

**Minutes of Meeting
Board of Trustees
Non-Uniformed Employees' Retirement Fund
May 3, 2005**

A meeting of the Board of Trustees was called to order at 7:10 p.m. in the conference room on the fourth floor of City Hall.

Members in attendance: Catherine Smith, Julianne Niemann, Diane Sher, Lela Fitch,

Members absent: Gordon Myers (excused), Alison Markenson (excused), Doris Johnson (Cassandra Colquitt, Council Liaison)

Others in attendance: Frank Ollendorff, City Manager & Board Secretary
Willie Norfleet, Finance Director & Board Treasurer
Yolanda Williams, HR Coordinator
Keith Huffman, The Standard Life Insurance Co.

Minutes

Member Smith moved to approve the Board minutes of January, 18, 2005, as submitted. The motion was seconded by Member Fitch and carried.

Vouchers

The attached listing of vouchers was reviewed. Member Fitch moved to authorize payment of these vouchers. The motion was seconded by Member Sher and carried.

Applications for Membership

Dashauna Price	Police Dispatch
Thomas Freeman	Parks
Stephanie Carter	Parks
Gary Wilkinson	Public Works
Nicole Young	Public Works
Wesley Schroeder	Parks
Danella Lang	Police Dispatch

Member Niemann moved to accept the above applications. The motion was seconded by Member Fitch and carried.

Applications for Retirement

None

Disability and Death Benefit

Member Diane Sher coordinated with Keith Huffman of "The Standard" Insurance Co. to explore policy designs for the death benefit. Mr. Huffman presented a number of policy design options to the board for consideration. The next step is for the purchasing agent to solicit bids based on each plan element so the board may further consider this matter.

Pending the progress of obtaining the necessary information, this item will be revisited at the next meeting.

Next Meeting Dates

The Board set the following meeting dates for the remainder of 2005: July 19 and October 18. Some members said they July 19 may be a conflict so an alternate date should be considered.

Adjournment

There being no further business, the meeting adjourned at 7:42 p.m.

Respectfully submitted,

Frank Ollendorff
Secretary