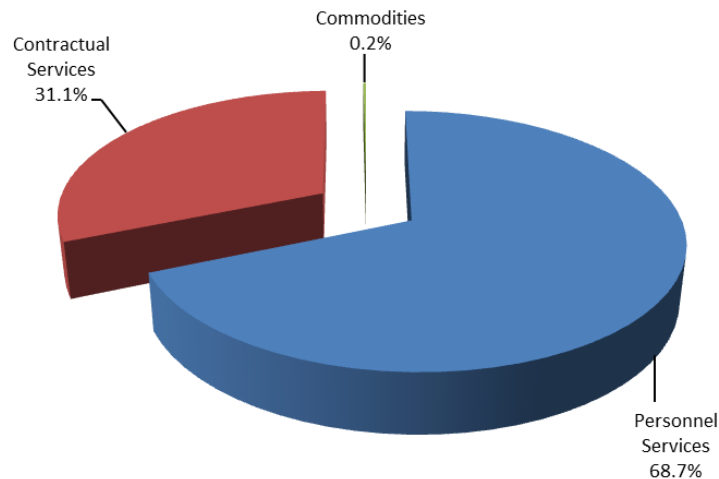
Leaf Collection

1. Salaries – Increases 75% (\$60,000) due to transfer of labor hours from streets to leaf collection.
2. Hardware & Hand Tools – Increases 400% (\$800) due to need for additional hand rakes and tools.

BUDGET EXPENDITURES

Leaf Collection	FY 20112 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	10,467	-	102,200	102,200	103,100	166,000	62%
Contractual Services	44,189	97,878	117,850	117,850	118,200	75,500	-36%
Commodities	-	-	200	200	200	500	150%
Capital Outlay	2,417	-	-	-	-	-	0%
Total	57,073	97,878	220,250	220,250	221,500	242,000	10%

Expenditure Pie Chart



SIGNIFICANT BUDGETARY ISSUES

1. Street and alley sweeping man hours from the Street Division have been transferred to the Solid Waste budget.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

1. Increased single stream recycling participation by approximately 2.4% from 82% to 84%.
2. Achieved an average recycling rate of 35% (increased by 6%).
3. Generated \$8,462 in revenue for recycling materials and programs.
4. Generated \$70,378 in yard waste sticker revenue and \$22,204 in mulch/compost sales.
5. Generated \$15,435 in revenue for special trash collection programs.



PUBLIC WORKS AND PARKS

6. Generated \$34,363 in revenue for transfer station service to local agencies.
7. Recycled 5,811 tons of recyclable materials, including 94 tons of bulk household items, 2,407 tons of residential single stream materials, 4.5 tons of tires, 12.2 tons of consumer electronics and compact fluorescent bulbs, mobile phone and rechargeable batteries, 82 tons of cardboard, 41 tons of metal, 3 tons of old trash and recycle carts, 11 tons of textiles, 3,144 tons of yard waste, 4,738 tons of leaves, and 41 tons of miscellaneous materials collected from city facilities, recycling drop-off center and commercial properties.
8. Received a \$10,000 recycling education grant and implemented a direct mail recycling education program. A 10% City match is required.
9. Applied for a \$20,200 recycling grant to implement an Institutional Recycling Program in several municipal buildings. A 10% City match is required.

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
No. of new single recycling carts	500	580	650	700
No. of new trash carts delivered	809	770	800	800
No. of trash carts repaired/replaced	677	602	650	650
No. of recycling carts repaired/replaced	20	15	20	40
No. of alley dumpsters repaired/recycled	130	140	150	150
No. of special bulk item collection requests	86	90	90	90
No. of special trash cart rentals	84	70	70	70
No. of special trash dumpster rentals	140	145	150	150
No. of special roll-off trash container rentals	63	65	70	75
No. of trash and recycling cart returned/replaced to restored accounts	39	52	275	200



Department	Public Works and Parks
Program	Leaf Collection

Fund	Solid Waste
Account Number	08-40-68

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries	-	-	80,000	80,000	80,000	140,000	75%
5380 Overtime	9,203	-	12,000	12,000	12,000	10,000	-17%
5420 Workers Compensation	594	-	4,000	4,000	4,000	5,000	25%
5660 Social Security Contributions	543	-	5,000	5,000	5,700	9,000	80%
5900 Medicare	127	-	1,200	1,200	1,400	2,000	67%
Sub-Total Personnel Services	10,467	-	102,200	102,200	103,100	166,000	62%
Contractual Services							
6050 Maintenance Contracts	115	25,000	25,000	25,000	25,000	25,000	0%
6070 Temporary Labor	43,945	72,749	92,700	92,700	92,700	50,000	-46%
6260 Electricity	129	129	150	150	500	500	233%
Sub-Total Contractual Services	44,189	97,878	117,850	117,850	118,200	75,500	-36%
Commodities							
7570 Hardware & Hand Tools	-	-	200	200	200	500	150%
Sub-Total Commodities	-	-	200	200	200	500	150%
Total	57,073	97,878	220,250	220,250	221,500	242,000	10%



PUBLIC WORKS AND PARKS

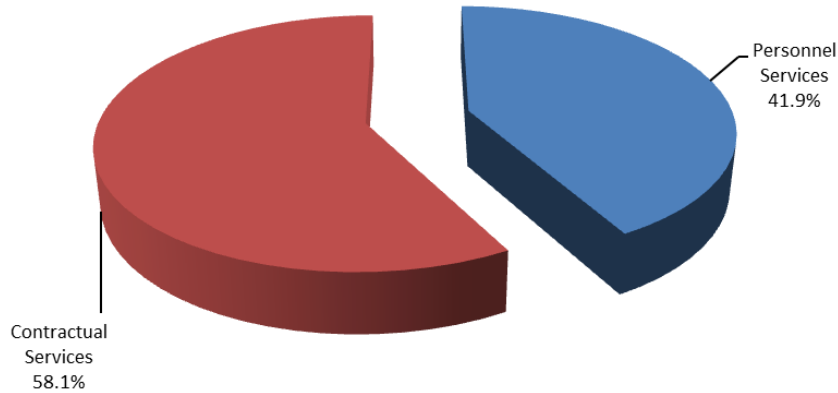
SOLID WASTE FUND GRANTS

Solid Waste Management received a \$10,000 recycling grant to implement a Park Recycling Program with an educational component. A 10% City match required.

BUDGET EXPENDITURES

Solid Waste Grant	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	125,725	26,310	30,245	30,245	30,245	13,600	-55%
Contractual Services	56,162	35,913	10,630	10,630	10,630	18,900	78%
Total	181,887	62,223	40,875	40,875	40,875	32,500	-20%

Expenditure Pie Chart





Department	Grants
Program	Solid Waste Grants

Fund	Grants
Account Number	08-40-95

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services							
6010 Professional Services	115,391	25,012	9,150	9,150	9,150	8,600	-6%
6070 Temporary Labor	-	-	1,560	1,560	1,560	3,000	92%
6090 Postage	-	-	13,500	13,500	13,500	2,000	-85%
6110 Mileage Reimbursement	368	97	-	-	-	-	0%
6130 Advertising & Public Notices	2,522	256	-	-	-	-	0%
6150 Printing Services	7,444	945	6,035	6,035	6,035	-	-100%
Sub-Total Contractual Services	125,725	26,310	30,245	30,245	30,245	13,600	-55%
Commodities							
7250 Solid Waste Supplies	12,717	32,460	9,480	9,480	9,480	18,900	99%
7570 Hardware & Hand Tools	43,397	3,453	1,150	1,150	1,150	-	-100%
Sub-Total Commodities	56,162	35,913	10,630	10,630	10,630	18,900	78%
Total	181,887	62,223	40,875	40,875	40,875	32,500	-20%



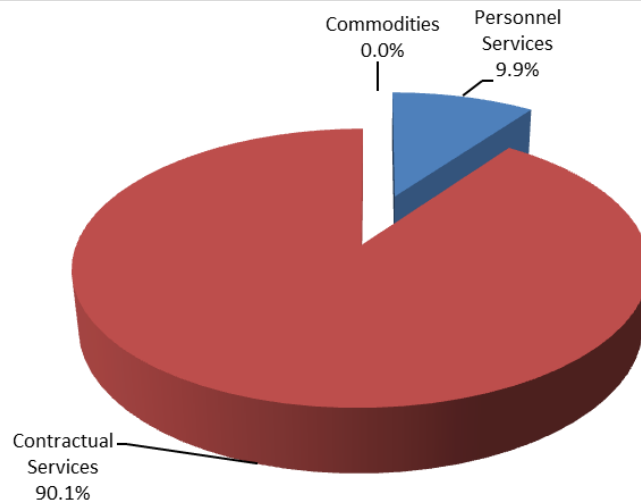
SEWER LATERAL REPAIR FUND

This program involves assessing, preparing specifications, soliciting bidders and overseeing the repair of sewer laterals from residential units of 6 units or less. The program reviews information obtained from homeowners and licensed plumbers to determine any defects and ensures the repairs are competitively bid and the sewer lateral repaired and the right-of-way restored to City specifications.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	41,045	42,512	60,700	60,700	45,600	55,500	-9%
Contractual Services	528,044	621,496	556,160	556,160	554,900	512,300	-8%
Commodities	-	-	200	200	200	200	0%
Total	569,089	664,008	617,060	617,060	600,700	568,000	-8%

Expenditure Pie Chart



GOALS

1. Provide quicker turnaround time on repairs.
2. Repair more sinkholes associated with lateral defects.
3. Replace more old clay traps with new cleanout while replacing laterals.
4. Perform more pipe lining on repairs that are able to be lined.
5. Implement yearly contract with a minimum of three (3) contractors.

SIGNIFICANT CHANGES SINCE FY 2014

1. Sewer Lateral Expenses – Decreases 8% (\$42,000) due to the revenue budget constraint. The budget amendment may be needed if the number of repairs increases during the budget year.



SIGNIFICANT BUDGETARY ISSUES

1. Due to aging infrastructure, the number of repairs continues to increase, however, the revenue does not increase from year to year.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

1. Program continues to use perma-liner with minimal excavation on certain sewer lateral defects
2. Programs mailed 24 notification letters to residents with defective laterals.
3. Program received 210 new applications.
4. Program approved 205 new applications.
5. Program denied five (5) applications due either tree roots, defect was under the house, or property had more than six (6) units.
6. Program had 10 additional work orders from repairs that were found to be more defective than originally scoped.
7. MSD notified the City of 24 positive lateral defects.
8. Implemented yearly contract with one contractor performing all sewer lateral repairs, has increased productivity, timely repairs, less complaints from residents, and consistency with the manner of the repairs.



Department	Public Works and Parks
Program	Sewer Lateral Repair

Fund	Sewer Lateral Repair
Account Number	05-40-82

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	27,810	29,609	45,000	45,000	30,000	40,000	-11%
5420 Workers Compensation	1,093	1,299	1,800	1,800	1,800	1,700	-6%
5460 Medical Insurance	7,073	6,625	7,000	7,000	7,000	7,500	7%
5660 Social Security Contributions	1,725	1,672	2,700	2,700	2,700	2,800	4%
5740 Pension Contribution Nonunif.	2,941	2,892	3,500	3,500	3,500	3,000	-14%
5900 Medicare	403	378	700	700	600	500	-29%
Sub-Total Personnel Services	41,045	42,512	60,700	60,700	45,600	55,500	-9%
Contractual Services							
6090 Postage	-	-	300	300	100	200	-33%
6110 Mileage Reimbursement	211	-	500	500	100	100	-80%
6150 Printing Services	-	-	400	400	200	200	-50%
6170 Insurance - Liability	3,670	3,402	3,500	3,500	3,500	3,500	0%
6270 Telephone & Pagers	-	127	960	960	900	100	-90%
6450 Sewer Lateral Expenses	524,163	617,967	550,000	550,000	550,000	508,000	-8%
6610 Staff Training	-	-	500	500	100	200	-60%
Sub-Total Contractual Services	528,044	621,496	556,160	556,160	554,900	512,300	-8%
Commodities							
7001 Office Supplies	-	-	100	100	100	100	0%
7770 Wearing Apparel	-	-	100	100	100	100	0%
Sub-Total Commodities	-	-	200	200	200	200	0%
Total	569,089	664,008	617,060	617,060	600,700	568,000	-8%



PUBLIC WORKS AND PARKS

PUBLIC WORKS AND PARKS GRANTS

This program provides for various Public Works and Parks Grants. The number and amount of grants will fluctuate from year to year.

BUDGET EXPENDITURES

Public Works Grants	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Capital Improvement	3,862,706	793,444	685,410	685,410	685,410	718,200	105%
Total	3,862,706	793,444	685,410	685,410	685,410	718,200	105%

Use of Funds

Ackert Walkway Sign	\$3,000
Jackson Avenue and Balson Avenue Pedestrian Improvement	\$32,200
Lewis Park Improvements	\$300,000
Olive Boulevard and Westgate Traffic Signal	\$308,000
Sidewalk and Curb Maintenance (CDBG)	\$75,000
	<u>\$718,200</u>

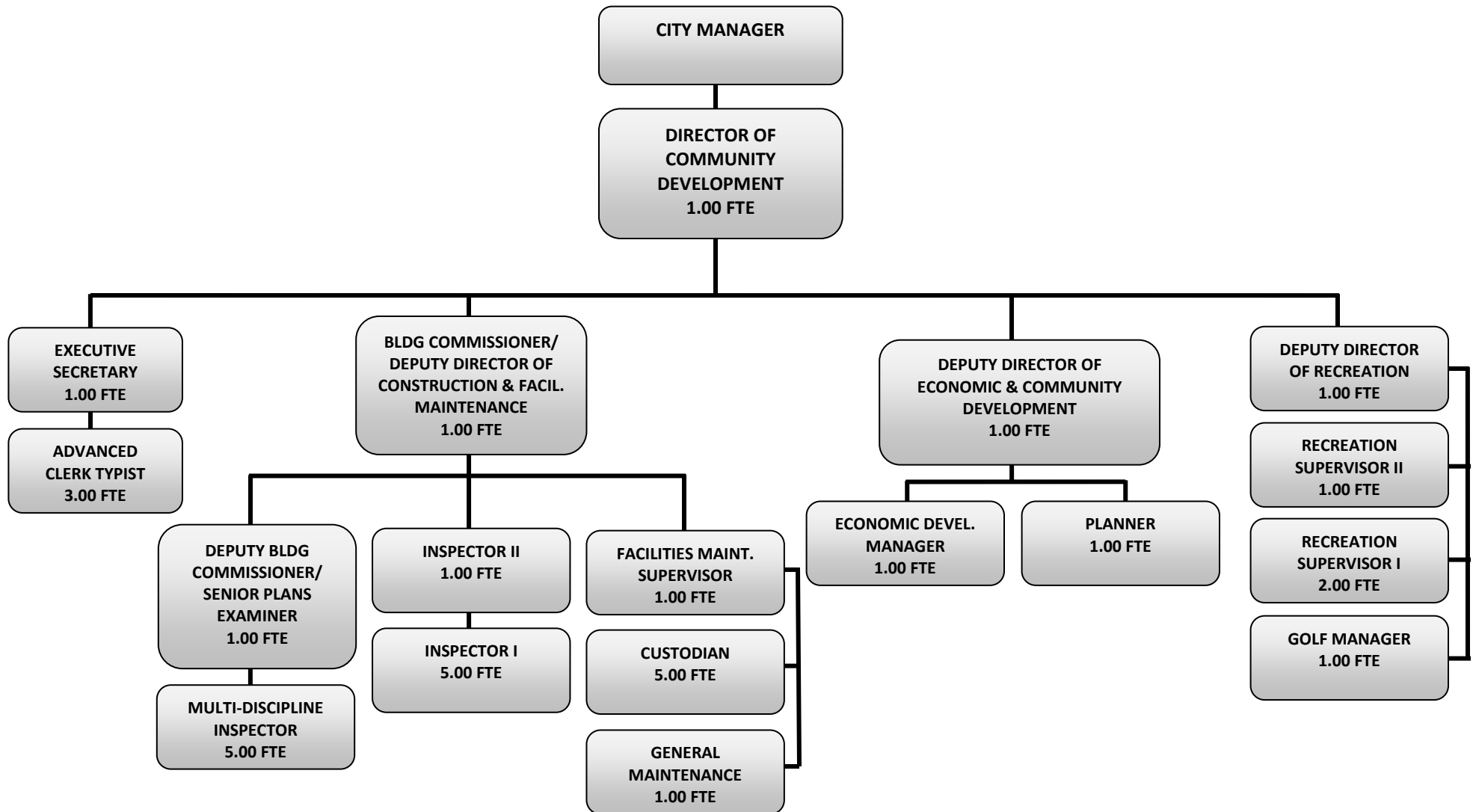


Department	Grants
Program	Public Works Grants

Fund	Grants
Account Number	22-40-95

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Capital Improvement							
8010 Parks Improvement	-	-	75,000	75,000	75,000	300,000	300%
8030 Traffic Signal	-	-	8,800	8,800	8,800	308,000	3400%
8040 Bridge Construction	-	489,401	444,610	444,610	444,610	-	-100%
8060 Curbs, Sidewalk & Alleys	51,417	221,228	13,000	13,000	13,000	75,000	477%
8100 Misc. Improvements	3,811,289	82,815	144,000	144,000	144,000	35,200	-76%
Sub-Total Capital Improvement	3,862,706	793,444	685,410	685,410	685,410	718,200	5%
Total	3,862,706	793,444	685,410	685,410	685,410	718,200	5%

COMMUNITY DEVELOPMENT DEPARTMENT





COMMUNITY DEVELOPMENT

The Community Development Department enforces the following codes: property maintenance, building, mechanical, plumbing, electrical, environmental, animal enforcement, and zoning; coordinates economic development activities and is responsible for performing research, preparing planning studies and Geographic Information Systems (GIS) maps, and advising on all matters affecting the physical development of the City. The Department also oversees the maintenance and operations of various City-owned buildings.

The Department reviews and makes recommendations regarding proposed City Council action relating to land use, economic development, building codes, property maintenance codes, and the implementation of planning recommendations.

The Department includes the administration and operation of all City recreation programs, Heman Park Community Center, Centennial Commons Recreation Facility, and the nine-hole Ruth Park Golf Course.

The Department is organized into four divisions:

- (1) Administration
- (2) Construction Services and Facilities Maintenance
- (3) Recreation
 - a. Golf Course
 - b. Community Center
 - c. Aquatics
 - d. Centennial Commons
- (4) Planning & Zoning, and Economic Development.

The Department is also responsible for the Municipal-owned Parking Garage located in the Loop.

The Department provides staff support for eleven (11) boards, commissions, and authorities, including: the City Plan Commission, the Historic Preservation Commission, the Land Clearance Redevelopment Authority, the Industrial Development Authority, the Tax Increment Financing Commission, the Board of Adjustment, the Infill Review Board, the Board of Appeals, the Economic Development Retail Sales Tax Board, the Parks Commission, and the Municipal Commission on Arts and Letters.

The Community Development Director supervises the day-to-day activities of the department, and reports to the City Manager.



