

**Minutes of Meeting
Board of Trustees
Non-Uniformed Employees' Retirement Fund
January 25, 2011**

A meeting of the Board of Trustees was called to order at 7:07 p.m. in EOC room Basement Level, City Hall, 6801 Delmar.

Members in Attendance: Diane Sher, Anne Silverstein, Jaime Mendez, James Carr, Mark Winer, Erich Haring

Members Absent: Don Humphrey

Others in Attendance: Councilmember Michael Glickert, Council Liaison
Councilmember Stephen Kraft
Janet Watson, Deputy City Mgr/Finance Dir (Treasurer)
Police Rep Tom Deken
Fire Rep Fred Kramer

Minutes

Member Mendez moved to approve the Board Minutes of October 25, 2010. The motion was seconded by Member Winer and carried. Member Silverstein abstained due to her absence at the previous meeting. A request was made to assure all meeting minutes were posted on the City website.

Approval of Disbursements (Vouchers)

The attached listings of disbursements for October – December 2010, were reviewed. There were no questions on the expenditures but the approval was tabled until the margin cost was recorded.

Applications for Membership

The Board was informed that the following new employees had applied for membership in the plan: Amanda Peck with the Police Department who was newly transferred to a full-time position, Sinan Alpaslan from the Public Works Department who was a rehire but would not receive prior service credit, and Lehman Walker as City Manager who was also a rehire and did have prior service credit. No approval was necessary. The Board recommended revising the member application form for the future.

Applications for Retirement

Novella Gatlin in the Finance Department has submitted an application for retirement. Member Winer made a motion to approve the benefit based on Buck Consultant's calculation. Member Mendez seconded the motion and it was carried.

Investment Report

Wiley Angell from FAMCO made a brief presentation regarding investment performance in the last quarter and the outlook for the future. He stated the investments did not perform as well as planned and he does not like underperforming against the index. Lower quality stocks and small cap stocks were continuing to do better in the current market, although Mr. Angell

does not believe this type of performance is sustainable. The fixed income portfolio performed as expected because maturities were kept shorter. Government involvement did affect the market this quarter. For the future he believes quality investments will perform better and he still favors large cap companies over the longer term. He believes 2011 will be a steady growth year, but he does not expect the market to have high growth. FAMCO may move more into the technology sector. Inflation may be on the horizon so the theme right now is risk avoidance.

Update on Death Review Process

Ms. Watson reported that staff have been in contact with the firm which will perform the pensioner death review process and the City is ready to submit the data. Staff should have a report of the results by the next meeting date. Member Carr noted that he had originally requested that in order to maintain the “surprise” factor for the investigation, we use a pension beneficiary roster from March 31, 2010, prior to his April, 2010 motion to make this inquiry.

Other Matters

There was a brief discussion regarding changing the time of future meetings, but it was determined that 7:00 p.m. was still best for the board members. No change will be made at this time.

Next Meeting Date

The Board agreed on the next regular meeting to be held on April 26, 2011. Other meeting dates for 2011 will be July 26 and October 25.

Adjournment

Member Winer made a motion to adjourn the meeting and the motion was seconded by Member Mendez. The motion passed and the meeting was adjourned at 7:49.