COMMUNITY DEVELOPMENT

PERSONNEL SUMMARY

Full-Time

	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Community Development Personnel			
<i>Community Development Operations</i>			
Director of Community Development	1.0	1.0	1.0
Deputy Director of Construction & Facilities Maintenance	1.0	1.0	1.0
Deputy Director of Economic & Community Development	1.0	1.0	1.0
Senior Plans Examiner/Deputy Building Commissioner	1.0	1.0	1.0
Planner	1.0	1.0	1.0
Multi-Discipline Inspector	5.0	5.0	5.0
Inspector II	1.0	1.0	1.0
Inspector I	5.0	5.0	5.0
Executive Secretary to Department Director	1.0	1.0	1.0
Advanced Clerk Typist	3.0	3.0	3.0
<i>Community Development Operations Personnel Total</i>	20.0	20.0	20.0
<i>Facilities Maintenance</i>			
Facilities Maintenance Supervisor	1.0	1.0	1.0
Custodian	5.0	5.0	5.0
General Maintenance Worker	1.0	1.0	1.0
<i>Facilities Maintenance Personnel Total</i>	7.0	7.0	7.0
<i>Recreation</i>			
Deputy Director of Recreation	1.0	1.0	1.0
Golf Manager	1.0	1.0	1.0
Recreation Supervisor II	1.0	1.0	1.0
Recreation Supervisor I	2.0	2.0	2.0
<i>Recreation Personnel Total</i>	5.0	5.0	5.0
<i>Economic Development</i>			
Economic Development Manager	1.0	1.0	1.0
<i>Economic Development Personnel Total</i>	1.0	1.0	1.0
Community Development Personnel Total	33.0	33.0	33.0



COMMUNITY DEVELOPMENT

Part-Time

	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Community Development Personnel			
<i>Community Development Operations</i>			
Advanced Clerk Typist	0.5	0.5	0.5
<i>Community Development Operations Personnel Total</i>	0.5	0.5	0.5
<i>Recreation</i>			
Custodian	0.8	0.8	0.8
Recreation Supervisor	1.3	1.3	1.3
Camp Manager	0.2	0.2	0.2
Pool Manager	0.4	0.4	0.4
Assistant Pool Manager	0.5	0.5	0.5
Recreation Specialist III	1.4	1.4	1.4
Recreation Specialist II	11.4	11.4	11.4
Recreation Specialist I	6.7	6.7	6.7
Park Attendant	0.2	0.2	0.2
Lifeguards	4.5	4.5	4.5
Cashier	1.1	1.1	1.1
<i>Recreation Personnel Total</i>	28.5	28.5	28.5
Community Development Personnel Total	29.0	29.0	29.0

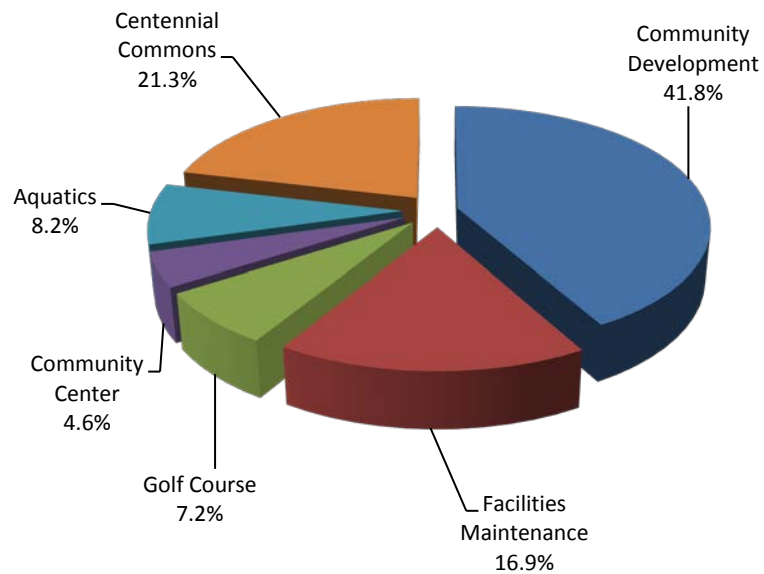


COMMUNITY DEVELOPMENT

PROGRAM AS A PERCENTAGE OF DEPARTMENT OF BUDGET

Program	Personnel	Contractual	Commodities	Capital	Total
Community Development	1,427,200	256,000	16,200	-	1,699,400
Facilities Maintenance	295,300	356,700	21,600	15,000	688,600
Golf Course	138,700	76,100	77,000	-	291,800
Community Center	126,900	47,600	6,200	6,000	186,700
Aquatics	181,100	100,900	40,600	10,000	332,600
Centennial Commons	502,100	291,800	48,000	22,000	863,900
Total	2,671,300	1,129,100	209,600	53,000	4,063,000

Expenditure Pie Chart





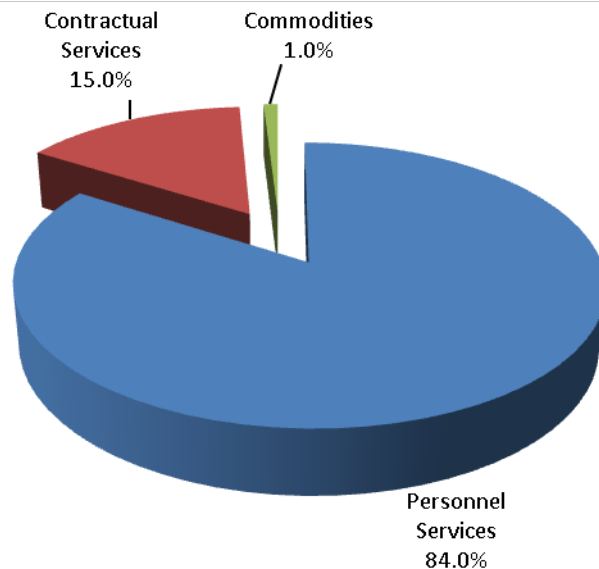
ADMINISTRATION

The services performed by this division include administrative and managerial tasks required to support department operations, including processing all department permits, customer service activities, and general clerical and office management work. The Community Development Director supervises the day-to-day activities of the department, and reports to the City Manager.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	1,278,150	1,350,358	1,396,000	1,396,000	1,366,300	1,427,200	2%
Contractual Services	117,551	144,357	217,200	217,200	261,100	256,000	18%
Commodities	10,871	11,584	11,700	11,700	13,300	16,200	38%
Total	1,406,572	1,506,299	1,624,900	1,624,900	1,640,700	1,699,400	5%

Expenditure Pie Chart



GOALS

1. To continue to build a strong, effective Department through the retention of quality employees. Provide additional opportunities for professional development and staff training.
2. To maintain excellent customer service; to continue to be respectful public servants who are responsive to the diverse needs and customers of our department.



3. To maintain expedient permit processing and inspection scheduling time.
4. To continue to streamline the permitting processes; improve online opportunities for scheduling and project tracking.
5. To continue to improve reporting systems for finance and inspections.
6. To continue to improve facility scheduling for City Hall events.
7. To improve clerical support for professional staff.

SIGNIFICANT CHANGES SINCE FY 14

- In Fiscal Year 2015, all Information Technology (IT) needs for City Departments were allowed to each Department/Division budget, rather than included in the separate IT budget. Therefore, certain accounts such as Maintenance Contracts increased to reflect yearly maintenance contract for the City's online permitting system; Office and Computer Equipment increased for necessary computer upgrades.
- Salaries – Part-Time & Temp increased to reflect the cost of seasonal part-time clerical staff and interns.
- Demolition & Board-Up costs for nuisance abatement of problem property were previously not included in the Department budget.
- Membership & Certification and Publications increased to reflect increased memberships and certifications in professional and trade organizations. Certifications assist the City in maintaining excellent Insurance Service Office (ISO) and building code ratings. The Department has increased the number of certified inspectors in various discipline areas over the past fiscal year.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

- Over the past year, the Administrative Division has continued to improve processes associated with the online permitting system and helped to educate contractors, other departments, and the general public about the use of the system.
- Staff continues to improve response time to incoming telephone calls, which includes the Department's main line and the City's switchboard. The main switchboard continues to be the responsibility of the administrative staff of Department Community Development.
- The Division successfully transitioned to a new fee system.
- Staff improved several interdepartmental procedures, including better division of duties and cross training.



Department	Community Development
Program	Community Development

Fund	General
Account Number	01-45-40

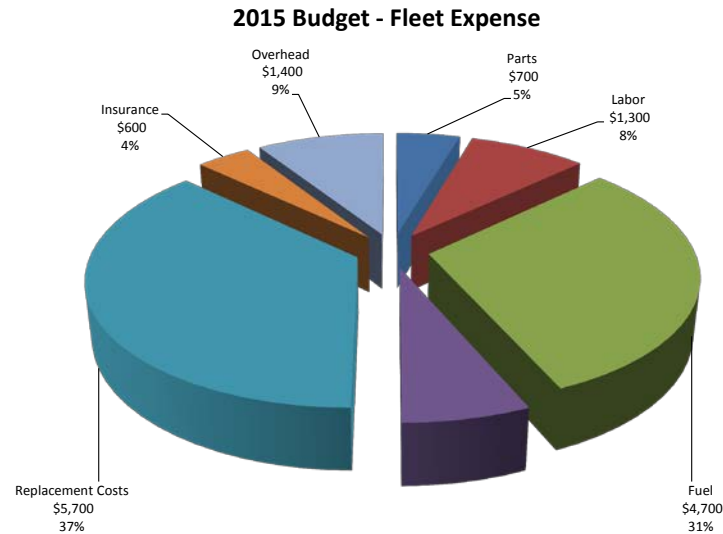
	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	956,840	996,042	1,003,500	1,003,500	1,008,000	1,019,000	2%
5340 Salaries - Part-time & Temp	-	895	-	-	2,000	2,000	100%
5380 Overtime	3,052	4,217	4,000	4,000	4,300	4,300	8%
5420 Workers Compensation	35,084	33,114	35,000	35,000	35,000	35,000	0%
5460 Medical Insurance	140,488	168,067	159,000	159,000	159,000	170,000	7%
5660 Social Security Contributions	53,679	56,421	65,000	65,000	63,000	65,000	0%
5740 Pension Contribution Nonunif.	73,255	72,024	114,300	114,300	80,000	116,600	2%
5900 Medicare	12,552	13,178	15,200	15,200	15,000	15,300	1%
Sub-Total Personnel Services	1,278,150	1,350,358	1,396,000	1,396,000	1,366,300	1,427,200	2%
Contractual Services							
6010 Professional Services	4,450	20,302	85,000	85,000	110,000	65,000	-24%
6020 Legal Services	5,020	-	5,000	5,000	5,000	5,000	0%
6050 Maintenance Contracts	16,434	8,852	15,000	15,000	20,000	50,200	235%
6070 Temporary Labor	9,516	-	8,000	8,000	8,000	8,000	0%
6090 Postage	-	624	4,000	4,000	1,000	4,000	0%
6110 Mileage Reimbursement	18,828	19,357	20,000	20,000	20,000	20,000	0%
6120 Professional Development	3,028	2,734	5,500	5,500	5,000	5,500	0%
6130 Advertising & Public Notices	1,006	1,132	2,500	2,500	2,500	2,500	0%
6140 Photo & Blueprinting Services	38	91	200	200	500	500	150%
6150 Printing Services	3,923	4,504	13,000	13,000	6,000	5,000	-62%
6170 Insurance - Liability	3,670	3,401	3,500	3,500	3,900	3,900	11%
6270 Telephone & Pagers	14,107	13,342	12,000	12,000	12,000	15,000	25%
6400 Office Equipment Maintenance	8,685	13,759	11,000	11,000	13,000	13,000	18%
6510 Demolition & Board Up	-	15,750	-	-	15,000	15,000	100%
6530 Fleet Service & Replacement ¹	8,146	16,347	14,700	14,700	14,700	15,700	7%
6610 Staff Training	5,932	5,675	6,500	6,500	6,500	7,000	8%
6650 Membership & Certification	3,777	2,813	5,000	5,000	5,000	6,700	34%
6680 Subdivision Fees & Taxes	724	677	-	-	-	-	0%
6700 Misc. Operating Services	3,600	4,188	5,000	5,000	5,000	6,000	20%
6770 Bank & Credit Card Fees	6,619	7,485	1,000	1,000	8,000	8,000	700%
Sub-Total Contractual Services	117,551	144,357	217,200	217,200	261,100	256,000	18%
Commodities							
7001 Office Supplies	6,109	4,320	6,500	6,500	6,500	6,500	0%
7050 Publications	2,063	2,750	1,000	1,000	2,600	2,400	140%
7090 Office & Computer Equip.	189	1,590	1,000	1,000	1,500	3,000	200%
7330 Food	115	45	300	300	300	300	0%
7450 Photographic Supplies	99	254	500	500	-	1,000	100%
7570 Hardware & Hand Tools	1,138	1,401	1,200	1,200	1,200	1,500	25%
7770 Wearing Apparel	1,158	1,224	1,200	1,200	1,200	1,500	25%
Sub-Total Commodities	10,871	11,584	11,700	11,700	13,300	16,200	38%
Total	1,406,572	1,506,299	1,624,900	1,624,900	1,640,700	1,699,400	5%



Department	Community Development
Program	Community Development

Fund	General
Account Number	01-45-40

¹Fleet Maintenance provides City departments with vehicles, equipment, fuel, and maintenance services. The costs for these services are allocated to the departments based on their actual usage of services such as vehicle repair parts, labor for repairs, fuel, contractor expense (if a vehicle must be sent to an outside repair shop), and vehicle replacement costs. Other expenses, such as insurance and overhead, are allocated to the departments based on the % of the department's actual expense compared to all other departments' actual expense. The Community Development Department's allocation for these services for the 2015 budget is \$15,700. The budget allocation by expense type is shown on the pie chart below and includes the dollar amount of that type.



The Community Department currently has 3 vehicles in service. The table shown below lists the category of the vehicle, the year of the vehicle, and the number of vehicles currently in service for that year:

Category	Replacement Cycle in Years
Chevy 3500 Dog Catcher Body: 2000 (1)	12
Silverado Pickup: 2005 (1)	10
Chevy Silver Sedan: 2005 (1)	5
Chevy Truck: 2013 (1)	10

**CONSTRUCTION SERVICES AND FACILITIES MAINTENANCE****Construction Services**

The services performed by this division include administration and enforcement of the building, mechanical, plumbing, and electrical code. This division is charged with the plan review and permitting associated with the various construction codes. It is also responsible for conducting inspections associated with permits.

Property Maintenance

This division includes the administration and enforcement of the property maintenance code. Services include identifying, investigating and responding to complaints concerning violations to the property maintenance related codes. In addition, this division conducts inspections to ensure that all buildings are in compliance with the occupancy code.

Environmental Services

Services performed by this division include the administration and enforcement of the environmental code and animal control code. This division identifies, investigates, and responds to complaints concerning various property nuisances (weeds, derelict vehicles, etc.). It is also responsible for animal control functions for the City.

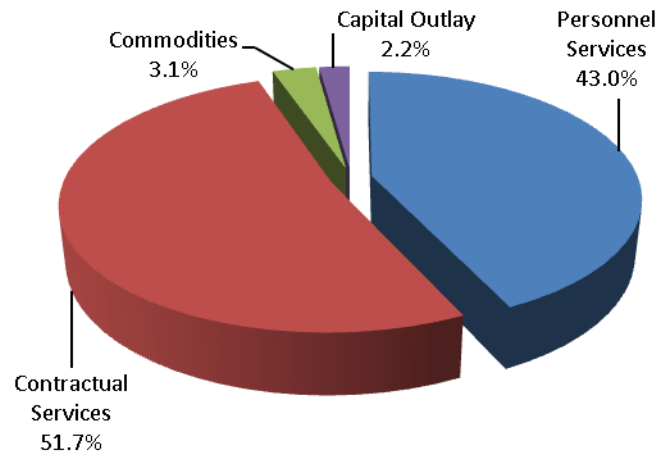
Facilities Maintenance

Program services include the ongoing maintenance of various City-owned buildings and facilities, such as City Hall and the parking garage. This division identifies, investigates, and responds to complaints concerning the building. It also is responsible for coordinating and setting up meeting space in various City-owned buildings and facilities.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	234,168	268,959	288,800	288,800	277,500	295,300	2%
Contractual Services	322,771	386,963	347,800	347,800	356,700	356,700	3%
Commodities	22,148	19,057	20,600	20,600	21,600	21,600	5%
Capital Outlay	17,813	19,873	75,000	75,000	30,000	15,000	-80%
Total	596,900	694,852	732,200	732,200	685,800	688,600	-6%

Expenditure Pie Chart



GOALS

1. To continue to preserve the safety and quality of residential and commercial neighborhoods through consistent and sound code enforcement.
2. To continue to improve inspection scheduling and convenience options for the public and contractors.
3. To increase the number of professional certifications held by property maintenance and construction inspectors.
4. To continue to educate the public about property maintenance issues, environmental nuisances and animal control.
5. To reduce the number of open/outstanding construction permits. Continue to review aging private construction projects to ensure proper closeout.
6. To continue to review historical inspections to determine if permit fees should be reviewed/adjusted for cost-recovery.
7. To continue to be proactive with facility repair and improvements to City-owned buildings.
8. To improve the aesthetics of Heman Park Community Center as a result of increased City-sponsored meeting use.

SIGNIFICANT CHANGES SINCE FY 14

- Significant improvements are needed to City Hall, including painting of the City Council Chambers, fire escape improvements, and other upgrades.
- Professional services funds will be used to assist in the development of long-range facilities plans: preventative and capital.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

- Over the past year, staff continues to train contractors and the public on the use of online permitting software.
- An internet-based complaint mechanism "Action Center" associated with the inspection and permitting system provided more a more convenient method for the public and City Departments to register complaints.
- Staff continues to improve reporting mechanisms for violation notices.
- A significant number of open construction permits were closed as a result of improved contact.
- A number of inspection staff received certifications; continued in-house training opportunities.
- Staff responded to significant repair work at City facilities, such as the sewer and boiler.
- Staff implemented a new fee system to be more cost recovery.



COMMUNITY DEVELOPMENT

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Property Maintenance Inspections¹				
Inspections and Re-inspections	12,909	13,000	13,000	13,000
Commercial inspections	150	150	150	150
Inspection of building exteriors	1,200	1,20	1,000	1,000
Construction inspections	12,900	13,000	13,000	13,000
Building and Occupancy Permits²				
Building/Plumbing/Mechanical Permits	3,825	3,850	4,000	4,000
Electrical permits issued	1,210	1,250	1,500	1,500
Residential occupancy permits/amendments	4,225	4,225	4,225	4,300
Commercial occupancy permits issued	110	110	130	130
Vacant building registrations	115	115	120	120
Environmental inspections	9,080	9,000	9,000	9,000
Facilities Maintenance Calls (minor, custodial, heating, air conditioning, plumbing and electrical)	4,500	4,500	4,500	4,500

¹ The reporting mechanism was changed mid-year with the installation of new permitting and inspection software. The change may skew reporting data for FY 11.

² Community Development enforced the requirements of the municipal code, when violations were not corrected court action followed. Please note that revenue generated by courts, as the result of construction and property maintenance violations is not attributed to revenue generated by the Community Development Department. It is included in the Municipal Court revenue.



Department	Community Development
Program	Facilities Maintenance

Fund	General
Account Number	01-45-36

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	176,044	202,202	206,000	206,000	206,000	210,000	2%
5380 Overtime	761	751	2,000	2,000	1,000	3,000	50%
5420 Workers Compensation	5,759	7,056	7,800	7,800	7,500	7,500	-4%
5460 Medical Insurance	26,249	31,745	34,000	34,000	34,000	36,000	6%
5660 Social Security Contributions	10,407	12,014	13,000	13,000	13,000	14,000	8%
5740 Pension Contribution Nonunif.	12,599	12,387	23,000	23,000	13,000	21,700	-6%
5900 Medicare	2,349	2,804	3,000	3,000	3,000	3,100	3%
Sub-Total Personnel Services	234,168	268,959	288,800	288,800	277,500	295,300	2%
Contractual Services							
6010 Professional Services	-	7,390	40,000	40,000	30,000	40,000	0%
6050 Maintenance Contracts	70,962	46,546	30,000	30,000	30,000	35,000	17%
6160 Insurance - Property & Auto	52,210	68,981	70,600	70,600	70,000	75,000	6%
6170 Insurance - Liability	3,670	3,901	3,500	3,500	3,500	3,600	3%
6250 Natural Gas	21,154	24,423	25,000	25,000	25,000	25,000	0%
6260 Electricity	76,494	81,776	73,000	73,000	70,000	70,000	-4%
6270 Telephone & Pagers	-	-	200	200	200	500	150%
6280 Water	29,733	23,492	30,000	30,000	30,000	25,000	-17%
6290 Sewer	25,383	18,245	17,000	17,000	17,000	20,000	18%
6360 Building Maintenance	13,994	84,677	15,000	15,000	20,000	20,000	33%
6380 Equipment Maintenance	26,280	25,750	40,000	40,000	25,000	40,000	0%
6610 Staff Training	130	950	1,000	1,000	950	1,000	0%
6640 Exterminations	-	-	-	-	-	500	100%
6650 Membership & Certification	-	95	-	-	100	100	100%
6660 Laundry Services	2,761	737	2,500	2,500	1,000	1,000	-60%
Sub-Total Contractual Services	322,771	386,963	347,800	347,800	322,750	356,700	3%
Commodities							
7001 Office Supplies	120	189	100	100	200	200	100%
7210 Chemicals	1,831	-	2,000	2,000	2,000	2,000	0%
7370 Institutional Supplies	12,883	1,831	11,000	11,000	12,000	11,000	0%
7490 Building Materials	1,803	9,749	2,000	2,000	2,400	2,400	20%
7530 Medical Supplies	-	2,190	-	-	-	100	100%
7570 Hardware & Hand Tools	4,232	4,713	4,000	4,000	5,000	5,000	25%
7610 Fuel, Oil, & Lubricants	224	305	500	500	400	400	-20%
7810 Sign Supplies	1,055	80	1,000	1,000	500	500	-50%
Sub-Total Commodities	22,148	19,057	20,600	20,600	22,500	21,600	5%
Capital Outlay							
8001 Building Improvements	12,443	14,133	50,000	50,000	25,000	10,000	-80%
8100 Misc. Improvements	5,370	5,740	5,000	5,000	5,000	5,000	0%
Sub-Total Capital Outlay	17,813	19,873	55,000	55,000	30,000	15,000	-73%
Total	596,900	694,852	712,200	712,200	652,750	688,600	-3%



RECREATION

The Recreation Division includes:

- (1) Ruth Park Golf Course
- (2) Heman Park Community Center
- (3) Aquatics programs
- (4) Centennial Commons Recreational Center.

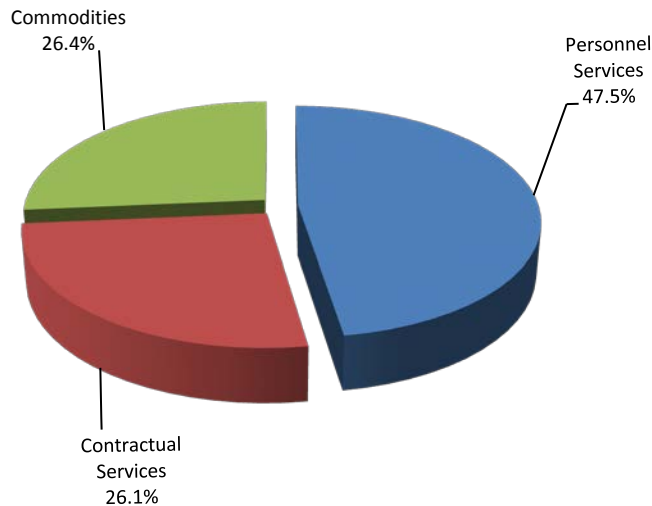
Golf Course

Ruth Park is a 9-hole, 70 acre, public golf course that serves both residents and non-residents. Operation and management of the Golf Course are functionally located in the Department of Community Development; maintenance of the Golf Course is functionally located in the Department of Public Works and Parks.

BUDGET EXPENDITURES

	FY 2013 Actual	FY 2012 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	62,600	124,264	116,750	116,750	120,400	138,700	19%
Contractual Services	36,398	69,020	58,100	58,100	57,600	76,100	31%
Commodities	24,495	66,742	69,400	69,400	75,800	77,000	11%
Total	123,493	260,026	244,250	244,250	253,800	291,800	19%

Expenditure Pie Chart



GOALS

1. To increase food and beverage sales.
2. To increase number of golf rounds by 10%.
3. To improve marketing and promotion efforts, through new website, additional outreach efforts.
4. To increase rounds of golf played by non-residents – reciprocal agreements.



Department	Community Development
Program	Golf Course

Fund	General
Account Number	01-45-47

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	52,000	46,550	53,000	53,000	52,800	54,100	2%
5340 Salaries - Part-Time & Temp	-	60,275	50,000	50,000	50,000	60,000	20%
5380 Overtime	-	141	300	300	-	-	-100%
5420 Workers Compensation	1,000	1,563	2,000	2,000	1,600	1,700	-15%
5460 Medical Insurance	5,100	7,688	5,200	5,200	8,100	8,700	67%
5660 Social Security Contributions	4,000	6,572	5,600	5,600	6,400	6,600	18%
5740 Pension Contributions	-	-	-	-	-	6,000	100%
5900 Medicare	500	1,475	650	650	1,500	1,600	146%
Sub-Total Personnel Services	62,600	124,264	116,750	116,750	120,400	138,700	19%
Contractual Services							
6050 Maintenance Contracts	-	2,051	500	500	800	2,400	380%
6060 Instructors & Sports Officials	12,835	13,134	13,000	13,000	13,000	15,000	15%
6110 Mileage Reimbursement	1,448	1,357	1,300	1,300	1,300	1,300	0%
6130 Advertising & Public Notices	21,227	19,716	14,000	14,000	20,000	20,000	43%
6150 Printing Services	-	46	200	200	200	200	0%
6170 Insurance - Liability	-	3,873	3,500	3,500	-	-	-100%
6270 Telephone & Pagers	561	260	200	200	200	200	0%
6380 Equipment Maintenance	-	6,970	5,000	5,000	8,000	5,000	0%
6430 Misc. Repairs & Maintenance	-	1,279	18,000	18,000	10,000	10,000	-44%
6540 Equipment Rental	-	18,313	2,100	2,100	2,100	20,000	852%
6560 Technology Services	-	1,189	-	-	1,000	1,000	100%
6650 Membership & Certification	-	977	100	100	1,000	1,000	900%
6670 Cashier's Over/Under	133	(145)	200	200	-	-	-100%
Sub-Total Contractual Services	36,398	69,020	58,100	58,100	57,600	76,100	31%
Commodities							
7001 Office Supplies	958	1,359	1,000	1,000	1,400	1,400	40%
7330 Food	24,569	22,354	25,500	25,500	25,500	25,500	0%
7370 Institutional Supplies	-	2,927	3,500	3,500	3,500	4,000	14%
7530 Medical Supplies	-	39	100	100	100	100	0%
7610 Fuel, Oil & Lubricants	-	-	5,000	5,000	5,000	5,000	0%
7690 Recreational Supplies	-	39,074	34,000	34,000	40,000	40,000	18%
7770 Wearing Apparel	-	989	300	300	300	1,000	233%
Sub-Total Commodities	24,495	66,742	69,400	69,400	75,800	77,000	11%
Total	123,493	260,026	244,250	244,250	253,800	291,800	19%



COMMUNITY DEVELOPMENT

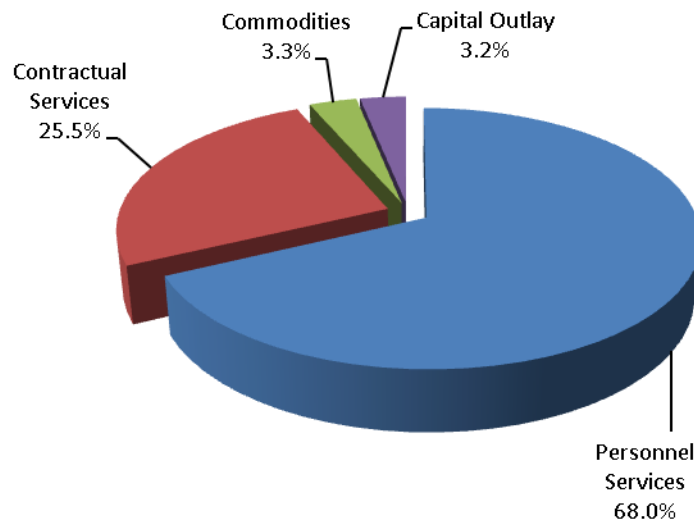
Community Center

The Heman Park Community Center provides space for meetings and activities of various agencies, organizations, and private groups on a rental basis. Weekend rentals are primarily used for special occasions such as birthday, graduation, retirement, and anniversary parties, and wedding receptions. Rental of the community center is available to both residents and non-residents.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	112,353	129,172	119,645	119,645	121,400	126,900	6%
Contractual Services	31,700	34,196	30,100	30,100	41,600	47,600	58%
Commodities	3,213	6,150	4,850	4,850	5,850	6,200	28%
Capital Outlay	-	-	9,000	9,000	6,000	6,000	-33%
Total	147,266	169,518	163,595	163,595	174,850	186,700	14%

Expenditure Pie Chart



GOALS

1. To increase paid rentals by 10%.
2. To increase marketing and promotion efforts.
3. To improve the physical appearance of the facility; improve maintenance.
4. To develop a plan for the long-term use of the facility.



Department	Community Development
Program	Community Center

Fund	General
Account Number	01-45-49

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	66,026	66,062	68,000	68,000	68,000	69,000	1%
5340 Salaries - Part-Time & Temp	20,216	31,150	26,000	26,000	20,000	20,000	-23%
5380 Overtime	547	3,687	3,500	3,500	3,500	3,000	-14%
5420 Workers Compensation	2,910	3,629	1,300	1,300	3,600	3,700	185%
5460 Medical Insurance	13,374	14,349	9,600	9,600	15,000	16,200	69%
5660 Social Security Contributions	5,003	5,868	6,045	6,045	6,300	6,400	6%
5740 Pension Contribution Nonunif.	3,107	3,055	3,800	3,800	3,500	7,100	87%
5900 Medicare	1,170	1,372	1,400	1,400	1,500	1,500	7%
Sub-Total Personnel Services	112,353	129,172	119,645	119,645	121,400	126,900	6%
Contractual Services							
6050 Maintenance Contracts	3,641	1,572	1,000	1,000	2,000	2,000	100%
6170 Insurance - Liability	3,670	3,401	3,000	3,000	3,500	3,500	17%
6210 Insurance - Flood	3,206	3,419	-	-	3,500	3,500	100%
6250 Natural Gas	5,106	6,172	2,500	2,500	6,000	6,000	140%
6260 Electricity	12,518	11,795	12,000	12,000	12,000	12,000	0%
6270 Telephone & Pagers	172	182	200	200	100	100	-50%
6280 Water	1,425	1,962	2,500	2,500	2,700	2,700	8%
6290 Sewer	1,545	1,898	1,400	1,400	2,000	2,000	43%
6360 Building Maintenance	515	935	1,500	1,500	6,800	8,000	433%
6380 Equipment Maintenance	(98)	2,573	4,000	4,000	2,500	4,000	0%
6430 Misc. Repairs & Maintenance	-	287	2,000	2,000	500	3,000	50%
6640 Exterminations	-	-	-	-	-	800	100%
Sub-Total Contractual Services	31,700	34,196	30,100	30,100	41,600	47,600	58%
Commodities							
7370 Institutional Supplies	3,053	5,208	3,200	3,200	5,200	5,200	63%
7490 Building Materials	70	728	350	350	350	500	43%
7570 Hardware & Hand Tools	90	214	300	300	300	500	67%
Sub-Total Commodities	3,213	6,150	4,850	4,850	5,850	6,200	28%
Capital Outlay							
8001 Building Improvements	-	37	9,000	9,000	6,000	6,000	-33%
Sub-Total Capital Outlay	-	37	9,000	9,000	6,000	6,000	-33%
Total	147,266	169,555	163,595	163,595	174,850	186,700	14%



COMMUNITY DEVELOPMENT

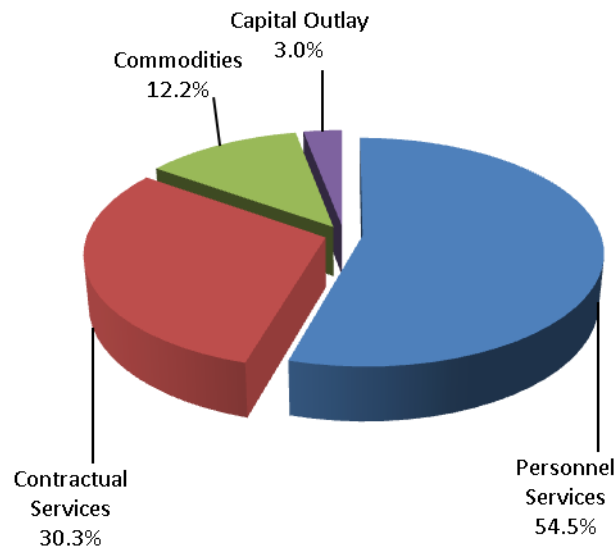
Aquatics

The Recreation division operates the Heman Park municipal swimming pool during the summer months, and the public swimming program offered at the University City High School Natatorium throughout the fall and winter. Heman Park municipal pool offers public swim, group and private swim instruction, lifeguard training, morning lap swim, concessions, and other aquatic recreational programs.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	160,463	179,772	189,000	189,000	180,900	181,100	-4%
Contractual Services	87,918	102,852	90,160	90,160	92,300	100,900	12%
Commodities	46,102	40,929	38,100	38,100	40,700	40,600	7%
Capital Outlay	-	-	20,000	20,000	-	10,000	-50%
Total	294,483	323,553	337,260	337,260	313,900	332,600	-1%

Expenditure Pie Chart



GOALS

1. To increase the year-round programs offered.
2. To increase attendance at the Natatorium and Heman Park pool by 10%.
3. To continue to implement task force recommendations, where appropriate, for the physical needs of the Natatorium and the Heman Park pool.
4. To increase marketing and promotion efforts.



Department	Community Development
Program	Aquatics

Fund	General
Account Number	01-45-51

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5340 Salaries - Part-Time & Temp	143,573	156,092	165,200	165,200	160,000	160,000	-3%
5380 Overtime	1,666	6,148	5,000	5,000	5,000	5,000	0%
5420 Workers Compensation	2,781	3,549	5,800	5,800	3,500	3,500	-40%
5660 Social Security Contributions	8,847	10,108	10,500	10,500	10,000	10,200	-3%
5900 Medicare	2,069	2,353	2,500	2,500	2,400	2,400	-4%
Sub-Total Personnel Services	160,463	179,772	189,000	189,000	180,900	181,100	-4%
Contractual Services							
6060 Instructors & Sports Officials	160	280	600	600	300	300	-50%
6120 Professional Development	-	-	1,560	1,560	1,500	1,500	-4%
6170 Insurance - Liability	3,671	3,401	3,500	3,500	4,000	4,000	14%
6250 Natural Gas	671	580	600	600	700	700	17%
6260 Electricity	27,995	28,771	30,000	30,000	32,000	32,000	7%
6280 Water	25,245	36,997	20,000	20,000	20,000	20,000	0%
6290 Sewer	19,303	29,128	25,000	25,000	25,000	25,000	0%
6360 Building Maintenance	2,613	150	1,500	1,500	1,500	10,000	567%
6380 Equipment Maintenance	5,526	3,210	4,800	4,800	4,800	4,800	0%
6430 Misc. Repairs & Maintenance	632	-	500	500	500	500	0%
6610 Staff Training	1,260	335	2,000	2,000	2,000	2,000	0%
6640 Exterminations	-	-	-	-	-	100	100%
Sub-Total Contractual Services	87,918	102,852	90,160	90,160	92,300	100,900	12%
Commodities							
7210 Chemicals	17,683	16,219	15,000	15,000	15,000	15,000	0%
7330 Food	12,642	10,175	10,500	10,500	10,500	10,500	0%
7370 Institutional Supplies	4,553	2,360	2,500	2,500	3,000	3,000	20%
7490 Building Materials	5,422	4,444	700	700	1,200	1,500	114%
7530 Medical Supplies	20	-	100	100	400	400	300%
7570 Hardware & Hand Tools	236	2,191	300	300	1,600	1,200	300%
7690 Recreational Supplies	2,997	4,273	6,000	6,000	6,000	6,000	0%
7770 Wearing Apparel	2,258	204	3,000	3,000	3,000	3,000	0%
Sub-Total Commodities	46,102	40,929	38,100	38,100	40,700	40,600	7%
Capital Outlay							
8100 Misc. Improvements	-	-	20,000	20,000	-	10,000	-50%
Sub-Total Capital Outlay	-	-	20,000	20,000	-	10,000	-50%
Total	294,483	323,553	337,260	337,260	313,900	332,600	-1%



COMMUNITY DEVELOPMENT

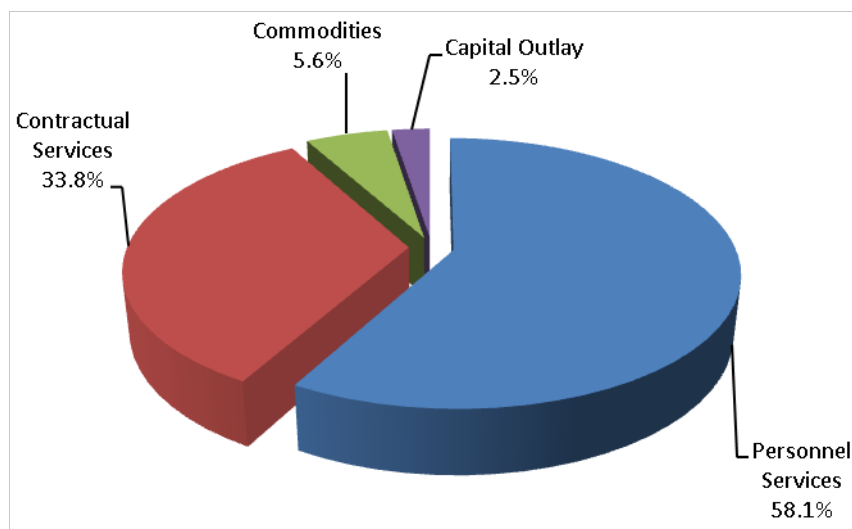
Centennial Commons

The Recreation Division provides operational support and planning, organizing and programming for activities that occur at Centennial Commons Recreation Center. The facility has an indoor soccer facility, fitness area, free weights area, two full size gymnasiums, meeting rooms, an indoor track, and a child care area with an indoor playground. During weekday mornings, portions of the facility are utilized by the Mid-East Area on Aging (MEAA), which provides lunch and activities for our area's older adult population. The Division is responsible for the rental of gymnasiums, indoor soccer field, tennis courts, outdoor athletic fields, meeting rooms, park pavilions, and the mobile stage. The Division coordinates facility usage and programming with the University City Sports Association and the University City Soccer Club to provide youth athletic opportunities for football, baseball, tee ball and soccer. The Division also maintains fitness equipment, programs and manages fitness classes, personal training, summer day camp, birthday parties and special events, and other recreational programs.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	433,605	502,018	554,600	554,600	509,800	502,100	-9%
Contractual Services	243,811	336,465	278,200	278,200	294,050	291,800	5%
Commodities	43,613	42,987	49,300	49,300	48,700	48,000	-3%
Capital Outlay	-	29,030	22,000	22,000	22,000	22,000	0%
Total	721,029	910,500	904,100	904,100	874,550	863,900	-4%

Expenditure Pie Chart





GOALS

1. To increase membership at Centennial Commons by 10%.
2. To increase facility rental rates by 10%.
3. To expand programs and course offerings, including special events.
4. To increase marketing and promotion efforts. To continue the Centennial Commons newsletter.
5. To complete the upgrade of fitness and cardio equipment.
6. To continue to meet the needs of the Mid-West Area Agency on Aging participants.
7. To increase offerings for the senior citizen population.
8. To continue to provide staff support for special events, such as 'Make a Difference Day', 'National Kids to Parks' and others.
9. To increase summer camp attendance and offerings.

SIGNIFICANT CHANGES SINCE FY 14

- Golf Course Budget: Equipment Rental increased to reflect rental of golf carts, which were previously not allocated to the Golf Course budget.
- Improvements needed to recreation facilities, including:
 - Heman Park Community Center - new floor.
 - Centennial Commons - painting, floor.
 - Ruth Park Golf Course Pro Shop - Pro Shop carpeting and improvements.
 - Heman Park Pool – shower room improvements, painting exterior/interior.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

- Staff coordinated 'Make a Difference Day', the National Day of serving; Kids to Park National event and several other local and national special events.
- Staff increased marketing efforts; worked with Brighton Agency, the Golf Course subcommittee of the Parks Commission, and others to coordinate these efforts.
- Staff improved offerings for senior citizens, including Silver Sneakers and Silver 'n Fit.
- Staff improved other recreation program offerings in response to participant demands, including expanded swimming pool hours, additional recreation classes.
- Staff increased the number of the use of various facilities including Heman Park Community Center.



COMMUNITY DEVELOPMENT

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Community Center bookings	190	150	200	250
Citizens attending community center activities	33,000	25,000	30,000	26,000
Rounds of Golf played:				
Resident	8,125	10,000	11,000	10,000
Non-resident	21,000	18,000	19,000	21,000
Attendance at Heman Park pool	52,000	52,200	53,000	35,000
Attendance at Natatorium	1,200	1,200	1,400	1,600
Attendance at Centennial Commons	160,000	160,000	162,000	160,000
Hours of field rentals	1,400	1,400	1,500	1,400
Daily users	12,000	12,000	12,500	12,600
Day camp attendance	6,800	6,500	6,600	6,600



Department	Community Development
Program	Centennial Commons

Fund	General
Account Number	01-45-53

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	124,878	193,064	213,000	213,000	213,000	217,000	2%
5340 Salaries - Part-Time & Temp	232,051	216,453	220,000	220,000	215,000	200,000	-9%
5380 Overtime	3,274	4,194	5,000	5,000	4,000	3,500	-30%
5420 Workers Compensation	8,923	9,579	15,000	15,000	10,000	15,000	0%
5460 Medical Insurance	23,511	35,524	45,000	45,000	26,000	28,000	-38%
5660 Social Security Contributions	21,678	24,554	27,200	27,200	22,000	24,000	-12%
5740 Pension Contribution Nonunif.	13,113	12,893	23,000	23,000	15,000	9,600	-58%
5900 Medicare	5,070	5,667	6,400	6,400	4,800	5,000	-22%
Sub-Total Personnel Services	433,605	502,018	554,600	554,600	509,800	502,100	-9%
Contractual Services							
6010 Professional Services	13,517	36,351	25,000	25,000	25,000	25,000	0%
6040 Events & Receptions	7,348	3,872	5,000	5,000	5,000	5,500	10%
6050 Maintenance Contracts	11,068	6,368	15,000	15,000	15,000	15,000	0%
6060 Instructors & Sports Officials	91,706	103,183	88,000	88,000	100,000	98,000	11%
6090 Postage	-	7,408	-	-	-	2,000	100%
6120 Professional Development	290	320	600	600	600	1,000	67%
6130 Advertising & Public Notices	5,968	13,769	1,000	1,000	4,000	4,000	300%
6150 Printing Services	-	19,569	18,000	18,000	18,000	1,250	-93%
6170 Insurance - Liability	3,670	3,401	3,500	3,500	3,500	3,500	0%
6210 Insurance - Flood	8,670	9,538	9,000	9,000	9,500	9,500	6%
6250 Natural Gas	7,042	8,752	5,000	5,000	8,000	8,000	60%
6260 Electricity	65,323	67,132	66,000	66,000	70,000	75,000	14%
6270 Telephone & Pagers	273	338	500	500	350	350	-30%
6360 Building Maintenance	12,922	1,418	21,000	21,000	15,000	21,000	0%
6380 Equipment Maintenance	6,089	12,385	12,000	12,000	12,000	12,000	0%
6400 Office Equipment Maintenance	4,545	6,218	4,500	4,500	4,500	4,500	0%
6430 Misc. Repairs & Maintenance	-	100	200	200	200	200	0%
6650 Membership & Certification	1,141	1,641	1,000	1,000	1,000	1,000	0%
6700 Misc. Operating Services	3,461	10,764	2,400	2,400	2,400	5,000	108%
6770 Bank & Credit Card Fees	-	22,802	-	-	-	-	0%
Sub-Total Contractual Services	243,811	336,465	278,200	278,200	294,050	291,800	5%
Commodities							
7001 Office Supplies	4,585	3,877	6,000	6,000	4,000	4,500	-25%
7050 Publications	283	227	500	500	500	500	0%
7090 Office & Computer Equip.	461	1,395	1,000	1,000	1,000	1,000	0%
7130 Agriculture Supplies	25	33	100	100	100	200	100%
7330 Food	3,741	3,687	5,000	5,000	5,000	5,000	0%
7370 Institutional Supplies	15,811	8,345	5,800	5,800	7,000	8,000	38%
7490 Building Materials	5,659	5,325	5,000	5,000	5,000	5,000	0%
7530 Medical Supplies	282	258	300	300	300	300	0%
7570 Hardware & Hand Tools	2,052	1,785	300	300	500	500	67%
7610 Fuel, Oil & Lubricants	217	232	300	300	300	300	0%
7690 Recreational Supplies	5,025	12,219	20,000	20,000	20,000	16,500	-18%
7770 Wearing Apparel	4,396	5,363	5,000	5,000	5,000	5,000	0%
7810 Sign Supplies	1,076	241	-	-	-	1,200	100%
Sub-Total Commodities	43,613	42,987	49,300	49,300	48,700	48,000	-3%



Department	Community Development
Program	Centennial Commons

Fund	General
Account Number	01-45-53

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Capital Outlay							
8001 Building Improvements	-	-	7,000	7,000	7,000	7,000	0%
8100 Misc. Improvements	-	29,030	15,000	15,000	15,000	15,000	0%
Sub-Total Capital Outlay	-	29,030	22,000	22,000	22,000	22,000	0%
 Total	 721,029	 910,500	 904,100	 904,100	 874,550	 863,900	 -4%



COMMUNITY DEVELOPMENT

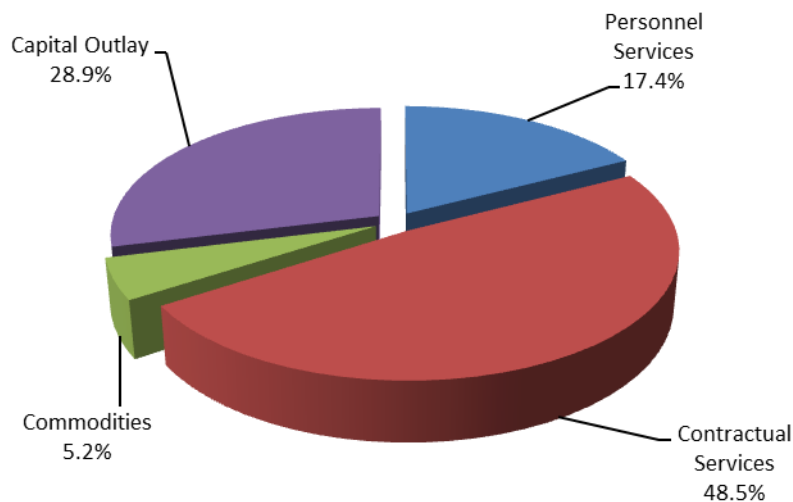
PLANNING, ZONING, AND ECONOMIC DEVELOPMENT

The services performed by this division include the administration and enforcement of the zoning code. This division prepares and implements the City's Comprehensive Plan, which outlines the City's policy on land use and economic development activities. It is responsible for planning and implementing economic development activities. This division provides staff support for nine boards or commissions.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	72,488	52,232	100,000	100,000	100,000	100,000	0%
Contractual Services	27,483	44,141	42,000	251,930	251,930	279,000	11%
Commodities	-	-	260,000	73,700	73,700	30,000	-59%
Capital Outlay	4,394	57,433	155,000	210,000	210,000	166,000	-21%
Total	104,365	153,806	557,000	635,630	635,630	575,000	-10%

Expenditure Pie Chart



GOALS

1. To initiate minor adjustments to the Zoning Code to address the most pressing issues.
2. To continue the planning efforts for the Comprehensive Plan Update.
3. To implement the Economic Development Work-plan, which includes business retention, attraction and expansion efforts. Focus efforts on revitalization of Olive Boulevard.
4. To continue to partner with organizations for the infill redevelopment in the City's northeast quadrant.
5. To continue to support and provide staff technical expertise for various boards, commissions, and task forces.



6. To continue to administer federal grants; seek additional grant opportunities where appropriate.
7. To expand the City's partnership with the State Historic Preservation Office and the Certified Local Government program.
8. To continue to provide education and training to Boards and Commissions on various topics, such as Robert's Rules, Sunshine Law, Ethics, and Roles and Responsibilities.
9. To continue to streamline regulations to improve the City's systems and business climate.
10. To continue to partner with various economic development agencies such as the University City Chamber of Commerce, the Regional Commerce and Growth Association and the St. Louis Economic Development Partnership.
11. To continue process improvements and tracking mechanisms for the Economic Development Retail Sales Tax (EDRST) and EDRST Board.
12. To review the City's development subsidy policy.
13. To improve the City's economic development marketing materials. To continue to publish "*The Lion Pages*", the City's newsletter to the business community.

FISCAL YEAR 2014 PERFORMANCE SUMMARY

- Staff continued to assist with various long range planning efforts, including, but not limited to: the Parkview Gardens Neighborhood Sustainable Planning project and the Comprehensive Plan Update.
- Staff continued the partnership with Habitat for Humanity St. Louis for the redevelopment of eight (8) vacant City-owned lots into LEED (Leadership in Energy and Environmental Design) certified homes. Construction was completed on four (4) homes, with construction to occur on four (4) additional homes in late 2014.
- Staff marketed available commercial properties for appropriate uses and tenants, including City-owned properties.
- Staff continued to provide economic development materials to prospective businesses and developers. Staff developed and distributed "*The Lion Pages*", a newsletter to the business community.
- Staff provided technical assistance for the Loop Special Business District and University City Chamber of Commerce. Staff continued to assist developers with the Kingsland Avenue Walk project, Walgreens development, the Delmar Blvd/Delcrest Ct Community Improvement District and Delcrest Court apartment complex. Staff also consulted with developers on sites identified for redevelopment, such as the Delmar-Harvard site, Delmar/I-170 and Olive Boulevard.
- Staff provided support for the Economic Development Retail Sales Tax Board and administration of sales tax funds. Projects initiated with EDRST funds include façade improvement program, creation of a for sale/for lease database of available properties on Olive Boulevard, partnership with the Chamber of Commerce and U City in Bloom, Loop Special Business District projects and events.
- Staff provided technical assistance for two tax abatement requests to the Land Clearance Redevelopment Authority.
- Staff continued to seek grant opportunities and make applications when appropriate.
- Staff provided support and assistance to the Mayor's Task Force on Seniors & Youth, the Loop Media Hub Stakeholder Group and the University City Focus Group.
- Staff partnered with the City of St. Louis and other regional communities on coordinating historic preservation efforts and workshops.
- Staff prepared a Request for Qualifications for the Historic Annex Study; managed consultant.
- Staff partnered with the University City School District on the joint marketing and promotion efforts of the University City Schools and community.
- Staff coordinated flood education and outreach programs and meetings.
- Staff hosted the U.S. Environmental Protection Agency Building Blocks Technical Assistance Program.



COMMUNITY DEVELOPMENT

PERFORMANCE MEASUREMENTS

	FY2012 Actual	FY2013 Actual	FY2014 Projected	FY2015 Budget
Zoning and Land Use Permits				
Site-plan review	5	5	5	5
Conditional use permit	10	10	10	10
Variance appeal	6	6	5	5
Rezoning	4	4	2	2
Subdivision	2	2	2	2



Department	Community Development
Program	Economic Development Operations

Fund	Econ Dev Sales Tax
Account Number	11-45-78

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	63,375	47,289	82,500	82,500	82,500	82,500	0%
5420 Workers Compensation	-	333	500	500	500	500	0%
5460 Medical Insurance	4,850	992	5,000	5,000	5,000	5,000	0%
5660 Social Security Contributions	3,454	2,932	5,500	5,500	5,500	5,500	0%
5740 Pension Contribution Nonunif.	-	-	5,000	5,000	5,000	5,000	0%
5900 Medicare	809	686	1,500	1,500	1,500	1,500	0%
Sub-Total Personnel Services	72,488	52,232	100,000	100,000	100,000	100,000	0%
Contractual Services							
6001 Auditing & Accounting	-	1,000	-	-	-	1,000	100%
6010 Professional Services	27,483	43,141	42,000	90,170	90,170	173,000	312%
6040 Events and Receptions	-	-	-	52,430	52,430	30,000	100%
6050 Maintenance Contracts	-	-	-	87,830	87,830	63,000	100%
6130 Advertising & Public Notices	-	-	-	9,500	9,500	-	0%
6150 Printing Services	-	-	-	12,000	12,000	12,000	100%
Sub-Total Contractual Services	27,483	44,141	42,000	251,930	251,930	279,000	564%
Commodities							
7535 Decorative Supplies	-	-	-	63,700	63,700	20,000	100%
7810 Sign Supplies	-	-	260,000	-	-	-	-100%
7855 Promotional Supplies	-	-	-	10,000	10,000	10,000	100%
Sub-Total Commodities	-	-	260,000	73,700	73,700	30,000	-88%
Capital Outlay							
8100 Misc. Improvements	4,394	57,433	155,000	210,000	210,000	166,000	7%
Sub-Total Capital Outlay	4,394	57,433	155,000	210,000	210,000	166,000	7%
Total	104,365	153,806	557,000	635,630	635,630	575,000	3%



COMMUNITY DEVELOPMENT

PUBLIC PARKING GARAGE FUND

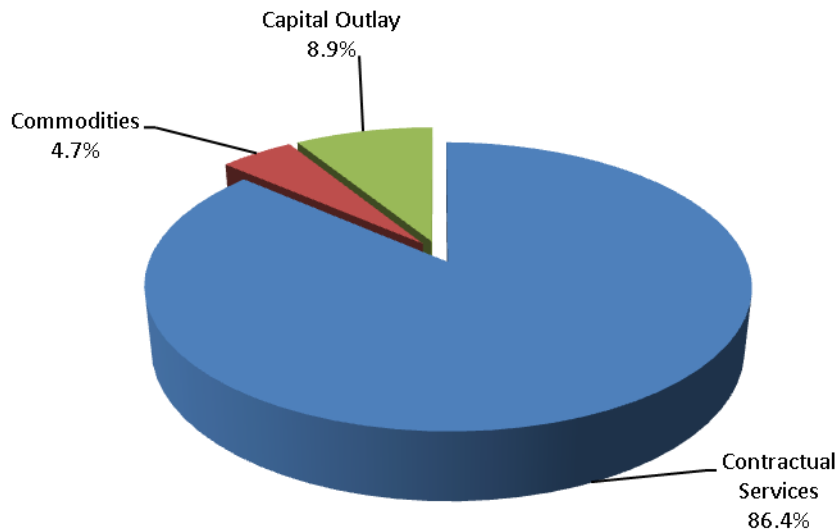
The City operates a three-level, 120 space parking garage at 6319 Delmar Boulevard. The City issued debt of \$1,415,000 in Certificates of Participation, Series 1997. The proceeds of the Certificates were used to pay a portion of the construction cost and to equip the municipal parking facility (together with retail space constructed on the ground floor of the parking facility), to fund a debt service reserve fund for the Certificates, and to pay the cost of issuing the Certificates.

Parking permits and meter revenue, along with leased rental space on the ground floor of the parking facility, pay the debt service on the certificates.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services	130,684	135,120	142,000	142,000	138,600	136,500	-4%
Commodities	8,911	9,668	6,500	6,500	6,000	7,500	15%
Capital Outlay	29,874	9,405	14,000	14,000	14,000	14,000	0%
Total	169,469	154,193	162,500	162,500	158,600	158,000	-3%

Expenditure Pie Chart



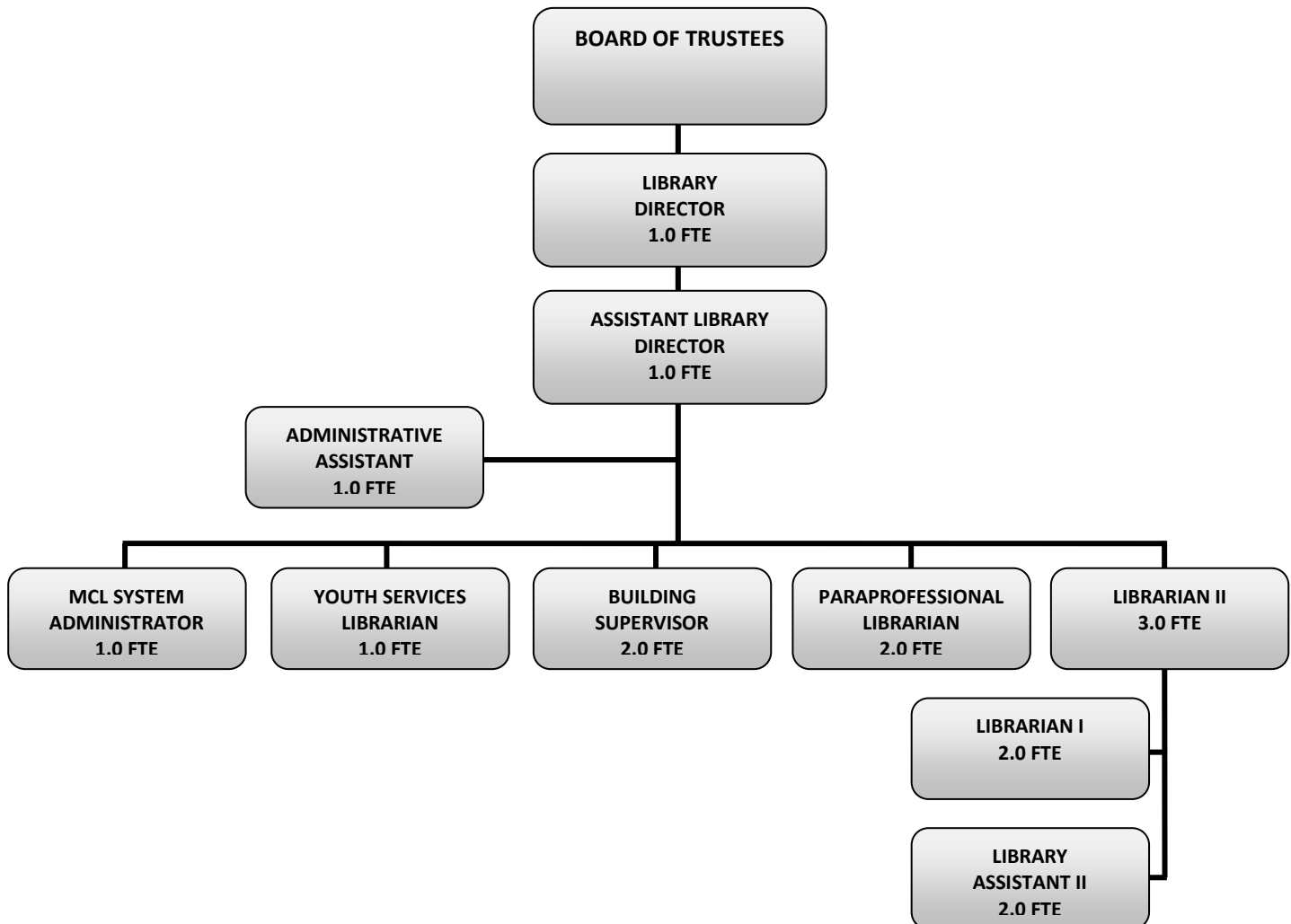


Department	Community Development
Program	Public Parking Garage

Fund	Public Parking Garage
Account Number	27-70-81

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services							
6001 Auditing & Accounting	1,060	1,410	1,000	1,000	1,000	1,000	0%
6010 Professional Services	200	239	3,000	3,000	1,000	1,000	-67%
6050 Maintenance Contracts	25,547	32,315	25,000	25,000	25,000	25,000	0%
6080 Accounting Fees	6,000	6,000	6,000	6,000	6,000	6,000	0%
6160 Insurance - Property & Auto	8,244	11,500	12,000	12,000	12,000	12,000	0%
6170 Insurance - Liability	5,412	5,614	5,000	5,000	5,600	5,500	10%
6270 Telephone & Pagers	2,530	2,563	2,500	2,500	2,500	2,500	0%
6310 Utilities	11,224	13,489	12,000	12,000	12,000	13,000	8%
6430 Misc. Repairs & Maintenance	25	-	3,000	3,000	1,000	2,000	-33%
6440 Maintenance & Repairs	14,400	6,033	15,000	15,000	15,000	10,000	-33%
6490 Depreciation - Rental Equip	45,844	45,750	48,000	48,000	48,000	48,000	0%
6700 Misc. Operating Services	623	566	1,000	1,000	1,000	1,000	0%
6740 Payroll Taxes	2,202	2,399	2,500	2,500	2,500	2,500	0%
6810 Lot Cleaning	7,364	7,284	6,000	6,000	6,000	7,000	17%
Sub-Total Contractual Services	130,684	135,120	142,000	142,000	138,600	136,500	-4%
Commodities							
7001 Office Supplies	8,911	9,413	6,000	6,000	6,000	7,500	25%
Sub-Total Commodities	8,911	9,668	6,500	6,500	6,000	7,500	15%
Other							
9200 Debt Service - Interest	29,874	2,333	5,000	5,000	5,000	5,000	0%
9250 Amortization Expenses	-	9,194	9,000	9,000	9,000	9,000	0%
Sub-Total Other	29,874	9,405	14,000	14,000	14,000	14,000	0%
Total	169,469	154,193	162,500	162,500	158,600	158,000	-3%

LIBRARY





The University City Public Library selects, organizes, and makes available library materials in print and electronic formats for the recreational, informational, educational, and cultural needs of all our citizens, from preschool through maturity. The Library strives to achieve its vision and its goals with a philosophy that embraces change and supports superior service.

The Library Director hires and administers the staff, develops the annual budget, initiates policy, and reports to the Library Board of Trustees.

The Reference Staff provides information that is quick and accurate, utilizing print and electronic resources most effectively, and delivers the information in the format preferred by the patron. They offer a wide variety of computer-related and eReader classes, lead book discussion groups, and plan and host interesting and informative programs for adults and seniors.

The Technical Services Department orders, receives, processes, and catalogs library materials in a timely manner so that new materials are constantly available to our patrons.

The Information Technology Department maintains the computer networks the library depends upon. They are responsible for implementing the \$330,000 MOREnet Research Project with all of its equipment and software, over the next three years and the rest of the professional staff keep abreast of new technology and ways of delivering library service.

The Circulation Staff gives efficient, friendly service at the circulation desk, helping patrons find and check out the books and items they require.

The Youth Services Department serves children and young adults, as well as their parents, caregivers and teachers. They provide print materials, audio-visual and computer resources, and special activities, including Storytimes, the Summer Reading Program.

The Home Services staff, along with our volunteers, provide library materials to University City Residents who, due to health reasons, are not able to come to the Library in person.

The Building Supervisor maintains the building and grounds as an attractive and inviting destination for our citizens.

Those librarians charged with materials' evaluation select the best of new and classic materials using traditional and non-traditional reviewing sources and respond to requests from patrons. The library serves special populations such as homebound patrons, new adult readers, patrons with special physical needs, and those who speak English as a second language. The Library director and staff are always open to opportunities to improve service through collaboration with the library systems of neighboring communities and seek to engage in partnerships with other community groups and organizations.



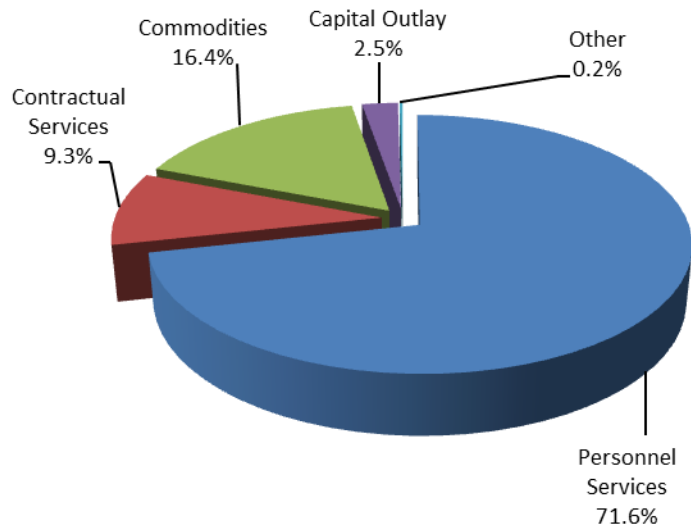
PERSONNEL SUMMARY

Full-Time			
	FY 2013 Authorized	FY 2014 Authorized	FY 2015 Authorized
Library			
<i>Library Operations</i>			
Library Director	1.0	1.0	1.0
Assistant Library Director	1.0	1.0	1.0
Youth Services Librarian	1.0	1.0	1.0
MLC System Administrator	1.0	1.0	1.0
Librarian II	1.0	3.0	3.0
Librarian I	3.0	2.0	2.0
Paraprofessional	3.0	2.0	2.0
Library Assistant II	1.0	2.0	2.0
Library Assistant I	1.0	0.0	0.0
Building Supervisor	2.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
Library Personnel Total	16.0	16.0	16.0

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	1,168,311	1,182,241	1,241,522	1,241,522	1,239,500	1,282,400	3%
Contractual Services	196,201	224,106	211,730	211,730	199,800	166,800	-21%
Commodities	290,819	302,756	299,400	299,400	299,200	293,300	-2%
Capital Outlay	-	15,261	275,000	275,000	275,000	45,000	-84%
Other	4,000	4,000	4,000	4,000	4,000	4,000	0%
Total	1,659,331	1,728,364	2,031,652	2,031,652	2,017,500	1,791,500	-12%

Expenditure Pie Chart



GOALS

1. Overall
 - Work with MOREnet on implementing the \$330,000 research project.
 - Formulate the Library's strategic plan.
 - Implement the initial objectives of the strategic plan.
2. Building and Grounds
 - Continue to improve and modernize the appearance of the Library so that it remains an inviting destination for our residents.
 - Continue to improve interior lighting.
 - Continue to improve attractiveness of building interior.
3. Community Relations and Marketing
 - Improve the promotion of library collections, programs, and services.
4. Technology
 - Installation of Audio / Video recording and editing equipment.
 - Installation of Microfilm Scanner.
 - Installation of a 3D printer, laser cutter, and vinyl printer as part of a fabrication makerspace.
 - Replace or upgrade public and staff computers.
 - Explore implementation of patron mediated computer work station checkout.
5. Customer Service
 - Installation of new, free-standing book return.
 - Through increased and more effective staff training, increase our patrons' satisfaction with the Library.
 - Emphasize through all we do that our patrons are the Library's first priority.
6. Programming
 - Continue to offer excellent programs for children and young adults.
 - Increase the number of programs that promote lifelong learning.
 - Offer programs that advance the library's function as a community center.
7. Resource Sharing
 - Continue to work with the Municipal Library Consortium and other Library organizations to offer the widest array of library materials possible to our residents and library users.



SIGNIFICANT CHANGES SINCE FY 14

In the past fiscal year the University City Public Library has made the following improvements:

- With the help of MOREnet, we are increasing our internet bandwidth from 20 MB to 30 MB, increasing the speed of our patrons' internet connections on our computer workstations and with our wireless service.
- An LSTA grant allowed us to provide Chromebook computers for patron use in the Library.
- An LSTA grant allowed the Library to purchase 10 eReader devices for patron and staff training.
- UCPL upgraded the wifi access for staff and patrons throughout the Library.
- We re-upholstered all existing lounge chairs, added twelve new chairs, and replaced our auditorium tables.
- Painted the gallery, the auditorium, both rooms, and staff work areas.
- With the help of the Public Works Department, new, brighter lights were installed in the parking lot.
- Security cameras were installed in the Library's Gallery.

SIGNIFICANT BUDGETARY ISSUES

- The Library has budgeted \$270,000 from its reserve funds for replacement of HVAC components in the 2013-2014 fiscal year.

PERFORMANCE SUMMARY

In the 2012-2013 fiscal year the Library loaned 442,168 traditional materials, and 9,539 eBooks and downloadable audio, for a total of 451,707 circulations. Almost 2,200 meetings were held in the library's meeting rooms and large auditorium, and 12,936 children and young adults attended 384 programs sponsored by the library. Adult programs such as book clubs, author events, gallery openings, and discussions were attended by 1,060 people. As of June 30, 2013, there were 41,170 cardholders. The library provided 1,602 items to other libraries through interlibrary loan and borrowed 519 items from other libraries outside of our Consortium for our patrons. In addition, 32,669 items were received from other Consortium libraries for our patrons and 37,662 of our items were loaned to other consortium libraries. These requested materials are delivered by van five days a week, often arriving within a day of the patron's placing the hold.

As always, the Summer Reading Program kept the Youth Services staff on the go during much of June and July. 671 children enjoyed weekly special programs while working toward their reading goals, and 423 children finished with at least 12 hours read. The staff was assisted by 118 teen volunteers. During the school year, frequent story times, after-school movies, and other activities engaged youngsters. The Friends of the Library continued to present programs for adults featuring several well-received readings and book signings by local authors. They also make an annual financial contribution to the library at their April Annual meeting. This year, they gave the library \$10,000 to support this past year's *Dig into Reading* summer reading program and to purchase a free-standing book return. The library also presented a wide variety of programs for adults, including our third annual summer reading program for adults, the *Don Quixote*, book discussion series; our *Urban Thoughts* and *History* book groups; movie nights; the regular book club meetings; our monthly several cooperative programs with other organizations.

The library continues to receive donations from patrons to help support its materials budget. These gifts, often in memory or in honor of someone, add many new titles to our collection. The library also supplements its income by applying for competitive grants and through participation in the annual University City Memorial Day Run. The library cooperates with the Green Center, and U. City in Bloom to coordinate this popular annual event, which netted over \$10,000 for the library this past May. We received a grant of \$1,500 from the Regional Arts Commission of St. Louis to help support art exhibits in the library's gallery space. Over the past 15 years, the library has received over \$800,000 in grant income.

Additionally the Library continues to be grateful to Health Protection and Education Services (HPES) for all of their hard work and dedication in hosting monthly health screenings at the Library.



Department	Library
Program	Library

Fund	Library
Account Number	06-65-60

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries - Full-Time	648,934	657,159	677,700	677,700	677,700	709,400	5%
5340 Salaries - Part-Time & Temp	271,337	273,926	277,040	277,040	277,000	277,000	0%
5380 Overtime	28,248	28,234	31,212	31,212	31,000	31,200	0%
5420 Workers Compensation	4,293	4,545	5,000	5,000	5,000	5,000	0%
5460 Medical Insurance	76,338	78,210	85,680	85,680	85,000	85,700	0%
5540 EAP	455	455	500	500	500	500	0%
5660 Social Security Contributions	55,415	56,184	60,180	60,180	61,000	64,300	7%
5740 Pension Contribution Nonunif.	59,921	59,963	76,170	76,170	76,000	81,100	6%
5820 Defined Contribution Plan	10,398	10,690	12,250	12,250	12,000	12,200	0%
5860 Unemployment	-	-	1,000	1,000	-	1,000	0%
5900 Medicare	12,972	12,875	14,790	14,790	14,300	15,000	1%
Sub-Total Personnel Services	1,168,311	1,182,241	1,241,522	1,241,522	1,239,500	1,282,400	3%
Contractual Services							
6001 Auditing & Accounting	1,600	1,500	2,000	2,000	2,000	2,000	0%
6010 Professional Services	15,830	41,627	15,830	15,830	15,000	13,000	-18%
6050 Maintenance Contracts	33,776	33,335	35,000	35,000	35,000	13,100	-63%
6090 Postage	4,733	5,262	5,000	5,000	5,000	2,000	-60%
6120 Professional Development	11,047	8,971	7,500	7,500	7,500	7,500	0%
6130 Advertising & Public Notices	-	300	300	300	500	700	133%
6150 Printing Services	2,317	1,683	2,600	2,600	2,500	2,500	-4%
6160 Insurance - Property & Auto	8,244	11,500	11,500	11,500	11,000	10,000	-13%
6170 Insurance - Liability	3,670	3,521	3,900	3,900	3,500	3,500	-10%
6250 Natural Gas	4,465	5,453	10,000	10,000	6,500	7,000	-30%
6260 Electricity	38,742	44,789	42,000	42,000	40,000	38,000	-10%
6270 Telephone & Pagers	3,819	3,943	5,000	5,000	5,000	5,000	0%
6280 Water	3,179	2,627	3,400	3,400	3,000	3,500	3%
6290 Sewer	1,570	1,554	2,570	2,570	2,000	2,600	1%
6360 Building Maintenance	30,846	31,596	30,000	30,000	30,000	30,000	0%
6420 MLC Repairs & Maintenance	21,421	17,182	23,230	23,230	20,000	15,000	-35%
6550 Office Equipment Rental	8,263	7,790	8,500	8,500	8,000	8,000	-6%
6600 Tuition Reimbursement	-	-	1,000	1,000	1,000	1,000	0%
6610 Staff Training	-	-	600	600	500	600	0%
6640 Exterminations	320	325	400	400	400	400	0%
6650 Membership & Certification	1,864	1,370	1,400	1,400	1,400	1,400	0%
Sub-Total Contractual Services	196,201	224,106	211,730	211,730	199,800	166,800	-21%
Commodities							
7001 Office Supplies	21,726	21,605	20,000	20,000	20,000	20,000	0%
7050 Publications	249,015	243,258	245,000	245,000	245,000	245,000	0%
7090 Office & Computer Equip.	4,720	13,067	10,000	10,000	10,000	7,000	-30%
7130 Agriculture Supplies	4,578	4,764	4,700	4,700	4,500	4,800	2%
7330 Food	1,074	1,067	1,200	1,200	1,200	2,000	67%
7370 Institutional Supplies	6,136	6,522	6,500	6,500	6,500	6,500	0%
7570 Hardware & Hand Tools	3,570	12,473	12,000	12,000	12,000	8,000	-33%
Sub-Total Commodities	290,819	302,756	299,400	299,400	299,200	293,300	-2%
Capital Outlay							
8001 Building Improvements	-	15,261	275,000	275,000	275,000	45,000	-84%
Sub-Total Capital Outlay	-	15,261	275,000	275,000	275,000	45,000	-84%
Other							
9950 Operating Transfer Out	4,000	4,000	4,000	4,000	4,000	4,000	0%
Sub-Total Other	4,000	4,000	4,000	4,000	4,000	4,000	0%
Total	1,659,331	1,728,364	2,031,652	2,031,652	2,017,500	1,791,500	-12%



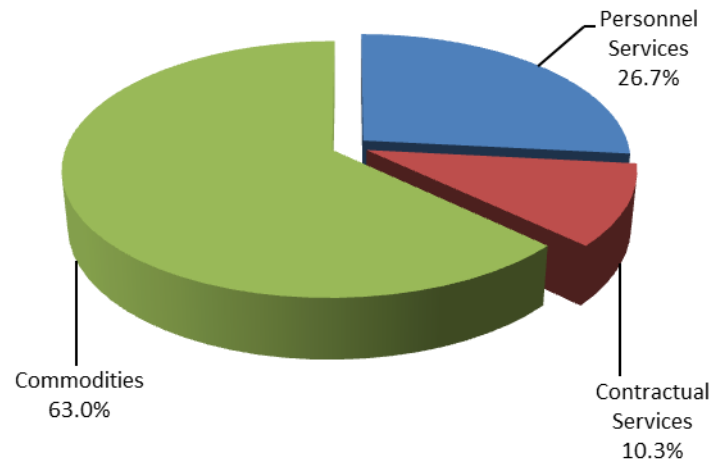
LIBRARY GRANTS

This program provides for various Library grants. The number of grants will fluctuate from year to year. The Library will continue to seek Library Services and Technology Act (LSTA) grants through the Missouri State Library, programming grants from the American Library Association (ALA) and the Regional Arts Commission (RAC), and grants from other agencies.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services	-	-	-	-	-	40,000	100%
Contractual Services	2,856	7,856	-	-	1,744	15,500	100%
Commodities	7,524	16,429	12,000	12,000	12,000	94,500	688%
Total	10,380	24,285	12,000	12,000	13,744	150,000	1150%

Expenditure Pie Chart



So far, in fiscal year 2013-2014, the Library had been awarded and/or completed the following grants:

- MOREnet Library Research Project \$110,000
- Regional Arts Commission Grant \$1,750
- LSTA Technology Mini-Grant/Microfilm Scanner \$7,458
- ALA / NEH Muslim Journey Grant \$3,500
- LSTA Show Me Steps Grant \$992
- LSTA Summer Reading Program \$13,999



Department	Library
Program	Library Grants

Fund	Grants
Account Number	06-65-95

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Personnel Services							
5001 Salaries Full time	-	-	-	-	-	33,400	100%
5460 Medical Insurance	-	-	-	-	-	3,700	
5660 Social Security Contributions	-	-	-	-	-	2,100	100%
5820 Defined Contribution Plan	-	-	-	-	-	300	
5900 Medicare	-	-	-	-	-	500	100%
Sub-Total Personnel Services	-	-	-	-	-	40,000	100%
Contractual Services							
6010 Professional Services	2,856	1,946	-	-	-	6,000	100%
6090 Postage	-	2,597	-	-	-	3,500	100%
6120 Professional Development	-	-	-	-	-	3,000	100%
6150 Printing Services	-	3,313	-	-	1,744	-	0%
6610 Staff Training	-	-	-	-	-	3,000	100%
Sub-Total Contractual Services	2,856	7,856	-	-	1,744	15,500	100%
Commodities							
7001 Office Supplies	-	364	-	-	-	12,000	100%
7050 Publications	-	500	-	-	-	5,000	100%
7090 Office & Computer Equip.	7,388	15,187	12,000	12,000	12,000	77,500	546%
Sub-Total Commodities	7,524	16,429	12,000	12,000	12,000	94,500	688%
Total	10,380	24,285	12,000	12,000	13,744	150,000	1150%



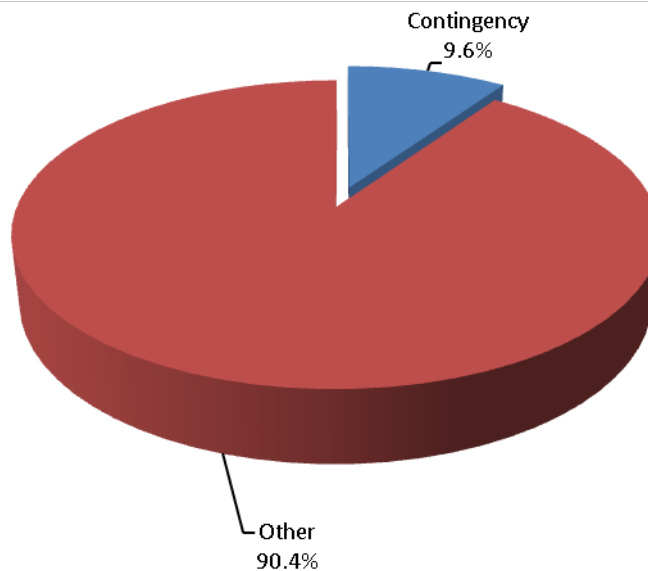
DEBT SERVICE AND CONTINGENCY (General Fund)

In accordance with provisions from the City Manager, this account provides for the repayment of debt from Certificates of Participation and Special Obligation Bonds. It also provides for a contingency for emergency expenditures. See the introduction section of this document for debt schedule.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contingency	-	-	100,000	100,000	100,000	100,000	0%
Other	1,710,109	889,360	928,344	928,344	940,300	939,000	1%
Total	1,710,109	889,360	1,028,344	1,028,344	1,040,300	1,039,000	1%

Expenditure Pie Chart





Department	Debt Service & Contingency
Program	General Debt

Fund	General
Account Number	01-60-98

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Other							
9050 Contingency	-	-	100,000	100,000	100,000	100,000	0%
9100 Debt Service - Expense	126,761	3,615	5,000	5,000	5,000	5,000	0%
9150 Debt Service - Principal	926,940	799,369	848,300	848,300	848,300	854,000	1%
9200 Debt Service - Interest	656,408	86,376	75,044	75,044	87,000	80,000	7%
Sub-Total Other	1,710,109	889,360	1,028,344	1,028,344	1,040,300	1,039,000	1%
Total	1,710,109	889,360	1,028,344	1,028,344	1,040,300	1,039,000	1%



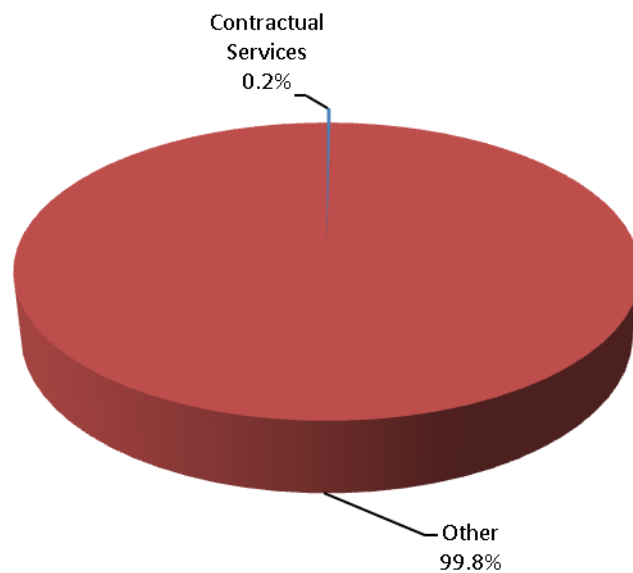
DEBT SERVICE (Debt Service Fund)

In accordance with City Council directions, this account provides for the repayment of principal and interest on general obligation bonds approved by voters and supported by a property tax levy.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services	-	-	400	400	400	500	25%
Other	233,848	237,375	241,500	241,500	241,000	238,500	-1%
Total	233,848	237,375	241,900	241,900	241,400	239,000	-1%

Expenditure Pie Chart





Department	Debt Service
Program	Debt Service

Fund	Debt Service
Account Number	04-60-96

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services							
6130 Advertising & Public Notices	-	-	400	400	400	500	25%
Sub-Total Contractual Services	-	-	400	400	400	500	25%
Other							
9100 Debt Service - Expense	50	35	1,000	1,000	500	500	-50%
9150 Debt Service - Principal	205,000	215,000	225,000	225,000	225,000	230,000	2%
9200 Debt Service - Interest	28,798	22,340	15,500	15,500	15,500	8,000	-48%
Sub-Total Other	233,848	237,375	241,500	241,500	241,000	238,500	-1%
Total	233,848	237,375	241,900	241,900	241,400	239,000	-1%



LOOP SPECIAL BUSINESS DISTRICT

The University City Loop Special Business District (LSBD) was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri.

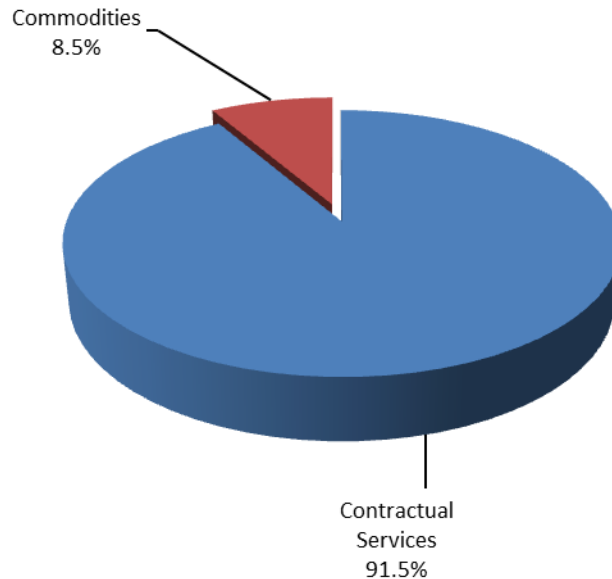
The City Council is responsible for imposing business license fees for the LSBD and for levying dedicated taxes to provided funding for the entity. Additionally, the City Council, through the district board, has discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services	52,122	90,759	57,197	57,197	57,197	65,900	15%
Commodities	1,372	9,097	15,060	15,060	15,060	6,100	-59%
Total	53,494	99,856	72,257	72,257	72,257	72,000	0%

Expenditure Pie Chart





Department	Non-Departmental
Program	Loop Special Business District

Fund	Loop Business District
Account Number	18-70-74

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services							
6001 Auditing & Accounting	550	600	550	550	550	1,000	82%
6010 Professional Services	26,290	44,073	16,320	16,320	16,320	25,000	53%
6040 Events & Receptions	10,570	27,619	24,400	24,400	24,400	19,000	-22%
6050 Maintenance Contracts	5,226	83	2,760	2,760	2,760	9,400	241%
6090 Postage	434	209	600	600	600	600	0%
6130 Advertising & Public Notices	3,582	3,597	5,000	5,000	5,000	5,000	0%
6150 Printing Services	3,287	10,881	300	300	300	1,000	233%
6260 Electricity	-	-	2,000	2,000	2,000	2,000	0%
6270 Telephone & Pagers	919	1,945	1,152	1,152	1,152	1,500	30%
6320 Internet Services	(15)	503	3,000	3,000	3,000	1,000	-67%
6650 Membership & Certification	-	385	1,115	1,115	1,115	400	-64%
6700 Misc. Operating Services	1,279	864	-	-	-	-	0%
Sub-Total Contractual Services	52,122	90,759	57,197	57,197	57,197	65,900	15%
Commodities							
7001 Office Supplies	541	197	500	500	500	500	0%
7130 Agriculture Supplies	-	8,900	7,000	7,000	7,000	-	-100%
7850 Awards & Gifts	731	-	100	100	100	600	500%
7890 Miscellaneous	100	-	7,460	7,460	7,460	5,000	-33%
Sub-Total Commodities	1,372	9,097	15,060	15,060	15,060	6,100	-59%
Total	53,494	99,856	72,257	72,257	72,257	72,000	0%



PARKVIEW GARDENS SPECIAL BUSINESS DISTRICT

The Parkview Gardens Special Business District was created by an ordinance of the City Council, organized and existing under the laws of the State of Missouri. The District was established to provide for a mechanism for property owners to enhance their environment.

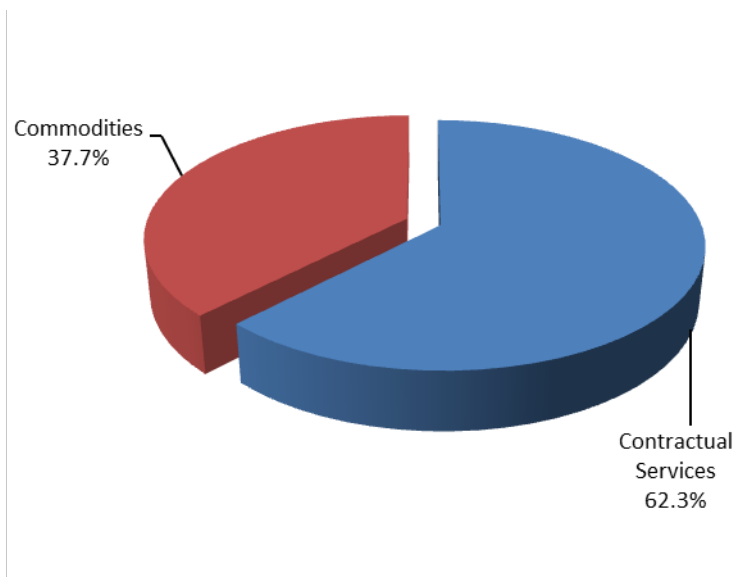
The City Council is responsible for levying dedicated taxes to provide funding for the entity. Additionally, the City Council, through the district board, has the discretion as to how the revenues of the entity are to be utilized.

This component unit is legally separate from the City, however, its governing body is substantively the same as the City's and, consequently, it is, in substance, the same as the primary government.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services	69,570	55,087	51,500	51,500	51,500	56,200	9%
Commodities	48,807	30,315	34,000	34,000	34,000	34,000	0%
Total	118,377	85,402	85,500	85,500	85,500	90,200	5%

Expenditure Pie Chart





Department	Non-Departmental
Program	Parkview Gardens Special Business District

Fund	Parkview Gardens
Account Number	19-70-76

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services							
6001 Auditing & Accounting	550	1,150	1,000	1,000	1,000	1,000	0%
6010 Professional Services	38,320	23,475	15,500	15,500	15,500	17,000	10%
6050 Maintenance Contracts	12,143	13,762	15,000	15,000	15,000	15,000	0%
6090 Postage	3,224	-	-	-	-	-	0%
6130 Advertising & Public Notices	11,204	13,408	20,000	20,000	20,000	20,000	0%
6150 Printing Services	4,129	3,292	-	-	-	3,200	100%
Sub-Total Contractual Services	69,570	55,087	51,500	51,500	51,500	56,200	9%
Commodities							
7850 Awards & Gifts	48,807	30,315	34,000	34,000	34,000	34,000	0%
Sub-Total Commodities	48,807	30,315	34,000	34,000	34,000	34,000	0%
Total	118,377	85,402	85,500	85,500	85,500	90,200	5%



PENSION (For Information Only)

POLICE AND FIRE PENSION

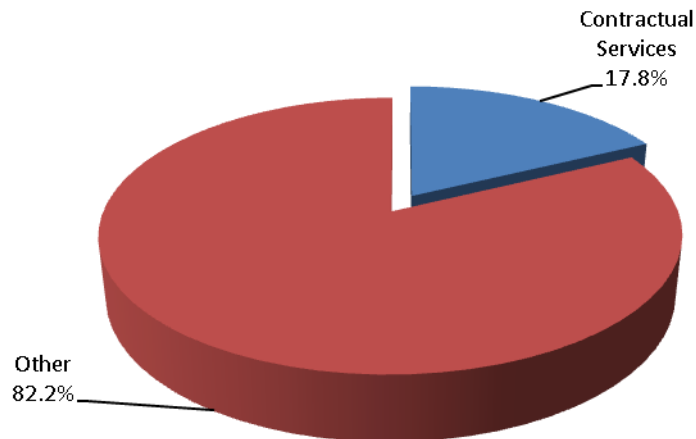
The *Pension Administration* program provides retirement benefit administration for all eligible sworn police and firefighters of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors, and other estimated expenses.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services	82,498	84,234	90,100	90,100	90,100	97,600	8%
Other	1,492,392	449,612	450,000	450,000	450,000	450,000	0%
Total	1,574,890	533,846	540,100	540,100	540,100	547,600	1%

Expenditure Pie Chart





Department	Pension
Program	Pension Administration

Fund	Police & Fire Pension
Account Number	03-73-85

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services							
6001 Auditing & Accounting	650	2,500	2,500	2,500	2,500	2,500	0%
6010 Professional Services	14,220	16,180	16,000	16,000	16,000	20,000	25%
6020 Legal Services	1,447	4,748	2,500	2,500	2,500	6,000	140%
6130 Advertising & Public Notices	-	-	600	600	600	600	0%
6240 Insurance - Disability	34,385	31,191	35,000	35,000	35,000	35,000	0%
6245 Group Life	28,879	26,583	30,000	30,000	30,000	30,000	0%
6580 Insurance - Fiduciary	2,917	3,032	3,500	3,500	3,500	3,500	0%
Sub-Total Contractual Services	82,498	84,234	90,100	90,100	90,100	97,600	8%
Other							
9500 Administrative Expenses	31,319	61,687	50,000	50,000	50,000	50,000	0%
9550 Margin Cost	1,046,621	24,655	-	-	-	-	0%
9650 Loss on Sales of Securities	63,695	-	-	-	-	-	0%
9750 10-Year City Contribution	350,757	363,270	400,000	400,000	400,000	400,000	0%
Sub-Total Other	1,492,392	449,612	450,000	450,000	450,000	450,000	0%
Total	1,574,890	533,846	540,100	540,100	540,100	547,600	1%



PENSION (For Information Only)

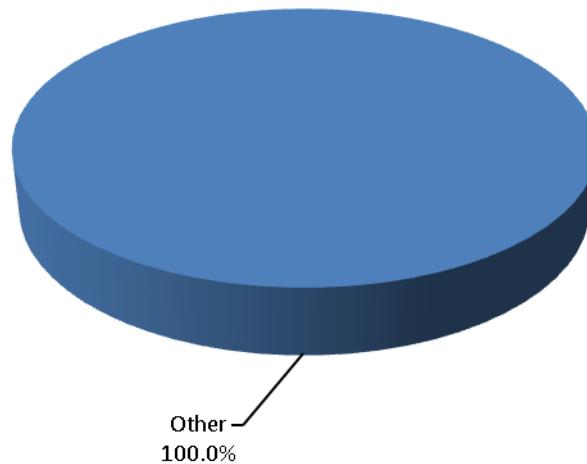
The *Pension Benefits* program provides retirement benefits for all eligible sworn police and firefighters of the City and also provides benefits for the survivors of uniformed employees.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Other	1,913,240	1,927,874	2,092,000	2,092,000	2,092,000	2,084,000	0%
Total	1,913,240	1,927,874	2,092,000	2,092,000	2,092,000	2,084,000	0%

Expenditure Pie Chart





Department	Pension
Program	Pension Benefits

Fund	Police & Fire Pension
Account Number	03-73-86

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Other							
9300 Retirement Benefits	1,632,648	1,675,543	1,800,000	1,800,000	1,800,000	1,800,000	0%
9350 Disability Benefits	120,532	120,533	122,000	122,000	122,000	124,000	2%
9400 Survivor's Benefits	139,530	136,930	150,000	150,000	150,000	140,000	-7%
9450 Death Benefits	20,530	(5,132)	20,000	20,000	20,000	20,000	0%
Sub-Total Other	1,913,240	1,927,874	2,092,000	2,092,000	2,092,000	2,084,000	0%
Total	1,913,240	1,927,874	2,092,000	2,092,000	2,092,000	2,084,000	0%



NON-UNIFORMED EMPLOYEE PENSION

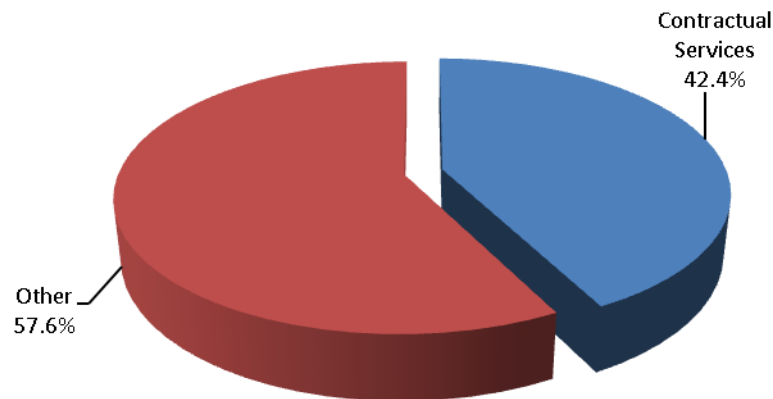
The *Pension Administration* program provides retirement benefit administration for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services	75,133	82,360	98,500	98,500	98,500	95,500	-3%
Other	859,959	138,571	150,000	150,000	150,000	130,000	-13%
Total	935,092	220,931	248,500	248,500	248,500	225,500	-9%

Expenditure Pie Chart





Department	Pension
Program	Pension Administration

Fund	Non-Uniformed Pension
Account Number	10-74-85

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Contractual Services							
6001 Auditing & Accounting	650	2,500	2,500	2,500	2,500	2,500	0%
6010 Professional Services	14,491	11,750	25,000	25,000	25,000	18,500	-26%
6020 Legal Services	1,447	4,348	2,500	2,500	2,500	6,000	140%
6240 Insurance - Disability	29,571	32,701	35,000	35,000	35,000	35,000	0%
6245 Group Life	26,057	28,029	30,000	30,000	30,000	30,000	0%
6580 Insurance - Fiduciary	2,917	3,032	3,500	3,500	3,500	3,500	0%
Sub-Total Contractual Services	75,133	82,360	98,500	98,500	98,500	95,500	-3%
Other							
9500 Administrative Expenses	23,118	45,596	50,000	50,000	50,000	50,000	0%
9550 Margin Cost	710,169	20,155	-	-	-	-	0%
9600 Refund of Contributions	80,683	72,820	100,000	100,000	100,000	80,000	-20%
9650 Loss on Sales of Securities	45,989	-	-	-	-	-	0%
Sub-Total Other	859,959	138,571	150,000	150,000	150,000	130,000	-13%
Total	935,092	220,931	248,500	248,500	248,500	225,500	-9%



PENSION (For Information Only)

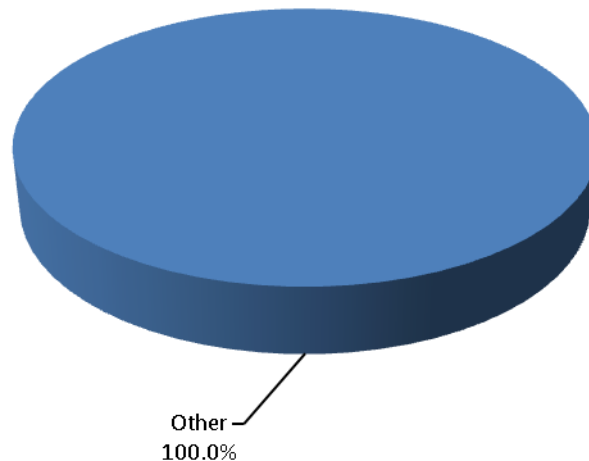
The *Pension Benefits* program provides retirement benefits for all regular full-time, non-uniformed employees of the City, including benefits for their survivors.

This program is not part of the City's operating budget, and is provided for information only. Costs are based on retirees, survivors and other estimated expenses.

BUDGET EXPENDITURES

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Other	1,049,397	1,085,827	1,116,000	1,116,000	1,116,000	1,086,000	-3%
Total	1,049,397	1,085,827	1,116,000	1,116,000	1,116,000	1,086,000	-3%

Expenditure Pie Chart





Department	Pension
Program	Pension Benefits

Fund	Non-Uniformed Pension
Account Number	10-74-86

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Other							
9300 Retirement Benefits	906,433	947,854	950,000	950,000	950,000	940,000	-1%
9350 Disability Benefits	5,952	5,952	6,000	6,000	6,000	6,000	0%
9400 Survivor's Benefits	137,012	132,021	160,000	160,000	160,000	140,000	-13%
Sub-Total Other	1,049,397	1,085,827	1,116,000	1,116,000	1,116,000	1,086,000	-3%
Total	1,049,397	1,085,827	1,116,000	1,116,000	1,116,000	1,086,000	-3%



The Capital Improvement Plan (CIP) is a five-year roadmap for creating, maintaining and paying for University City's present and future infrastructure needs. The CIP outlines project costs, funding sources and estimated future operating costs associated with each capital improvement. The plan is designed to ensure that capital improvements will be made when and where they are needed, and that the city will have the funds to pay for and maintain them.

Capital improvement projects are non-routine capital expenditures that generally cost more than \$25,000 and result in the purchase of equipment, acquisition of land, design and construction of new assets, or the renovation, rehabilitation or expansion of existing capital assets. Capital projects usually have an expected useful life of at least five years.

Capital improvements make up the bricks and mortar, or infrastructure that all cities must have in place to provide essential services to current residents and support new growth and development. They also are designed to prevent the deterioration of the city's existing infrastructure, and respond to and anticipate the future growth of the city. A wide range of projects comprise capital improvements as illustrated by the examples below:

- Fire and police stations;
- Libraries, court facilities and office buildings;
- Parks, trails, open space, pools, recreation centers and other related facilities;
- Roads, bridges, traffic signals and other traffic control devices including fiber optic infrastructure needed for the operation of intelligent transportation systems;
- Landscape beautification projects;
- Computer software and hardware systems other than personal computers and printers;
- Flood control drainage channels, storm drains and retention basins; and
- Major equipment purchases such as landfill compactors, street sweepers and sanitation trucks.

Municipalities, like University City, face a special set of complex problems. The cities need to maintain roads, repair public amenities such as parks, and expand public safety services to accommodate both residential and non-residential citizens. They also must simultaneously maintain, replace, rehabilitate and/or upgrade existing capital assets such as roads, parks, buildings and underground pipes for the water and sewer system. University City also has completed many capital projects that involved renovating, rehabilitating or expanding existing infrastructure or buildings.

Paying for Capital Improvements

In many respects, the city's planning process for selecting, scheduling and financing capital improvements parallels the way an individual might plan for buying a new house or car. This process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of realistic completion timeframes.

If the purchase plan moves forward, a decision must be made about the down payment. A good planner might have started a replacement fund a few years ago in anticipation of the need. Other cash sources might include a savings account or a rainy day emergency fund. The city, just like most families, needs to find longer-term financing to cover certain costs for capital improvements. Repayment of the loan might require cutting other expenses like eating at restaurants or increasing income by taking a second part-time job. An unanticipated inheritance may speed up the timetable, a negative event, such as a flood or unanticipated medical expense, might delay the plan.

Similarly, most large capital improvements cannot be financed solely from a single year's revenue stream or by simply increasing income or decreasing expenses. For a more detailed discussion about this issue see the "Impacts of the CIP on the Operating Budget."

Guidelines and Policies Used in Developing the CIP

City Council's strategic goals and key objectives and the city's financial policies provide the broad parameters for development of the annual capital plan. Additional considerations include the following:



- Does a project support City Council's strategic goals?
- Does a project qualify as a capital project, i.e., cost more than \$25,000 and have an expected useful life of at least five years?
- Does a project satisfactorily address all federal, state and city legal and financial requirements?
- Does a project support the city's favorable investment ratings and financial integrity?
- Does a project prevent the deterioration of the city's existing infrastructure?
- Does a project respond to and, if possible, anticipate future growth in the city?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints of reasonable taxes and fees?
- Does a project leverage funds provided by other units of government where appropriate?

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. The forecasts assess external factors such as whether the local economy is growing or contracting, population loss, inflation for construction materials, the value of land, and other variables that may affect the city's ability to finance needed services and capital projects.

University City's Annual CIP Development Process

In conjunction with the annual budgeting process, the Finance Department coordinates the citywide process of revising and updating the city's capital plan. City staff members from all departments participate in an extensive review of projects in the existing plan and the identification of new projects for inclusion in the CIP. The City Council's commitment to the needs and desires of University City's citizens is a critical factor considered during the capital planning process, as well as compliance with legal limits and financial resources.

The first year of the plan is the only year appropriated by Council. The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. City Council makes the final decision about whether and when to fund a project. Once projects are selected for inclusion in the capital plan, decisions must be made about which projects should be recommended for inclusion in the first five years of the plan. Determining how and when to schedule projects is a complicated process. It must take into account City Council's strategic goals as well as all of the variables that affect the city's ability to generate the funds to pay for these projects without jeopardizing its ability to provide routine, ongoing services and one-time or emergency services when needed. The City Council reviews the recommended CIP. Council also considers citizen requests and considers the recommendations of staff before making the final decision about which projects should be included in which years of the CIP.

Citizen Involvement in the CIP Process

The CIP is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's long-term direction for capital improvements and a better understanding of the city's ongoing needs for stable revenue sources to fund large or multi-year capital projects. Input into the annual CIP updating process is obtained from citizens who serve on many different city boards and commissions, as well from individual citizens through the public hearing and comment process. Through these public input venues, residents and businesses have alerted staff about infrastructure development and renovation needs, important quality-of-life enhancements, and environmental and historic preservation issues that should be addressed in the capital plan. Citizens have additional opportunities for input when participating in committees that consider voter authorization proposals.

We encourage and welcome your comments and suggestions for improving University City's annual CIP. Please share your thoughts, concerns and suggestions with the city staff in the Finance Division.



INTRODUCTION

Capital Improvement Plan Budget

The City annually updates the *Five-Year Capital Improvement Program (CIP)* plan, which is now based on FY 15 through FY 19 and includes \$9.3 million in projects. **The first year of the plan is the only year appropriated by City Council.** The remaining four years are for planning purposes and funding is not guaranteed to occur in the year planned. The final decision to fund a project is made by City Council. Projects include street, sidewalk and curb improvements including pavement preservation, and police and fire department vehicle replacements.

Impact of the CIP on the Operating Budget

University City's operating budget is directly affected by the CIP. Almost every new capital improvement entails additional ongoing expenses for routine operation, repair and maintenance upon completion or acquisition that must be incorporated into the operating budget. Older facilities usually involve higher maintenance and repair costs as well. Grant matching funds also come directly from the operating budget. The cost of future operations and maintenance for new CIP projects are estimated by each department based on a detailed set of cost guidelines that is provided to all departments each year. These guidelines are updated annually in conjunction with the various departments that are experts on different types of operating costs. For fiscal year 2014 to 2018 CIP reflects the following estimated operating cost for capital projects:

	PROGRAM	GENERAL FUND	GRANT FUND	OTHER FUNDS	TOTAL
	Parks Improvement:				
1	Lewis Park Improvement	\$ 160,000	\$ 300,000	\$ -	\$ 460,000
	Curbs, Sidewalk & Alleys:				
2	Jackson-Balson Avenues Pedestrian	8,000	32,200	-	40,200
3	Sidewalk and Curb Maintenance	409,000	75,000	-	484,000
	Street Construction:				
4	Street Resurfacing	470,000	-	-	470,000
	Miscellaneous Improvement:				
5	Ackert Walkway Sign	27,000	3,000	-	30,000
6	City Hall North Lot Sewer and Utility Vault	50,000	-	-	50,000
7	City Hall West and Trinity Lawn Drainage	10,000	-	-	10,000
8	Digital Message Boards	44,000	-	-	44,000
9	Loop Lighting Upgrade	-	-	32,000	32,000
10	Mapleview Dr.- Lafon Pl. Drainage Imp.	30,000	-	-	30,000
11	Olive Blvd-Westgate Ave Traffic Signal	92,000	308,000	-	400,000
12	Parking Garage Lighting Upgrade	-	-	27,000	27,000
13	Projects on Olive Boulevard	-	-	160,000	160,000
		\$ 1,300,000	\$ 718,200	\$ 219,000	\$ 2,237,200

Of the total \$2,237,200 impact on the operating budget, \$1,300,000 comes from the General Fund (please refer to page 213 for the Public Works Capital Improvement Expenditure Detail), \$718,200 from Grants and \$219,000 from Economic Development Sales Tax Fund.

Summary of Capital Improvement Program	FY 15	FY 16	FY 17	FY 18	FY 19	Total
GENERAL FUND						
Public Works and Parks Department						
Ackert Walkway Sign	27,000	-	-	-	-	27,000
City Hall North Lot Sewer and Utility Vault Repair	50,000	-	-	-	-	50,000
City Hall West Lawn and Trinity Lawn Drainage Imp	10,000	50,000	-	-	-	60,000
Digital Message Boards	44,000	44,000	44,000	44,000	44,000	220,000
Jackson Ave and Balson Ave Pedestrian Imp	8,000	48,000	-	-	-	56,000
Lewis Park Improvements	160,000	-	-	-	-	160,000
Mapleview Dr-Lafon Pl Intersection Drainage Improvements	30,000	-	-	-	-	30,000
Olive Blvd-Westgate Ave Traffic Signal	92,000	-	-	-	-	92,000
Sidewalk and Curb Maintenance	409,000	550,000	570,000	600,000	640,000	2,769,000
Street Resurfacing	470,000	900,000	1,000,000	1,100,000	1,100,000	4,570,000
Total Public Works and Parks Department	1,300,000	1,592,000	1,614,000	1,744,000	1,784,000	8,034,000
TOTAL GENERAL FUND	1,300,000	1,592,000	1,614,000	1,744,000	1,784,000	8,034,000
GRANT FUND						
Public Works and Parks Department Grants						
Ackert Walkway Sign (Great Rivers Greenway)	3,000	-	-	-	-	3,000
Jackson Ave and Balson Ave Pedestrian Imp	32,200	19,300	-	-	-	51,500
Lewis Park Improvements	300,000	-	-	-	-	300,000
Olive Blvd-Westgate Ave Traffic Signal	308,000	-	-	-	-	308,000
Sidewalk and Curb Maintenance (CDBG)	75,000	75,000	75,000	75,000	75,000	375,000
Total Public Works and Parks Department Grants	718,200	94,300	75,000	75,000	75,000	1,037,500
TOTAL GRANT FUND	718,200	94,300	75,000	75,000	75,000	1,037,500
ECONOMIC DEVELOPMENT SALES TAX FUND						
Economic Development Sales Tax						
Loop Lighting Upgrades	32,000	-	-	-	-	32,000
Projects on Olive Blvd.	160,000	-	-	-	-	160,000
Parking Garage Lighting Upgrade	27,000	-	-	-	-	27,000
Total Economic Development Sales Tax	219,000	-	-	-	-	219,000
TOTAL ECONOMIC DEVELOPMENT SALES TAX FUND	219,000	-	-	-	-	219,000
GRAND TOTAL OF CIP PROGRAM	\$ 2,237,200	\$ 1,686,300	\$ 1,689,000	\$ 1,819,000	\$ 1,859,000	\$ 9,290,500



Department	Public Works
Program	Public Works Capital Improvement

Fund	General Fund
Account Number	01-40-90

	FY 2012 Actual	FY 2013 Actual	FY 2014 Original	FY 2014 Amended	FY 2014 Estimated	FY 2015 Budget	% over FY 2014
Capital Improvement							
8001 Building Improvements	-	-	-	-	-	132,000	100%
8010 Parks Improvements	-	-	180,000	180,000	180,000	160,000	-11%
8020 Golf Improvements	-	-	20,000	20,000	20,450	-	-100%
8030 Traffic Signal	-	-	2,200	2,200	2,200	80,000	3536%
8040 Bridge Construction	-	55,757	136,152	136,152	111,152	-	-100%
8060 Curbs, Sidewalk & Alleys	265,052	636,555	965,000	965,000	1,010,000	403,000	-58%
8080 Street Construction	356,775	839,029	1,730,000	1,730,000	1,735,000	500,000	-71%
8100 Misc. Improvements	48,088	303,044	-	-	40,000	25,000	100%
8110 Bicycle Facilities Improvement	-	-	36,000	36,000	36,000	-	-100%
Sub-Total Capital Improvement	669,915	1,834,385	3,069,352	3,069,352	3,134,802	1,300,000	-58%
Total	669,915	1,834,385	3,069,352	3,069,352	3,134,802	1,300,000	-58%

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital Improvements
Project: Ackert Walkway Sign
Amount: \$30,000

Project Details

Project Description:

This project will install the Ackert Walkway Arch type structure that was removed as part of the Great Rivers Greenway's project "Centennial Greenway" along Melville Avenue. This structure is proposed to be of metal material with the wording "ACKERT WALKWAY - University City" to replicate the preexisting structure, entering the Walkway.

Current Conditions:

The Melville Plaza improvements were completed as part of the Great Rivers Greenway's project "Centennial Greenway" along Melville Avenue. This project did not include the replacement of the arch type structure of the Ackert Walkway. The Melville plaza is currently under design contract to repair some trip hazards, safety and lighting issues

Project Goals:

- Maintain the identity of the linear park as in many years before.
- Improve visibility and awareness of the pedestrian facility.
- Promotes healthy living habits.



Financial Implications:

Other than the cost to install the structure, minimal maintenance costs are anticipated.

Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
ED Fund	-	27,000	-	-	-	-	27,000
GRG fund	-	3,000	-	-	-	-	3,000
Total	-	30,000	-	-	-	-	30,000

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital Improvements
Project: City Hall North Lot Sewer and Utility Vault Repair
Amount: \$50,000

Project Details

Project Description:

The City Hall north lot sewer line is a private, City-maintained infrastructure that collects stormwater from the City Hall parking lot and grounds and conveys it to the Metropolitan Sewer District (MDS) maintained sewers. A utility vault in the north parking lot serves as a junction chamber for various utility lines that serve the City Hall and Annex facilities including a steam line from the boiler in the Trinity Building.

Current Conditions:

The ground above the north lot sewer line is exhibiting cave-ins at several locations that indicate the sewer line has deteriorated and needs repair. An inspection of the utility vault revealed that one side of the chamber wall has collapsed and needs repair.

Project Goals:

- Inspect sewer line to identify repair areas and complete repair.
- Replace collapsed wall of the utility vault.
- Repair/upgrade any needed components of the utility network that were affected by the deteriorated utility vault and sewer line.



Financial Implications:

- Prevent further deterioration of the City Hall infrastructure and above-ground assets.
- Improve safety and reduce risk of pedestrian injury traveling on City Hall grounds.

Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	-	50,000	-	-	-	-	50,000
Grant Fund	-	-	-	-	-	-	-
Total	-	50,000	-	-	-	-	50,000

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital Improvements
Project: City Hall West Lawn and Trinity Lawn Drainage Improvements
Amount: \$60,000

Project Details

Project Description:

Lack of positive drainage or collection-conveyance structures in the City Hall west lawn, to the west of the basement level parking lot and in front of the Trinity Building causes water ponding and winter time ice hazards, as well as environmental issues.

Current Conditions:

City Hall west lawn drains toward the basement level parking lot and due to a suspected high ground water elevation it causes drainage traversing the parking lot to reach limited collection structures, most often creating wet pavement conditions and slip-fall hazard due to forming ice in the winter. Trinity Building front entrance and the walkway connecting the Trinity Ave. sidewalk to the City Hall grounds are also affected by the water entrapped in a bowl-shaped graded lawn in front of the Trinity Building, making pedestrian travel unsafe.

Project Goals:

- Study and design drainage improvement solutions for the affected areas.
- Implement drainage improvement solutions.



Financial Implications:

- Avoid nuisance of water puddles at the City Hall grounds.
- Improve safety by preventing slip-fall risk and effect savings by eliminating increased ice control measures in the City Hall basement level lot.

Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	-	10,000	50,000	-	-	-	60,000
Grant Fund	-	-	-	-	-	-	-
Total	-	10,000	50,000	-	-	-	60,000

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital Improvements
Project: Digital Message Boards
Amount: \$220,000

Project Details

Project Description:

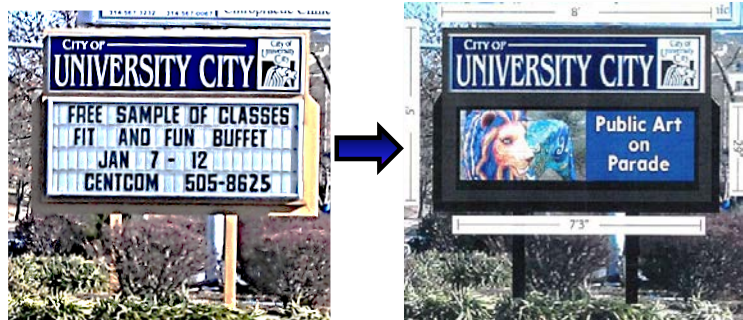
Current message boards are to be upgraded to digital message boards and digital message boards are to be added in new locations to provide better and additional communication to City residents. Digital technology will bring University City's communication up to date by using more modern methods and by reviving the appearance of the signs, as well as to have the capability of providing numerous messages throughout the day and week. The overall plan is to upgrade two signs per year.

Current Conditions:

Currently University City has seven standard message boards located at four sites throughout the City. The messages on these boards are updated approximately once a week. Each sign and each letter has to be changed individually. The current message boards are mostly clustered in the center of the City.

Project Goals:

Improve aesthetics, increase communications, update the signs with current technology, as well as increase the number of signs.



Financial Implications:

The new signs would reduce labor costs.

Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	-	44,000	44,000	44,000	44,000	44,000	220,000
Grant Fund	-	-	-	-	-	-	-
Total	-	44,000	44,000	44,000	44,000	44,000	220,000

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital Improvements
Project: Jackson Ave and Balson Ave Pedestrian Improvements
Amount: \$281,200

Project Details

Project Description:

This Federal-aid grant project is intended to further improvements included in another grant project for replacing a pedestrian traffic signal on Jackson Avenue to the south of the traffic circle in this highly pedestrian school area.

Current Conditions:

There are several Americans with Disabilities Act (ADA) non-compliant sidewalk sections along the three blocks proposed to be improved in this project. These areas include several curb ramps and their crossing of median islands in front of two schools to be replaced with raised pedestrian crossings (speed tables) and new striping for better visibility and traffic calming effects.

Project Goals:

- Provide a safe and economical walking surface.
- Provide safe pedestrian crossings with better visibility.
- Provide traffic calming added to new traffic signal control.

Financial Implications:

New sidewalks and curb ramps will not need maintenance for many years and will improve safe accessibility for better attendance numbers for two City schools.



Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	-	8,000	48,000	-	-	-	56,000
Grant Fund	-	32,200	193,000	-	-	-	225,200
Total	-	40,200	241,000	-	-	-	281,200

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital Improvements
Project: Lewis Park Improvements
Amount: \$460,000

Project Details

Project Description:

In 2013, the City approved a new master plan for Lewis Park. This plan addressed many changes that should be made to the park. The City received a grant for work in the park; including new pond dredging and water quality improvements, Americans with Disabilities Act (ADA) accessibility, entrance and trail improvements, and landscaping, woodland gardens and park amenities.

Current Conditions:

This historic park dates back to 1925 generally consists of narrow broken asphalt walking paths, a playground, benches, tables, and an old cast iron drinking fountain. There is a pond that is the focal point which was last dredged in 1988. Minimal ADA accessibility exists and there is inadequate stormwater management.

Project Goals:

- Improve ADA accessibility, entrance and trails, water quality, and stormwater management.
- Improve quality of life by enhancing the park, including increased walkability.



Financial Implications:

Minor increase to electricity costs with additional lighting. Some additional cost for maintenance of new or widened trails. Reduction to cost of maintenance of invasive shrubs along the west property line.

Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	-	160,000	-	-	-	-	160,000
Grant Fund	-	300,000	-	-	-	-	300,000
Total	-	460,000	-	-	-	-	460,000

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital Improvements
Project: Mapleview Dr-Lafon PI Intersection Drainage Improvements
Amount: \$30,000

Project Details

Project Description:

The northeast corner of Mapleview Drive and Lafon Place intersection does not have an established drainage pattern, which traps surface run-off at the interface of the two pavements sloped toward each other. This creates several issues including ice hazard in the winter, environmental problems due to standing water, and accelerated pavement deterioration.

Current Conditions:

Mapleview Drive has been built with a combination curb and gutter, however, Lafon Place does not have a curb and gutter. Mapleview Drive surface drainage is directed toward Lafon Place, but Lafon Place is not designed to properly convey this drainage to a stormwater drain. Lafon Place pavement elevation is also higher than Mapleview Drive, which effectively creates the effect of a dam for the flow of Mapleview Drive drainage water. The result is a pond of water at the northeast corner of the intersection.

Project Goals:

- Grade streets or add drainage structures to convey stormwater to an inlet.
- Adjust street elevations or construct a curb and gutter for improvement in drainage, if neighbors on Lafon Place participate in the additional cost.

Financial Implications:

- Lessen the rate of deterioration on public street pavement assets reducing the need for additional capital improvement dollars expenditure for premature deterioration.
- Increase the safety and aesthetics of the area of this intersection for both pedestrians and motorists as the pedestrians must use the street pavement due to the lack of a sidewalk network.



Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	-	30,000	-	-	-	-	30,000
Grant Fund	-	-	-	-	-	-	-
Total	-	30,000	-	-	-	-	30,000

Five-Year Capital Improvement Projects

July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital Improvements
Project: Olive Blvd - Westgate Ave Traffic Signal
Amount: \$411,000

Project Details

Project Description:

This project will install a traffic signal on Olive Boulevard at Westgate Avenue. The new traffic signal will comply with the current Manual on Uniform Traffic Control Devices (MUTCD) requirements and will have LED lights that save energy and require less maintenance. American with Disability Act (ADA) improvements for the curb ramps and sidewalks are a part of the project to enhance accessibility. To improve traffic flow, the installation of this signal will allow Westgate Avenue to change to a two-way traffic designation street, thus allowing fire engines to travel on both directions once new Firehouse is constructed on Westgate Avenue and becomes operational.

Current Conditions:

This is an uncontrolled intersection with a pedestrian crossing on Olive Boulevard. Current traffic control devices include pedestrian crossing assembly signs and crossing solid white lines on Olive Boulevard pavement, stop signs, one-way plaque and "Oncoming Traffic Does Not Stop" plaque on Westgate Avenue.



Project Goals:

- Allow Westgate Avenue to become a two-way traffic street for improved traffic flow.
- Improves visibility for motorists and pedestrians.
- Increase safety for Olive Boulevard and Westgate Avenue traffic turning movements.

Financial Implications:

Maintenance will be performed by St. Louis County as it is part of their traffic signal network.



Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	2,200	92,000	-	-	-	-	94,200
Federal Grant	8,800	308,000	-	-	-	-	316,800
Total	11,000	400,000	-	-	-	-	411,000

Five-Year Capital Improvement Projects July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital ImprovementS
Project: Sidewalk and Curb Maintenance
Amount: \$3,144,000

Project Details

Project Description:

Each year, the City performs concrete sidewalk, curb, and alley repairs. The amount of maintenance that can actually be performed is based on funding levels.

Current Conditions:

Every two (2) years, all City sidewalks and curbs are inspected and rated. Sidewalks and curbs are rated on a scale of one (poor) to 10 (excellent). Concrete repairs are performed on the most poorly rated sidewalks and curbs. For any block the City performs maintenance, the sidewalks and curbs are constructed to current Americans with Disabilities Act (ADA) standards including the curb ramps at intersections.

Project Goals:

- Provide a safe and economical walking surface. Improve the drainage of the streets. Curb maintenance helps to eliminate standing water.
- Replace all the curbs and sidewalks per current ADA standards before street paving.

Financial Implications:

New sidewalks will not need maintenance for many years and will reduce emergency repairs for trip hazards and eliminate standing water which causes rapid deterioration of the street pavement.



Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	830,000	409,000	550,000	570,000	600,000	640,000	2,769,000
CDBG	75,000	75,000	75,000	75,000	75,000	75,000	375,000
Total	905,000	484,000	625,000	645,000	675,000	715,000	3,144,000

Five-Year Capital Improvement Projects

July 1, 2014 through June 30, 2019

Department: Public Works and Parks
Program: Capital ImprovementS
Project: Street Resurfacing
Amount: \$4,570,000

Project Details

Project Description:

More than 95% of the City's streets are constructed of asphalt. Each year, the City performs street resurfacing to improve the condition of the pavement.

Current Conditions:

Every two (2) years, Public Works and Parks inspects and rates all City pavement on a scale of one (poor) to 10 (excellent). Streets rated five or below require significant repair. Streets rated a seven or above are in good condition, but require maintenance and repairs for further preservation.

Project Goals:

- Provide a comfortable, safe and economical road surface.
- Perform repairs to streets with significant deterioration to prevent them from failing, at which point the cost of replacement is higher.

Financial Implications:

When a paved road reaches about 75% of its service life, deterioration accelerates. If routine maintenance is not performed, restoration costs are four to five times higher. With a program of planned pavement maintenance, major savings in rehabilitation costs may be achieved.



Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
General Fund	1,470,000	470,000	900,000	1,000,000	1,100,000	1,100,000	4,570,000
Total	1,470,000	470,000	900,000	1,000,000	1,100,000	1,100,000	4,570,000

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Economic Development Sales Tax Fund
Program: Capital Improvements
Project: Loop Lighting Upgrades
Amount: \$32,000

Project Details

Project Description:

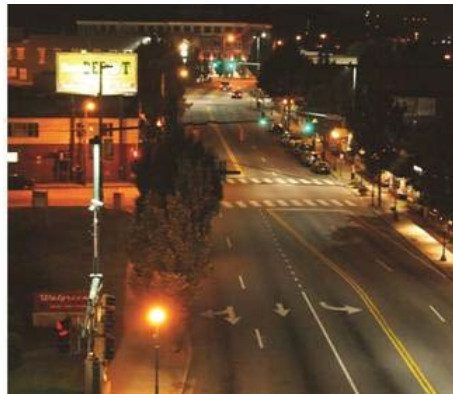
The Loop Trolley project includes new cobra lighting which will be owned by the City instead of owned by Ameren. The project includes installation of 46 poles, brackets and High Pressure Sodium (HPS) lighting. HPS lighting technology is outdated; The City plans to contribute \$32,000 to upgrade the lighting to a new technology lighting option. This new lighting will be either Ceramic Metal Halide or LED.

Current Conditions:

Currently The Loop cobra lights are owned and maintained by Ameren. The City pays a flat monthly rate which includes energy use and maintenance. The current lights use HPS technology and use approximately 300 watts each. The City pays approximately \$9,500 per year for energy and maintenance for these 46 lights.

Project Goals:

- Reduce energy consumption by over 50%.
- Reduce utility costs.
- Provide better and more uniform distribution of light.



Financial Implications:

Reduction of annual costs due to lower utility costs (maintenance and energy).

Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
EDRST Fund	-	32,000	-	-	-	-	32,000
Grant Fund	-	-	-	-	-	-	-
Total	-	32,000	-	-	-	-	32,000

Five-Year Capital Improvement Projects
July 1, 2014 through June 30, 2019

Department: Economic Development Sales Tax Fund
Program: Capital Improvements
Project: Parking Garage Lighting Upgrade
Amount: \$27,000

Project Details

Project Description:

The City parking garage located at 6319 Delmar Boulevard currently utilizes High Pressure Sodium (HPS) light fixtures which consume an unnecessary amount of energy. Although state-of-the-art during initial installation, the efficiency of lighting has improved tremendously since then. This project involves the installation of LED ceiling fixtures which will reduce utility bills and reduce maintenance costs.

Current Conditions:

Currently the parking garage utilizes 150 watt HPS fixtures. When the wattage of the ballast is included, each fixture utilizes approximately 200 watts each. There are 46 fixtures located in the garage. Due to the nature of a parking garage, some of the lights are on 24 hours per day. Because of this and the fact that the cost of electricity use during the day (peak hours) is higher than off-peak hours, there is a great opportunity to save money and energy.

Project Goals:

- Reduce electricity.
- Reduce maintenance needs.
- Reduce costs.

Financial Implications:

Reduction of energy, labor, and maintenance costs.



Project Funding Services & Schedule

Source	Prior Year	FY15	FY16	FY17	FY18	FY19	Total
EDRST Fund	-	27,000	-	-	-	-	27,000
Grant Fund	-	-	-	-	-	-	-
Total	-	27,000	-	-	-	-	27,000

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History of University City, Missouri

The Early Years

In 1902, Edward Gardner Lewis purchased 85 acres of farmland just northwest of the 1904 St. Louis World's Fair Forest Park construction site. Lewis was the publisher of the Woman's Magazine and the Woman's Farm Journal, which had outgrown two locations in downtown St. Louis. The 85-acre area would be the headquarters for the Lewis Publishing Company, as well as the site for a "high-class residential district." Lewis decided to develop the area as a model city, a real "City Beautiful."

Lewis broke ground for the publishing company's headquarters in 1903. The Magazine Building (now City Hall), an ornate octagonal tower standing 135 feet tall, dominated the view of the area. An eight ton beacon beamed from atop the building. Soon, other architecturally significant structures and developments were erected - an austere Egyptian temple, the Lion Gates and the Art Academy.

The first subdivision was carefully designed around the landscape park and private place movements. The design included varying lot sizes, and a great mix of architectural style, size, and price of houses were represented. Before the subdivision was fully developed, it was important to the 1904 St. Louis World's Fair. Instead of letting the acres stand idle, Lewis built a tent city to house families visiting the Fair. The popular "Camp Lewis" offered comfortable and convenient accommodations and catered meals.

A City Realized

The City of University City was formally incorporated in September 1906 and Lewis became the first mayor. The city's name reflected the community's proximity to Washington University, and Lewis' hope was that it would become a center of learning and culture.

Over the next few years with Lewis' guidance, subdivisions developed, banks opened, and commercial activity prospered. The University City School District formed and in 1915, University City was one of the first cities in the country to develop a junior high school system.

During the 1920s, thousands of people resettled to less populated communities to the west of St. Louis. The 1920 Census revealed that University City had a population of 6,702, an increase of 177% - the largest percent increase recorded during that decade in any Missouri town. Between 1920 and 1930 more than 19,000 people moved to the City, bringing its population to 25,809. Many of the residents were foreign-born.

On February 4, 1947, University City voters adopted home rule charter and firmly established a new Council-Manager form of municipal government. The city expanded to its current boundaries by the 1960s and comprised 5.8 square miles. During the decades following final annexation, the City has seen much population change, development and redevelopment, and political controversy and stability. Robert H. Salisbury, in an introduction to Legacy of the Lions wrote the following:

How has University City (or U City as the locals say) maintained this distinctiveness? One factor has been the early realization by Lewis and his successors that housing development would be more interesting, attractive and stable if the bulldozer were restrained, the contours of the land respected, and the residential areas made into viable neighborhoods rather than mere housing tracts. A second force of great importance was (and is) the schools. Early on U. City created a school system, made it a high priority item on the civic agenda, and recognized that excellent schools helped build a first class community. Third, there were some remarkable men and women who gave enormously of themselves to build and sustain a community that they and their children could live in proudly and happily. U City has been, above all, a community of devoted citizens ...

Sources

Tim Fox, editor, Where We Live: A Guide to St. Louis Communities (Missouri Historical Society Press, 1995) 162-164.

NiNi Harris. Legacy of Lions. The Historical Society of University City, University City, Missouri, 1981.
The Historical Society of University City, University City, Missouri. University City, Missouri: History in



Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years (amounts expressed in thousands)

Fiscal Year Ended June 30	Real Property ¹	Personal Property	Railroad and Utilities ²	Total Taxable Assessed Value	Total Direct Tax Rate ³	Estimated Actual Taxable Value	Assessed Value as a Percentage of Estimated Actual Taxable Value
2004	386,345	63,992	7,122	457,459	(see table below)	2,166,855	21.11%
2005	387,731	60,800	7,609	456,140	(see table below)	2,167,365	21.05%
2006	468,756	63,352	7,881	539,989	(see table below)	2,594,407	20.81%
2007	474,395	64,458	7,969	546,822	(see table below)	2,627,047	20.82%
2008	560,796	65,229	8,078	634,103	(see table below)	3,054,891	20.76%
2009	534,918	60,788	8,324	604,030	(see table below)	3,059,619	19.74%
2010	537,172	52,639	8,474	598,285	(see table below)	2,911,594	20.55%
2011	537,029	53,033	8,474	598,536	(see table below)	2,885,607	20.74%
2012	532,495	53,577	9,129	595,201	(see table below)	2,886,720	20.62%
2013	530,263	57,676	8,993	596,932	(see table below)	2,887,085	20.68%

Total Direct Tax Rate

Fiscal Year Ended June 30	Residential	Commercial	Personal Property	Agricultural
2004	0.929	0.944	0.985	0.000
2005	0.958	1.029	1.002	0.000
2006	0.845	0.950	1.015	0.000
2007	0.906	1.014	1.077	0.000
2008	0.927	1.033	1.236	0.000
2009	0.922	1.069	1.229	0.000
2010	0.987	1.114	1.211	0.000
2011	0.761	0.866	0.923	0.000
2012	0.753	0.892	0.909	0.000
2013	0.753	0.776	0.909	0.000

¹ Assessments are based on January 1st valuations. Assessed valuations are determined and certified by the Assessor of St. Louis County.

² Railroad and Utilities are State Assessed. Locally assessed are included in Real and Personal. Laclede Gas Company and St. Louis County Water Company are included with personal assessments as they are local concerns.

³ All property taxes prior to 1983 are collected by the Director of Finance of University City. All property taxes levied in 1983 and after and taxes on railroads and other utilities are payable at the office of the St. Louis County Director of Revenue.

Sources:

St. Louis County Department of Revenue

www.revenue.stlouisco.com/pdfs

www.revenue.stlouisco.com/collection/yourtaxrates.aspx



Demographic And Economic Statistics-Last Ten Years

Fiscal Year	Population ¹	Personal Income ¹	Per Capita Personal Income ¹	Median Age ¹	Education Level % Bachelor's Degree or Higher Age 25+ ¹	Public School Enrollment ²	Unemployment Rate ³
2004	37,428	1,006,850,628	26,901	35.4	87.4%	3,981	6.2%
2005	37,428	1,006,850,628	26,901	35.4	87.4%	3,608	5.7%
2006	37,428	1,006,850,628	26,901	35.4	87.4%	3,515	5.2%
2007	37,428	1,006,850,628	26,901	35.4	87.4%	3,495	5.3%
2008	37,428	1,006,850,628	26,901	35.4	87.4%	3,262	5.3%
2009	37,428	1,006,850,628	26,901	35.4	87.4%	3,135	7.6%
2010	37,428	1,006,850,628	26,901	35.4	87.4%	3,141	7.6%
2011	35,371	1,223,624,374	34,594	36.3	91.0%	3,160	8.6%
2012	35,371	1,223,624,374	34,594	36.3	91.0%	3,160	7.2%
2013	35,371	1,223,624,374	34,594	36.3	91.0%	3,155	6.0%

Sources:

¹U.S. Census Bureau 2010

²City of University City School District, 2012-2013

³Missouri Economic Research and Information Center, Missouri Department of Economic Development

Principal Property Tax Payers - Fiscal Year 2013

Rank	Taxpayer	Type of Business	Taxable Assessed Value (in thousands)	Percentage of Total Taxable Assessed Value
1	Wyncrest Holdings, Inc	Apartments	\$ 6,533	1.09%
2	McKnight Place Partnership I LLLP	Apartments	6,251	1.05%
3	McKnight Place Partnership II LLP	Apartments	1,903	0.32%
4	MCW RD University City Square LLC	Retail Outlet	1,894	0.32%
5	Missouri American Water Company	Utilities	1,819	0.30%
6	U City Lions LLC A Missouri LTD Liability	Retail/Office Space	1,723	0.29%
7	Mansions on the Plaza LP	Apartments	1,596	0.27%
8	Laclede Gas Company	Utilities	1,564	0.26%
9	McKnight Place Extended Care LLC	Apartments	1,205	0.20%
10	Deutsch Family Investments LLC	Property Investment	1,155	0.19%
Total			\$ 25,643	4.30%

Sources:

St. Louis County Department of Revenue Collection Division

**Principal Employers**

Employer	Employees¹	Type of Business	Percentage of Total City Employment²
City of University City ³	452	Local Government	5.01%
University City School District	396	School District	4.39%
Gatesworth Community	230	Retirement/Independent Living/Nursing Community	2.55%
McKnight Place Extended Care	125	Retirement/Independent Living/Nursing Community	1.38%
Cintas	125	Uniforms and Mats, Hygiene and Restroom Services/Document Management	1.38%
Winco Window Company Inc	120	Manufacturer – Commercial Aluminum Windows	1.33%
Wiese Planning & Engineering	120	Industrial Truck Sales & Leasing	1.33%
Schnucks Supermarket	110	Supermarket/Grocer	1.22%
McKnight Place Assisted Living	76	Retirement/Independent Living/Nursing Community	0.84%
Blueberry Hill	75	Restaurant	0.83%
U City Forest Manor LLC	70	Nursing Facility	0.78%
Cicero's	65	Restaurant	0.72%
Good Sheperd	62	Child Welfare Agency	0.69%
Fitz's Restaurant/Bottling Company	60	Restaurant	0.66%
Walgreens	60	Convenience Store/Pharmacy	0.66%

Sources:

¹Results of survey conducted by University City staff, June 2013

²Total City Employment: 9,028

³City of University City total represents full-time, part-time and seasonal staff employed at fiscal year end June 30, 2013



Glossary

Account: A record used in the general ledger to document related revenues and expenditures.

Appropriation: The legal authorization granted by the City Council allowing the City to incur obligations and make expenditures of resources.

Assessed Valuation: Estimated value of property used to levy taxes. Assessed valuation is set by the Assessor of St. Louis County, Missouri.

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Bonds: A written promise to pay a specified sum of money, including periodic interest at a specified rate, at a specified date in the future.

Budget: A financial plan indicating the revenue and expenditures that an organization anticipates for a given time period.

Capital Improvement Program (CIP): A long-range plan for the development and/or replacement of long-term assets such as streets, buildings, and park improvements. The City's Capital Budget Policy describes Capital Improvement Program (CIP) as construction, installations, or acquisitions having a long life expectancy, a fixed nature and a unit value of \$25,000 or more.

Capital Outlay: Capital Outlay accounts are normally reserved for buying assets which are required for operations which have a relatively short-term use, such as vehicles, computers, and other equipment. These items must be purchased with an initial cost of more than \$5,000 and an estimated useful life in excess of one year, that adds a fixed asset to a business or increase the value of an existing fixed asset.

Certificates of Participation: A form of financing in which investors purchase a share of a lease agreement made by the city.

Commodities: Supplies and products purchased by the City.

Community Development Block Grant: Grant funds received by the City and administered through the St. Louis County to help enhance Community Development Block Grant qualified areas.

Contingency: An appropriation of funds used to cover unexpected or extraordinary events.

Contractual Services: Expense incurred for a service provided by a contractor or vendor to the City based on an agreement of terms.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related cost.

Department: A component of an organization that is comprised of divisions and programs that share a common purpose or perform similar duties.

Enterprise Fund: A fund which accounts for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.



Glossary (continued)

Expenditure: A decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fees: A term used for any charge levied by the City for providing a service, permitting an activity, or imposing a fine or penalty.

Fiscal Year: The period used to account for the City's financial activity. The City of University City's fiscal year begins July 1 and continues through June 30 of the following year.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with the related liabilities and residual equities and balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: The equity of a fund.

General Fund: The primary operating fund of the City which is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time; they include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a stand by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

Governmental Funds: This type of fund accounts for how general government services are financed in the short term and what financial resources remain available for future spending.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Gross Receipts Tax: Levy on utility bills paid to electric, gas, telephone, water and sewer companies.

Intergovernmental Revenue: Revenue collected and reimbursed by other governments, such as the county, state, and federal government.

Internal Service Fund: This fund is used to account for services provided to other departments of the City by the Fleet Maintenance division. Charges for services are allocated to various City programs on a cost recovery basis.

Levy: The total amount of taxes, special assessments or service charges imposed by a government.

Object Code: An accounting classification which identifies the type of expenditure incurred.

Per Capita: For each person.

Personal Services: Payment of salaries, wages and fringe benefits to and for City employees.

Program: A budgetary unit which includes specific and distinguishable lines of work carried out by an organization.

Property Tax: An annual tax on the values of certain types of personal or business wealth, represented by real or personal property.



Glossary (continued)

Proposed Budget: The recommended budget presented to City Council by the City Manager.

Revenue: An increase in fund balance caused by an inflow of assets, usually cash.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Increment Financing District Fund (TIF): A fund created for the purpose of increasing real property values through the physical improvement of a specific redevelopment area as authorized by Missouri Statute.

Transfer: A transfer is a movement of monies from one fund, activity, department or account to another. This includes budgetary funds and/or movement of assets.

Undesignated Fund Balance: The portion of fund balance that is not reserved or designated. It represents financial resources that are and can be used for any purpose of the fund in which they are reported.



Acronyms

CALOP	Commission for Access and Local Original Programming
CDBG	Community Development Block Grant
CIP	Capital Improvement Program
EAP	Employee Assistance Program
EMS	Emergency Management Services
FED	Federal
FEMA	Federal Emergency Management Agency
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
HEO	Heavy Equipment Operator
LSBD	University City Loop Special Business District
LSV	Life Saving Vehicle
MLC	Municipal Library Consortium of St. Louis County
MSD	Metropolitan St. Louis Sewer District
NID	Neighborhood Improvement District
PGSD	Parkview Gardens Special District
SBD	Special Business District
SEMA	State Emergency Management Agency
SLAIT	St. Louis Area Insurance Trust Pool
TIF	Tax Increment Financing District
U CITY	University City

